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Michael W. Mobley  
Daniel C. Naumann

General Manager  
Mauricio E. Guardado, Jr.

Legal Counsel  
David D. Boyer

**AGENDA**  
**RECREATION COMMITTEE MEETING**

**Wednesday, July 6, 2022, at 9:00 A.M.**

**District Headquarters, Board Room, First Floor  
1701 N. Lombard Street, Oxnard, CA 93030**

Meeting attendees should be aware that the meetings of the Committee are, as required by law, open to the public and the District has very limited powers to regulate who attends Committee meetings. Therefore, attendees must exercise their own judgement with respect to protecting themselves from exposure to COVID-19, as the District cannot ensure that all attendees at public meetings will be free from COVID-19.

**OPEN SESSION 9:00 A.M.**

**1. Public Comment**

The public may address the Recreation Committee on any matter not on the agenda within the jurisdiction of the Committee. All comments are subject to a five-minute time limit.

**2. Approval of Minutes**

**Motion**

The Committee will review and consider approving the Minutes from the May 4, 2022, meeting.

**3. Monthly Operational Update**

**Information Item**

The Committee will receive and review the monthly report. Additionally, the Committee will receive an oral report and presentation from staff which includes ongoing tasks and activities from the Lake Piru Recreation Area for the month of May and June 2022, along with a financial overview.

**Future Agenda Items**

The Committee will suggest issues or topics they would like to discuss at future meetings.

**ADJOURNMENT**

**Directors:**

Chair Sheldon G. Berger  
Mohammed A. Hasan  
Michael W. Mobley

**Staff:**

Anthony Emmert  
Clayton Strahan  
Josh Perez  
Zach Plummer  
Eva Ibarra

*The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs, or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda material in an alternative format, please contact the District Office at (805) 525-4431. Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements.*

Approved:   
General Manager Mauricio Guardado

**Posted: (Date) July 1, 2022**

**(time) 4:30 p.m.**

**(attest) Eva Ibarra**

**At: United Water Conservation District Headquarters, 1701 N. Lombard Street, Oxnard, CA 93030**

**Posted: (Date) July 1, 2022**

**(time) 4:45 p.m.**

**(attest) Eva Ibarra**

**At: [www.unitedwater.org](http://www.unitedwater.org)**



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Bruce E. Dandy, President  
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**MINUTES**  
**RECREATION COMMITTEE MEETING**  
**May 4, 2022, 9:00 A.M.**  
**Boardroom, UWCD Headquarters**  
**1701 N. Lombard Street, Oxnard CA 93030**

**COMMITTEE MEMBERS IN ATTENDANCE**

Sheldon G. Berger, chair  
Mohammed A. Hasan, director  
Michael Mobley, director

**STAFF IN ATTENDANCE**

Anthony Emmert, assistant general manager  
Peter Witman, park ranger  
Josh Perez, chief human resources officer  
Ed Reese, technology systems specialist  
Ambry Tibay, senior accountant  
Eva Ibarra, administrative assistant

**PUBLIC IN ATTENDANCE**

Suparna Jain, AALRR

**OPEN SESSION 9:00 A.M.**

Chair Berger called the Committee meeting to order at 9:00a.m. All Committee members were present.

**1. Public Comments**  
**Information Item**

Chair Berger asked if there were any comments or questions from the public for the Committee. None were offered.

**2. Approval of Minutes**  
**Motion**

Motion to approve the agenda, Director Hasan; Second, Director Mobley. Voice vote: three ayes (Hasan, Mobley, Berger). Motion carries unanimously 3/0.

**3. Monthly Operational Update**  
**Information Item**

The Committee received a summary report on the monthly activities of the Park and Recreation Department for the month of April 2022, and financial overview.

Director Berger asked if the two new full-service RV pads are to be used for public campers? Park Ranger Peter Witman said the two sites will be used for host campers only.

Director Hasan asked Ranger Witman to explain what the nighttime fishing event was about? Chief Human Resources Officer Josh Perez explained the event, which is offered on nights when there is a full moon, and provides fisherman with an opportunity to fish at night in the light of the moon.

**4. Board Motion Items for May 11 meeting**

The Committee reviewed and discussed the following agenda items and agreed to recommend their approval at the May 11, 2022, Board of Directors meeting. The Committee also formulated a recommendation to the entire Board based on the discussions with staff.

**4.A (Board item 5.3) Resolution 2022-14 Adopting an Amended and Restated Ordinance 15 and Penalty Fee Schedule pursuant to Article 6.3 of Ordinance 15**

**Motion**

The Committee agreed to recommend adoption of Resolution 2022-14, approving an amended and restated Ordinance No. 15, amending established rules, regulations, and penalty fee schedule for the Lake Piru Recreation Area pursuant to Article 6.3 of Ordinance 15, to the full Board.

**4.B (Board item 5.4) Resolution 2022-17 Approving the 2022 Lake Piru Long Term Stay Agreement.**

**Motion**

The Committee agreed to recommend adoption of Resolution 2022-17, approving a revised long term stay agreement pursuant to adopted revisions of Ordinance No. 15 Rules and Regulations for Lake Piru Recreational Area, Section 5.9 (f) and (g), to the full Board.

Director Berger asked various questions on the limits placed for long term campers. Both Mr. Perez and Suparna Jain from AALRR explained the limitations. Director Berger asked if there is a sign where the public can read where off-road and four-wheel vehicles are not allowed at the lake? Mr. Perez said there is, although some sneak in. Director Berger asked where can they leave their off-road vehicles? Assistant General Manager Anthony Emmert said the District can't allow off road vehicles. Ranger Witman said they are given a hand-out to read at entry that states no off-road vehicles are allowed within the recreation area. Director Berger requested a sample of the handout. Mr. Witman said he will provide the Directors with a copy of the handout at next committee meeting.

Director Mobley and Director Berger asked how Tommy's Boats was working out so far? Mr. Perez and Ranger Witman both explained the issues Tommy's Boats is having in providing the necessary inventory needed.

UWCD Recreation Committee Meeting MINUTES

May 4, 2022

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Director Mobley requested a financial break down of revenue be displayed with each item that makes up the revenue at every committee meeting.

The Board discussed the agreement and requested changes be made to include the removal of the term “charter school” and clarification of off-road vehicles not allowed in Lake Piru Recreation Area. The Board agreed to recommend acceptance of the agreement with the changes requested. Mrs. Jain stated that she will work with Clerk of the Board Kris Sofley to make the necessary changes to the agreement that will be presented to the Board at the upcoming Board meeting for approval.

Director Mobley requested to see better pictures of the remodeled Kiosk for the upcoming Board Meeting presentation.

**Future Agenda Items**

Off road vehicle information visitors receive at check-in

Revenue details

Updates on future projects

**ADJOURNMENT: 9:38 a.m.**

Chair Berger adjourned the Recreation Committee meeting at 9:38a.m.

I certify that the above is a true and correct copy of the minutes of the UWCD Recreation Committee meeting of May 4, 2022.

ATTEST: \_\_\_\_\_  
Chair Sheldon G. Berger





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## Operational Update

### Facilities Maintenance & Operational Update

- Hosted a community cleanup day of District property in Saticoy along the Santa Clara River
- Performed annual tree care and weed abatement throughout the park
- Constructed and developed a day use swim area
- Installed solar lighting in areas of residence row to provide better visibility and safety for staff

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## Operational Update Cont.

### Facilities Maintenance & Operational Update

- Utilized contractors to perform significant plumbing and electrical infrastructure repairs
- Re-established two R.V. pads for new camp host sites (water, sewer and electrical reconnections)
- Completed major plumbing repairs to the S.S. relief facilities
- Performed rehabilitation of picnic tables in Oak Lane (new wood, hardware, paint)



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## Lake Piru Entry Kiosk Renovation Project



Construction contract with MDJ Management for \$146,146

Anticipated Construction completion

21 Mar.

22 Mar.

4 May

15 May

Notice to Proceed issued

Resume operating from Kiosk

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## Operational Update

### Travel, Training, Meetings And Events

Dr. Bral and Chief Strahan met with members of the Tataviam Tribal Council

4 Apr.

16 Apr.

Hosted the first of 5 nighttime fishing events

Chief Strahan met with Bill Samuels of the DWR State Water Project Recreation Coordinating Committee

19 Apr.



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## Operational Update

### Revenue Recap 2022 (Jan.-Apr.)

Year	Day Use Revenue	Camping Revenue	All Other Revenue	Revenue Collected	Revenue Received	Visitation (# of People)
2022	\$65,189.37	\$168,165.10	\$23,540.23	\$256,894.70	\$256,894.70*	23,582
2021	\$76,633.99	\$138,275.30	\$9,384.01	\$224,293.30	\$224,293.30	15,855

\*as of 4-24-2022  
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## Lake Piru Motion Items


### 3.A) Ordinance 15 Revisions

**Propose the following changes to Ordinance 15- Rules and Regulations Lake Piru:**

- **Section 5.6(i)** – Language changes expanding a prohibition on weapons all weapons to include archery equipment
  - These changes would also authorize exemptions for the use of archery equipment for bow fishing tournaments).
- **Section 5.6(j)** – Extends hours of fishing to individual's engaged in special events (night fishing).
- **5.9(f)** – Language changes to clarifying the Chief Rangers role in executing long term stay agreements.
- **Section 5.9(g)** – Language changes to the long term stay season designations.
  - Long terms stay will now be limited to 14 day for 6 months and 30 days for six months
  - Removes language associated with peak, non, peak and shoulder seasons

**Sections 5.9 (j)(m) and 5.11(c)** – Minor language changes aimed at providing guests and staff with more clarification.

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## Lake Piru Motion Items

### 4.A) Long Term Stay Agreement

**Long Term Stay Revisions:**

- Revise Ordinance 15 Sections 5.9(f)(g)
  - Long terms stay language revision setting stays at 14 days or less for 14 days 6 months of the year and 30 days the other six months of the year
  - Removes language associated with peak, non, peak and shoulder seasons
- Adopt a formal Long Term Stay Agreement form developed by legal counsel
- Adopt resolution 2022-17 authorizing the General Manager and or his/her designee to execute long term stay agreements

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# QUESTIONS?

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### **Staff Report**

**To:** UWCD Recreation Committee Members

**Through:** Mauricio E. Guardado, Jr., General Manager

**From:** Clayton W. Strahan, Chief Park Ranger

**Date:** June 28, 2022 (July 6, 2022, meeting)

**Agenda Item:** 3. **Monthly Park and Recreation Department Report**  
**Information item**

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#### **Staff Recommendation:**

The Committee will receive and file this staff report from the Parks and Recreation Department regarding its activities for the month of May and June 2022.

#### **Discussion:**

During the months of May and June, staff managed the typical assortment of maintenance challenges, as well as a substantial increase in incidents and guest traffic driven to the Lake by hot temperatures. Staff also contended with wildlife-related issues, including the sighting of a mountain lion and her kitten, bears removing trash from dumpsters, and the relocation of several rattlesnakes. The Recreation Area hosted several filming events, as well as multiple meetings and site visits. Recreation Staff completed their annual CPR / First Aid training as well as fire extinguisher training, and the general focus was on repairing infrastructure and completing improvements in time for the Independence Day holiday. At the time of the filing of this report, the campground is already fully booked for the holiday weekend, and staff expects it to be the busiest weekend of the year. Additionally, staff looks forward to the process of selecting and training our new Park Ranger Cadet, which is expected to be a substantial help in the management of the Recreation Area.

Note – this report contains tasks and incidents that occurred during the month of May after the filing of the previous staff report and are included here to ensure the Board is fully informed of activities at the Recreation Area.

#### **1. Staff Tasks and Activity Highlights**

- **May 24-June 20:** Rangers, camp hosts, SFD employees and Waterworks Plumbing worked together to mitigate and repair multiple plumbing infrastructure failures in the Olive Grove and Oak Lane campgrounds.
  - **May 31, June 6, 7, 10:** Staff installed emergency lighting and a siren on the District personal watercraft to provide enhanced functionality for use when responding to
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### 3. Monthly Park and Recreation Department Report

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emergencies.

- **June 1-10:** Staff installed new regulatory and traffic signage throughout the Recreation Area.
- **June 4-7:** Staff replaced the iron drain line from the fish cleaning station, which was continually clogged by fish debris. This replacement restored functionality to the fish cleaning station.
- **June 7:** Staff repaired a section of chain link fence surrounding the dog park which had been run over.
- **June 9:** Staff contracted to complete annual pumping of all septic tanks throughout the Recreation Area.
- **June 10-12:** Staff isolated and repaired wharf head within the Olive Grove campground that supplies drinking water which had developed a leak and was spraying water into a campsite.
- **June 12:** Staff assisted with the inspection and recertification of all fire extinguishers within the Recreation Area. This is an annual process which helps ensure readiness in the event of a fire.
- **June 13:** Staff moved courtesy dock, marina, and marina anchors to keep pace with falling lake levels as a result of evaporation loss and mandated conservation releases.
- **June 14:** Staff repaired the District work barge, which had suffered damage to the wiring harness, preventing the engine from operating normally.
- **June 14:** Staff cleaned the Santa Felicia Dam staff gauge, which is used by staff as a part of completing their daily reads and monitoring the lake level.
- **June 20-24:** Staff built, installed, and connected a new anchor and cable for the floating restroom in Santa Felicia Cove, which had suffered a failure in the cable causing the restroom to break loose and float freely around the lake.
- **June 21:** Staff refueled patrol boats and checked them to ensure readiness for the upcoming Independence Day holiday weekend.
- **June 27:** Santa Felicia Dam staff assisted the Recreation division by installing a new water intake hose at the Water Treatment Plant and repairing the buoy line surrounding the Pump Barge.

### 2. Staff Training/Meetings/Events

- **May 10-12:** Staff completed CPR and First Aid training to ensure preparedness in the event of a medical emergency at the Recreation Area.
  - **May 14:** The Recreation Area hosted filming for reality TV show produced by ABC focusing on families traveling around the country in RV's.
  - **May 19:** Chief Strahan attended the Kern County Water Summit to represent the Recreation Area and the District as a whole.
  - **June 8:** The Recreation Area hosted a filming event produced by Ample Entertainment.
  - **June 15:** Staff hosted a site visit regarding the Facility Improvement Plan, which is being developed by Stantec.
  - **June 22:** Staff hosted a tour for the State Water Project Recreation Planning Committee.
  - **June 28:** Staff participated in the annual Santa Felicia Dam Emergency Action Plan Call-Down Drill to practice our response in the event of a dam emergency.
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3. **Revenue and Visitation Recap**

<b>2022 Day Use Revenue Recap and Comparison</b>	
2022 Day Use Revenue (Jan. 1 – May 31)	\$93,153.00
2021 Day Use Revenue (Jan. 1 – May 31)	\$90,700.00
Total Revenue Increase/Decrease from Prior Year	\$2,453.00
Annual Increase/Decrease in %	2.7%
<b>2022 Camping Revenue Recap and Comparison</b>	
2022 Camping Revenue (Jan. 1 – May 31)	\$255,366.00
2021 Camping Revenue (Jan. 1 – May 31)	\$237,170.00
Total Revenue Increase/Decrease from Prior Year	\$18,196.00
Annual Increase in %	<b>7.7%</b>
<b>Current and Previous Year Comparison (2021 vs. 2022)</b>	
2022 Combined Revenue (Jan. 1 – May 31)	\$388,595.70
2021 Combined Revenue (Jan. 1 – May 31)	\$345,680.00
Annual Increase in %	<b>12.4%</b>

\*\*\* It should be noted that 2019 was one of the highest revenue years in the history of the park. 2022 is on pace to exceed the 2019 day-use and camping figures...

<b>2022 Total Visitation Figures</b>				
<b>Month</b>	<b># Nights/Sites</b>	<b># People</b>	<b># Vehicles</b>	<b># Vessels</b>
January	153	1,450	822	155
February	203	1372	685	155
March	314	4,585	1,405	292
April	527	16,175	2,314	437
May	614	11,130	2,816	574
<b>Total</b>	<b>1,811</b>	<b>34,712</b>	<b>8,042</b>	<b>1,613</b>

4. **Incidents/Arrests/Medicals**

Rangers responded to thirteen incidents of note during the month of June.

- **May 24, May 30, June 4, June 10, June 12, June 20** – Rangers responded to nine medical emergencies, ranging from broken bones, seizures, heat exhaustion, allergic reactions, and lacerations. Care was provided by Rangers as well as resources from the Ventura County Fire Department and AMR.
  - **May 28** – Rangers responded to a report of a jet ski beached upside down against a sandbar on the lake. Due to the circumstances, a search was initiated for the operators of the jet ski. Approximately an hour later, the operators were located safely onshore.
  - **May 29** – Rangers contacted a camper who was intoxicated in public and walking away from the Recreation Area after an argument. Rather than arresting the guest, rangers and Ventura County Sheriff's deputies convinced him to return to the rest of his group and successfully mediated the dispute.
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### **3. Monthly Park and Recreation Department Report**

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- **June 6** – Rangers responded to a remote rescue call in the National Forest beyond the Pothole trailhead for several hikers who were out of water and experiencing medical issues. Thankfully, all hikers were able to make their way out by the time search and rescue resources were arriving on scene, and there were no serious injuries.
- **June 12** – Rangers responded to a vessel accident on the boat ramp and observed signs of intoxication from one of the vessel operators. California Highway Patrol officers responded and following an investigation, the operator was arrested for boating under the influence.
- **June 12** – Rangers responded to a fight in the campground. Following a brief investigation, it was determined that no crime occurred, but all involved parties were extremely intoxicated and were admonished to return to their campsites and stay away from one another.

### **5. Citations/Enforcement Summary**

Throughout June, six citations were issued for violations of Ordinance 15, as well as violations of California Harbors and Navigation, and Fish and Game Code.

It should be noted that numerous other enforcement contacts were made for violations of District Ordinances, however, as it is the district's goal to use education as a means for compliance in most cases, Park Rangers used these incidents as an opportunity to educate the guests via a verbal warning. Citations are typically issued as a last resort when the violation is egregious or voluntary compliance cannot be obtained.

### **6. Grants**

Nothing new to report at this time.

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