

Board of Directors Michael W. Mobley, President Bruce E. Dandy, Vice President Sheldon G. Berger, Secretary/Treasurer Mohammed A. Hasan Lynn E. Maulhardt Edwin T. McFadden III Daniel C. Naumann

General Manager Mauricio E. Guardado, Jr.

Legal Counsel David D. Boyer

<u>AGENDA</u> <u>FINANCE AND AUDIT COMMITTEE MEETING</u> <u>Tuesday, October 12, 2021 at 9:00 A.M.</u> UWCD Headquarters, Board Room, First Floor 1701 N. Lombard Street, Oxnard, CA 93030

Meeting attendees should be aware that the meetings of the Committee are, as required by law, open to the public and the District has very limited powers to regulate who attends Committee meetings. Therefore, attendees must exercise their own judgement with respect to protecting themselves from exposure to COVID-19, as the District cannot ensure that all attendees at public meetings will be free from COVID-19.

OPEN SESSION 9:00 A.M.

1. Public Comment

The public may address the Finance and Audit Committee on any matter not on the agenda within the jurisdiction of the Committee. All comments are subject to a five-minute time limit.

EXECUTIVE (CLOSED) SESSION 9:05 A.M.

2. Conference with Legal Counsel-Anticipated Litigation Pursuant to Government Code Section 54956.9(d)(2), two (2) cases.

SECOND OPEN SESSION 9:45 A.M.

3. Oral Report Regarding Executive (Closed) Session Presented by legal counsel David D. Boyer.

4. Approval of Minutes

Motion

The Committee will review the Minutes from the September 7, 2021, Finance and Audit Committee meeting and approve as submitted or direct staff to revise as necessary to accurately reflect the discussion and action(s) taken during the meeting.

5. October 13, 2021 Board Meeting Agenda Items

The Committee will review and discuss the following agenda items to be considered for approval at the October 13, 2021 Board meeting that have a fiscal impact to the District. The Committee will formulate a recommendation to the entire Board based on the discussions with staff. The Committee will discuss the following items:

Agenda Item 4.1: <u>Resolution No. 2021-20</u> A Resolution of the Board of Directors of United Water Conservation District Ordering the Operator(s) of Well No. 04N19W25J06S to Cease Extraction of Groundwater per Water Code Section 75637, Subdivision (b). <u>Motion</u>

Following the Public Hearing, the Board will consider approving <u>Resolution No. 2021-20</u> ordering the operator(s) of Well No. 04N19W25J06S to cease extraction of groundwater due to delinquent groundwater extraction charges.

Agenda Item 4.2: Amendment of 2019 Period 2, 2020 Period 1 and 2020 Period 2 Estimated Groundwater Production Statements (three statements total) for Fukutomi Farms dba El Rio Berry Farms (Fukutomi)

<u>Motion</u>

The Board will consider allowing Fukutomi Farms dba El Rio Berry Farms (Fukutomi) to amend its estimated 2019 Period 2, 2020 Period 1 and 2020 Period 2 estimated groundwater production statements (three statements total).

6. Fiscal Year 2020-2021 Year End Financial Reports (July 1, 2020 – June 30, 2021) Information Item

The Committee will review and discuss the FY 2020-2021 financial reports, Capital Improvement Projects status, and the Investment Benchmark report. The Committee will provide direction to staff as necessary to ensure the fiscal stability of the District.

7. Monthly Investment Report (August 2021) Information Item

The Committee will receive, review and discuss the Districts' investment portfolio and cash position as of August 31, 2021.

8. Pipeline Delivery Report (August 2021) Information Item

The Committee will receive, review and discuss the Districts' pipelines' water activities as of August 31, 2021.

9. Board Requested Cost Tracking Items Information Item

The Committee will receive and review the costs to date that the District has incurred:

- a) as part of the licensing efforts and the probable maximum flood studies for the Santa Felicia Dam;
- b) in relation to environmental mandates;
- c) in relation to litigation with the City of Ventura, Wishtoyo Foundation, and District legal costs over the past several fiscal years;
- d) in relation to professional fees over the past several fiscal years; and
- e) motion items with a fiscal impact.
- 10. Monthly Administrative Services Update Information Item

The Committee will receive and review the monthly report from the Administrative Services team.

11. Future Agenda Items

The Committee will suggest topics or issues of discussion they would like to see added to future agendas.

Finance and Audit Committee Meeting AGENDA October 12, 2021 Page 3

ADJOURNMENT

Directors: Chair Sheldon G. Berger Bruce E. Dandy Lynn E. Maulhardt Staff: Mauricio E. Guardado, Jr. Josh Perez Zachary Plummer

Anthony Emmert Daryl Smith Jackie Lozano

The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda material in an alternative format, please contact the District Office at (805) 525-4431. Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements.

Approved:

Mauricio E. Guardado, Jr., General Manager

Approved:

Anthony E. Emmert, Assistant General Manager

Posted: (date) October 8, 2021 At: <u>www.unitedwater.org</u> (time) 1:45 P.M.

(attest) Jackie Lozano

Posted: (date) October 8, 2021(time) 2:00 P.M.(attest) Jackie LozanoAt: United Water Conservation District Headquarters, 1701 N. Lombard Street, Oxnard, CA 93030



Board of Directors Michael W. Mobley, President Bruce E. Dandy, Vice President Sheldon G. Berger, Secretary/Treasurer Mohammed A. Hasan Lynn E. Maulhardt Edwin T. McFadden III Daniel C. Naumann

General Manager Mauricio E. Guardado, Jr.

Legal Counsel David D. Boyer

<u>MINUTES</u> <u>FINANCE AND AUDIT COMMITTEE MEETING</u> <u>Tuesdav, September 7, 2021 – 9:00 A.M.</u> UWCD Headquarters, Board Room 1701 N. Lombard Street, Oxnard, CA 93030

In addition to its in-person public Finance and Audit Committee Meeting, public members could choose to participate virtually using the Webex video conferencing application.

COMMITTEE MEMBERS PRESENT:

Chair Sheldon G. Berger Bruce Dandy Lynn Maulhardt

STAFF PRESENT:

In person: Mauricio Guardado, Jr., general manager Anthony Emmert, assistant general manager Joseph Jereb, chief financial officer Josh Perez, human resources manager Jackie Lozano, administrative assistant Zachary Plummer, information technology administrator Daryl Smith, controller *Virtual:* David Boyer, legal counsel

PUBLIC PRESENT:

Tara Bravo (CV Strategies)

OPEN SESSION 9:00 A.M.

Chair Berger called the meeting to order at 9:00 A.M.

Committee Members Roll Call

The Clerk called roll. Chair Berger as well as Directors Dandy and Maulhardt were all participating in person.

1. Public Comment

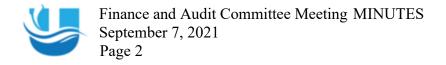
Chair Berger asked if there were any public comments. None were offered.

EXECUTIVE (CLOSED) SESSION: 9:01 A.M.

Chair Berger closed the Open Session and moved into Executive (Closed) Session at 9:01 A.M.

2. Conference with Legal Counsel-Anticipated Litigation

Pursuant to Government Code Section 54956.9(d)(2), two (2) cases.



SECOND OPEN SESSION 9:25 A.M.

3. Oral Report Regarding Executive (Closed) Session

Legal Counsel David. D. Boyer reported there was no action taken which was reportable under the Ralph M. Brown Act.

4. Approval of Minutes

The Committee received and reviewed the draft Committee meeting minutes of July 15, 2021. Motion to approve the Committee meeting minutes, Director Maulhardt; Second, Director Dandy. Roll call vote, three ayes (Berger, Dandy, Maulhardt); none opposed. Motion carried, 3/0.

5. Monthly Investment Report (June-July 2021)

The Committee members received and reviewed the monthly investment report as presented in the Finance and Audit Committee agenda packet.

Informational item. No comments or questions from the Committee. No action was taken by the Committee.

6. Pipeline Delivery Report (June-July 2021)

The Committee members received and reviewed the pipeline delivery report as presented in the Finance and Audit Committee agenda packet.

Informational item. No comments or questions from the Committee. No action was taken by the Committee.

7. Board Requested Cost Tracking Items

The Committee members received and reviewed the costs to date that the District has incurred:

- a) as part of the licensing efforts and the probable maximum flood studies for the Santa Felicia Dam;
- b) in relation to environmental mandates;
- c) in relation to litigation with the City of Ventura, Wishtoyo Foundation, and District legal costs over the past several fiscal years;
- d) in relation to the professional fees over the past several fiscal years; and
- e) motion items with a fiscal impact.

Informational item. No comments or questions from the Committee. No action was taken by the Committee.

8. Monthly Administrative Services Update

Financial updates for the months of June and July 2021 were provided to the Committee by Chief Financial Officer Joseph Jereb. Mr. Perez presented updates on Administration, Human Resources, Risk Management, and Information Technology (presentation attached).

Mr. Jereb asked the Clerk of the Committee Jackie Lozano to remove the second bullet point on page 5 of the PowerPoint; no PV deliveries.



Regarding updates concerning the District's recruitments, Director Maulhardt asked that staff provide the recruitments information in the context of how they fit within the Board-approved staffing plan in the annual budget document. He stated that doing so would help him and the other Committee members to discuss District staffing with constituents, in order to show that the District's head count is realistic and fair – that staffing is based upon meeting the District's goals and objectives. Chair Berger agreed. Mr. Perez agreed that it would be useful to reference the District staffing plan in the approved budget.

After the Information Technology update, Director Maulhardt asked if there were any record or number of attempts of people hacking into the Districts' system. Mr. Perez commented that the District had taken preventative measures to protect us from those types of threats. Although the numbers are low, Mr. Perez had seen an increase in the sophistication in illegal acts such as email scams which may prompt the receiver to click on a link to pay for an invoice. Director Maulhardt was pleased that the District was taking cybersecurity seriously. Mr. Perez responded, it was the significant team effort led by the General Manager which allowed for server and network upgrades that now gives technology staff the visibility it needs to threats.

Informational item. No further comments or questions from the Committee.

9. Future Agenda Items

Chair Berger polled the Committee as to any future agenda items. None were offered.

ADJOURNMENT 9:47 A.M.

Chair Berger adjourned the meeting at 9:47 A.M.

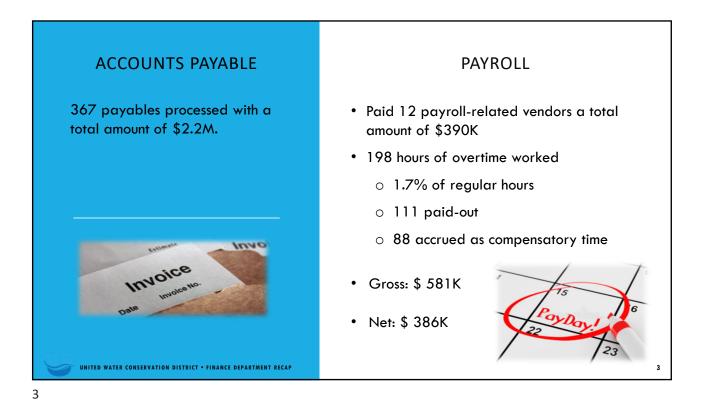
I certify that the above is a true and correct copy of the minutes of the UWCD Finance and Audit Committee Meeting of September 7, 2021.

ATTEST:

Chair Sheldon G. Berger

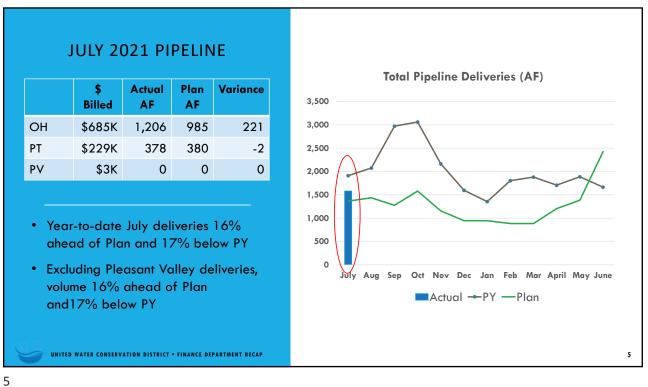




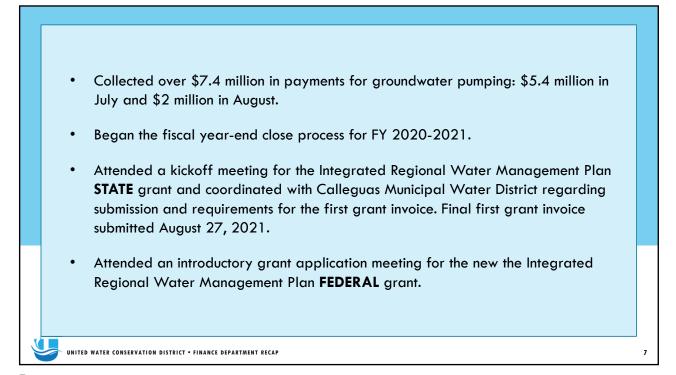


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Attachment to: UWCD Finance and Audit Committee Meeting Monthly Updates

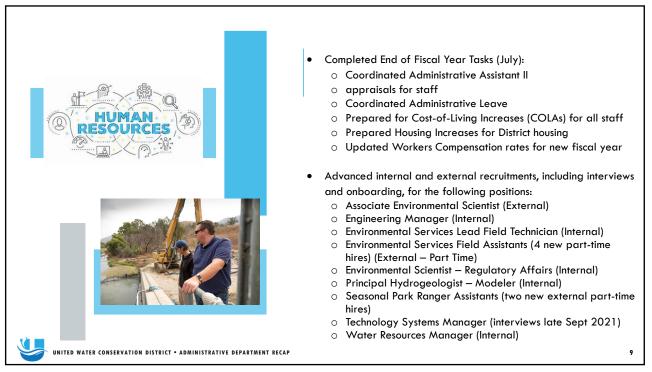


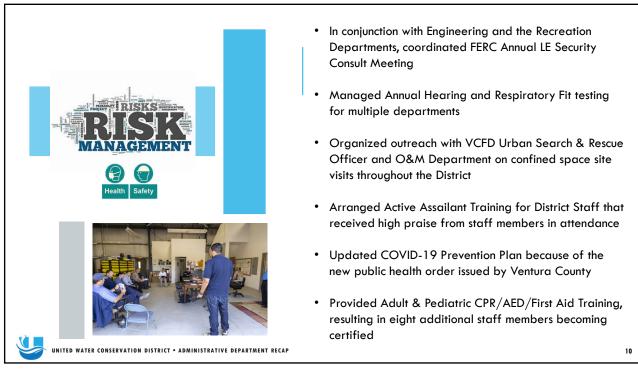
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contract (GEI Consultants, Inc.) for geotechnical investigation at Freeman Diversion. \$500K	Consider awarding contract (GEI Consultants, Inc.) for geotechnical investigation at Freeman Diversion.	Consider awarding contract (GEI Consultants, Inc.) for geotechnical investigation at Freeman Diversion.	2

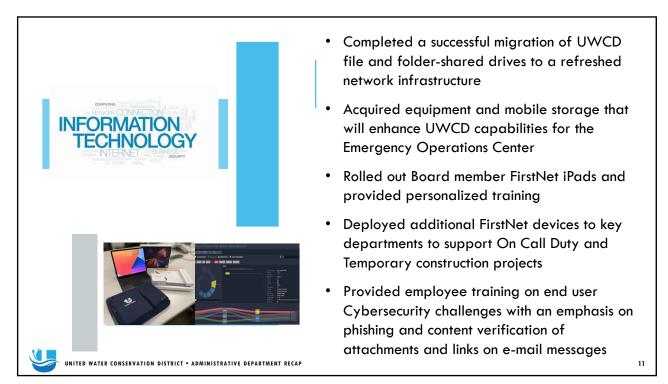






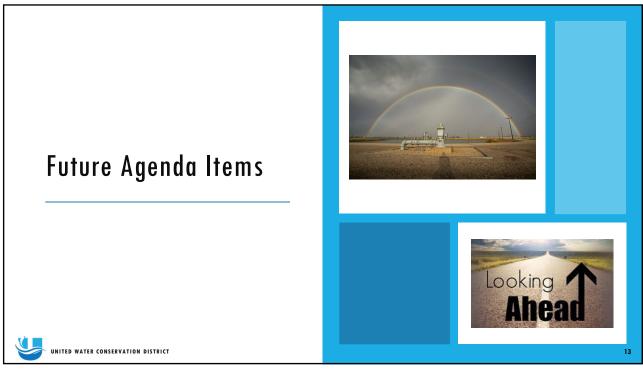


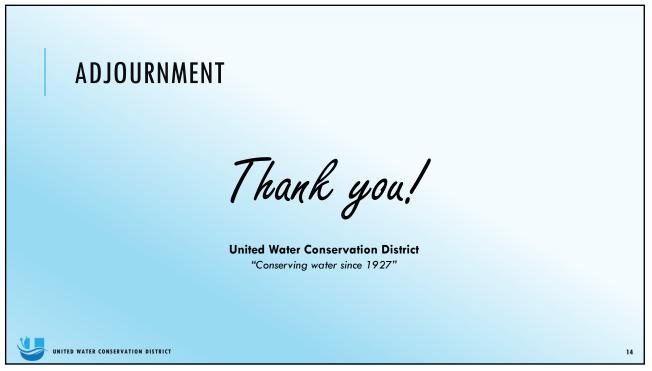






- Registered with DHS CISA to preform Cyber Architecture Review limited of United's Critical Infrastructure technology systems
- Performed software assessments of "Internet of Things" Asset management and security software to potentially add to the technology department's cyber response and detection capabilities
- Based on the contract approved by the Board of Directors in July, United's new IT servers have shipped and begun to arrive at District facilities







Staff Report

To:	UWCD Finance and Audit Committee Members			
Through:	Mauricio E. Guardado, Jr., General Manager			
From:	Anthony A. Emmert, Assistant General Manager			
Date:	September 29, 2021 (October 12, 2021, Meeting)			
Agenda Item:	5 – (Board Motion Item 4.1) <u>Resolution No. 2021-20</u> A Resolution of the Board of Directors of United Water Conservation District Ordering the Operator(s) of Well No. 04N19W25J06S to Cease Extraction of Groundwater per Water Code Section 75637, Subdivision (b).			

Staff Recommendation:

The Committee will review and consider recommending the approval of <u>Resolution 2021-20</u>, authorizing the issuance of two orders to the operators of Well J06S ("Operators") to the full Board at the close of the combined Public Hearing. The orders will direct the Operators to cease extraction of groundwater at Well J06S until all delinquencies are paid.

Discussion:

Water Code section 75500 *et seq.* authorizes United Water Conservation District ("District") to levy groundwater extraction charges upon well operators within the District's jurisdictional boundaries. An operator is required to provide the District with a semi-annual (each an "Installment") groundwater production statement on or before January 31st and on or before July 31st of each year. (Wat. Code § 75611.) The groundwater production statements must include the total production in acre-feet of water for the preceding six-month period, a general description or number locating each well, and the method or basis of the computation of such water production. (*Ibid.*) The groundwater production statements are also signed by the well operator.

If an operator fails to file a groundwater production statement with the District for an Installment, the Water Code authorizes the District to charge interest at a rate of 1% each month on the delinquent amount of the groundwater charge and to charge a one-time penalty of 10% of the amount found by the District to be due. (Wat. Code §§ 75615, 75616.)

Pursuant to Water Code section 75637, subdivision (b), the Board may conduct a public hearing regarding a proposed order to cease extraction of groundwater from a well until all delinquent fees and charges are paid. In order to conduct such public hearing, the District must provide notice to the operator of the well not less than 15 days in advance of the public hearing.

On September 16, 2021, the District, through its legal counsel, provided notice of the combined public hearings via certified mail to the following individuals and entities: (1) Alfred C. Beserra; (2) California Watercress, Inc.; and (3) Sun Cress Distributors, Inc. (collectively, the "Beserra

Agenda Item 5(Board Motion Item 4.1) Resolution No. 2021-20A Resolution of the
Board of Directors of United Water Conservation District Ordering the
Operator(s) of Well No. 04N19W25J06S to Cease Extraction of
Groundwater per Water Code Section 75637, Subdivision (b).

Parties"). The District also provided notice of the combined public hearings to James Allen of Allen Law Corp. ("Mr. Allen"), counsel for the Beserra Parties. Based on previous groundwater production statements, the Beserra Parties are the operators of Well J06S.

In addition to the certified mailing, the District, through its legal counsel, provided notice of the combined public hearings to the Beserra Parties and Mr. Allen via overnight mail on September 27, 2021.

Since the second half of 2015, the Beserra Parties have failed to either file all required groundwater production statements or submitted inaccurate groundwater production statements and only made partial payments to the District.

On January 29, 2020, the District commenced a civil action against the Beserra Parties to collect delinquent groundwater extraction charges, including interest and penalties, for the amounts due to the District from the second half of 2015 through the first half of 2019 (i.e., 2nd Installment of 2015 through the 1st Installment of 2019). For this period, the Beserra Parties are delinquent for groundwater production charges and penalties in the amount of \$120,523.38, plus interest at the rate of 1% each month.

Since commencement of the civil action, the Beserra Parties have continued to be delinquent for payment of its groundwater extraction charges. For the second half of 2019 through the first half of 2021 (i.e., the 2nd Installment of 2019 through the 1st Installment of 2021), the Beserra Parties are delinquent for groundwater production charges and penalties in the amount of \$87,465.02, plus interest at the rate of 1% each month.

The Board will open the combined public hearings regarding this issue. After a presentation from District staff, the Board will call for public comments first regarding delinquent groundwater extraction charges from 2015 (the 2nd installment) to 2019 (the 1st installment). Thereafter, the Board will call for public comments regarding delinquent groundwater extraction charges from 2019 (2nd installment) to 2021 (1st installment).

Following the close of the combined public hearings, the Board will consider Resolution No. 2021-20, which will authorize two orders to be sent to the Beserra Parties to cease extracting groundwater at Well J06S until all delinquencies are brought current.

<u>Fiscal Impact</u>

No fiscal impact, unless and until the Beserra Parties bring the outstanding delinquencies current.

ATTACHMENT: A Resolution 2021-20

RESOLUTION 2021-20

A RESOLUTION OF THE BOARD OF DIRECTORS OF UNITED WATER CONSERVATION DISTRICT ORDERING THE OPERATOR(S) OF WELL NO. 04N19W25J06S TO CEASE EXTRACTION OF GROUNDWATER PER WATER CODE SECTION 75637, SUBDIVISION (b).

WHEREAS, United Water Conservation District ("District") is authorized to levy groundwater extraction charges upon well operators within the District's jurisdictional boundaries per Water Code section 75500 *et seq.*; and

WHEREAS, a well operator must provide the District with a semi-annual groundwater production statement on or before January 31st and on or before July 31st of each year (Wat. Code § 75611); and

WHEREAS, the groundwater production statements must set forth: (a) the total production in acre-feet of water for the preceding six-month period; (b) a general description or number locating each water-producing facility; and (c) the method or basis of the computation, of such water production (Wat. Code § 75611); and

WHEREAS, if an operator of a groundwater well fails to file a semi-annual groundwater production statement with the District, the District's policy and practice is to send a written notice to the operator that includes a District-prepared informational groundwater production statement based on a 3-year average of reporting for the same period; and

WHEREAS, the District's above-mentioned notice also informs the delinquent operator that the District may charge interest at the rate of one percent (1%) each month on the delinquent amount of the groundwater charge and a one-time penalty of ten percent (10%) of the amount found by the District to be due (Wat. Code §§ 75615 & 75616); and

WHEREAS, the District may order, after a public hearing, an operator to cease extraction of groundwater from a water-producing facility until all delinquent fees and charges are paid (Wat. Code § 75637, subd. (b)); and

WHEREAS, the District must give notice to the operator of the aforementioned public hearing by certified mail not less than 15 days in advance of the public hearing (Wat. Code § 75637, subd. (b)); and

WHEREAS, Alfred C. Beserra ("Beserra"), Sun Cress Distributors, Inc. ("Sun Cress"), and California Watercress, Inc. ("Watercress") (Beserra, Sun Cress, and Watercress are collectively the "Operators") are the owners and/or operators of Well No. 04N19W25J06S ("Well J06S"), which is located within the District's jurisdictional boundaries; and

WHEREAS, the Operators are delinquent in the payment of groundwater charges for the well registered with the District as Well J06S; and

WHEREAS, the Operators are delinquent in groundwater charges from the years 2015 (2nd installment) to 2019 (1st installment) in the amount of approximately \$120,523.38, plus interest at the rate of one percent each month on the delinquent amount until paid; and

WHEREAS, the Operators are delinquent in groundwater charges from the years 2019 (2nd installment) to 2021 (1st installment) in the amount of approximately \$87,465.02, plus interest at the rate of one percent each month on the delinquent amount until paid; and

WHEREAS, on or about September 16, 2021, the District provided the Operators with notice by certified mail of combined public hearings regarding proposed orders to cease extraction of groundwater at Well J06S; and

WHEREAS, on or about September 27, 2021, the District provided the Operators with notice by overnight mail of the foregoing combined public hearings;

WHEREAS, on October 1, 2021, the District also published notice of the combined public hearings in the *Ventura County Star* newspaper; and

WHEREAS, on October 13, 2021, the District's Board of Directors held combined public hearings regarding proposed orders to cease extraction of groundwater at Well J06S, with calls for public comment in two parts; and

WHEREAS, the first hearing covered Operators' delinquencies from the 2nd installment of 2015 to the 1st installment of 2019; and

WHEREAS, the second hearing covered Operators' delinquencies from the 2nd installment of 2019 to the first installment of 2021; and

WHEREAS, all persons were given an opportunity to present public comments during the combined public hearings; and

WHEREAS, following the close of the public hearings, District staff recommends that the Board of Directors order the Operators to cease extraction of groundwater from Well J06S until all delinquent groundwater fees and charges are paid per Water Code section 75637, subdivision (b).

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. <u>Recitals</u>. All of the above-listed recitals are incorporated herein by this reference and shall hereinafter be deemed to be the findings of the Board of Directors ("Board").

Section 2. <u>First Order</u>. Pursuant to Water Code section 75637, subdivision (b), the Board hereby orders the Operators to cease extraction of groundwater from Well J06S until all delinquent groundwater fees and charges are paid for the years 2015 (2nd installment) to 2019

(1st installment). The Board also authorizes the General Manager, or the General Manager's designee(s), to issue a written notice of the foregoing order to the Operators.

Section 3. <u>Second Order</u>. Pursuant to Water Code section 75637, subdivision (b), the Board hereby orders the Operators to cease extraction of groundwater from Well J06S until all delinquent groundwater fees and charges are paid for the years 2019 (2nd installment) to 2021 (1st installment). The Board also authorizes the General Manager, or the General Manager's designee(s), to issue a written notice of the foregoing order to the Operators.

Section 4. <u>Other Acts; Delegation</u>. The Board hereby approves a delegation of authority and appoints its General Manager, or the General Manager's designee(s), who is/are hereby authorized and directed to take any other action to carry out the terms or intent of this Resolution including, but not limited to, investigating compliance with the Board's orders hereunder and/or enforcing the Board's orders per any statute or any other legal or equitable means.

Section 5. <u>Severability</u>. If a court of competent jurisdiction determines, for any reason, that any language, part, section, provision, or requirement of this Resolution is invalid or unenforceable, such determination shall not invalidate or render unenforceable any other language, part, section, provision, or requirement of this Resolution. In such event, the language, parts, sections, provisions, or requirements that are not the subject of the court's determination shall be interpreted, to the extent permitted by law, in a manner that is consistent with the intent and purpose underlying the invalid or unenforceable language, part, section, provision, or requirement.

Likewise, if a court of competent jurisdiction determines, for any reason, that any language, part, section, provision, or requirement of this Resolution is invalid or unenforceable as applied to a specific person or entity, such determination shall not affect the applicability of such language, part, section, provision, or requirement to other persons or entities. In such event, the language, parts, sections, provisions, or requirements that are not the subject of the court's determination shall be interpreted, to the extent permitted by law, in a manner that is consistent with the intent and purpose underlying the inapplicable language, parts, sections, provisions, or requirements.

[Remainder of page left blank.]

Section 6. <u>Effective Date of Resolution</u>. This Resolution shall take effect immediately upon its adoption.

ADOPTED, SIGNED, AND APPROVED this 13th day of October, 2021.

THE BOARD OF DIRECTORS OF UNITED WATER CONSERVATION DISTRICT

By: _____

President of the Board of Directors of United Water Conservation District

ATTEST:

By:_____

Secretary/Treasurer of the Board of Directors of United Water Conservation District

STATE OF CALIFORNIA)) ss. COUNTY OF VENTURA)

I, Sheldon G. Berger, Secretary/Treasurer of the Board of Directors of United Water Conservation District, do hereby certify that the foregoing Resolution No. 2021-20 was duly adopted by the Board of Directors of United Water Conservation District at a meeting thereof held on the 13th day of October, 2021, at which meeting a quorum of such Board was present and acting throughout and for which notice and an agenda was prepared and posted as required by law, and that such Resolution was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Secretary/Treasurer of the Board of Directors of United Water Conservation District

STATE OF CALIFORNIA)) ss. COUNTY OF VENTURA)

I, Sheldon G. Berger, Secretary/Treasurer of the Board of Directors of United Water Conservation District, do hereby certify that the foregoing is a full, true and correct copy of Resolution No. 2021-20 of such Board and that the same has not been amended, rescinded, or repealed.

Dated this 13th day of October, 2021.

Secretary/Treasurer of the Board of Directors of United Water Conservation District



Staff Report

Agenda Item:	5 – (Board Agenda Item 4.2) Amendment of 2019 Period 2, 2020 Period 1 and 2020 Period 2 Estimated Groundwater Production Statements (three statements total) for Fukutomi Farms dba El Rio Berry Farms (Fukutomi)
Date:	September 29, 2021 (October 12, 2021, meeting)
From:	Daryl Smith, Controller
Through:	Mauricio E. Guardado Jr., General Manager Anthony A. Emmert, Assistant General Manager
To:	UWCD Finance and Audit Committee Members

Staff Recommendation:

The Committee will review and consider recommending approval to the full Board allowing Fukutomi Farms dba El Rio Berry Farms (Fukutomi) to amend its estimated 2019 Period 2, 2020 Period 1 and 2020 Period 2 estimated groundwater production statements (three statements total).

Discussion:

Fukutomi contacted the District to request a revision to the estimated groundwater production statements for the three prior reporting periods (July-December 2019, January – June 2020 and July – December 2020). This well was previously operated by Candes Farms prior to Fukutomi taking control of the well. Due to the COVID-19 pandemic, Finance staff had difficulties in locating the new well operator, Christian Halstead, which took several months. In speaking with Mr. Halstead, Finance staff mentioned that he would need to pay for the current reporting period (January – June 2021) before requesting an amendment to the prior groundwater production statement periods. Mr. Halstead has reported usage and paid in full the most recent reporting period of January – June 2021 and is now listed as the current well operator.

Finance staff created a three-year average in computing the estimated groundwater production statements for the three missing reporting periods. After receiving the three estimated statements, Fukutomi's office manager believed the bills were excessive.

In working with Mr. Halstead, he mentioned that Candes Farms (the previous well operator) had forwarded to him the access and login information to the Wildeye Enterprise System, a digital meter reading system for the well. Mr. Halstead was able to log into the Wildeye Enterprise System to locate actual readings for the three estimated reporting periods. Mr. Halstead provided

5 (Board Agenda Item: 4.2) Amendment of 2019 Period 2, 2020 Period 1 and 2020 Period 2 Estimated Groundwater Production Statements (three statements total) for Fukutomi Farms dba El Rio Berry Farms (Fukutomi)

this documentation showing the Wildeye Enterprise System readings for all three estimated groundwater production statement periods to Finance staff. Staff then used those readings to calculate the actual usage for the estimated periods. Revising these statements reduces the previous estimated amount owed by Fukutomi of \$25,529.82 to \$10,796.95 (see chart below).

	Acre Feet			Dollars			
Period:	Three Year Average AF	Revised AF	Variance	Three Year Average Billed amount	Revised Invoice amount	Variance	
2019-2	73.77	52.60	21.17	\$ 6,710.86	\$ 4,784.50	\$ 1,926.36	
2020-1	128.69	31.16	97.53	\$ 11,706.93	\$ 2,834.31	\$ 8,872.62	
2020-2	78.18	34.94	43.24	\$ 7,112.03	\$ 3,178.14	\$ 3,933.89	
Total	280.64	118.70	161.94	\$ 25,529.82	\$ 10,796.95	\$ 14,732.87	

Fiscal Impact:

Amendment of estimated groundwater reporting would result in a revenue decrease for the District's General/Water Conservation Fund of \$14,732.87. The well operator has not submitted payment for the three estimated reporting periods so there will be no impact to cash, only the outstanding accounts receivable.



Staff Report

То:	UWCD Finance and Audit Committee Members
Through:	Mauricio E. Guardado Jr., General Manager Anthony A. Emmert, Assistant General Manager
From:	Daryl Smith, Controller
Date:	September 14, 2021 (October 12, 2021, Meeting)
Agenda Item:	6 – (Board Agenda Item 3.D) Fiscal Year 2020-21 Year End Financial Reports <u>Information Item</u>

Staff Recommendation:

The Committee will receive and staff will provide a presentation of the Fiscal Year 2020-21 Financial Reports for the period of July 1, 2020, through June 30, 2021.

Discussion:

The District normally prepares quarterly financial reports which provide an analysis of District operations at the end of each quarter to highlight variances and for fiscal accountability.

This report represents the full twelve months of financial information for District operations for FY 2020-21 (or 100 percent of the total fiscal year). Included in this report are budget to actual comparisons to date for District revenues, expenditures and water deliveries, and discussion of any significant variances. This report is based on unaudited financial data and therefore is subject to revisions as staff makes any necessary adjustments that may occur during the year.

While some funds appear to have some savings potential, adjustment recommendations may not be made at this time because the potential savings may be as a result of delays in timing and therefore may not materialize. The following budget modifications are being recommended as of the fourth quarter review:

• Staff currently offers no recommendations for budget adjustments.

Attachments: A – FY 2020-21 Fourth Quarter Report, Capital Improvement Projects B – FY 2020-21 Fourth Quarter Financial Reports



October 5, 2021

Board of Directors Michael W. Mobley, President Bruce E. Dandy, Vice President Sheldon G. Berger, Secretary/Treasurer Mohammed A. Hasan Lynn E. Maulhardt Edwin T. McFadden III Daniel C. Naumann

General Manager Mauricio E. Guardado, Jr.

Legal Counsel David D. Boyer

Board of Directors United Water Conservation District

Subject: Fiscal Year 2020-21 Year End Financial Reports

Dear Board Members:

Enclosed for your review is the District's FY 2020-21 Year End (July 1, 2020, through June 30, 2021) Financial Report. This report is preliminary and represents twelve months of financial information for District operations (100% of the total fiscal year). The financial data for FY 2020-21 will not be fully closed until after the date of this report and is therefore subject to revisions.

This report focuses primarily on the operating funds of the District and corresponding Capital Improvement Project (CIP) funds:

General/Water Conservation Fund
Recreation and Ranger Activities Sub-fund
Freeman Fund
Oxnard/Hueneme Pipeline (OHP) Fund
Pleasant Valley Pipeline (PVP) Fund
Pumping Trough Pipeline (PTP) Fund
State Water Import Fund
Overhead Fund

Staff provides the Board's Finance and Audit Committee with monthly cash position and pipeline delivery activities reports throughout the fiscal year. Quarterly financial reports are submitted to the Board to provide information on the financial status of the District and to assure the Directors and District customers that staff is operating within the parameters of the annual adopted budget, including any supplemental appropriations. At the end of each fiscal year, an outside certified public accounting firm performs an independent financial audit to test staff's financial reporting accuracy and internal controls. It is staff's responsibility to ensure that the Board has received adequate financial information throughout the year so that there are no surprises, and so that fiscally prudent decisions can be made when the Board is asked to consider approval of budgeted and unbudgeted expenditure requests.

This report compares the revenues and budget appropriations projected for the entire fiscal year with data to provide the Board and District customers with a preliminary financial view (subject to audit adjustments). The following discussion will provide a summary of the District's projected revenues and approved spending plan compared to what actually occurred throughout the year. It also provides an update on approved and funded capital improvement projects.

Operating Funds

Narrative and graphical analyses are provided by fund (and the Recreation sub-fund) on the following pages.

Capital Improvement Program Status

A one-page summary of the District's current Five-Year Capital Improvement Program appears along with Benchmark Interest Rates as part of Attachment B. As of June 30, 2021, all capital improvement projects (CIP) expenditures are within the total amount appropriated by the Board.

The majority of the CIPs that have been funded are currently underway, either in the planning, design or construction stages of the project.

• Well Replacement Program (CIP Project # 8000) – In May 2021, four (4) bids were received for the El Rio Water Well No. 19 Pump & Motor. The bids ranged from \$73,745.60 to \$116,254.44, with General Pump Company providing the lowest responsible bid at \$73,745.60. The pump and motor will be installed following the completion of the infrastructure upgrades at the site by the Operations staff.

In June 2021, Best Drilling and Pump, Inc. (Best) completed the construction of El Rio Water Well No. 19. In addition, O&M Staff completed the extension of the piping to the new well location.

Freeman Diversion Rehabilitation (CIP Project # 8001) – In April 2021, the USBR created a space in its laboratory for one of the 1:24 scale physical models. Additionally, NHC continued to develop an alternative for the Hardened Ramp that is capable of operations meeting the water yields included in the habitat conservation plan. In May 2021, UWCD entered into an agreement with GEI Consultants, Inc. to develop a supplemental geotechnical investigation program that will be used to inform the engineering design of the hardened ramp (\$25,000.00)

In June, The USBR continued to work in its laboratory for the 1:24 scale Hardened Ramp physical model. Also, NHC developed an alternative for the Hardened Ramp that is more yield neutral.

• Santa Felicia Dam Outlet Works Rehabilitation (CIP Project # 8002) – The 30% design work, which started on May 4, 2020, is planned to be completed by September 2021. The 30% design packet will include the findings of the 2020 Drilling Program Plan (DPP) and the geotechnical subsurface exploration results which are culminated in the draft Geological Data Report (GDR). Staff completed the review of draft GDR on June 13 and submitted comments to GEI to be incorporated in the final GDR. As of June 30, 2021, the DPP was 99% complete and the 30% design plans and analysis was 73% complete.

Staff met with Environmental Services staff and GEI and discussed the new outlet works alternatives to increase Dissolved Oxygen and the mitigation of the Quagga Mussel colonization. On May 13, 2021, Staff attended the second design review workshop and met with Operations staff and GEI to discuss the 30% design of the new outlet works. Staff attended an internal meeting with Operations to discuss the final recommendations of the 30% design on May 26.

On April 22, 2021, staff held a virtual technical assistance meeting (workshop No. 1) with the Federal Energy Regulatory Commission (FERC) and National Marine Fisheries Service (NMFS) to discuss the conceptual design of the new release channel that will connect the discharge of the new outlet works to the lower Piru Creek. As a result of FERC's request to advance the design of the new release channel to 30%, the District entered into a Professional Services Agreement (PSA) with Catalyst Environmental Solutions and Cardno as the sub designer in the amount of \$111,000 on May 18, 2021. At a second virtual technical assistance meeting (workshop No. 2) held on June 10, staff continued the discussions on the channel design alternatives with the agencies. Staff is expected to hold two more workshops in July and tentatively in late October or early November 2021 to complete the channel design discussions. The 30% design of the new release channel will be included in the revised draft Biological Assessment (BA) report that is tentatively scheduled to be submitted to FERC in December 2021.

The District also held a technical assistance meeting with FERC, NMFS, and California Department of Fish and Wildlife (CDFW) on June 22, to discuss the fish screen design and preliminary operations and maintenance of the fish screens as part of the new outlet works.

Staff began preparing for the upcoming Board of Consultants (BOC) meeting No. 5, reviewed the current Agreements for all BOC members and verified the remaining balances with Finance Department. Staff interviewed a number of candidates to replace Dr. Thomas Molls who no longer is available to serve on the BOC. On June 29, 2021, staff prepared and submitted a letter to FERC requesting approval of Paul Schweiger with Gannett Fleming. Mr. Schweiger is the Vice President and Manager of Dams and Hydraulic Section, and an expert in hydraulics engineering, who serves on Independent External Peer Review panels for the U.S. Army Corps of Engineers dam and levee projects. FERC's letter of approval was received on June 30.

On May 17, 2021, staff received a response letter from FERC requesting United to complete evaluation of implementing interim risk reduction measures (IRRM) during the construction delay period. In response to the letter, Engineering staff met with Operations staff to evaluate a range of IRRM's to be implemented during the proposed extended project scheduled. The proposed IRRMs with the most cost-effective measures were selected and proposed to FERC in response letter on June 17.

On June 17, staff received a letter from the State Water Resources Control Board (State Water Board) in response to the District's application for water quality certification for the SFD Safety Improvement Project. The State Water Board notified the District that although the District is planning to separately apply for an U.S. Army Corps of Engineers Clean Water Act Section 404 Nationwide Permit No. 17, State Water Board staff is planning to issue one certification for both actions.

• Santa Felicia Dam Probable Maximum Flood Containment (CIP Project #8003) – This project is funded by the Water Conservation Activities sub fund (Zone A). A PSA with GEI in amount of \$1,795,941.00 for the spillway supplemental 10% design phase was approved by the Board at the April 8, 2020, Board meeting. The Supplemental 10% design of the spillway started on May 4, 2020, and is expected to be complete by October 2021. This design phase also includes the above noted 2020 DPP and subsurface exploration field activities.

Staff continued their review of the draft Technical Memorandums (TMs) and provided comments to GEI to be incorporated in the final Supplemental 10% Design packet. Staff also reviewed the 90% submittal plans for the spillway Heel Drain Cleanout Installation and provided comments to GEI. Staff reviewed the Spillway Wall Deflection Observation report prepared by ECG to support the current spillway design phase. Staff discussed the findings of this report with GEI during the bi-weekly progress meeting on April 6.

The supplemental 10% design package is expected to be completed and submitted to FERC, the California Division of Safety of Dams (DSOD), and BOC in September 2021, prior to the BOC meeting No. 5. As of June 30, 2021, the design portion of the project was 85% complete.

• Santa Felicia Dam Sediment Management (CIP Project # 8005) – Staff will retain Rincon to support the acquisition of the CDFW, U.S. Army Corps of Engineers, and Regional Water Quality Control Board permits for the sampling work. Engineering staff will coordinate with the Environmental Services Department to oversee this permitting effort conducted by Rincon. Staff also requested proposals from Oakridge Geosciences and ECG for delivering the geotechnical and surveying elements of the sediment sampling plan. Once the permits are in place, the District will proceed with the sediment sampling in January 2022 with the support of the Operations and Maintenance department to conduct the test pit excavations.

On April 27-28, 2021, Fugro performed a trial multi-beam scan of the SFD Intake Tower. This work was performed at no cost to the District. Fugro performed this work to provide their staff training and to develop a method for scanning the Santa Felicia Dam Intake Tower during future bathymetric surveys of the Lake Piru Reservoir. If this method is successful, Fugro will be able to more accurately detect the sediment elevation surrounding the SFD Intake Tower. On June 29, 2021, Engineering staff met with Fugro to discuss the results of the trial multi-beam scan of the SFD Intake tower performed on April 27-28, 2021.

- Lower River Invasive Species Control (CIP Project # 8006) Currently, there is no update available on this project.
- Oxnard Hueneme Pipeline Iron and Manganese Treatment (CIP Project # 8007) On April 23, 2021, staff received four (4) Statements of Qualifications/Proposals in response to the Request for Qualifications/Proposals (RFQ/P) for Construction Management (CM) and Inspection Services. In April staff also set-up a new BidNet account which provided web-based solicitation services for construction bidding for the project.

On May 5, 2021, Staff held a workshop to select consultants for interviews in response to the Request for Qualifications/Proposals (RFQ/P) for Construction Management (CM) and Inspection Services.

Four (4) Statements of Qualifications/Proposals were received by the District: HDR, Inc.; MKN & Associates, Inc.; MNS Engineers, Inc.; and WSC, Inc. A proposal review panel consisting of seven (7) voting members and one (1) non-voting member selected three consultants for interviews and further consideration.

On May 14, 2021, Staff completed the final bid documents (plans and specifications) and solicited the project for construction bids using BidNet.

On May 18, 2021, the proposal review panel interviewed three (3) consultants who submitted proposals for the RFQ/P for CM and Inspection Services. On May 19, 2021, the proposal review panel selected HDR, Inc. as the most qualified and responsive consultant to perform CM and Inspection Services for the project.

On May 19, 2021, the Calleguas Municipal Water District Board of Directors approved three contracts related to the Proposition 1 Integrated Regional Water Management Implementation Grant that provides \$2.5 million in funding for this project. On May 20, 2021. Staff notified the State Water Resources Control Board Division of Drinking Water that the project is in the construction bid process. On May 21, 2021, Staff notified the United States Bureau of Reclamation (providing \$300k under the WaterSmart grant program) that the project is in the construction bid process.

On June 2, 2021, Staff conducted a pre-bid meeting and site walk with prospective contractors and sub-contractors.

On June 3, 2021, Staff held a scope of work optimization workshop with the design engineer, Kennedy/Jenks Consultants and selected construction management and inspection services consultant, HDR, Inc.

On June 21, 2021, Phoenix Engineering submitted the final Stormwater Pollution Prevention Plan (SWPPP) to the District to submit to the Storm Water Multiple Application & Report Tracking System (SMARTS).

On June 22, 2021, Staff received four (4) bids from prospective contractors. Staff conducted a virtual bid opening, and the following results were announced:

Bidder	Location	Bid
GSE Construction Company, Inc.	Livermore, CA	\$ 9,342,900
Cushman Contracting Corporation	Goleta, CA	\$ 9,953,000
Blois Construction, Inc.	Oxnard, CA	\$ 10,410,210
Pacific Hydrotech Corporation	Perris, CA	\$ 10,968,700

District staff reviewed the bid documents from GSE Construction Company, Inc. (GSE) for completeness and responsiveness. District staff reached out to references regarding similarly completed projects by GSE in the last 10 years. Staff compiled addenda and other corrections to provide to the design engineer for the production of conformed contract documents. On June 23, 2021, Staff held debriefing calls with WSC, Inc. and MNS Engineers, Inc. regarding the evaluation panel's selection of a construction management and inspection services firm (HDR, Inc.)

- *Quagga Decontamination Station (CIP Project # 8008)* This project is no longer in the 2020/21 Capital Improvement Program. Currently, the Park Rangers are using a mobile unit to disinfect the visitor boats that have been in the water longer than 96 hours.
- Juan Fernandez Day Use (CIP Project #8013) This project is no longer in the 2020/21 Capital Improvement Program. The Recreation Management Plan (RMP) assessed the public need to install these additional facilities and is recommending alternative improvements that are less costly and more appropriate. The license amendment application and the RMP were submitted to the FERC on September 20, 2018. In October 2018, United Board of Directors adopted the RMP. On May 8, 2019, FERC issued an order amending Article 412 of the FERC license and approving United's plan to implement alternative improvements. This project is now the Condor Point Improvement Project (CIP Project #8048) and must be completed by May 8, 2022, per the FERC Order.
- *Ferro-Rose Recharge (CIP Project # 8018)* On May 13, 2021, staff met with NHC and GEI to discuss the comments received by the County of Ventura on the 30% design of the three-barrel culvert. NHC and GEI are continuing to advance the design to the 90% level.
- Brackish Water Treatment (CIP Project # 8019) On April 29, 2021, Engineering, Water Resources and Environmental Services staff met with U.S. Navy staff to discuss the upcoming project schedule, provide an update on Prop. 1 groundwater modeling efforts, discuss the CEQA/NEPA process, and conceptual design activities.

On May 6 and June 1, 2021, District staff and Trussell Technologies, Inc. held progress meetings to discuss the extended desktop modeling analysis. On May 17, 2021, Engineering and Water Resources staff conducted a video inspection of monitoring well CM1A at Naval Base Ventura County's Point Mugu facility.

On May 19, 2021, Engineering and Water Resources staff held the Technical Advisory Committee Meeting No. 2 with members from the Department of Water Resources (DWR), Los Angeles Regional Water Control Board (LA RWQCB), the State Water Resources Control Board Division of Drinking Water (DDW), Fox Canyon Groundwater Management Agency (FCGMA) and United States Navy (USN). The primary focus was to provide an update on conversion of the regional groundwater flow model to a density-dependent transport model.

On May 21, 2021, Environmental Services staff received two (2) proposals in response to the Request for Qualifications and Proposals (RFQ/P) for consultant services for California Environmental Quality Act (CEQA) Documentation and Processing. On May 26, 2021, District Staff held the third Leadership Meeting with active duty (including the current Commanding Officer) and civilian members of the USN at Naval Base Ventura County Point Mugu. The meeting ended with a re-affirmation of the USN's strong support of the project.

On June 22, 2021, District staff attended a Navy-led conference call with Congresswoman Julia Brownley's office staff. The congressional office received an update on the project and indicated they would provide support when requested.

On June 28, 2021, District staff (engineering, environmental and water resources) conducted an interview of prospective proposer, GEI Consultants, for the CEQA services work.

On June 29, 2021, District staff held the eleventh monthly progress meeting with Navy staff to discuss the project schedule and action items. This included discussion of a property (27.18 acres, 4444 Naval Air Road) that is adjacent to Naval Base Ventura County Point Mugu and currently up for sale.

On June 30, 2021, District staff (engineering, environmental and water resources) conducted an interview of prospective proposer, Catalyst, for the CEQA services work.

On June 30, 2021 – District staff (engineering, environmental and water resources) conducted a workshop to discuss the interviews of prospective proposers for the CEQA services work.

• *Rice Ave. Overpass PTP (CIP Project # 8021)* – In May, District staff was contacted by WREA staff, who requested a list of utilities that would be impacted by the Project at the Rice Avenue and 5th Street Intersection. Staff contacted WREA and shared the 95% Rice Avenue roadway and structural design plans with them. On May 5, 2021, staff was contacted by the County of Ventura Public Works Office to coordinate a meeting between the City of Oxnard and the District at the County Public Works office to discuss the Project.

In June, staff revised the design for the utility access for the new reinforced segment of United's 30-inch pipeline from Kennedy Jenks (KJ). This revised design is a part of the 95% design plans for PTP 30-in transmission line north of the Rice Avenue and 5th Street intersection. Following coordination calls with the County of Ventura Public Works (County), Staff received a meeting request to discuss the reinforcement of United's 30-inch pipe with the County, the City of Oxnard and United. The meeting is expected to take place in July 2021 at the County's Government Center.

• *PTP Turnout Metering* System (*CIP Project* #8022) – On April 26, 2021, Staff attended a site tour with owner representatives for PTP Turnout Nos. #113, 114 & 126W and reviewed the installation plan. Owner representatives agreed to minor changes in the easement locations.

On May 27, 2021, Right-of-way acquisition consultant Hamner, Jewell & Associates (HJA) and subconsultant Stantec received a notice to proceed with seven (7) turnout locations that were partially prepared by Jensen Design & Survey. The additional scope of work and fee was authorized using the existing contract contingency. Staff also met with HJA and Stantec to discuss several owner signatures that are pending for multiple utility easement deeds due to requests from owner's legal counsel for changes to the utility easement deed language.

On June 18, 2021, Stantec Consulting completed three (3) easement exhibits for PTP Turnout Nos. 106, 135 and 144. As of June 30, 2021, 30 of 61 (49%) meters have been installed and 14 of 41 (34.1%) easement acquisitions have been obtained.

• *Pothole Trailhead (CIP Project # 8023)* – In April 2021, the District continued to work on the development of two (2) easements to the Forest Service in perpetuity for the public use for two areas, including the trailhead parking area and the stretches of the Pothole Trail that lie on District Property. The District retained ECG to provide the legal description of the two areas for their respective easements. ECG, in coordination with staff, performed a field survey of the Pothole Trail on April 28, 2021.

On May 13, 2021, the District was issued a letter from FERC in which the Division of Hydropower Administration and Compliance acknowledges the completion of the Pothole Trailhead as required by the FERC order issued to the District on May 15, 2019.

On June 25, 2021, staff e-filed an updated Recreation Facilities Table with FERC as requested by FERC in a letter dated May 13, 2021. The updated table now includes the Pothole Trailhead Facility as well as an updated quantity of recreation amenities (picnic tables, parking spaces, etc.) based on a June 23, 2021, survey performed by staff.

Engineering staff, in collaboration with the Forest Service, finalized the interpretative signage content for the Pothole Trailhead on June 23, 2021. The sign structure was immediately released for production. The Interpretative Sign Structure will be installed in August 2021.

• *State Water Interconnection Project (CIP Project # 8025)* – Staff postponed seeking the Board's approval of the draft joint agreement between United, the City of Buenaventura and other two participating agencies at the May 2021 Board meeting until after staff's review of the Project EIR is complete and the final ruling on the CWIN case is made by the Court, expected by July 12, 2021.

The Court ruling, which was released on June 24, 2021, denied CWIN's petition for writ of mandate and therefore, a claim challenging the City certification of a final EIR for, and approval of, the Project. The Court found the EIR prepared for the project followed the CEQA guidelines.

The City developed an addendum to the EIR that includes the geotechnical borings in the river and the old dump site. The EIR addendum is scheduled for adoption by the Ventura City Council on July 12.

Calleguas is planning to present the agreement to its board after the ruling on the CWIN hearing and the City Council approval of the EIR Addendum.

Casitas presented the SWP Interconnection Pipeline Project to its Finance Committee on June 18.

Engineering Staff met with the City's consultants at Ferro Basin on June 9, 2021, to discuss the geotechnical subsurface exploration work and the number of borings planned to be implemented in the District's Ferro and Noble parcels.

Currently, the City is in the process of drilling three borings within the Santa Clara River. The proposed borings are located within the District's property. The City has obtained all applicable permits for the work. The District allowed the City to start the drilling work. The preconstruction meeting with the City's consultant, Fugro, the drilling contractor, the County and the District took place on September 22, 2021.

• *Grand Canal Hydraulic Constraint Removal (CIP Project #8032)* – In June 2021, DOD Construction substantially completed the construction of the Grand Canal hydraulic improvements and plans to complete the project by the end of July.

• *Recycled Water (CIP Project # 8043)* – On May 18, 2021, the City of Oxnard staff provided a water supply outlook and drought condition report to the City Council. This included an update that the Aquifer Storage & Recovery (ASR) well demonstration project, which is scheduled to begin in 2021. The demonstration period will last up to a year before the California Division of Drinking Water considers approval of Oxnard's permit application for indirect potable reuse (IPR). It was noted that after the permit is granted, Oxnard plans to expand the Advanced Water Purification Facility (AWPF) and the ASR well field.

In June 2021, Construction began on the City of Oxnard's Hueneme Road Phase II Recycled Water Pipeline (Olds Road to Wood Road) which is expected to be complete in early 2022.

• Oxnard Hueneme System Backup Generator (CIP #8036)

Grant Activities:

On May 4, 2021, staff met with Cal OES new grants specialist for the project and followed up on the budget and construction time extension requests. On May 10, 2021, staff submitted the revised requests for Cal OES final review and approval. On June 11, staff received Cal OES approval for the project time extension that allows the project to be completed by March 26, 2022.

On June 18, staff received the new quarterly report template from Cal OES. Staff began the preparation of the third quarterly report that covers the project activity through April, May, and June 2021.

Construction Activities:

On May 4, staff attended Southern California Edison (SCE) coordination meeting at the project site. Staff met with SCE representatives, Operations staff, Oilfield Electric (Oilfield), Phoenix Civil Engineering, and Lucci & Associates and discussed the future project outages and proposed recloser equipment installation.

Staff continued their review of the electrical equipment shop drawings received from Oilfield. On May 21, staff met with Oilfield at the job site to mark the construction area.

On June 14, Oilfield began mobilization at the project site. On June 15, demolition of the existing facility started, which included the removal of the existing electrical panels and the existing generator concrete pad. On June 21, Oilfield began the over-excavation and soil compaction work for the new generator and electrical equipment pads. Staff provided daily construction observation. On June 25, staff, Phoenix Engineering (construction manager), and Oilfield met with Southern California Edison (SCE) representatives to discuss the need for a new pole installation. SCE agreed that a new pole is not needed.

UWCD Board of Directors Fiscal Year 2020-21 Year End Financial Reports Page 11

• Emergency Power Supply for UWCD Drinking Water Treatment and Supply Facilities Related to CIP Projects # 8033, 8037, 8039) – Following the Board approval of the CEQA Notice of Categorical Exemption determination for the project in May, staff filed the NOE with the State Clearing House and the County Recorder in June. Due to limited material availability and delay in equipment manufacturing, staff has requested CalOES for a five-month time extension to complete the project. This will postpone the project completion date to March 2022.

Cash Position and Investments of the District

As of June 30, 2021, the District had a total of \$48M in cash and investments. As noted on the cash position report, some of the District's resources are readily available for use while other funds have restrictions that limit how they can be used. The District must adhere to any legal, bond or contractual restrictions placed on funds. However, some restrictions are based on Board designations and can be redirected for other uses if the Board so determines.

The District's cash, cash equivalents and securities held in the various accounts as compared to the prior year are as follows:

	30-Jun-21	30-Jun-20
Local Agency Investment Fund (LAIF)	\$27,141,128	\$26,108,660
Union Bank – 2009 COP Reserve Account	\$0	\$815,390
Union Bank – 2001, 2005 Account Balances	\$0	\$257
MUFG Union Bank 2020 COP Account Balance	\$19,006,812	\$0
Bank of the Sierra Checking Account	\$2,046,318	\$2,038,071
County Treasury	\$1,644	\$392
Petty Cash	\$3,400	\$400
Total	\$48,199,302	\$28,963,171

If you have any questions regarding this report on the financial position, please let me know.

Respectfully submitted,

Daryl Smith, Controller



July 1, 2020 through June 30, 2021

100% of Fiscal Year Completed

General/Water Conservation Fund

in \$ thousands	CY Actuals	CY Revised Budget	Variance	% Variance	PY Actuals	Variance	% Variance
Revenues							
Water Delivery	2,754	2,581	172	7%	2,193	561	26%
Groundwater	12,295	10,563	1,732	16%	10,618	1,677	16%
Supplemental Water	0	0	0	0%	1,840	(1,840)	0%
Property Taxes	3,075	2,828	247	9%	2,870	205	7%
Earnings on Investments	44	105	(61)	-58%	335	(291)	-87%
Other	1,283	3,281	(1,997)	-61%	3,087	(1,804)	-58%
Transfers in	1,064	0	1,064	0%	619	445	0%
Total Revenues	20,514	19,358	1,157	6%	21,561	(1,047)	-5%
Expenses							
Personnel Costs	4,809	4,732	77	2%	4,414	395	9%
Operating Expenditures	7,942	9,939	(1,998)	-20%	10,132	(2,191)	-22%
Capital Outlay	639	605	34	6%	136	503	369%
Transfers out	3,382	3,382	0	0%	5,590	(2,208)	-39%
Total Expenses	16,772	18,659	(1,887)	-10%	20,272	(3,501)	-17%
Vet Surplus / (Shortfall)	3,743	699	3,043	435%	1,289	2,454	190%



Revenue Status vs. Budget

- Revenue received through fourth quarter is \$1.2M (\$6%) above Plan primarily due to groundwater revenue \$1.7M above Plan and pipeline deliveries \$172K above Plan. 9,085 AF more delivered than Plan for three pipelines combined including 3,171 AF more for PV
- Property taxes \$247K above plan.
- Earnings on investments were \$61K under plan due to a GAAP market value adjustment to LAIF of \$63K in addition to a steep reduction in the rate of return.
- Other Revenue increases included conservative budgeting of Hydroplant revenue \$57K, Lake Piru fees and reservations revenue \$448K and easement revenue \$30K from So Cal Gas.
- Proceeds from Financing under budget \$2.9M due to unrealized Interfund Loan. Slightly offset by GSA Revenue \$190K and late fees \$116K.
- Transfers In \$1M above plan due to Lake Piru, Quagga Mussels, and State Water CIP completed Projects

Revenue Status vs. Prior Year

- Q4 Revenue \$1M (5%) lower than PY primarily due to Supplemental Water revenue of \$1.8M received prior year for Fox Canyon GMA and a refund of legal fees of \$1.3M.
- Offsetting the decrease in revenue were increases in pipeline \$561K and groundwater \$1.7M deliveries. Additionally, there were current year recreation revenues of \$448K and none in the PY due to direct management of recreation activities by District staff rather than the use of a concessionaire. Lastly, property taxes are higher by \$205K in the current year.
- Earnings on investment \$291K lower than PY due to GAAP market value adjustment and lower market rates in the current year (2.03% to .44%).

FY 2020-21 Fourth Quarter Financial Review July 1, 2020 through June 30, 2021 100% of Fiscal Year Completed General/Water Conservation Fund - Continued

Appropriation/Expenditure Status vs. Budget

- Total Expenditures were \$1.9M (10%) under Plan primarily due to Professional Fees \$878K from the under-utilized Admin and Environmental consulting budget. Fish Passage and quagga expenditures were significantly less than estimated.
- Materials and Supplies were \$544K under budget. O&M and Recreation contributed to the variance due to fewer staff and staff spending less time in the field due to Covid. There have also been fewer emergency repairs performed. Travel expense is also significantly under budget \$94K due to training being performed online.
- Overhead costs were \$389K under budget due to the vacant AGM position and lower consulting costs; Covid restrictions also played a role.
- Capital Outlays were \$34K over budget primarily due to Recreation purchasing vehicles and equipments for Lake Piru operations.
- Financing costs \$328K under due to bond consolidation

Appropriation/Expenditure Status vs. Prior Year

- Expenditures \$3.5M (17%) lower than PY. Primarily due to transfers out for CIP of \$3.4M in current year which was \$2.2M lower than prior year due to the purchase of new HQ, and charges for supplemental water \$1.7M lower than PY due to larger purchase in FY 19-20, partially offset by higher personnel costs \$395K and capital expenditures \$503K compared to PY.
- Professional fees \$40K lower than PY. Principal and interest payments were down \$1.1M due to bonds 2001 2005 and 2009 refunded in November while financing costs were up \$652K due to payoff costs.
- Salary expenses were up \$395K due to COLA increase, additional Rangers hired to support Lake Piru operations and more water staff time spent on water conservation activities compared to PY.
- Insurance premiums increased by \$62K and maintenance costs exceeded PY by \$160K. This was offset by lower travel costs \$67K due to covid and lower
 permit/licensing fees \$47K.
- Capital outlays were up \$503K due primarily to the Eddy Pump purchase along with new O&M service truck \$134K and recreation vehicles.

Fund Balance

The ending undesignated working capital balance at the end of FY 20-21 is \$7.6M.

The District's reserve policy requires a \$4 - \$5 million minimum undesignated balance which is projected to be met.



July 1, 2020 through June 30, 2021

100% of Fiscal Year Completed

Recreation Sub-Fund

in \$ thousands	CY Actuals	CY Revised Budget	Variance	% Variance	PY Actuals	Variance	% Variance
Revenues							
Water Delivery	6	3	3	87%	5	1	22%
Earnings on Investments	0	0	0	0%	0	0	0%
Lake Piru Revenue	447	0	447		0	447	
Other	19	2	17	857%	19	(0)	0%
Total Revenues	472	5	467	9345%	24	448	1883%
Expenses							
Personnel Costs	603	598	6	1%	545	58	11%
Operating Expenditures	947	904	43	5%	900	47	5%
Capital Outlay	201	212	(11)	-5%	23	178	781%
Transfers out	405	405	0	0%	332	74	22%
Total Expenses	2,157	2,119	38	2%	1,800	357	20%
Net Surplus / (Shortfall)	(1,684)	(2,114)	429	-20%	(1,776)	92	-5%

Revenues

Lake Piru Revenue

Budget YTD



Other

FY 19/20 YTD





Revenue Status vs. Budget

Water Delivery

Actual YTD

500

450

400

350

300

250

200

150

100

50

Revenue received through 4th quarter is significantly above Plan \$447K since the district has taken over Lake Piru operations from PMC. Revenue primarily coming from Lake Piru Day Use, Camping, and Boating fees and reservations.

Revenue Status vs. Prior Year

Q4 Revenue \$447K over PY due to increase in fees and reservations slightly offset by decrease in filming revenue because of Lake Piru closure and Covid restrictions . for the most part of the fiscal year.

Appropriation/Expenditure Status vs. Budget

Total expenditures \$38K (2%) over budget due to additional costs for Lake Piru operations including staffing, general maintenance, purchase of equipment and • other expenses after termination of PMC's concessions agreement.

Appropriation/Expenditure Status vs. Prior Year

- Expenditures \$357K (20%) higher than PY.
- Personnel and Operating Costs \$47K higher in current year due to the district taking over Lake Piru operations. The district has hired additional part time Rangers • as well as increased costs for maintenance and supplies. Capital Outlays \$178K are also higher due to the purchase of a Recreation truck, Utility Vehicles, and equipment as a result of the transition.
- Offsetting the increases was an \$85K decrease in premium payments on the 2009 bond, due to the recreation sub-fund's portion of the debt being paid off in FY 19-20. Professional Fees decreased approximately \$50K as a result of the termination of the PMC contract.



FY 2020-21 Fourth Quarter Financial Review July 1, 2020 through June 30, 2021

100% of Fiscal Year Completed

Freeman Diversion Fund (Zone B)

in \$ thousands	CY Actuals	CY Revised Budget	Variance	% Variance	PY Actuals	Variance	% Variance
Revenues							
Groundwater	3,628	3,257	370	11%	3,263	364	11%
Water Delivery	1,702	1,601	101	6%	1,353	349	26%
Earnings on Investments	1	44	(43)	-99%	77	(77)	-99%
Other	125	707	(582)	-82%	596	(471)	-79%
Transfers in	24	0	24	0%	0	24	0%
Total Revenues	5,480	5,610	(130)	-2%	5,290	190	4%
Expenses							
Personnel Costs	841	836	4	1%	850	(10)	-1%
Operating Expenditures	3,823	3,870	(47)	-1%	5,613	(1,790)	-32%
Capital Outlay	17	6	11	0%	33	(16)	-48%
Transfers out	694	1,292	(598)	-46%	2,438	(1,744)	-72%
Total Expenses	5,375	6,003	(629)	-10%	8,934	(3,560)	-40%
Net Surplus / (Shortfall)	105	(393)	498	-127%	(3,645)	3,750	-103%

Revenues (\$ thousands)





Revenue Status vs. Budget

- Revenue received Q4 \$5.5M, down \$130K (2%)
- Decrease primarily due to Interfund Loans (\$687K) for Emergency Generator, Recycled Water Replenishment and SCADA Hardware capital improvement projects not being realized
- Lower earnings on investments (\$43K) were due to a GAAP market value adjustment to LAIF
- Offsetting this decrease were higher than expected pipeline deliveries, which were \$101K over Plan. Total pipeline deliveries were up 9,085.29 AF (61%) compared to budgeted 14,980 AF
- Groundwater pumping revenue was also \$370K (11%) higher than Budget

Revenue Status vs. Prior Year

- Current year higher by \$190K (4%)
- Increase primarily due to higher Groundwater (\$364K) and Pipeline delivery (\$349K) revenue
- Groundwater volume higher by 25,262 AF (18%) compared to PY
- Pipeline delivery revenue up 5,781 AF (32%) due to increase in volume and rate increases
- Offsetting increase was a City of Ventura Refund of Judgement (\$120K) received during Fiscal Year 2019-2020



July 1, 2020 through June 30, 2021

100% of Fiscal Year Completed

Freeman Diversion Fund (Zone B) - continued

Appropriation/Expenditure Status vs. Budget

- Total expenditures \$5.4M, \$629K (10%) below Plan
- Primarily due to a delay in CIP transfers-out for Floc Building Emergency Generator (\$78K) and Recycled Water Groundwater Replenishment (\$519K) CIP projects
- Operating expenditures were also lower (\$47K) than Budget. Decrease in operating expenditures are primarily related to maintenance (\$97K), equipment rentals (\$86K), fuel (\$26K) and travel expenses (\$10K)
- Maintenance lower than Plan due to Freeman Emergency Funds not being used in FY 2020-21
- Equipment rent and leases and travel expense lower due to Covid-19
- Fuel expense below Plan as a result of Desilt Basin Facility not using budgeted expenditures
- Overhead costs also under budget by \$78K due to vacant AGM position and lower overhead expenses
- Interest payments (\$80K) for New Headquarters and New Debt Issuance also lower than expected
- Offsetting these decreases are professional services (\$353K) related to ongoing District legal fees for Wishtoyo, City of Ventura and HCP. As well as, permitting activities associated with the Freeman Diversion Sediment Management Project
- Capital Outlay Costs were also \$11K higher than expected due to the purchase of a new vehicle

Appropriation/Expenditure Status vs. Prior Year

- Total Expenditures are \$3.6M (40%) below PY
- Decrease largely due to court award of legal fees in the Wishtoyo case (\$2.4M) that was recognized in FY 2019-20
- Lower transfers-out (\$1.7M) to capital improvement projects were also made in FY 2020-21 compared to FY 2019-20 due to a delay in funding
- Slightly offsetting the decrease are higher rental expenditures (\$39K) in the current fiscal year

Fund Balance

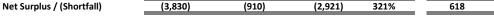
- The ending working capital balance was approximately \$26K, all undesignated. This was lower than the projected ending balance. \$91K of purchase orders will be carried forward into FY 2021-22, reducing the available balance to(\$-65K.)
- The District's reserve policy requires an undesignated balance of between \$800K and \$1M for this fund, which was not met

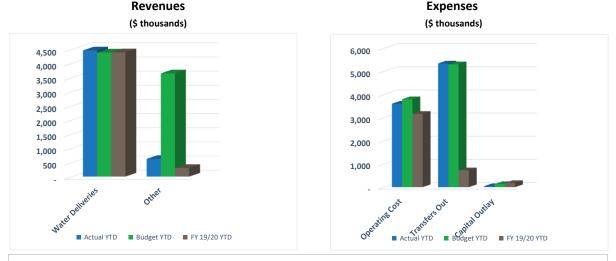


July 1, 2020 through June 30, 2021 100% of Fiscal Year Completed

Oxnard Hueneme Pipeline Fund

in \$ thousands	CY Actuals	CY Revised Budget	Variance	% Variance	PY Actuals	Variance	% Variance
Revenues							
Water Delivery	4,459	4,383	76	2%	4,391	68	2%
Earnings on Investments	(1)	20	(21)	-103%	53	(53)	-101%
Grants	76	300	(224)	-75%	0	76	0%
Other	626	3,627	(3,001)	-83%	251	375	149%
Total Revenues	5,160	8,330	(3,170)	-38%	4,694	466	10%
Expenses							
Personnel Costs	883	801	82	10%	930	(47)	-5%
Operating Expenditures	2,721	2,999	(278)	-9%	2,237	484	22%
Capital Outlay	45	134	(88)	-66%	180	(135)	-75%
Transfers out	5,342	5,307	35	1%	730	4,612	632%
Total Expenses	8,991	9,240	(249)	-3%	4,077	4,914	121%
Net Surplus / (Shortfall)	(3,830)	(910)	(2,921)	321%	618	(4,448)	-720%





Revenue

- Water Delivery Revenue is \$76K (2%) higher than budget after a \$600K budget adjustment in May. This increase translates to 4,311 AF or 43% more than Plan. Deliveries exceed prior year by \$68K or 2,450 AF. The decrease in variable rates made the dollar revenue increase less than the delivery increase.
- Grants under Plan by \$224K. Grant for Fe & Mn treatment; revenue will not be earned until after construction in FY 2021-22.
- Fox Canyon revenues up \$215K (108%) over budget and \$213K (106%) over prior year. This is a combination of a half-year rate increase (Jan. 2021) and an additional 600 AF of pumping.
- Investment revenue is \$21K under budget and down \$53K compared to last year due to a \$19K GAAP market value adjustment to LAIF this year and an 84% lower rate of return than last year.
- Total revenue under budget by \$3.2M due to financing receipts of \$3.4M not being realized.

Expenses

- . Maintenance - S&I under budget by \$54K and Equipment under by \$67K as the mainteneance was not required this FY.
- Professional fees \$118K under budget due primarily to a budget for infrastructure analysis and the EPA Risk Plan.
- Overhead costs \$62K under budget and \$74K below last FY. This is primarily due to the vacant AGM position and lower consulting costs culminating in lower overhead expenses.
- Transfers out \$4.6M more than the previous year due primarily to Fe & Mn treatment project.
- Salary costs \$82K and electrical costs \$174K over budget due to higher OH deliveries and additional time spent on OH pipeline plus higher /KWH rate charges. Utilities \$402K over last FY.
- 2001/2005 bond premium & interest costs under budget by \$235K, in addition to being \$84K less than the previous year.
- Capital Outlays were \$88K under budget mainly due to OH equipment being delayed for purchase in the new fiscal year and \$135K lower compared to last year. This is primarily due to \$99K for rehab work on OH well #8 last FY.

Fund Balance

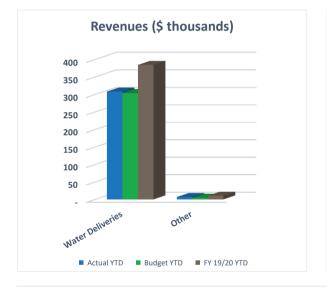
The final fund balance at the end of FY 20-21 is \$2.8M.

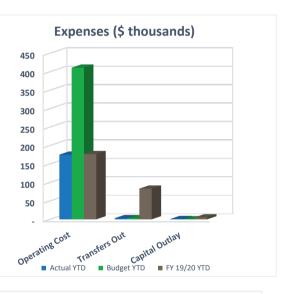
The District's reserve policy requires a \$1.1M undesignated balance for this fund. The fund balance over the requirement will be used to reduce the amount of external financing that will be needed to complete the large capital improvement projects in FY 21-22 including the Iron & Manganese treatment facility.



July 1, 2020 through June 30, 2021 100% of Fiscal Year Completed Pleasant Valley Pipeline Fund

in \$ thousands	CY Actuals	CY Revised Budget	Variance	% Variance	PY Actuals	Variance	% Variance
Revenues							
Water Delivery	308	304	4	1%	384	(76)	-20%
Earnings on Investments	0	4	(4)	-92%	11	(11)	-97%
Other	132	5	127	2696%	10	122	1167%
Total Revenues	441	313	128	41%	406	35	9%
Expenses							
Personnel Costs	71	46	25	54%	49	22	44%
Operating Expenditures	104	365	(261)	-71%	127	(23)	-18%
Capital Outlay	1	0	1	0%	5	(5)	-85%
Transfers out	3	3	0	0%	83	(80)	-96%
Total Expenses	179	414	(235)	-57%	265	(86)	-32%
Net Surplus / (Shortfall)	262	(101)	363	-358%	140	121	86%





Revenue

- Water delivery was \$4K (3,171 AF) higher than Plan. Increase in water deliveries were primarily due to SFD water releases, which provided surface water to the pipeline. Water releases subsided mid-November 2020. Deliveries revenue less than prior year by \$76K due to lower fixed rate.
- Other Revenue favorable primarily from aTransfer in of \$125K due to completion of Invasive Species CIP Project.

Expenses

- Operating expenditures under Budget by \$261K this fiscal year and down \$23K from prior year. Decrease is primarily due to \$225K budgeted for PV reservoir maintenance which will be completed next fiscal year.
- Transfers out lower than last fiscal year by \$80K primarily due to the purchase of new headquarters in the prior FY.
- Personnel costs up \$25K over Plan and up \$22K from prior year mainly due to the ramp up for water deliveries in FY 2021-22.
 Postponed maintenance resulted in a higher allocation of staff time to perform the necessary maintence and repairs to facilitate those water deliveries.

Fund Balance

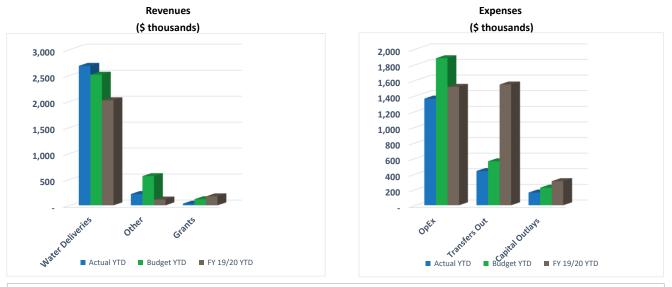
- The ending working capital for the fund was approximately \$602K, which was higher than the projected ending balance. Purchase
 orders of \$29K will be carried forward into FY 21-22, resulting in a fund balance of approximately \$573K.
- The District's calculated reserve policy requires a \$251K undesignated balance for this fund which was met.



July 1, 2020 through June 30, 2021

100% of Fiscal Year Completed

		Pumping Troug	gh Pipeline	Fund			
in \$ thousands	CY Actuals	CY Revised Budget	Variance	% Variance	PY Actuals	Variance	% Variance
Revenues							
Water Delivery	2,684	2,514	170	7%	2,022	663	33%
Earnings on Investments	3	11	(7)	-68%	22	(19)	-85%
Grants	32	118	(86)	-73%	172	(141)	0%
Other	214	551	(337)	-61%	89	125	140%
Total Revenues	2,933	3,193	(260)	-8%	2,305	628	27%
Expenses							
Personnel Costs	375	377	(2)	-1%	411	(36)	-9%
Operating Expenditures	990	1,505	(515)	-34%	1,105	(115)	-10%
Capital Outlay	163	225	(62)	-28%	308	(146)	-47%
Transfers out	438	563	(125)	-22%	1,546	(1,108)	-72%
Total Expenses	1,966	2,671	(704)	-26%	3,370	(1,404)	-42%
Net Surplus / (Shortfall)	967	522	444	85%	(1,065)	2,032	-191%



Revenue Status vs. Budget

٠

- Revenue received through Q4 \$2.93M, down \$260K (8%)
- Revenue reduction primarily due to (\$434K) PTP Metering, Replace El Rio Trailer, Management CMMS and SCADA Hardware capital improvement projects not being realized
 - Fox Canyon GMA charges were also \$51K lower than expected due to more surface water being delivered than pumped water
- Grant revenue for the PTP Metering project has only been partially received, which reduces the amount of revenue received in FY 2020-21 by \$86K
- Offsetting decrease were water deliveries, which were \$170K higher than Budget. 620 AF (10%) more water was delivered than Plan
- Transfers-in of \$145K from CIP fund to Enterprise fund also offset decrease in revenue, which were due to completed CIP projects



July 1, 2020 through June, 2021

100% of Fiscal Year Completed

Pumping Trough Pipeline Fund (Continued)

Revenue Status vs. Prior Year

- Current fiscal year revenues up \$628K (27%) compared to last fiscal year
- Primarily due an increase of \$663K (1,190 AF) for water deliveries versus prior fiscal year
- Transfers-in during the current fiscal year are also higher by \$140K compared to last fiscal year, which was due to completed CIP projects
- Offsetting these increases was lower grant revenue (\$141K) for PTP Metering Project, and lower earnings on investments (\$19K) due to lower market rates in the current year

Expense Status vs. Budget

- Total expenditures \$1.97M, \$704K (26%) below Plan
- Primarily due to lower operating expenditures (\$482K) and transfers-out (\$125K) to capital improvement projects
- Electricity is \$146K under Budget due to considerable surface water deliveries (5,053 AF) in FY 2020-21, which resulted in less time running PTP wells
- Maintenance \$113K had a shortfall due to emergency funds not being needed, as well as less than projected maintenance on corroding PTP turnouts
- Fox Canyon expenses are below \$84K, which were also a result of increased surface water deliveries
- Capital outlay is \$62K lower than anticipated due to fewer than planned PTP isolation valves and VFD replacements
- General and administrative expenditures are less than expected \$47K due to vacant AGM position and lower overhead expenses
- Financing costs are \$59K under due to bond consolidation
- Interest payments for the New Headquarters and PTP Metering interfund loan \$39K lower than Budget

Expense Status vs. Prior Year

- Compared to last fiscal year, expenditures are lower by \$1.40M (42%)
- Primarily due a decrease in transfers-out \$1.11M for capital improvement projects in current fiscal year
- Capital outlay \$146K, operating expenditures \$62K and personnel cost \$36K were also lower in current fiscal versus prior fiscal

Fund Balance

- The ending working capital balance was approximately \$1.07M, which was higher than the projected ending balance. \$12K of purchase orders are planned to be carried forward to FY 2021-22, reducing the available balance to \$1.06M.
- The District's reserve policy requires an undesignated balance of between \$250K and \$300K for this fund, which was met

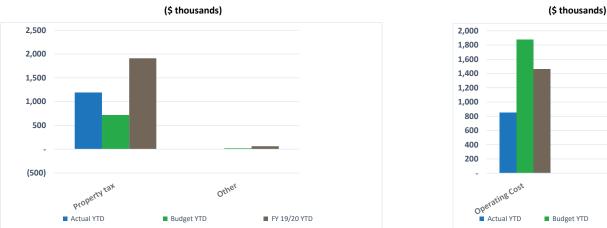


July 1, 2020 through June 30, 2021

100% of Fiscal Year Completed

State Water Fund

in \$ thousands	CY Actuals	CY Revised Budget	Variance	% Variance	PY Actuals	Variance	% Variance
Revenues							
Water Delivery	0	0	0	0%	0	0	0%
Earnings on Investments	(0)	19	(19)	-101%	58	(58)	-100%
Other	1,191	719	472	66%	1,915	(724)	-38%
Total Revenues	1,191	738	454	61%	1,973	(782)	-40%
Expenses							
Personnel Costs	0	0	0	0%	0	0	0%
Operating Expenditures	851	1,876	(1,025)	-55%	1,462	(611)	-42%
Capital Outlay	0	0	0	0%	0	0	0%
Transfers out	0	0	0	0%	0	0	0%
Total Expenses	851	1,876	(1,025)	-55%	1,462	(611)	-42%
Net Surplus / (Shortfall)	341	(1,138)	1,479	-130%	512	(171)	-33%



Revenues

Expenses

FY 19/20 YTD



- Total revenues \$454K (62%) higher than budgeted.
- Property tax revenues \$472K (66%) over budget primarily due to passthrough and residual taxes not being budgeted for and secured taxes coming in 10% over budget. Revenue requested from State Water lower than previous year so as not to exceed the \$1.7M reserve maximum.
- Investment earnings through Q4 were \$19K under budget due to interest rates and \$15K for a GAAP market value adjustment. Including the GAAP adjustment there was a \$58K decrease compared to last year. This was due to an 84% lower rate of return on interest along with the GAAP adjustment.

Expenditures

- Total expenditures \$1M (55%) lower than budgeted. This is primarily due to water purchases of carryover water (\$825K) through 120 fund and no Table A water charges to 110 fund. Additionally, variable charges by DWR vary from one year to the next and are difficult to budget accurately.
- Compared to previous year, expenditures were lower by \$611K (42%). This is due to lower transportation costs in current fiscal year (\$607K).

Fund Balance

The fund balance at the end of FY 20-21 is approximately \$3.6M.

The entire fund balance is designated for the fixed and variable costs related to the District's State Water Project allocation of 5,000 AF per year, plus the allowable balance of Table A water that was not purchased in prior years (1,500 AF for FY 20-21).

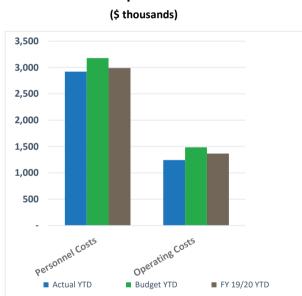


July 1, 2020 through June 30, 2021

100% of Fiscal Year Completed

Overhead Fund

in \$ thousands	CY Actuals	CY Revised Budget	Variance	% Variance	PY Actuals	Variance	% Variance
Expenses							
Personnel Costs	2,922	3,179	(258)	-8%	2,991	(69)	-2%
Operating Expenditures	1,243	1,485	(242)	-16%	1,365	(123)	-9%
Capital Outlay	0	0	0	0%	56	(56)	0%
Total Expenses	4,164	4,664	(500)	-11%	4,412	(247)	-6%



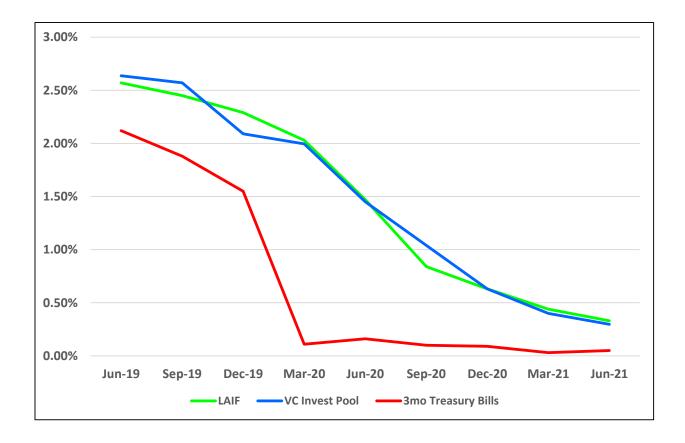
Expenses

Expenses

- Expenditures under budget by \$500K (11%).
- The largest savings were in Personnel due to the vacant Assistant General Manager position \$246K and Consulting services for • Admin/Finance \$152K. Costs for Admin consulting under-utilized and financial advisory services also under-utilized.
- Compared to prior year, expenditures are lower by \$247K (6%). Savings primarily from Assistant General Manager position being ٠ vacant in the current year \$105K , Professional Fees \$35K and Maintenance costs \$48K under-utilized, Travel and Training \$21K due to covid restrictions, and no Capital Outlay costs in current year.

						Unit	ted Water (Conservation	n District						
			CURRI	ENTL	Y APP	ROPR	IATED CA	PITAL IMP	ROVEMI	ENT PROJ	IECT PLAN				
					FY 2	020-21	Available Ap	propriations	as of June .	30, 2021					
							Total		ppropriations		Expend	led and Encur	nbered	% of Total	
	Fund	Proj	1st Budget A	1st Activity	Expected End		Est Project Cost	Total Approp Approved thru	Suppl Approp	Total Approp	Total as	Current	Total	Est Project costs spent	Remaining Appropriations
Project Description	#	#	0	Date	Year	Class	(000s)	FY 2019-20	FY 20-21	to Date	FY 2019-20	FY 20-21	to date	to date	FY 20-21
Well Replacement Program Well #18	452	8000	2015-16 0	8/06/15	2021	Ι	1,590	875,705	714,429	1,590,134	632,134	558,693	1,190,827	74.89%	399,307
Freeman Diversion Rehab	421	8001	2009-10 0	3/23/11	2024	II&IV	73,966	8,376,614	589,294	8,965,908	4,231,103	1,746,594	5,977,696	8.08%	2,988,212
SFD Outlet Works Rehab		8002	2007-08 0	4/20/11	2025+	I&II	53,390	3,743,353	1,297,194	5,040,547	2,669,751	1,598,412	4,268,163	7.99%	772,384
SFD PMF Containment		8003	2008-09 0	6/22/09	2025+	П	42,520	3,861,136	1,052,369	4,913,505	2,606,665	1,692,037	4,298,702	10.11%	614,803
SFD Sediment Management		8005	2013-14 0	5/28/14	2022	п	175	94,954	-	94,954	60,341	4,411	64,752	37.00%	30,202
Lower River Invasive Species Control	471	8006	2015-16 0	8/06/15	2023	IV	640	865,517	(285,217)	580,300	179,414	5,160	184,575	28.84%	395,725
OHP Iron and Manganese Treatment	451	8007	2015-16 0	8/06/15	2022	ш	9,655	1,140,777	4,039,157	5,179,934	1,015,364	205,349	1,220,713	12.64%	3,959,221
Ferro-Rose Recharge		8018	2006-07 0	3/23/07	2023	ш	31,849	1,896,577	12,752	1,909,329	1,155,924	74,257	1,230,181	3.86%	679,148
Brackish Water Treatment		8019	2015-16 0	7/08/15	2025+	ш	154,667	60,180	339,576	399,756	58,315	118,429	176,744	0.11%	223,012
Rice Ave Overpass PTP	471	8021	2016-17 0	8/17/18	2021	П	83	73,497	9,823	83,320	25,350	30,152	55,502	66.87%	27,818
PTP Turnout Metering System	471	8022	2016-17 0	3/10/17	2022	Ι	1,755	1,017,500	442,340	1,459,840	791,703	230,518	1,022,222	58.25%	437,618
Pothole Trailhead		8023	2016-17 0	2/14/17	2021	I	503	312,011	190,828	502,839	199,834	202,717	402,552	80.03%	100,287
State Water Interconnection Project		8025	2016-17 0	6/15/17	2022	П	559	303,121	5,616	308,737	187,920	5,779	193,699	34.65%	115,038
El Rio Trailer		8028	2019-20		2022	П	390	35,000	75,000	110,000	-	-	-	0.00%	110,000
Alternative Supply Alliance Pipeline		8030	2018-19 0	6/08/18	2021	П	362	361,578	-	361,578	35,261	2,896	38,156	10.54%	323,422
Grand Canal Modifications		8032	2018-19 0	6/30/19	2021	П	810	525,916	20,149	546,065	115,821	381,082	496,902	61.35%	49,163
Floc Building Emergency Generator	421	8033	2019-20		2021	П	78	75,000	3,416	78,416		17	17	0.02%	78,399
Lak Piru Campground Electrical Update		8034	2019-20		2023	I	673	65,800	7,624	73,424		-	-	0.00%	73,424
OH Booster Pump Overhaul	451	8035	2019-20 0	5/27/20	2020	Ι	280	280,000	-	280,000	66,703	150,200	216,903	77.47%	63,097
OH System Emergency Generator	451	8036	2020-21 1	2/18/20	2021	П	909	0	908,775	908,775		202,510	202,510	22.28%	706,265
Piru WTP Emergency Generator		8037	2020-21 0	5/20/21	2021	п	102	0	101,527	101,527		17	17	0.02%	101,510
PTP System Emergency Generator	471	8038	2019-20 0	8/01/19	2020	п	903	902,800	-	902,800	772,194	112,505	884,699	97.97%	18,101
Santa Paula Tower Emergency Generator	r	8039	2019-20 0	5/20/21	2021	п	66	60,800	4,727	65,527		17	17	0.03%	65,510
Asset Management / CMMS System		8041	2019-20 0	4/10/20	2022	-	263	30,000	82,780	112,780	463	10,811	11,273	4.29%	101,507
Recycled Water GW Replenishment/Reu	421	8042	2020-21 1	2/04/20	2024	Ш	8,714	0	519,380	519,380		1,681	1,681	0.02%	517,699
Lake Piru e-Kiosk		8045	2020-21		2021	п	106	0	105,500	105,500		-	-	0.00%	105,500
SCADA Hardware Update		8046	2020-21 1	1/20/20	2021	п	1,003	0	660,260	660,260		59,450	59,450	5.93%	600,810
TOTAL AMOUNT PER YEAR							386,011	24,957,836	10,897,299	35,855,135	14,804,260	7,393,693	22,197,953	5.75%	13,657,182
Class I = Infrastructure Repair or Replacement	ant														_
Class I = Infrastructure Repair of Replacente Class II = Structural/Hydraulic Improvemen															
Class III = Water Resource Improvement															
Class IV = ESA Improvement															

Curren	t Benchmark Yields	
LAIF	June 30, 2021	0.33%
VC Invest Pool	May 31, 2021	0.30%
3mo Treasury Bills	June 30, 2021	0.05%





Staff Report

Agenda Item:	7 – (Board Item 3.C) Monthly (August 31, 2021) Investment Report Information Item
Date:	September 28, 2021 (October 12, 2021, meeting)
From:	Daryl Smith, Controller
То:	UWCD Finance and Audit Committee Members

Recommendation

The Committee will review and discuss the most current investment report for August 31, 2021, that is enclosed.

Fiscal Impact

As shown.

Discussion

Based on the information included in the attached reports, staff will present a summary and discuss key information as an overview.

Attachment: Combined Investment Report

United Water Conservation District Monthly Investment Report August 31, 2021

		Weighted Avg Days to	Diversification Percentage
Investment Recap	G/L Balance	Maturity	of Total
Bank of the Sierra	1,747,774	1	3.40%
US Bank - 2020 COP Bond Balance	19,006,968	1	36.96%
Petty Cash	3,400	1	0.01%
County Treasury	1,644	1	0.00%
LAIF Investments	30,664,382	1	59.62%
Total Cash, Cash Equivalents and Securities	51,424,169		100.00%
nvestment Portfolio w/o Trustee Held Funds	51,424,169		
Frustee Held Funds	-		
Fotal Funds	51,424,169		

Local Agency Investment Fund (LAIF)	Beginning Balance 27,164,382	Deposits (Disbursements) 3,500,000	Ending Balance 30,664,382
	Interest	Interest	
	Earned YTD	Received YTD	Qtrly Yield
	-	23,254	0.33%

All District investments are shown above and conform to the District's Investment Policy. All investment transactions during this period are included in this report Based on budgeted cash flows the District appears to have the ability to meet its expenditure requirements for the next six months.

DocuSigned by:	
Mauricio Guardado 36023F90982745F	9/30/2021
Mauricio E. Guardado, Jr., General Manager	Date Certified
DocuSigned by: 70D59ECF0D8D46E	9/29/2021
Anthony Emmert, Assistant General Manager	Date Certified
DocuSigned by:	9/29/2021
Daryl Smith, Controller	Date Certified

J:\ADMIN\BOARD MEETINGS\Committee Meetings\FINANCE-AUDIT\Finance-Audit Comm. 2021\Reports\10.2021\Invest\Banking Balances & Investment Report.xlsx

	United	Cash Position August 31, 2021	
Fund	Total	Composition	Restrictions/Designations
General/Water Conservation Fund:			Revenue collected for district operations
General/Water Conservation	13,982,513	5,221,726	Includes General, Rec & Ranger, Water Conservation
	10,002,010	1,725,000	Reserved for legal expenditures
		5,435,000	Designated for replacement, capital improvements, and environmental projects
		1,600,787	Supplemental Water Purchase Fund
General CIP Funds	6,044,782	6,044,782	Appropriated for capital projects
2020 COP Bond Funds	13,810,673	13,810,673	Reserved for CIP Projects
Special Revenue Funds:			Revenue collected for a special purpose
State Water Project Funds	3,329,610	3,329,610	Procurement of water/rights from state water project
Enterprise Funds:			Restricted to fund usage
Freeman Fund	626,893	. 626,893	Operations, Debt Service and Capital Projects
		-	Designated for replacement and capital improvements
		-	Reserved for legal expenditures
Freeman CIP Fund	2,606,957	2,606,957	Appropriated for capital projects
OH Pipeline Fund	1,321,285	1,321,285	Delivery of water to OH customers
OH CIP Fund	6,477,034	6,477,034	Appropriated for capital projects
OH Pipeline Well Replacement Fund	499,289	499,289	Well replacement fund
PV Pipeline Fund	349,071	349,071	Delivery of water to PV customers
PV CIP Fund	195,914	195,914	Appropriated for capital projects
PT Pipeline Fund	1,172,288	1,172,288	Delivery of water to PTP customers
PT CIP Fund	1,007,857	1,007,857	Appropriated for capital projects
strict Cash & Investments	51,424,169	51,424,169	



Staff Report

To: UWCD Finance and Audit Committee Members
From: Daryl Smith, Controller
Date: September 28, 2021 (October 12, 2021, meeting)
Agenda Item: 8 – Monthly Pipeline (August 2021) Delivery Report

Recommendation

The Committee will review and discuss the most current pipeline delivery report for August 31, 2021, that is enclosed.

Fiscal Impact

As shown.

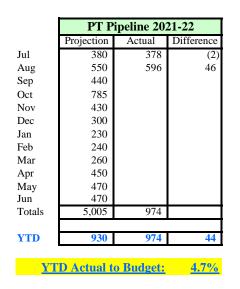
Discussion

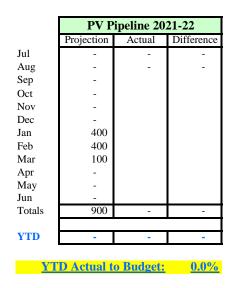
Based on the information included in the attached reports, staff will present a summary and discuss key information as an overview.

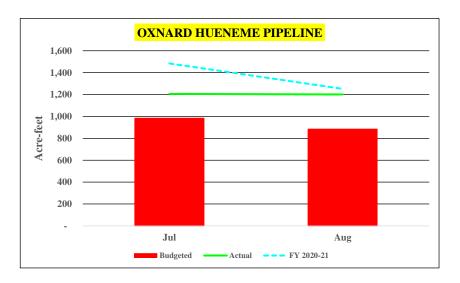
Attachment: Pipeline Delivery Report

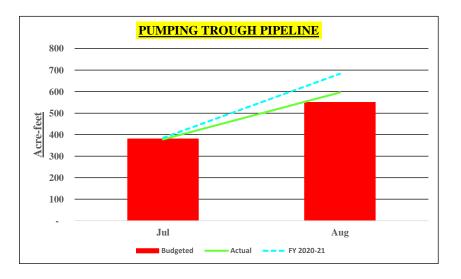
United Water Conservation District Pipeline Water Deliveries (Acre-feet) FY 2021-2022 data thru August 31, 2021

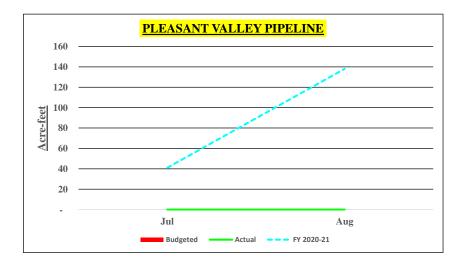
Projection	Actual	D'00
005	1 iotuul	Difference
985	1,206	221
885	1,201	316
835		
795		
725		
645		
715		
645		
625		
755		
915		
1,955		
10,480	2,407	
1,870	2,407	537
D Actual t	o Budget:	<u>28.7%</u>
	835 795 725 645 715 645 625 755 915 1,955 10,480 1,870	835 795 725 645 715 645 625 755 915 1,955 10,480 2,407













Staff Report

To: UWCD Finance and Audit Committee Members

From: Daryl Smith, Controller

Date: September 14, 2021 (October 12, 2021, meeting)

Agenda Item: 9 – Board Requested Cost Tracking Items

Recommendation

The Committee will review and discuss the cost to date reports for:

- 1) FERC licensing
- 2) The Probable Maximum Precipitation/Flood Study
- 3) General/Water Conservation Fund Environmental
- 4) Freeman Fund Environmental
- 5) Quagga Mussels
- 6) City of Ventura Litigation
- 7) Wishtoyo Litigation
- 8) All legal fees
- 9) All professional fees (excluding legal fees)
- 10) Motion Items with Fiscal Impact

Based on the information provided and the ensuing discussion, provide any necessary direction to staff.

<u>Fiscal Impact</u>

As shown.

Discussion

The Finance and Audit Committee requested a monthly update of the accounting being maintained by the District for costs being incurred for various items. The attached report provides data through August 2021.

<u>Attachment:</u> Attachment A – Consolidated Cost Summary Attachment B – Summary of Motion Items with a Fiscal Impact

United Water Conservation District Consolidated Cost Summary Report Through August, 2021

E'eeel Veen	FERC	PMF	Gen/Water Conservation	Freeman	Quagga	City of Ventura	Wishtoyo	Legal	Other Professional	Total Professional
Fiscal Year	License	Study	Environmental	Environmental	Mussels	Lawsuit *	Complaint	Fees	Fees	Fees
2001-02	27,083	-	-	-	-	-	-	-	-	-
2002-03	137,116	-	-	-	-	-	-	-	-	-
2003-04	395,575	-	-	-	-	-	-	-	-	-
2004-05	527,191	53,364	-	-	-	-	-	-	-	-
2005-06	169,655	16,486	3,170	148,847	-	-	-	-	-	-
2006-07	74,929	10,554	71,678	170,323	-	-	-	-	-	-
2007-08	105,950	-	304,745	170,995	-	-	-	-	-	-
2008-09	364,883	-	1,483,036	458,887	-	-	-	1,267,547	822,498	2,090,045
2009-10	258,473	68,839	524,532	548,673	-	-	-	324,553	860,496	1,185,049
2010-11	407,597	123,915	306,071	374,490	-	-	-	255,183	992,758	1,247,941
2011-12	789,792	87,059	479,648	138,686	-	353,598	-	533,216	902,051	1,435,267
2012-13	531,196	6,942	568,207	291,674	-	52,222	-	261,810	1,316,817	1,578,627
2013-14	771,128	97,340	499,114	434,354	186,505	365,903	169,167	770,488	1,244,116	2,014,604
2014-15	968,028	120,094	116,393	725,345	232,259	227,522	85,654	505,973	1,811,454	2,317,427
2015-16	469,632	53,062	137,400	605,003	311,047	161,858	230,513	690,261	1,463,670	2,153,931
2016-17	435,599	257,750	139,791	666,810	613,210	23,373	1,029,773	1,030,758	1,535,352	2,566,110
2017-18	363,051	617,564	119,971	546,179	413,501	272,526	2,410,909	2,931,575	2,153,367	5,084,942
2018-19	735,757	436,136	137,761	659,368	431,494	193,240	1,174,589	2,104,842	2,526,710	4,631,553
2019-20	682,306	818,753	57,942	1,184,780	290,047	411,440	4,812,891	5,839,441	2,898,804	6,546,015
2020-21	298,484	1,692,037	22,583	533,030	348,733	1,540,385	2,301,320	4,841,413	2,115,988	6,957,400
2021-22	27,585	15,616	6,174	45,094	55,519	(4,000)	655	-	108,238	108,238
Report Total	8,541,012	4,475,510	4,978,215	7,702,537	2,882,315	3,598,068	12,215,470	21,357,061	20,752,319	39,917,149
Previous Report Total	8,513,428	4.459,894	4,972,040	7,657,443	2,826,796	3,602,068	12,214,815	21,357,061	20,644,081	39,808,911
rrevious keport 1 otal	0,513,428	4,459,894	4,972,040	7,057,445	2,820,790	3,002,008	12,214,815	21,357,001	20,044,081	39,808,911
Current Activity	27,585	15,616	6,174	45,094	55,519	(4,000)	655	-	108,238	108,238

Current Activity Narrative:

FERC - The activity for July and August (\$28K) was primarily spent on staff time (\$28K).

PMF - The activity for July and August (\$16K) was spent primarily on geotechnical services (\$7K) and staff time (\$9K).

Gen/Wtr Cons - The activity for July and August (\$6K) was spent primarily on staff time (\$6K).

Freeman - The activity for July and August (\$45K) was spent primarily on staff time (\$45K) related to HCP support.

Quagga - The activity for July and August (\$56K) was spent on staff time (\$29K) and professional services (\$27K) related to quagga mussel eradication and the scientific dive agreement.

Ventura - There were no legal costs associated with the settlement of the City of Ventura Lawsuit.

Wishtoyo - The activity for July and August (\$1K) was spent on staff time related to the Wishtoyo complaint. Legal bills tend to run behind so more fees are pending.

Legal Fees - Includes all legal fees for the District. There were no legal fees through August, although legal fees tend to lag several months behind and can be expected by September.

Other Prof Fees - Includes all contracted professional fees except legal fees. These fees were dominated by quagga removal costs.

UPCOMING BOARD MOTION ITEMS

Motion Number	Sponsor	Description/ Summary	Budget Y/N	Funding Source (if not budgeted)	Cash Impact of Approval	Other Financial Impact
4.5	Engineering	Consider awarding contract (GEI Consultants, Inc.) to Develop the 60% Design Phase of the Santa Felicia Dam Outlet Works Improvement Project for \$1,715K	Y	N/A	Increase available cash by \$0	None
4.6	Engineering	Consider awarding contract (GEI Consultants, Inc.) to Develop the 30% Design Phase of the Santa Felicia Dam Spillway Improvement Project for \$580K	Y	N/A	Increase available cash by \$0	None

UPCOMING BOARD MOTION ITEMS

Motion Number	Sponsor	Description/ Summary		Funding Source (if not budgeted)	Cash Impact of Approval	Other Financial Impact
4.2	Finance	Allow for the amendment of prior period estimated Groundwater Production Statements resulting in a credit of \$14K	Ν	Gen / WC Fund	Decrease available cash through decreased Revenue of \$14K	None

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Staff Report

То:	UWCD Finance and Audit Committee Members
Through:	Mauricio E. Guardado, Jr., General Manager Anthony A. Emmert, Assistant General Manager
From:	Daryl Smith, Controller Josh Perez, Human Resources Manager Zachary Plummer, Information Technology Administrator Kris Sofley, Executive Assistant/Clerk of the Board
Date:	September 22, 2021 (October 12, 2021, meeting)
Agenda Item:	10 – (Board Agenda Item 5.1) Monthly Administrative Services Department Report <u>Information Item</u>

Staff Recommendation:

The Committee will receive and review this staff report and a presentation from the Administrative Services Department regarding its activities for the month of September 2021.

Discussion:

Finance

- Finalized groundwater extraction fee billing for the period of January 1 to June 30, 2021, during the first week of September.
- Staff completed all year-end entries to close the books for fiscal year 2020-21 in preparation for audit fieldwork.
- Auditors began their year-end field work on September 9th and staff has spent significant time providing auditors with requested backup documentation.
- Completed groundwater extraction fee invoicing for Fillmore and Piru Basins GSA, and Mound Basin GSA.

Administrative

- Provided administrative assistance for drafting, finalizing, and distributing/posting materials for the UWCD's Water Resources Committee, Recreation Committee, Engineering and Operations Committee and Finance and Audit Committee meetings in September.
- Provided administrative assistance for drafting, finalizing, and distributing/posting materials for the Fillmore and Piru Basins Groundwater Sustainability Agency's Board meeting in September and Groundwater Sustainability Plans workshops for the public.

- Provided administrative assistance for drafting, finalizing and distributing/posting materials for the Mound Basin Groundwater Sustainability Agency's Board meeting in September and Groundwater Sustainability Plan workshops for the public.
- Provided administrative assistance to the Ventura County Special District's Association.
- Secured speakers and moderators for the upcoming Water Sustainability Summit II (see slide presentation) and worked with CV Strategies to develop promotional materials for the event.

Human Resources

- Coordinating open enrollment for Health Care, FSA, and AFLAC to be effective January 1, 2022.
- Preparing for All-Staff Health Care Overview presentation scheduled for October 6th.
- Handled scheduling of interviews and resume reviews on recruitments for following positions:
 - Technology Systems Manager (Interviews completed September 28th and 29th)
 - Chief Financial Officer
 - Part Time Accountant
- Processed new employee onboarding paperwork for the following position:
 - Associate Environmental Scientist (Hannah Garcia-Wickstrum started on September 20)
- Processed recent promotions announced at September Board meeting.

Safety and Risk Management

- Coordinated Annual Fire Extinguisher training.
- Finalized update to Respiratory Protection Program.
- Finalized update to HQ/Main Office Emergency Action Plan.
- Supported District's participation in DHS CISA Validated Architecture Design Review (VADR) assessment planning call.
- Trained and certified 12 District staff in Adult & Pediatric CPR/AED/First Aid.
- Completed OSHA 2225 Respiratory Protection course as part of insurance's credit incentive program.
- Collaborated with Engineering Department on providing physical and cyber security updates and correspondence to FERC.
- Provided COVID-19 update to staff during monthly safety meeting.
- Reviewed and investigated suspicious vehicle incidents. Coordinated with Oxnard Police Department and Administrative staff on resolutions.
- Completed First Aid for Severe Trauma (FAST) training.

Technology Systems

• Senior Technology Specialist provided IT virtual and hybrid meeting support for the Board of Directors Committee's and Board meetings, in addition to providing similar assistance during various District meetings held to collaborate District business.

10

- Technology Systems staff worked towards completing the upgrade of the District's electronic filing software. This is the digital copies of the District's physical filing systems. Updated software was installed on District equipment and the required staff received both personalized training from IT and were provided additional document and video resources for the updated software.
- Technology Systems staff participated in the project kick-off with contractors preforming the SCADA Server Migration. This call determines roles and responsibilities and introduces the project managers together as one team. United's Technology staff is to provide new networking architecture to the design teams to aid in diagraming the final build plan.
- Assisted the Engineering Department and Administrative staff in coordination and production of United's Board of Consultants meetings.
- Technology, Security, and Safety and Risk Management staff participated in an assessment planning call with our partners at CISA (Cyber Security and Infrastructure Security Agency) Team.
- Initiated the formal VADR program with CISA to effectively plan and support the assessment.
- Provided support to the physical and cyber security projects associated with the Districts FERC licensing of the Santa Felica Dam Project. Addressed comments and requirements of FERC and its regulators.
- Technology Systems overcame some supply chain challenges to continue to address the technology systems refresh program, as discussed with the Board when the budget was adopted.
- IT and network consultants facilitated a plan to make the requirement changes to network systems to support the District's new server and camera systems.

IT Service Desk and Support Stats for month September:

During the month of September 2021, 18 new service request tickets were added to the ticketing system. A detailed report to follow.

📰 State by Ticket Type

	Open	In Progress	Awaiting Reply	Pending 3rd party	Waiting for approval	Total
IT Projects and Change Management	3	6	0	0	0	9
IT Purchase Request	0	0	0	0	3	3
IT Services and Support	17	11	4	0	0	32
Total	20	17	4	0	3	44

Monthly ticket type overview - 2021

Туре	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
() Alerts and Advisories	0	2	2	1	0	1	3	0	0	1	1	1	9
Fix a Account Problem Password Reset	0	0	0	1	2	0	0	1	0	T	1	1	4
IT Projects and Change Management	0	3	3	0	0	4	0	1	0	T	1	1	11
IT Purchase Request	6	5	0	0	1	0	0	0	0	T	1	1	12
IT Services and Support	10	13	15	2	28	19	13	14	17	T	1	1	131
Network Port patching	0	1	0	0	0	0	0	0	0	T	1	1	1
🔒 New employee	0	2	2	3	1	0	2	0	1	T	1	1	11
Total	16	26	22	7	32	24	18	16	18	1	1	1	179

Monthly ticket priority overview - 2021

Туре	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
🖺 High	2	2	1	0	1	2	0	0	0	T	1	1	8
🖺 Low	14	23	19	7	26	21	17	14	15	1	1	1	156
🖺 Medium	0	1	2	0	5	1	1	2	3	1	1	1	15
Total	16	26	22	7	32	24	18	16	18	1	1	1	179