

Board of Directors  
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UNITED WATER CONSERVATION DISTRICT  
“Conserving Water since 1927”

General Manager  
Mauricio E. Guardado, Jr.

Legal Counsel  
David D. Boyer

**AGENDA**  
**REGULAR BOARD MEETING**

**Wednesday, October 10, 2018, 12:00 P.M.**  
**Board Room, UWCD G.I. “Irv” Wilde Headquarters**  
**106 North 8<sup>th</sup> Street, Santa Paula, California**

**BOARD MATTERS**

*Normally, Action (Motion) Items will be considered and acted upon separately; Consent Items will be considered and acted upon collectively, although a Consent Item may be considered and acted upon separately; and Information Items will be considered separately without action.*

*The Board of Directors in its discretion may change the order of agenda items.*

**1. FIRST OPEN SESSION 12:00 P.M.**

Items to be discussed in Executive (Closed) Session will be announced.

**1.1 Public Comments**

**Information Item**

Members of the public may address the Board on any matter on the Closed Session agenda or on any non-agenda item within the jurisdiction of the Board. All comments are subject to a five-minute time limit.

**1.2 EXECUTIVE (CLOSED) SESSION 12:05 P.M.**

The Board will discuss matters outlined in the attached Executive (Closed) Session Agenda (Exhibit A).

**2. SECOND OPEN SESSION AND CALL TO ORDER 1:30 P.M.**

**2.1 Pledge of Allegiance**

**2.2 Public Comment**

**Information Item**

Members of the public may address the Board on any item on the Consent Calendar or on any non-agenda item within the jurisdiction of the Board. No action will be taken by the Board on any non-agenda item. All comments are subject to a five-minute time limit.

**2.3 Approval of Agenda**

**Motion**

**2.4 Oral Report Regarding Executive (Closed) Session  
Information Item**

Presented by District Legal Counsel David D. Boyer.

**2.5 Board Communication  
Information Item**

Board members may present non-agenda information including, but not limited to, the following: 1) meetings, workshops, conferences and functions attended during the previous month on behalf of the District; 2) meetings, workshops, conferences and functions Directors plan to attend in the upcoming months; and 3) possible conflicts that Directors might have with respect to issues on the Agenda.

**2.6 General Manager's Report  
Information Item**

The General Manager will present information on his activities of possible interest to the Board and that may have consequence to the District.

**2.7 Update on 1701 Lombard Property  
Information Item**

Mr. Ellis and/or Ms. Ramirez will present an update on activities relating to the District's new headquarters at 1701 Lombard Street, Oxnard.

**2.8 Appointment of Representatives to California Water Fix Ad Hoc  
Committee  
Motion Item**

The Board will consider and receive the President's appointments to the California Water Fix Ad Hoc Committee.

**2.9 Resolution 2018-12 A Resolution of the Board of Directors of United  
Water Conservation District Directing The Ventura County  
Watershed Protection District to Concur with the Agreement In  
Principal (AIP) for The State Water Project Water Supply Contract  
Amendment for Water Management and California WaterFix as per  
Section III, Paragraph 1 of the Agreement In Principal on Behalf of  
United Water Conservation District  
Motion**

The Board of Directors will consider approving Resolution 2018-12 directing the Ventura County Watershed Protection District to concur with the Agreement in Principal (AIP) for the State Water Project Water Supply Contract Amendment for Water Management and California WaterFix as per Section III, Paragraph 1 of the AIP.

3. **CONSENT CALENDAR: All matters listed under the Consent Calendar are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Board. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)**
- A. **Approval of Minutes**  
**Motion**  
Approval of the Minutes for the Regular Board meeting of September 12, 2018 and the Special Board meeting of September 13, 2018.
- B. **Groundwater Basin Status Reports**  
**Information Item**  
Receive and file Monthly Hydrologic Conditions Report for the District.
- C. **Monthly Investment Report**  
**Information Item**  
Report on the District's investments and the availability or restriction of these funds. All investments are in compliance with the District's investment policy, which is reviewed and approved annually by the Board.
- D. **FY 2017-18 Year End Financial Report**  
**Information Item**  
Receive and file the FY 2017-18 Year End Financial Report for the period of July 1, 2017 through June 30, 2018.

**MOTION ITEMS (By Department)**

**Administrative Department – Anthony Emmert/Robert C. Siemak**

- 4.1 **Resolution 2018-11 Request the Removal of the District's former Chief Financial Officer as an Authorized Signer on the District's Bank Account at the Bank of the Sierra, and authorize Assistant General Manager to act in the Chief Financial Officer's place until a replacement has been hired.**  
**Motion**  
Board will consider adopting Resolution 2018-11, requesting the removal of the former Chief Financial Officer as an authorized signer on the District's bank account at Bank of the Sierra, and authorizing the Assistant General Manager to act in the Chief Financial Officer's place until a replacement has been hired.

**4.2 Chief Financial Officer Recruitment and Budget Amendment**

**Motion**

Board will consider: 1) Authorizing the General Manager to execute an agreement with Mathis Consulting Group for recruitment services associated with the Chief Financial Officer position at a cost of \$25,000; and 2) Approving a supplemental appropriation in the amount of \$250,000 from the Overhead Fund to account for a consultant for long-term strategic financial planning, recruitment and advertising costs for the Chief Financial Officer position as well as six months' salary costs for the position, and approximately eight months of part time, temporary accounting assistance at 25 hours per week.

**4.3 UWCD Logo Design**

**Motion**

Board will consider approving the revised logo design developed by Stacy Miller Public Affairs incorporating the comments and opinions of the Board as directed.

**4.4 Adopt a Memorandum of Understanding with Santa Clarita Valley Water Agency to Facilitate Cooperative Watershed Planning**

**Motion**

Board will consider adopting a Memorandum of Understanding with Santa Clarita Valley Water Agency to explore cooperative water resource management strategies in the Upper and Lower Santa Clara River Watershed to ensure the protection and enhancement of the conjunctive use of imported water, groundwater, recycled water and surface water resources within the region.

**4.5 Strategic Plan Preparation**

**Motion**

The Board will consider authorizing the General Manager to execute a professional services agreement in the amount of \$35,150 to Moore, Iacofano Goltsman (MIG) Inc. for the preparation of District's Strategic Plan.

**Environmental Planning and Conservation Department – Anthony Emmert**

**4.6 Multiple Species Habitat Conservation Plan Development – Amendment to Agreement with Ascent Environmental, Inc.**

**Motion**

Board will consider authorizing the General Manager to execute an Amendment to the Agreement with Ascent Environmental, Inc., (Ascent) for California Environmental Quality Act (CEQA) compliance support for the Multiple Species Habitat Conservation Plan (MSHCP) proposed projects.

**5. PRESENTATIONS AND MONTHLY STAFF REPORTS (By Department)**

**Administration Services – Anthony Emmert and Christy Ramirez**

**5.1 Monthly Administrative Services Department Report – Anthony Emmert**

**Information Item**

Staff will report on Administration Department activities including issues associated with budget development, financial performance versus budget plan, financial accounting requirements and procedures, potential debt issuance and related financial services, status of District investments and reserves, updates on its capital improvement programs, human resources and safety, District property and facilities maintenance and administration, the search for new District offices, District records and reports, groundwater extraction statements administration, risk management and District liability insurance matters, management of District contracts, policy development, governance procedures, and supporting activities of Board and staff.

**Outreach, Legislative, Grants and Training Report – Christy Ramirez**

**5.2 Monthly Outreach, Legislative, Grants and Training Report**

**Information Item**

Staff will report on outreach activities, newly proposed legislation for 2018, pending and chaptered state and federal legislation, state and federal legislative issues of note for the District over the past month, potential grants/grant activity, and staff and director training.

**Engineering Department – Maryam Bral**

**5.3 Monthly Engineering Department Report**

**Information Item**

Staff will report on various water resources, planning efforts and department programs affecting the District, including, but not limited to design and construction; dam safety; FERC license compliance; Freeman Diversion; recycled water; pipeline operations and various engineering analysis.

**Operations and Maintenance – Brian Collins**

**5.4 Monthly Operation and Maintenance Department Report  
Information Item**

Staff will report on monthly operations and maintenance of District facilities including Santa Felicia Dam and hydroplant; the Piru Groundwater Recharge facility; the Freeman Diversion Dam; the Saticoy and El Rio Groundwater Recharge facilities; the Pleasant Valley and Pumping Trough Pipeline systems; and the Oxnard-Hueneme Pipeline system. The report covers operating plans, the quantity and quality of water diverted and delivered, fish ladder status, major maintenance problems and repairs, status of O&M projects and safety and training issues.

**Environmental Planning and Conservation Department – Anthony Emmert**

**5.5 Monthly Environmental Planning and Conservation Department Report  
Information Item**

Summary report on environmental and regulatory issues of note to the District. The report will include water releases, operations of the fish ladder at the Freeman Diversion, various monitoring efforts, study plans and issues associated with the Endangered Species Act, including the Section 10 MSHCP process, future fish passage requirements, compliance with the District's FERC license/Biological Opinion, the Santa Felicia Dam, studies and operations in and near Piru Creek, any interactions with Rancho Temescal and Rancho Camulos.

**5.6 Quagga Mussel Management Efforts Update  
Information Item**

Summary report on the ongoing management and monitoring efforts related to the Lake Piru quagga mussel infestation.

**Groundwater Department – Maryam Bral**

**5.7 Monthly Groundwater Department Report  
Information Item**

Summary report on monthly Groundwater Department activities. Department activities include, but are not limited to, updates to the Ventura Regional Groundwater Flow Model; the Santa Paula Basin Technical Advisory Committee; status of the Santa Paula Basin safe yield and practical measures studies; brackish water treatment feasibility study; upper Santa Clara River Chloride TMDL; hydrologic and well conditions statewide and locally; available Forebay storage; county well ordinance

update; Fox Canyon GMA issues; City of Oxnard's GREAT Program; potential recycled water projects, including use of United's terminal reservoirs; user groups (including but not limited to Oxnard Plain and Pumping Trough Pipeline groups); local implementation of the Sustainable Groundwater Management Act of 2014 (including formation of groundwater sustainability agencies in the District's basins, stakeholder and basin user groups, joint powers or governance agreements, development of water markets, and potential basin boundary changes); and potential District solar power facilities.

**5.8 Update on Groundwater Sustainability Agencies (GSAs) and Sustainable Groundwater Management Act (SGMA)  
Information Item**

Summary report on the monthly activities of the two Groundwater Sustainability Agencies (Mound Basin GSA and Fillmore and Piru Basins GSA), for which the District serves as a member director, and Fox Canyon Groundwater Management Agency.

**Park and Recreation Division – Clayton Strahan**

**5.9 Monthly Park and Recreation Department Report  
Information Item**

Summary report on operations and items of note relative to the Lake Piru Recreation Area. Items may include, but are not limited to, discussion of potential revisions to the existing PMC operating agreement, camping and boating policies at the lake; operations and activities; financing and status of facility improvement projects; maintenance activities; security issues; and emergency response activities.

**6. BOARD OF DIRECTORS READING FILE**

**7. FUTURE AGENDA ITEMS**

**8. ADJOURNMENT**

The Board will adjourn to the **Regular Board Meeting on Wednesday, November 14, 2018** or call of the President.

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*Materials, which are non-exempt public records and are provided to the Board of Directors to be used in consideration of the above agenda items, including any documents provided subsequent to the publishing of this agenda, are available for inspection at the District's offices at 106 North 8<sup>th</sup> Street in Santa Paula during normal business hours.*

*The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda materials in an alternative format, please contact the District Office at (805) 525-4431. Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements.*

Approved:   
Robert C. Siemak – Assistant General Manager

Posted: (date) October 5, 2018 (time) 1:00p.m. (attest) *Kris Sofley*  
At: United Water Conservation District Headquarters, 106 No. 8<sup>th</sup> St., Santa Paula, CA

Posted: (date) October 5, 2018 (time) 1:15p.m. (attest) *Kris Sofley*  
At: [www.unitedwater.org](http://www.unitedwater.org)



**EXHIBIT A**  
**EXECUTIVE (CLOSED) SESSION AGENDA**

**1. LITIGATION**

**1.1 Conference with Legal Counsel – Existing Litigation**

Pursuant to Government Code Section 54956.9 (d)(1)

- A. City of San Buenaventura v. United Water Conservation District, et al, Santa Barbara County Superior Court Case No. VENCI00401714
- B. City of San Buenaventura v. United Water Conservation District, et al, Santa Barbara Superior Court Case No. 1414739 (consolidated for purposes of trial with case in subsection A.)

Note: 2.1 A and B consolidated in the California Supreme Court, 2<sup>nd</sup> Civil No. S226036, Review granted on June 24, 2015 of published decision of Division Six, Second District of the Court of Appeal of the State of California, 2d Civil No. B251810.

- C. City of San Buenaventura v. United Water Conservation District, et al, Santa Barbara County Superior Court Case No. 1467531
- D. Wishtoyo Foundation, et al v. United Water Conservation District, U.S. District Court for the Central District of California, Case No.2:16-cv-03869 GHK (PLAx)

**1.2 Conference with Legal Counsel-Anticipated Litigation**

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2): three cases

**1.3 Conference with Legal Counsel-Anticipated Litigation**

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2): three cases