

AGENDA
RECREATION COMMITTEE MEETING
Wednesday, February 1, 2023, at 9:00 A.M.
District Headquarters, Board Room, First Floor
1701 N. Lombard Street, Oxnard, CA 93030

Meeting attendees should be aware that the meetings of the Committee are, as required by law, open to the public and the District has very limited powers to regulate who attends Committee meetings. Therefore, attendees must exercise their own judgement with respect to protecting themselves from exposure to COVID-19, as the District cannot ensure that all attendees at public meetings will be free from COVID-19.

OPEN SESSION 9:00 A.M.

Committee Roll Call

1. Public Comment

The public may address the Recreation Committee on any matter not on the agenda within the jurisdiction of the Committee. All comments are subject to a five-minute time limit.

2. Approval of Minutes

Motion

The Committee will review and consider approving the Minutes from the September 7, 2022, meeting.

3. Monthly Park and Recreation Department Report
Information Item

The Committee will receive and review the monthly report. Additionally, the Committee will receive an oral report and presentation from staff which includes ongoing tasks and activities from the Lake Piru Recreation Area for the months of September 2022, through January 2023, along with a financial overview.

4. Board Motion Items for February 8, 2023, meeting

The Committee will receive, review, and consider recommending approval of the following motion items to the Board of Directors during the meeting scheduled for February 8, 2023:

4.A (Board item X.X) Facilities Improvement Plan Review and Highlights

Motion

The Committee will review and consider recommending the approval of the latest draft of the Facilities Improvement Plan for the Lake Piru Recreation Area as presented.

4.B (Board item X.X) Five Year Contract Extension between UWCD and Tommy's Boats

Motion

The Committee will review and consider recommending the approval of the five-year contract extension between UWCD and Tommy's Boats, to full Board.

Future Agenda Items

The Committee will suggest issues or topics they would like to discuss at future meetings.

ADJOURNMENT

Directors:

Chair Sheldon G. Berger
Mohammed A. Hasan

Staff:

Mauricio Guardado
Clayton Strahan
Anthony Emmert
Josh Perez
Zach Plummer
Eva Ibarra

The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs, or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda material in an alternative format, please contact the District Office at (805) 525-4431. Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements.

Approved: _____

General Manager Mauricio Guardado

Posted: (Date) January 27, 2023

(time) 4:30 p.m.

(attest) Eva Ibarra

At: United Water Conservation District Headquarters, 1701 N. Lombard Street, Oxnard, CA 93030

Posted: (Date) January 27, 2023

(time) 4:45 p.m.

(attest) Eva Ibarra



Board of Directors
Bruce E. Dandy, President
Sheldon G. Berger, Vice President
Lynn E. Maulhardt, Secretary/Treasurer
Mohammed A. Hasan
Catherine P. Keeling
Gordon Kimball
Daniel C. Naumann

General Manager
Mauricio E. Guardado, Jr.

Legal Counsel
David D. Boyer

MINUTES
RECREATION COMMITTEE MEETING
September 7, 2022, 9:00 A.M.
Boardroom, UWCD Headquarters
1701 N. Lombard Street, Oxnard CA 93030

COMMITTEE MEMBERS IN ATTENDANCE

Mohammed A. Hasan, director

Michael Mobley, director

Absent

Sheldon G. Berger, chair

STAFF IN ATTENDANCE

Mauricio Guardado, general manager

Clayton Strahan, park ranger

Josh Perez, chief human resources officer

Zachary Plummer, IT manager

Eva Ibarra, clerk of the board

Brian Zahn, chief financial officer

OPEN SESSION 9:00 A.M.

Chair Hasan called the Committee meeting to order at 9:00a.m. Two Committee members were present (Director Hasan-filling in as Chair and Director Mobley).

1. Public Comments
Information Item

Chair Hasan asked if there were any comments or questions from the public for the Committee. None were offered.

2. Approval of Minutes
Motion

Motion to approve the minutes from July 1, 2022, Director Hasan; Second, Director Mobley. Voice vote: two ayes (Hasan, Mobley). Motion carries unanimously 2/0/1. Director Berger absent.

3. Monthly Operational Update
Information Item

The Committee received a summary report on the monthly activities of the Parks and Recreation Department for the month of July and August 2022, and financial overview.

Director Hasan asked how did the fish cleaning station fail? Chief Officer Clayton Strahan explained the operational failure of the station.

Director Hasan asked if it is during summertime when the Lake has the most problems with plumbing? Chief Strahan said yes, there is always problems with the flushing valves in showers and solenoids go out and mentioned there is always supply issues. Director Hasan also asked if they conduct preventive maintenance? Chief Strahan said yes, they are checked periodically.

Director Mobley asked if the down trees are oak trees? Chief Strahan said no, and stated the trees needed to be removed from the hillside areas to eliminate any possible fire hazards.

Director Hasan asked if Park Ranger Cadets receive uniforms as the rangers do, and are they deputized? Chief Strahan said yes cadets do receive uniforms, and are deputized or sworn in, as they have limited power. The Seasonal Park Ranger Assistant personnel do not have that authority.

Director Mobley asked with the improvements to Lake Piru Recreation Area will this bring more hookups and added amenities for visitors? Chief Strahan said yes and explained the plan for improvement, and expressed his excitement with the planned improvements, as this will definitely provide a better experience for all visitors at the Recreation area.

Director Hasan asked if the County intervenes with the design for the planned improvements? General Manager Mauricio Guardado said the County does have a role to play in the conditional use approval process, and that this can potentially create some delays on conditional use permits and their issuance, but that they try to streamline efforts and work collaboratively with each other, and at this stage do not expect any pull backs on the planned design.

Mr. Guardado said the language in CUP helps support their plan and the County will keep the District accountable. Chief Strahan said the CUP language is vague and therefore allows them to modify their plan and can still stay within the proposed conditional use plans. Mr. Guardado said all details of the plan will be presented to the Board at a later date.

Director Hasan asked if anyone attends the neighborhood meetings for Piru? Chief Strahan said yes, he tries to attend as many as he can. Director Mobley asked if the neighborhood has grown? Chief Strahan said yes, he sees new faces and good engagement at these meetings.

Mr. Guardado said the added marketing investment on social media has really helped. Chief Strahan agreed.

UWCD Recreation Committee Meeting MINUTES

September 7, 2022

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Director Hasan requested Chief Strahan provide more details on Lexipol and who started it? Chief Strahan explained how Lexipol services work and how it benefits the District with lower pricing on insurance. Director Hasan said he loves the presentations provided and the enthusiasm when presenting.

Future Agenda Items-None mentioned

ADJOURNMENT: 9:36 a.m.

Director Hasan adjourned the Recreation Committee meeting at 9:36 am

I certify that the above is a true and correct copy of the minutes of the UWCD Recreation Committee meeting of September 7, 2022.

ATTEST: _____
Director Mohammed A. Hasan



Operational Update: July and August

Facilities Maintenance and Operational Update

- Completion of Fish Cleaning Station rehabilitation project
- Clear downed trees and potholes in Group Camp 2
- Conducted litter abatement efforts: 40 yards of litter and debris
- Purchased and began installing new barbeque stands for day use facility
- Performed significant plumbing repairs in Olive Grove and Oak Lane
 - Replaced shower solenoid valves in Oak Lane
 - Installed new toilets in Oak Lane and Olive Grove



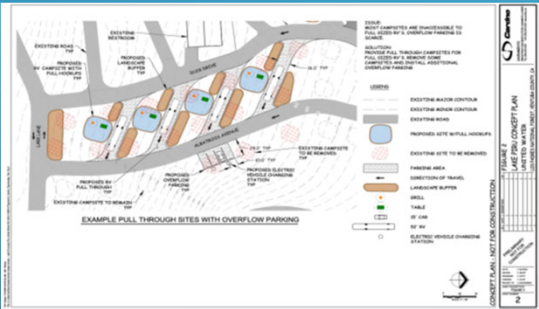
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Operational Update: July and August

Facilities Maintenance and Operational Update

- Approved designs and ordered new signage for highway 126 and dam overlook
- Issued an RFP published for replacement of Dry Storage fence – Engineer est. \$88k
- Safely relocated wildlife and managed wildlife encounters
- Condor Point improvement project Initiated July 12:
 - Completion delayed due to nesting birds in work area
 - Updated completion set for November 6
- Facility Improvement Plan
 - Draft conceptual plan in development (3 alternatives)
 - Anticipated completion set for fall of 2022

United Water Conservation District



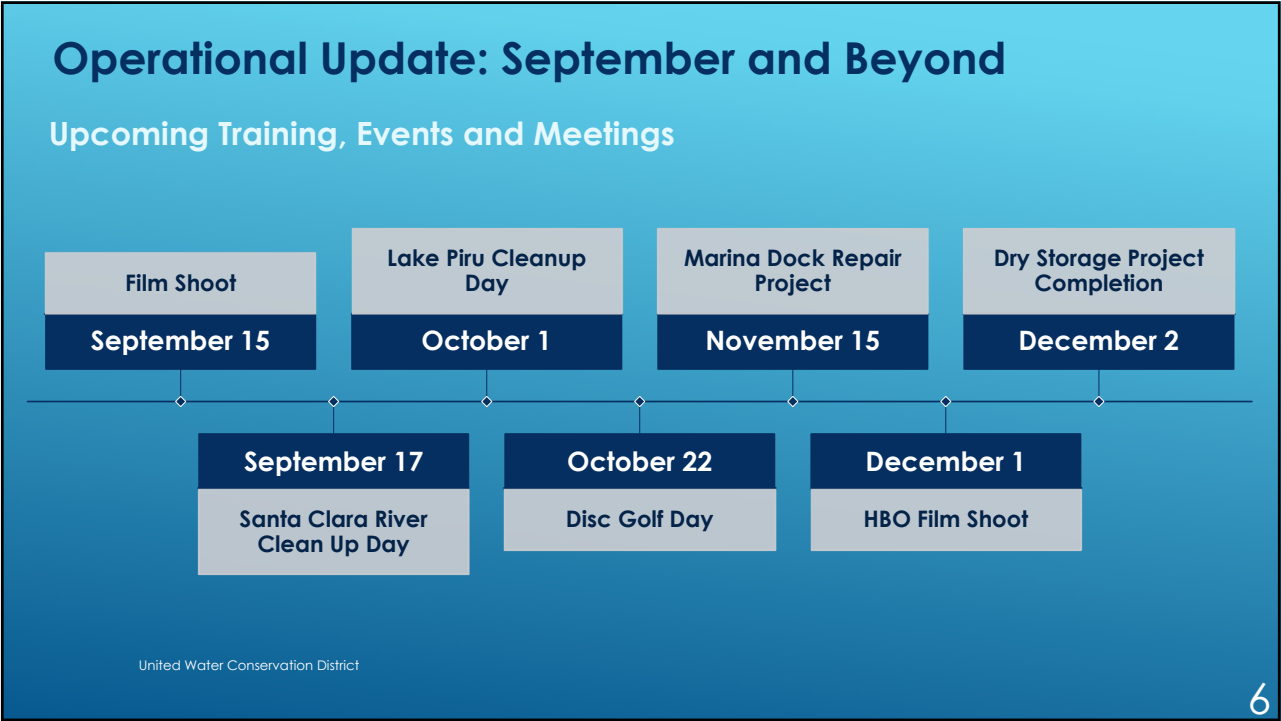
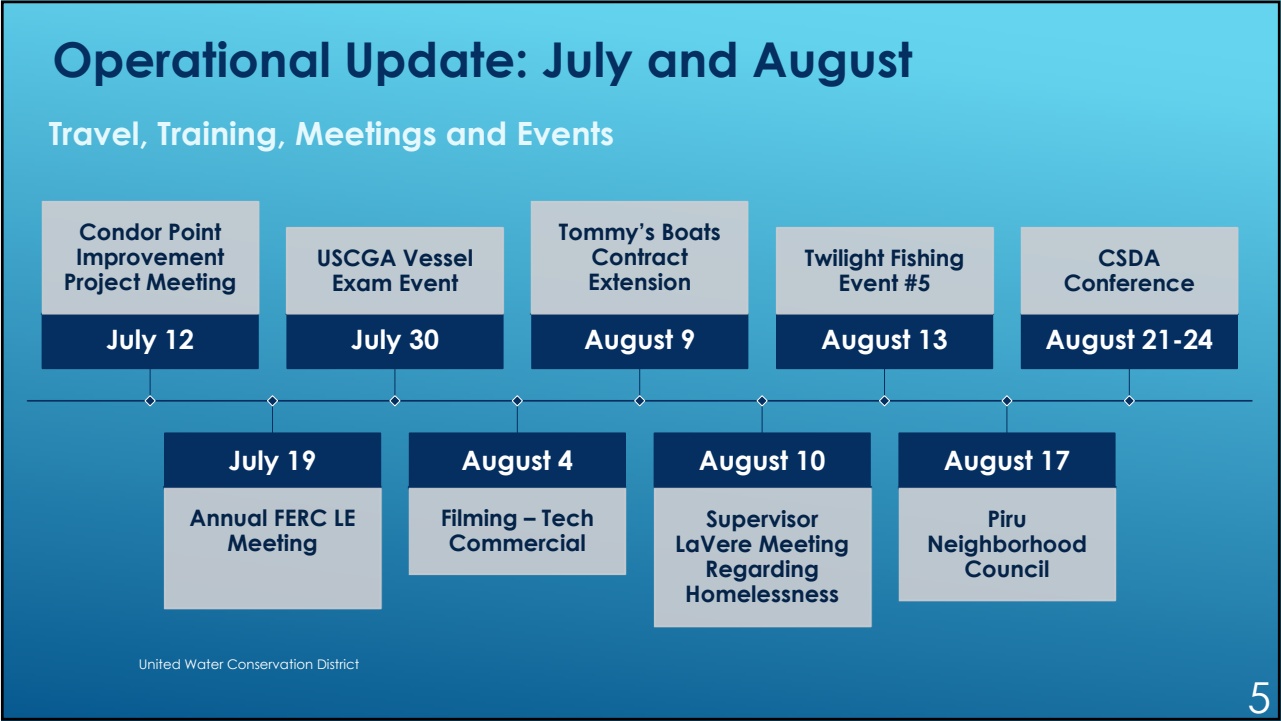
Operational Update: July and August

Filming Activity Update

- Filming revenue to date: \$12,520
- Hosted 1 film shoot in July and August
- August 4: Commercial for tech company generating \$1,600
- Anticipated/projected filming activity:
 - September 15: Music Video for \$1,500
 - December 2022: HBO's - The Sympathizer
 - 10-day shoot estimated to generate \$10,000 to \$15,000

United Water Conservation District





Operational Update

Revenue Recap 2022 (Jan.-July)

Year	Day Use Revenue	Camping Revenue	All Other Revenue	Revenue Collected	Revenue Received	Visitation (# of People)
2022	\$177,500	\$397,100	\$56,900	\$633,530	\$633,530	62,070
2021	\$185,000	\$377,900	\$46,900	\$609,800	\$609,800	30,567

United Water Conservation District

Operational Update

Other Revenue Recap 2022 (Jan-July)

Year	Firewood	Ice/Water	Showers/Laundry	Wi-Fi	Filming/Events	Concessions
2022	\$12,440	\$14,933	\$9,700	\$19,500	\$12,520	\$1,480
2021	\$11,200	\$12,900	\$10,200	\$9,000	\$1,450	-

United Water Conservation District

Operational Update

Prior Year Vs. Current Year: Monthly Comparison (July and August)

Year	Month of July	Month of Aug.
2022	\$126,089.90	\$74,116.90
2021	\$131,181.10	\$88,929.86

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Departmental Highlight: July and August

District Recognition and Awards

- The District received the 2021 Lexipol Connect Bronze Award for Excellence in Law Enforcement Policy Management
- Bronze Certification:
 - Met 3 of 5 criteria in training and policy management
- Daily training bulletins are issued monthly to all Park Rangers
- Policy updates are issued annually, as well as on an ad hoc basis
- Participation and oversight includes the Park Rangers, Risk and Safety, and Human Resources

Training

Metric	Bronze	Silver	Gold
Training Assignments	≥ 4	≥ 4	≥ 8
Hours of Training Completed	≥ 8	≥ 8	≥ 12
User Activity	≥ 70%	≥ 70%	≥ 80%
Assignment Completions	N/A	≥ 70%	≥ 80%
External Training Logged	N/A	N/A	> 0

Policy

Metric	Bronze	Silver	Gold
Updates Pending	< 25	< 20	< 10
Policies Issued	>70%	>70%	>80%
Policies Acknowledged	N/A	>70%	>80%
Daily Training Bulletins (DTBs) Issued	>70%	>70%	>80%
DTBs Taken	N/A	>70%	>80%

United Water Conservation District

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Departmental Highlight: July and August

District Recognition and Awards

- Recent Quarterly District Metrics

Metric	June 2022	May 2022	April 2022
Performance Level	Bronze	Bronze	Bronze
Policies Issued	100%	100%	100%
Updates Pending	1	0	1
DTBs Issued	100%	100%	100%
Policies Acknowledged	68%	68%	68%
DTBs Completed	99%	98%	94%



- Consistently trending towards silver and gold status
- CONGRATULATIONS TEAM UNITED!!!

United Water Conservation District

QUESTIONS?

United Water Conservation District



Staff Report

To: UWCD Recreation Committee Members

Through: Mauricio E. Guardado, Jr., General Manager

From: Clayton W. Strahan, Chief Park Ranger

Date: January 22, 2023 (February 1, 2023, meeting)

Agenda Item: 3. **Monthly Park and Recreation Department Report Information item**

Staff Recommendation:

The Committee will receive and file this staff report from the Parks and Recreation Department regarding its activities for the month of January 2023.

Discussion:

During the month of January, the Piru area received 20.96 inches of rainfall. Staff worked throughout the month to deal with the historic flooding conditions as seen throughout the county. As a result of the significant rainfall, the park has experienced \$2,000,000.00 in estimated damages. The marina suffered significant stress due to the sharp increase in water level and significant debris flow. The marina currently remains anchored offshore and inoperable with only four of eight anchor points remaining attached. The road drains along Piru Canyon road throughout the park have been heavily impacted by sediment and debris, especially the road leading up to both the Juan Fernandez boat ramp and the potholes trailhead. These areas along with the East Road across the dam were significantly impacted by heavy mud slides. Piru Canyon Road between town of Piru and the recreation facility has been closed since the January 9th, due to storm damage. Due to the closures, the Recreation Area has remained closed to public.

With park closure most of this month, visitation numbers have been low. The few long-term campers that have been with us throughout the stormy weather have enjoyed a wet and quiet campground. This month we conducted a physical battery test on a potential Park Ranger Cadet.

1. Staff Tasks and Activity Highlights

- **January 6:** As result of the storm flows in the Santa Clara River, the outflow from Santa Felicia Dam was increased to 200 cubic feet per second (cfs), as required by federal mandate for migration releases for fish. This triggered recreational whitewater boating access as required under the district's FERC license for flows over 200 cfs. As result, a notification as sent out to all whitewater stakeholders. The district received no requests for
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3. Monthly Park and Recreation Department Report

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whitewater access.

- **January 8:** Staff completed Annual, and Quarterly Septic Reports for Saticoy, Santa Felica Dam, and Piru, as required by the Regional Water Quality Control Board.
- **January 9-18:** Staff used heavy equipment to clear Piru Canyon Road between the dam and the entry kiosk following severe storms to maintain for emergency access.
- **January 14:** Emergency commercial dive services were provided by J.F. Brennan in an attempt to detach shoreside anchors lost underwater in the storms and to attempt to move lakeside anchors. Unfortunately, they were unable to move the lakeside anchors.
- **January 15-19:** Staff spent an entire week working on securing the marina docks, securing the water treatment pump barge, and retrieving damaged buoys, antenna arrays from the districts upstream fish traps, and attempting to retrieve the patrol vessels from the water.
- **January 17-18:** The lake received domestic water deliveries to provide potable drinking water to onsite staff and campers trapped at the lake as a result of the storm. Heavy sediment flows and high turbidity in the raw lake water rendered the domestic drinking water system inoperable, and thus water had to be imported to maintain fire flows and a reliable drinking water source. To date the park has received approximately 24,000 of water via a connection to the water system in the town of Piru as provided by American Water.
- **January 19-25:** Staff spent significant time working to clear drains, cleaning debris and working to cleanup the park. This is a slow process and will require significant support from outside contractors moving forward.
- **January 24-26:** Staff met with contractors to assess cleanup work around the Recreation Area to receive proposals for performing cleanup work.

2. Staff Training/Meetings/Events

- **January 4:** Two staff members attended a Herbicide applicator class.
- **January 9-13:** Park Ranger Cadet Michael Groeneveld attended a PC 832 class. The class was about powers to arrest and is the minimum training standard for California peace officers.
- **January 19:** Staff met with the Ventura County Public Works Department, Ventura County Office of Emergency Services (OES) and the Federal Emergency Management Agency (FEMA) to assess the storm damage in and around the Lake Piru Recreation Area, and to get a request to FEMA for support associated with cleanup.
- **January 24-25:** Staff participated in the State Water Recreation Coordinating Committee Meetings where they received updates from other recreation areas and reservoirs operated by the State.
- **January 25:** Staff attended a monthly CCUWC water treatment operators luncheon to obtain continuing education credits toward their drinking water treatment certification.

Revenue and Visitation Recap

2022 Day Use/Other Revenue Recap and Comparison	
2022 Day Use/Other Revenue (Jan. 1 – Dec. 31)	\$369,864.00
2021 Day Use/Other Revenue (Jan. 1 – Dec. 31)	\$368,401.00

3. Monthly Park and Recreation Department Report

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Total Revenue Increase from Prior Year	\$1,463.00
Annual Increase in %	
2022 Camping Revenue Recap and Comparison	
2022 Camping Revenue (Jan. 1 – Dec. 31)	\$509,435.00
2021 Camping Revenue (Jan. 1 – Dec. 31)	\$502,232.00
Total Revenue Increase/Decrease from Prior Year	\$7,203.00
Annual Increase in %	1.42%
Current and Previous Year Comparison (2021 vs. 2022)	
2022 Combined Revenue (Jan. 1 – Dec. 31)	\$888,206.00
2021 Combined Revenue (Jan. 1 – Dec. 31)	\$874,128.00
Annual Increase in %	1.14%

It should be noted that 2019 was one of the highest revenue years in the history of the park. 2022 is on pace to exceed the 2019 day-use and camping figures.

2022 Total Visitation Figures				
Month	# Nights/Sites	# People	# Vehicles	# Vessels
Total	5,075	95,083	22,900	3,939

3. Incidents/Arrests/Medicals

Rangers responded to two incidents of note during the month of January:

- **January 6** – Rangers responded to a complaint from entry kiosk staff of a return guest, known for not paying her camping fees, and failed to pay her camping fees. The guest in question has history of coming in after hours and refusing to pay for all her stay, claiming that due to religious beliefs she cannot pay during daylight hours. Unfortunately, the guest has a history of not following up on making her payment upon the setting of the sun. The guest was contacted and became confrontational. At this time she was evicted and has been placed on a one year ban from the park.
- **January 8** – Rangers responded to an incident of a vehicle doing “doughnuts” in front of the Entry Kiosk. Vehicle identification was passed on to Ventura County Sheriffs Department. No further incident.

4. Citations/Enforcement Summary

Throughout January, no citations were issued for violations of Ordinance 15. It should be noted that numerous other enforcement contacts were made for violations of District ordinances. However, as it is the District’s goal to use education as a means for compliance in most cases, Park Rangers used these incidents as an opportunity to educate the guests via a verbal warning. Citations are typically issued as a last resort when the violation is egregious or voluntary compliance cannot be obtained.

5. Grants

Staff is currently evaluating grant funding through the Land and Water Conservation Fund. Grant program currently has 30 million dollars of available funding. Staff is slated to attend a webinar on February 2, 2023, to determine eligibility requirements and to obtain further information on the upcoming funding cycle.
