



United Water Conservation District
Human Resources/Risk Management Manager

(Salary \$129,102.23 - \$156,948.65 annual DOQ)

Situated in central Ventura County, the District encompasses the fertile Santa Clara River Valley and Oxnard Coastal Plain. Under Assistant General Manager (AGM), plans, directs, manages and oversees the functions, programs, and operations of the Human Resources Department including employee relations, recruitment and selection of employees, health benefits administration, training, performance management, classification/compensation program, and risk management programs; and provides highly responsible and complex administrative support to the AGM.

Education/Experience: Graduation from an accredited college or university with a bachelor's degree in Business, Management, Human Resources, or a related field; and prefer advanced training in Labor/participate in Personnel training. Five (5) years of progressively responsible experience working in an administrative and/or managerial capacity with a public agency including responsibility for various functions including personnel management, workers' compensation, regulatory compliance, and general liability claims, including at least three (3) years at a supervisory level. Additional experience may substitute for the required education on a year for year basis.

Management Benefits: CalPERS Retirement 2.5%@55 (Classic) and 2%@62 (PEPRA), group health through CalPERS (100% employee and 60% dependents), dental/vision for employees and dependents (100%), group life and long term disability insurance, and flex benefit plans. District offers two deferred compensation programs, 26 annual leave days, use of district auto or \$400 monthly auto allowance; 10.5 paid holidays and up to 5% annual merit pay.

This position is open until filled. First round of applications will be reviews on January 10, 2019. Interested Candidates must submit a Cover Letter and detailed Resume to:
Dr. Bill Mathis; Dr.Bill@MathisGroup.net; www.MathisGroup.net



For questions, call Jan Mathis, 909-322-9045; jan.mathis@gmail.com