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UNITED WATER CONSERVATION DISTRICT
“Conserving Water Since 1927”

Legal Counsel
Anthony H. Trembley

General Manager
Mauricio E. Guardado, Jr.

AGENDA

FINANCE AND AUDIT COMMITTEE MEETING
Tuesday, June 7, 2016 - 9:00 A.M.
Board Room, UWCD G.I. “Irv” Wilde Headquarters
106 North 8th Street, Santa Paula, California

1. Public Comment

2. Approval of May 10, 2016 Finance and Audit Committee Meeting Minutes

The Committee will review the minutes from the May 10, 2016 Finance and Audit Committee meeting and approve as submitted or direct staff to revise as necessary to accurately reflect the discussion and actions taken at the meeting.

3. June 8, 2016 Board Meeting Agenda-Items with Fiscal Impact

The Committee will review and discuss all of the agenda items to be considered for approval at the June 8, 2016 Board meeting that have a fiscal impact to the District. The Committee will formulate a recommendation to the entire Board based on the discussions with staff. The Committee will discuss the following items:

AGENDA ITEM 3.F Approve renewal of lease an agreement with River Ridge Farms and authorize the General Manager to execute the lease on behalf of the District. Under the current terms, the lease agreement generates \$11,677.42 in General Fund revenue. The revenue generated by the lease would increase as the CPI increases. The first opportunity for a rent adjustment is July 1, 2017. The optional lease could generate approximately \$34,411 if exercised.

AGENDA ITEM 3.H Approve Change Order No. 1 for the Oak Lane Restroom water service connection in the amount of \$2,841.60. The FY 2015-16 Budget CIP No. 886 includes sufficient money for the replacement waterline.

AGENDA ITEM 3.I Authorize a budget reallocation of \$20,000 to cover activities associated with the Quagga Mussel Monitoring and Control Plan. There is insufficient money in the professional services account for the above mentioned tasks. There is \$20,000 available in the maintenance account of the Water Conservation Fund which would be reallocated to the professional services account in the Water Conservation Fund.

AGENDA ITEM 4.3 Authorize the General Manager to execute a professional services agreement providing project management support for United’s multiple species habitat conservation plan (MSHCP) development and authorize a supplemental appropriation and expenditure of \$50,000 for this agreement. The funds to be expended are not in the adopted FY 2015-16 Budget, and so a supplemental appropriation of \$50,000 is necessary.

4. Monthly Investment & Pipeline Delivery Reports (April 30, 2016)

The Committee will review and discuss the District's investment portfolio and cash position, as well as the pipelines' water activity as of April 30, 2016. The Committee will provide direction to staff as necessary to ensure the fiscal stability of the District.

5. Board Requested Cost Tracking Items

The Committee will review and discuss the costs to date that the District has incurred:

- a) as part of the licensing efforts and the probable maximum flood studies for the Santa Felicia Dam
- b) in relation to environmental mandates
- c) in relation to litigation with the City of Ventura, Wishtoyo Foundation complaint and District legal costs over the past several fiscal years
- d) in relation to professional fees over the past several fiscal years.

6. Adoption of FY 2016-17 Budget

The Committee will consider the proposed FY 2016-17 Budget and recommend revisions along with Resolution No. 2016-05 approving the Budget.

7. Monthly Administrative Services Department Update

The Committee will be briefed on the status of projects and the work of the Administrative Services Department.

Directors:

Dan Naumann
Shelly Berger
Mike Mobley

Staff:

Mauricio E. Guardado, Jr.
Tina Rivera
Tony Emmert
Steve Trocino

The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda material in an alternative format, please contact the District Office at (805) 525-4431. Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements.

Approved: AR

Posted: (date) June 3, 2016

(time) 11:50 a.m.

(attest) Ofelia Leon

At: United Water Conservation District Headquarters, 106 No. 8th St., Santa Paula, CA

Posted: (date) June 3, 2016

(time) 12:00 p.m.

(attest) Ofelia Leon

At: www.Unitedwater.org