

Board of Directors
Robert Eranio, President
Daniel C. Naumann, Vice President
Michael W. Mobley, Secretary/Treasurer
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UNITED WATER CONSERVATION DISTRICT
“Conserving Water since 1927”

General Manager
Mauricio E. Guardado, Jr.

Legal Counsel
David D. Boyer

AGENDA

FINANCE AND AUDIT COMMITTEE MEETING
Tuesday, December 11, 2018 – 9:00 A.M.
Board Room, UWCD G.I. “Irv” Wilde Headquarters
106 North 8th Street, Santa Paula, California

1. Public Comment

2. Approval of November 13, 2018 Finance and Audit Committee Meeting Minutes

The Committee will review the minutes from the November 13, 2018 Finance and Audit Committee meeting and approve as submitted or direct staff to revise as necessary to accurately reflect the discussion and actions taken at the meetings.

3. Discussion of Comprehensive Annual Financial Report status

The Board will receive a verbal update regarding the Comprehensive Annual Financial Report and the auditor’s opinion for FY 2017-18.

4. December 12, 2018 Board Meeting Agenda-Items with Fiscal Impact

The Committee will review and discuss all of the agenda items to be considered for approval at the December 12, 2018 Board meeting that have a fiscal impact to the District. The Committee will formulate a recommendation to the entire Board based on the discussions with staff. The Committee will discuss the following items:

AGENDA ITEM 4.1 Board to consider authorizing the General Manager or designee to execute a Contract Amendment in the amount of \$20,000 to Rincon Consultants, Inc. for providing project management and environmental support associated with the preparation of the Draft Environmental Impact Report (Draft EIR) for the Santa Felicia Dam Safety Improvement Projects. There is sufficient funding in the FY 2018-19 Budget for this contract amendment.

AGENDA ITEM 4.2 Board to consider authorizing the General Manager to execute an amendment to the professional services agreement with Cramer Fish Sciences in the amount of \$24,650 to conduct studies outlined in the “Santa Felicia Dam Fish Passage Program Pre-Implementation Study Plan.” Sufficient funds to cover the expenditure for services proposed are included in the current Fiscal Year 2018-2019 Budget.

5. Monthly Investment & Pipeline Delivery Reports (October 31, 2018)

The Committee will review and discuss the District’s investment portfolio and cash position, as well as the pipelines’ water activity as of October 31, 2018. The Committee will provide direction to staff as necessary to ensure the fiscal stability of the District.



UNITED WATER CONSERVATION DISTRICT

6. Board Requested Cost Tracking Items

The Committee will review and discuss the costs to date that the District has incurred:

- a) as part of the licensing efforts and the probable maximum flood studies for the Santa Felicia Dam
- b) in relation to environmental mandates
- c) in relation to litigation with the City of Ventura, Wishtoyo Foundation complaint and District legal costs over the past several fiscal years
- d) in relation to professional fees over the past several fiscal years.

7. Financial Policy Review

The Committee will review various financial policies, including the current Expense Reimbursement & Board Member Compensable Activity Policy, the Procurement Policy, and the Budget Amendment Policy, and provide recommendations to the Board.

8. Monthly Administrative Services Department Update

The Committee will be briefed on the status of projects and the work of the Administrative Services Department.

Directors:

Bruce Dandy
Shelly Berger
Mike Mobley

Staff:

Mauricio E. Guardado, Jr.
Anthony Emmert
Robert Siemak
Erin Gorospe
Steve Trocino

The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda material in an alternative format, please contact the District Office at (805) 525-4431. Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements.

Approved: 

Posted: (date) 12-6-2018 **(time)** 1:30p.m. **(attest)** Kris Sofley

At: United Water Conservation District Headquarters, 106 No. 8th St., Santa Paula, CA

Posted: (date) 12-6-2018 **(time)** 1:45p.m. **(attest)** Kris Sofley

At: www.Unitedwater.org