

MINUTES
FINANCE AND AUDIT COMMITTEE MEETING
Monday, April 3, 2023, at 9:00 a.m.
UWCD Headquarters, Board Room
1701 N. Lombard Street, Oxnard, CA 93030

COMMITTEE MEMBERS PRESENT:

Lynn E. Maulhardt, chair
Sheldon G. Berger, director
Catherine P. Keeling, director

STAFF PRESENT:

Mauricio Guardado, Jr., general manager
Anthony Emmert, assistant general manager
David Boyer, legal counsel
Marissa Caringella, environmental services manager
Jackie Lozano, administrative assistant
Josh Perez, chief human resources officer
Zachary Plummer, technology systems manager
Daryl Smith, controller
Ambry Tibay, senior accountant
Brian Zahn, chief financial officer

PUBLIC PRESENT:

None.

OPEN SESSION 9:02 a.m.

Chair Lynn Maulhardt called the meeting to order at 9:02 a.m.

Committee Members Roll Call

The Clerk called roll. All Committee members were in attendance.

1. Public Comment

Chair Maulhardt asked if there were any public comments. None were offered.

2. Approval of the Agenda

Motion to approve the Committee meeting agenda, Director Berger; Second, Director Keeling.
Voice vote, three ayes (Berger, Keeling, Maulhardt); none opposed. Motion carries, 3/0.

3. EXECUTIVE (CLOSED) SESSION 9:03 a.m.

Chair Maulhardt moved the Committee into Executive (Closed) Session at 9:03 a.m.

3a. Conference with Legal Counsel-Anticipated Litigation

Pursuant to Government Code Section 54956.9(d)(2), one (1) case.



SECOND OPEN SESSION 9:11 a.m.

4. Oral Report Regarding Executive (Closed) Session

Legal counsel David Boyer stated that the Committee took no action in the Executive (Closed) Session that is reportable under the Ralph M. Brown Act.

5. Approval of Minutes

The Committee received and reviewed the draft Committee meeting Minutes of February 27, 2023. Motion to approve the Committee meeting Minutes, Director Berger; Second, Keeling Maulhardt. Voice vote, three ayes (Berger, Keeling, Maulhardt); none opposed. Motion carries, 3/0.

6. April 12, 2023, Board Meeting Agenda Items

The Committee reviewed and discussed the following agenda items to be considered for approval at the April 12, 2023, Board of Directors meeting:

6a. Approving the Appointment of Lance, Soll & Lunghard, LLP Board Motion

The District's Chief Financial Officer Brian Zahn summarized the Board motion for the Committee for their consideration. There were comments from Chair Maulhardt and Director Berger regarding special services the auditor offers. Although Director Berger would move forward with recommending approval of the new auditing firm, he does not discourage staff from taking a second look at their services in the future. Chair Maulhardt requested, if the new auditors were going to request additional funding for other services, then those services need to go through the general manager. After further discussion among the Committee and staff regarding the ranking criteria and selection process, the Committee members agreed to recommend the motion to the full Board of Directors for their approval.

There were no further comments or questions from the Committee. No public comments were offered.

7. Monthly Investment Report (February 2023)

Information Item

The Committee members received and reviewed the monthly investment report as presented in the Finance and Audit Committee agenda packet. There were no comments or questions from the Committee. No public comments or questions were offered.

8. Pipeline Delivery Report (February 2023)

Information Item

The Committee members received and reviewed the pipeline delivery report as presented in the Finance and Audit Committee agenda packet. There were no comments or questions from the Committee. No public comments or questions were offered.



9. Board Requested Cost Tracking Items

Information Item

The Committee members received and reviewed the costs-to-date that the District had incurred:

- a) as part of the licensing efforts and the probable maximum flood studies for the Santa Felicia Dam;
- b) in relation to general environmental mandates, and CESA;
- c) in relation to litigation with the City of Ventura, Wishtoyo Foundation, Fifth Amendment takings, and District legal costs over the past several fiscal years;
- d) in relation to the professional fees over the past several fiscal years; and
- e) a summary of Board motion item(s) with fiscal impact.

There were no comments or questions from the Committee. No public comments or questions were offered.

10. 2023-24 Preliminary Budget Review

Information Item

The Committee received a presentation from Mr. Zahn on the District's preliminary budget for fiscal year 2023-24 (presentation attached). Director Berger asked for clarification on the variance between the OH and PTP pipeline. Mr. Zahn responded the variance may possibly be due to the growth of users taking less water. He also mentioned it was difficult to come up with a projection but would continue to research for answers and work with the Water Resources Department. Chair Maulhardt raised questions regarding possible issues with the PTP and if that too would be at risk. The concern he had was the potential of the high cost PTP would incur if required to rebuild and suggested staff to keep an eye on it. There was also discussion among the Committee and staff regarding conveyance of water and the ideas of ways to repurpose the PTP. It was not requested by the Committee to act now but mentioned to slowly look at over time. General Manager Mauricio Guardado mentioned he would like to view the data on landowner pumping rates to see if they have increased or decreased. Finance staff would reach out to Water Resources for answers. Assistant General Manager Tony Emmert gave an example of a real scenario for the Committee to consider regarding the delta and how different scenarios could be in play. Also mentioned by the Committee, how valuable the internal mentorship was at UWCD, asset management analyses, and service life of equipment. Upon the conclusion of the presentation, the Committee offered their suggestion on what to bring forward to the Board. Present, but tailor it down a bit.

There were no further comments or questions from the Committee. No public comments were offered.

11. Monthly Administrative Services Update

Information Item

The Finance Department monthly update was presented by Mr. Zahn. Chief Human Resources Officer Josh Perez presented updates on Administration, Human Resources, Risk Management, and Information Technology (presentations attached).

The Committee members inquired about the vacant space for rent at Headquarters and offered their input on the tours that have taken place at the Santa Felicia Dam and at Freeman Diversion. Chair Maulhardt commented, the tours told a great story and of the activities taking place. He recognized Chief Park Ranger Clayton Strahan on a wonderful job he did narrating for the guests



while on the tour. Additionally, guests were impressed on the complexity of the District's work, eye opening for some and drawing excitement in others. Overall, District staff did a good job. Mr. Perez continued with his presentation. Chair Maulhardt offered his suggestion regarding the use of body cameras in the workplace. He inquired if it would be appropriate to have a body camera on Operations and Maintenance employees when they are performing critical work outside of their normal duties. It may be a useful tool to assist with mitigating issues and analyzing District work processes.

There were no further comments or questions from the Committee. No public comments or questions were offered.

12. Future Agenda Items

Chair Maulhardt asked the Committee members if there were any agenda items they wished to bring forward to future meetings.

- Research policy on the use of employee body cameras.


There were no further comments or questions from the Committee.


ADJOURNMENT 10:29 a.m.

Chair Maulhardt adjourned the meeting at 10:29 a.m.

I certify that the above is a true and correct copy of the minutes of the UWCD Finance and Audit Committee Meeting of April 3, 2023.

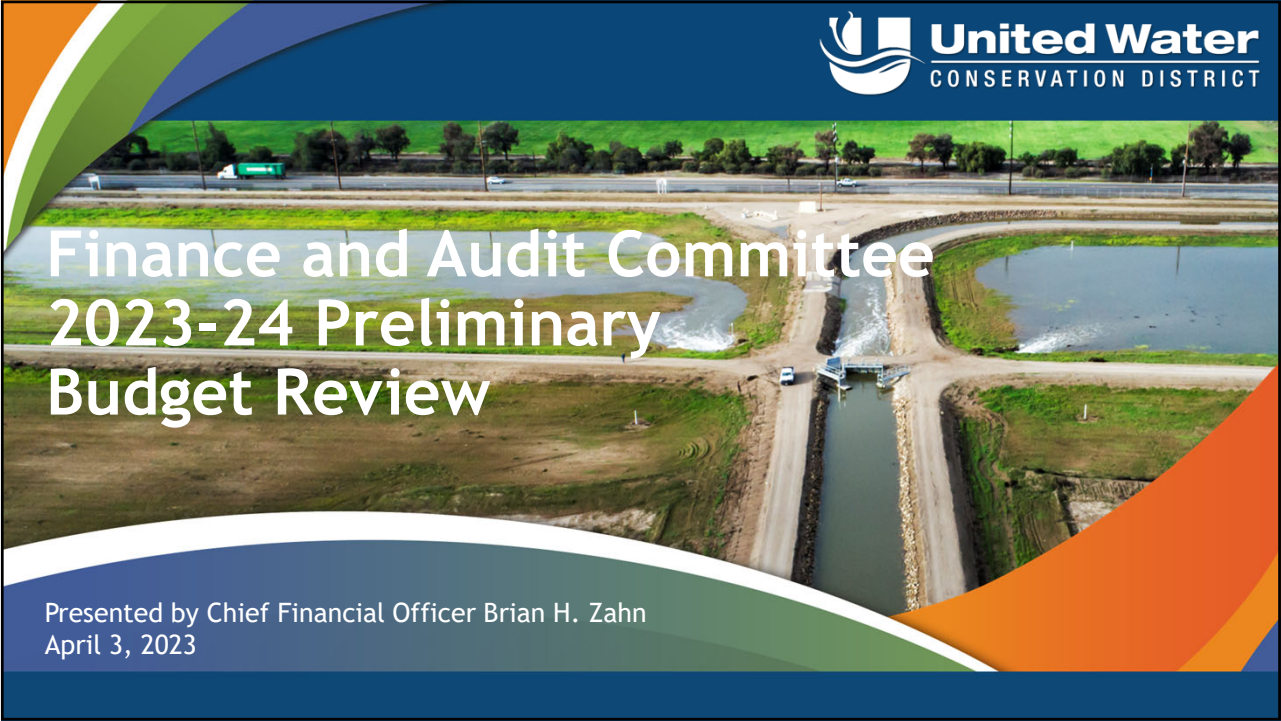
ATTEST:


Chair Lynn E. Maulhardt



Finance and Audit Committee 2023-24 Preliminary Budget Review

Presented by Chief Financial Officer Brian H. Zahn
April 3, 2023



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Revenue



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Revenue

	10 / 50 General/Water Conservation Fund	110 State Water Fund	120 Water Purchase Fund	420 Freeman Fund	450 OH Pipeline Fund	460 PV Pipeline Fund	470 PT Pipeline Fund	Total
in USD '000's								
Proposed Budget 2023-24								
Property Tax	3,097	5,466	-	-	-	-	-	\$ 8,563
Water Deliveries	1,472	-	-	1,591	7,781	422	2,286	\$ 13,552
Groundwater	12,609	-	-	6,328	-	-	-	\$ 18,937
Other	9,490	67	1,632	655	771	22	263	\$ 12,899
Revenue	\$ 26,668	\$ 5,533	\$ 1,632	\$ 8,574	\$ 8,551	\$ 444	\$ 2,549	\$ 53,950
Budget 2022-23								
Property Tax	2,838	2,041	-	-	-	-	-	\$ 4,879
Water Deliveries	2,436	-	-	1,507	3,550	362	2,228	\$ 10,083
Groundwater	12,951	-	-	3,784	-	-	-	\$ 16,735
Other	4,344	12	1,095	763	4,560	8	604	\$ 11,386
Revenue	\$ 22,569	\$ 2,053	\$ 1,095	\$ 6,053	\$ 8,109	\$ 370	\$ 2,833	\$ 43,083
Variance								
Property Tax	259	3,425	-	-	-	-	-	\$ 3,684
Water Deliveries	(964)	-	-	84	4,231	60	58	\$ 3,468
Groundwater	(342)	-	-	2,544	-	-	-	\$ 2,202
Other	5,146	55	537	(107)	(3,789)	14	(342)	\$ 1,514
Revenue	\$ 4,099	\$ 3,480	\$ 537	\$ 2,521	\$ 442	\$ 73	\$ (284)	\$ 10,868

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Groundwater AF

GROUNDWATER

	FY 18-19 Actual 18-2	FY 19-20 Actual 19-2	FY 20-21 Actual 20-2	FY 21-22 Actual 21-2	FY 21-22 Actual 22-2	FY 23-24 Projection 23-2	Average 5-Year Average
July - Dec							
Zone A AG	37,752	35,909	43,600	38,754	37,471	37,923	38,697
Zone B AG	33,691	33,173	31,743	29,504	29,519	30,895	31,526
Zone A M&I	7,402	7,185	6,929	6,556	6,819	6,839	6,978
Zone B M&I	7,308	7,328	8,552	7,076	10,238	7,938	8,100
Total	86,153	83,595	90,823	81,890	84,046	83,595	85,301
% of FY Total	62.7%	58.9%	54.3%	53.1%	53.8%	56.3%	56.3%
Jan - June							
	Actual 19-1	Actual 20-1	Actual 21-1	Actual 22-1	Projection 23-1	Projection 24-1	5 yr average
Zone A AG	20,238	25,187	36,091	33,611	33,611	29,153	29,748
Zone B AG	18,624	20,481	27,003	23,581	23,581	22,201	22,654
Zone A M&I	5,791	5,635	5,728	6,668	6,668	5,976	6,098
Zone B M&I	6,505	7,001	7,516	8,438	8,438	7,428	7,580
Total	51,159	58,304	76,338	72,298	72,298	64,758	66,079
% of FY Total	37.3%	41.1%	45.7%	46.9%	46.2%	43.7%	43.7%
FY Total	137,312.10	141,898.83	167,161.30	154,187.58	156,344.27	148,353.20	151,380.82

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Pipeline PTP (AF)

PTP								
	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Projected 2023-24	5-year Average
Jul	461.73	349.60	381.90	385.32	378.15	309.00	330.00	360.79
Aug	627.67	576.67	554.17	683.23	596.03	591.42	550.00	600.30
Sep	480.07	489.15	492.00	479.71	485.81	555.90	450.00	500.51
Oct	976.15	766.82	877.62	841.04	669.20	786.16	720.00	788.17
Nov	513.63	487.80	425.33	540.08	525.37	475.13	450.00	490.74
Dec	535.70	214.37	175.93	524.51	170.24	204.30	230.00	257.87
Jan	314.13	180.08	247.04	410.81	334.79	152.70	240.00	265.08
Feb	393.64	130.35	447.03	433.48	576.13	576.13	390.00	432.62
Mar	206.96	258.58	305.68	512.75	596.85	596.85	410.00	454.14
Apr	539.26	428.41	396.58	648.21	617.25	617.25	480.00	525.94
May	568.43	377.82	561.72	632.48	621.97	621.97	500.00	552.48
June	530.88	395.35	538.14	501.80	492.66	492.66	450.00	491.77
Total	-	4,655	5,403	6,593	6,064	5,979	5,200	5,720

9% less than 2022-23

Pipeline OH (AF)

ALL OH SYSTEM								
	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	5-year Average	2023-24
Jul	1,103.97	1,211.09	1,240.24	1,484.10	1,205.48	794.49	1,187.08	1,009.02
Aug	1,155.69	1,041.62	1,173.79	1,251.46	1,200.96	870.33	1,107.63	941.49
Sep	1,092.51	765.22	1,067.65	1,328.00	1,174.77	975.64	1,062.26	902.92
Oct	964.01	917.50	988.85	1,467.38	1,449.96	926.65	1,150.07	977.56
Nov	748.51	720.17	806.09	1,277.97	1,317.58	817.63	987.89	839.70
Dec	560.98	600.48	811.61	1,059.27	1,136.81	687.68	859.17	730.30
Jan	838.23	696.79	857.87	927.37	1,118.58	603.11	840.74	714.63
Feb	815.34	617.32	844.36	996.27	965.04	965.04	877.61	745.96
Mar	740.63	768.68	749.27	1,100.51	1,190.89	1,190.89	1,000.05	850.04
Apr	952.50	1,056.05	854.51	993.09	1,039.58	1,039.58	996.56	847.08
May	1,236.49	1,021.32	1,190.35	1,253.99	1,098.96	1,098.96	1,132.72	962.81
June	1,193.32	1,037.32	1,265.51	1,161.60	838.49	838.49	1,028.28	874.04
Total	11,402.18	10,453.56	11,850.10	14,301.01	13,737.11	10,808.49	12,230.05	10,395.55

15% less than 2022-23



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Personnel Costs					
United Water Conservation District					
Total Personnel Costs					
	Actual	Projected	Proposed	Variance	Variance
(\$ thousands)	FY 2021-22	FY 2022-23	Budget FY 2023-24	\$\$\$	%
Regular Salaries	7,722	8,232	8,884	652	7.4%
Part-Time Salaries	352	449	614	165	45.9%
Overtime Salaries	136	224	245	21	8.9%
Employee Benefits	3,308	4,173	4,549	376	8.7%
Total Personnel Costs	11,518	13,078	14,292	1,214	9.2%
Full-Time Equivalent District Positions	73.00	73.00	75.00		
Budget Assumptions 2023-24					
COLA 4%	\$160K	Medical 6%	\$ 35K		
Merit 5%	\$194K				
Promotions	\$ 40K	New FTE	\$638K		

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Additional FTE / Promotions

- Human Resources

 - Human Resources Analyst – promotion

Water Resources

 - Supervising Hydrogeologist Modeler - promotion
 - Water Resources Supervisor - promotion

Operations

 - Control Systems Programmer – promotion
 - O&M Recharge Worker II – new position
 - Water Treatment Operator II – new position
- Engineering

 - Principal Engineer - promotion
 - Engineer - promotion
 - Engineer Modeler – promotion
 - Senior Engineer – new position

Recreation

 - Park Ranger Cadet

Finance

 - Accounting Technician



Capital Equipment



Capital Equipment					
Account	Dept	Description	Total	FY 22-23	Change
80210 Strct & Improv	300 Operations & Maintenan	Gas Engine Piping Improvements	400,000	-	400,000
80210 Strct & Improv	300 Operations & Maintenan	OH Pipeline Valves	400,000	-	400,000
80210 Strct & Improv	300 Operations & Maintenan	PTP Turnout Valves	300,000	-	300,000
80510 Vehicles	300 Operations & Maintenan	Truck 4000 Gallon Water	185,000	-	185,000
80410 Equipment	100 Administration	Checkpoint Enterprise	190,000	28,000	162,000
80210 Strct & Improv	300 Operations & Maintenan	Gas Engine Room roof replacement	120,000	-	120,000
80210 Strct & Improv	300 Operations & Maintenan	El Rio Parking Lot	100,000	-	100,000
80210 Strct & Improv	300 Operations & Maintenan	OH Well Motors and Enclosure Ready Spare	80,000	-	80,000
80210 Strct & Improv	300 Operations & Maintenan	PTP spare VFDs	80,000	-	80,000
80210 Strct & Improv	300 Operations & Maintenan	El Rio residence #2 HVAC heater / AC	67,500	-	67,500
80210 Strct & Improv	300 Operations & Maintenan	Saticoy well VFD replacement	65,000	-	65,000
80410 Equipment	100 Administration	Ceragon radio link replacement	60,000	-	60,000
80510 Vehicles	200 Parks & Recreation	New Patrol Vehicle	60,000	-	60,000
80410 Equipment	110 Finance	AccuFund System- Software	58,000	-	58,000
80210 Strct & Improv	300 Operations & Maintenan	PTP Reservoir NaOCL Tank	50,000	-	50,000
80410 Equipment	300 Operations & Maintenan	Canal gear box / Head Bay actuators	50,000	-	50,000
80210 Strct & Improv	300 Operations & Maintenan	Freeman canal flow meters replacement	45,000	-	45,000
80410 Equipment	300 Operations & Maintenan	El Rio spare water quality analyzers	40,000	-	40,000
80210 Strct & Improv	300 Operations & Maintenan	El Rio residence exterior siding/door/roof repair	35,000	-	35,000
80410 Equipment	300 Operations & Maintenan	SCADA Claroty support contract	30,000	-	30,000
80510 Vehicles	300 Operations & Maintenan	El Rio John Deere Gator XUX865M	25,825	-	25,825
80210 Strct & Improv	300 Operations & Maintenan	El Rio Gas Engine Pump / rotating assembly inspection	22,000	-	22,000
80210 Strct & Improv	300 Operations & Maintenan	EL Rio CL2 sample pumps	20,300	-	20,300
80410 Equipment	100 Administration	Human Resources Neogov Application Tracking Software	15,000	-	15,000
80410 Equipment	200 Parks & Recreation	Coin Op Washer/Dryer	12,500	-	12,500
80410 Equipment	100 Administration	Enterprise Learning Management Software	9,000	-	9,000
80410 Equipment	100 Administration	Siklu Radio Monitoring Software	6,000	-	6,000
80410 Equipment	300 Operations & Maintenan	Pipe Chop Saw Hilti 14"	5,000	-	5,000
80510 Vehicles	500 Water Resources	Outfit New Water Resources truck	500	1,000	(500)
Total			2,731,625	811,164	1,920,461

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Capital Improvement Projects

- Major projects for 2023-24 include:
 - Freeman Diversion Expansion - \$3.7 million
 - Santa Felicia Dam - \$2.5 million
 - EBB Water - \$7.4 million
- Capital Improvement Projects increase year-over-year from \$2.0 million to \$16.6 million; a 13.7% increase.

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Capital Improvement Projects

CIP PROJECT COSTS

Project Name	Fund	Project #	Approved Allocation thru 6-30-23	CURRENT YEAR STATUS		FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28 and Beyond	Project Total
				Est Exp Thru End of Year	Est Balance to Carryover						
Well Replacement Program	452	8000	2,423,982	1,894,361	529,621	303,938	1,230,000	-	-	-	3,957,920
Freeman Diversion Expansion	421	8001	13,594,331	13,257,545	336,786	3,687,640	4,000,000	51,000,000	50,000,000	-	122,281,971
SFD Outlet Works Rehabilitation	051	8002	10,131,818	8,548,003	1,583,815	1,491,116	25,605,480	31,520,600	20,653,100	626,000	90,028,114
SFD Probable Maximum Flood Containment	051	8003	6,911,215	6,475,381	435,834	1,046,157	940,452	269,993	12,859,260	46,130,600	68,157,677
SFD Sediment Management	051	8005	294,950	185,322	109,628	-	-	-	-	-	294,950
CHP Iron and Manganese Treatment Facility	451	8007	14,048,174	13,624,599	423,576	149,923	-	-	-	-	14,198,097
Freeman Conveyance System Upgrade - Freeman to Ferro Recharge Basin	051	8018	2,939,940	1,338,125	1,601,815	-	1,990,000	1,750,000	-	-	6,679,940
Extraction Barrier Brackish Water Treatment	051	8019	3,037,370	1,903,451	1,133,919	7,420,846	12,607,834	17,074,160	13,816,287	333,689,380	387,645,878
Rice Avenue Overpass PTP	471	8021	102,806	108,719	(5,913)	13,159	-	-	-	-	115,965
PTP Metering Improvement Project	471	8022	1,746,717	1,197,765	548,952	94,614	-	-	-	-	1,841,331
State Water Interconnection Project	051	8025	313,698	222,836	90,862	38,319	-	-	-	-	352,016
Asset Management/CMMMS System	Multiple	8041	248,220	52,448	195,772	102,764	-	-	-	-	350,983
PTP Recycled Water Connection - Laguna Road Pipeline	471	8043	416,821	97,080	319,741	394,913	4,351,600	-	-	-	5,163,334
Lake Piru Recreation Area Pavement Maintenance Program	051	8047	446,914	398,326	48,588	255,027	250,000	-	-	-	1,201,941
Main Supply Pipeline Sodium Hypochlorite Injection Facility	Multiple	8053	596,545	432	596,113	-	-	-	-	-	596,545
Lake Piru Campground and Recreation Area Renovations	051	8055	736,385	178,517	557,868	427,838	-	-	-	-	1,164,223
Critical Well Environmental Improvement	451 & 471	8057	-	-	-	375,000	-	-	-	-	375,000
Piru Early Warning System Replacement	051	8058	-	-	-	97,500	-	-	-	-	97,500
OH Well 13 Rehabilitation	452	8059	-	-	-	340,000	-	-	-	-	340,000
OH Well 14 Energy Efficiency Upgrades	451	8060	-	-	-	355,250	1,631,000	-	-	-	1,986,250
TOTAL			57,989,885	49,483,511	8,506,374	16,594,004	52,606,366	101,864,753	97,328,647	380,445,980	706,829,634

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Budget Summary and Overhead
Allocation Rates



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Budget Summary

United Water Conservation District								
Proposed Operating Budget Summary								
FY 2023-24								
	General Water Conservation Fund	Water Purchase Fund	State Water Fund	Freeman Fund	O/H Pipeline Fund	PV Pipeline Fund	PTP Pipeline Fund	TOTAL
(\$ thousands)								
CASH RESERVATIONS/WORKING CAPITAL								
Projected Beginning Balance July 1, 2023	18,485	2,911	4,109	1,961	1,337	642	976	30,421
REVENUES								
Property Tax	3,097	-	5,466	-	-	-	-	8,563
Water Deliveries/Fixed Costs	1,472	-	-	1,591	7,781	422	2,286	13,552
Groundwater Revenue	12,609	-	-	6,328	-	-	-	18,937
Unrecovered Variable	-	-	-	-	-	-	-	-
Fox Canyon GWA	-	-	-	-	415	-	208	623
Recreation	915	-	-	-	-	-	-	915
Grant Revenue	3,000	-	-	-	250	-	-	3,250
Rents & Leases	233	-	-	21	31	5	15	306
Investment/ Interest Earnings	294	(8)	67	44	63	15	32	507
Repayment of Interfund Loan	1,290	-	-	-	-	-	-	1,290
Proceeds from Financing	3,597	-	-	560	-	-	-	4,158
Water Purchase Surcharge	-	1,639	-	-	-	-	-	1,639
Other	161	-	-	29	11	-	8	209
Total Revenues	26,668	1,632	5,533	8,574	8,551	442	2,549	53,948
EXPENDITURES								
Personnel Costs	6,618	-	-	1,096	1,051	63	377	9,206
Operating Expenditures	7,646	-	4,029	1,917	2,988	82	1,195	17,856
Replacement/Depreciation	970	-	-	412	510	74	687	2,653
Allocated Overhead	4,148	-	-	1,177	1,091	60	530	7,006
Debt Service	1,319	-	117	749	447	3	395	3,031
Capital Outlay	1,031	-	-	147	1,156	8	484	2,826
Transfers Out-CIP	10,839	-	-	3,704	632	1	775	15,950
Total Expenditures	32,571	-	4,146	9,202	7,874	291	4,443	58,528
Net Surplus/(Shortfall)	(5,903)	1,632	1,387	(628)	677	150	(1,894)	(4,579)
Reservations/Designations	(11,146)	-	-	-	-	-	-	(11,146)
Add back Depreciation	970	-	-	412	510	74	687	2,653
Projected Cash Reserves/Working Capital June 30, 2024	2,407	4,543	5,496	1,745	2,524	867	(232)	17,350

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Overhead Allocation Rates

United Water Conservation District Overhead Allocation						
Fund	FY 2019-20 Overhead Allocation Rate	FY 2020-21 Overhead Allocation Rate	FY 2021-22 Overhead Allocation Rate	FY 2022-23 Overhead Allocation Rate	FY 2023-24 Overhead Allocation Rate	Change from FY 2022-23 to FY 2023-24
General/Water Conservation Fund	60.37%	61.53%	60.21%	61.80%	61.80%	0.00%
Freeman Fund	15.75%	15.60%	17.98%	17.66%	17.66%	0.00%
OH Pipeline Fund	13.48%	12.41%	10.91%	11.53%	11.53%	0.00%
PV Pipeline Fund	1.04%	1.13%	0.99%	0.79%	0.79%	0.00%
PT Pipeline Fund	9.36%	9.33%	9.91%	8.22%	8.22%	0.00%
TOTAL	100.00%	100.00%	100.00%	100.00%	100.00%	

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Questions



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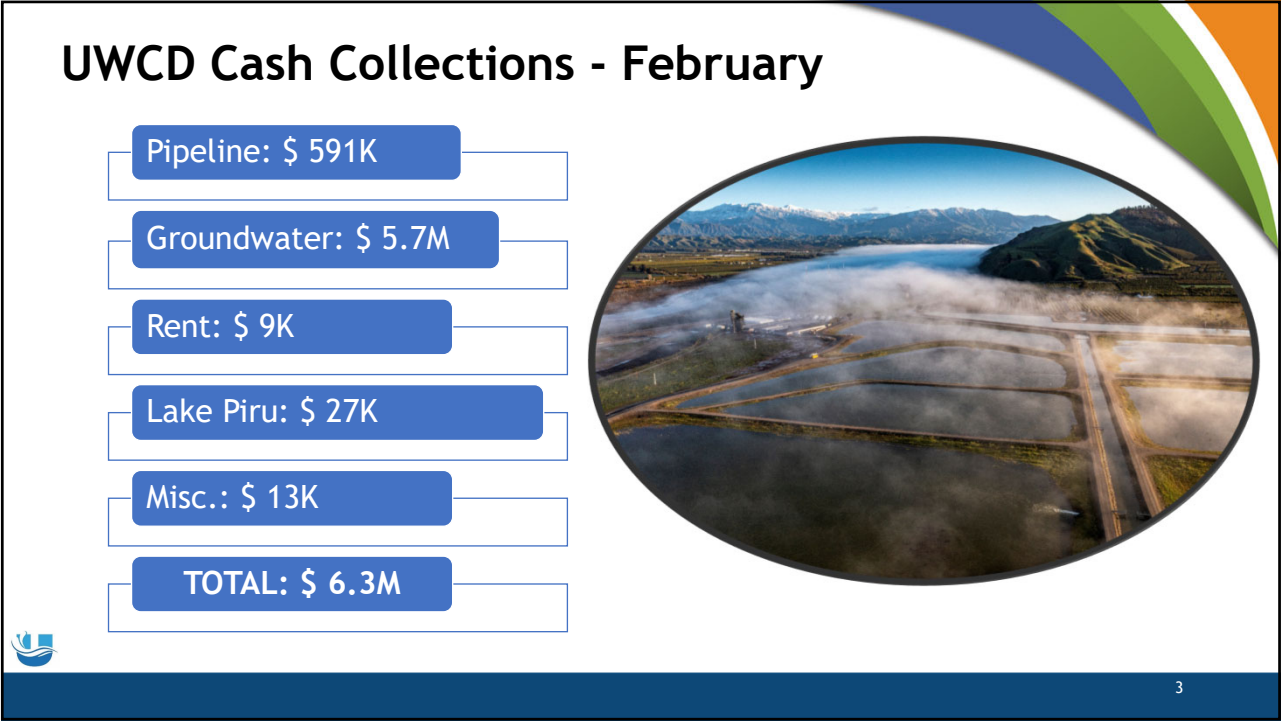
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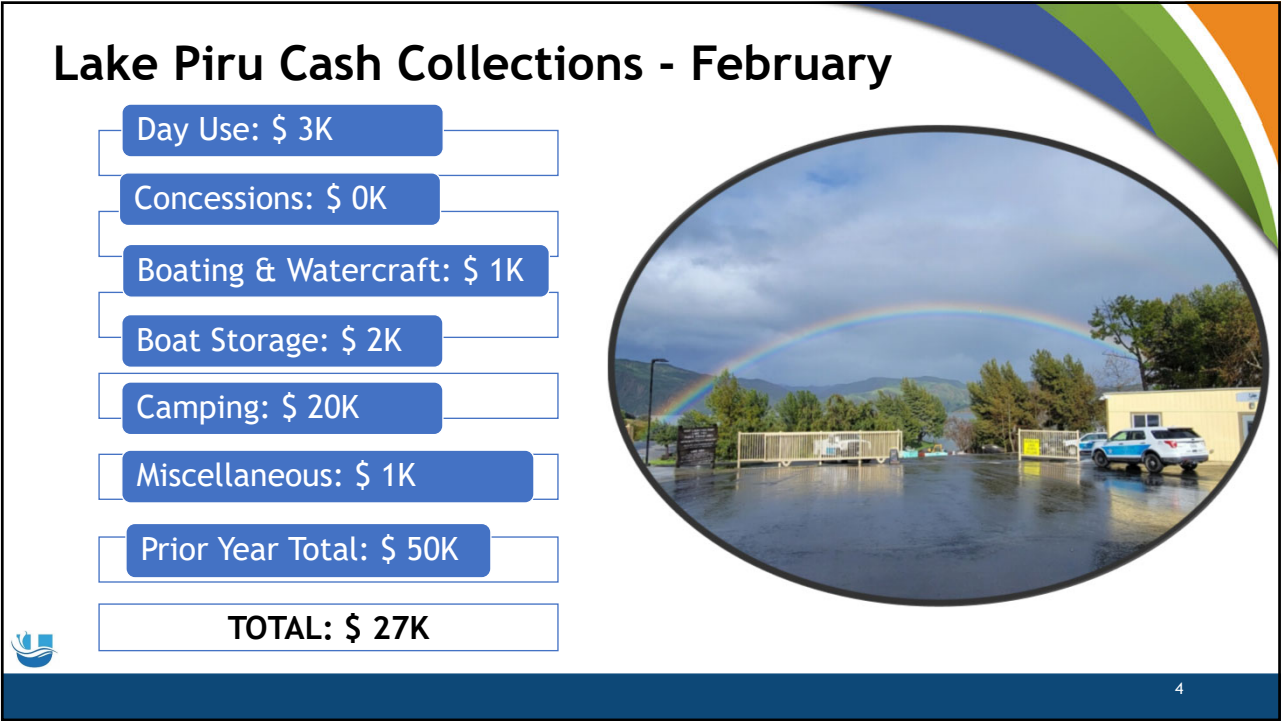
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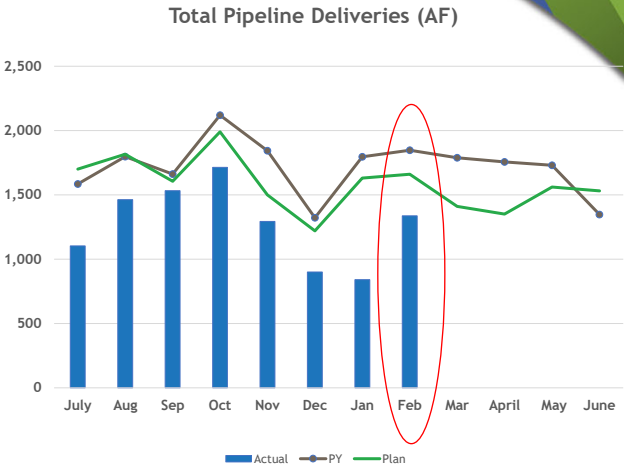


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February 2023 Pipeline

	\$ Billed	Actual AF	Plan AF	Variance
OH	\$ 663K	674	890	(216)
PT	\$ 211K	350	370	(20)
PV	\$ 79K	313	400	(87)

- Year-to-date February deliveries are 22% below Plan and 27% below PY




Board Motion Items with Fiscal Impact

Motion No.	Sponsor	Description/Summary	Budget Y/N	Funding Source	Cash Impact of Approval	Other Financial Impact
5.1	Finance	Change in Auditors - 3 Years	Y	110-52280	\$139,896	-
5.2	Engineering	O-H Well Replacement Program - El Rio Water Well No. 20 Construction Contract	Y	452-400-81060-8000	\$849,283	-
TOTAL					\$989,179	



Finance Department Updates

- Met with General Manager, Assistant General Manager, and Department Managers to discuss FY 2023-24 Preliminary Budget.
- Continue to work on FY 2023-24 Budget and Rate Development process. FY 2023-24 Proposed Budget should be ready for the Finance Committee to review on May 1, 2023.
- Working with Auditors to complete FY 2022-23 Single Audits for Federal Grants received. Target completion date March 31, 2023.
- Filed annual State Controller’s Compensation Report on January 31, 2023.
- New Accountant II continued training on Accounts Payables and Purchase Order processes.



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Administrative Update

Josh Perez
Chief Human Resources Officer

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Human Resources

- Participated in Labor Negotiations with Local SEIU 721.
- Successfully scheduled and onboarded personnel for the following positions:
 - Environmental Scientist–Regulatory Affairs (May 15)
 - Accountant II (April 17)
 - Recharge O&M Worker I (April 17)
- Interviewed and onboarded four Seasonal Park Ranger Assistant staff members for the Lake Piru Recreation Area team.
- Collaborated with IT/Risk and Safety for planning of deployment of First Net Devices.
- Attended the AALRR 2023 Employment Law Conference.



Current Employee Recruitments

Accounting Technician

Closed 3/27/2023
interviews to be
scheduled

Hydrologist

Closed 3/27/2023
interviews to be
scheduled

Park Ranger Cadet

Position closed
3/23/2023
interviews
scheduled



Risk Management

- Attended SDRMA Education Day, resulting in a District cost-savings to Property/Liability and Worker’s Compensation Premiums totaling \$8,904.
- Participated in CISA Security and Infrastructure Security Dam and Levee Protection Training.
- Participated in Exploratory Call with FEMA on disaster recovery grant funding efforts and continued coordination of District’s disaster recovery efforts.
- Coordinated EOC Activation for March storm event and potential spill and served as duty officer.
- Provided Valley Fever Training to staff at monthly safety meeting.
- Collaborated with IT on security gate intercom system installation and implementation.

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Information Technology

- Upgraded the Microsoft Exchange Server.
- Successfully tested and deployed our new traveling virtual conference system.
- Completed the Santa Felicia Dam (SFD) Genetec upper and lower gate deployment and troubleshooting.
- Deployed SFD Genetec monitoring station.
- Partnered with Risk Management in implementation of new body-worn cameras for Park Ranger staff.

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