



MINUTES
REGULAR BOARD MEETING

Wednesday, March 8, 2023, 12:00 P.M.
Board Room, UWCD Headquarters
1701 N. Lombard Street, Oxnard CA 93030

Board of Directors
Bruce E. Dandy, President
Sheldon G. Berger, Vice President
Lynn E. Maulhardt, Secretary/Treasurer
Mohammed A. Hasan
Catherine P. Keeling
Gordon Kimball
Daniel C. Naumann

General Manager
Mauricio E. Guardado, Jr.

Legal Counsel
David D. Boyer

DIRECTORS IN ATTENDANCE

Bruce E. Dandy, Board president
Sheldon G. Berger, Board vice president
Lynn E. Maulhardt, Board secretary/treasurer
Mohammed A. Hasan, director
Catherine P. Keeling, director
Gordon Kimball, director (arrived at 1:30p.m.)

DIRECTORS ABSENT

Daniel C. Naumann, director

STAFF IN ATTENDANCE

Mauricio Guardado, general manager
Suparna Jain, legal counsel
Dr. Maryam Bral, chief engineer
Marissa Caringella, environmental services manager
John Carman, operations and maintenance program supervisor
Brian Collins, chief operations officer
Dan Detmer, water resources manager
Bobby Diaz, accountant II
Marylou Fulton, receptionist
Hannah Garcia-Wickstrum, associate environmental scientist
Tony Huynh, risk and safety manager
Michael Kaminski, water treatment operator III
Tessa Lenz, environmental scientist/regulatory affairs
Randall McInvale, principal environmental scientist
Craig Morgan, engineering manager
Josh Perez, chief human resource officer
Linda Purpus, environmental services manager
Ed Reese, technology systems specialist
Daryl Smith, controller
Kris Sofley, executive assistant/clerk of the Board
Clayton Strahan, chief park ranger
Ambry Tibay, senior accountant
Brian Zahn, chief financial officer

PUBLIC IN ATTENDANCE

Betsy Cooper, City of Ventura
Rachel, Laenen, Kimball Ranches

Joe Marcinko, Oxnard Public Works

Steve Nash, Oxnard resident

Phil White

1. FIRST OPEN SESSION 12:00 P.M.

President Dandy called the meeting to order at 12noon. He asked the District's Legal Counsel, Ms. Suparna Jain, to summarize the items that would be discussed by the Board in Executive (Closed) session.

Ms. Jain stated that, pursuant to government code section 54956.9(d)(2), one case of anticipated litigation would be discussed, and, pursuant to government code section 54956.9(d)(1), six cases of existing litigation would be discussed, including City of San Buenaventura v. United Water Conservation District; Wishtoyo Foundation v. United Water Conservation District; OPV Coalition v. Fox Canyon Groundwater Management Agency; United Water Conservation District v. United States; United Water Conservation District v. California Fish and Game Commission; and State of California – Department of Transportation v. United Water Conservation District and Southern California Edison.

**1.1 Public Comments
Information Item**

President Dandy asked if there were any public comments. None were offered.

1.2 EXECUTIVE (CLOSED) SESSION 12:04 P.M.

President Dandy adjourned the meeting to Executive (Closed) session at 12:04p.m.

2. SECOND OPEN SESSION AND CALL TO ORDER 1:12 P.M.

President Dandy called the second open session to order at 1:12p.m.

2.1 Pledge of Allegiance

President Dandy asked Director Hasan to lead everyone in reciting the Pledge of Allegiance.

**2.2 Public Comment
Information Item**

President Dandy asked if there were any public comments. None were offered.

**2.3 Approval of Agenda
Motion**

President Dandy asked if there were any changes to the agenda. General Manager Mr. Mauricio Guardado stated that motion item 5.3 had been removed from the agenda.

President Dandy asked for a motion. Motion to approve the agenda as amended, Director Hasan; second, Director Maulhardt. Voice vote: five ayes (Berger, Hasan,

Keeling, Maulhardt, Dandy); none opposed; two absent (Kimball, Naumann). The agenda is approved unanimously 5/0/2.

**2.4 Oral Report Regarding Executive (Closed) Session
Information Item**

President Dandy asked Ms. Jain to report any Board actions taken during Executive (Closed) session. Ms. Jain reported that in Executive session, Director Hasan moved to approve or authorize legal counsel to respond to the pleading in the case of (1.2 F.) State of California - Department of Transportation v. United Water Conservation District and Southern California Edison. The motion was seconded by Director Maulhardt. Roll call vote: five ayes (Berger, Hasan, Keeling, Maulhardt, Dandy); none opposed; two absent (Kimball, Naumann). Motion was approved unanimously 5/0/2.

**2.5 Board Members' Activities Report
Information Item**

President Dandy asked if there were any comments or questions regarding the Board Members' Monthly Activities (aka per diem) Reports. None were offered.

**2.6 General Manager's Report
Information Item**

Mr. Guardado reported that his recent trip to Washington, D.C., yielded numerous positive outcomes for the District, including support for appropriations, regulatory issues and more. He also attended the Association of California Water Agencies (ACWA) 2023 DC event while he was in the Capitol and participated in several programs covering implementation of the infrastructure Investment and Jobs Act; introductions to members of the 118th Congress; updates on the Biden Administration's actions on the ongoing drought; and also met several members of California's Congressional Delegation and networked with other GMs, attorneys and advocates for the water industry. Overall, Mr. Guardado said it was a very positive week and yielded great outcomes as there were a lot of people there working on behalf of Ventura County.

Mr. Guardado then introduced new District staff to the Board, including environmental services manager Marissa Caringella, who is working closely with Linda Purpus over the next couple of months as Ms. Purpus prepares for retirement. New Accountant II Bobby Diaz, who will be handling accounts payable for the District and the two GSAs (Mound Basin and Fillmore and Piru Basins), and the District's new receptionist Marylou Fulton.

Mr. Guardado also reported the District's outreach effort to Ventura County Supervisors, inviting the Supervisors and their staff to tour the Freeman Diversion. Supervisor Janice Parvin and her team with the first to tour the Freeman with him, President Dandy, and Vice President Berger, as well as Murray McEachron, who provided a brief presentation before the actual tour. Supervisor Matt LaVere and his staff went on a tour with President Dandy and Secretary/Treasurer Maulhardt along with Chief Ranger Strahan, who has been working with LaVere's staff to

address the homeless situation in the Santa Clara River watershed area. The tour provided a new level of awareness for all.

Lastly, Mr. Guardado reported that he provided a 90-minute presentation on the District's history, current operations and water sustainability projects to the Ventura County Grand Jury, including the economic benefits of the Freeman Diversion on Ventura County. The group will be scheduling a tour of the Freeman Diversion later in the month, and the District has offered to provide a full tour of its facilities, including Lake Piru and El Rio, to the jurors.

President Dandy asked if there were any questions or comments regarding Mr. Guardado's report. None were offered.

2.7 May 2023 Board Meeting Date Change

Motion

President Dandy explained that, due to the Board's participation at the Association of California Water Agencies (ACWA) Spring Conference May 9 through 11, in Monterey, CA, the Board will consider authorizing a change of date for the District's regular May 2023 Board meeting from Wednesday, May 10, to Wednesday, May 17, 2023, and asked for a motion.

Motion to move the District's regular May 2023 Board meeting from Wednesday, May 10, to Wednesday, May 13, 2023, Director Hasan; second, Director Keeling. Voice vote: six ayes (Berger, Hasan, Keeling, Kimball, Maulhardt, Dandy); none opposed, one absent (Naumann). Motion carries unanimously 6/0/1.

2.8 Ordinance No. 27 - Consideration to Increase the Compensation of the Board of Directors

Motion

President Dandy reminded the Board of a Public Hearing which was held as part of the Regular UWCD Board meeting on February 8, 2023. No public comments on the proposed Ordinance No. 27 were offered at that time. The Public Hearing was closed and President Dandy asked the Board for a motion to agendize consideration of adoption of Ordinance 27, approving an increase in the Board of Director's per diem from \$248 to \$260 per day at its March 8 Board meeting. The motion passed with six Directors voting in favor of agendizing Ordinance 27 and one Director voting not to agendize Ordinance 27. President Dandy asked if there was a motion to approve Ordinance 27.

President Dandy asked if there were any questions or comments. None were offered.

Motion to approve Ordinance No. 27, increasing Board members' per diem activity reimbursement rate from \$248 to \$260 per day, Director Berger; second, Director Keeling. Roll call vote: five ayes (Berger, Hasan, Kimball, Maulhardt, Dandy); one opposed (Keeling); one absent (Naumann). Motion is approved 5/1/1 and the increase in the Director's per diem will take effect in 60 days (May 8, 2023).

- 3. CONSENT CALENDAR: All matters listed under the Consent Calendar are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Board. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)**

President Dandy asked for item 3.D of the Consent Calendar to be pulled for clarification and separate consideration. He then asked if there was a motion for Consent Calendar items 3.A through 3.C.

A. Approval of Minutes

Motion

Approval of the Minutes for the Regular Board Meeting of February 8, 2023, and the Special Board Meeting – Board Norms Workshop of February 9, 2023.

B. Groundwater Basin Status Reports

Information Item

Receive and file Monthly Hydrologic Conditions Report for the District.

C. Monthly Investment Report

Information Item

Report on the District's investments and the availability or restriction of these funds. All investments are in compliance with the District's investment policy, which is reviewed and approved annually by the Board.

Motion to approve Consent Calendar items 3.A, 3.B and 3.C, Director Maulhardt; second, Director Hasan. Roll call vote: six ayes (Berger, Hasan, Keeling, Kimball, Maulhardt, Dandy); none opposed; one absent (Naumann). Motion carries unanimously 6/0/1.

President Dandy asked for clarification specifically on the motion for modifications to the FY 2022-23 budget. Chief Financial Officer Brian Zahn explained that the modification to the FY 2022-23 budget was \$328,000 in budget transfers that were reviewed by the Board at the February 8, 2023 UWCD Board meeting. President Dandy asked if there were any further questions or comments. None were offered.

D. FY 2023-23 Second Quarter Financial Report and Request of Budget Modifications

Motion

The Board will receive and review the FY 2022-23 Second Quarter Financial Report for the period of July 1, 2022, through December 31, 2022, and consider approving the motion for modifications to the FY 2022-23 budget.

Motion to approve Consent Calendar item 3.D, approving the modification of the FY 2022-23 budget, Director Maulhardt; second, Director Kimball. Roll call vote: six ayes (Berger,

Hasan, Keeling, Kimball, Maulhardt, Dandy); none opposed; one absent (Naumann). Motion carries unanimously 6/0/1.

4. PRESENTATIONS AND MONTHLY STAFF REPORTS (By Department)

Administrative Services Department – Brian Zahn and Josh Perez

4.1 Monthly Administrative Services Department Report – Josh Perez and Brian Zahn

Information Item

The Board received a summary report and presentations from Chief Human Resources Office Josh Perez (see slides attached), highlighting current negotiations with labor unions on a new long-term contract and budget planning for personnel for FY 23/24. Mr. Perez referred to UWCD as an “employer of choice.” He also provided some updates on the District’s actions regarding FEMA Disaster Relief funding.

Director Berger asked in the District were planning on having a display booth at the AWA Symposium in April. Clerk of the Board replied that the District was once again planning on being a “title sponsor” for the event and would have an exhibit in the hallway outside the general meeting room.

Director Maulhardt stated that the Finance Committee had reviewed the second quarter’s financials and had asked Chief Financial Officer Brian Zahn to review the information with the Board (see slides attached) quickly. Mr. Zahn mentioned plans for a financial bond proposal for FY 2024-25, which included hiring J Welling to provide polling of the general public regarding UWCD awareness and understanding of operations, benefits of service and more. Mr. Zahn also stated that staff would have a solid budget by the end of the month and would be reporting back to both the Finance Committee and Board with those figures.

Director Maulhardt asked why insurance was so high and Mr. Perez stated that insurance premiums were increasing significantly, as well as consultant costs and human resources. Director Hasan asked if professional fees included anything more than consultants, human resources and insurance. Mr. Perez said other professional fees, such as legal, were separate line-item expenses.

President Dandy asked if there were any other questions or comments. None were offered.

Engineering Department – Dr. Maryam Bral

4.2 Monthly Engineering Department Report

Information Item

Engineering Manager Craig Morgan provided a summary report on the monthly activities of the Engineering Department and a presentation (see slides attached). Mr. Morgan stated that, to clarify item 11 in the monthly staff report, the location was at the Moss Screen. Director Maulhardt asked if the injection process referenced would kill quagga mussels prior to entering the Moss Screen.

Chief Operations Officer Brian Collins responded to Director Maulhardt, stating that prior to adding chlorine, staff must remove weeds and organics. Director Maulhardt said that this effort was the last defense for dealing with quagga. He then asked what process staff were using, sampling process upstream and down stream as well as inside and outside the moss screens. Mr. Guardado said that staff was doing preventative maintenance and that the Engineering and Operations Committee were included in discussions when decision are made regarding the design and flow process and the Committee would refer recommendations to the full Board. Director Maulhardt stated that he wanted the public to understand the complexity of the problem and that the District is dealing with it.

Mr. Morgan then discussed the Santa Felicia Dam Safety Improvement project, stating that FERC, DWR, Los Angeles Department of Water and Power and NMFS were all reviewing the latest report on the project and that the project's Board of Consultants would be meeting in June. Mr. Morgan also reported that the Santa Felicia Functional Exercises, a real-time enactment of an emergency at the dam and how staff and outside agencies respond. An analysis of the exercise is a way to learn new strengths and weaknesses of the wide swath of agencies that are involved.

Mr. Morgan also reported that the pavement maintenance project at Lake Piru Recreation Area is in the stripping phase and should be completed soon. The iron and manganese project is incurring delays due to supply chain issues, but in-house staff is demonstrating efficiencies that are helping the project to stay close to the project timeline. PTP metering project now has engaged 41 of 60 meter turnouts and has completed 20 of 40 utility easements. Mr. Morgan reported that District and US Navy staff held a two day charrette, permit planning discussion, progressing on various CEQA and NEPA activities.

President Dandy asked if there were any questions or comments. None were offered.

Environmental Services Department – Linda Purpus

4.3 Monthly Environmental Services Department Report

Information Item

Environmental Services Manager Linda Purpus presented a summary report on the monthly activities of the Environmental Services Department along with a slide presentation (see slides attached). She updated the Board on the District's Castaic release flood flows and stated that once the release began, field crew and Water Resources would be monitoring the data, ensuring and justifying obligations are met under the current Court order and NMFS. She spoke of the District's successful application to the California Natural Resources Agency, requesting a suspension of permitting requirements associated with CEQA, based on the Governor's Executive Order. The District received approval of that suspension request. Working in collaboration with the State Water Board and Department of Water Resources, The District received a variance from the Water Quality Certification, allowing for delivery of up to 25,000 acre feet. A similar variance from FERC is pending.

Director Kimball congratulated Ms. Purpus and the Environmental Services team on securing the variance. He said that building relationships, the timing, and hard work of staff made all this possible and that he recognizes that this is “a very big deal” and convinces other agencies that they too can work with United. Ms. Purpus said this was the second time in her career that a request for a variance was approved and when she first saw the notice she let out a big yelp!

President Dandy asked if there were any other questions or comments. None were offered.

Operations and Maintenance Department – Brian Collins

4.4 Monthly Operation and Maintenance Department Report

Information Item

Chief Operations Officer Brian Collins presented a summary report on monthly activities of the Operations and Maintenance Department along with a presentation (see slides attached). At the beginning of his presentation to the Board, Mr. Collins said he wanted to correct an error in the monthly report, which stated 3,924 AF of water was diverted to the Saticoy recharge basins in February (metered plus unmetered) and that figure should have been 2,347 AF, and that figure has been doubled checked with Bram Sercu. Mr. Collins continued his report to the Board, stating that the District initiated flood flow releases of 400 cfs, with some of that showing up at the Freeman, which is currently diverting 375 cfs. Staff collaborated with Oxnard on replacing the flow meter for the Ocean View turnout on the OH; OH well No. 12 required emergency repairs, which led to a discussion of the benefits of ready service spares. Director Hasan asked with the proper lead time, and budgets permitting, are spare parts and equipment available. Mr. Collins replied that the staff has included significant requests in the new budget.

Director Kimball expressed his appreciation to the Operations and Maintenance staff, stating that when he drives past basins off Highway 118, watching clear water come into the ponds, or watching muddy water come down the river now, dealing with the sediment and the velocity shift from the old days, he knows that staff is putting in a lot more work and he just wanted to express how impressed he is with the entire operation.

President Dandy asked if there were any other questions or comments. None were offered.

Park and Recreation Department – Clayton Strahan

4.5 Monthly Park and Recreation Department Report

Information Item

Chief Park Ranger Clayton Strahan delivered a summary report on the activities of the Park and Recreation Department, and pointed out a clerical error in the report, which shows a chart comparison labeled 2021-2022, which is actually a comparison of figures from 2022 with to-date figures from 2023. Chief Strahan then provided a brief update on FEMA efforts, including asking Congresswoman Brownley to

extend the deadline for FEMA reimbursement as Ventura County didn't experience the brunt of the storm impact until weeks after the emergency situation was declared. District staff advised Ventura County Office of Emergency Services of the shortened deadline for Ventura County and ask Patrick Maynard to work with the Supervisors to also garner support for extending the deadline for submitting reimbursement reports to FEMA.

District's Risk and Safety Manager Tony Huynh also provided more information to the Board on the District's FEMA efforts and activities. He reported that the District's request for assistance was confirmed by both CalOES and FEMA and a point of contact has been assigned to the District. The O&M team is supporting the effort with photo and video coverage of the debris and damages incurred by the District. Staff have also formally notified FERC of the debris issues at Lake Piru/Santa Felicia Dam. District has issued an Request for Proposal to help with the clean-up, design and rebuilding/repairs, and now that FEMA is reimbursing for staff time, the District is also looking at submitting request for reimbursement of some \$56,000 in staff overtime due to the storm emergency event.

Director Maulhardt asked the total cost of FEMA reimbursement. Mr. Huynh said that approximately \$2.8 million, with \$1.8 million being just the clean-up effort, but that the numbers are being updated continuously as the District gets new estimates and invoices for work related to storm clean-up, repair and replacement. Director Maulhardt asked if that figure includes road repair due to debris flows and mudslides. Chief Strahan replied that \$2.8 million included floating debris on the water and the surface road to Juan Fernandez. This opened a discussion as to what the Forest Service was responsible for regarding road maintenance and repair, if the Recreation Area would be open for Easter weekend and when boating could safely resume on the lake. Chief Strahan added that the federal government has so many other obligations at this time that Lake Piru Recreation Area is a low priority at the moment.

President Dandy asked if there were any other questions or comments. None were offered.

Water Resources Department – Dan Detmer

4.6 Monthly Water Resources Department Report

Information Item

Water Resources Manager Dan Detmer delivered a summary report on the monthly activities of the Water Resources Department to the Board. Mr. Detmer reported that nearly 15,000 acre feet has been diverted to date, with half being used for recharge at Saticoy. He reported some 96,000 acre feet of storage in the forebay, and the impact on the coastal basins have been modest. He also said that additional recharge optimization of the spreading ponds was being explored and that Bram Sercu was making sure the District isn't leaving any water behind. Mr. Detmer added that the potential for the Lake to spill in the coming weeks, especially with warm storm events, is very likely.

President Dandy asked if there were any other questions or comments. None were offered.

5. MOTION ITEMS (By Department)

Administrative Services Department – Brian Zahn and Josh Perez

5.1 January 2023 Storm Damage Cleanup, Contracts with McNabb Construction Inc. and Summer Construction Inc. for Debris Removal at the Lake Piru Recreation Area

Motion

Mr. Zahn and Mr. Perez stated that they expect to be fully reimbursed for the clean-up expenses relating to the January 2023 storm damage by FEMA within 18 to 24 months. Director Hasan said that the money is good for this purpose. Mr. Zahn replied that once the FEMA funds were received by the District, the money would go right back into the reserve funds.

President Dandy asked if there were any more questions or comments. None were offered.

Motion to approve the District's use of the \$6,184,000 Replacement, Capital Improvement and Environmental Project reserves to fund the clean-up efforts at the Lake Piru Recreation Area, Director Hasan; second, Director Berger. Roll call vote: six ayes (Berger, Hasan, Keeling, Kimball, Maulhardt, Dandy); none opposed; one absent (Naumann). Motion carries unanimously 6/0/1.

5.2 Agreement with Santa Clarita Valley Water Agency for Coordinated Delivery of State Water Project Water Supplies

Motion

President Dandy commented that this collaborative outreach effort was first entered into as a trial in 2018 and this agreement memorializes the successful collaboration of the two agencies. Director Hasan congratulated staff and especially Mauricio Guardado on the agreement. Mr. Guardado thanked President Dandy, Vice President Berger and Director Naumann for taking the time to meet with Santa Clarita Valley Water to secure the agreement.

President Dandy asked if there were any more questions or comments. None were offered.

Motion to authorize the General Manager to enter into an agreement with Santa Clarita Valley Water Agency for coordinated deliveries of State Water Project water supplies, Director Hasan; second, Director Kimball. Roll call vote: six ayes (Berger, Hasan, Keeling, Kimball, Maulhardt, Dandy); none opposed; one absent (Naumann). Motion carries unanimously 6/0/1.

[Motion item 5.3 removed from agenda at the request of Finance staff]

Engineering Department – Dr. Maryam Bral

5.4 Authorize Approval of the Draft Agreement between the City of San Buenaventura, United Water Conservation District, and Calleguas Municipal Water District for Construction and Operation of an Interconnection to Convey Water between the Water Systems; and Authorize the General Manager to Execute the Final Agreement.

Motion

Director Maulhardt reported that the Engineering and Operations Committee was recommending the Board's approval of this motion. Director Hasan added that this was the District's responsibility; and Director Kimball added that this is really good work on a technical level, an operational level and while the politics can't be easy, it helps United's relationships with Ventura and Casitas. Director Maulhardt stated that the issue was driven by Ventura and Calleguas to deliver State Water to Ventura and it's logical that a second turnout should be included as an opportunity for the future. He added that this was a win for all the parties involved and was a good community project. Mr. Guardado thanked Ventura's Betsy Cooper, who was in the audience, for doing the heavy lifting. Ms. Cooper stated that Ventura Water appreciates the District's support.

President Dandy asked if there were any more comments or questions. None were offered.

Motion to approve the draft agreement between the City of San Buenaventura, United Water Conservation District, and Calleguas Municipal Water District for the Construction and Operation of an Interconnection to convey water between the water systems; and authorize the General Manager to execute the final agreement upon District's legal counsel review and approval of the final language, should any changes be made by any of the participating agencies, Director Hasan; second, Director Maulhardt. Roll call vote: six ayes (Berger, Hasan, Keeling, Kimball, Maulhardt, Dandy); none opposed; one absent (Naumann). Motion carries unanimously 6/0/1.

5.5 Contract Amendment to the Engineering Design Support Contract with Stantec Consulting Services, Inc. for the Vertical Slot Fish Passage Alternative

Motion

President Dandy asked if there were any comments or questions. None were offered.

Motion to authorize the General Manager to execute an amendment to the professional consulting services agreement with Stantec Consulting Services, Inc. (Stantec) in the amount of \$91,756 to provide continued engineering design support of the Vertical Slot as a Freeman Diversion Fish Passage Facility alternative, Director Mulhardt, second, Director Hasan. Roll call vote: six ayes (Berger, Hasan,

Keeling, Kimball, Maulhardt, Dandy); none opposed; one absent (Naumann).
Motion carries unanimously 6/0/1.

Environmental Services Department – Linda Purpus

5.6 Resolution 2023-05 Determining that Emergency Work at Reasoner Creek is Exempt from the Provision of the California Environmental Quality Act and Approving Emergency Work at Reasoner Creek

Motion

Ms. Purpus introduced the District's Associate Environmental Scientist Hannah Garcia-Wickstrum to present the Resolution 2023-05 motion. Ms. Garcia-Wickstrum explained the urgency of the Reasoner Creek project and asked for the Board's consideration in approving the resolution. Director Maulhardt reported that the Engineering and Operations Committee had discussed the motion during its latest meeting and was recommending the Board approve the resolution.

President Dandy asked if there were any comments or questions. None were offered.

Motion to approve Resolution 2023-05, determining that Emergency Work at Reasoner Creek ("project") is exempt from the provisions of the California Environmental Quality Act ("CEQA"), approving the project and directing staff to file a Notice of Exemption in accordance with CEQA, Director Maulhardt; second, Director Hasan. Roll call vote: six ayes (Berger, Hasan, Keeling, Kimball, Maulhardt, Dandy); none opposed; one absent (Naumann). Motion carries unanimously 6/0/1.

6. BOARD OF DIRECTORS READING FILE

7. FUTURE AGENDA ITEMS

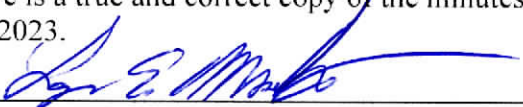
President Dandy asked if there were any future agenda items for consideration. None were offered.

8. ADJOURNMENT 2:50 P.M.

President Dandy adjourned the meeting at 2:50p.m. to the next **Regular Board Meeting scheduled for Wednesday, April 12, 2023**, or call of the President.

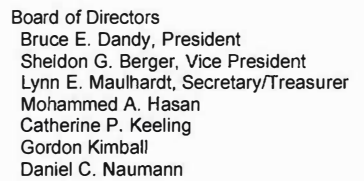
I certify that the above is a true and correct copy of the minutes of the UWCD Board of Directors meeting of March 8, 2023.

ATTEST: _____


Lynn E. Maulhardt, Board Secretary

ATTEST: _____


Kris Sofley, Clerk of the Board



Legal Counsel
David D. Boyer

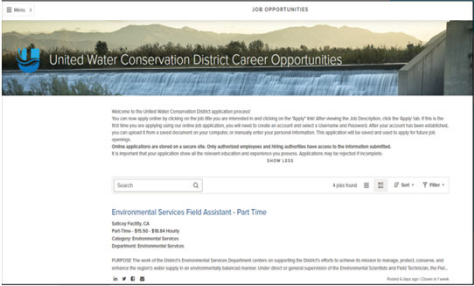

MEETING DATE: Wednesday, March 8, 2023 12noon

The signing or registering of your name on this sign-up form is not required but is voluntary. All persons may attend the meetings of the Board of Directors of United Water Conservation District without signing or registering their names on this form.

Suparna Jain	At Olathe / MKK
Joe Macinko	Olathe
Phil White	
Steve Nash	OK resident
Betsy Cooper	City of Olathe
RACHAEL LAENEN	KIMBAU RANCHES



1



- Finalizing the 2023 SDRMA Annual Renewal Questionnaire.
- Worked with SDRMA to coordinate claim for Marina damages related to recent storm event in January.
- Posted the OSHA Form 300A and Regulatory Compliance Poster at all District facilities.
- Developed and completed personnel and budget requests for FY23-24.
- Begin brown bag sessions starting February 16 (Topic: Budget Preparation and Overview).
- Successfully onboarded four following personnel:
 - Receptionist (Marylou Fulton)
 - Accountant II (Bobby Diaz selected and will start February 27)
 - Environmental Services Manager (Marissa Caringella selected and will start March 6)
 - Park Ranger Cadet (Macy Petula selected and scheduled to start on March 6)
- Hired two Park Ranger staff members and began efforts to interview and select Seasonal Park Ranger Assistant staff members to join the Lake Piru Recreation Area team.

2

CURRENT EMPLOYEE RECRUITMENTS

O&M Recharge
Worker I/II


Job posted -
closes tonight

Environmental
Scientist –
Regulatory Affairs

Selection made -
pending GM
approval


Engineering and
Water Resources


Postings
forthcoming
pending
consultation with
GM




3



- Co-led Disaster Response Coordination efforts and submitted applications to FEMA and CalOES for disaster recovery relief grant funding.
- Responded to COVID-19 case notifications.
- Led monthly safety meeting and collaborated with Chief Water Treatment Operator on Confined Space Refresher training.
- Conducted respiratory fit testing for Lake Piru Recreation Area staff.
- Supported Engineering Department’s SFD Functional Exercise, including participating as a member of the exercise planning team and evaluating the PIO role.
- Coordinated with IT and vendor on security systems enhancements.
- Supported Lake Piru Recreation Area staff with Park Ranger Cadet physical agility test evaluations.









4



- Upgraded SFD Maintenance Facilities network which included installation of upgraded network switches and rewiring SFD Shop network infrastructure to improve efficiency.
- Worked collaborative to support security gate network-based communications to the gate and intercom systems for greater efficiency.
- Outfitted SFD Shop with new computer to be utilized to interact with the camera and access control system. System replacing previous generation camera systems.
- Responded to and resolved a hard disk failure to a district’s subsystem. Worked with vendors for warranty repair and post incident and triage support. District IT staff exercised backup and recovery procedures to expedite system availability.
- UWCD HQ Multi-Purpose Board Room - Recent guests included the Farm Bureau of Ventura, the California Avocado Society, and the American Water Association of Ventura County.
- Initiated a travel kit conference and presentation system to enable online capabilities on the go.




5



Questions?


United Water Conservation District
“Conserving water since 1927”

6



United Water

CONSERVATION DISTRICT




SECOND QUARTER FY2022-2023 FINANCIAL REVIEW
AND FINANCE DEPARTMENT MONTHLY UPDATE

March 8, 2023

7

HIGHLIGHTS

REVENUE UNFAVORABLE TO BUDGET AND WHILE OPERATING EXPENSES ARE FAVORABLE TO BUDGET



REVENUE

➤ Total operating revenue is \$2.0M or 14% unfavorable to budget

- Pipeline revenues are unfavorable to budget by \$1.3M or 17%
- Groundwater revenues are favorable to budget by \$132K
- Taxes are favorable to budget by \$191K or 7%
- Other Operating revenue was unfavorable to budget by \$104K or 23% due to Recreation being under budget
- Non-Operating revenue was unfavorable to budget by \$927K or 24% primarily due to Federal Grants coming in under budget

EXPENDITURES

➤ Total expenditures are \$8.9M or 39% favorable to budget

➤ Personnel expenses are below budget \$491K or 8.0% due to salaries and benefits coming in favorable

➤ Professional and legal fees are below budget \$3.4M or 71% due to underspending across all departments


➤ Operations expenses are below budget \$2.7M or 47% with Depreciation \$1.0M, Maintenance \$524, and Capital \$337K favorable to budget

8

4

OVERVIEW

PIPELINE VOLUME AND RECREATION REVENUE DRIVES REVENUE DOWNSIDE



in \$000's	Q2 FY22-23 Actual	Q2 FY22-23 Budget	Q2 FY21-22 Actual
Taxes	2,940	2,748	3,438
Water Delivery/Fixed Cost	6,393	7,696	6,011
Groundwater	132	-	(61)
Other Operating Revenue	354	457	582
Non-Operating Revenue	2,959	3,886	1,138
Total Revenue	\$ 12,777	\$ 14,788	\$ 11,108
Personnel Expense	5,937	6,429	4,078
Professional Fees	1,366	4,715	1,368
Operating Expense*	2,989	5,638	2,709
Allocated Overhead	2,318	3,372	2,118
Debt Service	83	1,269	294
Other	1,020	1,196	1,193
Total Expenditure	\$ 13,714	\$ 22,619	\$ 11,760

REVENUE

➤ Revenue is less than budget \$2.0M

- Pipeline unfavorable \$1.3M
- Taxes favorable \$191K
- Other Rev unfavorable \$104K
- Non-Op Rev unfavorable \$927K

EXPENDITURE


➤ Total expenditures are \$8.9M better than budget

- Professional and Legal Fees are \$3.3M below budget
- Operating Expense (w/depreciation) was \$2.7M favorable to budget

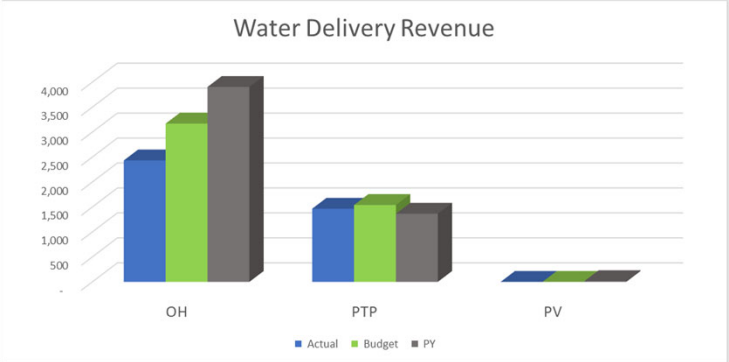
9

PIPELINE REVENUE

EXCLUDING IN-LIEU OF PUMPING CHARGES



Water Delivery Revenue



Pipeline	Actual	Budget	PY
OH	2,432	3,170	3,904
PTP	1,466	1,540	1,365
PV	-	-	15

➤ Pipeline revenue down 17% from budget

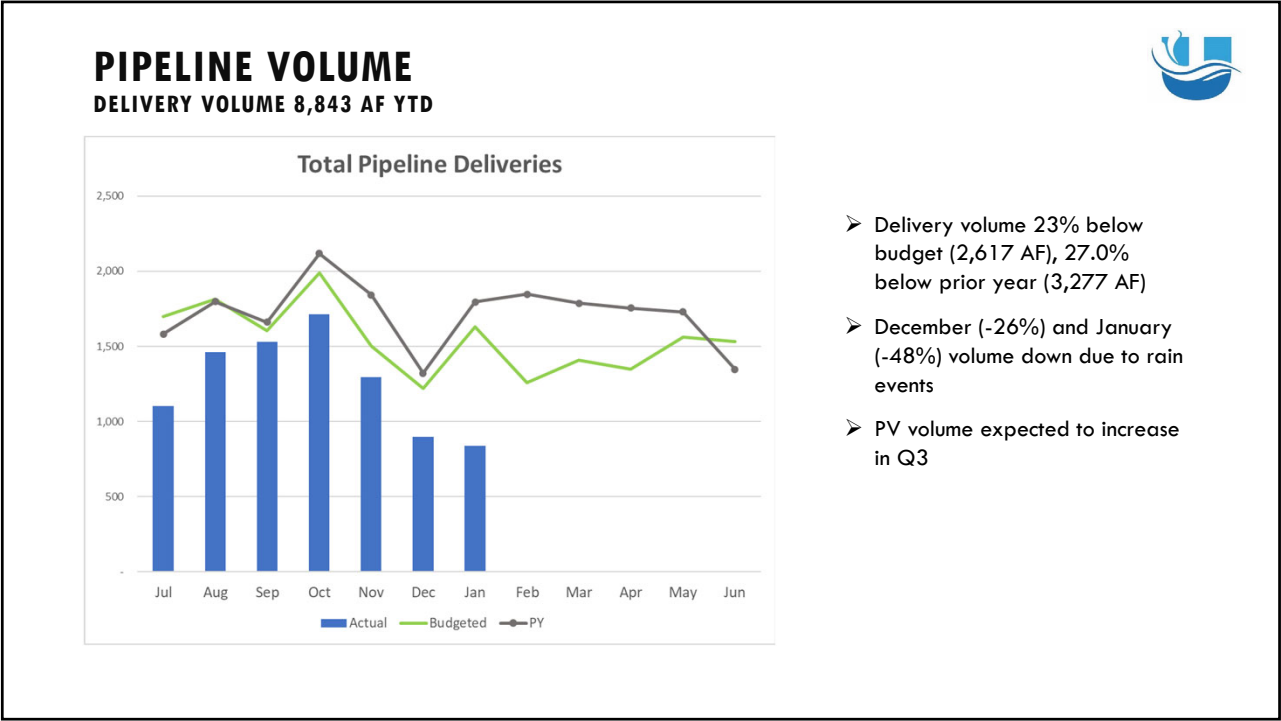
➤ OH down 23% vs. budget

➤ PTP up 5% vs. budget

➤ PV volume forecasted to increase in Q3 2022-23

Pipeline	Actual	Budget	PY	vs Budget	vs PY	% var Budget	% var PY
OH	2,432	3,170	3,904	(738)	(1,472)	-23%	-38%
PTP	1,466	1,540	1,365	(74)	101	-5%	7%
PV	-	-	15	-	(15)	0%	0%
	\$ 3,898	\$ 4,710	\$ 5,284	\$ (812)	\$ (1,387)	-17%	-26%

10




11

PERSONNEL EXPENSES

\$000's	Q2 2022-23 23 Actual	Q2 2022- Budget	PY Actual	Var to Budget	% Var to Budget	Var to PY	% Var to PY
Regular Salary	3,451	3,674	2,202	-223	-6%	1,249	57%
Over-time Salary	81	106	55	-25	-23%	26	47%
Part-time	153	225	104	-72	-32%	49	47%
Salaries	\$ 3,684	\$ 4,004	\$ 2,361	-320	-8%	\$ 1,323	56%
Retirement- Classic	349	1,361	1,114	-1,013	-74%	-765	-69%
Retirement - PEPPRA	1,096	126	71	971	772%	1,025	1444%
Soc Sec/457b Expense	191	223	143	-32	-14%	48	34%
Medicare Expense	53	58	34	-5	-8%	19	56%
SUI Expense	1	9	1	-7	-85%	0	30%
Medical Ins Exp	381	489	249	-108	-22%	132	53%
LTD	10	11	1	-1	-6%	9	943%
Life Insurance	10	13	7	-3	-23%	3	43%
Worker's Comp Expense	93	108	97	-15	-14%	-4	-5%
401(a)	38	12	-			38	#DIV/0!
OPEB	31	15		16	105%	31	100%
Employee Benefits	\$ 2,253	\$ 2,424	\$ 1,717	-171	-7%	\$ 536	31%
Personnel Expenses	\$ 5,937	\$ 6,429	\$ 4,078	-491	-8%	\$ 1,859	46%

- Salaries are favorable to budget 8%
- Employee Benefits are favorable to budget 7% primarily due to:
 - Lower actuals in Medical Insurance Expense
 - Lower workers' Comp Insurance
 - Lower salaries are driving the majority of the savings

12



OPERATING EXPENSES

PROFESSIONAL AND LEGAL FEES DRIVE BUDGET FAVORABILITY


	Q2 2022-23	Q2 2022-23	PY	Var to	% Var to	Var to	% Var to
\$000's	Actual	Budget	Actual	Budget	Budget	PY	PY
Profess Fees - Engineering	134	254	41	(120)	-47%	93	226%
Prof. Fees - Environmental	244	1,168	168	(924)	-79%	76	45%
Prof. Fees - IT consulting	10	120	1	(110)	-92%	9	900%
Prof. Fees - GW Consulting	8	64	26	(56)	-88%	(18)	-71%
Prof. Fees - Other	252	830	154	(579)	-70%	98	64%
Professional Fees	\$ 647	\$ 2,437	\$ 390	\$ (1,790)	-73%	\$ 257	66%
Legal Fees	\$ 719	\$ 2,277	\$ 121	\$ (1,559)	-68%	\$ 598	495%
Utilities	797	990	604	(193)	-20%	193	32%
Maintenance	583	1,108	735	(525)	-47%	(152)	-21%
Field Supplies	23	31	151	(8)	-26%	(128)	-84%
Insurance	696	179	555	517	289%	141	25%
Office Expenses	84	169	50	(86)	-51%	34	67%
Miscellaneous	516	516	1,174	-	0%	(658)	-56%
Travel, Trainings and Meetings	35	140	26	(105)	-75%	9	36%
Gasoline, Diesel, Fuel	94	102	94	(8)	-8%	(0)	0%
Fox Canyon GMA	(81)	314	(176)	(396)	-126%	95	-54%
Safety, supplies, clothing	73	68	31	5	8%	42	100%
Telephone	33	42	3	(9)	-21%	30	998%
General Operating Expenses	\$ 2,853	\$ 3,659	\$ 3,247	\$ (806)	-22%	\$ (394)	-12%
State Water Import Costs	\$ 572	\$ 745	\$ 489	\$ (173)	-23%	\$ 83	100%
Total Operating Expenses	\$ 4,791	\$ 9,118	\$ 4,247	\$ (4,327)	-47%	\$ 544	13%

➤ Professional Fees are favorable to budget by \$1.8M

➤ Legal fees are favorable to budget by \$1.6M

➤ Operating expenses \$806K favorable primarily driven by Maintenance \$525K, Utilities \$193K and Fox Canyon GMA \$396K off-set by and over-run in Insurance \$517K

13




SUPPLEMENTAL WATER PURCHASE FUND

STATUS UPDATE

	Revenue (\$000'S)
Beginning Balance - July 1, 2021	\$2,740
REVENUES	
Surcharge Revenue	\$1
Water Delivery	\$94
LAIF Interest	\$1
EXPENDITURES	
Water Purchase	\$0
Ending Balance December 31, 2022	\$2,835

14

BOARD MOTION ITEMS with FISCAL IMPACT




Motion Number	Sponsor	Description/Summary	Budget Y/N	Funding Source	Cash Impact of Approval	Other Financial Impact
5.1	Finance	January 2023 Storm Damage Cleanup, Contracts with McNabb Construction Inc. and Summer Construction Inc. for Debris Removal at the Lake Piru Recreation Area	N	\$1,254,400 of Designated funds being Undesignated by the Board in the 050 (General Water Conservation Fund)	\$1,254,400*	N/A
5.3	Engineering	Request for additional fund for the Freeman Diversion Expansion project	N	\$517,698.76 transfer from CIP 8042 plus \$1,000,000 loan from 050 (General Water Conservation Fund)	\$1,517,699	N/A
TOTAL					\$2,772,099	

*The expense will happen this year, but the reimbursement from FEMA/CalOES will most likely occur in the following financial year.


15

FINANCE DEPARTMENT



- Finance is exploring a potential 2024-2025 General Obligation Bond initiative in the amount of \$250M-\$350M to fund Capital projects. Initial steps will be taken in March to poll district residents to determine their responsiveness to water issues, the drought, water concerns and willingness to support a GO Bond initiative. Polling will be conducted through J. Wallin.
- Met with Department managers to review their FY 2023-24 Budget templates and preliminary requests. Staff is working to combine requests into a FY 2023-24 draft budget. A preliminary Budget meeting with the General Manager and Assistant General Manager is scheduled for March 6, 2023.
- Working with Human Resources reviewing FY 2023-24 Personnel requests, ensuring all Department requests are in line with the planned District's Organizational Structure.

16



Questions?

United Water Conservation District
"Conserving water since 1927"

17

17



**ENGINEERING DEPARTMENT
MONTHLY UPDATE**

March 8, 2023





18



Santa Felicia Dam Safety Improvement Project

- Jan 27 - Meeting with FERC to discuss IDF and L2RA for the Project
- Feb 9 - Second coordination workshop with DWR and LADWP
 - Next meeting on May 4
- Feb 21 - NMFS review comments on draft BA
 - UWCD response due in April
- HMGP sub-application in support of SFD Outlet Works Improvement Project is on FEMA's waiting list

19

19

SFD Functional Exercise

- A two-day event held at UWCD District headquarters related to the SFD EAP Functional Exercise
 - Feb 22, Day One
 - SFD EAP review and tour of SFD
 - Feb 23, Day Two
 - Functional Exercise
- Stakeholders and community representatives in participation ranged from 40 to 54.



2023 SFD Functional Exercise - Day One on Feb 22

20



21

Lake Piru Recreation Area 2022 Pavement Maintenance Program



2/18/2023

Asphalt and Shoulder Backing Repair



2/22/2023

Sealcoating Repair Area

22

Iron and Manganese Treatment Facility

2/15/2023

United States

A photograph showing the installation of a filter drain pump station. Large red pipes are being laid out on a dirt construction site. A white utility truck is parked nearby. The background shows a clear blue sky and distant hills.

Filter Drain Pump Station Installation

2/15/2023

United States

A photograph showing the installation of water service for fire suppression and utility water. A large concrete structure is visible in the background, and workers are working on the ground. A blue pipe is in the foreground.

Water Service Installation for Fire Suppression and Utility Water



23

Iron and Manganese Treatment Facility

2/15/2023

United States

A photograph showing the interior of a filter vessel being cleaned. A long white pipe runs along the bottom, and debris is being removed. The walls are white and curved.

Cleaning Inside Filter Vessel in Preparation of a Soak Test

2/15/2023

United States

A photograph showing the completed piping slab for the filter vessel. Large red pipes are connected to a concrete slab. Workers are visible in the background.

Filter Vessel Face Piping Slab Complete



24

Iron and Manganese Treatment Facility



20" OF Rip-Rap Apron

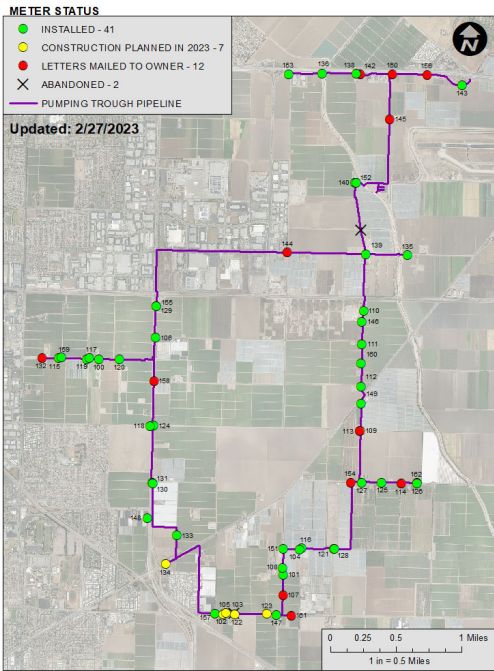


Backfill of Piping near Tank




PTP Metering System Improvement


- 41 out of 60 meters installed (68.3%)
 - Four (4) more meter installations by Summer 2023
- 24 of 40 easements acquisitions (60%)
 - Four (4) more easement deeds pending execution and recording
- TO #122 was removed and abandoned in place per owner's request



Extraction Barrier and Brackish Water Treatment Project

- ✓ Phase 1 A License Agreement (Feb 21, 2023 – Feb 20, 2024) allows for:
 - Ingress/Egress
 - Land Surveying
 - Geotechnical Exploration
 - Environmental Surveying
- ✓ Two-Day Permitting Charrette with the US Navy Staff and Counsel
- ✓ First Draft of Discharge Alternatives Evaluation Matrix
- ✓ Additional groundwater sampling data scheduled for Mar 2023





27

27

Public Outreach

Feb 16 and 17 – Dr. Maryam Bral and Robert Richardson attended the 2023 CalDesal Annual Conference in Sacramento





28

QUESTIONS



29



Middle Piru Creek – February 7, 2023

ENVIRONMENTAL SERVICES DEPARTMENT
MONTHLY UPDATE


March 8, 2023




United Water
CONSERVATION DISTRICT

Department
Summary Updates


- Storm Damage Assessment Upstream of Lake Piru
 - > 40 full debris blockages
 - >\$100K loss of equipment middle Piru Creek
- Castaic Flood Flows
 - Discharge measurements
- Santa Felicia Dam Migration Release
- CEQA Suspension SSWP (Pyramid) - Approved



Solar panels for upper PIT antenna array – Feb 2023



Fyke trap louvre panels found ~1 mile downstream of trap site – Feb 2023



31

QUESTIONS



North end of Lake Piru – February 14, 2023



32

32



2-28-23

OPERATIONS AND MAINTENANCE DEPARTMENT MONTHLY UPDATE

March 8, 2023



Santa Felicia Dam

Storm Cleanup / SFD 5-Year EAP Functional Exercise



2-7-23 SFD Treatment Plant




FERMA \$
1995 Tracking


2-13-23 Penstock cleanup



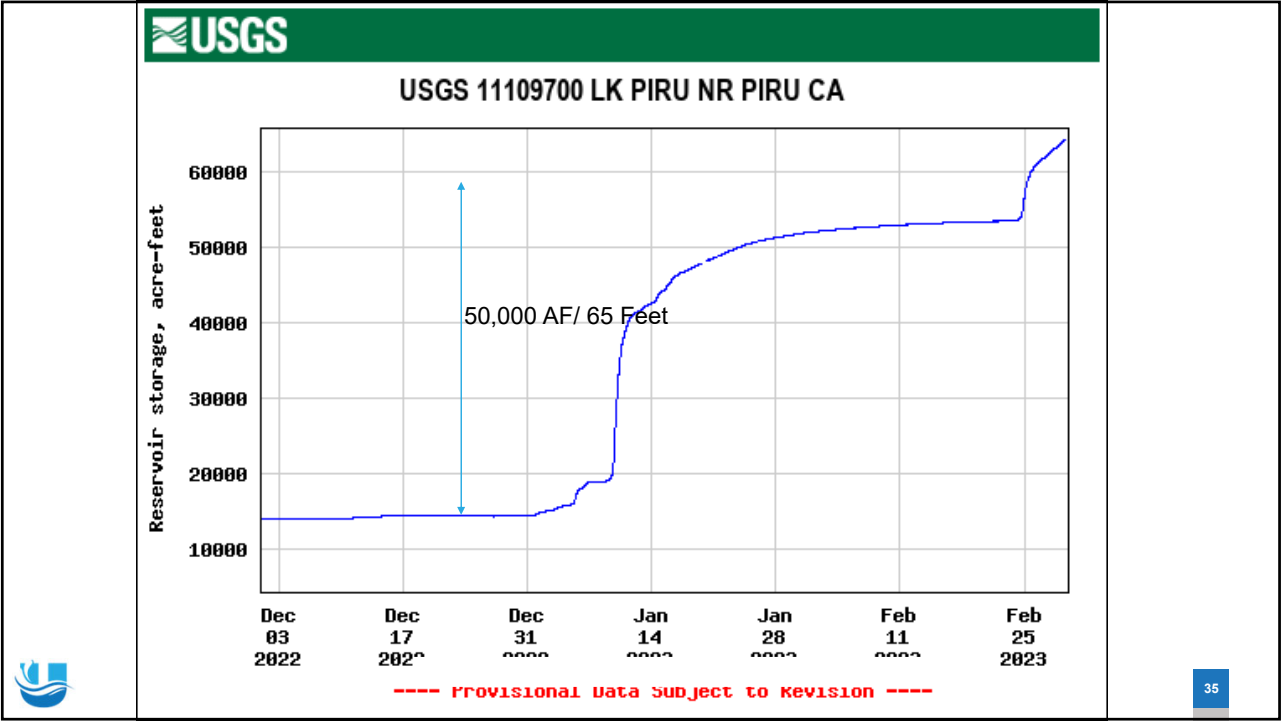
1-12-23 Tunnel access



2-22-23 EAP exercise



34



35

Freeman Diversion

Castaic Release and Water Harvesting





36

36

OH Delivery

Oceanview Meter Upgrade – Iron and Manganese Basin Drains- OH 12



2-7-23 Oceanview Meter



2-7-23 Oceanview Meter



2-7-23 Oceanview Meter



2-15-23 FeMn Drain Riprap



3-3-23 OH Well 12 emergency repairs




2-27-23 OH Booster Plant Analyzers




PTP

PTP Meter Project





2-2-23

Turnout 106 Rice Road




2-2-23

Turnout 159 Wooley Road



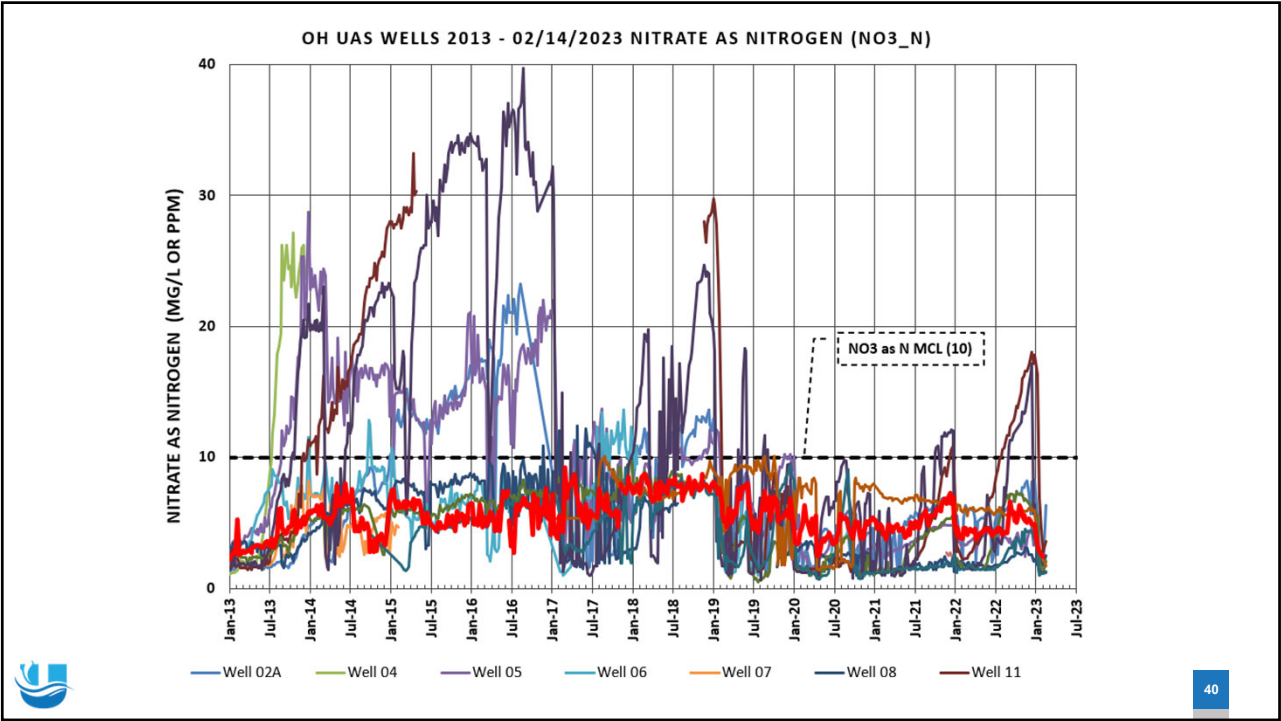
Instrumentation

High Voltage Preventive Maintenance – VFD Repairs





39



Questions?



Motion 5.4



Authorize Approval of the Draft Agreement between the *City of San Buenaventura, United Water Conservation District, and Calleguas Municipal Water District* for Construction and Operation of an Interconnection to Convey Water between the Water Systems; and Authorize the General Manager to Execute the Final Agreement



- Pipeline Capacity
- Water Delivery
- Pipeline Design and Construction (approx. seven (7) miles)
- Pipeline Size and Materials
- Water Delivery Priorities
- Easements
- Turnout Installations
- Treatment Approval
- Interconnection Use Charges
- Wheeling Agreements

Questions?



45

45

Motion 5.5

Contract Amendment to the Engineering Design Support Contract with Stantec Consulting Services, Inc. for the Vertical Slot Fish Passage Alternative

- Request Committee recommendation to the Board authorizing the General Manager to execute an amendment in the amount of \$91,756
- Amendment to provide continued engineering design support of the Vertical Slot as a Freeman Diversion Fish Passage Facility alternative



46

46

Motion 5.6

Resolution 2023-05 Determining that Emergency Work at Reasoner Creek is Exempt from the Provisions of the California Environmental Quality Act and Approving Emergency Work at Reasoner Creek

- CEQA Guideline Section 15269(a) – *Emergency Project*
- Storm damage from 2023 storms at Reasoner Creek

