

Board of Directors
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UNITED WATER CONSERVATION DISTRICT
“Conserving Water since 1927”

General Manager
Mauricio E. Guardado, Jr.

Legal Counsel
David D. Boyer

AGENDA

FINANCE AND AUDIT COMMITTEE MEETING **Tuesday, September 11, 2018 – 9:00 A.M.** **Board Room, UWCD G.I. “Irv” Wilde Headquarters** **106 North 8th Street, Santa Paula, California**

1. Public Comment

2. Approval of July 10, 2018 Finance and Audit Committee Meeting Minutes

The Committee will review the minutes from the July 10, 2018 Finance and Audit Committee meeting and approve as submitted or direct staff to revise as necessary to accurately reflect the discussion and actions taken at the meetings.

3. September 12, 2018 Board Meeting Agenda-Items with Fiscal Impact

The Committee will review and discuss all of the agenda items to be considered for approval at the September 12, 2018 Board meeting that have a fiscal impact to the District. The Committee will formulate a recommendation to the entire Board based on the discussions with staff. The Committee will discuss the following items:

AGENDA ITEM 3.F Board will consider waiving penalty and interest charges of \$5,701.73 for the Limoneira Company. Forfeiture of \$5,701.73 of General Water Conservation Funds, which were not previously anticipated or included in the adopted budget.

AGENDA ITEM 4.5 Board of Directors to consider approving the Second Amendment to the 2008 Memorandum of Understanding with the County of Ventura regarding participation in the Watersheds Coalitions of Ventura County Integrated Regional Water Management Planning efforts through July 31, 2023. Continued involvement with WCVC obliges the District to provide financial support for County staff to administer the WCVC effort. The cost for the current fiscal year is \$8,500, but gives the District the opportunity to receive future grant funding from the state which could be in the millions of dollars. Additionally, the District participates in the funding of the Santa Clara River Watershed Committee. The primary expenditure related to the watershed committee is the funding of a portion of the Watershed Coordinator position. The cost for the current period (Feb 2018 to Jun 2019) is \$15,583, or approximately \$11,000 per fiscal year. The District also hosts the majority of the watershed meetings at the District headquarters. Funding for both the WCVC participation and watershed participation are included in the current Fiscal Year 2018-2019 budget.

AGENDA ITEM 4.6 Board will consider authorizing the General Manager or designee to execute three amendments in the total amount of \$78,618 for the Santa Felicia Dam Outlet Works and Spillway Improvement Projects Board of Consultants for FY 2018-19. The cost of the Board of Consultants would be split equally between the Outlets Works CIP (Acct. 010-400-81020 project 8002-815) and the PMF Containment CIP (Acct. 010-400-81020 project 8003-825). While there is not sufficient funding in the FY 2018-19 Budget to fund the Board



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of Consultants for the entirety of the project, there is sufficient funding to meet anticipated cash flow needs through FY 2018-19. Staff would request additional funding annually for the remaining BOC expenses in the FY 2019-20 Budget and subsequent budgets. Additionally, each contract contains language indicating the award is contingent upon approval of future year funding.

AGENDA ITEM 4.7 Board will consider authorizing the General Manager to execute a professional service contract in the amount of \$78,500 to Gannett Fleming, Inc. for the 2019 Santa Felicia Dam Functional Exercise Preparation. The FY 2018-19 Budget includes \$80,000, sufficient to cover this contract (Account 050-400-52200 Project 4030-300).

AGENDA ITEM 4.8 Board will consider authorizing the General Manager or designee to execute two contract change orders in the total amount of \$36,396.56 for the Lake Piru Modular Office Project for FY 2018-19. There are sufficient funds in the overall FY 2018-19 project budget to fund these changes. These change orders will be partially funded by surplus funds in the FY 2018-19 equipment budget and the CEQA/Permitting with no further changes anticipated as project is substantially complete.

AGENDA ITEM 4.9 Board shall consider authorizing the General Manager to adopt and execute Consulting Agreements to provide groundwater modeling support services, including groundwater model run scenarios and water supply project evaluations to various public agencies within United's service area. There will be no adverse financial impact.

4. Monthly Investment & Pipeline Delivery Reports (June 30, 2018 & July 31, 2018)

The Committee will review and discuss the District's investment portfolio and cash position, as well as the pipelines' water activity as of June 30, 2018 & July 31, 2018. The Committee will provide direction to staff as necessary to ensure the fiscal stability of the District.

5. Board Requested Cost Tracking Items

The Committee will review and discuss the costs to date that the District has incurred:

- a) as part of the licensing efforts and the probable maximum flood studies for the Santa Felicia Dam
- b) in relation to environmental mandates
- c) in relation to litigation with the City of Ventura, Wishtoyo Foundation complaint and District legal costs over the past several fiscal years
- d) in relation to professional fees over the past several fiscal years.

6. District Staff and Board Member Reimbursement

The Committee will review the expense reimbursement report for all reimbursements of business expenses to staff and Board members for FY 2017-18.

7. Monthly Administrative Services Department Update

The Committee will be briefed on the status of projects and the work of the Administrative Services Department.



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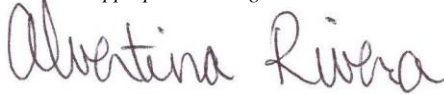
Directors:

Bruce Dandy
Shelly Berger
Mike Mobley

Staff:

Mauricio E. Guardado, Jr.
Tina Rivera
Tony Emmert
Erin Gorospe

The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda material in an alternative format, please contact the District Office at (805) 525-4431. Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements.

Approved: 

Posted: (date) September 7, 2018 (time) 11:00a.m. (attest) Kris Sofley
At: United Water Conservation District Headquarters, 106 No. 8th St., Santa Paula, CA

Posted: (date) September 7, 2018 (time) 11:15a.m. (attest) Kris Sofley
At: www.Unitedwater.org