



Board of Directors
Michael W. Mobley, President
Bruce E. Dandy, Vice President
Sheldon G. Berger, Secretary/Treasurer
Mohammed A. Hasan
Lynn E. Maulhardt
Edwin T. McFadden III
Daniel C. Naumann

General Manager
Mauricio E. Guardado, Jr.

Legal Counsel
David D. Boyer

MINUTES
REGULAR BOARD MEETING
Wednesday, December 8, 2021, 12:00 P.M.
Board Room, UWCD Headquarters
1701 N. Lombard Street, Oxnard CA 93030

DIRECTORS IN ATTENDANCE

Michael W. Mobley, Board President
Bruce E. Dandy, Board Vice President
Sheldon G. Berger, Board Secretary/Treasurer
Mohammed A. Hasan, Director
Lynn E. Maulhardt, Director
Edwin T. McFadden III, Director
Daniel C. Naumann, Director

STAFF IN ATTENDANCE

Mauricio E. Guardado, Jr., general manager
David D. Boyer, legal counsel
Dr. Maryam Bral, chief engineer
Brian Collins, chief operations officer
Dan Detmer, water resources manager
Anthony Emmert, assistant general manager
Daryl Smith, controller
Josh Perez, chief human resources officer
Craig Morgan, engineering manager
Zachary Plummer, IT administrator
Linda Purpus, environmental services manager
Kris Sofley, executive assistant/clerk of the board
Dr. Jason Sun,

PUBLIC IN ATTENDANCE

Burt Handy
Suparna Jain, AALRR
Robert Martinez, Vasquez & Associates
Audrey Meschler
Brian Zahn

1. FIRST OPEN SESSION 12:00 P.M.

President Mobley called the first open session of the UWCD Board of Directors meeting to order at 12noon. President Mobley asked District's Legal Counsel to announce the items for discussion in Executive (Closed) Session.

Mr. Boyer announced that, pursuant to Government Code Section 54956.9(d)(2), two cases of anticipated litigation; and, pursuant to Government Code Section 54956.9(d)(1), five cases of existing litigation, including Santa Barbara County Superior Court Case No. 19CV06168, City of San Buenaventura v UWCD, et. al; U.S. District Court for the Central District of California

Case No. 2:16-vc-03869 GK (PLAx), Wishtoyo Foundation et. al. v UWCD; Superior Court of the State of California for the County of Ventura Case No 56-2020-00547077-CU-PO-VTA, Josey Hollis Dorsey and the Estate of Naya Rivera v County of Ventura, UWCD, and Parks Management Company; Superior Court of the State of California, County of Ventura, Case No. 56-2021-0055557-CU-PT-VTA, OPV Coalition v Fox Canyon Groundwater Management Agency; and U.S. Bankruptcy Court, Central District of California, Northern Division Case No. 9:21-bk-11023-MB, Sun Cress Distributors, Inc., would be discussed by the Board in Executive (Closed) Session.

1.1 Public Comments
Information Item

President Mobley asked if there were any comments or questions from the public for the Board. None were offered.

1.2 EXECUTIVE (CLOSED) SESSION 12:05 P.M.

President Mobley adjourned the meeting into Executive (Closed) Session at 12:05p.m., stating that the Board would reconvene in opening session at approximately 1p.m.

2. SECOND OPEN SESSION AND CALL TO ORDER 1:00 P.M.

President Mobley opened the Second Session of the UWCD Board of Director meeting at 1:12p.m., and asked Director Hasan to lead the group in reciting the Pledge of Allegiance

2.1 Pledge of Allegiance

Led by Director Hasan.

2.2 Public Comment
Information Item

President Mobley asked if there were any public comments for the Board. None were offered.

2.3 Approval of Agenda
Motion

Motion to approve the agenda, Director Naumann; Second, Direct McFadden. Voice vote: seven ayes (Berger, Dandy, Hasan, Maulhardt, McFadden, Naumann, Mobley); none opposed. Motion carries unanimously 7/0.

2.4 Oral Report Regarding Executive (Closed) Session
Information Item

President Mobley asked District Legal Counsel David D. Boyer to report any actions taken by the Board in Executive (Closed) Session. Mr. Boyer reported that the Board took no action in Executive Session reportable under the Brown Act.

2.5 Board Members' Activities Report

Information Item

President Mobley asked if the Board members had anything to add to their monthly activities reports. No additional items were mentioned. Clerk of the Board reported the late submission of activities reports for Directors Maulhardt and Naumann and that hard copies of both reports were included in the Directors' blue folders and that hard copies were also available for the public.

2.6 General Manager's Report

Information Item

General Manager Mauricio Guardado said he had a few items to report to the Board in addition to his report, including that on Saturday, December 11, District staff from Water Resources, Environmental Services and Operations and Maintenance departments would be participating in the Oxnard Union High Schools' STEAM (science, technology, engineering, art and math) program, sharing different activities with students to demonstrate the type of daily responsibilities of the various career paths available through UWCD. Also, on Saturday, December 11, the Lake Piru Recreation Area staff would be driving one of the Rangers' vehicles towing the Lake Piru Patrol Boat in the Piru Christmas Parade and would be distributing Lake Piru Recreation Area water bottles and candy to parade observers. Mr. Guardado also reported that District staff were organizing a company wide Toy Drive with the Santa Paula Rotary Club, donating new, unwrapped toys for distribution to children in disadvantaged communities. Mr. Guardado then called the Board's attention to the recent edition of the Special District's magazine, and specifically to a photo of Director Dandy and members of the VCSDA Chapter who were accepting the California Special Districts' Association Award for Chapter of the Year. He added his congratulations to Director Dandy, who was elected President of the VCSDA in March of this year, and that the award was a testament to his leadership and the outstanding work that the VCSDA was doing. Mr. Guardado closed by reminding everyone of the AWA VC Holiday Part on Tuesday, December 14 in Moorpark.

2.7 Resolution 2021-26 A Resolution of the Board of Directors of the United Water Conservation District Requesting the Amendment of the District's Authorized Point of Contacts for the District's Bank Accounts with the Bank of the Sierra

Motion

District's Controller Daryl Smith presented Resolution 2021-26 to the Board, explaining that the Finance Committee had also reviewed the request from staff to consider recommending the adoption of Resolution 2021-26 amending the District's authorized point of contacts for its bank accounts with the Bank of the Sierra to include District Controller Daryl Smith, to the full Board.

Motion to adopt Resolution 2021-26 adding Daryl Smith to the District's point of contacts for its accounts with the Bank of Sierra, Director Berger; Second, Director Naumann. Roll call vote: seven ayes (Berger, Dandy, Hasan, Maulhardt, McFadden, Naumann, Mobley); none opposed. Motion carries unanimously 7/0.

3. CONSENT CALENDAR: All matters listed under the Consent Calendar are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Board. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)

A. Approval of Minutes

Motion

Approval of the Minutes for the Regular Board Meeting of November 10, 2021.

B. Groundwater Basin Status Reports

Information Item

Receive and file Monthly Hydrologic Conditions Report for the District.

C. Monthly (October 30, 2021) Investment Report

Information Item

Receive and file report on the District's investments and the availability or restriction of these funds. All investments are in compliance with the District's investment policy, which is reviewed and approved annually by the Board.

D. Annual Comprehensive Financial Report (ACFR) presented by the District's Auditors Vasquez & Co.

Information Item

The Board will receive the Annual Comprehensive Financial Report (ACFR) from the District's auditors Vasquez & Co.

E. Resolution 2021-24 Subsequent Finding that the Governor of California issued a Proclamation of a State of Emergency on March 4, 2020 relating to the COVID-19 virus and local officials continue to recommend social distancing measures to mitigate the spread of the COVID-19 virus and Authorizing remote teleconference meetings of the legislative bodies of United Water Conservation District for the period of December 10 through January 9, 2022, pursuant to Brown Act provisions

Motion

The Board will consider adopting Resolution 2021-24 continuing subsequent findings that the requisite conditions exist for remote teleconference meetings of the District's legislative bodies without compliance with Government Code section 54953(b)(3), as authorized by Government Code section 54953(e).

Motion to approve the Consent Calendar, Director Maulhardt; Second, Director McFadden. Roll call vote: seven ayes (Berger, Dandy, Hasan, Maulhardt, McFadden, Naumann, Mobley); none opposed. Motion carries unanimously 7/0

4. MOTION ITEMS (By Department)

Administrative Services Department – Anthony Emmert and Josh Perez

4.1 Resolution 2021-25 A Resolution of the Board of Directors of the United Water Conservation District Adopting a Use of Information Technology Resources Policy

Motion

Chief Human Resources Officer Josh Perez presented Resolution 2021-25 to the Board. Director Berger reported that the Finance Committee reviewed the motion item and was recommending the full Board authorize Resolution 2021-25, adopting an official Use of Information Technology Resources Policy for District employees; Second, Director Hasan. Roll call vote: seven ayes (Berger, Dandy, Hasan, Maulhardt, McFadden, Naumann, Mobley); none opposed. Motion carries unanimously 7/0.

4.2 Resolution 2021-27 A Resolution of the Board of Directors of the United Water Conservation District Authorizing and Approving the Development of Water Sustainability Projects Including Maximizing State Water Project (SWP) Imports; Freeman Diversion Expansion; Coastal Brackish Groundwater Extraction and Treatment Plant; Laguna Road Recycled Water Interconnection; and the Optimization of Existing Water Supplies and Coordination with New Projects

Motion

Mr. Guardado presented Resolution 2021-27 for the Board's consideration, stating that this action would memorialize the Water Sustainability Summit projects, from concept through the progression to implementation, justifying the projects as viable means to reaching water sustainability throughout the region.

Motion to approve and adopt Resolution 2021-27, authorizing and approving the development of Water Sustainability Projects including Maximizing State Water Project (SWP) imports; Freeman Diversion Expansion; Coastal Brackish Groundwater Extraction and Treatment Plant; Laguna Road Recycled Water Interconnection; and the Optimization of Existing Water Supplies and Coordination with New Projects, Director Naumann; Second, Director Dandy. Roll call vote: seven ayes (Berger, Dandy, Hasan, Maulhardt, McFadden, Naumann, Mobley); none opposed. Motion carries unanimously 7/0

Engineering Department – Dr. Maryam Bral

4.3 Approval of Supplemental Appropriation for Capital Improvement Project (CIP) 8001 Freeman Rehabilitation Project

Motion

Chief Engineer Dr. Bral introduced Engineering Manager Craig Morgan to present the motion to the Board. Mr. Morgan reported that the motion item had been presented to both the Engineering and Operations Committee and the Finance Committee for review and recommendation to the Board. Director Maulhardt reported that as a result of court actions it was necessary for the District to expedite the process to meet the deadlines set by the Court. He added that the modeling efforts would find the proper solution to fish passage and that the appropriation was recommended by both Committees for full Board approval.

Motion to approve the supplemental appropriation for Capital Improvement Project (CIP) 8001 Freeman Rehabilitation project, Director Maulhardt; Second, Director Hasan. Roll call vote: seven ayes (Berger, Dandy, Hasan, Maulhardt, McFadden, Naumann, Mobley); none opposed. Motion carries unanimously 7/0.

5. PRESENTATIONS AND MONTHLY STAFF REPORTS (By Department)

Administrative Services Department – Anthony Emmert and Josh Perez

5.1 Monthly Administrative Services Department Report – Josh Perez

Information Item

Mr. Smith and Mr. Perez addressed the Board, stating that the monthly Administrative Services Department report included a printed presentation on the monthly activities of the Administration Department and asked if the Board had any questions or comments for staff. No comments or questions were offered.

Engineering Department – Dr. Maryam Bral

5.2 Monthly Engineering Department Report

Information Item

Dr. Bral addressed the Board, asking if there were any questions, comments or clarification needed in response to the report on the various monthly activities of the Engineering Department.

Director Maulhardt stated that the Committee discussions cover the amount of time and energy that staff puts into a wide range of projects, but the Board has not seen a development strategy for next year and would like to request that be incorporated with on-site visits to the various projects so that Board members have their own observations regarding how projects are progressing. He added that in the coming year, or perhaps over the next two years, include project site visits for the whole Board which could also be part of the District's public outreach effort, publicizing on-site visits in advance and invite the public to be part of those tours or presentations. Director McFadden echoed that sentiment and stated that seeing the

infrastructure projects as a group would be beneficial. Director Naumann added that staff could also include elected officials in these tours in an effort to secure continued buy-in, adding that reaching out to the various SGMA agencies would also be a good idea. Director Hasan said he wholeheartedly supports this type of initiative, stressing that it is important for the Directors to see the development of these various projects. Mr. Guardado said he absolutely agrees and that going forward the District will be more inclusive with partners and constituents. Director Maulhardt said part and parcel to bring constituents along and Mr. Guardado added that it creates value and clearly identifies what rate payers are paying for. Dr. Bral thanked the Board members for their suggestions and said that a visit to El Rio could be scheduled in February 2022. Director Maulhardt said there are so many things going on within the District that the approach needed to be broad. Mr. Perez said that he would suggest delaying a visit to the Lake Piru Recreation Area until after the new concessionaire gets settled in at the marina. Mr. Guardado said that meeting at facilities and touring in an event that would require more than an hour or two and a number of dynamics have to be factored in to the plan, especially if the District is going to provide constituents and elected officials with enough advance notice to sufficiently engage them in the events. Director Naumann added any day but Wednesdays and President Mobley suggested El Rio and Lake Piru. Mr. Guardado responded by stating that the first option to incorporate an event would focus on El Rio and Lake Piru.

Environmental Services Department – Linda Purpus

5.3 Monthly Environmental Services Department Report

Information Item

Tessa Lenz addressed the Board on behalf of the Environmental Services Department, asking if they had any questions, comments or needed clarification on any of the items included in the department's monthly report. No comments, questions or clarification was offered by the Board.

Operations and Maintenance Department – Brian Collins

5.4 Monthly Operation and Maintenance Department Report

Information Item

Brian Collins addressed the Board on behalf of the Operations and Maintenance Department, asking if there were any questions, comments or clarification needed on any items in the department's monthly report. None were offered by the Board.

Park and Recreation Department – Clayton Strahan

5.5 Monthly Park and Recreation Department Report

Information Item

The Board had no questions or comments regarding the Park and Recreation Department report on monthly activities.

Water Resources Department – Dan Detmer

**5.6 Monthly Water Resources Department Report
Information Item**

Water Resources Manager Dan Detmer asked the Board if it had any questions, comments or needed clarification on its report on the monthly activities of the Water Resources Department. None were offered.

**5.7 Update on Groundwater Sustainability Agencies (GSAs) and Sustainable
Groundwater Management Act (SGMA)
Information Item**

Mr. Detmer asked the Board if it had any questions, comments or needed clarification on its report on the monthly activities of the three local Groundwater Sustainability Agencies (Mound Basin GSA, Fillmore and Piru Basins GSA, and the Fox Canyon Groundwater Management Agency), for which the District serves as a member director, and the Santa Paula basin (adjudicated) Technical Advisory Committee (including formation of groundwater sustainability agencies in the District's basins, stakeholder and basin user groups, joint powers or governance agreements, development of water markets, and potential basin boundary changes). None were offered.

Director Maulhardt stated that all of the discussion was done extensively in Committee meetings and that the reports were all presented in the Board packet. Director Berger then said that at yesterday's Finance Committee meeting, Roger Martinez, the auditor from Vasquez & Co, did an outstanding job of discussing the audit process and that Mr. Smith really stepped up. Director Berger said the Finance Department needs to be recognized for its efforts. Mr. Guardado then asked for clarification as to the Committee's direction, as it was not expected that Mr. Martinez would be presenting to the full Board. Mr. Smith interjected that Mr. Martinez was participating virtually and could go through the presentation or answer any questions the Board may have.

There was some discussion between the Board and Legal Counsel as to accommodating a presentation from the auditor for the Consent Calendar item 3.D – the annual comprehensive Financial Report (ACFR) presented by the District's Auditors Vasquez & Co.

Motion to reconsider the Consent Calendar (Item 3), Director Naumann; Second, Director Berger. Roll call vote: six ayes (Berger, Dandy, Maulhardt, McFadden, Naumann, Mobley); one nay (Hasan). Motion carries 6/1.

President Mobley then asked item 3.D be pulled from the Consent Calendar for discussion. Mr. Martinez then walked the Directors through his slide presentation (see attached slides), including the findings of the completed audit, specific areas reviewed by Vasquez & Co, and also thanked District management for its assistance with the audit process.

Director Maulhardt stated that it is incredibly important that the Board have confidence in the audit process as well as in staff and that the entire process be open and transparent. He added that even though the audit has been filed, it is only a snapshot of a period in time and that process of review continues.

Motion to reaffirm approval of the Consent Calendar items, Director Naumann; Second, Director Berger. Roll call vote: seven ayes (Berger, Dandy, Hasan, Maulhardt, McFadden, Naumann, Mobley); none opposed. Motion carries unanimously 7/0.

6. BOARD OF DIRECTORS READING FILE

7. FUTURE AGENDA ITEMS

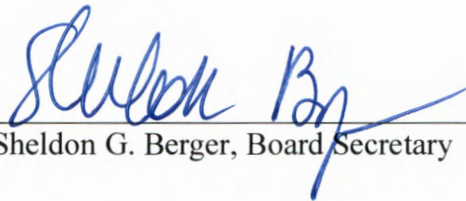
Director Berger asked about the District's IT situation, specifically whether an ongoing fund has been set up for IT improvements, technology and training. He added that is something that staff might want to think about and that the Finance Committee would recommend going full steam ahead and then stated that the whole department is recognized for its outstanding work. Mr. Martinez said it's good to see staff and the government body are investing where risks are greatest.

8. ADJOURNMENT

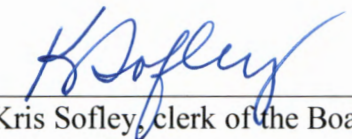
President Mobley adjourned the meeting at 2:15p.m. to the **Regular Board Meeting scheduled for Wednesday, January 12, 2022** or call of the President.

I certify that the above is a true and correct copy of the minutes of the UWCD Board of Directors meeting of December 8, 2021.

ATTEST:


Sheldon G. Berger, Board Secretary

ATTEST:


Kris Sofley, clerk of the Board



Board of Directors
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General Manager
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Legal Counsel
David D. Boyer

ATTENDANCE LIST

MEETING DATE: Wednesday, December 8, 2021 12noon

MEETING: UWCD Board of Directors Meeting

The signing or registering of your name on this sign-up form is not required but is voluntary. All persons may attend the meetings of the Board of Directors of United Water Conservation District without signing or registering their names on this form.

Name (Please Print)

Representing

Suparnes Jain

AHLR

Motion Item 4.3

Supplemental Appropriation for Freeman Diversion Rehabilitation

Cost Breakdown		
Physical Modeling	USBR	\$668,929
	Iowa	\$1,004,495
Engineering Design including physical model support	NHC	\$341,254
	Stantec	\$155,300
	Misc. Engineering Services	\$170,000
Staff Time including travel		\$287,294
MSHCP support studies		\$100,000

- Need: \$2,727,272
- 10% Contingency: \$272,727

- Supplemental Appropriation Total: \$3,000,000**

