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Michael W. Mobley  
Daniel C. Naumann

General Manager  
Mauricio E. Guardado, Jr.

Legal Counsel  
David D. Boyer

**AGENDA**  
**RECREATION COMMITTEE MEETING**  
**Wednesday, September 7, 2022, at 9:00 A.M.**  
**District Headquarters, Board Room, First Floor**  
**1701 N. Lombard Street, Oxnard, CA 93030**

Meeting attendees should be aware that the meetings of the Committee are, as required by law, open to the public and the District has very limited powers to regulate who attends Committee meetings. Therefore, attendees must exercise their own judgement with respect to protecting themselves from exposure to COVID-19, as the District cannot ensure that all attendees at public meetings will be free from COVID-19.

**OPEN SESSION 9:00 A.M.**

**1. Public Comment**

The public may address the Recreation Committee on any matter not on the agenda within the jurisdiction of the Committee. All comments are subject to a five-minute time limit.

**2. Approval of Minutes**

**Motion**

The Committee will review and consider approving the Minutes from the July 1, 2022, meeting.

**3. Monthly Park and Recreation Department Report**

**Information Item**

The Committee will receive and review the monthly report. Additionally, the Committee will receive an oral report and presentation from staff which includes ongoing tasks and activities from the Lake Piru Recreation Area for the month of July and August 2022, along with a financial overview.

**Future Agenda Items**

The Committee will suggest issues or topics they would like to discuss at future meetings.

**ADJOURNMENT**

**Directors:**

Chair Sheldon G. Berger  
Mohammed A. Hasan  
Michael W. Mobley

**Staff:**

Mauricio Guardado  
Clayton Strahan  
Anthony Emmert  
Josh Perez  
Zach Plummer  
Eva Ibarra

*The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs, or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda material in an alternative format, please contact the District Office at (805) 525-4431. Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements.*

Approved: \_\_\_\_\_

General Manager Mauricio Guardado

Posted: (Date) September 1, 2022

(time) 2:00 p.m.

(attest) Eva Ibarra

At: United Water Conservation District Headquarters, 1701 N. Lombard Street, Oxnard, CA 93030

Posted: (Date) September 1, 2022

(time) 2:00 p.m.

(attest) Eva Ibarra

At: [www.unitedwater.org](http://www.unitedwater.org)

**MINUTES**  
**RECREATION COMMITTEE MEETING**  
**July 6, 2022, 9:00 A.M.**  
**Boardroom, UWCD Headquarters**  
**1701 N. Lombard Street, Oxnard CA 93030**

**COMMITTEE MEMBERS IN ATTENDANCE**

Mohammed A. Hasan, director  
Michael Mobley, director  
Bruce Dandy (substituting for Director Berger), Board president

**Absent**

Sheldon G. Berger, chair

**STAFF IN ATTENDANCE**

Mauricio Guardado, general manager  
Anthony Emmert, assistant general manager  
Clayton Strahan, park ranger  
Josh Perez, chief human resources officer  
Eva Ibarra, clerk of the board

**OPEN SESSION 9:00 A.M.**

Director Hasan assumed the role of Committee Chair in Director Berger's absence and called the Committee meeting to order at 9:00 a.m. Committee members present were Director Hasan-filling in as Chair, Director Mobley, and President Dandy-filling in for Director Berger.

**1. Public Comments**

**Information Item**

Chair Hasan asked if there were any comments or questions from the public for the Committee. None were offered.

**2. Approval of Minutes**

**Motion**

Motion to approve the minutes from May 4, 2022, Director Mobley; Second, Director Dandy. Voice vote: two ayes (Hasan, Mobley), one abstain (Dandy). Motion carries unanimously 2/0/1.

**3. Monthly Operational Update**

**Information Item**

The Committee received a summary report on the monthly activities of the Parks and Recreation Department for May and June 2022, and a financial overview for the department.

Chief Ranger Clayton Strahan discussed the renovation projects throughout the Recreation Area.

Director Hasan asked if the fish cleaning station was in need of a screen. Chief Strahan said yes and provided an explanation of the process.

Director Hasan asked Chief Strahan if the plumbing that is being replaced has been replaced with PVC piping? Chief Strahan said only 20 feet of plumbing needed to be replaced to restore full functionality and that galvanized piping was used.

Director Hasan asked how the District is advertising the night fishing at Lake Piru. Chief Strahan explained how the website and social media platforms promote events and the lake's amenities.

President Dandy asked about the lake's normal capacity for night fishing. Chief Strahan said 20 boats is typically considered a strong turn out, and while the LPRA has had interest, LPRA staff have tried to limit the number of boats to ensure safety on the water during these nighttime events.

Director Mobley asked if Chief Strahan had any major ideas on what can be offered at the lake to increase visitation. Chief Strahan mentioned more hookup sites and possibly "glamping" or higher end accommodations, would attract more visitors in the future.

Director Mobley asked if the District has the ability to turn on a siren at Lake Piru. Chief Strahan said yes, all rangers and employees can start an evacuation if necessary

Director Mobley asked Chief Strahan if there were any fireworks issues over the long weekend. Chief Strahan said there were no issues with fireworks as visitors did not bring fireworks and were all extremely well behaved.

President Dandy asked about the difference between revenue collected and revenue received. Chief Strahan explained the numbers provided to the Board for review.

Director Hasan asked Chief Strahan if he thought visitors appreciated the Kiosk remodeling. Chief Strahan said yes, as visitors commented on the new look and improved experience.

Director Mobley asked for an update on boat rentals. Chief Strahan explained the struggles Tommy's is currently experiencing with inventory, although he thinks once everything catches up, and Tommy's brings in quality boats and more pontoons, that will lead to increased visitation.

President Dandy asked Chief Strahan to provide an update on his visit to Palmdale Water District (PWD). Chief Strahan said he shared the District's draft facility improvement plan, with five supporting plans and stated PWD staff explained the plans to improve its

Recreation Committee Minutes

July 6, 2022

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facilities. General Manager Mauricio Guardado mentioned the PWD plan and RFP is to remove sediment to help facilitate recreation opportunities. Chief Strahan said yes, lots of sediment needed to be removed from PWD's facility.

Director Hasan asked if LPRA uses volunteers? Mr. Guardado said yes, we do use volunteers. Chief Strahan explained how the volunteers help out at the LPRA.

**Future Agenda Items**-None mentioned

**ADJOURNMENT: 9:34 a.m.**

Director Hasan adjourned the Recreation Committee meeting at 9:34 am

I certify that the above is a true and correct copy of the minutes of the UWCD Recreation Committee meeting of July 6, 2022.

ATTEST: \_\_\_\_\_  
Director Mohammed A. Hasan (substituting as Chair)



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### Lake Piru Entry Kiosk Renovation Project

United Water Conservation District

Construction Contract with MDJ Management for \$146,146

Anticipated Construction Completion

21 Mar.

22 Mar.

4 May

15 May

Notice to Proceed Issued

Resume Operating from Kiosk

Kiosk Operational - May 15!

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## Operational Update: May and June

### Facilities Maintenance and Operational Update

- Restored operation to Fish Cleaning Station
- Performed annual septic and vault toilet pumping
- Performed major plumbing repairs in Oak Lane and Lower Olive Grove
  - Replaced main drain line in Oak Lane
  - Replaced main shower drain in Lower Olive Grove
  - Replaced all men's urinals
- Repaired and restored service to both floating restrooms

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## Operational Update: May and June

### Facilities Maintenance and Operational Update

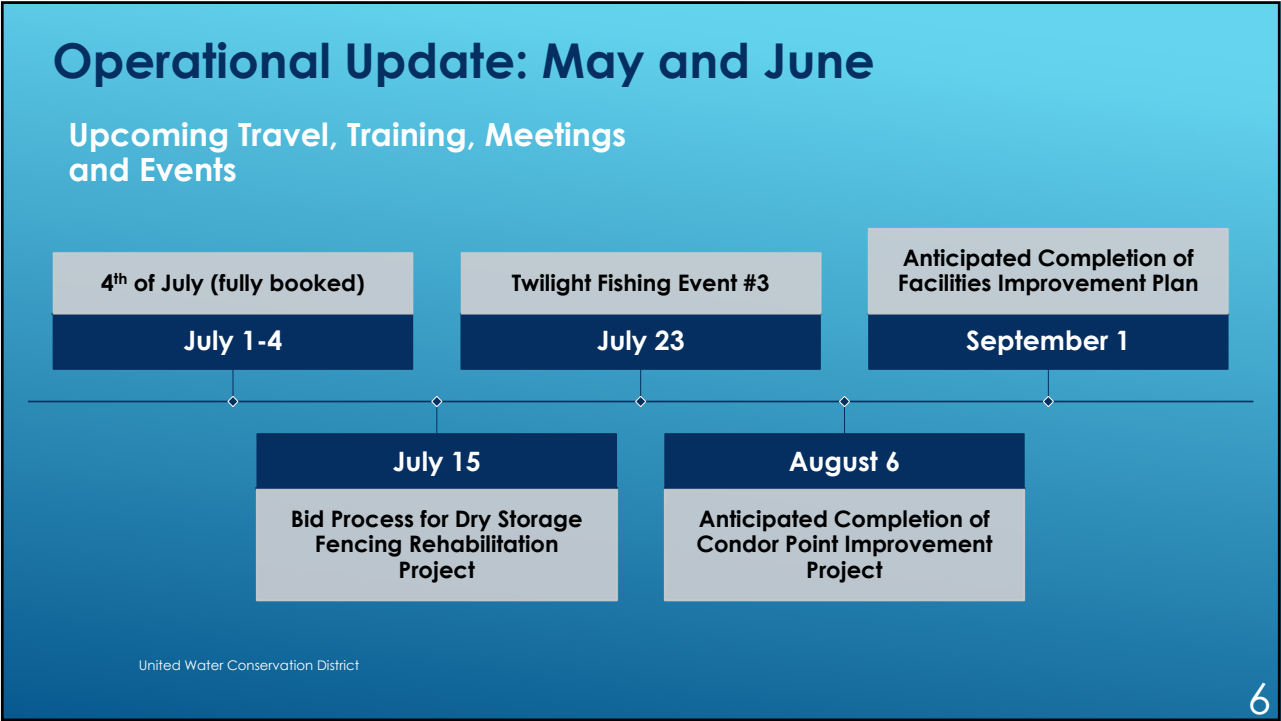
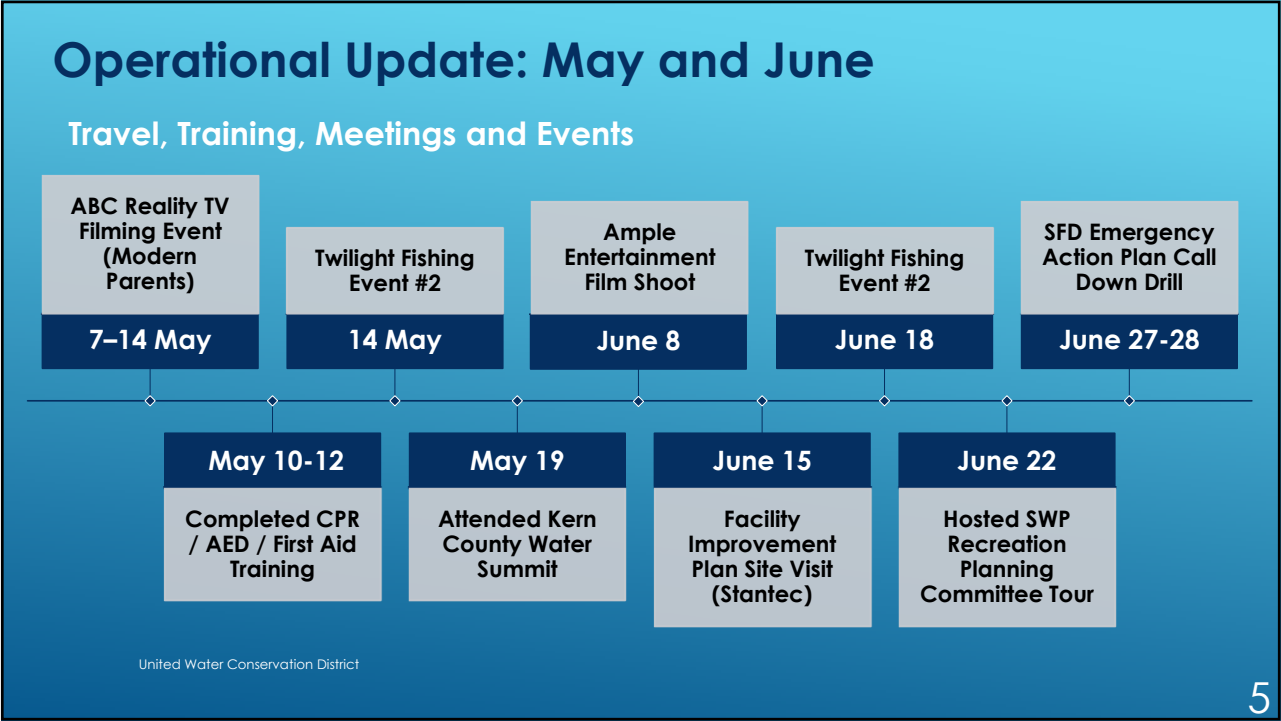
- Installed new traffic, directional, and regulatory signage
- Continued brush clearance and weed abatement efforts
- Built roof over storage containers to provide shaded parking
- Constructed fenced storage area for hand tools and gasoline tanks

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## Operational Update

### Revenue Recap 2022 (Jan-May)

Year	Day Use Revenue	Camping Revenue	All Other Revenue	Revenue Collected	Revenue Received	Visitation (# of People)
2022	\$93,153	\$255,366	\$40,100	\$388,600	\$388,600	40,073
2021	\$90,700	\$237,170	\$17,800	\$345,680	\$345,680	30,567

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## Operational Update

### Other Revenue Recap 2022 (Jan-May)

Year	Firewood	Ice/Water	Showers/Laundry	Wi-Fi	Filming/Events	Concessions
2022	\$7,354	\$9,048	\$4,610	\$10,086	\$12,164	\$1,480
2021	\$6,788	\$7,725	\$6,195	\$2,159	\$1,450	-

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# Operational Update

## Forecasted vs. Actual Revenue 2022 (June)

Year	Month of June
2022	\$116,000
2021	\$134,000

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# QUESTIONS?

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### **Staff Report**

**To:** UWCD Recreation Committee Members

**Through:** Mauricio E. Guardado, Jr., General Manager

**From:** Clayton W. Strahan, Chief Park Ranger

**Date:** August 22, 2022 (September 14, 2022 meeting)

**Agenda Item:** 3. **Monthly Park and Recreation Department Report**  
**Information item**

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#### **Staff Recommendation:**

The Committee will receive and file this staff report from the Parks and Recreation Department regarding its activities for the months of July and August 2022.

#### **Discussion:**

During the months of July and August, staff dealt with the typical maintenance challenges associated with a busy park, as well as numerous incidents on busy weekends. In addition to handling guest services requests, staff also handled several wildlife-related issues, including the relocation of multiple rattlesnakes, bears getting into the trash cans, and the sighting of two juvenile mountain lions adjacent to the lake. Staff is hard at work preparing for the final holiday weekend of the season and looking forward to upcoming maintenance and improvement projects upon the conclusion of the peak season. Additionally, staff has been conducting interviews and testing to select a new Park Ranger Cadet, which is expected to dramatically smooth operations at the Recreation Area and be a valuable addition to the District.

Note – this report contains tasks and incidents that occurred during the month of June after the filing of the previous staff report.

#### **1. Staff Tasks and Activity Highlights**

- **June 28:** Rangers cleared a large oak tree which fell along Piru Canyon Road beyond the lake, blocking access to the Pothole Trailhead area.
  - **July 4, July 26:** Staff replaced toilet in the Oak Lane restroom which had developed a crack, causing significant water loss.
  - **July 5:** Recreation and Santa Felicia Dam staff worked together to repair an exit gate in the marina area that had sagged as a result of the loading and slope of the gate.
  - **July 11:** Rangers worked with Risk Management to conduct sound testing on machinery and equipment commonly used at the Recreation Area as part of the District's Hearing Conservation plan.
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### **3. Monthly Park and Recreation Department Report**

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- **July 12, July 16:** Staff had patrol vessels serviced at Lakeside Boats in Castaic to ensure readiness for emergency situations.
- **July 12, August 1:** Staff moved the marina, anchors, and courtesy dock to keep pace with falling lake levels.
- **July 17-August 16:** Staff worked with Waterworks Plumbing to repair several pieces of plumbing infrastructure around the Recreation Area, including the fish cleaning station, showers, and toilets.
- **July 18:** Staff facilitated regular maintenance on District vehicles to ensure readiness in the event of an emergency.
- **July 22:** Staff cleared a clogged drain line in the Lower Olive Grove restroom, restoring service for our guests.
- **July 26:** Staff used rented machinery to place a large boulder at the Juan Fernandez Boat Launch to block unauthorized vehicle access around the gate.
- **July 26:** Staff placed barricades at the marina to prevent vessels from inadvertently entering shallow areas where damage could occur.
- **July 31, August 1:** Staff cleared a downed tree which fell in Group Camp 2, blocking access to the campground.
- **August 1:** Staff had the vessel decontamination unit serviced to ensure proper maintenance.
- **August 15, 16:** Staff cleared brush around the day use picnic area to facilitate upcoming testing for Park Ranger Cadet applicants.

### **2. Staff Training/Meetings/Events**

- **July 8:** Staff completed mandatory Target Solutions training to ensure awareness of proper work safety techniques.
- **July 19:** Staff participated in the annual FERC Law Enforcement Liaison meeting to facilitate information sharing between the District and allied law enforcement agencies.

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### 3. Monthly Park and Recreation Department Report

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#### Revenue and Visitation Recap

2022 Day Use Revenue Recap and Comparison	
2022 Day Use Revenue (Jan. 1 – July 31)	\$234,439.61
2021 Day Use Revenue (Jan. 1 – July 31)	\$231,937.92
Total Revenue Increase/Decrease from Prior Year	\$2,501.69
Annual Increase/Decrease in %	1.1%
2022 Camping Revenue Recap and Comparison	
2022 Camping Revenue (Jan. 1 – July 31)	\$397,094.29
2021 Camping Revenue (Jan. 1 – July 31)	\$377,873.98
Total Revenue Increase/Decrease from Prior Year	\$19,220.31
Annual Increase in %	5.1%
Current and Previous Year Comparison (2021 vs. 2022)	
2022 Combined Revenue (Jan. 1 – July 31)	\$631,533.90
2021 Combined Revenue (Jan. 1 – July 31)	\$609,811.90
Annual Increase in %	3.6%

\*\*\* It should be noted that 2019 was one of the highest revenue years in the history of the park. 2022 is on pace to exceed the 2019 day-use and camping figures.

2022 Total Visitation Figures				
Month	# Nights/Sites	# People	# Vehicles	# Vessels
January	153	1,450	822	155
February	203	1372	685	155
March	314	4,585	1,405	292
April	527	16,175	2,314	437
May	614	11,130	2,816	574
June	634	10,417	2,677	508
July	887	16,949	3,714	574
<b>Total</b>	<b>3,332</b>	<b>62,078</b>	<b>14,433</b>	<b>2,695</b>

### 3. Incidents/Arrests/Medicals

Rangers responded to nine incidents of note during the month of June.

- **June 28:** Rangers responded to a possible child annoying incident which occurred in the Olive Grove campground. The area was checked on foot and by UAS for a possible suspect with negative results. The Ventura County Sheriff's Office was advised and handled the follow-up investigation.
  - **July 1:** Rangers responded to a reported domestic disturbance in the Olive Grove campground. It was determined that no crime occurred, and the involved parties were counseled and released.
  - **July 2:** Rangers responded to a fight in the Olive Grove campground. Following an investigation, it was determined that neither party desired prosecution for the battery and both left the campground to keep the peace.
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### 3. **Monthly Park and Recreation Department Report**

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- **July 9:** Rangers responded to a traffic collision that occurred in the marina parking lot. The California Highway Patrol was contacted and completed the follow-up investigation.
- **July 10:** Rangers responded to a fight in the Marina parking lot. After a brief investigation, rangers were unable to establish a crime and the parties were released.
- **July 18:** Rangers contacted four individuals seen walking along the north face of the Santa Felicia Dam in a restricted area. The individuals were trying to return to their vessel, which was beached nearby, and were not engaged in malicious activities around the dam.
- **August 6:** Rangers responded to a report of a fight in the Olive Grove campground. Ventura County Sheriff's deputies responded to assist, and it was ultimately determined that the fight was mutual combat, and no arrests were made.
- **August 13:** Rangers responded to a medical emergency in the Oak Lane campground and located a juvenile guest who sustained a severely broken arm after a fall. Ventura County Fire Department and AMR transported the juvenile for further care.
- **August 21:** Rangers responded to the theft of a floating "lily pad" platform from anchorage on the lake. Rangers located the individuals who took the platform and returned it to its rightful owner. Deputies from the Ventura County Sheriff's Office handled the follow-up investigation into the theft.

### 4. **Citations/Enforcement Summary**

Throughout July and August, four citations were issued for violations of Ordinance 15, as well as violations of California Harbors and Navigation, and Fish and Game Code.

It should be noted that numerous other enforcement contacts were made for violations of District Ordinances, however, as it is the district's goal to use education as a means for compliance in most cases, Park Rangers used these incidents as an opportunity to educate the guests via a verbal warning. Citations are typically issued as a last resort when the violation is egregious or voluntary compliance cannot be obtained.

### 5. **Grants**

Nothing new to report at this time.

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