



Board of Directors
Michael W. Mobley, President
Bruce E. Dandy, Vice President
Sheldon G. Berger, Secretary/Treasurer
Patrick J. Kelley
Lynn E. Maulhardt
Edwin T. McFadden III
Daniel C. Naumann

General Manager
Mauricio E. Guardado, Jr.

Legal Counsel
David D. Boyer

AGENDA
REGULAR BOARD MEETING

Wednesday, April 8, 2020, 12:00 P.M.
Board Room, UWCD NEW Headquarters
1701 Lombard Street, Oxnard CA 93030

BOARD MATTERS

Normally, Action (Motion) Items will be considered and acted upon separately; Consent Items will be considered and acted upon collectively, although a Consent Item may be considered and acted upon separately; and Information Items will be considered separately without action.

The Board of Directors in its discretion may change the order of agenda items.

Meeting attendees should be aware that the meetings of the Board are, as required by law, open to the public and the District has very limited powers to regulate who attends Board meetings. Therefore, attendees must exercise their own judgement with respect to protecting themselves from exposure to COVID-19, as the District cannot ensure that all attendees at public meetings will be free from COVID-19.

1. FIRST OPEN SESSION 12:00 P.M.

Items to be discussed in Executive (Closed) Session will be announced.

1.1 Public Comments
Information Item

Members of the public may address the Board on any matter on the Closed Session agenda or on any non-agenda item within the jurisdiction of the Board. All comments are subject to a five-minute time limit.

1.2 EXECUTIVE (CLOSED) SESSION 12:05 P.M.

The Board will discuss matters outlined in the attached Executive (Closed) Session Agenda (Exhibit A).

2. SECOND OPEN SESSION AND CALL TO ORDER 1:00 P.M.

2.1 Pledge of Allegiance

2.2 Public Comment
Information Item

Members of the public may address the Board on any item on the Consent Calendar or on any non-agenda item within the jurisdiction of the Board. No action will be taken by the Board on any non-agenda item. All comments are subject to a five-minute time limit.

2.3 Approval of Agenda
Motion

**2.4 Oral Report Regarding Executive (Closed) Session
Information Item**

Presented by District Legal Counsel David D. Boyer.

**2.5 Board Communication
Information Item**

Board members may present non-agenda information including, but not limited to, the following: 1) meetings, workshops, conferences and functions attended during the previous month on behalf of the District; 2) meetings, workshops, conferences and functions Directors plan to attend in the upcoming months; and 3) possible conflicts that Directors might have with respect to issues on the Agenda.

**2.6 General Manager's Report
Information Item**

The General Manager will present information on his activities of possible interest to the Board and that may have consequence to the District.

**2.7 Update on COVID-19 Pandemic
Information Item**

The Board will receive an update on the latest public health recommendations resulting from the COVID-19 pandemic.

3. CONSENT CALENDAR: All matters listed under the Consent Calendar are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Board. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)

**A. Approval of Minutes
Motion**

Approval of the Minutes for the Regular Board Meeting of March 11, 2020, and the Special Board Meeting of March 30, 2020.

**B. Groundwater Basin Status Reports
Information Item**

Receive and file Monthly Hydrologic Conditions Report for the District.

**C. Monthly Investment Report
Information Item**

Report on the District's investments and the availability or restriction of these funds. All investments are in compliance with the District's investment policy, which is reviewed and approved annually by the Board.

4. MOTION ITEMS (By Department)

Groundwater Department – Maryam Bral

4.1 PUBLIC HEARING

Opening of Annual Groundwater Hearing to Accept Comment on Groundwater Conditions within the District

In accordance with the District’s principal act in the California Water Code, the Board annually conducts a public hearing to consider the conditions of groundwater resources within the District. An “Annual Investigation and Report of Groundwater Conditions” was submitted to the Secretary/Treasurer of the Board on March 25, 2020 and has been available for public review and comment. This hearing will be opened and continued to the regular May 2020 and June 2020 Board meetings. At this meeting, staff will give a report about current groundwater conditions, and members of the public will be permitted to give testimony. At its June 10, 2020 meeting, the Board may choose to close the hearing and consider the establishment of zones and the levying of groundwater extraction charges in those zones.

Public comment will be accepted at this time.

This hearing will be continued first until Wednesday, May 13, 2020, and again to Wednesday, June 10, 2020. No Board decisions will be made until the final hearing on June 10, 2020.

Administration Services – Anthony Emmert

4.2 Approving Professional Services Contract for Auditing Services

Motion

The Board will consider authorizing the General Manager to execute a three-year auditing services contract with Vasquez & Company in an amount not to exceed \$119,715.

Engineering Department – Maryam Bral

4.3 Authorize a Contract with GEI Consultants, Inc. to Develop the next Design Phase of the Santa Felicia Dam Outlet Works Improvement Project

Motion

The Board will consider authorizing the General Manager to execute a Professional Services Agreement with GEI Consultants, Inc. (GEI) in the amount of \$1,661,975.00 for development of the design documents for the Santa Felicia Dam (SFD) Outlet Works Improvement Project.

4.4 Authorize a Contract with GEI Consultants, Inc. to Develop Supplemental Design of the Santa Felicia Dam Spillway Improvement Project

Motion

The Board will consider authorizing the General Manager to execute a Professional Services Agreement with GEI Consultants, Inc. (GEI) in the amount of \$1,795,941.00 for development of supplemental design documents for the Santa Felicia Dam (SFD) Spillway Improvement Project.

5. PRESENTATIONS AND MONTHLY STAFF REPORTS (By Department)

Park and Recreation Division – Clayton Strahan

5.1 Monthly Park and Recreation Department Report

Information Item

Summary report on operations and items of note relative to the Lake Piru Recreation Area. Items may include, but are not limited to, discussion of potential revisions to the existing PMC operating agreement, camping and boating policies at the lake; operations and activities; financing and status of facility improvement projects; maintenance activities; security issues; and emergency response activities.

Environmental Planning and Conservation Department – Anthony Emmert

5.2 Monthly Environmental Planning and Conservation Department Report

Information Item

Summary report on environmental and regulatory issues of note to the District. The report will include water releases, operations of the fish ladder at the Freeman Diversion, various monitoring efforts, study plans and issues associated with the Endangered Species Act, including the Section 10 MSHCP process, future fish passage requirements, compliance with the District's FERC license/Biological Opinion, the Santa Felicia Dam, studies and operations in and near Piru Creek, any interactions with Rancho Temescal and Rancho Camulos.

Groundwater Department – Maryam Bral

5.3 Monthly Groundwater Department Report

Information Item

Summary report on monthly Groundwater Department activities. Department activities include, but are not limited to, updates to the Ventura Regional Groundwater Flow Model; brackish water treatment feasibility study; upper Santa Clara River Chloride TMDL; hydrologic and well conditions statewide and locally; available Forebay storage; Ventura County well ordinance update; Fox Canyon GMA issues; City of Oxnard's recycled water program; potential water supply and recycled water projects, including use of United's terminal reservoirs; user groups (including but not limited to Oxnard Plain and Pumping Trough Pipeline groups); and potential District solar power facilities.

5.4 Update on Groundwater Sustainability Agencies (GSAs) and Sustainable Groundwater Management Act (SGMA)

Information Item

Summary report on the monthly activities of the three local Groundwater Sustainability Agencies (Mound Basin GSA, Fillmore and Piru Basins GSA, and the Fox Canyon Groundwater Management Agency), for which the District serves as a member director, and Santa Paula basin (adjudicated) Technical Advisory Committee (including formation of groundwater sustainability agencies in the District's basins, stakeholder and basin user groups, joint powers or governance agreements, development of water markets, and potential basin boundary changes). Staff may also report on state-wide issues related to the implementation of the Sustainable Groundwater Management Act of 2014.

Administrative Services Department -- Anthony Emmert

5.5 Monthly Administrative Services Department Report – Anthony Emmert

Information Item

Summary report on Administration Department activities including issues associated with budget development, financial performance versus budget plan, financial accounting requirements and procedures, potential debt issuance and related financial services, status of District investments and reserves, updates on its capital improvement programs, human resources and safety, District property and facilities maintenance and administration, the search for new District offices, District records and reports, groundwater extraction statements administration, risk management and District liability insurance matters, management of District contracts, policy development, governance procedures, and supporting activities of Board and staff.

Engineering Department – Maryam Bral

5.6 Monthly Engineering Department Report

Information Item

Summary report on various water resources, planning efforts and department programs affecting the District, including, but not limited to design and construction; dam safety; FERC license compliance; Freeman Diversion; recycled water; pipeline operations and various engineering analysis.

Operations and Maintenance – Brian Collins

5.7 Monthly Operation and Maintenance Department Report

Information Item

Summary report on monthly operations and maintenance of District facilities including Santa Felicia Dam and hydroplant; the Piru Groundwater Recharge facility; the Freeman Diversion Dam; the Saticoy and El Rio Groundwater Recharge facilities; the Pleasant Valley and Pumping Trough Pipeline systems; and the Oxnard-Hueneme Pipeline system. The report covers operating plans, the quantity and quality of water diverted and delivered, fish ladder status, major maintenance problems and repairs, status of O&M projects and safety and training issues.

6. BOARD OF DIRECTORS READING FILE

7. FUTURE AGENDA ITEMS

8. ADJOURNMENT

The Board will adjourn to the **Regular Board Meeting scheduled for Wednesday, May 13, 2020** or call of the President.

All testimony given before the Board of Directors is recorded.

Materials, which are non-exempt public records and are provided to the Board of Directors to be used in consideration of the above agenda items, including any documents provided subsequent to the publishing of this agenda, are available for inspection at the District's offices at 1701 Lombard Street, Oxnard CA 93030 during normal business hours.

The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda materials in an alternative format, please contact the District Office at (805) 525-4431. Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements.

Approved: 
Mauricio E. Guardado, Jr. – General Manager

Posted: (date) April 3, 2020 (time) 3:45p.m. (attest) Kris Sofley
At: United Water Conservation District Headquarters, 1701 Lombard Street, Oxnard CA 93030

Posted: (date) April 3, 2020 (time) 4:00p.m. (attest) Kris Sofley
At: www.unitedwater.org

EXHIBIT A
EXECUTIVE (CLOSED) SESSION AGENDA

1. REAL PROPERTY MATTERS

1.1 Discussion of Real Property Negotiations

[Government Code Section 54956.8] Property: [106 N 8th Street, Santa Paula, CA]

Agency Negotiators: Robert C. Siemak, Joseph Jereb

Negotiating parties: United Water Conservation District (Seller)

Under negotiation: instructions to negotiators will concern price and terms of sale.

2. PERSONNEL MATTERS

2.1 Public Employee Performance Evaluation (Government Code 54957) Title: General Manager

3. LITIGATION

3.1 Conference with Legal Counsel-Anticipated Litigation

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2): one (1) case.