



Board of Directors
Michael W. Mobley, President
Bruce E. Dandy, Vice President
Sheldon G. Berger, Secretary/Treasurer
Lynn E. Maulhardt
Edwin T. McFadden III
Daniel C. Naumann

General Manager
Mauricio E. Guardado, Jr.

Legal Counsel
David D. Boyer

MINUTES
REGULAR BOARD MEETING

Wednesday, January 15, 2020 12:00 P.M.
Board Room, UWCD G.I. "Irv" Wilde Headquarters
106 North 8th Street, Santa Paula, California

Directors Present

Daniel C. Naumann, President
Michael W. Mobley, Vice President
Bruce E. Dandy, Secretary/Treasurer
Sheldon G. Berger, Director
Lynn E. Maulhardt, Director
Edwin T. McFadden III, Director

Staff Present

Mauricio E. Guardado, General Manager
David D. Boyer, Legal Counsel
Anthony Emmert, Assistant General Manager
Robert C. Siemak, Assistant General Manager
Dr. Maryam Bral, Chief Engineer
Brian Collins, Operations and Maintenance Manager
Joseph Jereb, Chief Financial Officer
Josh Perez, Human Resource Manager
Clayton Strahan, Chief Park Ranger
John Carman, Chief Water Treatment Operator
Dan Detmer, Supervising Hydrogeologist
Evan Lashly, Associate Ecologist
Tessa Lenz, Assistant Ecologist
Linda Purpus, Senior Environmental Scientist
Kris Sofley, Clerk of the Board

Public Present

Dr. Bill Mathis, consultant
Thien Ng, City of Oxnard
Jeanette Lombardo, CWA, GWI HFC, AAW
David Panaro
Eric Schanel, Rincon Consultants

1. FIRST OPEN SESSION 12:00 P.M.

President Naumann called the meeting to order at 12noon. He then asked District's Legal Counsel to provide an overview of what would be discussed in Executive (Closed) session.

**1.1 Public Comments
Information Item**

No public comments were provided.

1.2 EXECUTIVE (CLOSED) SESSION 12:05 P.M.

District's Legal Counsel David Boyer reported that there was a real property item regarding negotiations for the sale of property; four cases of existing litigation, three with the City of San Buenaventura and one with Wishtoyo Foundation; three cases of potential litigation; and one personnel matter, the performance evaluation of the general manager, all of which would be discussed in Executive (Closed) session.

President Naumann adjourned the meeting to Executive session at 12:05p.m.

2. SECOND OPEN SESSION AND CALL TO ORDER 1:05 P.M.

President Naumann excused himself from the meeting after Executive session as he was unwell. Vice President Mobley took over the meeting, calling the second open session to order at 1:05p.m.

2.1 Pledge of Allegiance

Vice President Mobley asked Director Dandy to lead everyone in reciting the Pledge of Allegiance.

**2.2 Public Comment
Information Item**

Vice President Mobley asked if there were any public comments.

Jeanette Lombardo, identifying herself as a representative of the Hemp Growers Coalition, said she wanted to thank the District, and Robert Siemak specifically, for delivering the facts on hemp's water use to the County's Board of Supervisors. She said that although they didn't "win the battle," she was appreciative of the District's efforts to educate the public with the facts.

**2.3 Approval of Agenda
Motion**

Vice President Mobley asked if there were any changes to the agenda. Mr. Boyer said that items 2.7 and 2.8 were being removed from the agenda. He explained that the Executive Committee meeting, which had been scheduled on January 14 to interview candidates for the Division 3 seat, was canceled due to illness, so the interviews didn't occur, and the applicants were notified of that cancellation in advance. As a result, staff is asking for the removal of items 2.7 and 2.8. Staff is noticing an extension in the deadline for applications and will schedule an

Executive Committee meeting at 9am on February 4, at which time the committee will interview all candidates and form a recommendation of appointment for the full Board. A Special Board meeting will follow the Executive Committee meeting, at 2pm on February 4, at which time the Board may appoint one of the applicants to the Division 3 Board seat.

Motion to approve the agenda as amended, Director Dandy; Second, Director McFadden. Voice vote: five ayes (Berger, Dandy, Maulhardt, McFadden, Mobley); none opposed; one absent. Motion carries 5/0/1.

2.4 Oral Report Regarding Executive (Closed) Session
Information Item

Vice President Mobley asked Mr. Boyer to report out of Executive session. Mr. Boyer stated that the Board took no action that would be reportable under the Brown Act.

2.5 Board Communication
Information Item

Director Berger reported that he had attended yesterday's Finance Committee meeting and attended the AWA Board meeting on January 6. He added that during the AWA Board meeting, many people comments on the AWA Holiday Party which was held at the District's new headquarters. He said he received a tremendous number of compliments from the look of the building and room, the great acoustics and that representatives from all over the County were saying it was a fabulous facility. He expects many inquiries, including from the AWA Water Issues Committee which has outgrown its space, to use the District's public meeting space and wanted to extend his compliments to staff. He said the new headquarters are a great addition to the City of Oxnard and he's happy the District is there.

Mr. Guardado added that Craig Morgan worked very hard to keep the project on time and on budget. Director Berger said Mr. Morgan did a yeoman's job in keeping it on track and making everything work. Director Berger added that the AWA Waterwise Breakfast was tomorrow (Thursday) morning at the Oxnard Marriott.

Director Dandy said that he attended the Finance Committee meeting on December 10, the Board meeting on December 11 and the AWA meeting on December 12. He also attended ACWA from December 2 through 5 and the Oxnard Chamber of Commerce Water Issues meeting on December 19. He also stated that in March, the third Monday in March, Thien Ng, Oxnard's assistant Public Works director will be speaking at the Oxnard Chamber's Water Issues committee regarding Oxnard's water plans.

Director Maulhardt reported attending a meeting with Mr. Guardado in December, the AWA Holiday party; and the District's regular Board meeting.

Director McFadden reported attending the December 11 Board meeting, the December 19 Fillmore and Piru Basins GSA Board meeting; a FPB GSA ad hoc meeting on January 8 and will attend tomorrow's FPB GSA Board meeting.

Vice President Mobley reported attending the December 12 AWA Holiday party, the December 13 Fox Canyon GMA meeting, the December 19 Mound Basin GSA board meeting, the UWCD Finance Committee meeting on January 14 and was planning on attending the AWA Waterwise breakfast tomorrow.

2.6 General Manager's Report

Information Item

General Manager Mauricio Guardado introduced Chief Park Ranger Clayton Strahan who in turn introduced the Board to the new Park Ranger Cadet Danny Helton. Ranger Helton joined the District from the Boys and Girls Club where he was the maintenance facility manager, and he is also a former Seebee.

Mr. Guardado also informed the Board of his presentation to CoLAB Ventura County on the various achievements of the District and also to extend his appreciation to the organization for its support with getting the legislative leadership of NMFS in their office to respond to questions regarding the District's HCP efforts. The organization has definitely demonstrated the impact of its support and he looks forward to future efforts as well.

Mr. Guardado also provided an update on the Water Sustainability Summit, including the District's success in getting participation and support from other water agency general managers, the agricultural community and city leaders all coming to together to get past fallowing land and lawyering up and work collaboratively to reach sustainability. He added that he was encouraged by the collaboration on crafting an agenda, securing some good speakers and is looking forward to the event on February 28 at the District's new headquarters. He said it was an opportunity to put analysis into action and that applying the analysis of the groundwater, engineering and scientific staff in moving forward. He added that it was his intention to work with AWA on implementation along with the regional planning group to get these things done.

[NOTE: Item 2.7 Appointment of Director for Division 3 and Item 2.8 Administering the Oath of Office – United Water Conservation District Division 3 were removed from the agenda as noted in item 2.3]

2.9 Election of Officers

Motion

Vice President Mobley reported that President Naumann left the meeting due to illness, which is why he was chairing today's meeting. He then opened the floor for nominations of Board officers. Director McFadden nominated a slate of officers comprised of Mike Mobley for President, Bruce Dandy for Vice President and Sheldon Berger for Secretary/Treasurer. Vice President Mobley asked if there were any other nominations. None were offered. Vice President Mobley then asked for

a vote on the nomination slate proposed by Director McFadden. Roll call vote: five ayes (Berger, Dandy, Maulhardt, McFadden, Mobley); none opposed; one absent (Naumann). Motion carries 5/0/1.

Now President Mobley invited Director Berger to change his Board seat, but he declined at this time, stating that he would change his seat at the next Board meeting.

Mr. Guardado called the Board's attention to the proposed new Committee names and organization and that President Mobley will be making those appointments at the next Board meeting on February 12 at the new headquarters.

Director Berger said he'd like to congratulate President Mobley, and would also like to thank President Naumann who did an outstanding job and dealt with a number of very complicated issues throughout the District during his term as president of the Board. He said President Naumann did a very good job and he is confident that the newly elected president will continue that fine leadership.

Director Maulhardt explained that there are now only four committees, which may mean those meetings take a bit longer, but it makes sense, it's logical and functional and as the Board uses it there may be other changes in the future. He said the purpose of the committee is to resist doing the deep dive, which was starting to occur in presentations and reports to the Board. The Board's responsibility is to deal with issues from a hire level. The Board hired technical experts and scientific experts to do that work and the Board needs to trust staff to get it right, but rather deal with the bigger policy issues. He encouraged his fellow board members to stay on task and let staff do what they do best, and challenged the chairs to stay at the visionary oversight level. Mr. Guardado said he appreciated those comments and that there is definitely a different way of doing business now.

2.10 Staff Service Awards for 2019

Ceremonial Item

President Mobley recognized employees who had achieved five years of service to the District, including Anthony Emmert, Steven Kadowaki, Evan Lashly, Nathan Liu, Ruben Sanchez and Kris Sofley; Linda Purpus who has 15 years of service to the District; and Randy Castaneda, Craig Morgan and Kurt White who have achieved 20 years of service to the District.

Mr. Guardado added that words only scratch the service, however, the character of the individuals, their work ethic and best of class service are what makes the District so strong and respected.

President Mobley said the Board knows how important staff is and how hard everyone works and that he is proud of the ongoing success and wants everyone to keep the momentum going.

Director Maulhardt said he'd like to second what Mr. Guardado and President Mobley said, and added that finding the right people for the right job is the foundation for the District's success. When the Board gives staff the right tools to do their job, tying into the grand scheme and is instrumental in making policy work.

3. CONSENT CALENDAR: All matters listed under the Consent Calendar are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Board. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)

Motion to approve the Consent Calendar items, Director Dandy; Second, Director McFadden. Roll call vote: five ayes (Berger, Dandy, Maulhardt, McFadden, Mobley); none opposed; one absent (Naumann). Motion carries 5/0/1.

A. Approval of Minutes

Motion

Approval of the Minutes for UWCD Board meeting of December 11, 2019.

B. Groundwater Basin Status Reports

Information Item

Receive and file Monthly Hydrologic Conditions Report for the District.

C. Monthly Investment Report

Information Item

Report on the District's investments and the availability or restriction of these funds. All investments are in compliance with the District's investment policy, which is reviewed and approved annually by the Board.

4. MOTION ITEMS (By Department)

Park and Recreation Division – Clayton Strahan

4.1 Adoption of Revised Filming/Special Event Permit and Appointment of UWCD Authorized Agents with the County of Ventura Planning Division

Motion

Chief Ranger Strahan explained that the proposed revisions to the District's Filming and Special Event Permit were housekeeping issues to limit the District's liability and asks the Board to consider authorizing the General Manager or his designee for executing all documents necessary to obtain film permits from the County of Ventura Planning Division for filming activities associated with and/or at the Lake Piru Recreation Area.

Motion to adopt the revised filming/special event permit and appoint UWCD authorized agents with the County of Ventura Planning Division, Director Maulhardt; Second, Director McFadden. Roll call vote: five ayes (Berger, Dandy, Maulhardt, McFadden, Mobley); none opposed; one absent (Naumann). Motion carries 5/0/1.

5. PRESENTATIONS AND MONTHLY STAFF REPORTS (By Department)

Administration Services – Anthony Emmert

5.1 Monthly Administrative Services Department Report – Anthony Emmert, Joseph Jereb and Josh Perez

Information Item

Staff reported on Administration Department activities as indicated in its presentation (see attached).

Engineering Department – Maryam Bral

5.2 Monthly Engineering Department Report

Information Item

Staff reported on various water resources, planning efforts and department programs affecting the District, as indicated in its presentation (see attached).

After Dr. Bral's update on the Santa Felicia Dam Safety Improvement Project, Mr. Guardado reminded the Board that after two years lobbying, educating and inform elected officials and regulatory agencies in D.C., the District's \$100 million project hit a roadblock as current legislation excluded hydropower plant dams from receiving federal funding. Thanks to Dr. Bral's leadership, however, and the engagement of Sharon Tapia, the Division Chief for the Division of Safety of Dams, who in turn contacted FEMA and others in D.C., and Congresswoman Brownley, legislation was introduced to remove language which would allow UWCD to qualify for federal grant funds going forward. He said he was proud that staff doesn't stop at "no." He added that John Watts in Senator Feinstein's office was also a big help and that it was Dr. Bral's idea to take this approach.

Operations and Maintenance – Brian Collins

5.3 Monthly Operation and Maintenance Department Report

Information Item

Staff reported on monthly operations and maintenance of District facilities, as indicated in its presentation (see attached). Mr. Collins also called attention to the support of California Department of Fish and Wildlife and wanted to brag on the team – Operations and Maintenance, EPCD, et cetera, for working collaboratively to quickly secure the streambed alteration agreement to do the maintenance required and resulting from the Maria Fire and especially to the O&M team for volunteering to work 10 hour days until the work was completed.

Park and Recreation Division – Clayton Strahan

5.4 Monthly Park and Recreation Department Report

Information Item

Staff reported on operations and items of note relative to the Lake Piru Recreation Area, as indicated in its presentation (see attached) regarding revenue generated by film permits for Lake Piru Recreation.

Environmental Planning and Conservation Department – Anthony Emmert

**5.5 Monthly Environmental Planning and Conservation Department Report
Information Item**

Summary report on environmental and regulatory issues of note to the District was received by the Board.

Groundwater Department – Maryam Bral

**5.6 Monthly Groundwater Department Report
Information Item**

Summary report on monthly Groundwater Department activities was received by the Board.

**5.7 Update on Groundwater Sustainability Agencies (GSAs) and Sustainable Groundwater Management Act (SGMA)
Information Item**

Summary report on the monthly activities of the three local Groundwater Sustainability Agencies (Mound Basin GSA, Fillmore and Piru Basins GSA, and the Fox Canyon Groundwater Management Agency), for which the District serves as a member director, and Santa Paula basin (adjudicated) Technical Advisory Committee (including formation of groundwater sustainability agencies in the District's basins, stakeholder and basin user groups, joint powers or governance agreements, development of water markets, and potential basin boundary changes) was received by the Board.

6. BOARD OF DIRECTORS READING FILE

7. FUTURE AGENDA ITEMS

None were offered

8. ADJOURNMENT

President Mobley adjourned the Board to the **Regular Board Meeting scheduled for Wednesday, February 12, 2020** or call of the President at 3:14p.m.

I certify that the above is a true and correct copy of the minutes of the Board of Directors meeting of January 15, 2020.

ATTEST: Bruce E. Dandy
Bruce E. Dandy, Secretary/Treasurer

ATTEST: Kris Soley
Kris Soley, Clerk of the Board



Board of Directors
Daniel C. Naumann, President
Michael W. Mobley, Vice President
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Sheldon G. Berger
Lynn E. Maulhardt
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General Manager
Mauricio E. Guardado, Jr.

Legal Counsel
David D. Boyer

ATTENDANCE SIGN-IN
UWCD BOARD OF DIRECTORS Meeting
DATE: January 15, 2020

The signing or registering of your name on this sign-up form is not required but is voluntary. All persons may attend the meetings of the Board of Directors of United Water Conservation District without signing or registering their names on this form.

NAME: Thien Ng REPRESENTING: DXnard

NAME: [Signature] REPRESENTING: [Signature]

NAME: DAVID PANARO REPRESENTING: SELF

NAME: Eric Schaefer REPRESENTING: Rincon Consultants

NAME: _____ REPRESENTING: _____

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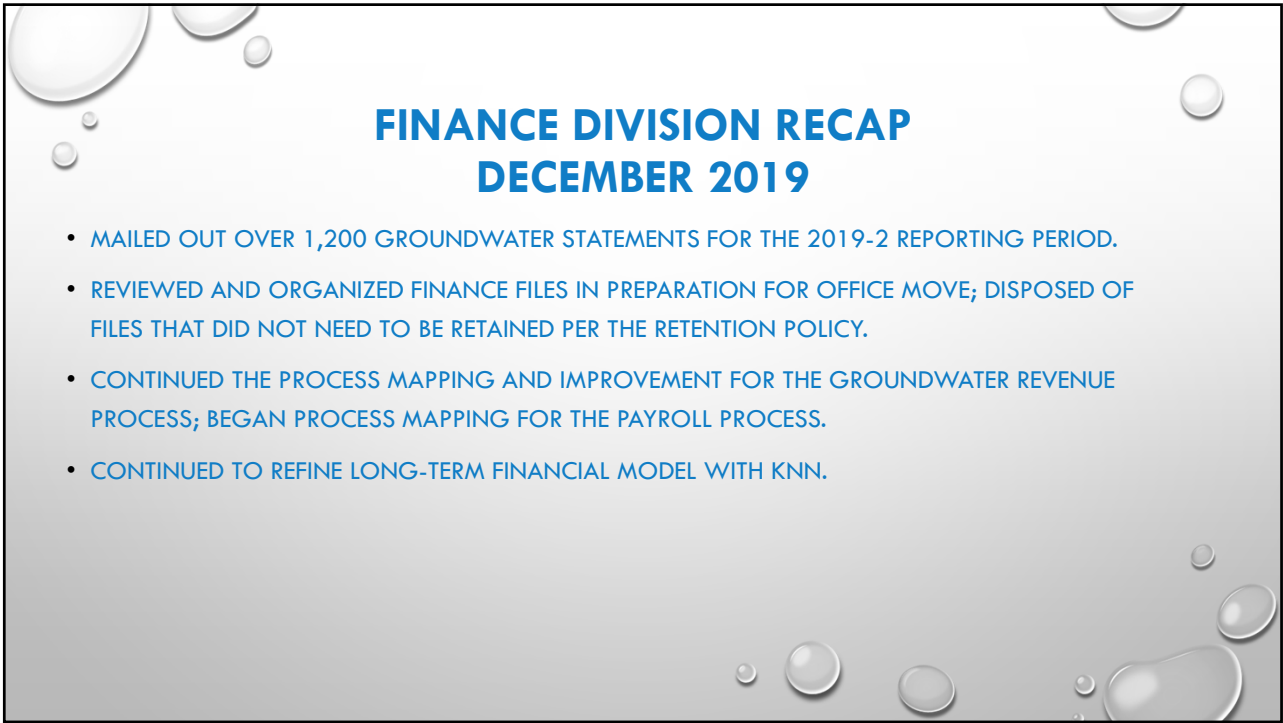
NAME: _____ REPRESENTING: _____

NAME: _____ REPRESENTING: _____

NAME: _____ REPRESENTING: _____



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ADMINISTRATIVE SERVICES RECAP DECEMBER 2019


- ASSISTED WITH DECORATING FOR AND PROVIDING AV AND STAFF SUPPORT FOR THE AWA'S HOLIDAY RECEPTION AT 1701 LOMBARD.
- ORGANIZED WATER SUSTAINABILITY SUMMIT 2020 PLANNING MEETING FOR REGION'S WATER AGENCIES' GENERAL MANAGERS.




3

ADMINISTRATIVE SERVICES RECAP DECEMBER 2019

- DECORATED, ORGANIZED AND HOSTED DISTRICT'S ALL STAFF CHRISTMAS LUNCHEON.
- ORGANIZED *SHREDDING: THE RETURN!* RESULTING IN 48 BOXES OF SHREDDING...BRINGING THE DISTRICT A LITTLE BIT CLOSER TO BEING MOVE READY!





4

HUMAN RESOURCES RECAP NOVEMBER 2019

- PROCESSED NEW-HIRE PAPERWORK PACKAGE FOR PARK RANGER CADET DANNY HELTON WHO IS SCHEDULED TO START JANUARY 13TH.
- COMPLETED FSA OPEN ENROLLMENT PERIOD AND MADE CHANGES IN THE APPROPRIATE SYSTEMS.
- PURGED OLD PERSONNEL RECORDS PER DISTRICT'S RETENTION POLICY IN PREPARATION FOR MOVE.
- COMPLETED REQUEST FOR RECORDS BY OUTSIDE AGENCIES FOR JOB DESCRIPTIONS AND SALARY INFORMATION.
- PROCESSED RECRUITMENT FOR ADMINISTRATIVE ASSISTANT I, WHICH INCLUDED REVIEW OF APPLICATIONS; INTERVIEWS SCHEDULED FOR JANUARY 9TH.
- PROCESSED EMPLOYEE EVALUATIONS AND STEP INCREASES RECEIVED THAT WERE SCHEDULED FOR THE MONTH OF DECEMBER.
- PROCESSED ANNUAL EMPLOYEE SERVICE AWARDS (OBTAINING SCRIPTS AND ORDERING AWARDS).
- UPDATED HEALTH, FSA, SDI, SUI, AS WELL AS ADDITIONAL ANNUAL ADJUSTMENTS TO OUR FINANCIAL MANAGEMENT AND PAYROLL SYSTEM.

5

SAFETY, SECURITY & RISK MGMT RECAP DECEMBER 2019

- ENROLLED ALL DISTRICT STAFF (INCLUDING SEASONAL) INTO EMERGENCY MASS NOTIFICATION SYSTEM.
 - PLAN TO SOCIALIZE WITH STAFF AND TEST FIRST WEEK OF JANUARY.
- EVALUATED SAFETY INSPECTION MOBILE APPLICATIONS.
- HELD PRELIMINARY DISCUSSION WITH VENDOR ON POTENTIAL DRONE PROGRAM DEVELOPMENT, WITH INITIAL FOCUS ON TRAINING.
- COMPLETED EMERGENCY OPERATIONS CENTER MANAGEMENT AND OPERATIONS COURSE BY CAL-OES'S CALIFORNIA SPECIALIZED TRAINING INSTITUTE.
- PARTICIPATED/PROVIDED INPUT IN EAP WORKSHOP FOR SFD ALONGSIDE ENGINEERING AND OPERATIONS AND MAINTENANCE.
- REQUESTED GOVERNMENT EMERGENCY TELECOMMUNICATIONS SERVICE (GETS) AND WIRELESS PRIORITY SERVICE (WPS) FROM U.S. DEPARTMENT OF HOMELAND SECURITY FOR DISTRICT STAFF INVOLVED IN ESSENTIAL EMERGENCY RESPONSE AND OPERATIONS.
- COMPLETED OSHA LOCKOUT TAG OUT COURSE.
- RESEARCHED POTENTIAL ARCFLASH TRAINING (NFPA 70E) FOR INSTRUMENTATION AND ELECTRICAL TEAM.
- FORMALLY SUBMITTED APPLICATION TO SPECIAL DISTRICT LEADERSHIP FOUNDATION (SDLF) FOR DISTRICT TRANSPARENCY CERTIFICATE OF EXCELLENCE; APPLICATION IS BEING REVIEWED.

6



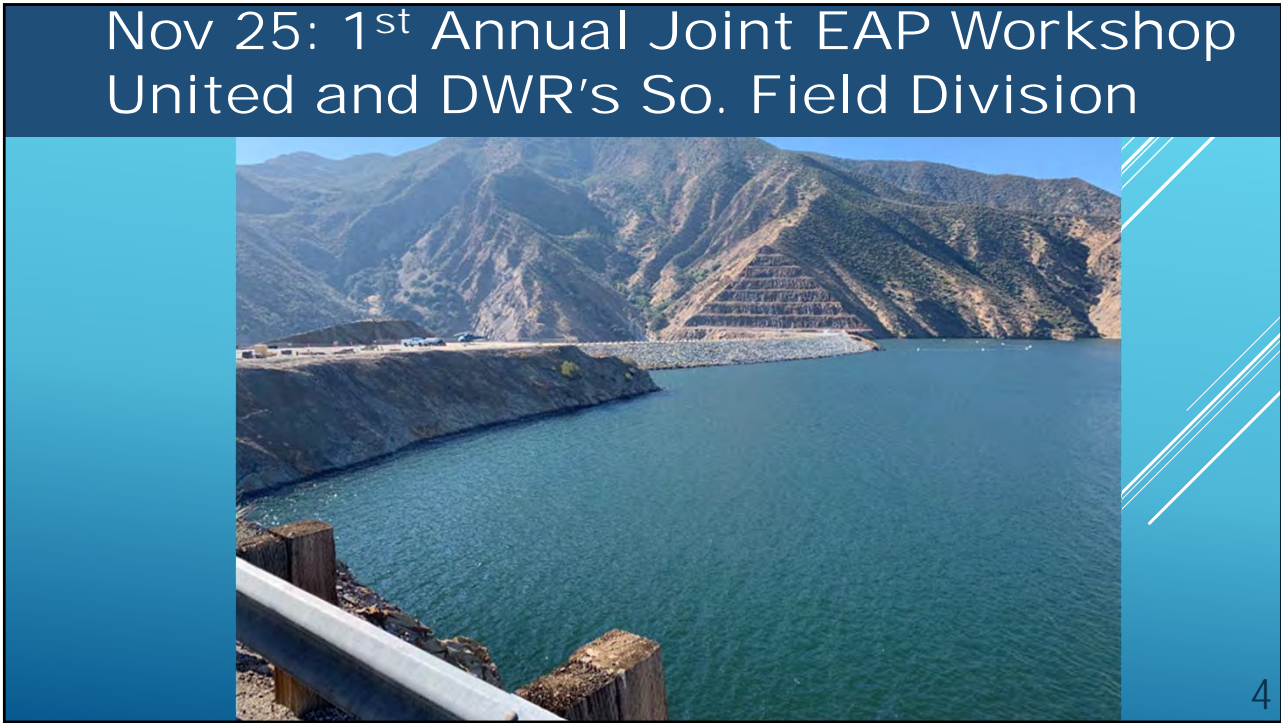
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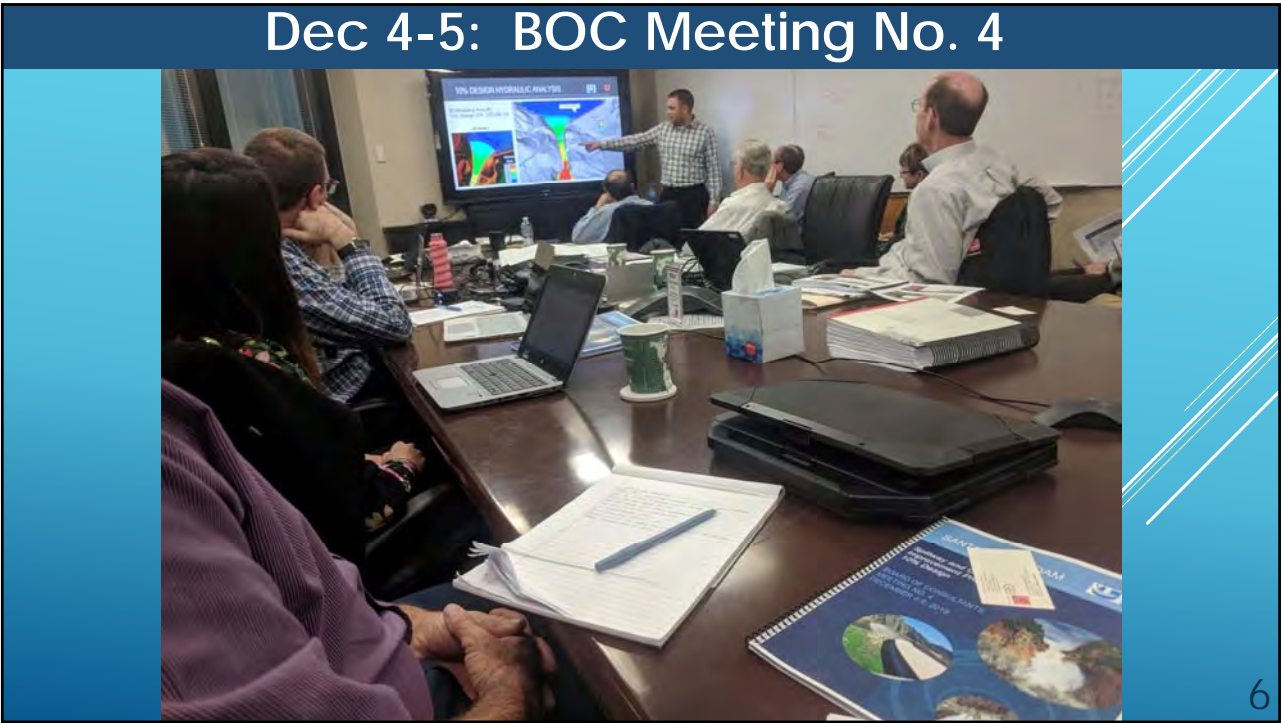
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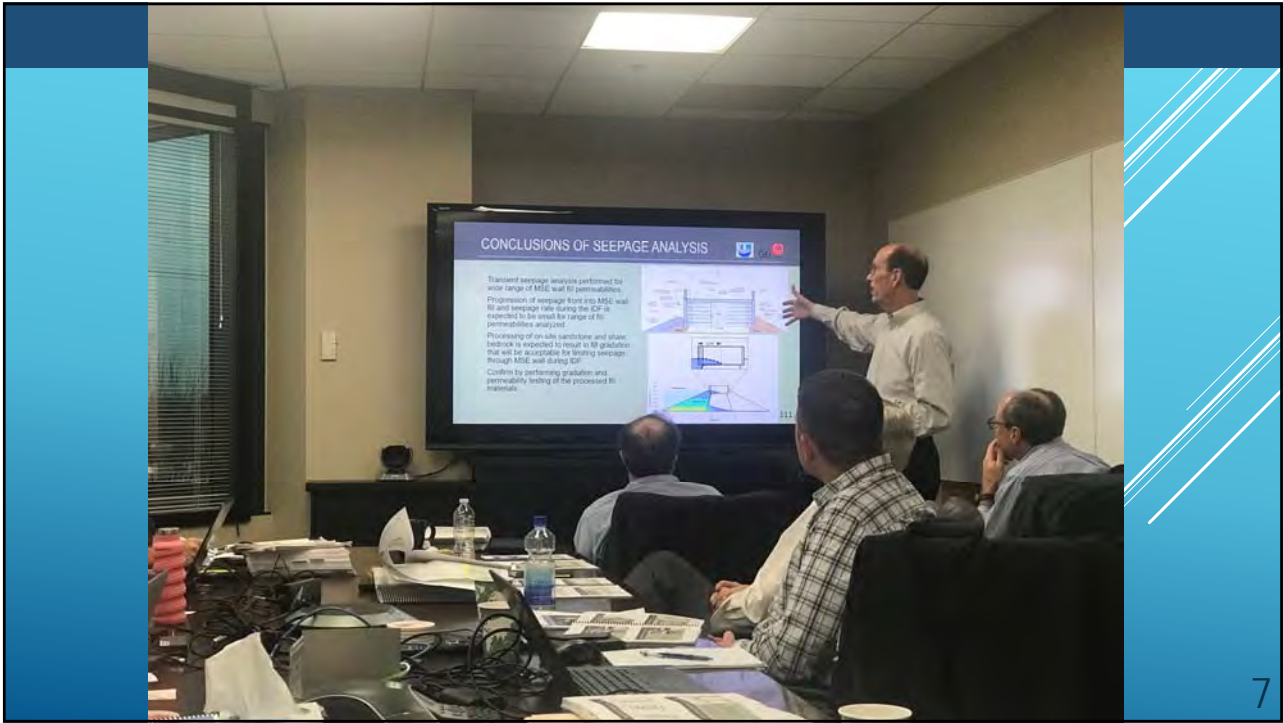
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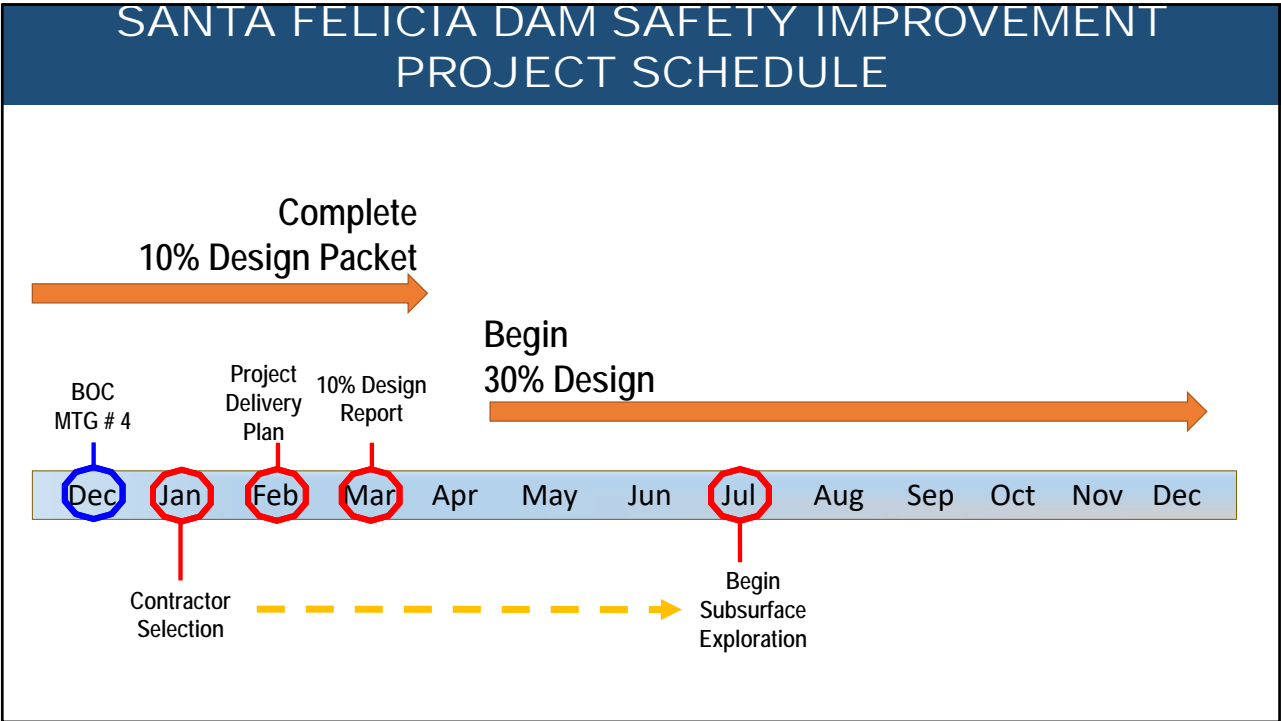
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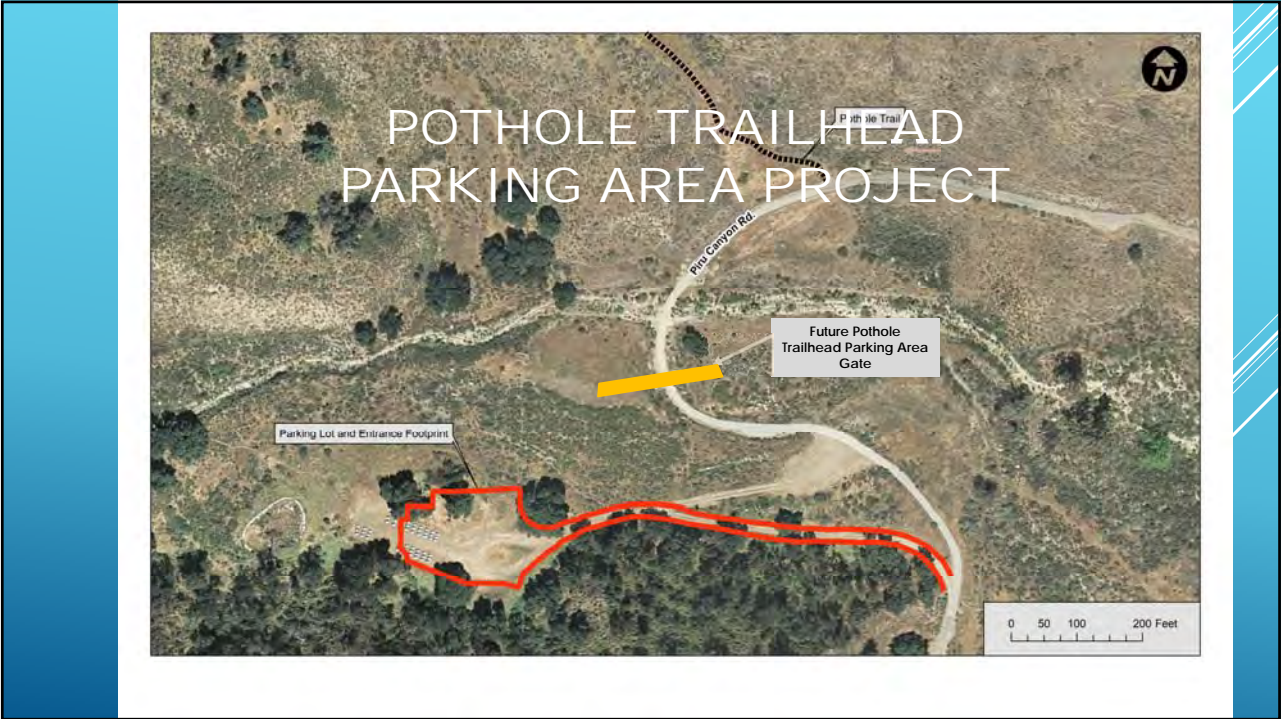
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10



11



Piru Canyon Road

- Ownership
- Easements
- Maintenance

Path Forward

- Continue consultation with USFS
- Resolve project issues by April 2020
- Complete project by: Dec 31, 2020

Piru Canyon Road
From Juan Fernandez Gate to future Pothole Trailhead Parking Area Gate
Total Length: 2.81 miles

Legend

- Rancho Temescal
- UNITED STATES OF AMERICA
- UNITED WATER CONS DISTRICT

Pothole Trailhead Parking Area

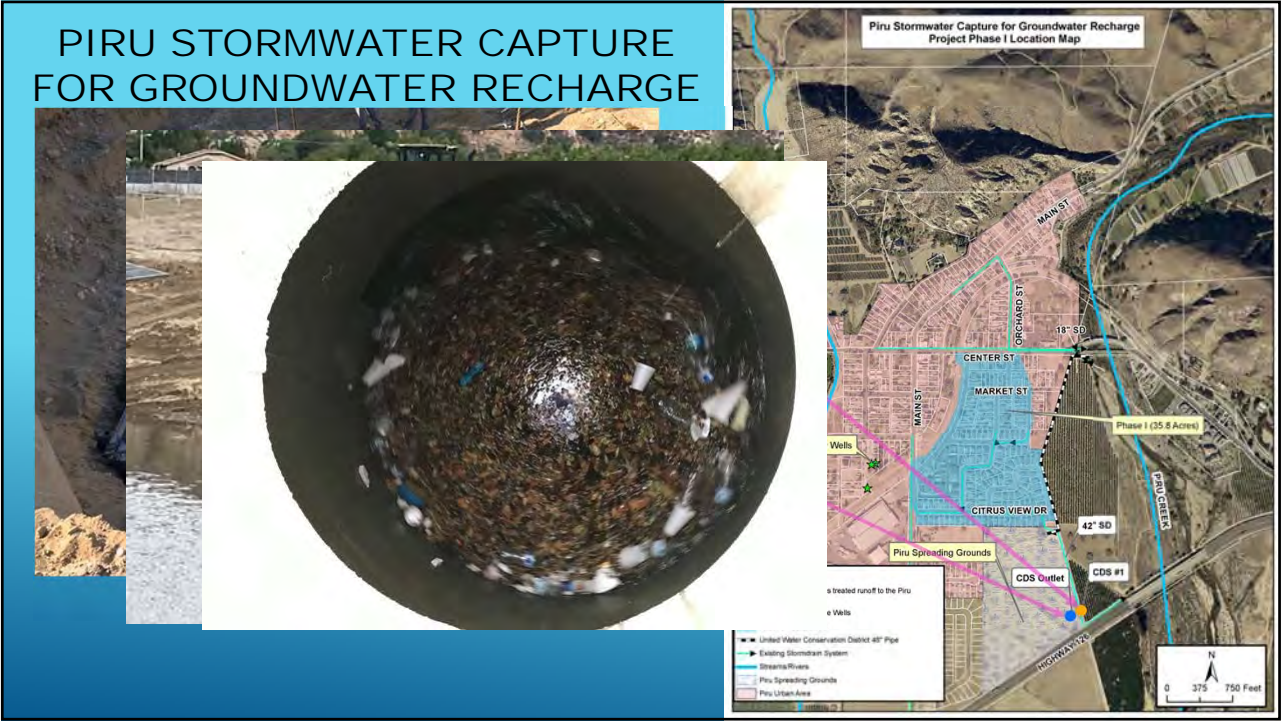
Future Pothole Trailhead Parking Area Gate

Juan Fernandez Gate

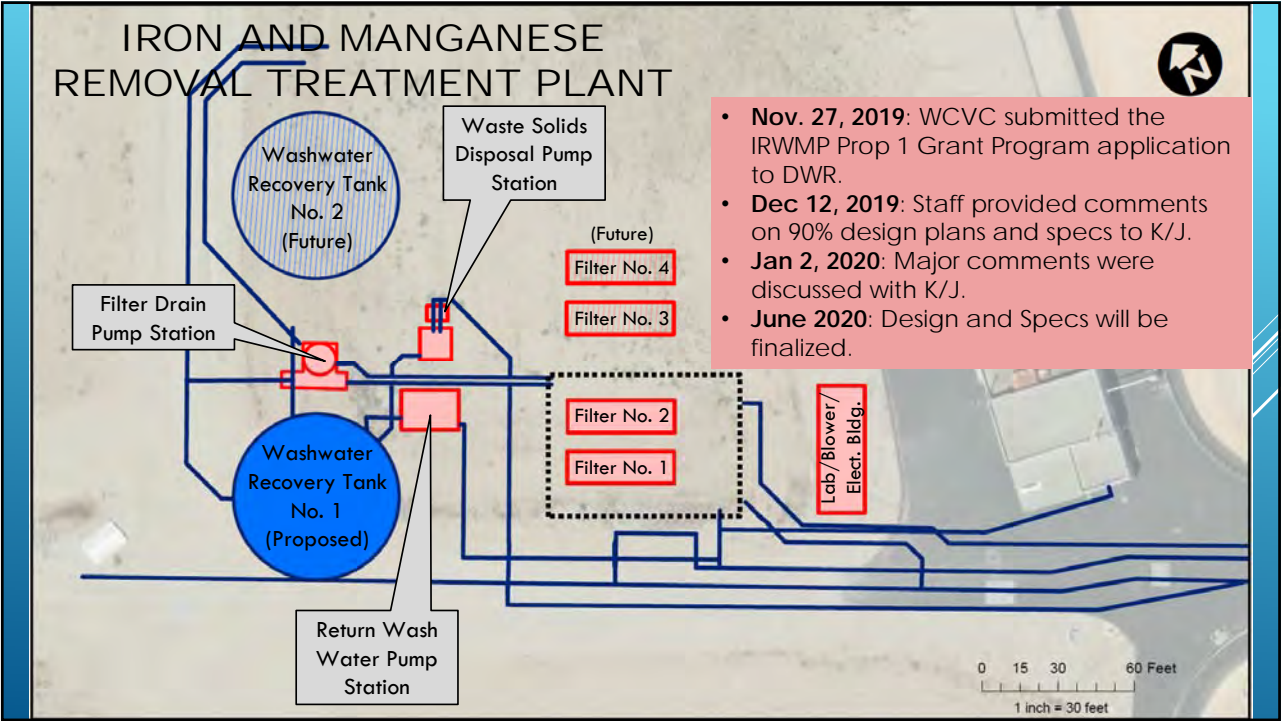
Google Earth

3000 ft

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NEW HEADQUARTERS



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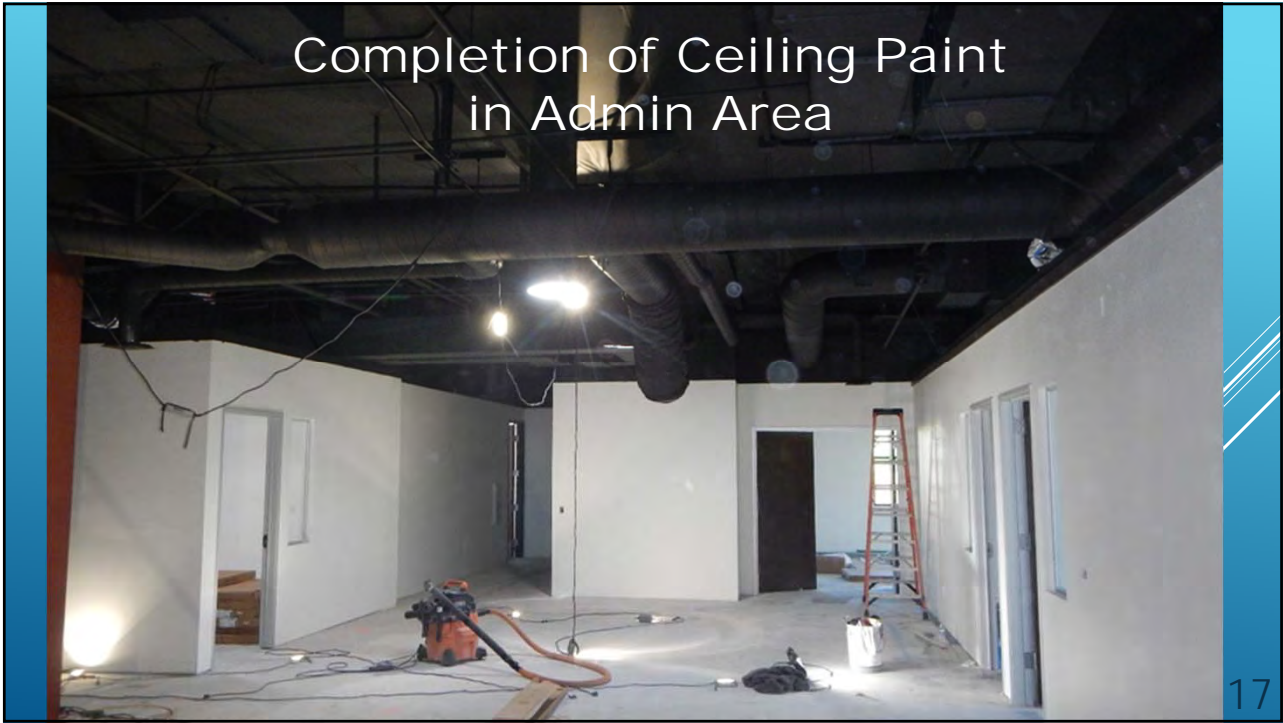
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United's New Board Room



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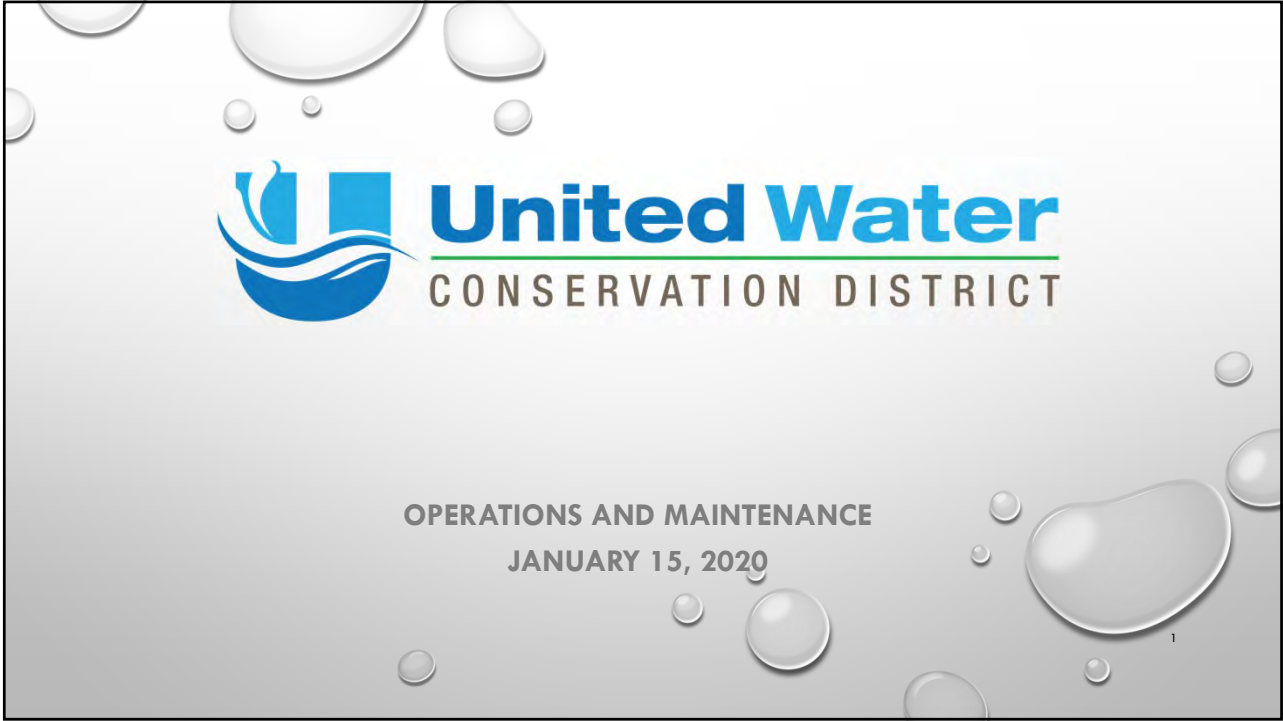
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- ❑ First Floor
 - ✓ Substantial completion on Nov 22, 2019
 - ✓ City inspector sign off on Dec 20, 2019
- ❑ Second Floor
 - ✓ Electrical work
 - ✓ HVAC duct work
 - ✓ T bar for the ceiling
 - ✓ Ceiling paint
 - ✓ Lighting for Finance Dept.

❑ PROJECT COMPELTION ON TRACK

20

20



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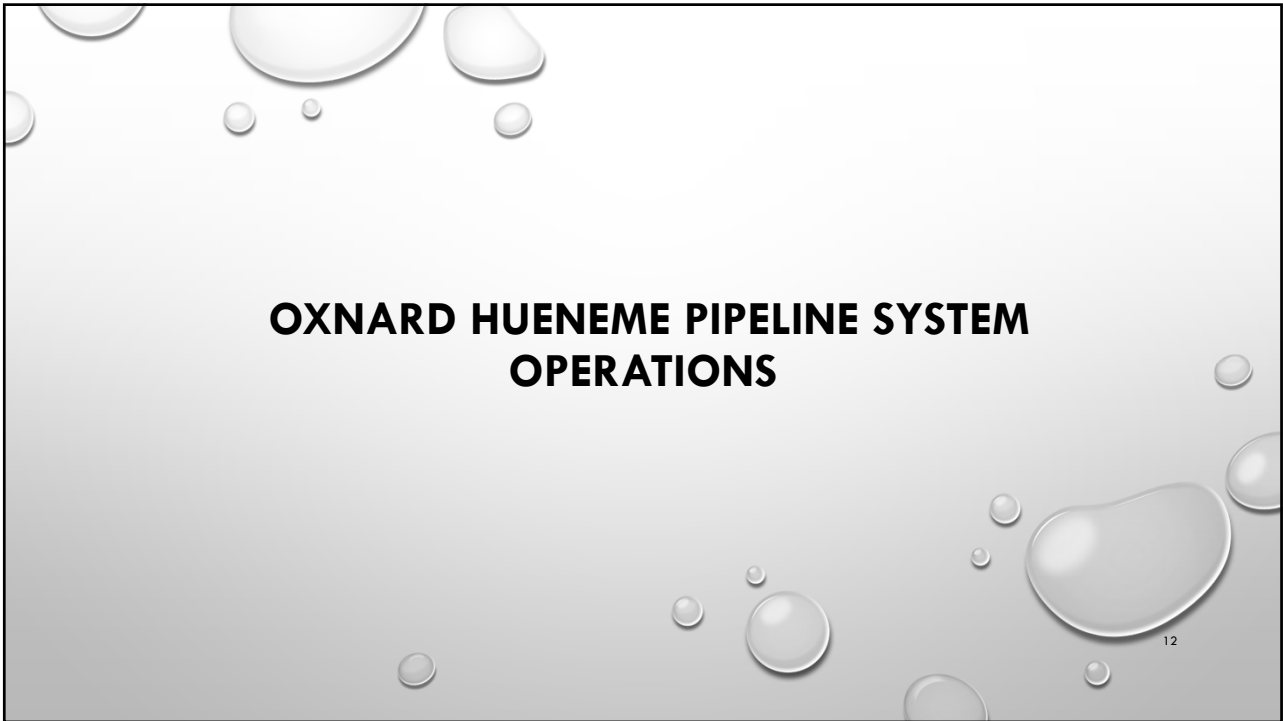
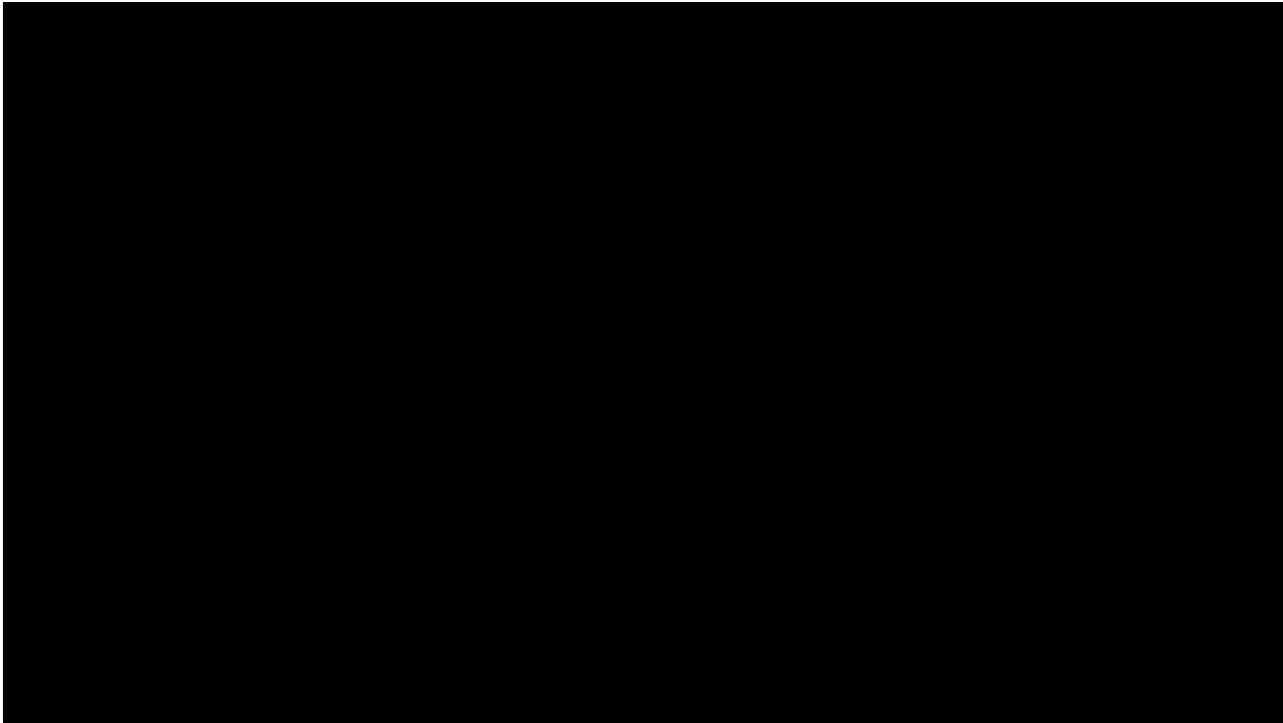
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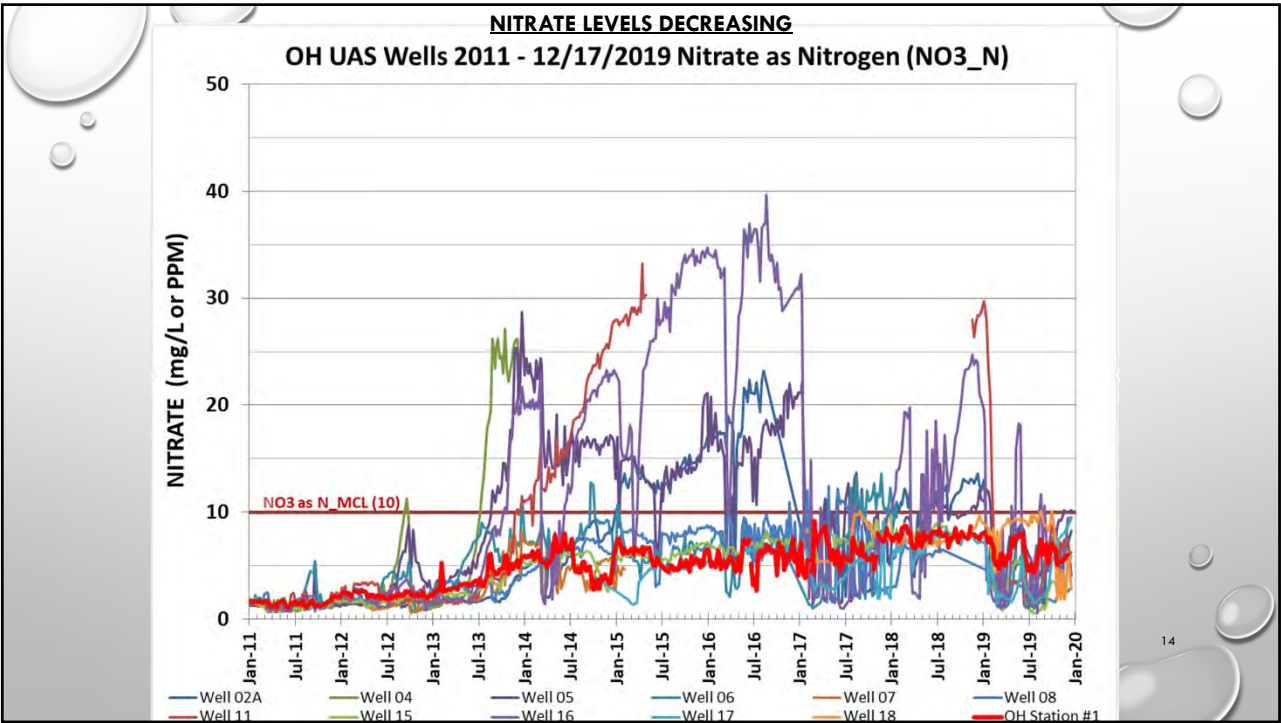


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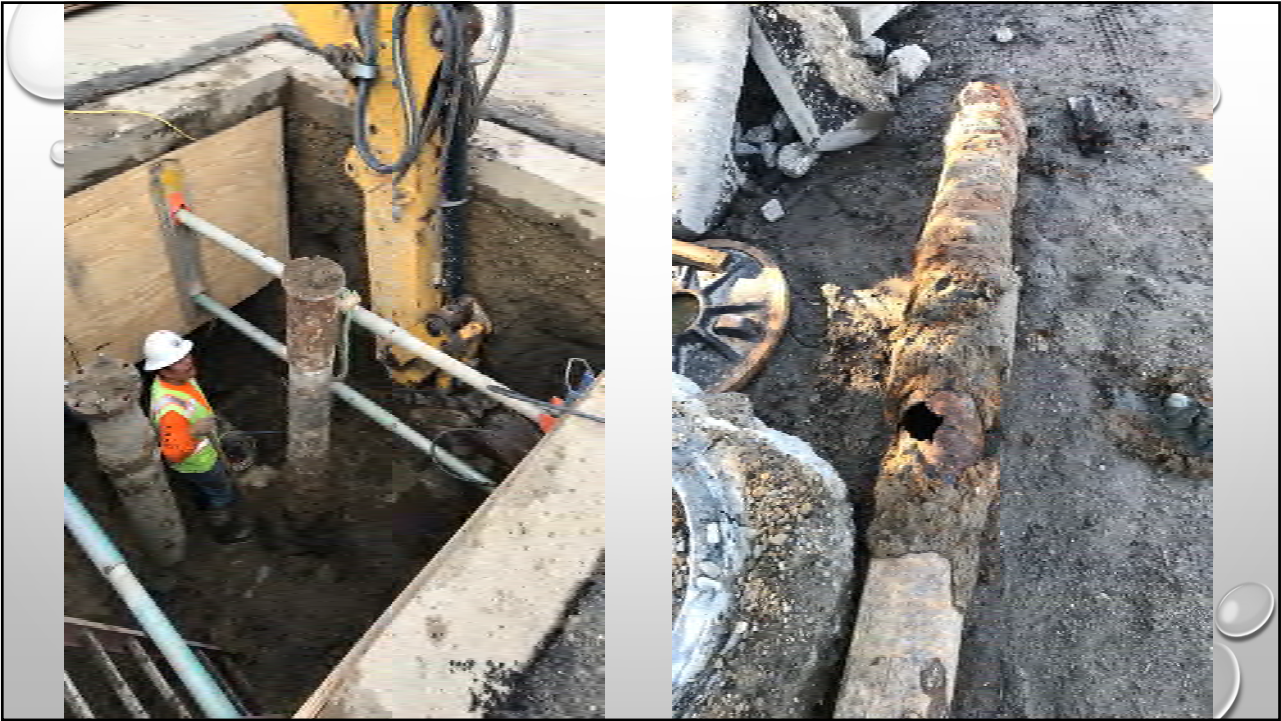
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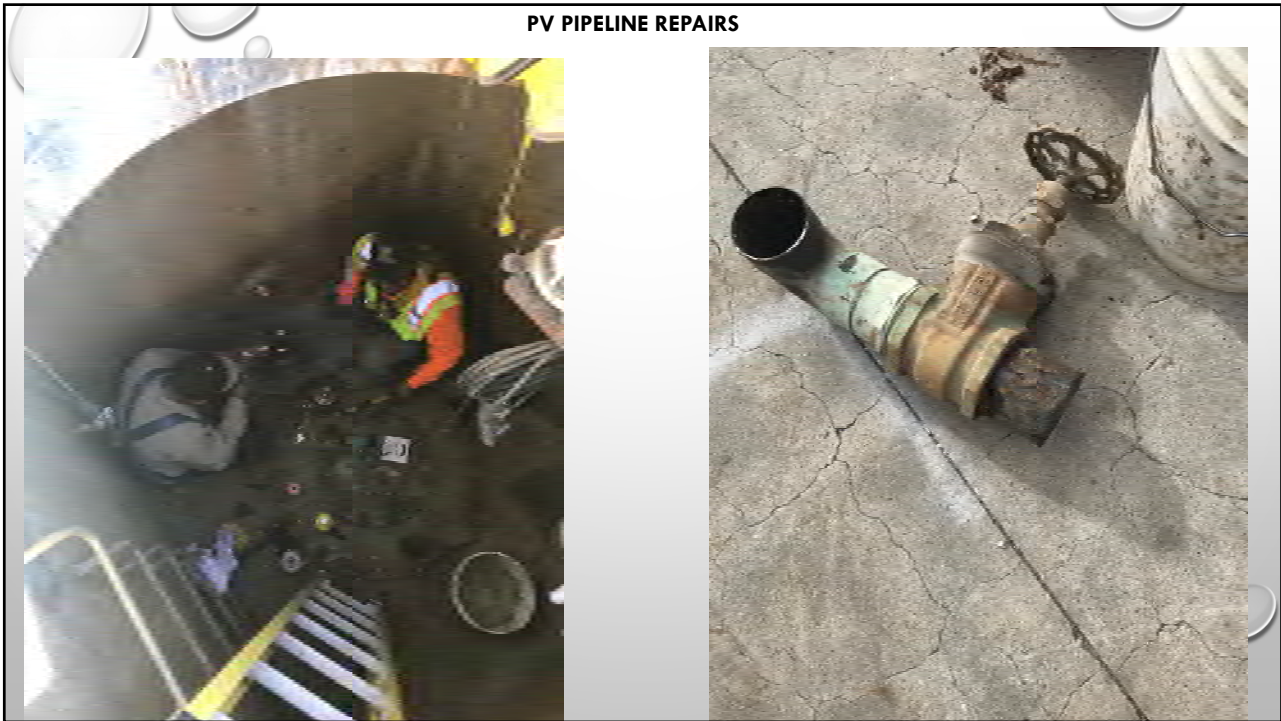
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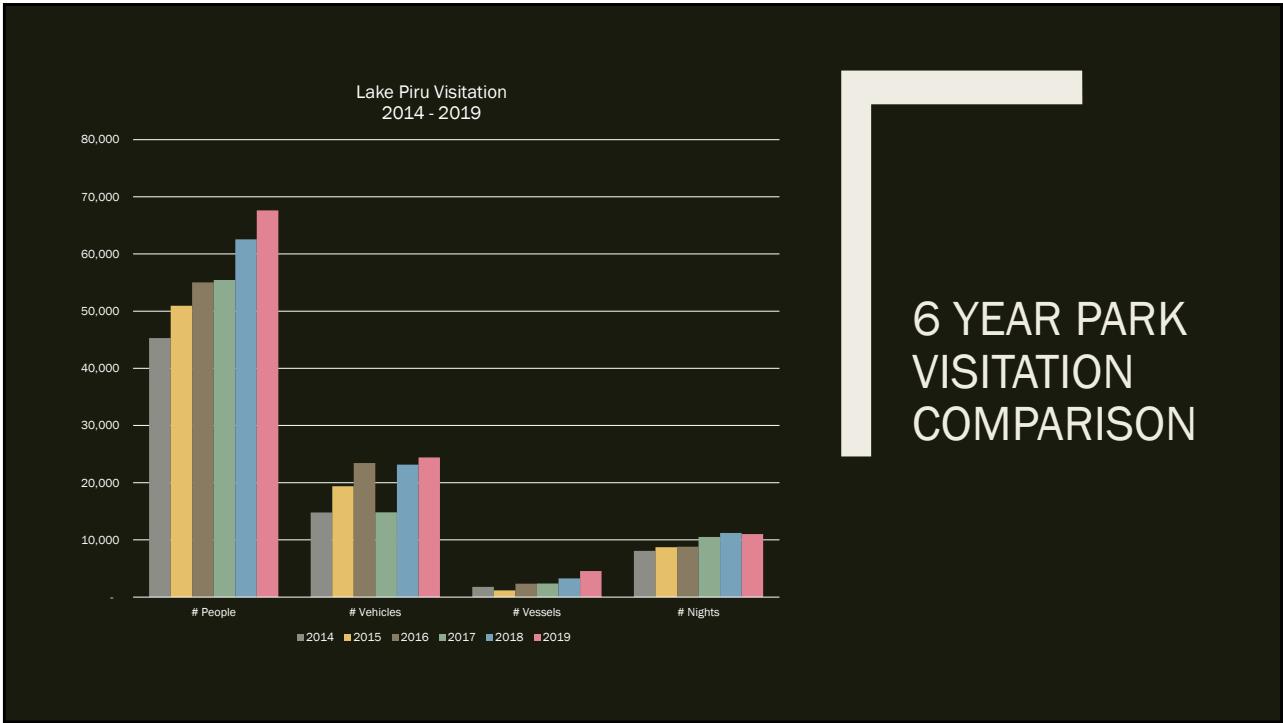
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