



Board of Directors  
Michael W. Mobley, President  
Bruce E. Dandy, Vice President  
Sheldon G. Berger, Secretary/Treasurer  
Patrick J. Kelley  
Lynn E. Maulhardt  
Edwin T. McFadden III  
Daniel C. Naumann

General Manager  
Mauricio E. Guardado, Jr.

Legal Counsel  
David D. Boyer

**MINUTES**  
**REGULAR BOARD MEETING**

**Wednesday, April 8, 2020 12:00 Noon**  
**Board Room, UWCD “New” Headquarters**  
**1701 North Lombard Street, Oxnard, California 93030**

**Directors Present**

Michael W. Mobley, President  
Bruce E. Dandy, Vice President  
Sheldon G. Berger, Secretary/Treasurer (participating telephonically)  
Patrick J. Kelley, Director (participating telephonically)  
Lynn E. Maulhardt, Director  
Edwin T. McFadden III, Director (participating telephonically)  
Daniel C. Naumann, Director

**Staff Present**

David D. Boyer, Legal Counsel  
Robert C. Siemak, Assistant General Manager  
Joseph Jereb, Chief Financial Officer  
Josh Perez, Human Resources Manager  
Kris Sofley, Clerk of the Board  
Tony Huynh, Safety and Security Program Coordinator

**Public Present**

Suparna Y. Jain, AALRR  
Dr. Bill Mathis, Mathis Group Consulting

**1. FIRST OPEN SESSION 12:00 P.M.**

President Mobley called the meeting to order at 12:02 p.m. He asked the Clerk of the Board for a roll call of the Directors to determine who was participating telephonically. Directors Berger, Kelley, and McFadden were on speaker phone; Directors Mobley, Dandy, Maulhardt and Naumann were present in the Boardroom. Everyone could hear one another.

**1.1 Public Comments**  
**Information Item**

President Mobley asked for public comments. None were offered.

President Mobley asked District’s Legal Counsel Mr. Boyer to report on what topics were agendaized for discussion in Executive (Closed) Session will be announced.

Mr. Boyer reported that the Board would be discussing real property negotiations (item 1.1 on the Executive (Closed) Session agenda; the General Manager's public employee performance evaluation (item 2.1), and one anticipated litigation case.

President Mobley asked if there were any questions or comments, and hearing none, adjourned the meeting to Executive Session at 12:04p.m.

**1.2 Executive (Closed) Session 12:04p.m.**

**2. SECOND OPEN SESSION AND CALL TO ORDER 1:00 P.M.**

**2.1 Pledge of Allegiance**

President Mobley led everyone in reciting the Pledge of Allegiance.

**2.2 Public Comment  
Information Item**

President Mobley asked if there were any public comments or questions for the Board. None were offered.

**2.3 Approval of Agenda  
Motion**

President Mobley asked for a motion to approve the agenda. Motion to approve the agenda, Director Naumann; Second, Director Dandy. Voice vote: seven ayes (Berger, Dandy, Kelley, Maulhardt, McFadden, Naumann, Mobley). Agenda approved unanimously 7/0/0.

**2.4 Oral Report Regarding Executive (Closed) Session  
Information Item**

District Legal Counsel David Boyer reported that the Board took no action during Executive Session that is reportable under the Brown Act.

**2.5 Board Communication  
Information Item**

Director Naumann reported attending the Special Board Meeting on March 30, a meeting with the General Manager and participating in the Navy's tour of CA military bases program.

Director Dandy said that he attended the Legislative Outreach committee meeting on March 2, the Finance Committee meeting on March 10 and the Board meeting on March 11. He also had a meeting with District consultant Dr. Bill Mathis and attended the Executive Committee meeting and Special Board meeting on March 30.

Director Maulhardt reported attending the Special Board meeting on March 30.

Director Berger participated in a phone meeting with Dr. Mathis, attended the March 10 Finance Committee meeting and the Special Board meeting on March 30.

Director McFadden reported attending the March 11 Board meeting and the Special Board meeting on March 30. He also attended the ad hoc committee meeting for the Fillmore and Piru Basins GSA on April 6 and the District's Board meeting on April 8.

Director Kelley reported his attendance at the March 11 Board meeting and Special Board meeting on March 30 as well as the Finance Committee on March 10. He met with the GM on March 18 to develop a strategic plan for his outreach to the Agricultural businesses and other constituents in his division and completed the Ethics and Harassment prevention training seminars.

President Mobley reported participating in a call with Dr. Mathis on March 26, participating in a Fox Canyon GMA teleconference on March 16 and that the Fox Canyon Special Board meeting scheduled for April 10 was canceled. He also stated that he would be participating in the Mound Basin GSA Board meeting on April 16 via Webex.

## **2.6 General Manager's Report**

### **Information Item**

In the General Manager's absence, Assistant General Manager Robert C. Siemak reported that Mr. Guardado was participating in the live edit meetings with NMFS today, which is why he wasn't at the meeting. He also reported that yesterday, the District had a beneficial meeting with California Department of Fish and Wildlife and NMFS for a review of the fish passage alternatives. He asked the Directors if they had any questions or comments. None were offered.

## **2.7 Update on COVID-19 Pandemic**

### **Information Item**

The District's Human Resource Manager Josh Perez and Safety and Security Program Coordinator Tony Huynh provided an update to the Board on the latest public health recommendations resulting from the COVID-19 pandemic.

President Mobley asked if any staff or family members had tested positive for the virus and Mr. Perez said some folks have elected to isolate at home when family members tested positive and the District made several provisions, including checking temperatures twice a day and providing staff with facial masks, gloves and hand sanitizer.

Mr. Siemak added that most staff are working remotely from home, which is working out well. He said that Engineering, Groundwater and Operations departments have daily check in calls with all staff and managers monitoring progress. He also said that Operations staff are practicing social distancing and are using separate work stations and utilizing the TEAMS software to meet virtually.

Director Dandy added that if people are interested in the statistics for Ventura County they can check on [VCEmergency.com](http://VCEmergency.com)

- 3. CONSENT CALENDAR: All matters listed under the Consent Calendar are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Board. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)**

**3A Approval of Minutes**

**Motion**

Approval of the Minutes for the Regular Board Meeting of March 11, 2020, and the Special Board Meeting of March 30, 2020.

**3B Groundwater Basin Status Reports**

**Information Item**

Receive and file Monthly Hydrologic Conditions Report for the District.

**3C Monthly Investment Report**

**Information Item**

Report on the District's investments and the availability or restriction of these funds. All investments are in compliance with the District's investment policy, which is reviewed and approved annually by the Board.

Motion to approve the Consent Calendar, Director Maulhardt; Second, Director Naumann. Roll call vote: seven ayes (Berger, Dandy, Kelley, Maulhardt, McFadden, Naumann, Mobley), none opposed, none absent. Consent Calendar approved unanimously 7/0/0.

**4. MOTION ITEMS (By Department)**

**Groundwater Department – Maryam Bral**

**4.1 PUBLIC HEARING**

**Opening of Annual Groundwater Hearing to Accept Comment on Groundwater Conditions within the District**

President Mobley read from a script, stating: "Moving on to motion items, the Board will now open the Groundwater Department public hearing. This is a hearing on the groundwater conditions for the 2019-2020 water year, and today is April 8, 2020.

With that being said, in accordance with Water Code Section 75573, this is the time and place to begin our annual hearing concerning the groundwater conditions and the surface water supplies of the District, which will culminate in the Board determining whether or not zones should be established in the District and what, if any, groundwater extraction charges should be established in such zones.

Any operator of a water producing facility within the District or any person interested in the conditions of groundwater or surface water supplies of the District may appear in person, or by representative, and submit evidence at this hearing concerning the groundwater conditions and the surface water supplies of the District. Appearances may also be made supporting or protesting the District's 2019-2020 'Annual Investigation And Report Of Groundwater Conditions Within United Water Conservation District,' also known as the 'Engineering Investigation and Report.'

The record should show that on March 25, 2020, the Engineering Investigation and Report was received by the Secretary of the Board. The record of this hearing should also show that the Secretary has published a notice of receipt of the Engineering Investigation and Report and of a public hearing thereon to be held beginning today, April 8, 2020.

This notice has been published pursuant to law in a newspaper of general circulation, printed and published within the District at least ten days prior to the date of this hearing. This hearing will be opened today. Anyone wanting to testify or present evidence may do so. The hearing, however, will be continued, first to the Board's meeting in May which will be held on Wednesday, May 13, 2020, and then will be continued again until the Board's meeting scheduled for Wednesday, June 10, 2019.

The reason this hearing will be continued until June is to give our staff and Board Committees an opportunity to prepare and review the District's budget for the coming year so that the budget can be considered and adopted by the Board before it determines whether or not to establish a zone or zones and in what amounts groundwater extraction charges should be levied in the zone or zones for the coming year.

Is there anyone who wants to testify or present evidence? If so, they should do so now."

[no public comment or testimony was offered]

"Okay, receiving no testimony or evidence, this hearing shall now be continued until the meeting of this Board on Wednesday, May 13, 2020, at approximately 1:00 p.m."

### **Administration Services – Anthony Emmert**

#### **4.2 Approving Professional Services Contract for Auditing Services**

##### **Motion**

Mr. Siemak addressed the Board and informed them that the District is required to change auditors every three years. The District issued a Request for Proposal and of the proposals received, staff felt Vasquez & Company were the best fit for the District.

Director Maulhardt interrupted Mr. Siemak and said he had a procedural question. Director Maulhardt asked that unless the Board has questions and since there are no staff presentations, could the Board agree to simplify the process and just call for a motion and a second and take the vote for these motion items, unless the Board has questions?

President Mobley asked if there were any objections. There were none, however, Director Berger asked if there was specific criteria used by staff in determining which firm to select. Mr. Jereb answered that since this was his first experience in procuring services as a public agency, he and staff were very specific in establishing criteria for judging the firms fairly. He added that while all the agencies providing proposal were well qualified, Vasquez was favored for its IT experience, quality control and was a DFOA reviewer. He added that this also provided a training opportunity for staff, as seven proposals were received, staff narrowed it to three candidates.

Director Kelley asked if the audit firm had direct contract with the General Manager and/or the Board. Mr. Jereb replied that the Auditors report to the Finance Committee. Director Kelley asked if during the audit selection, did staff have any conversations with the GM or Board. Mr. Jereb said that the GM, AGMs and CFO interviewed the auditors.

Director Dandy said the Board was called upon to complete a questionnaire.

Motion to authorize the General Manager to execute a three-year auditing services contract with Vasquez & Company in an amount not to exceed \$119,715., Director Naumann; Second, Director Maulhardt. Roll call vote: seven ayes (Berger, Dandy, Kelley, Maulhardt, McFadden, Naumann, Mobley); none opposed; none absent. Motion carries unanimously 7/0/0.

#### **Engineering Department – Maryam Bral**

#### **4.3 Authorize a Contract with GEI Consultants, Inc. to Develop the next Design Phase of the Santa Felicia Dam Outlet Works Improvement Project Motion**

President Mobley asked if there were any questions for Dr. Bral. Director Dandy asked what this is being presented as two separate contracts rather than one, since both projects are using the same consultant and are part of the Santa Felicia Dam Safety Improvement Projects. Dr. Bral said the two projects advance at different rates and that by separating the two projects it made it easier to track and report the progress to the Board and the Division of Safety of Dams. Director Maulhardt said one project for Outlet Works, one for the Spillway, two different elements.

Director Naumann said the Engineering and Operations Committee reviewed the contracts and recommended Board approval.

Motion to authorize the General Manager to execute a Professional Services Agreement with GEI Consultants, Inc. (GEI) in the amount of \$1,661,975.00 for development of the design documents for the Santa Felicia Dam (SFD) Outlet Works Improvement Project, Director Naumann; Second, Director Dandy. Roll call vote: seven ayes (Berger, Dandy, Kelley, Maulhardt, McFadden, Naumann, Mobley); none opposed; none absent. Motion carries unanimously 7/0/0.

#### **4.4 Authorize a Contract with GEI Consultants, Inc. to Develop Supplemental Design of the Santa Felicia Dam Spillway Improvement Project Motion**

President Mobley asked if there were any questions for Dr. Bral on the Spillway contract. Director Kelley asked Dr. Bral about sediment issues in Lake Piru. Dr. Bral explained that there was a sediment survey conducted before the project. Sediment depth was measured to determine the drilling depth for the new intake tower, and while it's not critical, it should be completed in June or July.

Director Naumann reported that the Engineering and Operations Committee reviewed the contracts and recommended Board approval.

Motion to authorize the General Manager to execute a Professional Services Agreement with GEI Consultants, Inc. (GEI) in the amount of \$1,795,941.00 for development of supplemental design documents for the Santa Felicia Dam (SFD) Spillway Improvement Project, Director Maulhardt; Second, Director McFadden. Roll call vote: seven ayes (Berger, Dandy, Kelley, Maulhardt, McFadden, Naumann, Mobley); none opposed; none absent. Motion carries unanimously 7/0/0.

## **5. PRESENTATIONS AND MONTHLY STAFF REPORTS (By Department)**

President Mobley stated that the monthly staff reports were provided in summary for the Board's review and asked if any Board member had questions about these reports. None were offered.

### **Park and Recreation Division – Clayton Strahan**

#### **5.1 Monthly Park and Recreation Department Report**

##### **Information Item**

Summary report on operations and items of note relative to the Lake Piru Recreation Area. Items may include, but are not limited to, discussion of potential revisions to the existing PMC operating agreement, camping and boating policies at the lake; operations and activities; financing and status of facility improvement projects; maintenance activities; security issues; and emergency response activities.

### **Environmental Planning and Conservation Department – Anthony Emmert**

#### **5.2 Monthly Environmental Planning and Conservation Department Report**

##### **Information Item**

Summary report on environmental and regulatory issues of note to the District. The report will include water releases, operations of the fish ladder at the Freeman Diversion, various monitoring efforts, study plans and issues associated with the Endangered Species Act, including the Section 10 MSHCP process, future fish passage requirements, compliance with the District's FERC license/Biological Opinion, the Santa Felicia Dam, studies and operations in and near Piru Creek, any interactions with Rancho Temescal and Rancho Camulos.

### **Groundwater Department – Maryam Bral**

#### **5.3 Monthly Groundwater Department Report Information Item**

Summary report on monthly Groundwater Department activities. Department activities include, but are not limited to, updates to the Ventura Regional Groundwater Flow Model; brackish water treatment feasibility study; upper Santa Clara River Chloride TMDL; hydrologic and well conditions statewide and locally; available Forebay storage; Ventura County well ordinance update; Fox Canyon GMA issues; City of Oxnard's recycled water program; potential water supply and recycled water projects, including use of United's terminal reservoirs; user groups (including but not limited to Oxnard Plain and Pumping Trough Pipeline groups); and potential District solar power facilities.

**5.4 Update on Groundwater Sustainability Agencies (GSAs) and Sustainable Groundwater Management Act (SGMA)**

**Information Item**

Summary report on the monthly activities of the three local Groundwater Sustainability Agencies (Mound Basin GSA, Fillmore and Piru Basins GSA, and the Fox Canyon Groundwater Management Agency), for which the District serves as a member director, and Santa Paula basin (adjudicated) Technical Advisory Committee (including formation of groundwater sustainability agencies in the District's basins, stakeholder and basin user groups, joint powers or governance agreements, development of water markets, and potential basin boundary changes). Staff may also report on state-wide issues related to the implementation of the Sustainable Groundwater Management Act of 2014.

**Administrative Services Department -- Anthony Emmert**

**5.5 Monthly Administrative Services Department Report – Anthony Emmert**

**Information Item**

Summary report on Administration Department activities including issues associated with budget development, financial performance versus budget plan, financial accounting requirements and procedures, potential debt issuance and related financial services, status of District investments and reserves, updates on its capital improvement programs, human resources and safety, District property and facilities maintenance and administration, the search for new District offices, District records and reports, groundwater extraction statements administration, risk management and District liability insurance matters, management of District contracts, policy development, governance procedures, and supporting activities of Board and staff.



**Engineering Department** – Maryam Bral

**5.6 Monthly Engineering Department Report**

**Information Item**

Summary report on various water resources, planning efforts and department programs affecting the District, including, but not limited to design and construction; dam safety; FERC license compliance; Freeman Diversion; recycled water; pipeline operations and various engineering analysis.

**Operations and Maintenance** – Brian Collins

**5.7 Monthly Operation and Maintenance Department Report**

**Information Item**

Summary report on monthly operations and maintenance of District facilities including Santa Felicia Dam and hydroplant; the Piru Groundwater Recharge facility; the Freeman Diversion Dam; the Saticoy and El Rio Groundwater Recharge facilities; the Pleasant Valley and Pumping Trough Pipeline systems; and the Oxnard-Hueneme Pipeline system. The report covers operating plans, the quantity and quality of water diverted and delivered, fish ladder status, major maintenance problems and repairs, status of O&M projects and safety and training issues.

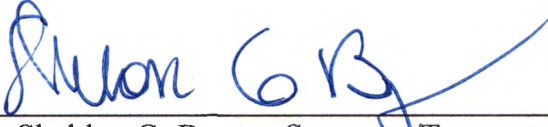
**6. BOARD OF DIRECTORS READING FILE**

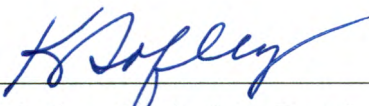
**7. FUTURE AGENDA ITEMS**

President Mobley asked if there were any suggestions for future agenda items and Board discussion. None were offered.

**8. ADJOURNMENT 1:40p.m.**

President Mobley adjourn the meeting to the next **Regular Board Meeting** scheduled for Wednesday, May 13, 2020 or call of the President at 1:40p.m.

ATTEST:   
\_\_\_\_\_  
Sheldon G. Berger, Secretary/Treasurer

ATTEST:   
\_\_\_\_\_  
Kris Sofley, Clerk of the Board