



Board of Directors  
Michael W. Mobley, President  
Bruce E. Dandy, Vice President  
Sheldon G. Berger, Secretary/Treasurer  
Patrick J. Kelley  
Lynn E. Maulhardt  
Edwin T. McFadden III  
Daniel C. Naumann

General Manager  
Mauricio E. Guardado, Jr.

Legal Counsel  
David D. Boyer

**AGENDA**  
**REGULAR BOARD MEETING**

**Wednesday, May 13, 2020, 12:00 P.M.**  
**Board Room, UWCD NEW Headquarters**  
**1701 N. Lombard Street, Oxnard CA 93030**

Meeting attendees should be aware that the meetings of the Board are, as required by law, open to the public and the District has very limited powers to regulate who attends Board meetings. Therefore, attendees must exercise their own judgement with respect to protecting themselves from exposure to COVID-19, as the District cannot ensure that all attendees at public meetings will be free from COVID-19.

**In addition to its public Regular Board of Directors meeting,  
people may choose to participate virtually  
using the Webex video conferencing application.**

**To participate in the Board of Directors meeting via Webex, please access:**  
[https://unitedwaterconservationdistrict.my.webex.com/unitedwaterconservationdistrict.my/j.php?  
MTID=mcca7d0e35ebe98666ddd9f8f0fcdf9a3](https://unitedwaterconservationdistrict.my.webex.com/unitedwaterconservationdistrict.my/j.php?MTID=mcca7d0e35ebe98666ddd9f8f0fcdf9a3)

**Use Meeting number:** 628 836 767

**Password:** 05132020

To hear just the audio portion of the meeting,  
call +1-408-418-9388 (Toll Charges apply)  
and use Access code: 628 836 767

**BOARD MATTERS**

*Normally, Action (Motion) Items will be considered and acted upon separately; Consent Items will be considered and acted upon collectively, although a Consent Item may be considered and acted upon separately; and Information Items will be considered separately without action.  
The Board of Directors in its discretion may change the order of agenda items.*

**1. FIRST OPEN SESSION 12:00 P.M.**

Items to be discussed in Executive (Closed) Session will be announced.

**1.1 Public Comments  
Information Item**

Members of the public may address the Board on any matter on the Closed Session agenda or on any non-agenda item within the jurisdiction of the Board. All comments are subject to a five-minute time limit. Virtual participants, please use “raise hand” option in “participants” menu.

**1.2 EXECUTIVE (CLOSED) SESSION 12:05 P.M.**

The Board will discuss matters outlined in the attached Executive (Closed) Session Agenda (Exhibit A).

**2. SECOND OPEN SESSION AND CALL TO ORDER 1:00 P.M.**

**2.1 Pledge of Allegiance**

**2.2 Public Comment  
Information Item**

Members of the public may address the Board on any item on the Consent Calendar or on any non-agenda item within the jurisdiction of the Board. No action will be taken by the Board on any non-agenda item. All comments are subject to a five-minute time limit.

**2.3 Approval of Agenda  
Motion**

**2.4 Oral Report Regarding Executive (Closed) Session  
Information Item**

Presented by District Legal Counsel David D. Boyer.

**2.5 Board Communication  
Information Item**

Board members may present non-agenda information including, but not limited to, the following: 1) meetings, workshops, conferences and functions attended during the previous month on behalf of the District; 2) meetings, workshops, conferences and functions Directors plan to attend in the upcoming months; and 3) possible conflicts that Directors might have with respect to issues on the Agenda.

**2.6 General Manager's Report  
Information Item**

The General Manager will present information on his activities of possible interest to the Board and that may have consequence to the District.

**2.7 Board to Select Date for the FY 2020-21 Proposed Budget Workshop  
Motion**

The Board will consider selecting a date of the FY 2020-21 Proposed Budget Workshop – Wednesday, May 20, or Wednesday, May 27 – for the staff presentation of an overview and discussion with the Board regarding issues concerning the [Proposed FY 2020-21 District Budget](#). Pertinent information with respect to the budget will be discussed. The Board may provide guidance and direction on various budget issues and recommendations. However, the Board will not consider adoption of the District budget until its June 10, 2030 Regular Board Meeting.

**2.8 Resolution 2020-06 Reappointing Director Michael W. Mobley to the Mound Basin Groundwater Sustainability Agency's Board of Directors**

**Motion**

The Board will consider adopting Resolution 2020-06, reappointing Director Michael W. Mobley to serve on the Mound Basin GSA Board of Directors for a two year term beginning June 1, 2020 and concluding May 31, 2022.

**2.9 Update on Public Health Mandates regarding Coronavirus pandemic (COVID-19)**

**Information Item**

The Board of Directors will receive an update on the latest measures being taken and recommended by the State of California Department of Public Health, Center for Disease Control and World Health Organization, among other sources, as well as executive orders from County Public Health officials, CA Governor Newsom and President Trump regarding the COVID-19 virus.

**3. CONSENT CALENDAR: All matters listed under the Consent Calendar are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Board. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)**

**A. Approval of Minutes**

**Motion**

Approval of the Minutes for the Regular Board Meeting of April 8, 2020.

**B. Groundwater Basin Status Reports**

**Information Item**

Receive and file Monthly Hydrologic Conditions Report for the District.

**C. Third Quarter FY 2019-20 Financial Report and Budget Amendments**

**Information Item**

Receive and review the FY 2019-20 Third Quarter Financial Report for the period of July 1, 2019 through March 31, 2020 and approve the proposed modifications to the FY 2019-20 Budget.

**D. Resolution No. 2020-05 Requesting Consolidation of the United Water Conservation District General Election with the Statewide General Election**

**Motion**

The Board will consider adopting Resolution 2020-05, consolidating the District's November 3, 2020 election with the County of Ventura and thereby substantially reducing the District's election costs.

**E. Resolution 2020-08 Amending District Tier One Management Staff Merit Pay Policy**

**Motion**

The Board will consider adoption of Resolution 2020-08 amending the District's Tier One Management Staff merit pay policy.

**F. Resolution 2020-09 Amending the General Manager's Total Compensation Package Including Performance Merit Pay, a Step Increase and Other Compensation**

**Motion**

The Board will consider adoption of Resolution 2020-09 amending the General Manager's compensation package.

**4. MOTION ITEMS (By Department)**

**Groundwater Department – Maryam Bral**

**4.1 PUBLIC HEARING**

**Continuation of Annual Groundwater Hearing to Accept Comment on Groundwater Conditions within the District**

In accordance with the District's principal act in the California Water Code, the Board annually conducts a public hearing to consider the conditions of groundwater resources within the District. An "[Annual Investigation and Report of Groundwater Conditions](#)" was submitted to the Secretary/Treasurer of the Board on March 25, 2020 and has been available for public review and comment. This Public Hearing was initially opened at the April 8, 2020 Board of Directors meeting and was continued to the regular May 2019 Board meeting and will again be continued to the June 2019 Board meeting.

At this meeting, staff will give a report on current groundwater conditions, and members of the public will be permitted to give testimony. At its June 10, 2020 meeting, the Board may choose to close the hearing and consider the establishment of zones and the levying of groundwater extraction charges in those zones.

**Public comment will be accepted at this time.**

This hearing will be continued until Wednesday, June 10, 2020. No Board decisions will be made until the final hearing on June 10, 2020

**Administration Services – Anthony Emmert**

**4.2 Authorize a Contract with Mercury Public Affairs for the Development and Execution of a Legislative Outreach and Educational Strategy Campaign**

**Motion**

The Board of Directors will consider authorizing the General Manager to execute a professional services agreement with Mercury Public Affairs in the amount of \$180,000 to develop and provide the District with a comprehensive Legislative

Outreach and Education Strategy and campaign to expand and enhance support for the District's various infrastructure projects.

**4.3 Resolution 2020-07 Interfund Loan from General/WC Fund to Pumping Trough Pipeline Fund**

**Motion**

The Board will consider adopting Resolution 2020-07, authorizing the General Manager to execute an interfund loan agreement for up to \$1,084,457 from the General/Water Conservation Fund to the Pumping Trough Pipeline (PTP) Fund to fund the PTP emergency generators project.

**Environmental Planning and Conservation Department – Anthony Emmert**

**4.4 Amendment to Stillwater Sciences Professional Consulting Services Agreement for Technical Services related to the District's Multiple Species Habitat Conservation Plan**

**Motion**

The Board will consider authorizing the General Manager to execute an amendment to the agreement with Stillwater Sciences for technical support in finalizing the fourth administrative draft of the Multiple Species Habitat Conservation Plan (MSHCP) and associated activities.

**5. PRESENTATIONS AND MONTHLY STAFF REPORTS (By Department)**

**Park and Recreation Division – Clayton Strahan**

**5.1 Monthly Park and Recreation Department Report**

**Information Item**

Summary report on operations and items of note relative to the Lake Piru Recreation Area. Items may include, but are not limited to, discussion of potential revisions to the existing PMC operating agreement, camping and boating policies at the lake; operations and activities; financing and status of facility improvement projects; maintenance activities; security issues; and emergency response activities.

**Environmental Planning and Conservation Department – Anthony Emmert**

**5.2 Monthly Environmental Planning and Conservation Department Report**

**Information Item**

Summary report on environmental and regulatory issues of note to the District. The report will include water releases, operations of the fish ladder at the Freeman Diversion, various monitoring efforts, study plans and issues associated with the Endangered Species Act, including the Section 10 MSHCP process, future fish passage requirements, compliance with the District's FERC license/Biological Opinion, the Santa Felicia Dam, studies and operations in and near Piru Creek, any interactions with Rancho Temescal and Rancho Camulos.

**Groundwater Department – Maryam Bral**

**5.3 Monthly Groundwater Department Report**

**Information Item**

Summary report on monthly Groundwater Department activities. Department activities include, but are not limited to, updates to the Ventura Regional Groundwater Flow Model; brackish water treatment feasibility study; upper Santa Clara River Chloride TMDL; hydrologic and well conditions statewide and locally; available Forebay storage; Ventura County well ordinance update; Fox Canyon GMA issues; City of Oxnard's recycled water program; potential water supply and recycled water projects, including use of United's terminal reservoirs; user groups (including but not limited to Oxnard Plain and Pumping Trough Pipeline groups); and potential District solar power facilities.

**5.4 Update on Groundwater Sustainability Agencies (GSAs) and Sustainable Groundwater Management Act (SGMA)**

**Information Item**

Summary report on the monthly activities of the three local Groundwater Sustainability Agencies (Mound Basin GSA, Fillmore and Piru Basins GSA, and the Fox Canyon Groundwater Management Agency), for which the District serves as a member director, and Santa Paula basin (adjudicated) Technical Advisory Committee (including formation of groundwater sustainability agencies in the District's basins, stakeholder and basin user groups, joint powers or governance agreements, development of water markets, and potential basin boundary changes). Staff may also report on state-wide issues related to the implementation of the Sustainable Groundwater Management Act of 2014.

**Administrative Services Department -- Anthony Emmert**

**5.5 Monthly Administrative Services Department Report – Anthony Emmert**

**Information Item**

Summary report on Administration Department activities including issues associated with budget development, financial performance versus budget plan, financial accounting requirements and procedures, potential debt issuance and related financial services, status of District investments and reserves, updates on its capital improvement programs, human resources and safety, District property and facilities maintenance and administration, the search for new District offices, District records and reports, groundwater extraction statements administration, risk management and District liability insurance matters, management of District contracts, policy development, governance procedures, and supporting activities of Board and staff.

**Engineering Department – Maryam Bral**

**5.6 Monthly Engineering Department Report  
Information Item**

Summary report on various water resources, planning efforts and department programs affecting the District, including, but not limited to design and construction; dam safety; FERC license compliance; Freeman Diversion; recycled water; pipeline operations and various engineering analysis.

**Operations and Maintenance – Brian Collins**

**5.7 Monthly Operation and Maintenance Department Report  
Information Item**

Summary report on monthly operations and maintenance of District facilities including Santa Felicia Dam and hydroplant; the Piru Groundwater Recharge facility; the Freeman Diversion Dam; the Saticoy and El Rio Groundwater Recharge facilities; the Pleasant Valley and Pumping Trough Pipeline systems; and the Oxnard-Hueneme Pipeline system. The report covers operating plans, the quantity and quality of water diverted and delivered, fish ladder status, major maintenance problems and repairs, status of O&M projects and safety and training issues.

**6. BOARD OF DIRECTORS READING FILE**

**7. FUTURE AGENDA ITEMS**

**8. ADJOURNMENT**

The Board will adjourn to the **Regular Board Meeting scheduled for Wednesday, June 10, 2020** or call of the President.

*All testimony given before the Board of Directors is recorded.*

*Materials, which are non-exempt public records and are provided to the Board of Directors to be used in consideration of the above agenda items, including any documents provided subsequent to the publishing of this agenda, are available for inspection at the District's offices at 1701 N. Lombard Street, Suite 200, Oxnard CA 93030 during normal business hours.*

*The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda materials in an alternative format, please contact the District Office at (805) 525-4431. Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements.*

Approved:   
Mauricio E. Guardado, Jr. – General Manager

Posted: (date) May 7, 2020 (time) 5:35p.m. (attest) Kris Sofley  
At: United Water Conservation District Headquarters, 1701 N. Lombard Street, Oxnard CA 93030

Posted: (date) May 7, 2020 (time) 5:35p.m. (attest) Kris Sofley  
At: www.unitedwater.org

**EXHIBIT A**  
**EXECUTIVE (CLOSED) SESSION AGENDA**

**1. LITIGATION**

**1.1 Conference with Legal Counsel – Existing Litigation**

Pursuant to Government Code Section 54956.9 (d)(1)

- A. Wishtoyo Foundation, et al v. United Water Conservation District, U.S.  
District Court for the Central District of California, Case No.2:16-cv-  
03869 GHK (PLAx)

**1.2 Conference with Legal Counsel-Anticipated Litigation**

Significant exposure to litigation pursuant to Government Code Section  
54956.9(d)(2): two (2) case.