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UNITED WATER CONSERVATION DISTRICT  
“Conserving Water Since 1927”

Legal Counsel  
Anthony H. Trembley

General Manager  
Mauricio E. Guardado, Jr.

## **AGENDA**

### **FINANCE AND AUDIT COMMITTEE MEETING**

**Tuesday, January 12, 2016**

**7:30 A.M.**

**Board Room, UWCD G.I. “Irv” Wilde Headquarters**

**106 North 8<sup>th</sup> Street, Santa Paula, California**

#### **1. Public Comment**

#### **2. Approval of December 8, 2015 Finance and Audit Committee Meeting Minutes**

The Committee will review the minutes from the December 8, 2015 Finance and Audit Committee meeting and approve as submitted or direct staff to revise as necessary to accurately reflect the discussion and actions taken at the meeting.

#### **3. January 13, 2016 Board Meeting Agenda-Items with Fiscal Impact**

The Committee will review and discuss all of the agenda items to be considered for approval at the January 13, 2016 Board meeting that have a fiscal impact to the District. The Committee will formulate a recommendation to the entire Board based on the discussions with staff. The Committee will discuss the following items:

**AGENDA ITEM 5.2** Approve supplemental appropriations totaling \$20,824 for 401 Water Quality Certification issued by the California Regional Water Quality Control Board (RWQCB) for general maintenance activities at the Santa Felicia Dam and the Lake Piru Recreation Area. The Fiscal Year 2015-16 Budget includes \$7,500 in the Recreation Fund which can cover a portion of the \$26,259 Recreation Area-associated certification, however a supplemental appropriation of \$18,759 from the Recreation fund is required. The adopted budget also includes \$4,500 in the Water Conservation Fund which can partially cover the \$6,565 cost of the Santa Felicia Dam-associated certification, leaving \$2,065 to be covered via a supplemental appropriation. In summary, supplemental appropriations totaling \$20,824 are needed from the Water Conservation (\$2,065) and Recreation (\$18,759) funds.

**AGENDA ITEM 6.2** Approve a supplemental appropriation of \$229,172.13 for the reimbursement to the City of Oxnard for 11-months of payments made from July 2014 through May 2015 related to the Good Deed Trust Agreement. Revenue projections were reduced by \$250,006 in the First Quarter review of 2016, covering the temporary suspension of future monthly payments. The refund requested would have an additional negative impact to the Water Conservation Fund balance.

**AGENDA ITEM 7.2** Award a contract to Northwest Hydraulic Consultants (NHC) in the amount of \$238,920 for the Feasibility Analysis for Dam Notch Alternatives at the Freeman Diversion. The FY 2015-16 Budget is sufficient to cover this amount in the Freeman.

**4. Monthly Investment & Pipeline Delivery Reports (November 30, 2015)**

The Committee will review and discuss the District's investment portfolio and cash position, as well as the pipelines' water activity as of November 30, 2015. The Committee will provide direction to staff as necessary to ensure the fiscal stability of the District.

**5. Board Requested Cost Tracking Items**

The Committee will review and discuss the costs to date that the District has incurred:

- a) as part of the licensing efforts and the probable maximum flood studies for the Santa Felicia Dam
- b) in relation to environmental mandates
- c) in relation to litigation with the City of Ventura, Wishtoyo Foundation complaint and District legal costs over the past several fiscal years
- d) in relation to professional fees over the past several fiscal years.

**6. District Staff and Board Member Reimbursement**

The Committee will review the expense reimbursement report for all reimbursements of business expenses to staff and board members.

**7. Discussion of Needs Assessment for New Headquarters Building**

The Board will receive a verbal report regarding the results of the needs assessment study.

**8. Monthly Administrative Services Department Update**

The Committee will be briefed on the status of projects and the work of the Administrative Services Department.

**Directors:**

Robert Eranio  
Shelly Berger  
Mike Mobley

**Staff:**

Mauricio E. Guardado, Jr.  
Tina Rivera  
Tony Emmert  
Steve Trocino

*The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda material in an alternative format, please contact the District Office at (805) 525-4431. Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements.*

**Approved: AR**

**Posted: (date) January 07, 2016 (time) 8:50 a.m. (attest) Ofelia Leon**

**At: United Water Conservation District Headquarters, 106 No. 8<sup>th</sup> St., Santa Paula, CA**

**Posted: (date) January 07, 2016 (time) 10:30 a.m. (attest) Ofelia Leon**

**At: [www.Unitedwater.org](http://www.Unitedwater.org)**