

RECREATION COMMITTEE MEETING Wednesday, October 4, 2023, at 9:00 A.M. District Headquarters, Board Room, First Floor 1701 N. Lombard Street, Oxnard, CA 93030

Board of Directors Bruce E. Dandy, President Sheldon G. Berger. Vice President Lynn E. Maulhardt. Secretary/Treasurer Mohammed A. Hasan Catherine P. Keeling Gordon Kimbali Daniel C. Naumann

General Manager Mauricio E. Guardado, Jr.

Legal Counsel David D. Boyer

OPEN SESSION 9:00 A.M.

Committee Roll Call

1. **Public Comment**

The public may address the Recreation Committee on any matter not on the agenda within the jurisdiction of the Committee. All comments are subject to a five-minute time limit.

2. **Approval of Minutes**

Motion

The Committee will review and consider approving the Minutes from the June 7, 2023, meeting.

3. **Monthly Park and Recreation Department Report Information Item**

The Committee will receive and review the monthly report. Additionally, the Committee will receive an oral report and presentation from staff which includes ongoing tasks and activities from the Lake Piru Recreation Area for the months of July, August, and September 2023, along with a financial overview.

Future Agenda Items

The Committee members may suggest issues or topics they would like to discuss at future meetings.

ADJOURNMENT

Staff: Directors: Chair Sheldon G. Berger Mauricio Guardado Gordon Kimball Clayton Strahan Daniel C. Naumann Anthony Emmert

Josh Perez Ed Reese Eva Ibarra

The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in. or denied the benefits of. the District's services, programs, or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda material in an alternative formal please contact the District Office at (805) 525-4431. Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements.

Approved:

General Manager Manricio Guardado

Approved:

Chief Park Ranger Clayton Strahan

Posted: (Date) September 28, 2023 (time) 3:30 p.m. At: United Water Conservation District Headquarters, 1701 N. Lombard Street, Oxnard, CA 93030 Posted: (Date) September 28, 2023 (time) 3:45 p.m.

(attest) Eva Ibarra (attest) Eva Ibarra



Board of Directors Bruce E. Dandy, President Sheldon G. Berger, Vice President Lynn E. Maulhardt, Secretary/Treasurer Mohammed A. Hasan Catherine P. Keeling Gordon Kimball Daniel C. Naumann

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MINUTES <u>RECREATION COMMITTEE MEETING</u> <u>June 7, 2023, 9:00 A.M.</u> <u>Boardroom, UWCD Headquarters</u> <u>1701 N. Lombard Street, Oxnard, CA 93030</u>

COMMITTEE MEMBERS IN ATTENDANCE

Sheldon G. Berger, chair Gordon Kimball, director Daniel Naumann, director

STAFF IN ATTENDANCE

Mauricio Guardado, general manager Marissa Caringella, environmental services manager Anthony Emmert, assistant general manager Eva Ibarra, clerk of the committee Josh Perez, chief human resources officer Ed Reese, technology systems specialist Clayton Strahan, chief park ranger Brian Zahn, chief financial officer

OPEN SESSION 9:30 A.M.

Chair Berger called the Committee meeting to order at 9:30 a.m. Three committee members were present (Director Berger, Director Kimball, and Director Naumann).

1. Public Comments

Information Item

Chair Berger asked if there were any comments or questions from the public for the Committee. None were offered.

2. Approval of Minutes

<u>Motion</u>

Motion to approve the minutes from February 1, 2023, Director Naumann; Second, Director Berger. Voice vote: three ayes (Berger, Kimball and Naumann). Motion carries unanimously 3/0.

3. Monthly Park and Recreation Department Report Information Item

The Committee received and reviewed the monthly report. Additionally, the Committee received an oral report and presentation from staff, which included ongoing tasks and activities from the Lake Piru Recreation Area for the month of May 2023, along with a financial overview.

UWCD Recreation Committee Meeting MINUTES June 7, 2023 Page 2

Director Berger asked about the fire ring maintenance, and if maintenance takes place at the lake? Chief Park Ranger Clayton Strahan explained that this process takes place every three years.

Director Naumann asked what the visitation rate is at this time? Chief Strahan said he will review all details of visitation in a later slide.

Director Naumann asked if improvements can be made as the District works its way through cleaning up all the debris from the winter storm disaster? Chief Strahan said no, as improving would mean additional costs that would not be reimbursable through FEMA or CAL-OES funding.

Director Berger asked if any other opportunities for service have been looked at, such as providing fishing licenses or other lake related services to benefit lake visitors? Chief Strahan said, with the General Managers approval, he would like to offer snacks to visitors that can be delivered by staff that now drive around providing ice and water, which will surely bring in more revenue.

General Manager Mauricio Guardado, Chief Strahan, and all Directors discussed water levels, Article 21 Water and the capability United Water has shown for balancing water flows and storage.

Director Berger asked if Tommy's can bring in mechanical boats? Chief Strahan said Tommy's does not want to rent out mechanical boats and explained the reason row boats are not desired, due to water conditions at the lake. Chief Strahan also mentioned revenue for boat rentals are doing well.

Director Berger asked if the idea of providing fuel for boats has been looked into. Chief Strahan said it would be challenging as it will require getting approval and meeting the providers' requirements and would not be financially beneficial for the District given the costs and associated expense for compliance.

4. Facilities Improvement Plan Review <u>Motion Item</u>

The Committee received an oral report and presentation on the latest updates for the Lake Piru Facilities Improvement Plan and provided directions to staff on next steps.

Director Berger asked if eliminating camp sites would provide extra breathing room for campers between campsites, or if the space was only added community space? Chief Strahan said the staggering of sites will allow campers a better experience with less noise and less congestion of campers around their sites.

Director Naumann asked how many more sites will be added? Chief Strahan said eight more full-service sites will be added and will provide a higher quality feel with the added space. He also mentioned relocation will have no impact on revenue.

UWCD Recreation Committee Meeting MINUTES June 7, 2023 Page 2

Director Naumann asked what the timeline is for the proposed plan? Chief Strahan provided a slide with all the details and explained the plan and costs. He said it would be two to three years before completion, and it will also depend on funding and Board approval. Chief Strahan also mentioned reservation fees will be increased by 2.5% the year after construction has been completed, which creates an expected revenue increase of 5%.

The General Manager, Chief Strahan and all Directors discussed ideas and thoughts on how to obtain funding for the improvement plan.

Director Naumann asked for an update on quagga mussels at the lake? Mr. Guardado said quagga population control has had its difficulties and United continues to do their best to monitor. Chief Strahan said it has been a roller coaster, but staff does their best to control the population. Staff continue to inspect all boats and do its part in attempting to eradicate quaggas as much as possible.

Future Agenda Items

None mentioned.

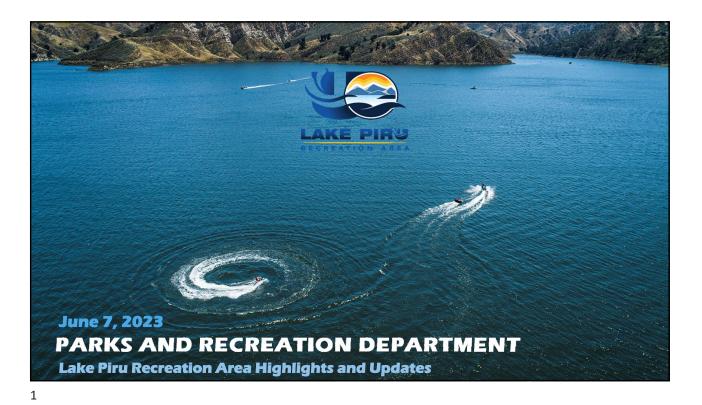
ADJOURNMENT: 10:33 a.m.

Director Berger adjourned the Recreation Committee meeting at 10:33 am

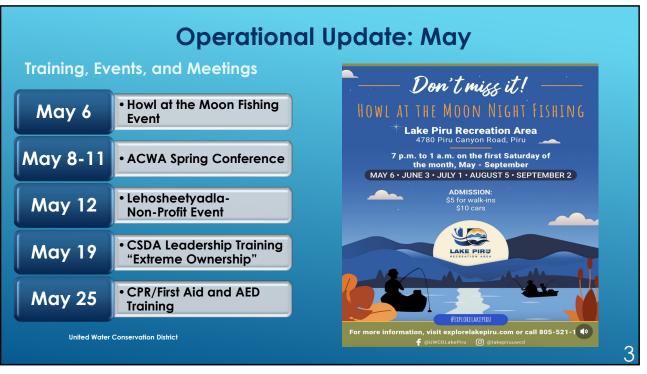
I certify that the above is a true and correct copy of the minutes of the UWCD Recreation Committee meeting of June 7, 2023.

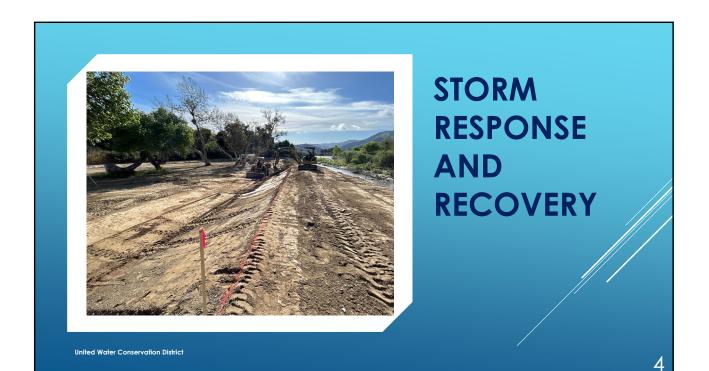
ATTEST:

Director Sheldon Berger



Operational Update: May 2023 Facilities Maintenance Highlights Æ Picnic table restoration May 1-25 project Ť Ongoing weed May 8-19 abatement measures Constructed and 4 May 15-18 prepared two swim beaches LAKE PIRU Installation of new RANGER'STATION May 24 welcome sign at the **Ranger Station** United Water Conservation District











Operational Update Revenue Recap 2023 vs. 2022 (January-May 25)									
Year	Day Use Revenue	Camping Revenue	All Other Revenue	Revenue Collected	Revenue Received (After Refunds)	Visitation (# of People)			
2023	\$71,316.00	\$239,593.00	\$35,100.00	\$346,009.00	\$323,898.00	41,051			
2022	\$82,509.00	\$233,601.00	\$41,244.00	\$357,354.00	\$339,248.00	31,156			
	United Water Conserv	ration District							

Other Re	Operational Update Other Revenue Recap – 2023 vs. 2022										
Year	Firewood	lce/Water	Showers/Laundry	Wi-Fi	Filming/Events	Pet Fees					
2023	\$7,355.00	\$4,114.00	\$313.00	\$8,735.00	\$1,350.00	\$6,212.00					
2022	\$5,494.0 0	\$3,379.00	\$2,095.00	\$7,266.00	\$10,172.00	\$3.427.00					
Unit	ed Water Conserv	vation District				į					





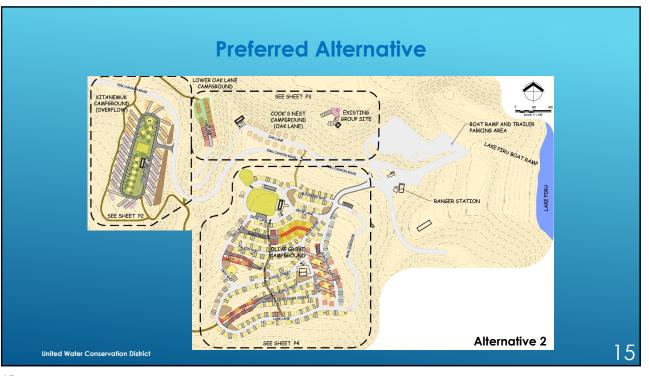


Alternative	Alternative 1 2 3						
Proposed number of sites			A				
Upgrade user experience & amenities	▲.	A A				
Add landscape buffer/screening between sites						
Add community area	A A	. . .					









	Pr	eferre	d Alte	ernativ	ve			
	PIRU CAMPGRO	OUND CAMPSIT	EIMPROVEMEN	T SUMMARY (AI	TERNATIVE #	2)		
	OLIVE GROVE	CAMPGROUND	OAK LANE C	AMPGROUND	RV CAMPGROUND		TOTAL CAPACITY*	
	# EXISTING	# PROPOSED*	# EXISTING	# PROPOSED*	# EXISTING	# PROPOSED*	# EXISTING	# PROPOSED*
PRIMITIVE CAMPSITES	93	12	32	16	0	0	125	28
DOUBLE PRIMITIVE CAMPSITES	0	0	0	0	0	0	0	0
ELECTRIC HOOK-UP CAMPSITES	96	110	0	0	0	9	96	119
DOUBLE ELECTRIC HOOK-UP CAMPSITES*	0	32	0	0	0	2	0	34
TRIPLE ELECTRIC HOOK-UP CAMPSITES*	0	3	0	0	0	0	0	3
FULL HOOK-UP CAMPSITES	9	9	0	0	0	0	9	9
ELECTRIC HOOK-UP RV CAMPSITES	0	0	0	0	0	9	0	9
FULL HOOK-UP RV CAMPSITES	0	0	0	0	0	17	0	17
TOTAL*	198	166	32	16	0	37	230	219

United Water Conservation District

Utility	Existing	Alternative 2	Recommendations
Water (domestic and irrigation)	Adequate domestic water and irrigation storage	Adequate storage Evaluate drinking water treatment plant and supply*	 Replace existing distribution lines from main Perform water model on distribution system Identify improvements to separate all irrigation from the domestic system
Wastewater	Existing septic in place	Maintain existing septic systems	 Proposed holding tank for expansion of full hook-up campsites
Electrical	Electrical is beyond useful life and doesn't support existing uses	Upgrade electrical service	 Full replacement of downstream distribution, wiring and campsite pedestals. Provide a new electrical service for the RV Campground with new downstream distribution, wiring and campsite pedestals. All equipment, devices and installations shall be per the latest Local Codes.
*Scope in progress to evaluate dri	nking water treatment plant		

Revenue Estimates									
Alt.	Existing Occupancy Revenue Change	Existing Occupancy Revenue Change %	Expected New Occupancy Revenue Change	Expected New Occupancy Revenue Change %					
1	\$85,000	16. 9 %	\$285,000	56.5%					
2	\$181,200	36%	\$377,634	75%					
3	\$57,600	11%	\$217,400	43%					

United Water Conservation District

Campsite	Type of Site	2021 O.R.	Existing Site Capacity	2021 Revenue	Proposed Site Capacity	Projected Revenue	Difference	Projected O.R.	Projected Revenue
	Primitive	8.25%	93	\$120,533.08	12	\$15,552.66	\$(104,980.42)	15.00%	\$28,271.29
Olive Grove	Electric	15.46%	96	\$246,962.17	145	\$373,015.78	\$126,053.61	20.00%	\$482,474.72
	Full Hook-up	40.00%	9	\$67,321.16	9	\$ 67,321.16	\$ -	50.00%	\$84,153.79
Oak Lane	Primitive	11%	32	\$56,888.20	16	\$28,444.10	\$(28,444.10)	15.00%	\$38,933.41
	Electric	0%	0	\$ -	0	\$ -	\$ -	0%	\$0.00
	Full Hook-up	0%	0	\$ -	0	\$ -	\$ -	0%	\$0.00
	Amphitheater*	0%	0	\$ -	50	\$10,000.00	\$10,000.00	20.00%	\$10,000.00
	Primitive	0%	0	\$ -	0	\$ -	\$ -		\$0.00
Overflow	Electric	15.46%	0	\$ -	20	\$51,450.45	\$51,450.45	20.00%	\$66,548.24
	Full Hook-up	40.00%	0	\$ -	17	\$127,165.72	\$127,165.72	50.00%	\$158,957.15
	Primitive	7.58%	50	\$12,398.99	50	\$12,398.99	\$ -	12.00%	\$19,641.96
Group Sites	Electric	0.00%	0	\$ -	0	\$ -	\$ -		\$0.00
	Full Hook-up	0.00%	0	\$ -	0	\$ -	\$ -		\$0.00
			Total	\$504,103.60		\$685,348.86	\$181,245.26		\$888,980.56

*Note - Amphitheater revenue based on approximately \$200 per weekend

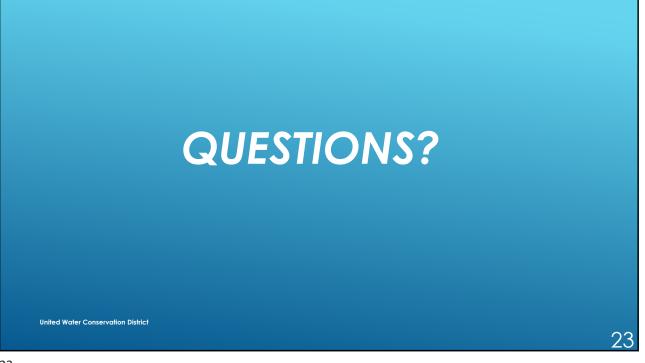
United Water Conservation District

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Yearly Reve						ble	(2022 D		ars)		
Focused Co	onstructio	n .	Alternat	iv	е						
			the second second						Other		
Year	Overflow	0	live Grove		Oak Lane	G	Broup Sites	F	levenue		Total
Year 1		_		Desi	gn, Permitti	ng, I	Bidding Phase			-	
Expected Revenue	\$ -	\$	434,816		56,888		12,399		370,024	\$	874,128
Cost										\$	(858,101)
Year 2		Design, Permitting, Bidding Phase									
Expected Revenue	\$-	\$	434,816	\$	56,888	\$	12,399	\$	370,024	\$	874,128
Cost										\$	(858,101)
Year 3							on - Overflow				
Expected Revenue	\$ -	\$	434,816	\$	56,888	\$	12,399	\$	370,024	\$	874,128
Construction Cost	\$ (5,548,158)								\$	(5,548,158)
Year 4			P	had	a 2 Constru	otio	n - Olive Grove				
Expected Revenue	\$ 225,505	\$	F	s s	56,888		12.399		370.024	\$	664.817
Construction Cost	\$ 225,505	\$	(9.238,994)	Ψ	30,000	φ	12,555	Ψ	570,024	\$	(9,238,994)
00101 001011 0031	1	Ψ	(0,200,004)	L						Ŷ	(0,200,004)
Year 5				Pha	ise 3 Constr	ucti	on - Oak Lane				
Expected Revenue	\$ 225,505	\$	594,900		-	\$	-	\$	370.024	\$	1,190,429
Construction Cost		<u> </u>		\$	(1,604,643)			<u> </u>		\$	(1,604,643)
Year 6					Constructi	on C	omplete				
Expected Revenue	\$ 231,143	\$	609,772	\$	50,157	\$	20,133	\$	388,526	\$	1,299,731
Cost										\$	-

Phase	Estimated Alternative 2 Construction Budget
1 – Overflow	\$5.1M
2 – Olive Grove	\$8.3M
3 – Oak Lane	\$1.4M
Design, permitting, etc. (approx. 15%)	\$1.7M
Construction Admin. (Approx. 10%)	\$1.2M
Total Project Budget	\$17.7M







Staff Report

То:	UWCD Recreation Committee
Through:	Mauricio E. Guardado, Jr., General Manager
From:	Clayton W. Strahan, Chief Park Ranger
Date:	September 27, 2023 (October 4, 2023, meeting)
Agenda Item:	3. Monthly Park and Recreation Department Report <u>Information item</u>

Staff Recommendation:

The Committee will receive and file this staff report from the Parks and Recreation Department regarding its activities for the month of September 2023.

Discussion:

During the month of September, staff saw visitation numbers drop as the weather cooled down and days got shorter. With the last long weekend of the summer behind us, staff is shifting gears as the slow season is now upon us. Maintenance tasks are becoming more of a focus and with hopes of opening the store next season, work has started on getting the building ready for customers.

Staff Tasks and Activity Highlights

- August 28 September 1: Staff coordinated the marina asphalt repair project in conjunction with engineer staff. The project, which focused on the marina parking lot adjacent to the dry storage area, was completed and put back into service in three days.
- September 1 30: Staff continued with the ongoing management of the FEMA cleanup efforts from the January 9, 2023, storm event. During the month of September contractors completed the east road repair work, cleaned off the dam spillway and completed all but one drain basin along Piru Cayon Road.
- September 5, 8, 10, and 19: Staff worked in conjunction with O&M to perform significant moves of the marina dock. The increased frequency of this labor-intensive task is a result of the water levels rapidly decreasing associated with ongoing water releases. Mechanical issues associated with the district's work barge winch system have plagued the process, as the aging vessel continues to create challenges.
- **September 14:** Staff filed a trespass enforcement authorization letter with the Ventura County Sheriff's Department in an effort to curb unauthorized access occurring in and around the Saticoy facility. Ongoing issues associated with illegal access to the area through the gate off the 118 freeway have plagued the facility. This authorization enables the district to request immediate enforcement action from the Sheriff's office for those

3. Monthly Park and Recreation Department Report

Page 2

illegally accessing the area.

- September 14, 16 and 22: Staff moved lakeside anchors in conjunction with O&M. This process spanned over several days due to difficulties with the aging work barge.
- September 16: Staff hosted a monthly event for Happy Campers, an Alcoholics Anonymous group who has been hosting monthly recovery meetings for residents of Los Angeles County for more than twenty years.
- **September 18-29:** Pacific Vista Landscape, the districts landscaping contractor at Lake Piru, performed annual tree work in and around the recreation area. Areas of focus were Condor Point, The Olive Grove Campground, and the Juan Fernandez Boat Launch. This project has a budgeted amount of \$70,000 and it is expected to be performed in three phases between now and the end of the calendar year.
- September 18-22: Pacific Vista Landscape, who was awarded the FEMA cleanup and repair contracts for the Dog Park and the Day Use facilities, began working on phase one of the Dog Park project. This effort included removing the existing asphalt walkway, which had been damaged by the January storm and marking locations for the new chain link fence. Phase two of the project will include installation of the fence and replacing the asphalt walking path with an ADA approved decomposed granite walkway. Finally, phase three will include hydroseeding the area with new turf.
- **September 20:** Staff met with pest control firms to create a new contract for the district's monthly pest control services at Lake Piru. This contract had not been revised since 2019 under the previous concessions service and no longer met the needs of the facility.
- **September 20:** O&M staff assisted LPRA staff in the installation of a new winch system on the work barge. The winch is a necessary item that allows for the movement of lakeside anchors.
- **September 22:** Staff has been working on scheduling routine services for all District vessels and vehicles during the offseason.

Staff Training/Meetings/Events

- September 9, 10 and 15: Staff facilitated training at Lake Piru for the County Search and Rescue and County Aviation units. These exercises target water rescues and are imperative in ensuring our first responders are well versed in the skills needed to respond to emergencies for the residents of our county.
- September 11 and 12: Ranger staff attended Ventura County Sheriff Dispatch sit-alongs. This experience allows Rangers to better understand how calls for service get routed and what exactly happens when calls for service are processed.
- **September 12:** Staff hosted interviews for four potential candidates for the currently vacant Park Ranger Cadet position at Lake Piru. The next step in the process is to request candidates to perform a state mandated physical battery exam.
- **September 14:** Ranger staff attended herbicide applicator training hosted at El Rio. This class trains staff members on how to safely apply herbicide. With the rainy season upon us, this training is vital as vegetation will soon consume the park.
- September 15 and 16: Staff facilitated filming for Big Reel Studios. This production generated \$6,192 in revenue.
- September 19 and 20: Ranger staff attended wilderness first aid training at Lake Piru.

3. Monthly Park and Recreation Department Report

Page 3

This program teaches individuals how to deal with emergency situations by using first aid skills in a delayed-help environment.

- **September 20:** Staff assisted the Risk and Safety Managers meeting with vendors to provide quotes for new digital locks on all District facilities. This evaluation is being conducted as part of the Districts efforts to improve physical security at all locations.
- **September 21:** Ranger staff attended training provided by California Fish and Wildlife. This training allows Lake Piru Rangers to have a better understanding of wildlife conservation and the role they play in ensuring the preservation of our resources.
- September 26: Staff hosted an independent film shoot which generated \$3,200 in revenue.

• <u>Revenue and Visitation Recap</u>

2023 Day Use/Other Revenue Recap and Cor	nparison
2023 Day Use/Other Revenue (Jan. 1 – Sept. 26)	\$223,287.00
2022 Day Use/Other Revenue (Jan. 1 – Sept. 26)	\$206,815.00
Total Revenue Increase/Decrease from Prior Year	\$16,472.00
Annual Increase/Decrease %	+7.96%
2023 Camping Revenue Recap and Compa	arison
2023 Camping Revenue (Jan. 1 – Sept. 26)	\$499,550
2022 Camping Revenue (Jan. 1 – Sept. 26)	\$450,114.00
Total Revenue Increase/Decrease from Prior Year	\$49,422.50
Annual Increase/Decrease in %	+10.98%
Total Combined Revenue Current and Previous Year Com	parison (2023 vs. 2022)
2023 All Revenue (Jan. 1 – Sept. 26)	\$859,105.00
2022 All Revenue (Jan. 1 – Sept. 26)	\$776,270.00
Total Revenue Increase from Prior Year	+\$82,835.00
Annual Increase/Decrease in %	+10.67%

***It should be noted that the above figures have not been verified by the district's finance department

2023 Total Visitation Figures									
Month	# People	# Vehicles	# Vessels	Pets					
January	598	414	16	10					
February	1,698	366	0	3					
March	3,475	1,036	0	3					
April	11,466	3,222	125	67					
May	12,194	3,242	514	47					
June	12,873	2,955	513	29					
July	24,482	5,716	893	54					
August	9,105	2,561	400	16					
September	3,747	1,667	694	17					
Total	77,940	21,179	3,155	246					

Incidents/Arrests/Medicals

3. Monthly Park and Recreation Department Report

Page 4

Ranger staff responded to a difficulty breathing call in the Lake Piru campground. Upon arrival Engine 151 was already on scene. The patient was transported via AMR to Henry Mayo Hospital. No further information.

• <u>Citations/Enforcement Summary</u>

Throughout September, four citations were issued for violations of District Ordinance 15 and/ or for violations of the California Penal Code of the California Harbors and Navigation Code. Additionally, it should be noted that Ranger staff issued numerous verbal warnings throughout the month for violations of District ordinances and state laws.

• Grants

In late August, Park Ranger personnel were awarded a personal floatation device (PFD) equipment grant from the California Department of State Parks – Division of Boating and Waterways. The program provided 90 PFD units to be checked out by visitors free of charge to improve water safety in and around public reservoirs. The program will be administered by Ranger personnel and is currently already being utilized by visitors.