

AGENDA

FINANCE AND AUDIT COMMITTEE MEETING

Tuesday, April 9, 2019 – 9:00 A.M.

Board Room, UWCD G.I. “Irv” Wilde Headquarters

106 North 8th Street, Santa Paula, California

1. Public Comment

2. Approval of March 19, 2019 Finance and Audit Committee Meeting Minutes

The Committee will review the minutes from the March 19, 2019 Finance and Audit Committee meeting and approve as submitted or direct staff to revise as necessary to accurately reflect the discussion and actions taken at the meetings.

3. April 10, 2019 Board Meeting Agenda-Items with Fiscal Impact

The Committee will review and discuss all of the agenda items to be considered for approval at the April 10, 2019 Board meeting that have a fiscal impact to the District. The Committee will formulate a recommendation to the entire Board based on the discussions with staff. The Committee will discuss the following items:

AGENDA ITEM 4.2 Board to consider authorizing the General Manager to enter into a cooperative agreement with Santa Clarita Valley Water Agency to coordinate deliveries of State Water Project (SWP) water supplies. This is no adverse impact on the District’s finances. The District will use available funds for the District’s State Water Import Fund.

AGENDA ITEM 4.3 Board to consider authorizing the creation of a new 401(a) Defined Compensation Program with Lincoln Financial as an addition to its existing deferred compensation benefits options. The one time cost of creating this plan is estimated to be \$900, which is already budgeted. The cost estimated for May and June of 2019 is to be determined by the Board of Directors at the April 11, 2019 Board Meeting along with the vesting period duration.

AGENDA ITEM 4.4 Board to consider approving supplemental appropriations totaling \$420,000 for legal expenditures related to the Wishtoyo and City of Ventura lawsuits, and Las Posas Valley Water Rights Legal Costs. The recommended supplemental appropriations totaling \$420,000 would be funded: \$225,000 from the General/Water Conservation Activities Fund and \$195,000 from the Freeman Fund, consistent with the District’s Environmental Activity Cost Allocation Policy. These appropriations would be made from the designations for Legal Reserve in the Adopted Budget of \$225,000 for the General/Water Conservation Activities Fund and \$425,000 from the Freeman Fund, leaving a designated balance of \$230,000 in the Freeman Fund.

AGENDA ITEM 4.5 Board to consider authorizing the General Manager to execute a professional services agreement with GEI Consultants, Inc. in the amount of \$486,682.00 to develop 10 percent design documents of the Santa Felicia Dam (SFD) Outlet Works Improvement Project. There is sufficient funding in the Fiscal Year 2018/19 Budget for this contract. The contract \$486,682.00 will be charged to the Outlets Works CIP.

AGENDA ITEM 4.6 Board to consider authorizing the General Manager to execute an Amendment to the Agreement with GEI Consultants, Inc. in the amount of \$553,605.00 to develop 10 percent design documents for the Santa Felicia Dam (SFD) Spillway Improvement Project. The SFD Spillway Improvement is included in the Fiscal Year 2018/19 Budget, and sufficient funds are available to provide \$553,605.00 for the contract.

AGENDA ITEM 4.7 Board to consider authorizing the General Manager to execute a Contract with Catalyst Environmental Solutions (Catalyst) in the amount of \$321,912 for providing support with the federal processes associated with the preparation of the National Environmental Policy Act (NEPA) compliance documents required for implementation of the Santa Felicia Dam (SFD) outlet works and spillway projects that are collectively referred to as the Santa Felicia Dam Safety Improvement Project (Project). There is sufficient funding in the FY 2018-19 Budget for the contract amount of \$321,912. The cost of the contract amendment would be split equally between the Outlets Works CIP and the PMF Containment CIP.

AGENDA ITEM 4.8 Board to consider authorizing the General Manager to execute a contract with BC Rincon Construction, Inc. in the amount of \$174,368.29 for the Olive Grove Campground Road pavement repair as part of the Lake Piru Recreation Area 2019 Pavement Maintenance Program, and the Quagga Mussel Decontamination Area pavement repair in accordance with Specification 19-02. Sufficient funds are available to cover the cost of this project.

AGENDA ITEM 4.9 Board to consider authorizing the General Manager to execute an agreement with MDJ Management, LLC (MDJ) in the amount of \$182,153.78 to perform the rehabilitation of all of the ramadas at the Lake Piru Recreation Area. Sufficient funds are available to provide \$182,153.78 for the contract and the negotiated cost for the contract amendment.

AGENDA ITEM 4.10 Board to consider authorizing the General Manager to execute an amendment to the professional services agreement with Rincon Consultants, Inc. in the amount of \$78,450 to assist with live edit meetings for completion of the public administrative draft of the Multiple Species Habitat Conservation Plan (MSHCP), support for associated jurisdictional water permits, production services, and as-needed state and federal environmental review support. Sufficient funds to cover the expenditure for services proposed to be conducted through June 2019 are included in the current FY 2018-19 Budget.

4. Monthly Investment & Pipeline Delivery Reports (February 28, 2019)

The Committee will review and discuss the District's investment portfolio and cash position, as well as the pipelines' water activity as of February 28, 2019. The Committee will provide direction to staff as necessary to ensure the fiscal stability of the District.

5. Board Requested Cost Tracking Items

The Committee will review and discuss the costs to date that the District has incurred:

- a) as part of the licensing efforts and the probable maximum flood studies for the Santa Felicia Dam
- b) in relation to environmental mandates
- c) in relation to litigation with the City of Ventura, Wishtoyo Foundation complaint and District legal costs over the past several fiscal years
- d) in relation to professional fees over the past several fiscal years.

6. Contracts over \$500,000

The Committee will receive an update on active contracts totaling \$500,000 or more.

7. Monthly Administrative Services Department Update

The Committee will be briefed on the status of projects and the work of the Administrative Services Department.

8. Future Agenda Items

The Committee will address with staff any issues they would like to see added to future agendas.

Directors:

Bruce Dandy
Shelly Berger
Mike Mobley

Staff:

Mauricio E. Guardado, Jr.
Anthony Emmert
Robert Siemak
Joseph Jereb
Erin Gorospe

The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda material in an alternative format, please contact the District Office at (805) 525-4431. Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements.

Approved:

Posted: (date) April 4, 2019

(time) 4:30p.m.

(attest) *Kris Sofley*

At: United Water Conservation District Headquarters, 106 No. 8th St., Santa Paula, CA

Posted: (date) April 4, 2019

(time) 4:45p.m.

(attest) *Kris Sofley*

At: www.Unitedwater.org