



Board of Directors  
Michael W. Mobley, President  
Bruce E. Dandy, Vice President  
Sheldon G. Berger, Secretary/Treasurer  
Patrick J. Kelley  
Lynn E. Maulhardt  
Edwin T. McFadden III  
Daniel C. Naumann

General Manager  
Mauricio E. Guardado, Jr.

Legal Counsel  
David D. Boyer

**MINUTES**  
**UWCD BOARD MEETING**  
**WEDNESDAY, October 14, 2020 at 12 noon**  
**UWCD Headquarters (and via Webex)**  
**1701 N. Lombard Street, Oxnard CA 93030**

**DIRECTORS PARTICIPATING**

President Michael W. Mobley  
Vice President Bruce E. Dandy  
Secretary/Treasurer Sheldon G. Berger (virtual)  
Patrick J. Kelley (virtual)  
Lynn E. Maulhardt  
Edwin T. McFadden III (virtual)  
Daniel C. Naumann

**STAFF PARTICIPATING**

Mauricio E. Guardado, Jr., general manager  
David D. Boyer, legal counsel  
Dr. Maryam Bral, chief engineer  
Anthony Emmert, assistant general manager  
John Carman, operations and maintenance program supervisor (virtual)  
Brian Collins, operations and maintenance manager  
Dan Detmer, supervising hydrogeologist  
Joseph Jereb, chief financial officer  
Josh Perez, human resource manager  
Zachary Plummer, IT administrator  
Linda Purpus, senior environmental scientist (virtual)  
Robert Richardson, senior engineer (virtual)  
Kris Sofley, executive administrative coordinator/clerk of the board  
Clayton Strahan, chief park ranger

**PUBLIC PARTICIPANTS**

Tara Bravo, CV Strategies  
David Brodsky (virtual)  
Burt Handy (virtual)  
Aubrey Mescher (virtual)  
Thien Ng, City of Oxnard

**1. FIRST OPEN SESSION 12:00 P.M.**

President Mobley called the meeting to order at 12noon.

**1.1 Public Comments**

**Information Item**

President Mobley asked if there were any members of the public who wished to address the Board or make a public comment. None were offered.

President Mobley then asked Mr. Boyer, District legal counsel, to announce the topics for discussion in Executive (Closed) Session.

Mr. Boyer stated that the Board would be discussing one case of anticipated litigation pursuant to Government Code Section 54956.9(d)(2) relating to a Government Code Claim presented by the estate of Naya Rivera and by Josey Hollis Dorsey, the minor son of Ms. Rivera. Additionally, the Board would also address existing litigation, which includes, pursuant to Government Code Section 54956.9(d)(2), three cases with City of San Buenaventura, one with Wishtoyo Foundation and one with the Federal Energy Regulatory.

**1.2 EXECUTIVE (CLOSED) SESSION 12:05 P.M.**

President Mobley adjourned the meeting into Executive (Closed) session at 12:05p.m.

**2. SECOND OPEN SESSION AND CALL TO ORDER 1:35 P.M.**

President Mobley opened the second open session of the Board meeting at 1:35p.m. and asked Director Maulhardt to lead the group in reciting the Pledge of Allegiance.

**2.1 Pledge of Allegiance**

Director Maulhardt led everyone in reciting the Pledge of Allegiance

**2.2 Public Comment  
Information Item**

President Mobley asked if there were any public comments or questions for the Board. None were offered.

**2.3 Approval of Agenda  
Motion**

Motion to approve the agenda, Director Maulhardt; Second, Director Naumann. Roll call vote: seven ayes (Berger, Dandy, Kelley, Maulhardt, McFadden, Naumann, Mobley); none opposed. Motion carries unanimously 7/0.

**2.4 Oral Report Regarding Executive (Closed) Session  
Information Item**

District Legal Counsel David D. Boyer reported that the Board took one action in Executive (Closed) session, which was to unanimously approve rejecting the Government Code Claim presented by the estate of Naya Rivera and by Josey Hollis Dorsey, the minor son of Ms. Rivera. The Board took no other action during Executive session as reportable under the Brown Act.

## **2.5 Board Communication**

### **Information Item**

Director Berger reported that he had been busy with numerous AWA activities while creating a virtual version of the organization's annual Leadership program which has traditionally been held at the Reagan Library. He added that this year's virtual event will be held on October 22 at 2pm and encouraged everyone to participate. He also participated in an ad hoc legislative call, the Legislative and Outreach Committee meeting on October 5, had a meeting with Dr. Mathis, attended the Finance Committee meeting on October 13 and was planning on attending the AWA Waterwise Breakfast at 8am tomorrow.

Director McFadden reported participating in several ad hoc committees with the Fillmore and Piru GSA in September on the 21<sup>st</sup> and the 28th and in October on the 1<sup>st</sup>, 6<sup>th</sup> and 15th. He also attended the regular FPBGSA Board meeting on September 17 and will participate in the GSA's Board meeting tomorrow, October 15. He participated in the GSA's Sustainable Management Criteria workshop on October 1 and participated in the UWCD Water Resources committee meeting on October 6 and met with Dr. Mathis on October 13.

Director Kelley reported his participation at the Water Resources Committee meeting on October 5, the AWA Water issues committee meeting, constituent meetings with Harold Edwards and Alex Teague of Limoneira and the Santa Paula Pumpers, yesterday's Finance Committee meeting and virtual meetings with Ventura staff contacts.

Director Maulhardt reported his attendance at the September 9 Board meeting, the October 1 Engineering and Operations Committee meeting and the October 5 Water Resources Committee meeting as well as an upcoming meeting with Dr. Mathis on October 15 in addition to today's Board meeting.

Director Dandy reported his attendance at the September 8 Finance Committee meeting and September 9 Board meeting. He also participated in the September 10 Oxnard Chamber meeting and advised the Board that the Chamber's Water Issues committee meetings were suspended for the remainder of the year.

Director Naumann reported a meeting that he and Director Dandy had with the General Manager of September 10, as well as his participation in an ad hoc meeting and Freeman Diversion tour. He added that key stakeholders have been invited to tour the Freeman through early November and he encourages the Board to join the tour when possible. Director Naumann also attended three meetings in preparation for the Fox Canyon GMA board meetings, and attended the Regional Defense Partnership for the 21st Century virtual meeting in addition to the Engineering and Operations Committee meeting on October 1, the Water Resources Committee on October 6 and had a dinner meeting with Dr. Mathis on Monday, October 12.

President Mobley reported attending the Fox Canyon GMA Special Board meeting on September 11, a prep meeting with United staff on September 21; two Mound Basin Board meetings – one on September 17 and one on October 15 as well as an upcoming Fox Canyon GMA meeting on October 28 at 12:30p.m. He also reported meeting with the General Manager yesterday in preparation for today's Board meeting and meeting with Dr. Mathis on September 13.

**2.6 General Manager's Report**

**Information Item**

General Manager Mauricio Guardado reported on his meeting with Dan Singer, the city manager for the City of Santa Paula and conveyed Mr. Singer's appreciation to the Board for its consideration of the City's request not to raise rates this year. Mr. Guardado also reported that LAFCo had confirmed the nomination of Mary Anne Rooney of the Oxnard Harbor Commission.

**2.7 Update on Public Health Mandates Regarding Coronavirus Pandemic (COVID-19)**

**Information Item**

HR Manager Josh Perez addressed the Board on recent updates regarding the COVID-19 virus. According to Mr. Perez, the County reported 53 new cases today, eight patients currently in ICU and that he expected the County to move to the next tier, orange, on or about October 27. Orange tier would allow for 50 percent occupancy up to a maximum of 200. Currently the County is in the red tier, which limits occupancy to 25 percent and a maximum of 100 people. Current reporting figures, or adjusted case rates, are 5.2 and a 4.9 rating is required to move to the lower tier. The District has increased communication with staff regarding COVID protocols of exposure and guidance regarding physical distancing while at work.

President Mobley asked Mr. Perez if that meant 4.9 cases per 100,000 as a weekly average to reach the orange tier. Mr. Perez clarified that the number of tests versus the number of positives for COVID. Currently, he said, the County overall is at 6.8 percent of positive cases for each 100,000 tested. Mr. Perez said that in the past few weeks, that percentage has been reported at between 4.8 percent and 5.2 percent, which was nearing the orange tier numbers, which is essentially 40 cases; but yesterday there were 15 new cases reported and today, 55 new cases.

President Mobley asked if there were any comments or questions for Mr. Perez. None were offered.

**2.8 United Water Conservation District's New Website**

**Motion Item**

Mr. Guardado addressed the Board, stating that the Legislative and Outreach Committee had met with staff and offered suggested revisions regarding the new website design, and that feedback was incorporated into the website as it currently stands. He then introduced Tara Bravo and thanked her and her team at CV Strategies for developing a new and evolving resource for the District.

Ms. Bravo explained to the Board that staff and her team have been working on the design for the past several months, basically sweeping the current District website for content, but updating the look, navigation and functionality or ease of use of the site to today's technology and user expectations. She explained that all the content had been vetted by District staff and that the site continues to be updated with more reports, technical information and Board and Committee documents. Ms. Bravo also stressed that all the photographs used throughout the entire site are the work of the District's own John Carman.

Ms. Bravo then demonstrated the new website's navigation, layout and headings and explained that the design layout was conceived with mobile users in mind. She also explained that the links to various other websites and videos hosted on other sites helps to improve the ranking of the website in various search engines.

Director Dandy asked when the site would be available if the Board were to approve the site today. Ms. Bravo replied that it would be up and live tomorrow morning. She also explained that the launch plan was to use links to social media such as the Lake Piru and District Facebook pages as well as direct interaction for rate payers and stakeholders to "discover" the new site organically.

Director Berger asked if it would be possible to get quarterly traffic reports and/or analysis on the new site quarterly, timed to the Legislative and Outreach committee meetings. Ms. Bravo said absolutely.

Director McFadden pointed out the value of having the links to the GSA websites on the UWCD site. Director Naumann said it was a fabulous, outstanding job and the Board will follow the updates, notify pumpers and get people to check it out through word of mouth.

President Mobley asked if the web designers were staff as he did not see a web designed credited on the site. Ms. Bravo said CV Strategies has two web designers on staff in addition to herself, and they used a WordPress template with custom coding.

Director McFadden said that Carman's videos and photos are fantastic. Ms. Bravo added that John Carman gets all the credit for pushing the website to where it is and should be and that by leveraging all the District's resources the result is both beautiful and informative. Director Maulhardt agreed, saying that the graphics, motion, color all the moving parts come together in an excellent job. He also said that it is a huge change with tons of information and answers all the questions anyone could have.

Mr. Guardado said that the agenda has this item listed as a motion item, but the staff report says informational item. Director Berger said it is good to go and complimented John Carman on doing an 'outrageous job' with the photography. Director Kelly agreed and said he is eager to see it online tomorrow. Director McFadden concurred, stating bring it on and added that the website looks fantastic.

Mr. Guardado said staff was looking for guidance from Board, not approval and that Ms. Bravo is directed to go forward on the launch. Mr. Guardado also complimented the user experience the new site provides and the vision throughout and complimented John Carman. Mr. Carman responded saying that he is looking forward to launching the site and has been working for the past 10 years to this vision. He also said that Tara and Greg of CV Strategies were a pleasure to work with.

**3. CONSENT CALENDAR: All matters listed under the Consent Calendar are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Board. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)**

**A. Approval of Minutes**

**Motion**

Approval of the Minutes for the Regular Board Meeting of September 9, 2020.

**B. Groundwater Basin Status Reports**

**Information Item**

Receive and file Monthly Hydrologic Conditions Report for the District.

**C. Monthly Investment Report**

**Information Item**

Receive and file report on the District's investments and the availability or restriction of these funds. All investments are in compliance with the District's investment policy, which is reviewed and approved annually by the Board.

**D. Fiscal Year 2019-20 Year End Financial Reports (July 1, 2019 – June 30, 2020)**

**Information Item**

The Board will review and accept the FY 2019-20 financial reports, Capital Improvement Projects status, and the Investment Benchmark report.

**E. Request from City of Fillmore to Waive Penalty Charges for Late Receipt of Statements**

**Motion**

The Board will consider a request from the City of Fillmore to waive penalty charges of \$15,576 for late receipt of groundwater statements.

**F. Request from Department of Fish and Wildlife to Waive Penalties and Interest Charges for Late Payment**

**Motion**

The Board will consider a request from Department of Fish and Wildlife to waive penalty and interest charges of \$9,425 for a late filing and payment.

**G. Request from Duda Farm Fresh Foods Inc. to Waive Penalties for Late Receipt of Statements**

**Motion**

The Board will consider a request from Duda Farm Fresh Foods Inc. to waive penalty charges of \$13,417 for a late filing of groundwater production statements.

**H. Request from San Miguel Produce for a Payment Plan**

**Motion**

The Board will consider a request from San Miguel Produce to enter a payment plan for past due groundwater extraction fees and penalties of \$17,018 plus interest.

Director Maulhardt requested pulling items E, F, G and H from the Consent Calendar for a separate discussion. Director Berger said the Finance Committee had reviewed these items and endorsed the policies and thereby approve the requests as a logical extension of that policy.

Motion to approve Consent Calendar items 3A Minutes, 3B Groundwater Basin Status Reports; 3C Monthly Investment Report and 3D Fiscal Year 2019-20 Year End Financial Reports, Director Naumann; Second, Director Maulhardt. Roll call vote: seven ayes (Berger, Dandy, Kelley, Maulhardt, McFadden, Naumann, Mobley); none opposed. Motion carries unanimously 7/0.

Regarding requests for waiver of penalties and interest (item E, F, and G), Director Berger again stated that the Board's policy allows for such waivers and the Finance Committee agrees with staff recommendations. Director Berger added that when the District starts seeing late payments, perhaps staff could email a notice or make a courtesy call to inquire about the late payment. Mr. Jereb agreed and said that he would implement that procedure to offset invoices that are a few days late.

Motion to approve Consent Calendar items E (City of Fillmore waiver request), F (Department of Fish and Wildlife waiver request), G (Duda Farm Fresh Foods waiver request) and H (San Miguel Produce request for payment plan), Director Maulhardt; Second, Director Naumann. Roll call vote: seven ayes (Berger, Dandy, Kelley, Maulhardt, McFadden, Naumann, Mobley); none opposed. Motion carries unanimously 7/0.

**4. MOTION ITEMS (By Department)**

**Administrative Services Department - Anthony Emmert**

**4.1 Resolution 2020-20 Stating the Board's Authorization of the Execution and Delivery of Revenue Certificates of Participation**

**Motion**

Mr. Jereb provided a presentation (see attached) to the Board regarding the Revenue Certificates of Participation process.

President Mobley asked if there were any questions or comments. None were offered.

Motion to adopt Resolution 2020-20, stating the Board's authorization of the execution and delivery of Revenue Certificates of Participation (RCP)s, and approving the execution and delivery of certain agreements and documents in connection therewith, Director Naumann; Second, Director Berger. Roll call vote: seven ayes (Berger, Dandy, Kelley, Maulhardt, McFadden, Naumann, Mobley); none opposed. Motion carries unanimously 7/0.

**4.2 Amendment of 2017 and 2018 Groundwater Reporting and Issuance of Refund**

**Motion**

Mr. Jereb addressed the Board saying there was an error in meter reporting overstating the usage by 10 times, due to an error in reading the decimal point. Photo documentation was provided and total usage is consistent with acreage and crops. Pumper is asking that credit be applied to future billing periods.

President Mobley asked why, if this is covered by existing policy, was this matter brought to the Board for approval. Mr. Jereb explained the item was brought to the Board for approval because the time of the credit request was more than 12 months ago and the dollar amount was more than \$5,000.

Motion to amend the 2017 and 2018 groundwater reporting statements and issue a credit to the pumper's account, Director Maulhardt; Second, Director Kelley. Roll call vote: seven ayes (Berger, Dandy, Kelley, Maulhardt, McFadden, Naumann, Mobley); none opposed. Motion carries unanimously 7/0.

**Engineering Department – Dr. Maryam Bral**

**4.3 Accept Utility Easement Deeds at Pumping Trough Pipeline Turnout No. 125**  
**Motion**

Director Naumann said that this was another utility easement deed resulting from the Pumping Trough Pipeline meter replacement project and that the Engineering and Operations Committee had reviewed the motion and recommends Board approval.

President Mobley asked if there were any questions or comments. None were offered.

Motion to authorize the General Manager to sign and record utility easement deed granted to the United Water Conservation District by Mary C. Menne Associates, a Limited Partnership, related to Pumping Trough Pipeline (PTP) Turnout No. 125, Director Naumann; Second, Director Maulhardt. Roll call vote: seven ayes (Berger, Dandy, Kelley, Maulhardt, McFadden, Naumann, Mobley); none opposed. Motion carries unanimously 7/0.



## **5. PRESENTATIONS AND MONTHLY STAFF REPORTS (By Department)**

### **Operations and Maintenance – Brian Collins**

#### **5.1 Monthly Operation and Maintenance Department Report**

##### **Information Item**

Mr. Collins provided a presentation (see attached) to the Board updating them on the monthly activities of the operations and maintenance department. Director Berger said that staff had done an excellent job with the sediment management and permitting requirements. Director Kelley agreed and said that by posting this presentation on the District's new website staff would be helping to develop a more informed citizen group. Director McFadden added that there are happy pumpers up and down the valley since United started its release from the Santa Felicia Dam.

President Mobley asked if there were any additional comments or questions. None were offered.

### **Park and Recreation Division – Clayton Strahan**

#### **5.2 Monthly Park and Recreation Department Report**

##### **Information Item**

Chief Ranger Strahan provided a presentation to the Board (see attached) updating them on staff activities at the Lake Piru Recreation Area. Chief Ranger Strahan stated that he and Josh Perez were working with Parks Management Company (PMC) on the renegotiation of its contract, which expires in December and were planning on presenting a draft proposal to PMC management next week. He also said that staff was busy with ongoing repairs to the marina and the aging irrigation system as well as some road maintenance resulting from the recent fires in the area. Chief Ranger Strahan also reported staff training for renewal of various certifications, and is continuing to explore grant opportunities to offset the costs of some of the Lake Piru maintenance and repair projects.

President Mobley asked if there were any additional comments or questions. None were offered.

### **Water Resources Department – Maryam Bral**

#### **5.3 Monthly Water Resources Department Report**

##### **Information Item**

Mr. Guardado informed the Board that, due to an error, the agenda misidentified this as a staff report on monthly Water Resources Department activities, but it is a summary report, as is item 5.4

President Mobley asked if there were any additional comments or questions. None were offered.

**5.4 Update on Groundwater Sustainability Agencies (GSAs) and Sustainable Groundwater Management Act (SGMA)**

**Information Item**

Erroneously identified as a staff report but was a summary report.

President Mobley asked if there were any additional comments or questions. None were offered.

**Administrative Services Department - Anthony Emmert**

**5.5 Monthly Administrative Services Department Report – Anthony Emmert**

**Information Item**

Summary report on Administration Department activities.

President Mobley asked if there were any additional comments or questions. None were offered.

**Engineering Department – Maryam Bral**

**5.6 Monthly Engineering Department Report**

**Information Item**

Summary report on various water resources, planning efforts and department programs affecting the District.

President Mobley asked if there were any additional comments or questions. None were offered.

**Environmental Services Department – Linda Purpus**

**5.7 Monthly Environmental Services Department Report**

**Information Item**

Summary report on environmental and regulatory issues of note to the District.

President Mobley asked if there were any additional comments or questions. None were offered.

**6. BOARD OF DIRECTORS READING FILE**

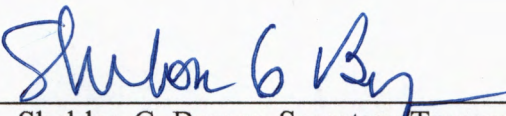
**7. FUTURE AGENDA ITEMS**

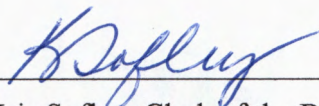
At the November Board meeting, the Board would like staff reports distinguished from summary reports, perhaps using “highlights” or “discussion” in the description. Board also suggested that the Recreation Department bring the September resolution and October monthly department report before the Engineering and Operations Committee for further discussion.

**8. ADJOURNMENT 3:40p.m.**

President Mobley adjourned the meeting at 3:40p.m. to the next **Regular Board Meeting scheduled for Tuesday, November 10, 2020 due to the Veteran’s Day holiday** or call of the President.

I certify that the above is a true and correct copy of the minutes of the UWCD Board of Directors meeting of October 14, 2020.

ATTEST:   
Sheldon G. Berger, Secretary/Treasurer

ATTEST:   
Kris Sofley, Clerk of the Board



Board of Directors  
Michael W. Mobley, President  
Bruce E. Dandy, Vice President  
Sheldon G. Berger, Secretary/Treasurer  
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Lynn E. Maulhardt  
Edwin T. McFadden III  
Daniel C. Naumann

General Manager  
Mauricio E. Guardado, Jr.

Legal Counsel  
David D. Boyer

## ATTENDANCE LIST

**MEETING DATE: Wednesday, October 14, 2020 12noon**

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**MEETING: UWCD Board of Directors Meeting**

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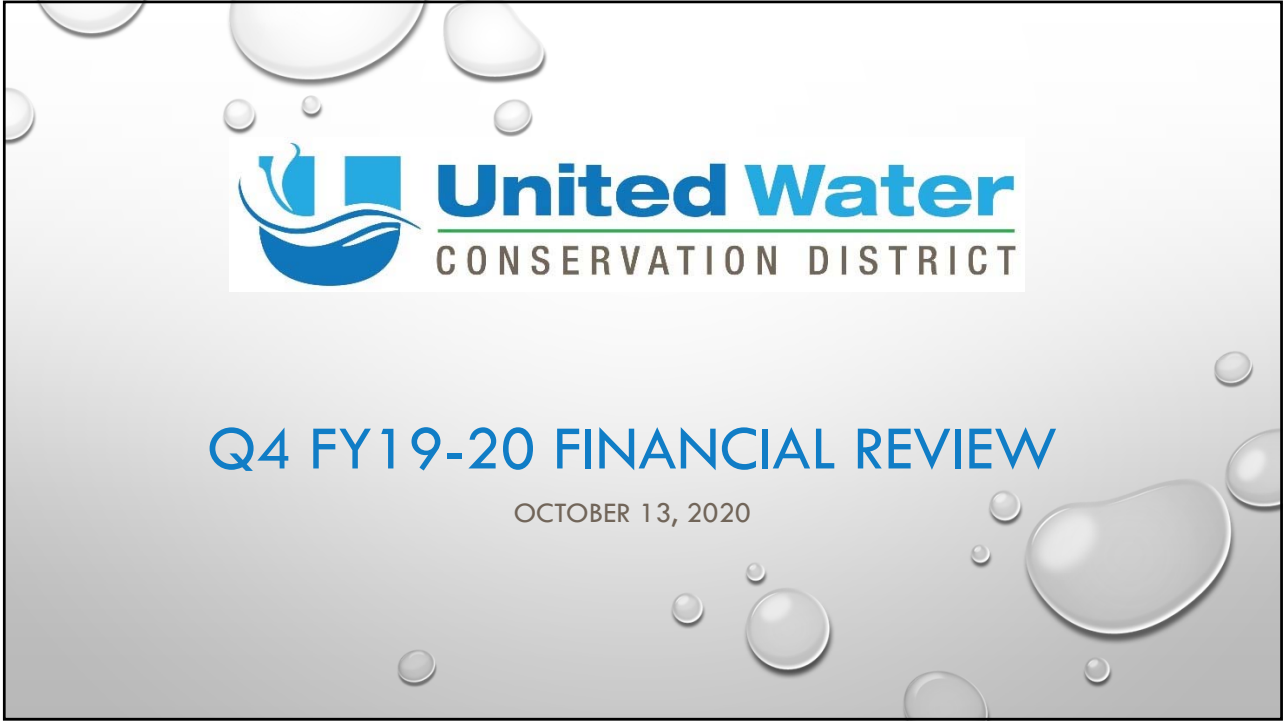
The signing or registering of your name on this sign-up form is not required but is voluntary. All persons may attend the meetings of the Board of Directors of United Water Conservation District without signing or registering their names on this form.

Name (Please Print)

Representing

Tara Brand  
Chien Ng

CV Strategies  
Oxnard



1

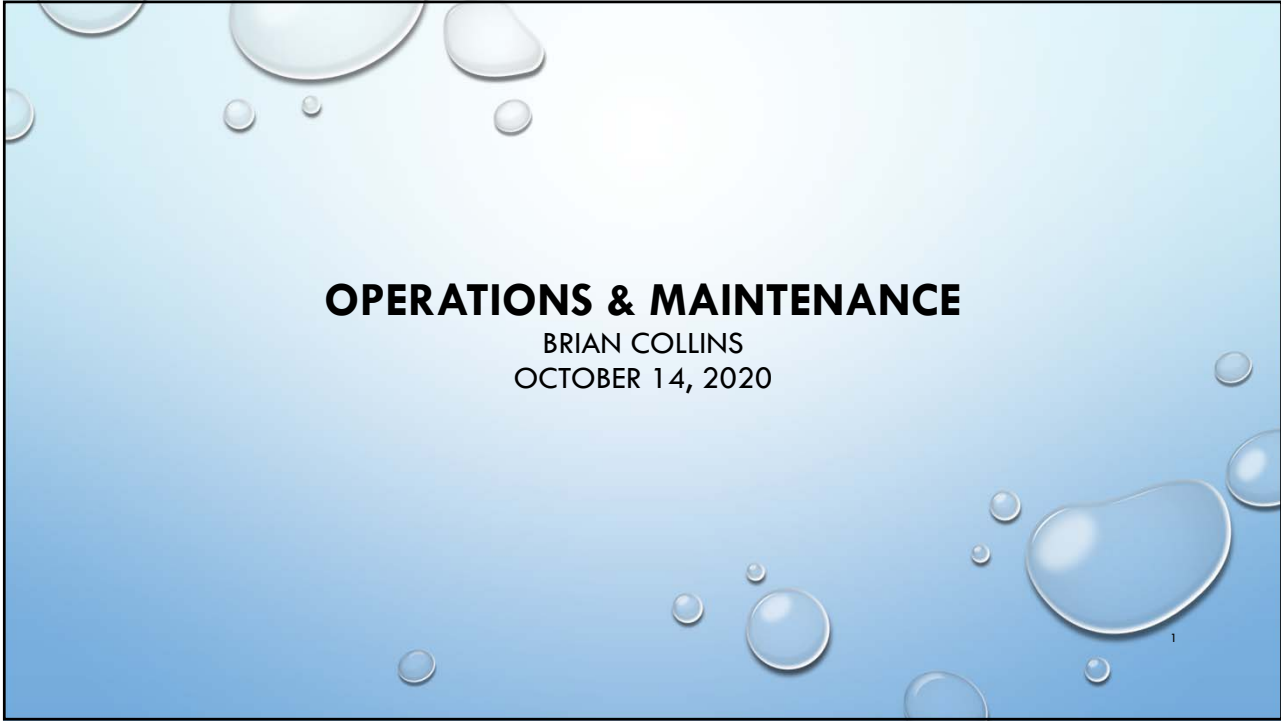
### KEY DOCUMENTS

**NET REVENUE AHEAD OF PLAN, EVEN WITH OPEX OVERRUNS**

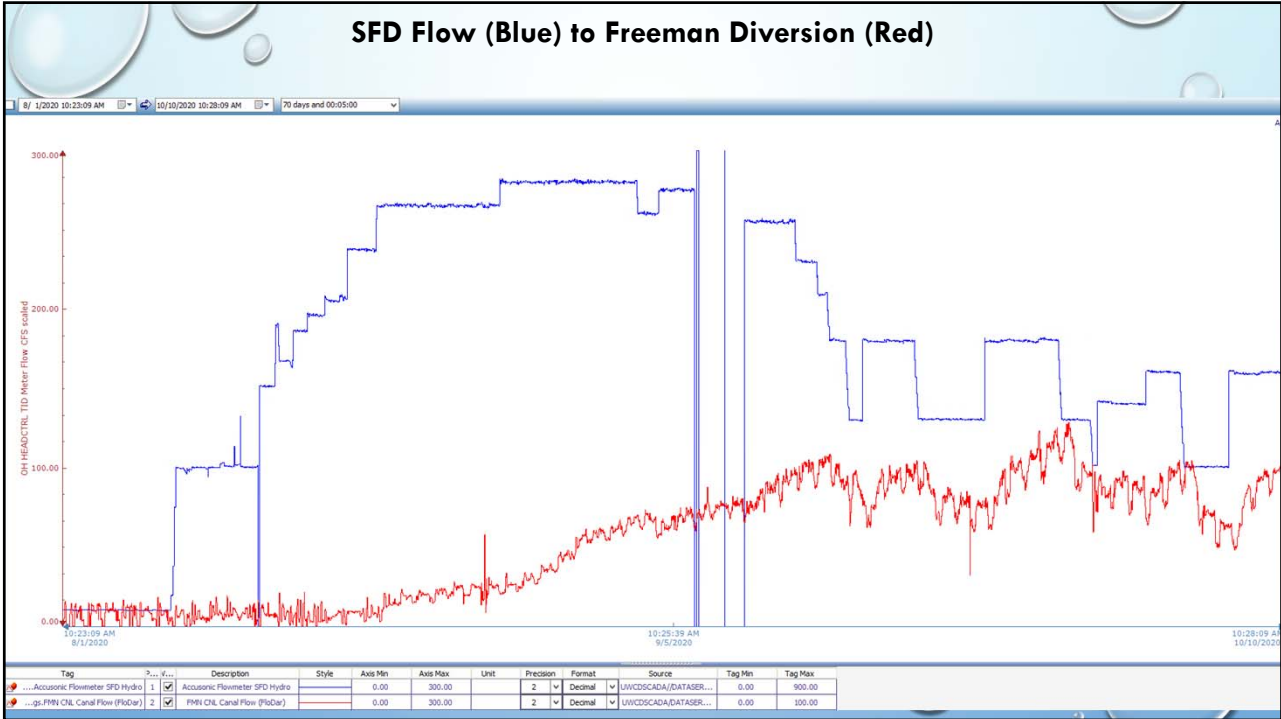
- 1. RESOLUTION**—AUTHORIZES DISTRICT STAFF TO EXECUTE DEBT INSTRUMENTS
- 2. TRUST AGREEMENT**—ESTABLISHES TERMS OF DELIVERY AND PAYMENT OF CERTIFICATES OF PARTICIPATION
- 3. INSTALLMENT PURCHASE AGREEMENT**—ESTABLISHES CONTRACT BETWEEN DISTRICT AND PUBLIC FACILITIES FINANCING CORPORATION
- 4. ESCROW AGREEMENT**—FACILITATES REFUNDING OF 2001, 2005 AND 2009 DEBT
- 5. PRELIMINARY OFFICIAL STATEMENT**—PRINCIPAL OFFERING DOCUMENT PROVIDES ALL OPERATIONAL AND FINANCIAL INFORMATION ON THE DISTRICT RELEVANT TO MARKETING 2020 CERTIFICATES

2

TIMELINE	
Date	Task
Wednesday, October 7, 2020	Rating Call with S&P
Week of October 12	Receive credit ratings
Wednesday, October 14, 2020	UWCD Public Facilities Financing Corp. and Board of Directors Meeting and approval
Tuesday, October 20, 2020	Post POS
Tuesday, October 27, 2020	Pricing
Wednesday, October 28, 2020	Issue Notice of Redemption
Monday, November 9, 2020	Pre-closing
Tuesday, November 10, 2020	Closing
Wednesday, December 2, 2020	Redemption of Bonds (30 day escrow)



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5

**NEAR TERM – TURNOUT/FLUSHING ACTIVITY**

Sediment Management of the Ramp and Diversion System

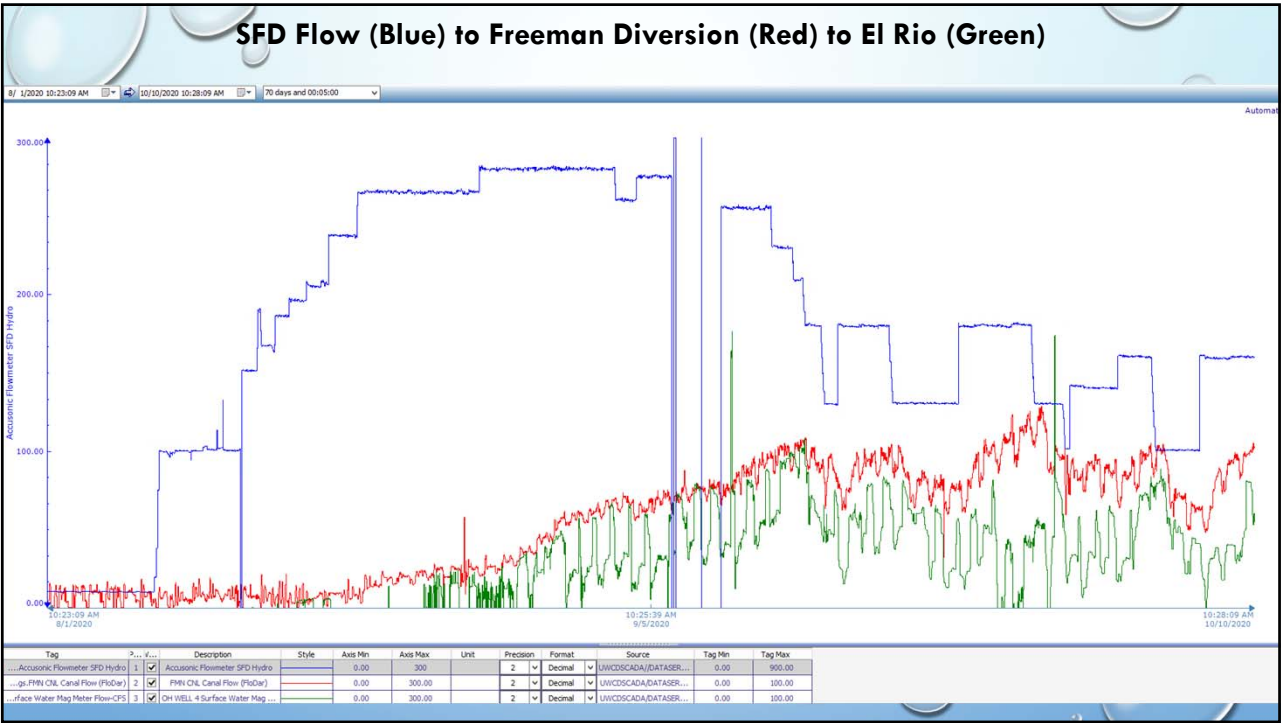
- Turnouts
- Flushes



6



7

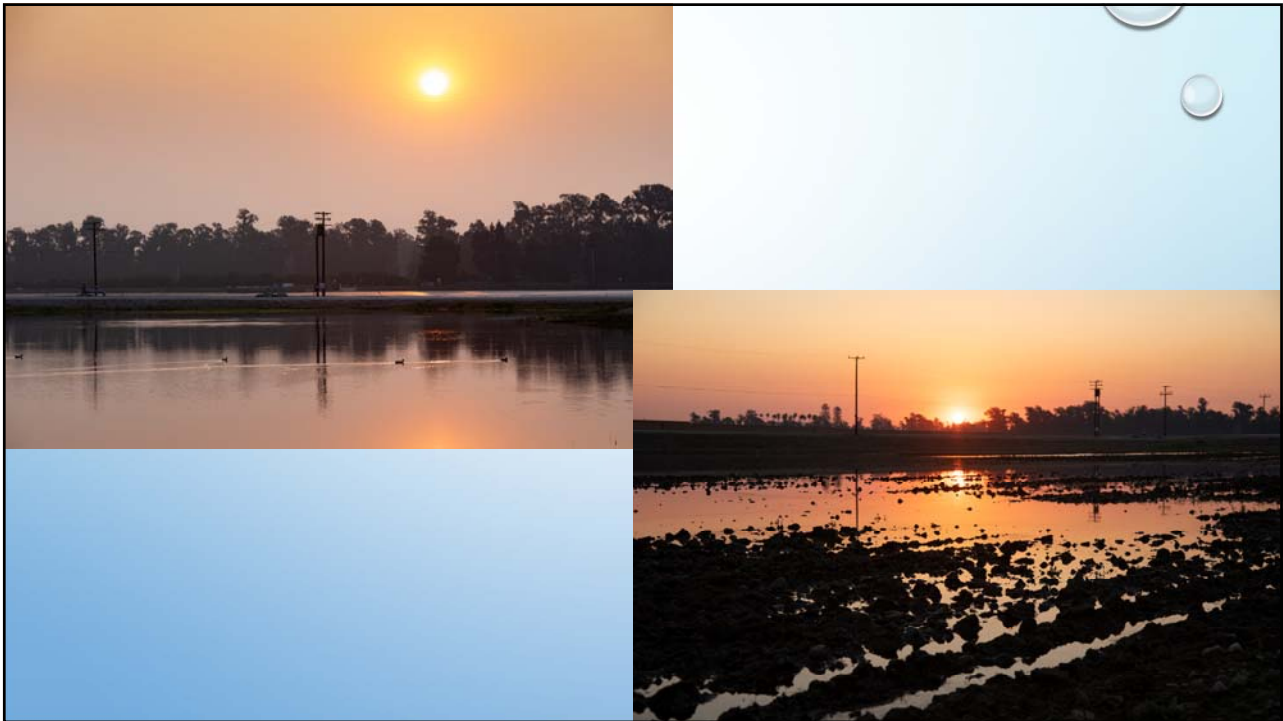


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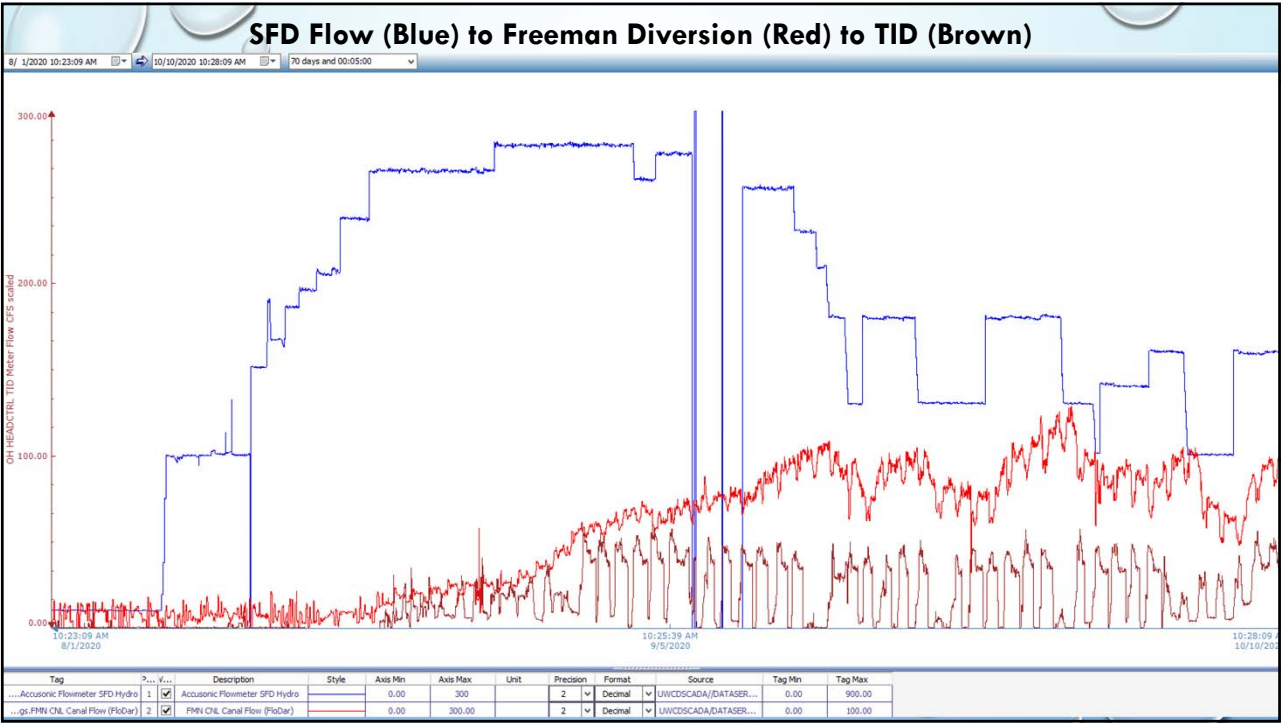




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15



# LAKE PIRU RECREATION AREA

MONTHLY DEPARTMENTAL HIGHLIGHTS

1



## Division Highlights For July, August, September 2020

- Contract Negotiation Efforts
  - Staff met with onsite concessionaire Parks Management Company to begin negotiations associated with extending the concessions agreement expiring December 31, 2020.
  - The focus of initial discussion has been to address the desires of the District in a new agreement and to discuss PMC's desire to remain under contract with the District.
- Ongoing Maintenance Activities
  - Ongoing marina repairs
  - Repairs to the park's irrigation systems
  - Evaluation of the park's roadway drain systems along the East road after Holser fire.

2

## Division Highlights For July, August, September 2020, continued

- Emergency Responses
  - Search, Rescue and Recovery Efforts associated with the July 8 drowning incident at Lake Piru included the initiation of an Incident command, coordination with local law enforcement, search and rescue efforts using District equipment and the oversight of media management in conjunction with the County Sheriffs office.
  - Responded to two single vehicle injury collisions on Piru Canyon
- Fire Response Efforts
  - Support of local fire and EMS efforts in suppressing the Holser Fire and the small fire below the entry kiosk
- Trainings
  - Completed of BLS First Aid/AED/CPR certification
  - Completion of Daily Policy Training Bulletins pursuant to POST standards as part of the District's new ranger policy manual
  - Completion of FEMA Emergency Management Certification courses

3

## Holser Fire



4



# Marina Dock Repairs

INTERDEPARTMENTAL TEAMWORK



5

# Santa Clara River Clean-Up Effort



6

