

Board of Directors
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UNITED WATER CONSERVATION DISTRICT
“Conserving Water Since 1927”

General Manager
Mauricio E. Guardado, Jr.

Legal Counsel
David D. Boyer

AGENDA

FINANCE AND AUDIT COMMITTEE MEETING

Tuesday, March 13, 2018 – 9:00 A.M.

Board Room, UWCD G.I. “Irv” Wilde Headquarters
106 North 8th Street, Santa Paula, California

1. Public Comment

2. Approval of February 13, 2018 Finance and Audit Committee Meeting Minutes

The Committee will review the minutes from the February 13, 2018 Finance and Audit Committee meeting and approve as submitted or direct staff to revise as necessary to accurately reflect the discussion and actions taken at the meetings.

3. March 14, 2018 Board Meeting Agenda-Items with Fiscal Impact

The Committee will review and discuss all of the agenda items to be considered for approval at the March 14, 2018 Board meeting that have a fiscal impact to the District. The Committee will formulate a recommendation to the entire Board based on the discussions with staff. The Committee will discuss the following items:

AGENDA ITEM 2.7 Board to adopt Ordinance No. 22, introduced at the Board public hearing of February 14, 2018, to increase Board member compensation from \$205.00 to \$215.25 per day. Ordinance No. 22 would be effective 60 days from the date of adoption. The fiscal impact would be limited to the actual compensable time worked by Directors. The rate increase from \$205.00 to \$215.25 could increase annual costs by up to \$8,610 per year to the District. There are sufficient funds within the budget to cover the additional costs.

AGENDA ITEM 4.2 Board to authorize the General Manager to execute a contract with Civic Construction Associates, Inc. in the amount of \$182,000 for the Lake Piru Modular Office Site Work (Specification 17-06 REBID) project. This project is part of the Park Service Officer Facility Replacement project that is included in the Fiscal Year 2017-18 Budget. Sufficient funds are available to fund the project.

AGENDA ITEM 4.3 Authorize the General Manager to amend a professional services agreement with Griffith Wildlife Biology in the amount of \$25,181 to perform surveys for the southwestern willow flycatcher, least Bell’s vireo, and yellow-billed cuckoo at the Santa Felicia Dam for three breeding seasons (2018-2020), in support of operations and maintenance activities at the facility and the development of the Santa Felicia Dam Spillway and Outlet Dam Safety projects and the Habitat Improvement Plan. Sufficient funds to cover the expenditures for 2018 surveys (\$6,791) and mentoring (\$4,500) are included in the FY 2017-18 Budget. The surveys are related to the Santa Felicia Dam Outlet Works and Spillway Safety Improvement Projects CEQA/NEPA process and the cost would be split



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equally between the Outlets Works CIP and the Spillway CIP and the cost for mentoring is included in the EPCD training budget. Sufficient funds are available to fund the project. The expenditures for subsequent years would be included in the respective future budgets.

AGENDA ITEM 4.4 Board to authorize the General Manager to execute an agreement with the Casitas Municipal Water District for the purchase of its 2018 State Water Project Table A water allocation. United has sufficient funding capability in its State Water Project fund to purchase Casitas' current 1,000 acre-foot allocation of 2018 State Water Project Table A water.

AGENDA ITEM 5.3 Staff to present the Board a report on CalPERS pension rates due to recent changes made by the PERS Board affecting actuarial assumptions and amortization policies.

4. Monthly Investment & Pipeline Delivery Reports (January 31, 2018)

The Committee will review and discuss the District's investment portfolio and cash position, as well as the pipelines' water activity as of January 31, 2018. The Committee will provide direction to staff as necessary to ensure the fiscal stability of the District.

5. Board Requested Cost Tracking Items

The Committee will review and discuss the costs to date that the District has incurred:

- a) as part of the licensing efforts and the probable maximum flood studies for the Santa Felicia Dam
- b) in relation to environmental mandates
- c) in relation to litigation with the City of Ventura, Wishtoyo Foundation complaint and District legal costs over the past several fiscal years
- d) in relation to professional fees over the past several fiscal years.

6. Monthly Administrative Services Department Update

The Committee will be briefed on the status of projects and the work of the Administrative Services Department.

Directors:

Bruce Dandy
Shelly Berger
Mike Mobley

Staff:

Mauricio E. Guardado, Jr.
Tina Rivera
Tony Emmert
Steve Trocino

The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda material in an alternative format, please contact the District Office at (805) 525-4431. Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements.

Approved: Alvertina Rivera
Alvertina Rivera, CFO

Posted: (date) March 7, 2018 (time) 3:10 p.m. (attest) **Kris Sofley**
At: **United Water Conservation District Headquarters, 106 No. 8th St., Santa Paula, CA**
Posted: (date) March 7, 2018 (time) 3:15 p.m. (attest) **Kris Sofley**
At: www.Unitedwater.org