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UNITED WATER CONSERVATION DISTRICT
“Conserving Water Since 1927”

General Manager
Mauricio E. Guardado, Jr.

Legal Counsel
David D. Boyer

AGENDA

FINANCE AND AUDIT COMMITTEE MEETING

Tuesday, February 13, 2018 – 9:00 A.M.

**Board Room, UWCD G.I. “Irv” Wilde Headquarters
106 North 8th Street, Santa Paula, California**

1. Public Comment

2. Approval of January 9, 2018 Finance and Audit Committee Meeting Minutes

The Committee will review the minutes from the January 9, 2018 Finance and Audit Committee meeting and approve as submitted or direct staff to revise as necessary to accurately reflect the discussion and actions taken at the meetings.

3. February 14, 2018 Board Meeting Agenda-Items with Fiscal Impact

The Committee will review and discuss all of the agenda items to be considered for approval at the February 14, 2018 Board meeting that have a fiscal impact to the District. The Committee will formulate a recommendation to the entire Board based on the discussions with staff. The Committee will discuss the following items:

AGENDA ITEM 4.1 Board to authorize the General Manager to execute a two-year Auditing Services contract extension with Rogers Anderson Malody & Scott (RAMS) in the amount of \$80,000. If approved, the proposed budget for FY 2018-19 will include allocations to cover these costs.

AGENDA ITEM 4.2 Board to 1) authorize the United Water Conservation District’s application and approve negotiation and execution of a cooperative agreement with the United States Bureau of Reclamation for a WaterSMART Drought Resiliency Grant (Funding Opportunity No. BOR-DO-18-F008) for the Iron and Manganese Treatment Project; and 2) authorize the General Manager, Mauricio E. Guardado, Jr., or designee, to take any and all action which may be necessary for the completion and execution of the project agreement and to take any and all other action which may be necessary for the receipt and administration of the grant funding in accordance with the requirements of the Bureau of Reclamation. If the grant is approved, the BOR will provide up to \$300,000 in total funding towards the Iron and Manganese Treatment Plant. The District would be responsible for a 50% match, which is already included in the FY 2017-18 Adopted Budget.

AGENDA ITEM 4.4 Board to authorize the General Manager to execute a contract with J&H Engineering General Contractors, Inc. in the amount of \$251,442.50 for the Lake Piru Recreation Area 2018 Pavement Management Program (Specification 17-05). This project is part of the Lake Piru Asphalt project that is included in the Fiscal Year 2017-18 Budget. Sufficient funds are available to fund the project.



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AGENDA ITEM 4.5 Board to authorize the General Manager to execute a professional services agreement with R2 Resource Consultants (R2) in the amount of \$187,500 to provide further modeling and analysis of the Hardened Ramp as a Freeman Diversion Fish Passage Facility alternative. The hydraulic design and analysis of the Freeman Diversion Fish Passage Facility is included in the Fiscal Year 2017-18 Budget, and sufficient funds are available to provide the additional analysis of \$187,500 requested for the contract.

AGENDA ITEM 4.6 Board to authorize the General Manager to negotiate the purchase of Casitas MWD and City of Ventura 2018 Table A State Water allocations. United has sufficient funding capability in its State Water Project fund to purchase 3,630 AF of 2018 Table A water from the City of Ventura and Casitas MWD. Estimated cost (based on \$240 per AF) would be approximately \$872,000.

AGENDA ITEM 4.7 Board to authorize the General Manager to approve proposed Easement Option Agreement and Solar Energy Easement Agreement between United Water Conservation District and Wellhead Energy, LLC and granting Wellhead Energy, LLC an exclusive option for an air space rights easement for a potential solar electricity generation facility. At this time, there is currently no fiscal obligation or impact upon the District for the energy generation project proposed by Wellhead. If Wellhead is successful with its proposal, the project could yield several benefits for United, including significantly reducing the District's energy costs and providing a substantial long term source of revenue.

4. Second Quarter 2017-18 Financial Reports (July 1, 2017 – December 31, 2017)

The Committee will review and discuss the cash position of the District as of December 31, 2017 and the status of the District's investment portfolio and adherence to the Investment Policy for FY 2017-18. The Committee will provide direction to staff as necessary to ensure the fiscal stability of the District. Staff will also make recommendations for modifications in revenues and allocations and will provide an update on projected year end reserve levels by fund.

5. Board Requested Cost Tracking Items

The Committee will review and discuss the costs to date that the District has incurred:

- a) as part of the licensing efforts and the probable maximum flood studies for the Santa Felicia Dam
- b) in relation to environmental mandates
- c) in relation to litigation with the City of Ventura, Wishtoyo Foundation complaint and District legal costs over the past several fiscal years
- d) in relation to professional fees over the past several fiscal years.

6. Second Quarter 2017-18 Budget Adjustments

The Committee will review and discuss the adjustments made to the budget during the second quarter (October 1, 2017 – December 31, 2017).

7. Monthly Administrative Services Department Update

The Committee will be briefed on the status of projects and the work of the Administrative Services Department.



UNITED WATER CONSERVATION DISTRICT

Directors:

Daniel C. Naumann
Shelly Berger
Mike Mobley

Staff:

Mauricio E. Guardado, Jr.
Tina Rivera
Tony Emmert
Erin Gorospe

The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda material in an alternative format, please contact the District Office at (805) 525-4431. Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements.

Approved: 

Posted: (date) February 9, 2018

(time) 12 noon

(attest) Kris Sofley

At: United Water Conservation District Headquarters, 106 No. 8th St., Santa Paula, CA

Posted: (date) February 9, 2018

(time) 12:30 p.m.

(attest) Kris Sofley

At: www.Unitedwater.org