

# MINUTES REGULAR BOARD MEETING

Board of Directors
Daniel C. Naumann, President
Michael W. Mobley, Vice President
Bruce E. Dandy, Secretary/Treasurer
Sheldon G. Berger
Robert Eranio
Lynn E. Maulhardt
Edwin T. McFadden III

General Manager Mauricio E. Guardado, Jr.

Legal Counsel David D. Boyer

# Wednesday, November 13, 2019, 12:00 P.M. Board Room, UWCD G.I. "Irv" Wilde Headquarters 106 North 8<sup>th</sup> Street, Santa Paula, California

#### **Directors Present**

Daniel C. Naumann, President Michael W. Mobley, Vice President Bruce E. Dandy, Secretary/Treasurer Sheldon G. Berger, Director Robert Eranio, Director Edwin T. McFadden III, Director

#### **Directors Absent**

Lynn E. Maulhardt, Director

#### **Staff Present**

Mauricio E. Guardado, General Manager
David D. Boyer, Legal Counsel
Saparna Pina, Legal Counsel
Anthony Emmert, Assistant General Manager
Robert C. Siemak, Assistant General Manager
Dr. Maryam Bral, Chief Engineer
Brian Collins, Operations and Maintenance Manager
Joseph Jereb, Chief Financial Officer
Josh Perez, Human Resources Manager
Clayton Strahan, Chief Park Ranger
Evan Lashly, Associate Ecologist
Tessa Lenz, Assistant Ecologist
Randall McInvale, Assistant Ecologist
Kris Sofley, Clerk of the Board

#### **Public Present**

Burt Handy Jeanette Lombardo, CA Women in Agriculture

#### 1. FIRST OPEN SESSION 12:00 P.M.

President Naumann called the meeting to order at 12noon. He asked Legal Counsel to report on the topics of discussion during the Executive (Closed) session portion of the meeting. Mr. Boyer reported that there was one real property matter regarding the District's office in Santa Paula; four existing litigation cases, three with the City of San Buenaventura and one with Wishtoyo Foundation; and five cases of anticipated litigation, all of which would be discussed during the Board's Executive Session.

#### 1.1 Public Comments

#### **Information Item**

President Naumann asked if there were any comments from the public. None were offered.

President Naumann adjourned the meeting into Executive (Closed) session at 12:05p.m.

#### 1.2 EXECUTIVE (CLOSED) SESSION 12:05 P.M.

The Board discussed matters outlined in the Executive (Closed) Session Agenda as reported by Legal Counsel.

#### 2. SECOND OPEN SESSION AND CALL TO ORDER 1:00 P.M.

President Naumann called the second Open Session to order at approximately 1p.m. and asked Director Eranio to lead the meeting participants in reciting the Pledge of Allegiance.

#### 2.1 Pledge of Allegiance

Led by Director Eranio

#### 2.2 Public Comment

#### **Information Item**

President Naumann asked if there were any public comments. None were offered.

#### 2.3 Approval of Agenda

#### Motion

President Naumann asked if there were any changes to the agenda. Mr. Guardado reported that the agenda was unchanged.

Motion to approve the agenda, Director Mobley; Second, Director Dandy. Voice vote: six ayes (Berger, Dandy, Eranio, McFadden, Mobley, Naumann); none opposed; one absent (Maulhardt). Motion carries unanimously 6/0/1.

## 2.4 Oral Report Regarding Executive (Closed) Session Information Item

District Legal Counsel David D. Boyer reported that the Board took no action in Executive session that would be reportable under the Brown Act.

## 2.5 Board Communication Information Item

Director McFadden reported that he attended the UWCD Board meeting on October 9 and the Special Board meeting on October 14; he also participated in the FPBGSA ad hoc Stakeholder Engagement committee meeting, the UWCD Groundwater Committee meeting, the CoLAB annual dinner at the Reagan Library, the AWA Annual Water Tour, adding that staff did a very good job at presenting to the tour group.

Director Mobley reported his participation at the Board meeting on the 9<sup>th</sup> of October and the Special Board meeting of October 14; the Mound Basin GSA meeting on October 17, the UWCD Groundwater Committee meeting on October 22; the Fox Canyon GMA meeting on October 23 and the Fox Canyon GMA Special Board meeting on November 8, the UWCD Finance committee meeting on November 12 and will also be in attendance at the UWCD Groundwater Committee meeting on November 26 but that the Mound Basin GSA meeting for November 21 was canceled or rescheduled for December and that one December 13 the Fox Canyon GMA will be holding a Special Board meeting.

Director Berger reported his participation at the October 14 UWCD Special Board meeting and the Finance Committee meeting on November 12 and several AWA meetings. He reminded the Board that on November 21, the AWA WaterWise breakfast would be presenting the Three GMs – from Calleguas, Casitas and UWCD and that on Monday, November 18, at the Oxnard Chamber meeting, Mike Flood of Casitas would be speaking about State Water.

Director Eranio reported that he attended the October UWCD Board meeting and Special Board meeting on October 14 as well as the UWCD Groundwater committee meeting on October 22. He also reported his attendance at the Fox Canyon GMA October 23 Board meeting, adding that Emergency Ordinance E was discussed and that the Board rescinded the M&I allocation but he wasn't sure of the effective date. He also attended Camrosa, Calleguas, Pleasant Valley County Water District, Alta Mutual, OPV and the AWA Water Issues committee meetings.

Director Dandy reported attending UWCD Board meeting on October 9 and the Special Board meeting on October 14 as well as UWCD Planning, Finance, and Executive committee meetings, VCSDA meeting, the Oxnard Chamber Water Issues lunch meeting and was in Washington, DC representing the District for five days in October.

President Naumann reported his participation at the October 9 Board meeting and October 14 Special Board meeting; the Executive committee meeting on October 15; he met with the GM on October 8 to prepare for the October 9 Board meeting; he attended the Ventura City Council meeting on October 7 to support the District's State Water Transfer request; and along with Director Dandy and Mauricio was in DC from the 21<sup>st</sup> through the 24<sup>th</sup> of October meeting with elected officials and

UWCD Board of Directors Meeting MINUTES November 13, 2019 Page 4

regulatory agencies regarding the District's permitting and safety improvements needed for the Santa Felicia Dam, and reported that the trip was very good.

## 2.6 General Manager's Report Information Item

The General Manager began by commending staff for their hard work in collaborating with fire fighters on the Maria Fire. Director Berger interrupted his report to say that the AWA would like to invite UWCD to make a special presentation at its January or February meeting regarding the collaborative efforts in fighting the Maria Fire. With that, Mr. Guardado introduced a video produced by John Carman, Chief Water Treatment Operator at El Rio, documenting staff's collaboration with Ventura County Fire Department and Cal Fire in battling the Maria Fire.

Mr. Guardado also congratulated Chris Hendricks, Senior Water Treatment Operator, for his completion of the JPIA Leadership Program. Mr. Guardado said that several staffers had completed the program over the past few years and it was proving to be very beneficial in maintaining the best in class reputation of the District's staff.

He also congratulated the Operations and Maintenance team as they recently earned an award from the CA NV AWWA in recognition of its energy saving efforts. Mr. Guardado reported that O&M Manager Brian Collins presented a special session during the organization annual meeting in San Diego in October, in collaboration with SoCal REN and that the O&M team were not only saving the District money, they were also helping the environment by reducing the District's energy consumption.

Mr. Guardado then pointed out that the Directors, in their blue folders, had a copy of a letter to Dan Detmer, Supervising Hydrogeologist, notifying him of the District's Prop 1 grant award from the State Water Resources Control Board providing \$130,000 to advance the District's groundwater modeling efforts, primarily regarding seawater intrusion along the coast.

He added that he and staff had a very encouraging meeting with Navy personnel from Naval Base Ventura regarding partnering on the District's Brackish Water Treatment project which would also help with seawater intrusion. Mr. Guardado said that Captain Chism, the commanding officer at the base, had previously given Mr. Guardado and Mr. Siemak a tour of the Navy's San Nicolas Island desal operation and had expressed an interest in the analysis and concepts being developed by UWCD in relation to the Brackish Water Treatment project. Mr. Guardado said that two real estate representatives for the Navy were on the phone during the meeting and were pointing out various property areas that could be available for the construction of the facility near the coast. Mr. Guardado said the response from the Navy was tremendous and that Maryam Bral, Chief Engineer, and Dan Detmer, Supervising Hydrogeologist, did a phenomenal job of presenting complex concepts in a manner that was easily understood, causing Captain Chism

to exclaim "This is extremely exciting, when do we start?" Mr. Guardado said he believed this was the beginning of an incredible partnership and that both the Navy and UWCD staff are working toward a set of action items.

Dr. Bral added that staff have already reached out to the Navy and are planning on another meeting in February 2020 to review three potential well field areas.

Mr. Guardado then reported that the District had new employees to welcome and introduce to the Board. He turned their introductions over to Evan Lashly, Associate Ecologist, who introduced the Board to Tessa Lenz, assistant ecologist, who joins the District from the State Water Board and has served as a private consultant regarding the licensing of hydroelectric dams, and joked that she would be making the December presentation to the Board on quagga mussels.

Mr. Lashly introduced Randall McInvale, also an assistant ecologist, who joins the District after serving as a consultant for the past 12 years. A Ventura resident since 2012, Mr. McInvale said that he has always had an interest in the water industry and as a consultant was involved with regulatory permitting and compliance.

3. CONSENT CALENDAR: All matters listed under the Consent Calendar are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Board. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)

Motion to approve Consent Calendar items, Director McFadden; Second, Director Eranio. Roll call vote: six ayes (Berger, Dandy, Eranio, McFadden, Mobley, Naumann); none opposed; one absent (Maulhardt). Motion carries unanimously 6/0/1.

#### A. Approval of Minutes

#### Motion

Approval of the Minutes for the Regular Board Meeting of October 9, 2019 and the Special Board meeting of October 14, 2019.

#### **B.** Groundwater Basin Status Reports

#### **Information Item**

Receive and file Monthly Hydrologic Conditions Report for the District.

#### C. Quarterly Investment Report

#### **Information Item**

Report on the District's investments and the availability or restriction of these funds. All investments are in compliance with the District's investment policy, which is reviewed and approved annually by the Board.

#### 4. MOTION ITEMS (By Department)

#### **Administration Services** – Anthony Emmert

# 4.1 Request from City of Fillmore to Waive Penalties and Interest Charges for Late Payment

#### Motion

The Board considered a request from the City of Fillmore to waive penalties and interest charges for a late payment. Mr. Jereb, CFO, said he had spoken with the Operations Manager for the City of Fillmore, and although the City's bill was paid in full, it was paid a bit late and incurred 10 percent penalties of \$12,000. He said that the City was short staffed and paid the bill just a few days after it was due and that the City Manager had requested a waiver for previous years, which is why this request was being brought to the Board.

Director Dandy said the Finance Committee had reviewed the request and supported the waiving of penalties and interest charges.

Motion to approve waiving the penalties and interest charges for the City of Fillmore's late payment; Director Dandy; Second, Director Mobley. Roll call vote: six ayes (Berger, Dandy, Eranio, McFadden, Mobley, Naumann); none opposed; one absent (Maulhardt). Motion carries unanimously 6/0/1.

# 4.2 <u>Resolution 2019-23</u>: Adoption of Amendment No. 14 (Contract Extension Amendment) to the Water Supply Contract between the State of California Department of Water Resources and the Ventura County Watershed Protection District

#### Motion

Assistant General Manager Robert C. Siemak addressed the Board, stating that the amendment to the State Water Project contract was presented to the Planning Committee in October and to the ad hoc committee. UWCD is one of 27 State Water Contractors, in partnership with Ventura County Watershed Protection District and Casitas Municipal Water District, who serve as the contract administrator. The three entities have an allocation of 20,000 acre feet; 5,000 of which are allocated to UWCD. The amendment has been approved by 19 of the contractors. The amendment extends the contract with State Water Project from 2035 to 2085, providing for Bond borrowing on better terms. Without the amendment, borrowing costs are limited to 16 year terms and costs go up for the shorter bond period. Casitas adopted the amendment in late September; as did the City of Ventura. If the Board approves this today, it will then go to the Ventura County Board of Supervisors for its approval in December or January.

Motion to approve the Resolution and adopt Amendment No 14 to the Water Supply Contract between the State of California Department of Water Resources and the Ventura County Watershed Protection District, Director Berger; Second,

UWCD Board of Directors Meeting MINUTES November 13, 2019 Page 7

Director McFadden. Roll call vote: six ayes (Berger, Dandy, Eranio, McFadden, Mobley, Naumann); none opposed; one absent (Maulhardt). Motion carries unanimously 6/0/1.

## 5. PRESENTATIONS AND MONTHLY STAFF REPORTS (By Department) Administration Services – Anthony Emmert

## 5.1 Monthly Administrative Services Department Report – Anthony Emmert Information Item

Staff reported on various Administration Department activities (see attached presentation) including Mr. Jereb stating that staff was awaiting the auditors' report and first draft of the CAFR. He also said that the model prepared by KNN Financial has been finalized and that David Ramirez has been hired as an Accountant I.

Mr. Perez reported that he visited various classes at Ventura College to discuss employment opportunities in the water industry and that he was working with Mr. Guardado and staff on update the District's website, including researching various web designs to modernize the look of the website. He also mentioned that CV Strategies, retained by the District for public relations, media and outreach support, was assisting with content flow and that Mr. Carman, Mr. Guardado, Ms. Sofley, Mr. Plummer, and Mr. Huynh were working with Mr. Perez on the website project.

Mr. Emmert added that Info Tech was cabling all of the new AV equipment at the new building and working to upgrade IT and Security systems, which is keeping Mr. Plummer very busy.

#### **Engineering Department – Maryam Bral**

## **5.2** Monthly Engineering Department Report Information Item

Mr. Morgan reported on various Engineering activities including the department's preparation for the December Board of Consultants meeting, which includes reviewing various technical memos. He also presented slides (see attached) that showed final design plans for the Santa Felicia Dam Safety Improvement projects will be delivered in March 2020. He also reported that the recent Spillway assessment used a remote control system to check the dam's drain system and found some loose material under the spillway which will be remedied with the construction project, but overall test results were good.

In an effort to remain compliant with the Division of Safety of Dams' SB 92, District staff revised inundation maps. And FERC's annual inspection of the Santa Felicia Dam went well, with the inspector commenting on the cleanliness and presentation of the facilities. He said there were a couple of minor issues, like improving the stack gauging, but overall, FERC was pleased with the operations.

Mr. Morgan said that the District was moving forward on efforts to secure funding for the Pothole Trailhead project, and that District staff has reached out to US Forest Service to work collaboratively on the realignment of the trail towards the parking lot, which will open the door to funding and grants. To that end, staff requested an extension from FERC, and was also working on opening the gate at Juan Fernandez and locating a temporary gate beyond the parking area as well as installing signage identifying the trailhead and parking area to drivers on Piru Canyon Road.

Mr. Morgan also reported that construction on the new headquarters is going well and that the dais will be installed in the Boardroom next week. President Naumann asked him about outside lighting at the building's entrance and Mr. Morgan replied that if you enter through the main lobby, the lighting was sufficient. He also said that the partition separating the Boardroom from the lobby entrance would not be installed under after the event in December and that upstairs, insulation and ducting is being installed, ceilings are being painted black and baffles are being added to the public areas while drop ceilings were being installed in the office spaces.

Mr. Morgan said that Kennedy Jenks had 90 percent of the design for the Iron and Manganese Treatment plant complete and that the PTP Metering system now has 17 meters installed and that Stantec is surveying sites and securing easement for fencing. He said that staff would have two more meters installed by the end of the year.

The County's Piru spreading grounds Stormwater treatment project will be having a ribbon cutting ceremony in December and that Supervisor Kelly Long will be attending the festivities.

Mr. Morgan said that the District has applied for \$2.5 million in Prop 1 Grant funding for the Iron and Manganese project with a 50 percent local match as well as Cal OES HMGP grant for OH system and a Prop 68 Parks and Water Bond grant in the amount of \$735,000 with a local match of 20 percent.

#### **Operations and Maintenance – Brian Collins**

## 5.3 Monthly Operation and Maintenance Department Report Information Item

Brian Collins reported on the monthly operations and maintenance of District facilities including the welcome addition of the Safety and Security Coordinator who was very beneficial to the District's firefighting efforts alongside Ventura County Fire and Cal Fire, even participating in the Cal OES join intelligence center meeting. He also credited Mr. Huynh with organizing the CPR training for O&M staff and for the District's participation in the "Great Shake Out."

Director Berger and President Naumann excused themselves from the meeting at approximately 2p.m.

Mr. Collins reported the congoing desilting work at Saticoy, painting to offset corrosion and staff's support of fire crews, first with a small brush fire in the Rose Basin and then the Maria fire. Staffer Kelly Johnson drove a water truck to wet brush areas, and staff went from desilting efforts to working with CalFire. Mr. Collins also praised the District's new "teams" software that allowed people to share vital information in real time using smartphones and laptops.

Mr. Collins reported that it was a quiet month on the PTP, with high demand and operating at maximum capacity, adding some 53 feet of gravel to PTP #4, which was a non-permanent solution but got the District through the peak demand period. A new pump will be put in soon.

Mr. Collins also reported on the success of the District's participation in the annual AWA Water Tour, which welcomed some 50 water industry guests to the Saticoy shop for a presentation from Murray McEachron, Senior Hydrologist, and John Lindquist, Senior Hydrogeologist, on the District's various operations and concluded with a tour of the Freeman Diversion.

#### **Environmental Planning and Conservation Department – Anthony Emmert**

## 5.4 Monthly Environmental Planning and Conservation Department Report Information Item

Summary report on environmental and regulatory issues of note to the District was included in the Board packets. Director Mobley asked if there were any questions for staff. None were offered by the Board or the public.

## 5.5 Quagga Mussel Management Efforts Update Information Item

Summary report on the ongoing management and monitoring efforts related to the Lake Piru quagga mussel infestation was included in the Board packets. Director Mobley asked if there were any questions for staff. None were offered by the Board or the public.

#### **Groundwater Department** – Maryam Bral

## 5.6 Monthly Groundwater Department Report Information Item

Summary report on monthly Groundwater Department activities was included in the Board packets. Director Mobley asked if there were any questions for staff. None were offered by the Board or the public.

# 5.7 Update on Groundwater Sustainability Agencies (GSAs) and Sustainable Groundwater Management Act (SGMA) Information Item

Summary report on the monthly activities of the three local Groundwater Sustainability Agencies (Mound Basin GSA, Fillmore and Piru Basins GSA, and the Fox Canyon Groundwater Management Agency), was included in the Board packets. Director Mobley asked if there were any questions for staff. None were offered by the Board or the public.

#### Park and Recreation Division - Clayton Strahan

# 5.8 Monthly Park and Recreation Department Report Information Item

Summary report on operations and items of note relative to the Lake Piru Recreation Area was included in the Board packets. Director Mobley asked if there were any questions for staff. None were offered by the Board or the public.

#### 6. BOARD OF DIRECTORS READING FILE

#### 7. FUTURE AGENDA ITEMS

Director Mobley asked if the Board had any topics for consideration as future agenda items. None were offered.

#### 8. ADJOURNMENT

Director Mobley adjourned the meeting at 2:07p.m. to the next Regular Board Meeting scheduled for Wednesday, December 11, 2019 or call of the President.

I certify that the above is a true and correct copy of the minutes of the Board of Directors meeting of November 13, 2019.

ATTEST:

Bruce E. Dandy, Secretary/Treasurer

ATTEST:

Kris Sofley, Clerk of the Board



#### ATTENDANCE LIST

Board of Directors
Daniel C. Naumann, President
Michael W. Mobley, Vice President
Bruce E. Dandy, Secretary/Treasurer
Sheldon G. Berger
Robert Eranio
Lynn E. Maulhardt
Edwin T. McFadden III

General Manager Mauricio E. Guardado, Jr.

Legal Counsel David D. Boyer

MEETING: UWCD Board of Directors Meeting The signing or registering of your name on this sign-up form is no required but is voluntary. All persons may attend the meetings of the Board of Directors of United Water Conservation District withou	
Name (Please Print)	Representing
Jacobs Indicate	CAM, Cally ADA, Call I

4.2 Resolution 2019-23 November 13, 2019

# Item 4.2: State Water Contract Extension

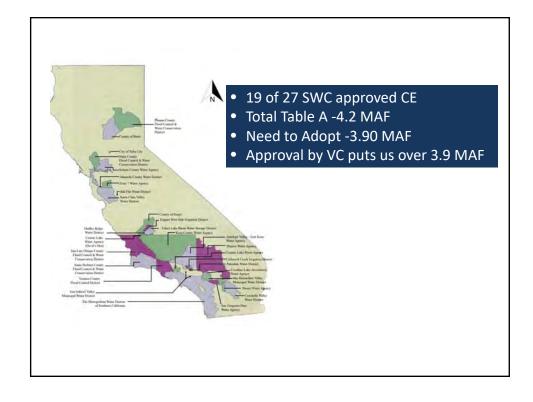
# Ventura County State Water Contractors

Agency	Role
Casitas Municipal Water District	5,000 AF Table A Contract Administrator
City of San Buenaventura	10,000 AF Table A
United Water Conservation District	5,000 AF Table A
Ventura County Watershed Protection District	Contract Holder

4.2 Resolution 2019-23 November 13, 2019

## Contract Extension (CE)

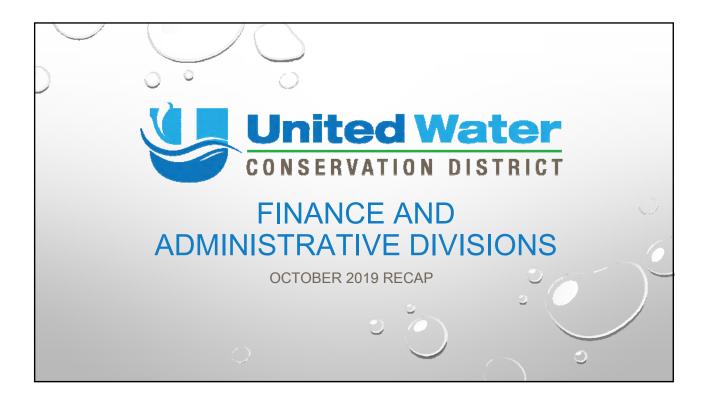
- Current Contract Expires in 2035
- DWR cannot issue bond with a term longer than 2035
- Cost of Borrowing goes up since term is shorter (over 80% higher debt service)
- CE would extend Contract to 2085 (50-yr)



4.2 Resolution 2019-23 November 13, 2019

## Actions by Ventura County Contractor

- Casitas Adopted resolution on Sep 25, 2019
- Ventura Water Commission recommended adopting resolution on Sep 24, 2019; City council to consider in Oct.
- United On Nov 13, 2019 Board agenda
- County of Ventura Board of Supervisors to consider in Dec/Jan



# FINANCE DIVISION RECAP OCTOBER 2019

- COMPLETED FIELDWORK FOR FY 18-19 AUDIT
- CONTINUED TO WORK WITH KNN FINANCIAL ADVISORS ON DEVELOPMENT OF MODEL AND LONG-TERM FINANCIAL PLAN. REVIEWED DRAFT OF MODEL AND PROVIDED DIRECTION ON MODIFICATIONS AND IMPROVEMENTS.
- DAVID RIVERA JOINED THE TEAM ON OCTOBER 7, 2019 AS AN ACCOUNTANT I
- CONTINUED INTRODUCTORY TRAINING FOR NEW SENIOR ACCOUNTANT, INCLUDING TWO-DAY
  OFFSITE SESSION ON GOVERNMENT ACCOUNTING AND COMPREHENSIVE ANNUAL FINANCIAL
  REPORT (CAFR) PRODUCTION.

# ADMINISTRATIVE SERVICES RECAP OCTOBER 2019

- ORGANIZED QUARTERLY ALL STAFF MEETING AT SATICOY WORKSHOP.
- DRAFTED AND DISTRIBUTED PRESS RELEASE ON UWCD KICKS OFF NEW WATER YEAR WITH THREE NEW WATER AGREEMENTS. RELEASE WAS PICKED UP BY ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) NEWS.
- COORDINATED MATERIALS AND STAFF ASSIGNMENTS FOR AWA OF VENTURA COUNTY-FARM WATER TOUR LUNCH AT SATICOY WORKSHOP WITH PRESENTATION FROM MURRAY MCEACHRON AND JOHN LINDQUIST, FOLLOWED BY A TOUR OF THE FREEMAN DIVERSION.
- FACILITATED CONTRACTING WITH CV STRATEGIES FOR PUBLIC RELATIONS AND MEDIA OUTREACH SUPPORT AS WELL AS UPDATING DISTRICT WEBSITE AND INTEGRATION OF SOCIAL MEDIA PLATFORMS.

# HUMAN RESOURCES RECAP OCTOBER 2019

- ONBOARDING FOR ACCOUNTANT I, TWO ASSISTANT ECOLOGISTS AND AN ADMINISTRATIVE ASSISTANT II.
- PROCESSED INTERNAL PROMOTIONS FOR FACILITIES MAINTENANCE WORKER II AND ADMINISTRATIVE ASSISTANT II.
- FINALIZED SELECTION FOR PARK RANGER
   CADET CANDIDATE AND SCHEDULED
   BACKGROUND TESTING.
- FINALIZED SELECTION FOR FIELD ASSISTANT CANDIDATE.

- HR STAFF SENT REMINDERS TO ALL STAFF REGARDING MANDATORY SB1343 SEXUAL HARASSMENT TRAINING.
- COMPLETED HEALTHCARE OPEN ENROLLMENT PERIOD.
- PROCESSED AFLAC OPEN ENROLLMENT ANNOUNCEMENT.
- PARTICIPATED IN DISTRICT RELOCATION MEETINGS.

# HUMAN RESOURCES RECAP, CONTINUED OCTOBER 2019

- WORKED COLLECTIVELY ON UPDATING CALIFORNIA DEPARTMENT OF MOTOR VEHICLES (DMV) ELECTRONIC PULL NOTICE NOTIFICATION LIST OF DRIVERS.
- STARTED VETTING POTENTIAL MOVING COMPANIES.
- OBTAINED CERTIFICATE OF INSURANCE FOR RENTAL EQUIPMENT FOR SATICOY FACILITY FOR CAL LOADER.
- PROCESSED RESIGNATION OF SENIOR ECOLOGIST.

- DISSEMINATED A CURRENT EMPLOYEE MANUAL TO ALL EMPLOYEES AT ALL STAFF MEETING IN OCTOBER.
- UPLOADED EMPLOYEE MANUAL TO DISTRICT'S ESS PORTAL TO FACILITATE EASY ACCESS BY ALL EMPLOYEES.
- PARTICIPATED IN TWO CLASS QUESTION AND ANSWER SESSIONS ON BEHALF OF UNITED FOR VENTURA COLLEGE STUDENTS CONSIDERING CAREERS IN THE WATER INDUSTRY.

# SAFETY, SECURITY & RISK MGMT RECAP OCTOBER 2019

- ORGANIZED AND PARTICIPATED IN GREAT SHAKEOUT EARTHQUAKE AND EVACUATION DRILL
- CONTRACT WITH SECURITY SYSTEMS INTEGRATOR FOR NEW DISTRICT HQ.
- COMPLETED DRAFT OF UPDATED INJURY AND ILLNESS PREVENTION PROGRAM
- ACHIEVED COST SAVINGS OF > \$33K FOR ATTENDANCE AT CSDA AND OSHA TRAININGS
- RESEARCHED OPTIONS FOR WEBSITE REDESIGN



# SAFETY, SECURITY & RISK MGMT RECAP, CONTINUED OCTOBER 2019

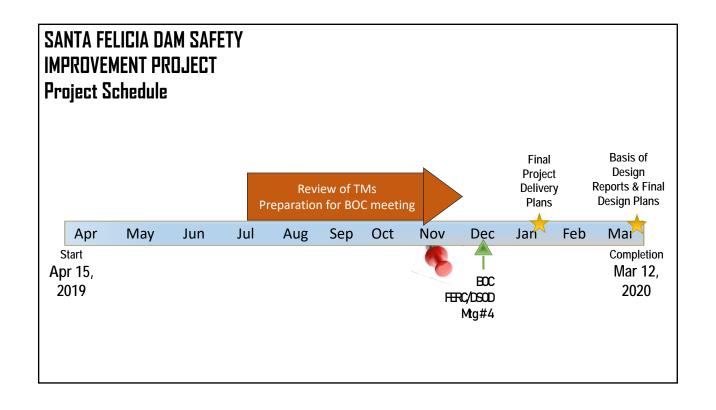


- SAFETY TRAINING COMPLETED BY O&M
  PERSONNEL (CPR, FIRST AID, AED, BLOODBORNE
  PATHOGEN, TRAFFIC AND FLAGGING)
- LIAISED WITH CALIFORNIA OFFICE OF EMERGENCY SERVICES AND JOINT REGIONAL INTELLIGENCE CENTER
- MET WITH AT&T FIRSTNET TO EXPLORE PUBLIC SAFETY COMMUNICATIONS OPTIONS DURING EMERGENCIES
- REPRESENTED UNITED AT AWA EMERGENCY MANAGERS WORKING GROUP MEETING.
- UPDATED FILM PERMIT SAFETY AND SECURITY LANGUAGE FOR PRESENTATION TO BOARD

# INFORMATION TECHNOLOGY RECAP OCTOBER 2019

- CONTINUED TO COORDINATE WITH CONSTRUCTION PARTNERS ON TECHNOLOGY RELATED DEVELOPMENT OF THE DISTRICTS NEW HEADQUARTERS BUILDING.
- DEPLOYED NEW AND ADDED SECURITY AND COMPLIANCE FEATURES TO THE DISTRICTS E-MAIL AND PRODUCTIVITY SOFTWARE.
- PERFORMED INFORMATION TECHNOLOGY SYSTEM ON-BOARDING OF SEVERAL NEW DISTRICT EMPLOYEES.



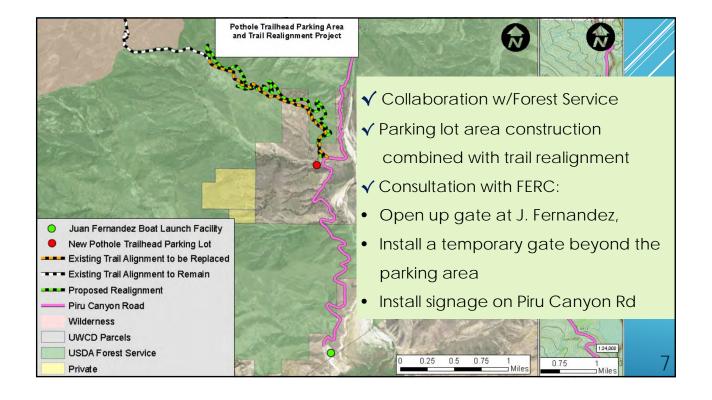






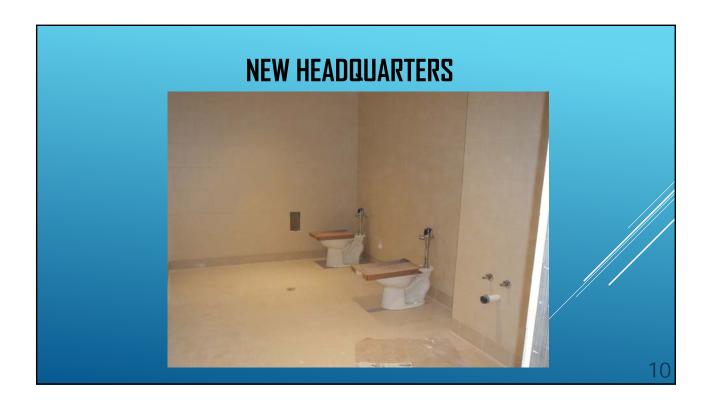


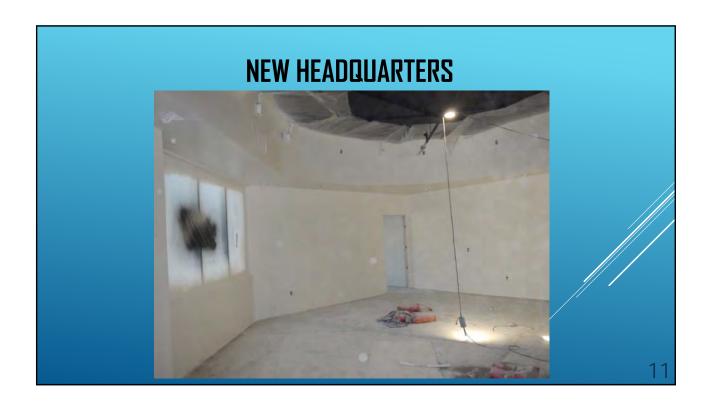


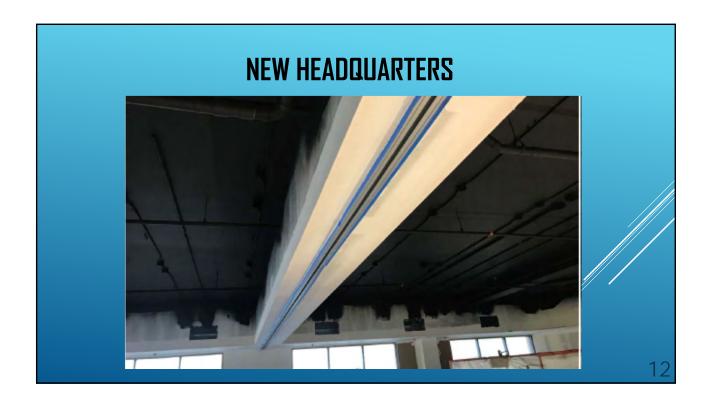


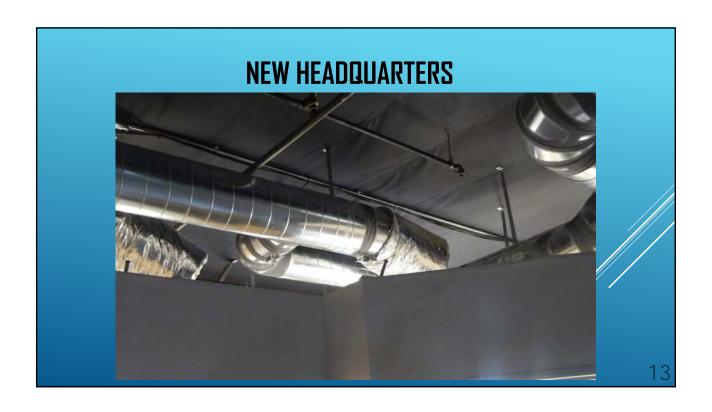


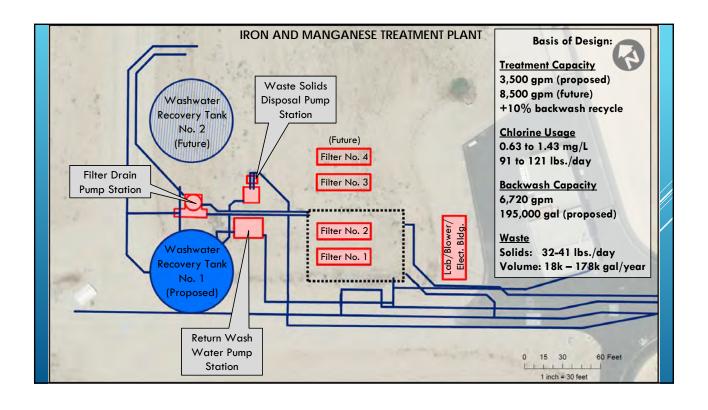












# PTP TURNOUT METERING SYSTEM IMPROVEMENT 17 meters installed & SCADA integrated Stantec completed land surveys along Hailes Rd, Etting Rd, Pleasant Valley Rd and Rice Ave and Wooley Rd. Staff is in process of installing 2 additional turnouts by the end of 2019 Staff is in process of installing 2 additional



### **GRANT APPLICATIONS UPADTES**

#### **Prop 1 IRWMP Round 1**

- ☐ Fe/Mn Project included in the final DWR application
- ☐ Application due on December 6
- ☐ Total ask: \$15M
- ☐ Fe/Mn Project: Ask: \$2.5M, Local Match 50%

#### **CalOES HMGP**

□ BCA for the OH system application is approved.



PROP

WATER BOND 2014

#### Prop 68 - Recreational Trails & Greenways Grant Program

- □ Pothole Trailhead Parking Area Improvement & Trail Realignment
- □ Total Project Cost: \$926K, Ask: \$735K (local match: 20%)















