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NOTICE OF INVITING PROPOSALS
FOR
Professional Audit Services

Prospective Certified Public Accounting firms (CPA firms) are hereby notified that the UNITED WATER CONSERVATION DISTRICT (United) will receive sealed proposals for Professional Services necessary to perform an audit and issue opinions on the District's financial statements for three (3) years beginning with the calendar year ending June 30, 2023, with the option of extending the contract for two (2) additional one-year periods, at the District's sole discretion. Such proposals will be received until Monday, **February 13, 2022, at 5:00 PM** at the District Office, 1701 N. Lombard Street, Suite 200, Oxnard, California 93030, at which time said proposals will be publicly opened and read.

United will review all submitted proposals and make a recommendation of award to the District's Board of Directors based upon the qualifications of the CPA firm and the associated cost of services. After the proposals have been evaluated, the highest-ranked CPA firm may be interviewed. All CPA firms submitting a proposal will be notified in writing as to their status in the selection process.

United reserves the right to reject all proposals and to waive any irregularity. Time is of the essence, therefore the ability of the CPA firm to perform the services within the time specified will be considered during the award of the project. If United elects to award a contract for the services, the award will be made within 10 days from the date of the District's April 2023 Board meeting subsequent to the District Staff's completion of the review of submitted proposals. Proposals shall be valid for a **90-day period**. The effective date of the agreement shall be on or around May 01, 2023.

A PDF copy of the Request for Proposal may be obtained from United Water Conservation District's website at <https://www.unitedwater.org/>. Alternatively, a copy of the Request for Proposal may be obtained from the United at 1701 N. Lombard Street, Suite 200, Oxnard, California 93030.

For further information, contact Brian H. Zahn, Chief Financial Officer United Water Conservation District at (805) 695-3870.