

AGENDA

FINANCE AND AUDIT COMMITTEE MEETING

Monday, December 5, 2022, at 9:00 a.m.

**UWCD Headquarters, First Floor, Board Room
1701 N. Lombard Street, Oxnard, CA 93030**

CALL TO ORDER – OPEN SESSION 9:00 a.m.

Committee Members Roll Call

1. Public Comment

The public may address the Finance and Audit Committee on any matter not on the agenda within the jurisdiction of the Committee. All comments are subject to a five-minute time limit.

**2. Approval of Agenda
Motion**

**3. Approval of Minutes
Motion**

The Committee will review the Minutes from the October 3, 2022, Finance and Audit Committee meeting and approve as submitted or direct staff to revise as necessary to accurately reflect the discussion and action(s) taken during the meeting. The Committee meeting scheduled for October 31, 2022, was canceled and appropriate notification was emailed to members, staff, and interested parties.

**4. Annual Comprehensive Financial Report (ACFR) presented by the Districts' Auditor Vasquez & Co.
Information Item**

The Committee will receive a presentation of the ACFR from the Districts' auditor Vasquez & Co.

EXECUTIVE (CLOSED) SESSION 9:35 a.m.

**5. Public Employee Performance Evaluation
Chief Financial Officer: Brian H. Zahn**

[Government Codes §54954.5 subdivision e and §5497 subdivision b]

SECOND OPEN SESSION 10:00 a.m.

6. Oral Report Regarding Executive (Closed) Session

Presented by Finance and Audit Committee Chair Lynn E. Maulhardt.

7. December 14, 2022, Board Meeting Agenda Item(s)

The Committee will review and discuss the following agenda items to be considered for approval at the December 14, 2022, Board meeting. The Committee will formulate a recommendation to the entire Board based on the discussions with staff. The Committee will discuss the following items:



7a. Resolution 2022-38 Adoption of Unmanned Aircraft System – Authorization and Operations Policy

Board Motion

The Committee will consider recommending Board approval of Resolution 2022-38, officially adopting a use of Unmanned Aircraft System (UAS) Policy for District employees and authorized third parties.

8. First Quarter Fiscal Year 2022-2023 Financial Reports (July 1, 2022 – September 30, 2022)

Information Item

The Committee will receive and review the fiscal year 2022-2023 first quarter financial reports for the period of July 1, 2022, through September 30, 2022.

9. First Quarter Fiscal Year 2022-2023 District Staff and Board Member Reimbursement Report (July 1, 2022 – September 30, 2022)

Information Item

The Committee will review the expense reimbursement report for all reimbursements of business expenses to staff and board members for the first quarter of fiscal year 2022-2023.

10. Monthly Investment Report (October 2022)

Information Item

The Committee will receive, review and discuss the Districts' investment portfolio and cash position as of October 31, 2022.

11. Monthly Pipeline Delivery Report (October 2022)

Information Item

The Committee will receive, review and discuss the Districts' pipelines' water activities as of October 31, 2022.

12. Board Requested Cost Tracking Items

Information Item

The Committee will receive and review the costs through October 31, 2022, that the District has incurred:

- a) as part of the licensing efforts and the probable maximum flood studies for the Santa Felicia Dam;
- b) in relation to general environmental mandates, and CESA;
- c) in relation to litigation with the City of Ventura, Wishtoyo Foundation, Fifth Amendment takings, and District legal costs over the past several fiscal years;
- d) in relation to professional fees over the past several fiscal years; and
- e) summary of Board motion item(s) with fiscal impact.

13. Monthly Administrative Services Department Update

Information Item

The Committee will receive and review the monthly report from the Administrative Services team as well as receive a verbal presentation of its highlights.

14. Future Agenda Items

The Committee will suggest topics or issues for discussion on future agendas.



ADJOURNMENT

Directors:

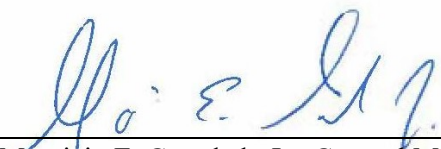
Chair Lynn E. Maulhardt
Sheldon G. Berger
Mohammed A. Hasan

Staff:

Mauricio E. Guardado, Jr.
Josh Perez
Zachary Plummer
Tony Huynh

Anthony Emmert
Brian Zahn
Daryl Smith
Ambry Tibay
Jackie Lozano

The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda material in an alternative format, please contact the District Office at (805) 525-4431. Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements.

Approved: 
Mauricio E. Guardado Jr., General Manager

Approved: 
Brian Zahn, Chief Financial Officer

Posted: (date) December 1, 2022

(time) 4:50 p.m.

(attest) Jackie Lozano

At: www.unitedwater.org

Posted: (date) December 1, 2022

(time) 5:00 p.m.

(attest) Jackie Lozano

At: United Water Conservation District Headquarters, 1701 N. Lombard Street, Oxnard, CA 93030