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UNITED WATER CONSERVATION DISTRICT
“Conserving Water since 1927”

General Manager
Mauricio E. Guardado, Jr.

Legal Counsel
David D. Boyer

AGENDA

FINANCE AND AUDIT COMMITTEE MEETING **Tuesday, November 13, 2018 – 9:00 A.M.** **Board Room, UWCD G.I. “Irv” Wilde Headquarters** **106 North 8th Street, Santa Paula, California**

1. Public Comment

2. Approval of October 9, 2018 Finance and Audit Committee Meeting Minutes

The Committee will review the minutes from the October 9, 2018 Finance and Audit Committee meeting and approve as submitted or direct staff to revise as necessary to accurately reflect the discussion and actions taken at the meetings.

3. November 14, 2018 Board Meeting Agenda-Items with Fiscal Impact

The Committee will review and discuss all of the agenda items to be considered for approval at the November 14, 2018 Board meeting that have a fiscal impact to the District. The Committee will formulate a recommendation to the entire Board based on the discussions with staff. The Committee will discuss the following items:

AGENDA ITEM 4.3 Board to consider adopting Resolution 2018-14, approving United Water Conservation District’s (UWCD) staff organizational restructuring and staffing changes. A supplemental appropriation of \$123,700 for the Water Conservation Fund, \$24,200 for the Freeman Fund, \$22,400 for the OH Fund, \$4,800 for the PV Fund and \$16,900 for the PT Fund is requested to fund these positions for the period of January – June 2019. Based on beginning fund balances and anticipated fiscal year activity, all funds are projected to meet their reserve requirement with the inclusion of this supplemental appropriation.

AGENDA ITEM 4.5 Board to consider authorizing the General Manager or designee to execute Contract Amendment No. 4 in the amount of \$50,060 to Catalyst Environmental Solutions for the additional work associated with the preparation of the Environmental Impact Report (EIR) for the Santa Felicia Dam Safety Improvement Projects. There is sufficient funding in the FY 2018-19 Budget for this contract amendment.

AGENDA ITEM 4.6 Board to consider receiving the Draft Environmental Impact Report (Draft EIR) for the Santa Felicia Dam Safety Improvement Project and set December 12, 2018 as the date for a public hearing to receive public comment. The FY 18/19 Budget includes the preparation of the Draft EIR and no additional funding is being requested for this work at this time.



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AGENDA ITEM 4.7 Board to consider authorizing the General Manager to execute a professional services agreement with Northwest Hydraulic Consultants (NHC) in the amount of \$427,500 to provide further modeling and analysis of the Gated Notch and Low Flow Fish Passage System as a Freeman Diversion Fish Passage Facility alternative. The Board will also consider authorizing the General Manager to negotiate a professional services agreement with NHC to provide further modeling and analysis of the Hardened Ramp as a Freeman Diversion Fish Passage Facility alternative.

AGENDA ITEM 4.8 Board will consider receiving and adopting the Lake Piru Recreation Management Plan (RMP) as District's planning document for the Lake Piru Recreation area. If the FERC approves the amendment to Article 412 as submitted there will no additional impact to the current recreation CIP budget. The existing CIP will be shifted to accommodate compliance with the FERC license.

AGENDA ITEM 4.9 Board to authorize the General Manager to execute a professional services agreement with Provost & Prichard for an amount of \$25,000 to assist the District with securing additional State Water. The requested supplemental appropriation of \$25,000 would be funded from the Water Conservation Fund.

AGENDA ITEM 4.10 Board to consider providing direction to staff for the District's participation in the California WaterFix Finance Joint Powers Authority (JPA) and direct staff to advise the Ventura County Watershed Protection District to bring forth a resolution to the Ventura County Board of Supervisors stating the District's intent if warranted. Cal WaterFix: Joining the Financing JPA may include one or more agreements to protect the purchasers of JPA bonds from the risk of nonpayment, including debt service agreements or the purchase of DWR bonds. The amount of debt to be issued by the JPA has yet to be determined, but United's Share could range from approximately \$2.8 million to \$18 million, plus interest.

4. FY 2017-18 Year End Financial Reports (July 1, 2017 – June 30, 2018)

The Committee will review and discuss the updated fund positions as of June 30, 2018 for FY 2017-18.

5. First Quarter 2018-19 Financial Reports (July 1, 2018 – September 30, 2018)

The Committee will review and discuss the cash position of the District as of September 30, 2018 and the status of the District's investment portfolio and adherence to the Investment Policy for FY 2018-19. The Committee will provide direction to staff as necessary to ensure the fiscal stability of the District. Staff will also make recommendations for modifications in revenues and allocations and will provide an update on projected year end reserve levels by fund.

6. Board Requested Cost Tracking Items

The Committee will review and discuss the costs to date that the District has incurred:

- a) as part of the licensing efforts and the probable maximum flood studies for the Santa Felicia Dam
- b) in relation to environmental mandates



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- c) in relation to litigation with the City of Ventura, Wishtoyo Foundation complaint and District legal costs over the past several fiscal years
- d) in relation to professional fees over the past several fiscal years.

7. Collection Accounts Report

The Committee will receive an update on delinquent accounts referred to collections, as well as on the progress made on collection efforts through the first quarter of FY 2018-19.

8. First Quarter 2018-19 Budget Adjustments

The Committee will review and discuss the adjustments made to the budget during the first quarter (July 1, 2018 – September 30, 2018).

9. District Staff and Board Member Reimbursement

The Committee will review the expense reimbursement report for all reimbursements of business expenses to staff and board members for the first quarter, FY 2018-19.


10. Monthly Administrative Services Department Update

The Committee will be briefed on the status of projects and the work of the Administrative Services Department.

Directors:

Bruce Dandy
Shelly Berger
Mike Mobley

Staff:

Mauricio E. Guardado, Jr. 
Anthony Emmert
Robert Siemak
Erin Gorospe
Steve Trocino

The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda material in an alternative format, please contact the District Office at (805) 525-4431. Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements.

Approved 

Posted: (date) 11-09-18 (time) 9:30a.m. (attest) Kris Sofley

At: United Water Conservation District Headquarters, 106 No. 8th St., Santa Paula, CA

Posted: (date) 11-09-18 (time) 9:45a.m. (attest) Kris Sofley

At: www.Unitedwater.org