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UNITED WATER CONSERVATION DISTRICT
“Conserving Water since 1927”

Legal Counsel
Anthony H. Trembley

General Manager
Mauricio E. Guardado, Jr.

AGENDA

FINANCE AND AUDIT COMMITTEE MEETING
Tuesday, November 8, 2016 - 9:00 A.M.
Board Room, UWCD G.I. “Irv” Wilde Headquarters
106 North 8th Street, Santa Paula, California

1. Public Comment

2. Approval of October 11, 2016 Finance and Audit Committee Meeting Minutes

The Committee will review the minutes from the October 11, 2016 Finance and Audit Committee meeting and approve as submitted or direct staff to revise as necessary to accurately reflect the discussion and actions taken at the meeting.

3. November 9, 2016 Board Meeting Agenda-Items with Fiscal Impact

The Committee will review and discuss all of the agenda items to be considered for approval at the November 9, 2016 Board meeting that have a fiscal impact to the District. The Committee will formulate a recommendation to the entire Board based on the discussions with staff. The Committee will discuss the following items:

AGENDA ITEM 4.3 Authorize the General Manager to execute a contract in the amount of \$300,000 to Catalyst Environmental Solutions for the Santa Felicia Dam Outlet Works and Spillway Improvement Projects CEQA/NEPA Documentation and Processing. The cost to complete the CEQA/NEPA compliance documents would be split equally between the Outlets Works CIP and the Spillway CIP. There is sufficient funding in FY 2016-17 Budget to meet anticipated cash flow needs for this project through the end of the fiscal year, however, there is not sufficient funding to complete this portion of the project which includes Phase 2 Alternatives Design Study, the Board of Consultants and preparation of the EIS/EA. Staff will request additional funding annually for the remaining environmental document expenses in the FY 2017-18 Budget. Additionally, the contract contains language indicating the award is contingent upon approval of future year funding.

AGENDA ITEM 4.4 Authorize the General Manager to reject all bids related to on-site surveys and cross-connection control testing for conversion of the PTP Irrigation System to recycled water use. No additional funding is requested at this time as \$155,000 is included in the Recycled Water Program CIP Budget for FY 2016-17. Minor expenditures have been made for publication costs and staff time involved in the solicitation for bids.

AGENDA ITEM 4.5 Authorize the General Manager to enter into a professional services agreement with RNT Consulting Inc. for assessing the efficacy of chemical treatments on managing or eradicating quagga mussels in Lake Piru, its infrastructure, and lower Piru Creek; and approve a supplemental appropriation of \$33,250. Funds to be expended are not

included in the adopted FY 2016-17 Budget, therefore a supplemental appropriation of \$33,250 is necessary. The funding source for the expenditure is the Water Conservation Fund, consistent with the Environmental Cost Allocation Policy.

AGENDA ITEM 4.6 Authorize the General Manager to reappropriate \$30,000 of Pumping Trough Pipeline (PTP) funds in order to replace a failing Variable Frequency Drive (VFD). Staff is recommending the Board authorize the General Manager to transfer \$30,000 of FY 2016-17 PTP funds from the Structures & Improvements account to the Capitalized Equipment account to cover the replacement of the VFD unit.

4. First Quarter 2016-17 Financial Reports (July 1, 2016 - September 30, 2016)

The Committee will review and discuss the cash position of the District as of September 30, 2016 and the status of the District's investment portfolio and adherence to the Investment Policy for FY 2016-17. The Committee will provide direction to staff as necessary to ensure the fiscal stability of the District. Staff will make recommendations for modifications in revenues and allocations and will provide an update on projected year end reserve levels by fund.

5. Board Requested Cost Tracking Items

The Committee will review and discuss the costs to date that the District has incurred:

- a) as part of the licensing efforts and the probable maximum flood studies for the Santa Felicia Dam
- b) in relation to environmental mandates
- c) in relation to litigation with the City of Ventura, Wishtoyo Foundation complaint and District legal costs over the past several fiscal years
- d) in relation to professional fees over the past several fiscal years.

6. Monthly Administrative Services Department Update

The Committee will be briefed on the status of projects and the work of the Administrative Services Department.

Directors:

Dan Naumann
Shelly Berger
Mike Mobley

Staff:

Mauricio E. Guardado, Jr.
Tina Rivera
Tony Emmert
Steve Trocino

Agenda
Finance and Audit Committee Meeting
November 8, 2016

The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda material in an alternative format, please contact the District Office at (805) 525-4431. Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements.

Approved:

Posted: (date) (time) (attest)

At: United Water Conservation District Headquarters, 106 No. 8th St., Santa Paula, CA

Posted: (date) (time) (attest)

At: www.Unitedwater.org