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UNITED WATER CONSERVATION DISTRICT
“Conserving Water Since 1927”

Legal Counsel
Anthony H. Trembley

General Manager
Mauricio E. Guardado, Jr.

AGENDA

FINANCE AND AUDIT COMMITTEE MEETING
Tuesday, July 12, 2016 - 9:00 A.M.
Board Room, UWCD G.I. “Irv” Wilde Headquarters
106 North 8th Street, Santa Paula, California

1. Public Comment

2. Approval of June 7, 2016 Finance and Audit Committee Meeting Minutes

The Committee will review the minutes from the June 7, 2016 Finance and Audit Committee meeting and approve as submitted or direct staff to revise as necessary to accurately reflect the discussion and actions taken at the meeting.

3. July 13, 2016 Board Meeting Agenda-Items with Fiscal Impact

The Committee will review and discuss all of the agenda items to be considered for approval at the July 13, 2016 Board meeting that have a fiscal impact to the District. The Committee will formulate a recommendation to the entire Board based on the discussions with staff. The Committee will discuss the following items:

AGENDA ITEM 2.6 Modify as deemed appropriate the total compensation package of the District’s General Manager through an increase in salary step. Adjusting the General Manager’s salary to the next step (step three) would result in a 5% increase effective the closest full pay period to the 9-month review date of May 10, 2016. Should the Board deem a step increase appropriate, the adopted budget can accommodate said increase.

AGENDA ITEM 3.E Adopt Resolution No. 2016-10, requesting the county Auditor-Controller to compute and affix a tax rate for FY 2016-17 to provide approximately \$1,105,000 in property tax revenue sufficient to satisfy a portion of the voter approved debt for State Water Project costs. Property tax revenue of \$1,105,000 is necessary to cover the budgeted costs State Water in FY 2016-17 and maintain the Fund’s reserves at approximately \$1.0 million, pursuant to the District’s reserve policy.

AGENDA ITEM 3.G Authorize the General Manager to execute an amendment to the professional services agreement with R2 Resources for assessing the effects of water diversion operations at the Freeman Diversion on fish migration for the Multiple Species Habitat Conservation Plan (MSHCP) and authorize the expenditure of \$40,000. Funds to be expended were included in the adopted FY 2016-17 Budget in the Freeman Fund. This is consistent with the Environmental Cost Allocation Policy.

AGENDA ITEM 3.H Authorize the General Manager to execute an amendment to the professional services agreement with Griffith Wildlife in the amount of \$28,000 to complete additional riparian bird surveys for the Santa Felicia Project for one breeding season and for the Multiple Species Habitat Conservation Plan for five breeding seasons. The portion of the \$28,000 needed for FY16-17 is contained in the FY16-17 Budget. The expenditure is split equally between the Freeman Fund and the Freeman Rehab CIP Fund. This is consistent with the United's Environmental Activity Cost Allocation Policy.

AGENDA ITEM 4.1 Award a construction contract for the Lake Piru Recreation Area Marina Parking Lot Slurry Seal Project up to \$130,000. The Engineer's estimate is very conservative. The FY 2016-17 Budget includes sufficient money for the annual pavement maintenance program, and it is 100 percent funded by the General/Water Conservation CIP Fund.

AGENDA ITEM 4.3 Approve supplemental appropriations totaling \$118,000, \$38,000 for quantitative rate analysis work, \$40,000 for the PERS Replacement Benefit Fund (RBF) and \$40,000 for legal fees related to the Wishtoyo lawsuit. The funds to be expended are not in the adopted FY 2015-16 Budget, therefore supplemental appropriations of \$118,000 will be necessary.

4. Monthly Investment & Pipeline Delivery Reports (May 31, 2016)

The Committee will review and discuss the District's investment portfolio and cash position, as well as the pipelines' water activity as of May 31, 2016. The Committee will provide direction to staff as necessary to ensure the fiscal stability of the District.

5. Board Requested Cost Tracking Items

The Committee will review and discuss the costs to date that the District has incurred:

- a) as part of the licensing efforts and the probable maximum flood studies for the Santa Felicia Dam
- b) in relation to environmental mandates
- c) in relation to litigation with the City of Ventura, Wishtoyo Foundation complaint and District legal costs over the past several fiscal years
- d) in relation to professional fees over the past several fiscal years.

6. FY 2015-16 Disclosure of Reimbursements

The Committee will review and discuss the FY 2015-16 Disclosure of Reimbursement Policy and report in Compliance with Government Code §53065.5.

7. Monthly Administrative Services Department Update

The Committee will be briefed on the status of projects and the work of the Administrative Services Department.

Directors:

Dan Naumann
Shelly Berger
Mike Mobley

Staff:

Mauricio E. Guardado, Jr.
Tina Rivera
Tony Emmert
Steve Trocino

The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda material in an alternative format, please contact the District Office at (805) 525-4431. Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements.

Approved: AR

Posted: (date) July 7, 2016 (time) 4:00 p.m. (attest) Ofelia Leon
At: United Water Conservation District Headquarters, 106 No. 8th St., Santa Paula, CA
Posted: (date) July 7, 2016 (time) 4:10 p.m. (attest) Ofelia Leon
At: www.Unitedwater.org