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Mohammed A. Hasan
Edwin T. McFadden III
Michael W. Mobley
Daniel C. Naumann

General Manager
Mauricio E. Guardado, Jr.

Legal Counsel
David D. Boyer

AGENDA
RECREATION COMMITTEE MEETING
Wednesday, February 2, 2022, at 9:00 A.M.
District Headquarters, Board Room, First Floor
1701 N. Lombard Street, Oxnard, CA 93030

Meeting attendees should be aware that the meetings of the Committee are, as required by law, open to the public and the District has very limited powers to regulate who attends Committee meetings. Therefore, attendees must exercise their own judgement with respect to protecting themselves from exposure to COVID-19, as the District cannot ensure that all attendees at public meetings will be free from COVID-19.

OPEN SESSION 9:00 A.M.

1. Public Comment

The public may address the Recreation Committee on any matter not on the agenda within the jurisdiction of the Committee. All comments are subject to a five-minute time limit.

2. Approval of Minutes

Motion

The Committee will review and consider approving the Minutes from the January 5, 2022, meeting.

3. Monthly Operational Update

Information Item

The Committee will receive and review the monthly report. Additionally, the Committee will receive an oral report and presentation from staff, which includes ongoing tasks and activities from the Lake Piru Recreation Area for the month of January 2022, as well as an update on financials.

4. Future Agenda Items

The Committee will suggest issues or topics they would like to discuss at future meetings.

ADJOURNMENT

Directors:

Chair Sheldon G. Berger
Mohammed A. Hasan
Edwin T. McFadden III

Staff:

Mauricio E. Guardado, Jr.
Clayton Strahan
Josh Perez
Zach Plummer
Eva Ibarra

The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs, or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda material in an alternative format, please contact the District Office at (805) 525-4431. Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements.

Approved: _____

Assistant General Manager, Anthony E. Emmert

Posted: (Date) January 28, 2022

(time) 9:00 a.m.

(attest) Eva Ibarra

At: United Water Conservation District Headquarters, 1701 N. Lombard Street, Oxnard, CA 93030

Posted: (Date) January 28, 2022

(time) 9:15 a.m.

(attest) Eva Ibarra

At: www.unitedwater.org



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MINUTES
RECREATION COMMITTEE MEETING
Wednesday, January 5, 2022, 9:00 A.M.
Board Room, UWCD Headquarters
1701 N. Lombard Street, Oxnard CA 93030

COMMITTEE MEMBERS IN ATTENDANCE

Sheldon G. Berger, Chair
Mohammed A. Hasan, Director
Edwin T. McFadden III, Director

STAFF IN ATTENDANCE

Mauricio E. Guardado, Jr., general manager
Anthony Emmert, assistant general manager
Clayton Strahan, chief park ranger
Josh Perez, chief human resources officer
Zachary Plummer, IT administrator
Kris Sofley, executive assistant/clerk of the board

PUBLIC IN ATTENDANCE

None

OPEN SESSION 9:00 A.M.

Chair Berger called the Committee meeting to order at 9:00a.m. All Committee members were present.

1. Public Comments

Information Item

Chair Berger asked if there were any comments or questions from the public for the Committee. None were offered.

2. Approval of Minutes

Motion

Motion to approve the Minutes from the December 1, 2021 Committee meeting, Director McFadden; Second, Director Naumann. Voice vote: three ayes (Berger, Hasan, Naumann). Motion carries unanimously 3/0.

3. Monthly Operational Update

Information Item

Chief Park Ranger Strahan addressed the Committee members, reporting that the Recreation and Park staff were focusing on preparing the Lake Piru Recreation Area for its next summer season, calling this period "campus restoration." He and the Lake staff were focusing on guest amenities, cleaning, fixing or replacing items like fire rings, BBQs, etc. Chief Strahan also reported some minor maintenance and clean up was been done which resulted from the December storm events and recognized the Santa Felicia Dam and Operations and Maintenance staff for their assistance. He reported that lake area received 11 inches of rain in addition to the Pyramid State Water Project release as part of the

UWCD Recreation Committee Meeting MINUTES

January 5, 2022

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District's Pulse Flow study, which resulted in the lake elevation raising some nine feet. This information was included in a slide presentation which accompanied Chief Strahan's report (see attached slides).

Chief Strahan also reported that staff in at work on the Condor Pointe project, part of the District's Article 412 improvements, which includes enhancing the swim area at Condor Pointe and installing shade ramadas.

Chief Strahan then discussed staff training and travel over the past month, including Ranger Witman's completion of FAA Pilot school for drone operation training. He also reported that Rangers Witman and Helton have also both completed Water Treatment Grade 2 certification and herbicide application and handling training.

Chief Strahan also reported staff training on communicating, educating and dealing with the homeless population along the Santa Clara River has been completed, especially valuable to the District as Lake Piru staff are now working at monitoring and cleaning up the District's property alongside the river.

Chief Strahan reported that the Lake Piru staff participated in the Piru Community Christmas Parade, driving the Ranger truck and pulling the Patrol Boat, which was appropriately decorated. Chief Strahan also reported that staff repurposed the Lake Piru Recreation Area water bottles, originally purchased for the 5K Run at Lake Piru which was cancelled due to the covid pandemic, stuffing them with candy and handing them out to all the kids that lined the parade route.

Chief Strahan also said that staff continues to work with the design group on the facilities improvement plan which will be brought to the Committee for its consideration once it has been completed.

Chief Strahan then demonstrated the expanded ExploreLakePiru.com website for the Committee. He showed how new pages and links have been created providing the public with much more information on the Lake's history, hiking trails, swimming sites, fishing, and a host of other guest amenities. Chief Strahan explained that this expansion provides significantly more engagement with the public and encourages a broader use of the Lake Piru Recreation Area.

Mr. Guardado asked the Committee if it felt it was appropriate to share the demonstration of the expanded website with the full Board. Chair Berger and the Committee members agreed that the website demonstration should be presented to the full Board at its January 12 meeting.

4. UWCD Board of Directors Motion Item (January 12, 2022 meeting)

Chief Strahan shared details of the Recreation and Park Department's motion item (Motion Item 5.6) at the January Board of Directors meeting. He explained that Tommy's Boats has received a licensing agreement from the District which would have Tommy's Boats handling boat rentals and operation of the Lake Piru Marina. If the Board approves the agreement, Tommy's would begin its operations at Lake Piru beginning on March, 15,

2022, providing them with enough time to establish its boat rental operations in advance of the spring and summer season at the lake.

Chief Strahan explained that unlike previous concessionaires, who were paid by the District, Tommy's Boats would be paying the District 10 percent of its revenue up to \$250,000 and that percentage would increase to 15 percent on revenues above \$250,000. As part of the agreement, the District will retain all revenue from dry storage fees at the lake, estimated to be approximately \$19,000 annually. Chief Strahan also explained that, as stipulated in the contract, Tommy's would also be able to rent boats at its Lake Piru location for use outside of the lake. He added that of the proposed 10 boats that Tommy's would keep at Lake Piru, only two boats would be available for offsite use.

Chair Berger asked if the agreement was year-round or seasonal. Chief Strahan said the agreement was mainly for the summer season and that Tommy's has the option to keep boats in the water throughout the one-year agreement period. He added that typically, the period for boat rental at Lake Piru is during the high season from April through October, and there is very little demand between November and February. He did say that after the first year, the District could renegotiate with Tommy's for year-round operations if it was worthwhile.

Chair Berger asked if the fleet of rental boats would be replaced each year. Chief Strahan said yes, that between 10 and 15 boats will be available during the first year of the agreement, and if demand validates the need for more boats, that is included as part of the District's five year plan, and could go as high as 40 boats if the demand is there.

Chair Berger asked about the location of Tommy's Boats retail operations. Chief Strahan said the company has retail operations in Castaic, which is a brand-new retail facility, and in Ventura, where Tommy's has taken over the Tilly Marine location. Chief Strahan added that Tommy's was interested in the Lake Piru location because it is central to both of its retail operations.

The Committee and Chief Strahan then discussed the type of boats that would be available, how long it would take Tommy's to get prepared and bring in vessels. Chief Strahan again confirmed that Tommy's would begin preparation of its operation at Lake Piru in March 2022 and that Tommy's didn't have any concerns about supply chain issues.

General Manager Mauricio Guardado suggested that once Tommy's Boats is established at Lake Piru, staff will make arrangements for the Committee to receive a special tour of the Lake Piru Recreation Area to see the improvements as well as Tommy's Boats marina operations.

Chief Strahan then asked for the Committee's recommendation for approval of the Tommy's Boats agreement to the full Board. Chair Berger and the Committee agreed to recommend approval of the agreement to the full Board.

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5. Future Agenda Items

Chair Berger asked if the Committee had any suggestions for future agenda items. None were offered by the Committee, but Chair Berger said, “continue with the good news!”

ADJOURNMENT 9:28a.m

Chair Berger adjourned the Recreation Committee meeting at 9:28a.m.

I certify that the above is a true and correct copy of the minutes of the UWCD Recreation Committee meeting of January 5, 2022.

ATTEST: _____
Chair Sheldon G. Berger



Parks and Recreation Department

LAKE PIRU RECREATION AREA HIGHLIGHTS AND UPDATES




January 2022

1

Operational Update

Facilities Maintenance & Operational Update

- Annual campus restoration projects including picnic tables, gates, guardrails, and curb painting
- Performed Storm mitigation work resulting from the recent significant rain event
 - cleared drainage areas to prevent erosion damage
 - Cleared mudslides
 - 3.27" rain from 12/07 -12/17
- Began repair project to renovate Condor Point Store patio area
- Conducted operational tasks accosted with delivery of 1,400 AF of State Water from Lake Pyramid



United Water Conservation District

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Operational Update

Marina Operations Contract

- A draft license agreement has been prepared by staff in conjunction with Legal counsel and Tommy's and is pending approval
- If approved the anticipated start date is 03/15/2022
- License agreement highlights
 - 10% of annual AGR for proceeds up to \$250,000
 - 15% of annual AGR for proceeds greater than \$250,000
 - Districts retains dry storage revenue
 - Tommy's retains offsite rental revenue




United Water Conservation District

Operational Update

Travel, Training and Meetings

- Rangers attended the following training:
 - DartDrones Basic Drone Operation and FAA Part 107 Exam Prep
 - Safety Unlimited Public Safety-First Aid (State statute requirement for Peace Officers)
 - Homeless Liaison Officer training with Anaheim Police Department
 - Herbicide Handling and Application
- Participated in Piru Community Christmas Parade
- Staff is continuing with efforts with the RRM Design Group to finalize the facilities maintenance improvement plan.



United Water Conservation District



Staff Report

To: UWCD Recreation Committee Members

Through: Mauricio E. Guardado, Jr., General Manager

From: Clayton W. Strahan, Chief Park Ranger

Date: January 24, 2022 (February 2, 2022, meeting)

Agenda Item: 4.5 Monthly Park and Recreation Department Report
Information item

Staff Recommendation:

The Committee will receive this summary report on the monthly activities of the Park and Recreation Department for the month of January 2022.

Discussion:

In contrast with the rainy month of December, January was relatively dry with only one minor storm bringing approximately an inch of rain to the Recreation Area. Work continued in the Recreation Area to maintain infrastructure and provide a pleasant experience for our guests. There were several notable developments, including the signing of an agreement between the District and Tommy's Marine, who will be providing boat rental services at the Recreation Area beginning summer 2022. Staff expects that this partnership will be financially beneficial for both parties and will provide new recreational opportunities for the public. Staff has also begun the acquisition process of a professional-grade drone, which will enable Rangers to complete more efficient searches for missing persons, conduct patrol checks of remote areas, and support other District operations. Staff completed interviews for the Reservation Coordinator position and are in the process of evaluating candidates. This position is expected to streamline operations at the Recreation Area and be a great asset for other staff. Looking into February, staff is looking forward to continued improvements at the Recreation Area, as well as ongoing work to finalize the updated Master Plan.

Note – this report contains several tasks and incidents that occurred during the month of December after the filing of the previous staff report and are included here to ensure the Board is fully informed of activities at the Recreation Area.

1. Staff Tasks and Activity Highlights

- **December 21, 24:** Staff filled and placed numerous sandbags around the Recreation Area to help prevent significant damage caused by erosion.
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- **December 21, 24, 26, 28, January 2, 3:** Staff moved the marina and courtesy dock to keep pace with rising lake levels as a result of rain events and ongoing inflow into the Lake Piru watershed.
- **December 24, 25, 26, January 17:** Staff cleared rockfall from roads within the Recreation Area as well as on the county road to ensure safe passage for the public.
- **December 28, January 3, 7, 11:** Staff continued to clean out Dry Storage to prepare for the arrival of Tommy's Marine, who will be operating the marina in 2022.
- **December 28, January 5, 12, 19:** Rangers completed weekly patrols of the district property in the Santa Clara River, frequently making contact with homeless individuals and cleaning up trash.
- **January 11:** Staff installed safety compliance signage and inspection material throughout the Recreation Area.
- **January 16:** Staff completed regular maintenance of the sodium hypochlorite injection infrastructure at the Lake Piru Water Treatment Plant.
- **January 16:** Staff cleared debris from the lake surface (washed down by rain events) and assisted Environmental Services with retrieving several quagga mussel monitoring buoys which broke loose.
- **January 16, 17:** Staff completed maintenance of District patrol and maintenance vessels to ensure readiness.
- **January 17:** Staff assisted a camper who had become stuck in the mud in the Olive Grove campground due to overnight rainfall. Ultimately, the guest was able to get their vehicle and trailer out without damage.
- **January 19:** Staff continued planning and evaluation of a large project to replace numerous road and informational signs in the Recreation Area. Additionally, staff is working with CV Strategies to design new signs for the Piru Spreading Grounds, the Dam Overlook, and the entry kiosk.

2. Staff Training/Meetings/Events

- **Weekly throughout January:** Intra-department meetings were held to familiarize staff with operational procedures and developments at the Recreation Area. These meetings included involvement with administrative staff, operations staff, and human resources.
 - **Weekly throughout January:** Staff completed training in case law, and law enforcement policies and procedures from district vendor Lexipol.
 - **Weekly throughout January:** Staff completed safety training from district vendor Target Solutions.
 - **January 17-19:** Staff completed online training from the Federal Emergency Management Agency regarding implementation of the Incident Command System and National Incident Management System.
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3. **Revenue and Visitation Recap**

2022 Day Use Revenue Recap and Comparison	
2022 Day Use Revenue (Jan. 1 – Jan. 24)	\$12,024.00
2019 Day Use Revenue (Jan. 1 - Jan. 31)	\$1,570.00
Total Revenue Increase/Decrease from Prior Year	\$10,454.00
Annual Increase in %	665%
2022 Camping Revenue Recap and Comparison	
2022 Camping Revenue (Jan. 1 – Jan. 24)	\$27,168.30
2019 Camping Revenue (Jan. 1 - Jan. 31)	\$25,293.24
Total Revenue Increase/Decrease from 2019	\$1,875.06
Annual Increase in %	7.4%
Current and Record Year Comparison (2019 vs. 2022)	
2022 Combined Revenue (Jan. 1 – Jan. 24)	\$40,717.30
2019 Combined Revenue (Jan. 1 - Jan. 31)	\$32,753.14

*** It should be noted that 2019 was one of the highest revenue years in the history of the park. 2022 is on pace to exceed the 2019 day-use and camping figures.

2022 Total Visitation Figures				
Month	# Nights/Sites	# People	# Vehicles	# Vessels
January	109	1,071	617	105
Total	109	1,071	617	105

4. **Incidents/Arrests/Medicals**

Rangers noted decreased calls for service and incidents during the month of January. Several items of note are listed below:

- **December 21:** Rangers completed a check the well being of a long term camper who had not been seen in multiple days. After being unable to locate the camper, rangers were able to identify contact information for a family member and determine that the camper was safe and spending the holidays elsewhere.
 - **December 23:** Rangers responded to a medical emergency in the campground and provided immediate first aid to one of the Recreation Area's volunteer camp hosts, who was found unconscious. Despite the best efforts of staff as well as the Ventura County Fire Department, Dennis Jarvis Jr. passed away.
 - **December 26:** Rangers contacted a group of fishermen on the shoreline who had started a small warming fire. Due to the possible risk of the fire spreading to the surrounding brush, Rangers and the fishermen worked together to extinguish it.
 - **December 26, January 2:** Rangers worked with the Ventura County Sheriff's Office and Ventura County Fire Department to evaluate and provide mental health services to a camper who was experiencing a crisis.
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5. Citations/Enforcement Summary

Throughout January, one citation was issued for violations of District Ordinance 15 section 5.1(d) – urinate / defecate in public.

Additionally, wardens from the California Department of Fish & Wildlife came to the Recreation Area and issued citations for violations of the Fish & Game code.

It should be noted that numerous other enforcement contacts were made for violations of District ordinances, however, as it is the District's goal to use education as a means for compliance in most cases, Park Rangers used these incidents as an opportunity to educate the guests via a verbal warning. Citations are typically issued as a last resort when the violation is egregious or voluntary compliance cannot be obtained.

6. Grants

Staff is evaluating possible grant opportunities to assist in the purchase of a drone which will offer additional capabilities to the Rangers and enable more efficient checks of remote areas. Staff will keep the Board apprised of any updates on this matter.
