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UNITED WATER CONSERVATION DISTRICT
“Conserving Water Since 1927”

Legal Counsel
Anthony H. Trembley

General Manager
Mauricio E. Guardado, Jr.

AGENDA

FINANCE AND AUDIT COMMITTEE MEETING
Tuesday, September 13, 2016 - 9:00 A.M.
Board Room, UWCD G.I. “Irv” Wilde Headquarters
106 North 8th Street, Santa Paula, California

1. Public Comment

2. Approval of July 12, 2016 Finance and Audit Committee Meeting Minutes

The Committee will review the minutes from the July 12, 2016 Finance and Audit Committee meeting and approve as submitted or direct staff to revise as necessary to accurately reflect the discussion and actions taken at the meeting.

3. September 14, 2016 Board Meeting Agenda-Items with Fiscal Impact

The Committee will review and discuss all of the agenda items to be considered for approval at the September 14, 2016 Board meeting that have a fiscal impact to the District. The Committee will formulate a recommendation to the entire Board based on the discussions with staff. The Committee will discuss the following items:

AGENDA ITEM 4.3 Based on the information provided, determine that the replacement of El Rio Well No. 4 with Well No. 18 is categorically exempt from the California Environmental Quality Act (CEQA) and direct staff to file the Notice of Exemption with the Clerk of the Board of Supervisors. The filing fee for the notice is \$50.00 and will be paid out of the Oxnard-Hueneme Pipeline Capital Improvement Program Fund and within the adopted Fiscal Year 2016-17 Budget.

AGENDA ITEM 4.4 Based on the information provided, authorize the General Manager to execute a construction contract with the lowest responsible bidder, Bakersfield Well and Pump, in the amount of \$324,700 for construction of El Rio Well No. 18. The Fiscal Year 2016-17 includes \$770,396 in the capital improvement program budget to replace El Rio Well No. 4. The funding source is the Oxnard-Hueneme Well Replacement Fund. Final project costs will also include the motor, pumping equipment, piping, and electrical.

AGENDA ITEM 4.5 Authorize the General Manager to execute an amendment to the professional services agreement with Hamner-Jewell & Associates, Inc. (HJA) in an amount not to exceed \$12,000, for additional right of way services associated with the Freeman Diversion Rehab/Fish Passage and the Ferro-Rose Basin Recharge projects. The current Capital Improvement Program project budget is sufficient to fund the \$12,000 amendment for the professional services agreement. The cost of this work will be split evenly between the Ferro-Rose Recharge Project and the Freeman Diversion Rehab Project and will be well within budgeted amounts for the projects.

AGENDA ITEM 4.6 Authorize the General Manager to execute a contract for the amount of \$98,930 to complete the repairs on the Santa Felicia Dam Hydroelectric Plant Unit 1 turbine-generator and approve associated budget amendment. There is \$100,000 available in the maintenance account of the Water Conservation Fund for quagga control. Staff proposes that the money be reallocated to the SFD Hydro Electric Plant Rehab CIP 881 which will maintain the quagga mussel control focus.

AGENDA ITEM 4.7 Authorize the General Manager to amend a professional services agreement with Cardno to conduct additional tasks for the development of a Habitat Improvement Plan for lower Piru Creek as required in United's license issued by the Federal Energy Regulatory Commission (FERC) for the Santa Felicia Project and authorize the expenditure of the amount of \$49,484. Funds to be expended (\$49,484) were included in the adopted FY 2016-17 Budget in the Water Conservation Fund. This is consistent with the Environmental Cost Allocation Policy.

AGENDA ITEM 4.8 Authorize the General Manager to execute a boating safety enforcement equipment grant agreement between the District and the State of California, Department of Parks and Recreation, Division of Boating and Waterways for the purchase of a new patrol boat for boating safety and enforcement activities at Lake Piru. The grant award is not sufficient to cover the expected \$85,000 cost of the patrol boat and trailer. The Board will direct staff to address any shortfall via a budget modification at midyear as needed.

4. FY 2015-16 Year End Financial Reports (July 1, 2015 – June 30, 2016)

The Committee will review and discuss the financial activity, cash position of the District as of June 30, 2016 and the status of the District's investment portfolio for FY 2015-16. The Committee will provide direction to staff as necessary to ensure the fiscal stability of the District. Staff will also provide an update on projected year end reserve levels by fund.

5. Board Requested Cost Tracking Items

The Committee will review and discuss the costs to date that the District has incurred:

- a) as part of the licensing efforts and the probable maximum flood studies for the Santa Felicia Dam
- b) in relation to environmental mandates
- c) in relation to litigation with the City of Ventura, Wishtoyo Foundation complaint and District legal costs over the past several fiscal years
- d) in relation to professional fees over the past several fiscal years.

6. Monthly Administrative Services Department Update

The Committee will be briefed on the status of projects and the work of the Administrative Services Department.

7. Update on Recycled Water Project

The committee will receive an updated on the recycled water project and proposed CIP for anticipated supplemental budget appropriation.

Agenda
Finance and Audit Committee Meeting
September 13, 2016

Directors:

Dan Naumann
Shelly Berger
Mike Mobley

Staff:

Mauricio E. Guardado, Jr.
Christy Ramirez
Tony Emmert
Steve Trocino

The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda material in an alternative format, please contact the District Office at (805) 525-4431. Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements.

Approved: CR

Posted: (date) September 8, 2016 (time) 10:00 a.m. (attest) Kris Sofley

At: United Water Conservation District Headquarters, 106 No. 8th St., Santa Paula, CA

Posted: (date) September 8, 2016 (time) 10:30 a.m. (attest) Kris Sofley

At: www.Unitedwater.org