

Board of Directors
Robert Eranio, President
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UNITED WATER CONSERVATION DISTRICT
“Conserving Water Since 1927”

General Manager
Mauricio E. Guardado, Jr.

Legal Counsel
David D. Boyer

AGENDA

FINANCE AND AUDIT COMMITTEE MEETING

Tuesday, July 10, 2018 – 9:00 A.M.

Board Room, UWCD G.I. “Irv” Wilde Headquarters
106 North 8th Street, Santa Paula, California

1. Public Comment

2. Approval of June 12, 2018 Finance and Audit Committee Meeting Minutes

The Committee will review the minutes from the June 12, 2018 Finance and Audit Committee meeting and approve as submitted or direct staff to revise as necessary to accurately reflect the discussion and actions taken at the meetings.

3. July 11, 2018 Board Meeting Agenda-Items with Fiscal Impact

The Committee will review and discuss all of the agenda items to be considered for approval at the July 11, 2018 Board meeting that have a fiscal impact to the District. The Committee will formulate a recommendation to the entire Board based on the discussions with staff. The Committee will discuss the following items:

AGENDA ITEM 3.D Board shall consider substituting the revised salary schedule here attached for the salary schedule contained in the adopted Fiscal Year 2018-19 Budget. Estimated at around \$9,000 for all funds.

AGENDA ITEM 4.3 Board to consider authorizing the General Manager to execute a professional services agreement with Rincon Consultants, Inc. to complete either a Mitigated Negative Declaration (MND) or an Environmental Impact Report (EIR) based on the information set forth in the initial study. The work would assist United with complying with the California Environmental Quality Act (CEQA) for the proposed Wellhead Energy’s Community Energy Reliability Center (CERC) and authorize an expenditure in the amount of \$70,442 for an MND or \$104,883 for an EIR with either option being fully funded by Wellhead Energy. As with the current arrangement for work pertaining to Wellhead Energy’s CERC project related activities, there will be no fiscal impact to United. Work for this approved motion item will not commence until a check for the work has been deposited into an account for distribution to Rincon Consultants for work performed.

AGENDA ITEM 4.4 Board to consider adopting Resolution 2018-09 a Resolution of the United Water Conservation District approving and adopting the Mitigated Negative Declaration and accompanying Mitigation Monitoring and Reporting Program (MMRP), approving the Pothole Trailhead Parking Area Project and authorizing its implementation by the General Manager; and directing the General Manager to file a Notice of Determination in accordance with CEQA. There are sufficient funds for construction of the project in the FY 2018-19 Budget.



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AGENDA ITEM 4.5 Board to consider authorizing the General Manager to execute a professional services agreement in the amount of \$572,675 to Kennedy/Jenks Consultants, Inc. for the engineering design of an iron and manganese treatment plant for deep wells at the El Rio Water Treatment Plant and Oxnard Hueneme Pipeline System, with the design cost to be partially offset by the recent announcement that the U.S. Bureau of Reclamation has accepted the District's grant application for \$300,000 under the WaterSMART Drought Response Program. The not-to-exceed award amount of \$572,675 exceeds the currently available "design" allocation of \$542,122. There are sufficient funds within the total project budget to cover the shortfall. Additionally, the design cost will be offset by the recent announcement that the Bureau of Reclamation has accepted the District's application for \$300,000 under the WaterSMART Drought Response Program.

AGENDA ITEM 4.6 Board of Directors to consider granting Southern California Edison a ninety-foot (90-foot) wide overhead easement and right-of-way in the Santa Clara River south of North Bank Drive and north of the Ferro Recharge Basin. There is expected to be a revenue generation of \$4,600.

AGENDA ITEM 4.7 Board shall consider authorizing the General Manager to execute a contract for the rehabilitation of Pumping Trough Pipeline Well #1 in an amount up to \$123,000. Funds are available in the current FY 2018–19 Budget to cover PTP Well #1 repair and rehabilitation efforts.

4. Monthly Investment & Pipeline Delivery Reports (May 31, 2018)

The Committee will review and discuss the District's investment portfolio and cash position, as well as the pipelines' water activity as of May 31, 2018. The Committee will provide direction to staff as necessary to ensure the fiscal stability of the District.

5. Board Requested Cost Tracking Items

The Committee will review and discuss the costs to date that the District has incurred:

- a) as part of the licensing efforts and the probable maximum flood studies for the Santa Felicia Dam
- b) in relation to environmental mandates
- c) in relation to litigation with the City of Ventura, Wishtoyo Foundation complaint and District legal costs over the past several fiscal years
- d) in relation to professional fees over the past several fiscal years.

6. District Staff and Board Member Reimbursement

The Committee will review the expense reimbursement report for all reimbursements of business expenses to staff and Board members for FY 2017-18.

7. Collection Accounts Report

The Committee will receive an update on delinquent accounts referred to collections, as well as on the progress made on collection efforts through the fourth quarter of FY 2017-18.



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8. Monthly Administrative Services Department Update

The Committee will be briefed on the status of projects and the work of the Administrative Services Department.

Directors:

Bruce Dandy
Shelly Berger
Mike Mobley

Staff:

Mauricio E. Guardado, Jr.
Tina Rivera
Tony Emmert
Erin Gorospe

The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda material in an alternative format, please contact the District Office at (805) 525-4431. Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements.

Approved: 

Posted: (date) 7-5-18 (time) 2:30pm

(attest) Kris Sofley

At: United Water Conservation District Headquarters, 106 No. 8th St., Santa Paula, CA

Posted: (date) 7-5-18 (time) 2:45pm

(attest) Kris Sofley

At: www.Unitedwater.org