



Board of Directors
Bruce E. Dandy, President
Sheldon G. Berger, Vice President
Lynn E. Maulhardt, Secretary/Treasurer
Mohammed A. Hasan
Catherine P. Keeling
Gordon Kimball
Daniel C. Naumann

General Manager
Mauricio E. Guardado, Jr.

Legal Counsel
David D. Boyer

AGENDA REGULAR BOARD MEETING

**Wednesday, January 10, 2024, 12:00 p.m.
Board Room, UWCD Headquarters
1701 N. Lombard Street, Oxnard CA 93030**

BOARD MATTERS

Normally, Action (Motion) Items will be considered and acted upon separately; Consent Items will be considered and acted upon collectively, although a Consent Item may be considered and acted upon separately; and Information Items will be considered separately without action. The Board of Directors in its discretion may change the order of agenda items.

ROLL CALL

1. FIRST OPEN SESSION 12:00 P.M.

Items to be discussed in Executive (Closed) Session will be announced.

1.1 Public Comments Information Item

Members of the public may address the Board on any matter on the Closed Session agenda or on any non-agenda item within the jurisdiction of the Board. All comments are subject to a five-minute time limit.

1.2 EXECUTIVE (CLOSED) SESSION 12:05 P.M.

The Board will discuss matters outlined in the attached Executive (Closed) Session Agenda (Exhibit A).

2. SECOND OPEN SESSION AND CALL TO ORDER 1:00 P.M.

2.1 Pledge of Allegiance

2.2 Public Comment Information Item

Members of the public may address the Board on any item on the Consent Calendar or on any non-agenda item within the jurisdiction of the Board. No action will be taken by the Board on any non-agenda item. All comments are subject to a five-minute time limit.

2.3 Election of Officers Motion

The Board will accept nominations and elect officers for 2024.

2.4 Approval of Agenda Motion

**2.5 Oral Report Regarding Executive (Closed) Session
Information Item**

Presented by District Legal Counsel David D. Boyer.

**2.6 Board Members' Activities Report
Information Item**

The Board will receive and file information regarding meeting participation provided by each of the Board Members through Monthly Activities (aka per diem) Reports.

**2.7 General Manager's Report
Information Item**

The General Manager will present information on his activities of possible interest to the Board and that may have consequence to the District.

**2.8 Resolution Setting the 2024 Board of Directors Meeting Schedule
Motion**

Adopt a Resolution setting the 2024 Board of Directors meeting schedule.

**2.9 Staff Service Awards
Ceremonial Item**

Presentation of service awards to staff.

Maryam Bral, Chief Engineer – Five Years

Adrian Quiroz, Engineer – Fire Years

Andy Camposagrado, Control Systems Technician – 15 Years

Murray McEachron, Hydrologist Supervisor – 25 Years

3. CONSENT CALENDAR: All matters listed under the Consent Calendar are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Board. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)

**3.1 Approval of Minutes
Motion**

Approval of the Minutes for the Regular Board Meeting of December 13, 2023.

**3.2 Groundwater Basin Status Reports
Information Item**

Receive and file Monthly Hydrologic Conditions Report for the District.

3.3 Monthly Investment Reports for Month Ending November 30, 2023
Information Item

Report on the District's investments and the availability or restriction of these funds. All investments are in compliance with the District's investment policy, which is reviewed and approved annually by the Board.

4. PRESENTATIONS AND MONTHLY STAFF REPORTS (By Department)

Operations and Maintenance Department – Clayton Strahan

4.1 Monthly Operation and Maintenance Department Report
Information Item

Summary report and presentation on monthly activities of the Operations and Maintenance Department, including but not limited to the District's facilities (Santa Felicia Dam and hydroplant; the Piru Groundwater Recharge facility; the Freeman Diversion; the Saticoy and El Rio Groundwater Recharge facilities; the Pleasant Valley and Pumping Trough Pipeline systems; and the Oxnard Hueneme Pipeline system), encompassing operating plans, the quantity and quality of water diverted and delivered, fish ladder operations, major maintenance problems and repairs, status of Operations and Maintenance projects and safety and training issues.

Park and Recreation Department – Clayton Strahan

4.2 Monthly Park and Recreation Department Report
Information Item

Summary report and presentation on monthly activities of the Park and Recreation Department, including but not limited to the Lake Piru Recreation Area, encompassing camping and boating policies at the lake; operations and activities; financing and status of facility improvement projects; maintenance activities; security issues; and emergency response activities.

Water Resources Department – John Lindquist

4.3 Monthly Water Resources Department Report and Update on Activities of Local Groundwater Sustainability Agencies (GSAs)
Information Item

Summary report and presentations on the monthly activities of the Water Resources Department including but not limited to updates to the District's Groundwater Flow Model; reservoir releases; importation of State Water Project (SWP) water; optimization of diversion and recharge operations; hydrologic and well conditions; available Forebay storage; support of design of the Extraction Barrier and Brackish (EBB) Water Treatment Project; other potential water supply and sustainability water projects; outreach and educational activities; and various user groups (including but not limited to Oxnard Plain and Pumping Trough Pipeline groups) including monthly activities of the three local Groundwater Sustainability Agencies (Mound Basin GSA, Fillmore and Piru Basins GSA, and the Fox Canyon

Groundwater Management Agency), for which the District serves as a member director, and the Santa Paula basin (adjudicated) Technical Advisory Committee (including formation of groundwater sustainability agencies in the District's basins, stakeholder and basin user groups, joint powers or governance agreements, development of water markets, and potential basin boundary changes).

Administrative Services Department – Brian Zahn and Josh Perez

4.4 Monthly Administrative Services Department Report – Josh Perez and Brian Zahn

Information Item

Summary report and presentation on the monthly activities of the Administrative Services Department including but not limited to issues associated with budget development, financial performance versus budget plan, financial accounting requirements and procedures, potential debt issuance and related financial services, status of District investments and reserves, updates on its capital improvement programs, human resources and safety, District property and facilities maintenance and administration, District records and reports, groundwater extraction statements administration, risk management and District liability insurance matters, management of District contracts, policy development, governance procedures, and supporting activities of Board and staff.

Engineering Department – Dr. Maryam Bral

4.5 Monthly Engineering Department Report

Information Item

Summary report and presentation on the monthly activities of the Engineering Department, including but not limited to water resources, planning efforts and department programs impacting the District, such as project design and construction; dam safety; FERC license compliance; Freeman Diversion; recycled water; pipeline operations and various engineering analysis.

Environmental Services Department – Marissa Caringella

4.6 Monthly Environmental Services Department Report

Information Item

Summary report and presentation on the monthly activities of the Environmental Services Department, including but not limited to environmental and regulatory issues of note to the District, water releases, operations of the fish ladder at the Freeman Diversion, various monitoring efforts, study plans and issues associated with the Endangered Species Act, including the Section 10 MSHCP process, future fish passage requirements, compliance with the District's FERC license/Biological Opinion, the Santa Felicia Dam, studies and operations in and near Piru Creek, and any interactions with Rancho Temescal and Rancho Camulos.

5. MOTION ITEMS

Finance Department – Brian Zahn

5.1 Request from Pleasant Valley County Water District to Waive Charges for Late Payment

Motion

Approve a request from Pleasant Valley County Water District (PVCWD) to waive penalties and interest charges of \$5,684.32 for a late payment.

Finance Department – Brian Zahn and Marissa Caringella

5.2 Recommend the Authorization of a Supplemental Appropriation of Funds for Pleasant Valley Reservoirs Treatment Chemicals

Motion

Approve the authorization for a supplemental appropriation of funds for Pleasant Valley Reservoirs Treatment Chemicals.

Engineering Department – Maryam Bral

5.3 Authorize a Supplemental Appropriation of Funds for the Freeman Diversion Expansion Project (CIP 8001), Authorize approval of a Contract with GEI Consultants, Inc. for the Hardened Ramp 90% Design

Motion

Authorize a supplemental appropriation of funds for the Freeman Diversion Expansion Project, CIP 8001, and consider approval of a Contract with GEI Consultants, Inc., for the Hardened Ramp 90% Design.

6. BOARD OF DIRECTORS READING FILE

7. FUTURE AGENDA ITEMS

8. ADJOURNMENT

The Board will adjourn to the **Regular Board Meeting scheduled for Wednesday, February 14, 2024** or call of the President.

All testimony given before the Board of Directors is recorded. Materials, which are non-exempt public records and are provided to the Board of Directors to be used in consideration of the above agenda items, including any documents provided subsequent to the publishing of this agenda, are available for inspection at the District's offices at 1701 N. Lombard Street, Suite 200, Oxnard CA 93030 during normal business hours.

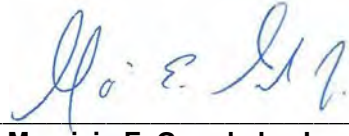
The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda materials in an alternative format, please contact the District Office at (805) 525-4431. Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements.

UWCD Board of Directors Meeting Agenda

January 10, 2024

Page 6

Approved: _____



Mauricio E. Guardado, Jr. – General Manager

Posted: January 5, 2024

9:30 a.m.

(attest) *Tracy Oehler*

At: United Water Conservation District Headquarters, 1701 N. Lombard Street, Oxnard CA 93030

Posted: January 5, 2024

9:30 a.m.

(attest) *Tracy Oehler*

At: www.unitedwater.org

EXHIBIT A
EXECUTIVE (CLOSED) SESSION AGENDA

1. LITIGATION

1.1 Conference with Legal Counsel – Anticipated Litigation

Pursuant to Government Code Section 54956.9(d)(2), two (2) cases.

1.2 Conference with Legal Counsel – Existing Litigation

Pursuant to Government Code Section 54956.9 (d)(1)

- A. Wishtoyo Foundation, et al v. United Water Conservation District, U.S. District Court for the Central District of California, Case No.2:16-cv-03869 GHK (PLAx).
- B. OPV Coalition v Fox Canyon Groundwater Management Agency, Superior Court of the State of California, County of Ventura, Case No. 56-2021-00555357-CU-PT-VTA; Complaint for Comprehensive Groundwater Adjudication of the Oxnard Groundwater Subbasin (No. 4-004.02) and Pleasant Valley Subbasin (No. 4-006) Pursuant to Sections 830, *Et Seq.* of the Code of Civil Procedure; Declaratory Relief; Quiet Title; and Petition for Writs of Mandate.
- C. United Water Conservation District v United States, U.S. Court of Federal Claims, Case No. 22-542L; Complaint for Just Compensation under the 5th Amendment.



Staff Report

To: UWCD Board of Directors

Through: Mauricio E. Guardado, Jr., General Manager

From: Tracy Oehler, Executive Assistant/Clerk of the Board

Date: January 2, 2024 (January 10, 2024, meeting)

Agenda Item: 2.3 Election of Officers
Motion Item

Staff Recommendation:

Accept nominations and elect officers for 2024.

Discussion:

The Board's Policies and Procedures establishes January as the month for annual election of officers. Traditionally, the Board has taken nominations for the offices of President, Vice President and Secretary/Treasurer of the Board and has voted and announced the results of the election immediately following the close of nominations for each position.

In accordance with the Policies and Procedures, no Director may serve for more than two consecutive one-year terms in any one of the three Board offices.

The Board's Policies and Procedures also fix the regular February Board meeting as the time the Board President makes committee assignments and assignments of District representatives to outside organizations for the year. As the District's Standing Committees may be reorganized for the year ahead, any Director who wishes to state a preference for committee assignments should inform the Board President or staff before the February meeting. A 2023 committee roster is attached. The Board President may only serve on the Executive Committee. No action on committee assignments will be made at the January 10, 2024 Board Meeting.

Fiscal Impact

There is no fiscal impact for this motion.

Attachment:

A – 2023 Roster of Standing Committees and Appointments

ATTACHMENT A



United Water CONSERVATION DISTRICT

2023 ROSTER OF COMMITTEES

Effective February 8, 2023

STANDING COMMITTEES

EXECUTIVE COMMITTEE: [GM] Overall responsibility
for Governance Issues and HR/Personnel policies

President: Bruce E. Dandy

Vice President: Sheldon G. Berger

Sec./Treasurer: Lynn E. Maulhardt

Meets as appropriate

ENGINEERING & OPERATIONS COMMITTEE:

[AGM, Chief Engineer, Operations & Maintenance
Manager] Projects, Operations, Permits, Planning, Equipment, Dam
Safety, Facilities

Chair: 1 Lynn E. Maulhardt

2 Catherine P. Keeling

3 Daniel C. Naumann

Meets 1st Thursday of the Month

FINANCE & AUDIT COMMITTEE: [AGM, CFO]

Budgets, Rates, Audit, Appropriations, and Grant Administration; HR/ Risk
Management and IT

Chair: 1 Lynn E. Maulhardt

2 Sheldon G. Berger

3 Catherine P. Keeling

Meets 9 days before the Regular Monthly Board Meeting

RECREATION COMMITTEE [Chief Park Ranger]

Lake Piru Recreation Area, Park Ranger Staff, Concessionaire

Chair: 1. Sheldon G. Berger

2. Daniel C. Naumann

3. Gordon Kimball

Meets 1st Wednesday of the Month

WATER RESOURCES COMMITTEE: [Chief

Engineer] Groundwater, Surface Water, Water Quality and Modeling,
Overdraft, Seawater Intrusion, Replenishment, FCGMA, GSAs

Chair: 1 Daniel C. Naumann

2 Mohammed Hasan

3 Gordon Kimball

Meets 1st Tuesday of the Month

UWCD REPRESENTATIVES

ACWA JPIA BOARD OF DIRECTORS

Bruce E. Dandy

Alternate: Mauricio E. Guardado Jr

**COALITION OF LABOR, AGRICULTURE
AND BUSINESS OF VENTURA COUNTY
(CoLAB)**

Mauricio E. Guardado, Jr.

Anthony Emmert

John Lindquist

FILLMORE AND PIRU BASINS GSA

Gordon Kimball

**FOX CANYON GROUNDWATER
MANAGEMENT AGENCY**

Lynn E. Maulhardt

Alternate: Bruce E. Dandy

MOUND BASIN GSA

Catherine P. Keeling

**VENTURA COUNTY AWA
BOARD OF DIRECTORS**

Sheldon G. Berger

Alternate: Daniel C. Naumann

**VENTURA COUNTY AWA
WATER ISSUES COMMITTEE**

Mohammed A. Hasan

Alternate: Bruce E. Dandy

**VENTURA COUNTY SPECIAL DISTRICTS
ASSOCIATION**

Bruce E. Dandy

Alternate: Daniel C. Naumann

VENTURA WATER COMMISSION

Bruce E. Dandy

Alternate: Daniel C. Naumann



Staff Report

To: UWCD Board of Directors

Through: Mauricio E. Guardado, Jr., General Manager

From: Tracy J. Oehler, Clerk of the Board

Date: January 2, 2024 (January 10, 2024 Meeting)

Agenda Item: 2.6 Board Members' Activities Reports
Information Item

Staff Recommendation:

Receive and file information regarding meeting participation provided by each of the Board of Directors through monthly activities reports (per diems).

Discussion:

This item is provided on the agenda of each regular meeting in order to allow Directors to report on non-agenda activities such as:

- 1) UWCD Committee participation – Committee Chair to report on Committee's objectives and actions to the Board.
- 2) Meetings, workshops, conferences, and functions attended during the previous month on behalf of the District.
- 3) Possible conflicts the Directors might have with respect to issues on the agenda.

Attachments:

A – Directors' Monthly Activities Reports

B – 2023 Calendar of District's Standing Committees and Outside Agency Meetings

Board of Directors
Activities and Expenses for Month September **Year** 2023

Due on last day of month

Director: Naumann

1. UWCD Board Meetings Regular, special or emergency meetings.		Date <u>9-13</u>	Mileage <u>16</u>	✓
2. UWCD Committee/Advisory Body Meetings Environmental, Executive, Finance/Audit, Groundwater, Operations, Planning, Recreation and RiverPark JPA Committees.	Committee Name & Location	Date	Mileage	
3. Meeting with GM or District Legal Counsel (LC)	W/ GM or LC	Meeting Description & Location	Date	Mileage
4. Conferences/Trainings. Includes conferences or educational activities organized by ACWA, AWAVC & CSDA.	Event Name & Location	Date	Mileage	
5. Appointed representative to meetings of other entities' Boards. Includes FCGMA, LAFCO, RiverPark JPA, AWAVC BoD, Oxnard Chamber of Commerce Water Committee, ACWA, CSDA and GSA. Or preparatory meetings with GM regarding above meetings.	Entity Name & Location	Date	Mileage	✓
	AWA Reagen Event	9-14	52	
6. Meetings of other government entities at request of BoD, BP or GM. Such as PVCWD, FCGMA or Oxnard City Council.	Entity Name & Location	Date	Mileage	
7. Meetings with board members or executive management of other agencies. Includes FCGMA, LAFCO, RiverPark JPA, AWAVC BoD, Oxnard Chamber of Commerce Water Committee, ACWA, CSDA, GSA.	Entity Name & Location	Date	Mileage	
8. Public meetings hosted by District regarding District matters Such as Section 10 HCP, Vern Freeman Fish Panel.	Meeting Description & Location	Date	Mileage	

Board of Directors
Per Diem and Expenses for Month _____ Year _____

Due on last day of month


9. Meetings with state or federal legislators or officials or representatives from other entities. At the request of the BoD, BP or GM.	Official Name/Meeting Description & Location	Date	Mileage

Other Expenses	Total
Days of out of town travel	
Lodging*	\$
Meals*	\$
Transportation*	\$
Misc.*	\$

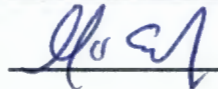
* attach all receipts

This section to be completed by Finance Department only			
Phone Allowance			\$50.00
Total # of meetings**	2	x \$260	\$ 520.00
**not to exceed 10 meetings and \$2,600. per month or 1 meeting per day			
Total days of travel		x \$100.00/day	
Total # of miles	68	x \$0.655/mile	\$ 44.54
Total other expenses			\$
TOTAL MILEAGE AND OTHER EXPENSES			\$614.54

Director Signature

 Date: 12-13-23

General Manager Signature

 Date: 1/2/24

Definitions

BoD: Board of Directors

BP: Board President

GM: General Manager

Board of Directors
Activities and Expenses for Month October **Year** 2023

Due on last day of month

Director: Naumann

1. UWCD Board Meetings Regular, special or emergency meetings.		Date <u>10-11</u>	Mileage <u>12</u>	✓
2. UWCD Committee/Advisory Body Meetings Environmental, Executive, Finance/Audit, Groundwater, Operations, Planning, Recreation and RiverPark JPA Committees.	Committee Name & Location	Date	Mileage	
	<u>Water Resource</u>	<u>10-3</u>	<u>12</u>	✓
	<u>Recreation</u>	<u>10-4</u>	<u>12</u>	✓
	<u>Engineering & Operations</u>	<u>10-5</u>	<u>NA</u>	EXCEEDS # OF MTGS PER DAY
3. Meeting with GM or District Legal Counsel (LC)	W/ GM or LC	Meeting Description & Location	Date	Mileage
4. Conferences/Trainings. Includes conferences or educational activities organized by ACWA, AWAVC & CSDA.	Event Name & Location	Date	Mileage	
	<u>AWA Waterline</u>	<u>10-19</u>	<u>12</u>	✓
5. Appointed representative to meetings of other entities' Boards. Includes FCGMA, LAFCO, RiverPark JPA, AWAVC BoD, Oxnard Chamber of Commerce Water Committee, ACWA, CSDA and GSA. Or preparatory meetings with GM regarding above meetings.	Entity Name & Location	Date	Mileage	
	<u>PVCWD</u>	<u>10-30</u>	<u>12</u>	✓
6. Meetings of other government entities at request of BoD, BP or GM. Such as PVCWD, FCGMA or Oxnard City Council.	Entity Name & Location	Date	Mileage	
7. Meetings with board members or executive management of other agencies. Includes FCGMA, LAFCO, RiverPark JPA, AWAVC BoD, Oxnard Chamber of Commerce Water Committee, ACWA, CSDA, GSA.	Entity Name & Location	Date	Mileage	
	<u>RDP 21</u>	<u>10-5</u>	<u>23.8</u>	✓
8. Public meetings hosted by District regarding District matters Such as Section 10 HCP, Vern Freeman Fish Panel.	Meeting Description & Location	Date	Mileage	
	<u>Water Sustainability</u>	<u>10-26</u>	<u>12</u>	✓

Board of Directors
Per Diem and Expenses for Month _____ Year _____

Due on last day of month

9. Meetings with state or federal legislators or officials or representatives from other entities. At the request of the BoD, BP or GM.	Official Name/Meeting Description & Location	Date	Mileage

Other Expenses	Total
Days of out of town travel	
Lodging*	\$
Meals*	\$
Transportation*	\$
Misc.*	\$

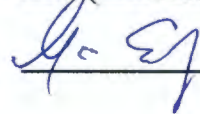
* attach all receipts

This section to be completed by Finance Department only			
Phone Allowance			\$50.00
Total # of meetings**	7	x \$260	\$ 1820
**not to exceed 10 meetings and \$2,600. per month or 1 meeting per day			
Total days of travel		x \$100.00/day	
Total # of miles	95.8	x \$0.655/mile	\$ 62.74
Total other expenses			\$
TOTAL MILEAGE AND OTHER EXPENSES			\$ 1,932.74

Director Signature

 Date: 12-13-23

General Manager Signature

 Date: 1/3/24

Definitions

BoD: Board of Directors

BP: Board President

GM: General Manager

Board of Directors
Activities and Expenses for Month November **Year** 2023

Due on last day of month

Director: Naumann

1. UWCD Board Meetings Regular, special or emergency meetings.			Date <u>11-8</u> <u>11-21</u>	Mileage <u>12</u> 12 <u>12</u>	✓ ✓
2. UWCD Committee/Advisory Body Meetings Environmental, Executive, Finance/Audit, Groundwater, Operations, Planning, Recreation and RiverPark JPA Committees.		Committee Name & Location	Date	Mileage	7 Canceled
		Water Resource	11-2	NA	
		Recreation	11-1	12	
3. Meeting with GM or District Legal Counsel (LC)	W/ GM or LC	Meeting Description & Location	Date	Mileage	
4. Conferences/Trainings. Includes conferences or educational activities organized by ACWA, AWAVC & CSDA. <u>Dave Coggos</u> <u>Phone - Interview 11-20-23</u> <u>No Mileage</u>		Event Name & Location	Date	Mileage	✓ = 192 ✓ ✓ = 192 ✓
		ACWA <u>Dave Coggos</u>	11-16 <u>11-20</u>	NA	
		<u>ACWA</u>	<u>11-28</u>	<u>184 + 8</u>	
		<u>ACWA</u>	<u>11-29</u>	<u>16</u>	
		<u>ACWA</u>	<u>11-30</u>	<u>184 + 8</u>	
5. Appointed representative to meetings of other entities' Boards. Includes FCGMA, LAFCO, RiverPark JPA, AWAVC BoD, Oxnard Chamber of Commerce Water Committee, ACWA, CSDA and GSA. Or preparatory meetings with GM regarding above meetings.		Entity Name & Location	Date	Mileage	
6. Meetings of other government entities at request of BoD, BP or GM. Such as PVCWD, FCGMA or Oxnard City Council.		Entity Name & Location	Date	Mileage	
7. Meetings with board members or executive management of other agencies. Includes FCGMA, LAFCO, RiverPark JPA, AWAVC BoD, Oxnard Chamber of Commerce Water Committee, ACWA, CSDA, GSA.		Entity Name & Location	Date	Mileage	✓
		<u>RDP 21</u>	<u>11-2</u>	<u>23.8</u>	
8. Public meetings hosted by District regarding District matters Such as Section 10 HCP, Vern Freeman Fish Panel.		Meeting Description & Location	Date	Mileage	

Board of Directors
Per Diem and Expenses for Month _____ Year _____

Due on last day of month

9. Meetings with state or federal legislators or officials or representatives from other entities. At the request of the BoD, BP or GM.	Official Name/Meeting Description & Location	Date	Mileage

Other Expenses	Total
Days of out of town travel	3
Lodging*	\$
Meals*	\$
Transportation*	\$
Misc.*	\$

* attach all receipts

This section to be completed by Finance Department only			
Phone Allowance		\$50.00	
Total # of meetings**	7	x \$260	\$ 2080 1820-
**not to exceed 10 meetings and \$2,600. per month or 1 meeting per day			
Total days of travel	3	x \$100.00/day	300 -
Total # of miles	459.8	x \$0.655/mile	\$ 301.19 293.31
Total other expenses	447.80	\$	
TOTAL MILEAGE AND OTHER EXPENSES		\$ 2731.19 2463.31	

Director Signature

[Signature] Date: **12-13-23**

General Manager Signature

[Signature] Date: **1/2/24**

Definitions

BoD: Board of Directors

BP: Board President

GM: General Manager

Board of Directors
Activities and Expenses for Month December **Year** 2023

Due on last day of month

Director: Berger

1. UWCD Board Meetings Regular, special or emergency meetings.			Date	Mileage	✓	
			12/13	20		
2. UWCD Committee/Advisory Body Meetings Environmental, Executive, Finance/Audit, Groundwater, Operations, Planning, Recreation and RiverPark JPA Committees.		Committee Name & Location	Date	Mileage	✓	
		Finance	12/4	20		✓
		Recreation	12/6	20		
3. Meeting with GM or District Legal Counsel (LC)	W/ GM or LC	Meeting Description & Location	Date	Mileage	✓	
4. Conferences/Trainings. Includes conferences or educational activities organized by ACWA, AWAVC & CSDA.		Event Name & Location	Date	Mileage	✓	
		Sexual Harassment Course	12/29	-		✓
		Ethics Course	12/30	-		
5. Appointed representative to meetings of other entities' Boards. Includes FCGMA, LAFCO, RiverPark JPA, AWAVC BoD, Oxnard Chamber of Commerce Water Committee, ACWA, CSDA and GSA. Or preparatory meetings with GM regarding above meetings.		Entity Name & Location	Date	Mileage	✓	
6. Meetings of other government entities at request of BoD, BP or GM. Such as PVCWD, FCGMA or Oxnard City Council.		Entity Name & Location	Date	Mileage	✓	
7. Meetings with board members or executive management of other agencies. Includes FCGMA, LAFCO, RiverPark JPA, AWAVC BoD, Oxnard Chamber of Commerce Water Committee, ACWA, CSDA, GSA.		Entity Name & Location	Date	Mileage	✓	
8. Public meetings hosted by District regarding District matters Such as Section 10 HCP, Vern Freeman Fish Panel.		Meeting Description & Location	Date	Mileage	✓	

Board of Directors
Per Diem and Expenses for Month _____ Year _____

Due on last day of month

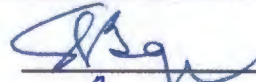
9. Meetings with state or federal legislators or officials or representatives from other entities. At the request of the BoD, BP or GM.	Official Name/Meeting Description & Location	Date	Mileage

Other Expenses	Total
Days of out of town travel	
Lodging*	\$
Meals*	\$
Transportation*	\$
Misc.*	\$

* attach all receipts

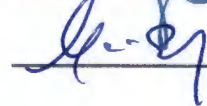
This section to be completed by Finance Department only			
Phone Allowance			\$50.00
Total # of meetings**	5	x \$248/\$260 as of 5/8	\$ 1300 -
**not to exceed 10 meetings per month or 1 meeting per day			
Total days of travel		x \$100.00/day	
Total # of miles	60	x \$0.655/mile	\$ 39.30
Total other expenses			\$
TOTAL MILEAGE AND OTHER EXPENSES			\$ 1389.30

Director Signature



Date: 1-1-24

General Manager Signature



Date: 1/2/24

Definitions

BoD: Board of Directors

BP: Board President

GM: General Manager

Board of Directors
Activities and Expenses for Month December Year 2023

Due on last day of month

Director: Bruce Dandy

1. UWCD Board Meetings Regular, special or emergency meetings.			Date	Mileage	✓
			12/13	8	
2. UWCD Committee/Advisory Body Meetings Environmental, Executive, Finance/Audit, Groundwater, Operations, Planning, Recreation and RiverPark JPA Committees.		Committee Name & Location	Date	Mileage	
3. Meeting with GM or District Legal Counsel (LC)	W/ GM or LC	Meeting Description & Location	Date	Mileage	✓
	AGM	Board Prep	12/12	8	
4. Conferences/Trainings. Includes conferences or educational activities organized by ACWA, AWAVC & CSDA.		Event Name & Location	Date	Mileage	✓
		VCSDA	12/5	24	
5. Appointed representative to meetings of other entities' Boards. Includes FCGMA, LAFCO, RiverPark JPA, AWAVC BoD, Oxnard Chamber of Commerce Water Committee, ACWA, CSDA and GSA. Or preparatory meetings with GM regarding above meetings.		Entity Name & Location	Date	Mileage	✓
		CSDA Training	12/29		
		CSDA Training	12/30		
6. Meetings of other government entities at request of BoD, BP or GM. Such as PVCWD, FCGMA or Oxnard City Council.		Entity Name & Location	Date	Mileage	
7. Meetings with board members or executive management of other agencies. Includes FCGMA, LAFCO, RiverPark JPA, AWAVC BoD, Oxnard Chamber of Commerce Water Committee, ACWA, CSDA, GSA.		Entity Name & Location	Date	Mileage	
8. Public meetings hosted by District regarding District matters Such as Section 10 HCP, Vern Freeman Fish Panel.		Meeting Description & Location	Date	Mileage	

Board of Directors
Per Diem and Expenses for Month December Year 2023

Due on last day of month

9. Meetings with state or federal legislators or officials or representatives from other entities. At the request of the BoD, BP or GM.	Official Name/Meeting Description & Location	Date	Mileage

Other Expenses	Total
Days of out of town travel	
Lodging*	\$
Meals*	\$
Transportation*	\$
Misc.*	\$

* attach all receipts

This section to be completed by Finance Department only			
Phone Allowance			\$50.00
Total # of meetings**	5	x \$260	\$ 1300 —
**not to exceed 10 meetings and \$2,600. per month or 1 meeting per day			
Total days of travel		x \$100.00/day	
Total # of miles	40	x \$0.655/mile	\$ 26.20
Total other expenses			\$
TOTAL MILEAGE AND OTHER EXPENSES			\$ 1376.20

Director Signature

Bruce Dandy

Date: 1/1/24

General Manager Signature

Alveq

Date: 1/2/24

Definitions

BoD: Board of Directors

BP: Board President

GM: General Manager

Board of Directors
Activities and Expenses for Month 12 **Year** 2023

Due on last day of month

Director: Mohammed Hasan, P.E.

1. UWCD Board Meetings Regular, special or emergency meetings.			Date 12-13	Mileage 12	✓
2. UWCD Committee/Advisory Body Meetings Environmental, Executive, Finance/Audit, Groundwater, Operations, Planning, Recreation and RiverPark JPA Committees.		Committee Name & Location	Date	Mileage	
3. Meeting with GM or District Legal Counsel (LC)	W/ GM or LC	Meeting Description & Location Meeting w/ GM	Date 12-6	Mileage 10	✓
4. Conferences/Trainings. Includes conferences or educational activities organized by ACWA, AWAVC & CSDA.		Event Name & Location	Date	Mileage	
		CSDA sexual harassment	12-24	-	✓
		CSDA ethics	12-26	-	✓
5. Appointed representative to meetings of other entities' Boards. Includes FCGMA, LAFCO, RiverPark JPA, AWAVC BoD, Oxnard Chamber of Commerce Water Committee, ACWA, CSDA and GSA. Or preparatory meetings with GM regarding above meetings.		Entity Name & Location	Date	Mileage	
		Ventura Chamber Poinsettia awards	12-14	14	✓
		AWA Corporate	12-12	60	✓
6. Meetings of other government entities at request of BoD, BP or GM. Such as PVCWD, FCGMA or Oxnard City Council.		Entity Name & Location	Date	Mileage	
		Meeting w/ Director Cole, Casitas MWD	12-21	12	
7. Meetings with board members or executive management of other agencies. Includes FCGMA, LAFCO, RiverPark JPA, AWAVC BoD, Oxnard Chamber of Commerce Water Committee, ACWA, CSDA, GSA.		Entity Name & Location	Date	Mileage	
8. Public meetings hosted by District regarding District matters Such as Section 10 HCP, Vern Freeman Fish Panel.		Meeting Description & Location	Date	Mileage	

Board of Directors
Per Diem and Expenses for Month 12 **Year** 2023

Due on last day of month

9. Meetings with state or federal legislators or officials or representatives from other entities. At the request of the BoD, BP or GM.	Official Name/Meeting Description & Location	Date	Mileage

Other Expenses	Total
Days of out of town travel	3
Lodging*	\$
Meals*	\$
Transportation*	\$
Misc.*	\$

* attach all receipts

This section to be completed by Finance Department only			
Phone Allowance			\$50.00
Total # of meetings**	7	x \$260	\$ 1820-
**not to exceed 10 meetings and \$2,600. per month or 1 meeting per day			
Total days of travel		x \$100.00/day	
Total # of miles	108	x \$0.655/mile	\$ 70.74
Total other expenses			\$
TOTAL MILEAGE AND OTHER EXPENSES			\$ 1940.74 TO

Director Signature

Mohammed Hassan

Date: 12-31-23

General Manager Signature

[Signature]

Date: 1/2/24

Definitions

BoD: Board of Directors

BP: Board President

GM: General Manager

Board of Directors
Activities and Expenses for Month December **Year** 2023

Due on last day of month

Director: Naumann

1. UWCD Board Meetings Regular, special or emergency meetings.		Date <u>12-13</u>	Mileage <u>12</u>	✓
2. UWCD Committee/Advisory Body Meetings Environmental, Executive, Finance/Audit, Groundwater, Operations, Planning, Recreation and RiverPark JPA Committees.	Committee Name & Location	Date	Mileage	EXCEEDS # OF MEETINGS ✓
	<u>Engineering & Operations</u>	<u>12-7</u>	<u>NA</u>	
	<u>Recreation</u>	<u>12-6</u>	<u>12</u>	✓
3. Meeting with GM or District Legal Counsel (LC)	W/ GM or LC	Meeting Description & Location	Date	Mileage
4. Conferences/Trainings. Includes conferences or educational activities organized by ACWA, AWAVC & CSDA.	Event Name & Location	Date	Mileage	
5. Appointed representative to meetings of other entities' Boards. Includes FCGMA, LAFCO, RiverPark JPA, AWAVC BoD, Oxnard Chamber of Commerce Water Committee, ACWA, CSDA and GSA. Or preparatory meetings with GM regarding above meetings.	Entity Name & Location	Date	Mileage	✓
	<u>PVCWD</u>	<u>12-5</u>	<u>12</u>	
6. Meetings of other government entities at request of BoD, BP or GM. Such as PVCWD, FCGMA or Oxnard City Council.	Entity Name & Location	Date	Mileage	
7. Meetings with board members or executive management of other agencies. Includes FCGMA, LAFCO, RiverPark JPA, AWAVC BoD, Oxnard Chamber of Commerce Water Committee, ACWA, CSDA, GSA.	Entity Name & Location	Date	Mileage	✓
	<u>RDP-21</u>	<u>12-7</u>	<u>23.8</u>	
8. Public meetings hosted by District regarding District matters Such as Section 10 HCP, Vern Freeman Fish Panel.	Meeting Description & Location	Date	Mileage	

Board of Directors
Per Diem and Expenses for Month _____ Year _____

Due on last day of month

9. Meetings with state or federal legislators or officials or representatives from other entities. At the request of the BoD, BP or GM.	Official Name/Meeting Description & Location	Date	Mileage

Other Expenses	Total
Days of out of town travel	
Lodging*	\$
Meals*	\$
Transportation*	\$
Misc.*	\$

* attach all receipts

This section to be completed by Finance Department only			
Phone Allowance			\$50.00
Total # of meetings**	4	x \$260	\$1040
**not to exceed 10 meetings and \$2,600. per month or 1 meeting per day			
Total days of travel		x \$100.00/day	
Total # of miles	59.8	x \$0.655/mile	\$39.17
Total other expenses			\$
TOTAL MILEAGE AND OTHER EXPENSES			\$1,129.17

Director Signature

 Date: 12-13-23

General Manager Signature

 Date: 1/3/24

Definitions

BoD: Board of Directors

BP: Board President

GM: General Manager



2024 UWCD STANDING COMMITTEE AND OUTSIDE AGENCIES MEETING DATES

JANUARY

02 Water Resources 9am
03 Finance and Audit 9am
03 Recreation (cancelled)
04 Engineering and Operations 9:30am
10 Board Meeting noon
12 Fox Canyon GMA Special 4pm
17 CoLAB VC WHEEL noon
18 Fillmore and Piru Basin GSA 4pm
22 Mound Basin GSA 1pm
24 Fox Canyon GMA 5pm

FEBRUARY

01 Engineering and Operations 9:30am
05 Finance and Audit 9am
06 Water Resources 9am
07 Recreation 9am
14 Board Meeting noon
21 CoLAB VC WHEEL noon
15 Fillmore and Piru Basin GSA 4pm
26 Mound Basin GSA 1pm
28 Fox Canyon GMA 5pm

MARCH

04 Finance and Audit 9am
05 Water Resources 9am
06 Recreation 9am
07 Engineering and Operations 9:30am
13 Board Meeting noon
21 Fillmore and Piru Basin GSA 4pm
25 Mound Basin GSA 1pm
20 CoLAB VC WHEEL noon
27 Fox Canyon GMA 5pm

APRIL

01 Finance and Audit 9am
02 Water Resources 9am
03 Recreation 9am
04 Engineering and Operations 9:30am
10 Board Meeting noon
17 CoLAB VC WHEEL noon
18 Fillmore and Piru Basin GSA 4pm
22 Mound Basin GSA 1pm
24 Fox Canyon GMA 5pm
29 Finance and Audit (May meeting) 9am
30 Water Resources 9am

MAY

01 Recreation 9am
02 Engineering and Operations 9:30am
15 Board Meeting noon
15 CoLAB VC WHEEL noon
16 Fillmore and Piru Basin GSA 4pm
22 Fox Canyon GMA 5pm
23 Mound Basin GSA 1pm

JUNE

02 Recreation 9am
03 Finance and Audit 9am
04 Water Resources 9am
06 Engineering and Operations 9:30am
12 Board Meeting noon
20 Fillmore and Piru Basin GSA 4pm
19 CoLAB VC WHEEL noon
24 Mound Basin GSA 1pm
26 Fox Canyon GMA 5pm

JULY

01 Finance and Audit 9am
02 Water Resources 9am
03 Engineering and Operations 10:30am
07 Recreation 9am
10 Board Meeting noon
17 CoLAB VC WHEEL noon
18 Fillmore and Piru Basin GSA 4pm
22 Mound Basin GSA 1pm
24 Fox Canyon GMA 5pm

AUGUST

UWCD DARK

21 CoLAB VC WHEEL noon
15 Fillmore and Piru Basin GSA 4pm
26 Mound Basin GSA 1pm
28 Fox Canyon GMA 5pm

SEPTEMBER

03 Water Resources 9am
03 Finance and Audit 10:30am
04 Recreation 9am
05 Engineering and Operations 9:30am
11 Board Meeting noon
18 CoLAB VC WHEEL noon
19 Fillmore and Piru Basin GSA 4pm
23 Mound Basin GSA 1pm
25 Fox Canyon GMA 5pm
30 Finance and Audit (October meeting) 9am

OCTOBER

01 Water Resources 9am
02 Recreation 9am
03 Engineering and Operations 9:30am
09 Board Meeting noon
16 CoLAB VC WHEEL noon
17 Fillmore and Piru Basin GSA 4pm
23 Fox Canyon GMA 5pm
24 Water Sustainability Summit V*
28 Mound Basin GSA 1pm

NOVEMBER

04 Finance and Audit 9am
05 Water Resources 9am
06 Recreation 9am
07 Engineering and Operations 9:30am
13 Board Meeting noon
20 CoLAB VC WHEEL noon
21 Mound Basin GSA 1pm
21 Fillmore and Piru Basin GSA 4pm

DECEMBER

02 Finance and Audit 9am
03 Water Resources 9am
04 Recreation 9am
04 Fox Canyon GMA 5pm
05 Engineering and Operations 9:30am
11 Board Meeting noon
12 Fillmore and Piru Basin GSA 4pm
18 CoLAB VC WHEEL noon
19 Mound Basin GSA 1pm

*date to be confirmed



ASSOCIATION OF WATER AGENCIES OF VENTURA COUNTY

2024 CALENDAR OF EVENTS

DATES ARE SUBJECT TO CHANGE

Meeting/Event notices with all details will be sent via email prior to each occurrence. Contact AWA for more information

JANUARY	4	Board Meeting	3:00 pm, Thursday	
	16	Water Issues Committee	8:00 am, Tuesday	(Members)
	18	WaterWise Program	8:00 am, Thursday	
	24	Channel Counties/Water Systems	8:00 am, Wednesday	
FEBRUARY	1	Executive Committee Meeting	3:00 pm, Thursday	
	15	WaterWise Program	8:00 am, Thursday	
	20	Water Issues Committee	8:00 am, Tuesday	(Members)
	28	Channel Counties/Water Systems	8:00 am, Wednesday	
MARCH	7	Board Meeting (Annual Meeting-Elections)	3:00 pm, Thursday	
	19	Water Issues Committee	8:00 am, Tuesday	(Members)
	21	WaterWise Program (Installation/Directors)	8:00 am, Thursday	
	27	Channel Counties/Water Systems	9:00 am, Thursday	
	—	Water Operator Distribution Math (TBC)	8:00 am, Wednesday	
APRIL	4	Executive Committee Meeting	3:00 pm, Thursday	
	18	Annual Water Symposium & Exposition	8:00am-2:00pm, Thurs.	Courtyard Marriott Oxnard
	18	Operators Tech Workshop & Exposition	8:00 am-3:30pm, Thurs.	Courtyard Marriott Oxnard
MAY	2	Board Meeting	3:00 pm, Thursday	
	16	WaterWise Program	8:00 am, Thursday	
	21	Water Issues Committee	8:00 am, Tuesday	(Members)
	22	Channel Counties/Water Systems	8:00 am, Wednesday	
	—	Water Operator Treatment Math (TBC)	8:00 am,	
JUNE	6	Executive Committee Meeting	3:00 pm, Thursday	
	18	Water Issues Committee	8:00 am, Tuesday	(Members)
	20	WaterWise Program	8:00 am, Thursday	
	26	Channel Counties/Water Systems	8:00 am, Wednesday	
JULY	*11	Board Meeting	3:00 pm, Thursday	
	16	Water Issues Committee	8:00 am, Tuesday	(Members)
	18	WaterWise Program	8:00 am, Thursday	
	24		Channel Counties/Water Systems	8:00 am,
Wednesday				
AUGUST DARK (No Meetings or Events)				
SEPTEMBER	5	Board Meeting	3:00 pm, Thursday	
	17	Water Issues Committee	8:00 am, Tuesday	(Members)
	19	Reception for Members/Elected Officials	4:00 pm, Thursday	(Members/Guests)
	25	Channel Counties/Water Systems		
	—	Water Operator Distribution Math (TBC)	8:00 am, Wednesday	
OCTOBER	*10	Executive Committee Meeting	3:00 pm, Thursday	
	15	Water Issues Committee	8:00 am, Tuesday	(Members)
	17	WaterWise Program	8:00 am, Thursday	
	23	Channel Counties/Water Systems	8:00 am, Wednesday	
	—	AWA/VCFD Confined Space /HazMat (TBC)	8:00 am - Noon	(VCFD)
NOVEMBER	7	Board Meeting	3:00 pm, Thursday	
	—	Annual Water Supply Bus Tour (TBC)	8:00 am - 4:00 pm	
	21	WaterWise Breakfast Program	8:00 am, Thursday	
	19	Water Issues Committee FIELD TRIP	8:00 am, Tuesday	(Members)
	*20	Channel Counties/Water Systems	8:00 am, Wednesday	
	—	Water Operator Treatment Math (TBC)	8:00 am,	
DECEMBER	*12	Executive Committee Meeting	3:00 pm, Thursday	
	12	Holiday Mixer /Corporate Night	5:00 pm, Thursday	(Members/Guests)

* Indicates change from typical event date TBC = (date) to be confirmed

Board Approved 11-2-23



Staff Report

To: UWCD Board of Directors

From: Mauricio E. Guardado, Jr., General Manager

Date: January 2, 2024 (January 10, 2024 Meeting)

Agenda Item: 2.7 General Manager's Report
Information Item

Staff Recommendation:

The General Manager will present information on his activities of possible interest to the Board and that may have consequences to the District.

Discussion:

The General Manager's primary responsibility is to ensure that the policies and directions of the Board of Directors are adhered to as he oversees and manages the efforts of the department managers and their staff in the day-to-day operation and administration of the District. All of these efforts are to be consistent with the District's Mission Statement and within the fiscal constraints set by the Board of Directors.

The District's managers provide detailed monthly updates to the Board of Directors which outline projects' statuses, accomplishments, issues of concern, projects planning, etc. The monthly General Manager's report provides an opportunity for the General Manager to discuss issues that may impact the efforts of the separate departments as they pursue their defined goals and objectives. The report also provides the Board with information on the District's efforts and involvement in local, regional and state-wide issues.

Finally, the monthly General Manager's report offers the Board of Directors an overview of how their policies and directions are being administered through discussion of the work plan and efforts of the General Manager.



Staff Report

To: UWCD Board of Directors

Through: Mauricio E. Guardado, Jr., General Manager

From: Tracy Oehler, Executive Assistant/Clerk of the Board

Date: January 2, 2024 (January 10, 2024, meeting)

Agenda Item: 2.8 Resolution Setting the 2024 Board of Directors Meeting Schedule
Motion Item

Staff Recommendation:

Adopt a Resolution setting the 2024 Board of Directors meeting schedule.

Discussion:

The Board's Policies and Procedures establishes its meeting date as the first Wednesday of each month. An adopted meeting schedule assists the Board and staff with advance planning and preparation of Board business and allows for public participation. The proposed schedule includes an adjusted May meeting on the third Wednesday due to a scheduling conflict with ACWA's 2024 Spring Conference and Expo and also notes the Board will not meet regularly in August. With the adoption of this resolution, there is no impact if the Board chooses to have a special meeting.

Fiscal Impact

There is no fiscal impact for this motion.

Attachment:

A – Resolution Establishing the 2024 Board of Directors Meeting Schedule including Calendar

RESOLUTION NO. 2024-01

A RESOLUTION OF THE UNITED WATER CONSERVATION DISTRICT SETTING A BOARD OF DIRECTORS MEETING SCHEDULE FOR CALENDAR YEAR 2024

WHEREAS, the Board of Directors of United Water Conservation District shall set an annual Board of Directors meeting calendar to establish dates and times assisting the Board and staff with advance planning and scheduling of City business; and

WHEREAS, pursuant to the Board's Policies and Procedures, the following calendar is established notwithstanding the scheduling of additional meetings as required upon proper notice under the Brown Act.

BE IT RESOLVED, the Board of Directors of the United Water Conservation District does resolve as follows:

Section 1. The Board of Directors hereby establishes noon as the first open session regular meeting time for each regular meeting, executive (closed) sessions held at 12:05 p.m., and second open session held at 1:00 p.m.

Section 2. The Board of Directors establishes the following meeting schedule for calendar year, typically meeting the second Wednesday of each month and adjusted if needed due to dates that will cause quorum issues:

2024 UWCD MEETING SCHEDULE
January 10, 2024
February 14, 2024
March 13, 2024
April 10, 2024
May 15, 2024 (Third Wednesday)
June 12, 2024
July 10, 2024
August - No Meeting
September 11, 2024
October 9, 2024
November 13, 2024
December 11, 2024

Section 3. With proper notice during the year, meetings may be cancelled, rescheduled, or added as necessary pursuant to California law and in compliance with the Brown Act.

PASSED AND ADOPTED this 10th day of January, 2024.

ATTEST: _____
President

ATTEST: _____
Secretary/Treasurer

01.08.2024 REVISED MINUTES

**MINUTES
REGULAR BOARD MEETING
Wednesday, December 13, 2023, 12:00 p.m.
Board Room, UWCD Headquarters
1701 N. Lombard Street, Oxnard CA 93030**

DIRECTORS PRESENT FIRST OPEN SESSION AND CLOSED SESSION

Bruce E. Dandy, president
Sheldon G. Berger, vice president
Lynn E. Maulhardt, secretary/treasurer
Mohammed A. Hasan, director
Gordon Kimball, director

DIRECTORS ABSENT FIRST OPEN SESSION AND CLOSED SESSION

Catherine P. Keeling, director
Daniel C. Naumann, director

DIRECTORS PRESENT SECOND OPEN SESSION

Bruce E. Dandy, president
Sheldon G. Berger, vice president
Lynn E. Maulhardt, secretary/treasurer
Mohammed A. Hasan, director
Gordon Kimball, director
Daniel C. Naumann, director

DIRECTORS ABSENT SECOND OPEN SESSION

Catherine P. Keeling, director

1. FIRST OPEN SESSION

President Dandy called the meeting to order at 12:00 p.m.

1.1 Public Comments

Information Item

No public speakers.

1.2 EXECUTIVE (CLOSED) SESSION

Meeting adjourned to Executive (Closed) session at 12:58 p.m.

2. SECOND OPEN SESSION

President Dandy called the Second Open session at 1:03 p.m.

2.1 Pledge of Allegiance

Director Hasan led the pledge of allegiance.

**2.2 Public Comment
Information Item**

No public speakers.

**2.3 Approval of Agenda
Motion**

M/S/C (Maulhardt/Kimball) to approve the agenda.

Voice vote: Ayes: Dandy, Berger, Hasan, Kimball, Maulhardt and Naumann; Noes: None; Absent: Keeling

**2.4 Oral Report Regarding Executive (Closed) Session
Information Item**

District Legal Counsel reported that the Board resolved the San Buena Ventura litigation and that no other action was taken during the Executive Session that is reportable under the Brown Act.

**2.5 Board Members' Activities Report
Information Item**

The Board received the Activities Report.

**2.6 General Manager's Report
Information Item**

The Board received the General Manager's Report.

3. CONSENT CALENDAR

M/S/C (Maulhardt/Hasan) to approve the Consent Calendar.

Vote: Ayes: Dandy, Berger, Hasan, Kimball, Maulhardt, and Naumann; Noes: None; Absent: Keeling

**3.1 Minutes
Motion**

Minutes for the Regular Board Meeting of November 8, 2023, will be amended to include Director Kimball present during first open session and closed session.

**3.2 Groundwater Basin Status Reports
Information Item**

Receive and file Monthly Hydrologic Conditions Report for the District.

3.3 Monthly Investment Reports for months ending October 31, 2023

Information Item

Report on the District's investments and the availability or restriction of these funds. All investments are in compliance with the District's investment policy, which is reviewed and approved annually by the Board.

3.4 Fiscal Year-end 2022-2023 Financial Reports (July 1, 2022- June 30, 2023)

Information Item

Receive and review the Fiscal year-end (FYE) 2022-23 Financial Reports for the period of July 1, 2022, through June 30, 2023.

4. PRESENTATIONS AND MONTHLY STAFF REPORTS (By Department)

Operations and Maintenance Department – Clayton Strahan

4.1 Monthly Operation and Maintenance Department Report

Information Item

Received the Monthly Operation and Maintenance Department Report.

Park and Recreation Department – Clayton Strahan

4.2 Monthly Park and Recreation Department Report

Information Item

Received the Monthly Parks and Recreation Department Report.

Water Resources Department – John Lindquist

4.3 Monthly Water Resources Department Report and Update on Activities of Local Groundwater Sustainability Agencies (GSAs)

Information Item

Received the Monthly Water Resources Department Report.

Administrative Services Department – Brian Zahn and Josh Perez

4.4 Monthly Administrative Services Department Report – Josh Perez and Brian Zahn

Information Item

Received the Monthly Administrative Services Department Report.

Engineering Department – Dr. Maryam Bral

4.5 Monthly Engineering Department Report

Information Item

Received the Monthly Engineering Department Report.

Environmental Services Department – Marissa Caringella

4.6 Monthly Environmental Services Department Report

Information Item

Received the Monthly Environmental Services Department Report.

5. MOTION ITEMS

Administrative Services Department – Brian Zahn and Josh Perez

5.1 Resolution 2023-16 Requests the United Water Conservation District Board of Directors to Approve the Proposed changes to the Financial Policies

Motion

M/S/C (Dandy/Maulhardt) to adopt Resolution 2023-16 approving the following proposed changes to the financial policies listed below as set forth in the attached redlines:

- Budget Amendment Policy
- Budget Submittal Policy
- Expense And Compensable Activity Policy –Board Members and District Executive
- Expense Policy – Staff
- Accounts Receivable and Write-Off Policy
- Engineering Projects Administration Policy
- Procurement Policy

Vote: Ayes: Dandy, Berger, Hasan, Kimball, Maulhardt and Naumann; Noes: None; Absent: Keeling

Administrative Services Department – Anthony Emmert

5.2 Waive Fees Associated with the November 2023 Operation of the Saticoy Wellfield During Recent Pause in Surface Water Deliveries

Motion

M/S/C (Maulhardt/Naumann) to approve waiving fees to Pumping Trough Pipeline Customers and Pleasant Valley County Water District associated with the recent operation of the Saticoy Wellfield during the pause in surface water deliveries.

Vote: Ayes: Dandy, Berger, Hasan, Kimball, Maulhardt and Naumann; Noes: None; Absent: Keeling

Administrative Services Department – Brian Zahn

5.3 Approval to Use Funds from the Replacement, Capital Improvement and Environmental Projects Reserve Account to Fund the Repair and Replacement of Damaged and Lost Equipment Related to the January 9, 2023, Storm Event

Motion

M/S/C (Hasan/Maulhardt) to approve to waive fees to Pumping Trough Pipeline Customers and Pleasant Approve to use funds from the Replacement, Capital Improvement and Environmental Projects reserve account to fund

the repair and replacement of damaged and lost instream and bankside monitoring equipment related to the Santa Felicia Fish Passage Pre-Implementation Studies. These expenses are reimbursable under FEMA and will be returned to the reserve account once reimbursed by FEMA.

Vote: Ayes: Dandy, Berger, Hasan, Kimball, Maulhardt and Naumann; Noes: None; Absent: Keeling

Administrative Services Department – Tony Emmert

**5.4 Request Board Approval to Increase the Hourly Rate from \$425 per hour to \$475 per hour for District's Special Counsel
Motion**

M/S/C (Maulhardt/Hasan) to approve an hourly rate increase from \$425 per hour to \$475 per hour for District's Special Counsel Mark Palin and Brian Wheeler, only, effective December 14, 2023.

Vote: Ayes: Dandy, Berger, Hasan, Kimball, Maulhardt and Naumann; Noes: None; Absent: Keeling

Administrative Services Department – Brian Zahn

**5.5 Approval to Amendment of 2021-2 to 2022-2 Groundwater Production Statements for Well# 02N22W16K01S – Saticoy Lemon Association #1
Motion**

M/S/C (Kimball/Naumann) to approve the request from Saticoy Lemon Association #1 to adjust their 2021-2 to 2022-2 production statements and refund for their overpayment (\$5,270.25). The request is for Well# 02N22W16K01S.

Vote: Ayes: Dandy, Berger, Hasan, Kimball, Maulhardt and Naumann; Noes: None; Absent: Keeling

Park and Recreation Department – Clayton Strahan and Brian Zahn

**5.6 District Vehicle Procurement
Motion**

M/S/C (Maulhardt/ Naumann) to approve procurement of a new vehicle to be used by Chief Operations Officer and authorize the General Manager to execute a purchase order in the amount of up to \$60,000 for this vehicle and its supporting equipment pursuant to the district's procurement policy.

Vote: Ayes: Dandy, Berger, Hasan, Kimball, Maulhardt and Naumann; Noes: None; Absent: Keeling

Park and Recreation Department – Clayton Strahan, Maryam Bral, and Brian Zahn

5.7 Authorize the General Manager to Execute a Contract with Bellingham Marine Industries, Inc. for the Lake Piru Recreation Area Marina Replacement Project

Motion

M/S/C (Hasan/Maulhardt) to approve the General Manager the authority to execute an agreement with Bellingham Marine Industries, Inc. (BMI). The supplemental appropriation from the Replacement, Capital Improvement and Environmental Projects reserve account in the amount of \$1,196,119, would be used to fund the contract, once the District is reimbursed from FEMA and CalOES, the funds will then be returned to the reserve account.

Vote: Ayes: Dandy, Berger, Hasan, Kimball, Maulhardt and Naumann; Noes: None; Absent: Keeling

Engineering Department – Maryam Bral

5.8 Approve Contract Amendment to the Professional Consulting Services Agreement with GEI Consultants, Inc. for the Development of the Final Design Phase of the Santa Felicia Dam Outlet Works Improvement Project (CIP 8002), Approval of a Supplemental Appropriation to Cover Fees Associated with the Amendment, and Approval to Fund the Supplemental Appropriation Using the EPA WIFIA Loan

Motion

M/S/C (Maulhardt/Naumann) to authorize the General Manager to execute an amendment to the professional consulting services agreement with GEI Consultants, Inc. (GEI) in the amount of \$1,158,211.00 (including 4.73% of total fee allocated to optional tasks and 17.3% contingency) to continue the development of the final design phase of the Santa Felicia Dam Outlet Works Improvement Project (Project), approval of a supplemental appropriation and approval of fund transfer using the EPA Water Infrastructure Finance Innovation Act (WIFIA) low-interest loan to support the supplemental appropriation.

Vote: Ayes: Dandy, Berger, Hasan, Kimball, Maulhardt and Naumann; Noes: None; Absent: Keeling

Engineering Department – Craig Morgan

**5.9 Approve Resolution No. 2023-17 Determining the Three Barrel Culvert Replacement Project is Exempt from the Provisions of the California Environmental Quality Act and Approve the Project
Motion**

M/S/C (Maulhardt/ Hasan) to approve Resolution No. 2023-17 determining that the Three Barrel Culvert Replacement Project (Project) is exempt from the provisions of the California Environmental Quality Act ("CEQA") and approving the Project, and direct staff to file the Notice of Exemption in accordance with CEQA.

Vote: Ayes: Dandy, Berger, Hasan, Kimball, Maulhardt and Naumann; Noes: None; Absent: Keeling

Engineering Department – Craig Morgan

**5.10 Approve Resolution No. 2023-18 Determining the Inverted Siphon Replacement Project is Exempt from the Provisions of the California Environmental Quality Act and Approve the Project
Motion**

M/S/C (Maulhardt/Naumann) to approve Resolution No. 2023-18, determining that the Inverted Siphon Replacement Project ("Project") is exempt from the provisions of the California Environmental Quality Act ("CEQA") and approving the Project, and directing staff to file the Notice of Exemption in accordance with CEQA.

Vote: Ayes: Dandy, Berger, Hasan, Kimball, Maulhardt and Naumann; Noes: None; Absent: Keeling

Engineering Department – Craig Morgan

**5.11 Approve Contract with HDR Engineers, Inc. to Develop the Final Design of the Freeman Conveyance System Upgrade – Freeman to Ferro Recharge Basin (CIP 8018)
Motion**

M/S/C (Maulhardt/Naumann) to authorize the General Manager to execute an agreement with HDR Engineers, Inc. (HDR) in the not to exceed amount of \$350,000.00 to develop the final design of the Freeman Conveyance System Upgrade – Freeman to Ferro Recharge Basin (Project).

Vote: Ayes: Dandy, Berger, Hasan, Kimball, Maulhardt and Naumann; Noes: None; Absent: Keeling

Environmental Services Department – Evan Lashly

5.12 Approve the Pre-implementation Studies in Support of Federal Energy Regulatory Commission Fish Passage Assessment – Amendment to Professional Consulting Services Agreement with Cramer Fish Sciences - \$196,054

Motion

M/S/C (Maulhardt/Hasan) to authorize the General Manager to execute an amendment to the professional consulting services (PCS) agreement with Cramer Fish Sciences in the amount of \$196,054 to complete the field study activities outlined in the “Santa Felicia Dam Fish Passage Program Pre-Implementation Study Plan”.

Vote: Ayes: Dandy, Berger, Hasan, Kimball, Maulhardt and Naumann; Noes: None; Absent: Keeling

6. BOARD OF DIRECTORS READING FILE

7. FUTURE AGENDA ITEMS

President Dandy recommended that the Board have further discussions on the current phone system implemented by the District and whether it is desirable for the Board. President Dandy added that discussions regarding the implementation of this current phone system could be reviewed at the Committee level before the continue at the Board level.

8. ADJOURNMENT

The meeting was adjourned at 12:02 p.m. to Closed Session.

The meeting was reconvened at 1:03 p.m. District Legal Counsel David Boyer stated there was no reportable action.

The meeting was adjourned at 2:34 p.m. to the next Regular Board Meeting scheduled for Wednesday, January 10, 2024, or call of the President.

I certify that the above is a true and correct copy of the minutes of the UWCD Board of Directors meeting of December 13, 2023.

ATTEST: _____
Lynn E. Maulhardt, Board Secretary

ATTEST: _____
Tracy J. Oehler, Clerk of the Board



United Water

CONSERVATION DISTRICT

BOARD OF DIRECTORS MEETING

December 13, 2023

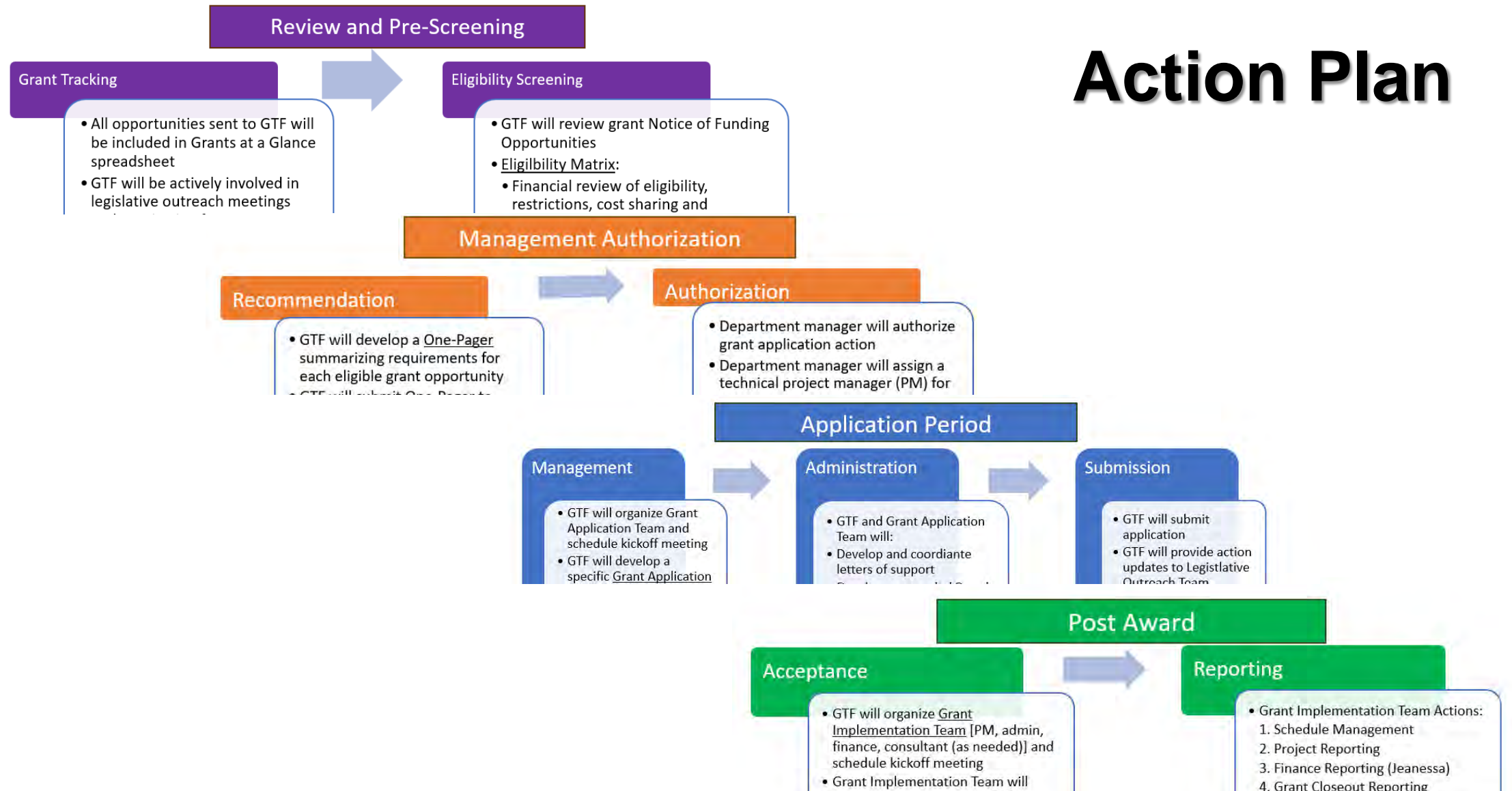


Grant Task Force Informational Update

December 13, 2023



Action Plan



Grants-at-a-Glance

OPEN									
Funding	Relevant Project or Grant Description	Close		Min-Max	Total Available	Match	Link	Anticipated Award Date	
FWS Cooperative Endangered Species Conservation Fund: Conservation Planning Assistance	Provides funding to States to support the development of new Habitat Conservation Plans (HCPs), Safe Harbor Agreements (SHAs), and Candidate Conservation Agreements with Assurances (CCAAs). Funding may also be used to support the renewal or amendment of existing HCPs, SHAs, and CCAAs.	12/13/2023	5 Days	(\$10K-\$1M)	\$8M	25%	Link	5/30/2024	
FWS Cooperative Endangered Species Conservation Fund: HCP Land Acquisition	Three Service provides matching grants to States in support of land acquisition projects that will conserve species habitat in perpetuity through fee simple acquisition or the acquisition of permanent conservation easements	12/13/2023	5 Days	(\$10K-\$26M)	\$26M	25%	Link	5/30/2024	
CDPR Outdoor Equity Grants Program	The Outdoor Equity Grants Program (OEP) improves the health and wellness of Californians through new educational and recreational activities, service learning, career pathways, and leadership opportunities that strengthen a connection to the natural world. OEP's intent is to increase the ability of residents in underserved communities to participate in outdoor experiences within their community, at state parks, and other natural areas within California.	12/14/2023	6 Days	\$20K-\$700K	\$50m	0%	Link	6/1/2024	
Coastal Habitat Restoration and Resilience for Tribes and Underserved Communities	Available for projects that will advance the coastal habitat restoration and climate resilience priorities of tribes and underserved communities under the Bipartisan Infrastructure Law and Inflation Reduction Act.	12/19/2023	11 Days	(\$75K - \$3M)	\$45M (\$20M Tribes)	0%	Link	10/1/2024	
Army Corps of Engineers Corps Water Infrastructure Financing Program	Credit assistance to support non-federal dam safety projects - includes Safety of Dams Work	12/19/2023	11 Days		\$7.5B		Link		
BLM DOI WaterSMART: Small-Scale Water Efficiency Projects	Through the WaterSMART Small-Scale Water Efficiency Projects Reclamation provides 50/50 cost share funding to irrigation and water districts, tribes, states and other entities with water or power delivery authority for small water efficiency improvements that have been identified through previous planning efforts.	1/16/2024	39 Days	Max \$100K	\$12M	50%	Link	6/1/2024	
USBR DOI WaterSMART Aquatic Ecosystem Restoration Projects	Applicants leverage their money and resources by cost sharing with Reclamation on the study, design and construction of aquatic ecosystem restoration projects that are collaboratively developed, have widespread regional benefits, and are for the purpose of improving of the health of fisheries, wildlife, and aquatic habitat through restoration and improved fish passage.	1/24/2024	47 Days	Study/Design (\$500k - \$2M) Construction (\$3M-\$20M)	\$95M	35%	Link	10/1/2024	
BLM FEMA FY 24 Rehabilitation of High Hazard Potential Dams	Makes available federal funds to eligible states for pass through to non-Federal governmental organizations or nonprofit organizations for the rehabilitation of eligible high hazard potential dams that fail to meet minimum state dam safety standards and pose unacceptable risk to life and property.	2/29/2024	83 Days	Max \$7.5M	\$185.12M	35%	Link	04/08//2024	
USBR DOI WaterSMART Small-Scale Water Recycling Projects for FY 23-24 Second Application Submittal Deadline	Available for projects aimed at creating new water supplies that are less vulnerable to drought and climate change. The new program will incentivize projects at a larger scale, with no cap on project size, and will play an important role in helping communities develop local, drought-resistant water supplies by turning unusable water sources into clean, reliable ones.	3/29/2024	112 Days	<\$180M (Anticipate 2-10 awards)	\$180M	75%	Link	Not Available	
DOI WaterSMART Desalination Construction Projects under the WIIN Act for FY 2023/2024 Final Application Submittal Deadline	Invite sponsors of eligible seawater and brackish water desalination projects to request cost-shared funding for planning, design, and/or construction of those projects.	9/30/2024	297 Days	\$30M	10 Awards	75%	Link	4/1/2025	
USBR DOI WaterSMART Small-Scale Water Recycling Projects for FY 23-24 Final Application Submittal Deadline	Available for projects aimed at creating new water supplies that are less vulnerable to drought and climate change. The new program will incentivize projects at a larger scale, with no cap on project size, and will play an important role in helping communities develop local, drought-resistant water supplies by turning unusable water sources into clean, reliable ones.	9/30/2024	297 Days	<\$180M (Anticipate 2-10 awards)	\$180M	75%	Link	Not Available	

Current Grant Applications

United has applied for:

- *Project: Santa Felicia Dam Safety Improvement Project*
 - DOE Maintaining and Enhancing Hydroelectricity Incentives, Submitted 10/4/2023
 - Ask - \$5 Million

United is targeting:

- *Project: Santa Felicia Dam Safety Improvement Project*
 - FEMA FMA Building Resilient Infrastructure and Communities Grant Program, Due 12/13/2023
 - DWR DFM FEMA Rehabilitation of High Hazard Potential Dams, Due 2/29/2024
- *Project: Freeman Expansion Project*
 - USBR DOI WaterSMART Aquatic Ecosystem Restoration Projects, Due 1/24/2023
- *Project: EBB Water*
 - USBR DOI WaterSMART Desalination Construction Projects (Title 16, WIIN Act), Due 9/30/2024



Thank You





OPERATIONS AND MAINTENANCE DEPARTMENT UPDATE

December 13, 2023



Freeman Diversion Maintenance

Fish Ladder Gate Maintenance– Fish Screen Maintenance – Freeman Sediment Removal





Freeman Diversion Maintenance Continued

Freeman Rain Cover Installation – Trash Rack Maintenance – Sediment Removal at Floc Building



Saticoy Well Field

Total Well Production During Shutdown: 224.4 Acre Feet

Well #1: 50.6 AF Well #3: 36.6 AF

Well #2: 59.6 AF Well #4: 77.6 AF





PTP System

PTP Turnout 162 Meter Swap – New No Drinking Signs at PTP Turnouts – Pleasant Valley Reservoir Weed Abatement



Questions?



LAKE PIRU
RECREATION AREA

December 13, 2023

PARKS AND RECREATION DEPARTMENT

Lake Piru Recreation Area Highlights and Updates



PARK VISITATION AND REVENUE RECAP

Annual Month to Month Comparison

United Water Conservation District

Operational Update

Revenue Recap 2023 vs. 2022 Jan. 1 – Nov. 27

Year	Day Use Revenue	Camping Revenue	All Other Revenue	Revenue Collected	Revenue Received (after refunds)	Visitation (# of people)
2023	\$236,860	\$537,771	152,003	\$926,634	\$859,105	77,940
2022	\$222,738	\$498,735	\$136,337	\$857,850	\$776,270	70,579

Operational Update

Other Revenue Recap – 2023 vs. 2022 Jan. 1 – Nov. 27

Year	Firewood	Ice/Water	Showers/Laundry	Wi-Fi	Filming/Events	Pet Fees	Concessions/ T-shirts
2023	\$21,738	\$22,048	\$17,316	\$31,845	\$16,943	\$10,127	\$12,610
2022	\$15,464	\$20,260	\$14,956	\$25,272	\$15,509	\$8,635	\$8,000

4A. VEHICLE PROCUREMENT

Motion: Authorize the GM to execute a purchase order in the amount of up to \$60,000 for a new vehicle and its supporting equipment pursuant to the district's policy.

- Budgeted item
- Will increase the fleet size to match staff size
- Offer a more fuel conscious vehicle for the Chief Operations Officer position which requires more travel due to geographic locations visited
- Will provide a more passenger friendly vehicle for conducting tours



4B. MARINA REPLACEMENT

Motion: Authorize Approval of a contract with Bellingham Marine Industries, Inc., to design and replace the Lake Piru Recreation Area Marina.

- Docks were damaged in the 2023 winter storms
- SDRMA insurance claim received in the amount of \$354,00
- Bids resulted in a \$1,636,701 design and full replacement of marina
- The District is seeking FEMA and CalOES reimbursement of \$1,196,119
- Total cost to the District is \$86,582 (If reimbursed)











QUESTIONS?



Administrative Update

Josh Perez
Chief Human Resources Officer

Yearly Overview - Calendar of Events

Organization	Number of Meetings
 Association of Water Agencies Ventura County	30
 United Water CONSERVATION DISTRICT	9
	6
 UNIVERSITY OF CALIFORNIA Agriculture and Natural Resources	3
 MoundBasin GROUNDWATER SUSTAINABILITY AGENCY	3
 Fillmore and Piru Basins Groundwater Sustainability Agency	2
 FARM BUREAU OF VENTURA COUNTY THE INDEPENDENT VOICE FOR AGRICULTURE	2
 Ventura County Chapter of the California Special Districts Association	2
 CALIFORNIA WATER BOARDS Los Angeles - R4	1
 Watersheds Coalition of Ventura County	1



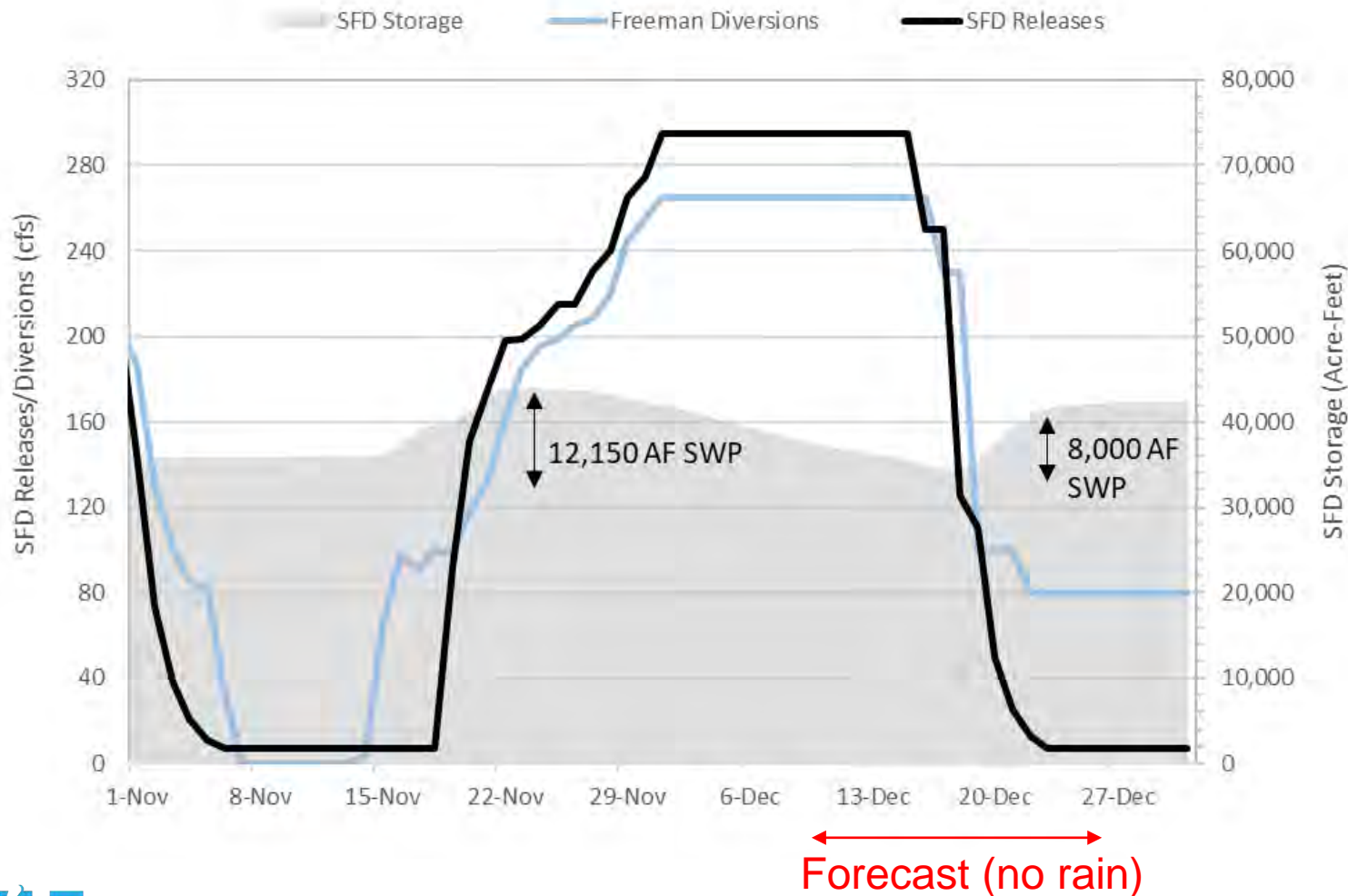
Questions



ENGINEERING DEPARTMENT UPDATE

December 13, 2023

Water Imports, Releases and Diversions



❑ Table A Imports to Piru

- UWCD Table A, Casitas Transfer, SCV Water Transfer, Palmdale WD Transfer
- 12,150 AF (11/16 – 12/16)
- 8,000 AF (12/19 – 12/26)

❑ SFD Conservation Releases


- To Date: 60,000 AF Released
~ 12,000 AF SWP Water

❑ Freeman Diversions

- CY to Date: 140,000 AF
~ 7,000 AF SWP Water

Extraction Barrier and Brackish Water Treatment Project - Phase 1

Memorandum of Agreement (MOA)



UWCD
25 Oct 23

DEPARTMENT OF THE NAVY
COMMANDER NAVY REGION SOUTHWEST
"THE PACIFIC" HIGHWAY
SAN DIEGO, CA 92132-0008

N69232-20231016-12760
CNRSW
4535
9 Nov2023

MEMORANDUM OF AGREEMENT
BETWEEN
COMMANDER, NAVY REGION SOUTHWEST
AND
UNITED WATER CONSERVATION DISTRICT

Subj: EXTRACTION BARRIER AND BRACKISH WATER TREATMENT PROJECT AT
NAVAL BASE VENTURA COUNTY, PHASE 1

Ref: (a) Extraction Barrier and Brackish Water Treatment Project Feasibility Study –
Groundwater Modeling, UWCD 2021 December
(b) Department of the Navy Chief Sustainability Officer Serial Two: Water Security
(March 21, 2023)
(c) US Government License N6247323RP00048
(d) Project Letters of Support (2019, 2020, 2021, and 2022)
(e) California Water Code Section 74000 et seq.
(f) OPNAVINST 5090.1E
(g) SECNAVINST 11011.47D
(h) DoDI 4000.19
(i) CNICINST 4000.1D

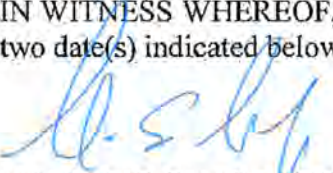
1. Purpose. This Memorandum of Agreement (MOA) is to delineate roles and responsibilities and formalizes the relationship between Commander, Navy Region Southwest (CNRSW), acting through Commanding Officer, Naval Base Ventura County (NBVC), their respective staff and personnel, and United Water Conservation District (UWCD) regarding Phase 1 of the mutually beneficial Extraction Barrier and Brackish (EBB) Water Treatment project. This MOA supports the development and implementation of the EBB Water project onboard NBVC Point Mugu and establishes the mutually agreed responsibilities and commitments by CNRSW and UWCD during the term of the MOA. The EBB Water project has two phases: (1) an extraction barrier consisting of groundwater pumping wellfields allowing removal of high saline water from the Oxnard basin to rescind seawater intrusion within impacted aquifers; and (2) repurpose the extracted high saline water as a new water supply source that when treated will increase the local supplies and benefit both the Department of the Navy (DON) and UWCD's service area in Ventura County, California.

2. Background. Seawater intrusion has been recognized since the early 1900s as a major impact to Ventura County groundwater production aquifers and resulted in NBVC and other coastal groundwater pumpers moving water production inland. The local aquifers are now classified by

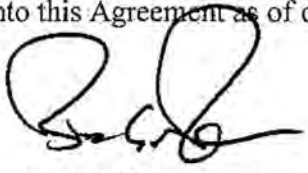
- Formalizes relationship between CNRSW, NBVC and UWCD for Phase 1
- Delineates roles and responsibilities
- Allows for MOA amendment as necessary
- Implementation may be affected by court rulings (i.e., OPV Coalition)

SUBJ: EXTRACTION BARRIER AND BRACKISH WATER TREATMENT PROJECT AT
NAVAL BASE VENTURA COUNTY

IN WITNESS WHEREOF, the Parties have entered into this Agreement as of on the later of the
two date(s) indicated below:



MAURICIO GUARDADO
UWCD General Manager



B. N. ROSEN
Rear Admiral, U.S. Navy
Commander, Navy Region Southwest



EBB Water – Phase 1 MOA

➤ CNRSW/NBVC will:

- Execute appropriate real estate agreements
- Act as Federal lead agency for NEPA and federal consultations
- Work directly with UWCD and FCGMA to assess requirements and allocations required for the project
- Lead all CA Coastal Commission Communications
- Support UWCD in funding requests
- Has final decision authority over all decisions that affect NBVC
- Provide access to UWCD staff

➤ UWCD will:

- Conduct, fund, document, and report all required studies and analyses
- Plan, design, permit, construct, operate, and maintain Phase 1 infrastructure
- Continue to support FCGMA's groundwater sustainability goals and water supply projects
- Fund and contract with environmental consultant acceptable to CNRSW/NBVC for NEPA/CEQA documentation
- Comply with all federal, state and local requirements
- Fund Navy's administrative costs to support execution of real estate agreement





THANK YOU



ENVIRONMENTAL SERVICES DEPARTMENT UPDATE

December 13, 2023



SFD, Lake Piru, & middle Piru Creek

FERC compliance study activities

Annual tamarisk surveys and treatment

Status of State water imports



Agua Blanca Creek –
Oct 9, 2023

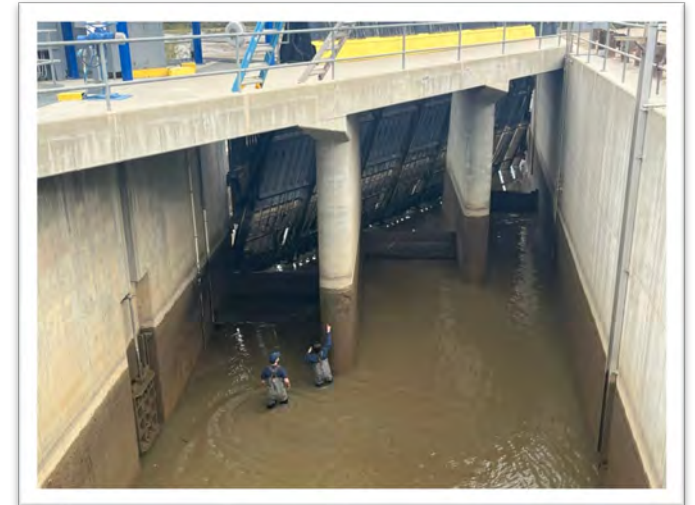
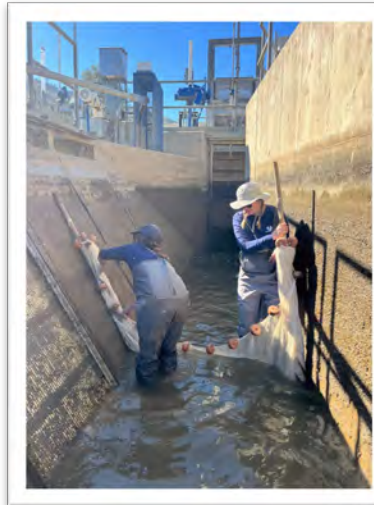


Freeman Diversion Operations

Cowbird trapping annual report

Support for O&M maintenance activities

MSHCP to be submitted Feb 9, 2024



Freeman Diversion – Nov 6, 2023



Training and Tour



October Environmental Services staff quagga mussel and veliger training workshop



November tour of the Casitas Robles Diversion facility and fish ladder

Thank You



Lake Piru — summer 2023
Photo by Ecomarine Consulting



Motion Item 5.8

Authorize Contract Amendment to the Professional Consulting Services Agreement with GEI Consultants, Inc. for the Development of the Final Design Phase of the Santa Felicia Dam Outlet Works Improvement Project (CIP 8002), Approval of a Supplemental Appropriation to cover Fees associated with the Amendment, and Approval of Fund Transfer from the EPA WIFIA Loan

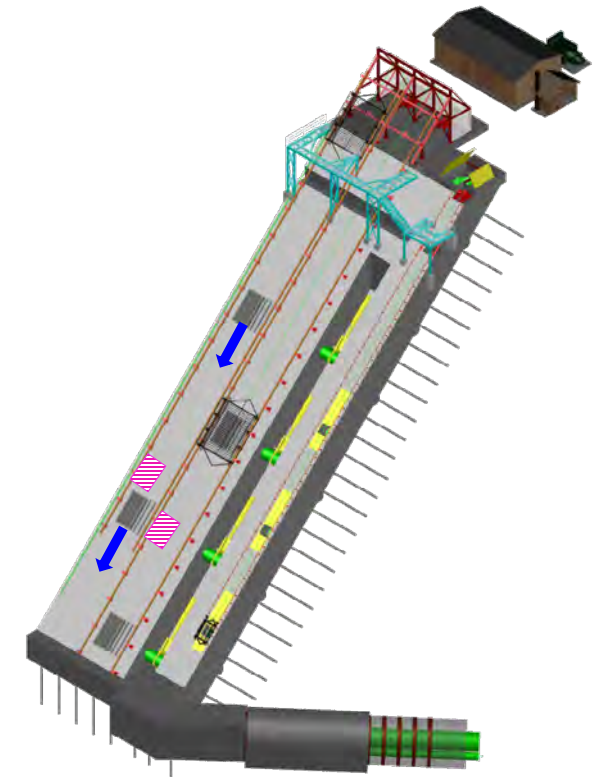


Motion Item 5.8

1. Authorize Contract Amendment to address Design Modifications and Additional Analysis:

- Value Engineering - Equipment Change in Sloping Intake
- Design Modifications - Enabling Operational Flexibility
- BOC's Recommended Design Modifications, Additional Analysis - (BOC Meeting No. 7, June 21, 2023)
- Design Alternatives – More Cost-Effective Construction Contract
- Design PFMA – FERC's Requirements
- Additional Analysis - Supporting Environmental Documents

Final Design Contract Fee: \$2,026,191 (including \$1,158,211)



Motion Item 5.8

Outlet Works Improvement Project – Design Phase Timeline

	2019				2020				2021				2022				2023				2024			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
New Outlet Works Design Phase		10%																						
						30%	*																	
											60%													
														90%										
																	*	100%						

* Per Diem Adjustment and Contract Term Extension w/o Additional Fee

* Contract Fee Increase



Acknowledgement



VENTURA LOCAL AGENCY FORMATION COMMISSION

November 15, 2023

Kimberly D. Bose, Secretary
Federal Energy Regulatory Commission
888 First Street, NE
Washington, DC 20426

Subject: Santa Felicia Dam

Dear Secretary Bose:

The Ventura Local Agency Formation Commission (VLAFC) is pleased to acknowledge the Santa Felicia Dam Safety and our appreciation for the Notice Denying Late Intervention National Oceanic and Atmospheric Administration (NOAA) to intervene, which would have expedited the push these

IAPCOs were established by urban sprawl, preserving government services, and including cities and most importantly, boundaries and service area Ventura County, where the located.

Santa Felicia Dam, an earthen UWCD in 1954 and 1955. The Federal subsidies, loans or play a significant role in the Santa Clara River Watershed coastal aquifers. The Oxnard agriculture, industry, residential

UWCD is currently designing deficiency, reservoir siltation processes, including consultation both the Commission and re facilitate the timely implementation



City of Santa Paula

"Citrus Capital of the World"

802 Ventura Street • Santa Paula, California • Mailing Address: P.O. Box 988 • Phone: (805) 525-4478 • Fax: (805) 525-4079

December 6, 2023

Kimberly D. Bose, Secretary
Federal Energy Regulatory Commission
888 First Street, NE
Washington, DC 20426

Subject: Santa Felicia Dam

Dear Secretary Bose:

The City of Santa Paula is a member of the United Water Conservation District's (UWCD) Lake Piru Reservoir, by UWCD in 1954 and 1955. The grounds Lake Piru Reservoir industry, community

Santa Paula covers the center of Ventura County and is approximately rugged mountain

Santa Felicia Dam is a flood path below the potentially displace dam. Furthermore, it identifies dam failure County).

As you know, the City of Santa Paula, and is no stranger



December 11, 2023

Kimberly D. Bose, Secretary
Federal Energy Regulatory Commission
888 First Street, NE
Washington, DC 20426

Subject: Santa Felicia Dam

Dear Secretary Bose:

On behalf of Regional Defense Partnership for the 21st Century, I am pleased to inform you of the Santa Felicia Dam Safety Improvement Project (SFDIP) RDP urges the Commission to expedite the design and construction of the dam's seismic deficiency, environmental permitting and safety improvements.

Santa Felicia Dam is classified as a Department of Water Resources catastrophic consequences at Point Mugu and Port Hueneme.

We appreciate your thoughtful consideration and ongoing support for improving the safety of this dam.

Sincerely,


Gene Fisher
Executive Director, RDP



December 14, 2023

Kimberly D. Bose, Secretary
Federal Energy Regulatory Commission
888 First Street, NE
Washington, DC 20426

RE: SANTA FELICIA DAM SAFETY IMPROVEMENT PROJECT NO. 2153-066

Dear Secretary Bose,

I write to express support for the Santa Felicia Dam Safety Improvement Project. As the Assemblymember representing the region, I urge the Commission to advance these critical dam safety projects.

Santa Felicia Dam, an earthen embankment impounding the Lake Piru Reservoir, was constructed by United Water Conservation District (UWCD) in 1954 and 1955. The cost of construction was locally funded by the voters without State or Federal subsidies, loans, or grants. The dam and reservoir are important water resources facilities that play a significant role in the recharge of high priority and critically overdrafted groundwater basins in the Santa Clara River watershed and coastal plain. This includes the abatement of seawater intrusion into the coastal aquifer. The Oxnard Plain basin plays a vital role in Ventura County's local water supply, benefiting residences, agriculture, industry, and Naval Base Ventura County.

UWCD is currently designing the dam's seismic deficiency, reservoir siltation, and spillway capacity. Streamlining the environmental permitting processes, including consultation with NMFS on Section 7 of the Endangered Species Act is critical. Both the Commission and resources agencies, including NMFS, must consider collaborating with UWCD to facilitate the timely implementation of the Santa Felicia Dam Safety Improvement Project.

As the Commission is aware, the Dam is classified as an "Extremely High Hazard" by the Division of Safety of Dams within the California Department of Water Resources due to potential loss of life and property in the flood path below the dam. A dam failure could cause catastrophic consequences and potentially displace 400,000 people including those living within designated disadvantaged communities situated below the dam. The 2022 Ventura County Multi-Jurisdictional Hazard Mitigation Plan identifies dam failure as the number one hazard in the County, highlighting the urgent need for safety improvements.

Thank you for your thoughtful consideration and ongoing support for improving the safety of this dam.

Sincerely,


Steve Bennett
Assemblymember Steve Bennett
38th Assembly District



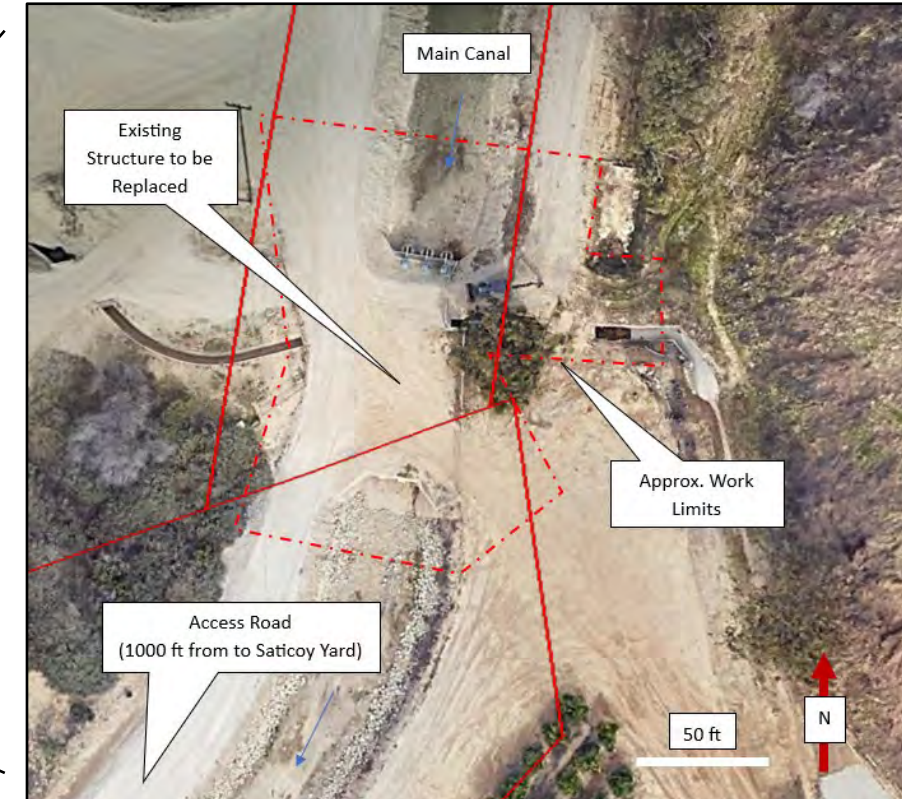
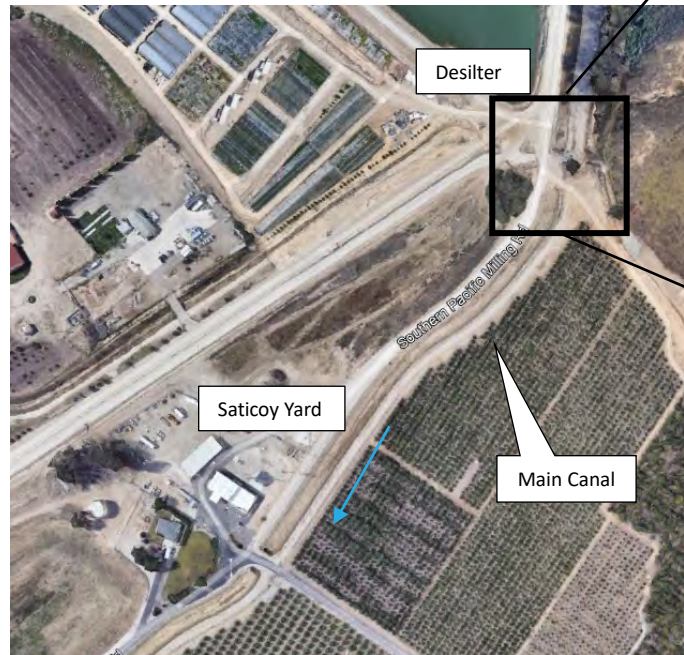
Santa Paula
Citrus Capital of the World



Motion Item 5.9

Resolution for Adoption of CEQA Notice of Exemption (NOE) for the Three Barrel Culvert Replacement (CIP 8018)

- ☐ Exempt under Section 15301 and Section 15302
- ☐ In support of the Freeman Conveyance System Upgrade - Freeman to Ferro.
- ☐ Replacement of the Three Barrel Culvert will remove a restriction in the system and replace an aging facility.



Motion Item 5.10

Resolution for Adoption of CEQA Notice of Exemption (NOE) for the Inverted Siphon Replacement (CIP 8018)

- ❑ Exempt under Section 15301 and Section 15302
- ❑ In support of the Freeman Conveyance System Upgrade - Freeman to Ferro.
- ❑ Replacement of the Inverted Siphon will provide positive drainage, remove a restriction in the system, and replace an aging facility.



Motion Item 5.11

Authorize Approval of a Contract with HDR Engineers, Inc. to Develop the Final Design of the Freeman Conveyance System Upgrade Project – Freeman to Ferro (CIP 8018)

- ❑ Final Design, Permit Support, and Bid Support for 3 5-ft diameter pipes from Noble to Ferro Basin
- ❑ HDR is the designer for the State Water Project Interconnection Project and is completing preliminary design of the Noble to Ferro connection.
- ❑ Contract Fee not to Exceed \$350,000
- ❑ Grant Funding: \$1M matching (IRWM)
- ❑ Sufficient funds available in the FY 2023/24 budget



Motion 5.12

Authorize Approval of Amendment No. 8 to the Contract Cramer Fish Sciences for Services Related to Santa Felicia Dam Fish Passage Pre-implementation Studies

- Committee will consider recommending approval of the motion to the full Board to authorize the General Manager to execute an amendment to the professional consulting services agreement with Cramer Fish Sciences
- Contract is directly related to the FERC license compliance associated with the 2008 Biological Opinion from National Marine Fisheries Service
- Amendment amount: \$196,054





Staff Report

To: UWCD Board of Directors

Through: Mauricio E. Guardado, Jr., General Manager
John Lindquist, Water Resources Supervisor
Maryam Bral, Chief Engineer

From: Kathleen Kuepper, Hydrogeologist
Bram Sercu, Senior Hydrologist

Date: January 3, 2024 (January 10, 2024 Meeting)

Agenda Item: 3.2 Groundwater Basin Status Report
Informational Item

Staff Recommendation:

The Board will receive and file the Monthly Hydrologic Conditions Report for the District for the month of December 2023.

Summary:

Diversions, Recharge and Ag Pipeline Deliveries for Month of December 2023*

Activity	Amount (acre-feet)
Total Diversions at Freeman Diversion	13,788
Lloyd-Butler Mutual Water Company surface water use	NA
Recharge to Saticoy basins (metered + unmetered)	3,264
Recharge to Noble and Rose basins	4,370
Recharge to El Rio basins	5,550
Total Ag Pipeline Deliveries of water diverted at Freeman	604
Total Ag Pipeline Deliveries of water pumped from Saticoy Well Field	0
Recharge to Piru spreading grounds	0

*Provisional data. Final data are made available in the September Hydrologic Conditions Report of each water year.

Groundwater Basin Available Storage at End of Month of December 2023

Basin	Available Storage (acre-feet)
Oxnard Forebay	15,300

Precipitation for Month of December 2023

Location	Precipitation (inches)
Lake Piru	3.70
Santa Paula	3.98
El Rio	4.73



Staff Report

To: UWCD Board of Directors

Through: Mauricio E. Guardado, Jr., General Manager
Anthony A. Emmert, Assistant General Manager

From: Brian H. Zahn, Chief Financial Officer
Sara Guzman, Senior Accountant

Date: December 28, 2023 (January 10, 2024, meeting)

Agenda Item: 3.3 Monthly Investment Report (November 30, 2023)
Information Item

Staff Recommendation:

The Board will receive and review the most current investment report for the month ending November 30, 2023, that is attached.

Discussion:

Informational purposes.

Fiscal Impact:

As shown.

Attachment:



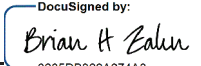
Combined Monthly Investment Report

United Water Conservation District
Monthly Investment Report
November 30, 2023

<u>Investment Recap</u>	<u>G/L Balance</u>	<u>Weighted Avg Days to Maturity</u>	<u>Diversification Percentage of Total</u>
Citizens Business Bank	2,452,494	1	7.01%
US Bank - 2020 COP Bond Balance	51,002	1	0.15%
Petty Cash	4,400	1	0.01%
County Treasury	1,884	1	0.01%
LAIF Investments	32,458,812	1	92.81%
Total Cash, Cash Equivalents and Securities	34,968,592		100.00%
 Investment Portfolio w/o Trustee Held Funds	 34,968,592		
Trustee Held Funds	-		
Total Funds	34,968,592		

Local Agency Investment Fund (LAIF)	Beginning Balance	Deposits (Disbursements)	Ending Balance
	27,458,812	5,000,000	32,458,812
	Interest	Interest	
	Earned YTD	Received YTD	Qtrly Yield
	248,850	500,499	3.59%

All District investments are shown above and conform to the District's Investment Policy. All investment transactions during this period are included in this report.
 Based on budgeted cash flows the District appears to have the ability to meet its expenditure requirements for the next six months.

<div style="text-align: center;"> <small>DocuSigned by:</small>  <small>70D59ECF0D8D46E...</small> Mauricio E. Guardado, Jr., General Manager </div>	On behalf of Mauricio Guardado	12/29/2023 <hr/> Date Certified
<div style="text-align: center;"> <small>DocuSigned by:</small>  <small>70D59ECF0D8D46E...</small> Anthony Emmert, Assistant General Manager </div>	12/28/2023 <hr/> Date Certified	
<div style="text-align: center;"> <small>DocuSigned by:</small>  <small>6685DB362A674A3...</small> Brian H. Zahn, Chief Financial Officer </div>	12/28/2023 <hr/> Date Certified	

<i>United Water Conservation District</i>			
<i>Cash Position</i>			
November 30, 2023			
Fund	Total	Composition	Restrictions/Designations
General/Water Conservation Fund:			Revenue collected for district operations
General/Water Conservation	5,017,572	(8,647,038)	Includes General, Rec & Ranger, Water Conservation
		4,962,000	Reserved for legal expenditures
		4,633,064	Designated for replacement, capital improvements, and environmental projects
		4,069,547	Supplemental Water Purchase Fund
General CIP Funds	14,646,993	14,646,993	Appropriated for capital projects
2020 COP Bond Funds	5,774,382	5,774,382	Reserved for CIP Projects
Special Revenue Funds:			Revenue collected for a special purpose
State Water Project Funds	4,078,356	4,078,356	Procurement of water/rights from state water project
Enterprise Funds:			Restricted to fund usage
Freeman Fund	(1,631,682)	(1,631,682)	Operations, Debt Service and Capital Projects
		-	Designated for replacement and capital improvements
		-	Reserved for legal expenditures
Freeman CIP Fund	4,159,362	4,159,362	Appropriated for capital projects
OH Pipeline Fund	(2,523,242)	(2,523,242)	Delivery of water to OH customers
OH CIP Fund	2,395,242	2,395,242	Appropriated for capital projects
OH Pipeline Well Replacement Fund	(128,450)	(128,450)	Well replacement fund
PV Pipeline Fund	888,117	888,117	Delivery of water to PV customers
PV CIP Fund	244,584	244,584	Appropriated for capital projects
PT Pipeline Fund	684,497	684,497	Delivery of water to PTP customers
PT CIP Fund	1,362,859	1,362,859	Appropriated for capital projects
Total District Cash & Investments	34,968,592	34,968,592	



Staff Report

To: UWCD Board of Directors

Through: Mauricio E. Guardado, Jr., General Manager

From: Clayton Strahan, Chief Operations Officer
Randy Castañeda, Operations Supervisor — Water Treatment
J.D. Smallwood, Operations Supervisor — Water Distribution

Date: December 27, 2023 (January 10, 2023, meeting)

Agenda Item: 4.1 Monthly Operations and Maintenance Department Report
Information Item

Staff Recommendation:

The Board will receive this summary report from the Operations and Maintenance department regarding its activities for the month of December 2023.

1. Water Releases, Diversions

- Lake Piru rose 4.69 feet in December because of the importation of the district's Table- A water and two water transfers from Palmdale Water and the Santa Clarita Valley Water Agency. Levels peaked at 46,079 acre-feet (AF) of storage but are currently decreasing as the district continues its water conservation releases from Santa Felicia Dam.
- 13,788 AF of water was diverted by the Freeman Diversion facility in December.
- 11,248 AF of water was delivered to the Saticoy recharge basins in December (metered plus unmetered, including Noble and Rose Basins).
- 5,550 AF of surface water was delivered to the El Rio recharge basins in December.
- 306 AF of surface water was delivered to the PTP system in December.
- 0 AF of surface water was delivered to C customers in December.
- 316 AF of surface water was delivered to Pleasant Valley County Water District in December.

2. Major Facilities Update

• Santa Felicia Dam

- On December 1, 2023, the lake level was 1016.34 and reached a peak of 1021.03 on December 31st, 2023.
 - Conservation and migration releases from the Santa Felicia Dam (SFD) varied due to Freeman water harvesting activities and rainfall during the month of December, at a release rate of 7-295 cubic feet per second (cfs).
-

Agenda Item: 4.1 Monthly Operations and Maintenance Department Report
Information Item

- Lake Piru Marina inspection / damage assessment performed by Cal OES and FEMA.
- Bathymetric survey performed and completed by FUGRO.
- **Freeman Diversion, Saticoy, and El Rio Recharge Facilities**
 - Diversion rates at the Freeman Diversion averaged 225 cfs for the month of December.
 - District staff operated the Freeman Diversion throughout the month of December, harvesting Santa Felicia Dam release flows, recharging basins, and delivering surface water to El Rio, PTP and PV pipelines.
 - Staff performed various heavy equipment operations in preparation for storm season to include scraping of ponds O and J, sediment removal and grading of roadways.
 - Brush removal near the “3 barrels” completed per Engineering’s request.
 - “South Fire” occurred on 12/9/23 and was contained on 12/12/23. The fire burned a total of 2,715 acres. United Water staff worked closely with multiple fire agencies by providing access for fire attack and kept ponds full for Fire Helicopters to draw water from.
 - Spraying operations are ongoing and continuing utilizing United Water’s new Can-Am herbicide application vehicles (HAV’s).
 - Static water levels (/distance of water from the well pad to the water table):

	2023	2022	2021
Saticoy	28’	143’	148’
El Rio	71’	150’	147’
PTP	80’-111’	122’-143’	115’-154’

- **Oxnard-Hueneme (OH) Delivery System**
 - Staff assisted with installation of cement vault at EL Rio that will serve as a housing for 42” OH pipeline inspection hatch that was constructed in August 2023.
 - UWCD staff assisted Division of Drinking Water engineer conduct their tri-annual sanitary survey of EL Rio treatment facilities and new Iron/Manganese Plant.
 - Staff went through annual CPR and first-aid training at UWCD headquarters.
 - Staff installed the first stage of new 12” discharge piping for OH Well 20 while General Pump Co. placed new tube/shaft and pump assembly down conductor hole.
 - Staff installed a new section of 18” piping on EL Rio Gas Engine #1 discharge header.
 - EL Rio operators had to reset 800 KW backup generator multiple times after bird strikes tripped electrical power supply to OH wells.

- **Pleasant Valley County Water District (PVCWD)**

- PVCWD received United's surface water supply, surface supply from Conejo Creek Project and received highly treated recycled water from the City of Oxnard's Advanced Water Purification Facility (AWPF).
- 12% sodium hypochlorite injection continues at Saticoy's Moss Screen facilities for quagga mussel control.
- Staff discussed possible changes to future PVCWD supply and demand structure.

- **Pumping Trough Pipeline (PTP)**

- During the month of December, the PTP system demand was met primarily with surface water and supplemented with PTP wells.
- Staff upgraded PTP Turnout meter #114 with Endress Hauser Electromagnetic meter.
- Staff, along with UWCD Engineering Dept., developed plan to replace multiple defective isolation valves throughout PTP System in 2024.

- **Control Systems**

- Control Systems staff replaced outdated Marsh-McBirney Flo-dar meter that used to measure Freeman Diversion flow rates with a new Sommer SQ-Xa flowmeter.
- Staff rectified SCADA issues that were displaying inaccurate flow rates into the Noble Basin. Programmed telemetry to register "no flows" when mechanical entry gates are closed.
- Staff programmed OH Well 13 to remain out of service until EL Rio operator deems it necessary to run. This new setting will ensure well does not start when not needed, which will prevent discharge line from over pressurizing.
- Staff programmed and commissioned an Endress Hauser Electromagnetic flow meter at Turnout #114 off Laguna Road.
- Staff worked on installing new electrical conduits that will supply power to flow meter and motor to newly constructed OH Well 20.

- **Lake Piru Water System**

- All chlorine residuals and turbidity readings for the drinking water system were within proper ranges for the month of November.
- Monthly pH, turbidity and coliform samples were obtained for Lake Piru, as part of the Long Term 2 Enhanced Surface Water Treatment Rule compliance monitoring.

3. **Operations and Maintenance Projects Update**

- EL Rio operators went through quarterly exercise of donning chemical resistant A-suit, SCBA unit and applying multiple repair kits for stopping leaks on chlorine ton containers.

Agenda Item: 4.1 Monthly Operations and Maintenance Department Report
Information Item

- Staff replaced air vent screens on OH Clear Well covers and made minor repairs to air vacuum valves on discharge manifolds for a few OH wells.
- UWCD staff attended meeting on protocol for future Quagga decontamination procedures.
- UWCD staff held interviews for new EL Rio operator positions; two candidates were chosen to start employment in January 2024.
- Staff participated in selecting a construction management firm to oversee OH Well 14 energy efficiency upgrade project that is slated to commence in fiscal year 2024-2025.
- UWCD staff met with Sunshine Homes to finalize documentation for purchase of new modular home, which will replace current EL Rio break room.

- **Other Operations and Maintenance Activities**
 - Staff facilitated tours at Freeman Diversion facilities.
 - Staff continued oversight of the chemical injection process at the Moss screen for quagga control.
 - Monthly bacteria samples were obtained for the PTP system.
 - Monthly meter readings were obtained for OH, PTP and PV pipelines.
 - Staff completed and electronically transmitted the monthly OH Surface Water Treatment Rule report to the State Water Resources Control Board Division of Drinking Water.
 - Static water levels were obtained for all El Rio, Saticoy, and PTP wells.
 - Weed abatement continued throughout the district.

Safety and Training

- The online Target Safety assignment for November was “Water Industry Industrial Ergonomics.”
- Staff deployed new safety and security signs as part of the Santa Felicia Dam Public Safety Plan assessment.
- Tailgate safety meetings were conducted at all individual O&M field locations and the topic included refresher training on equipment used at the various O&M locations; specifically, tailgate safety meetings were conducted prior to every commencement of maintenance activities at the Freeman Diversion.

Attachment: Operations Log for December.



Staff Report

To: UWCD Board of Directors

Through: Mauricio E. Guardado, Jr., General Manager

From: Clayton W. Strahan, Chief Operations Officer

Date: December 27, 2023 (January 10, 2024, meeting)

Agenda Item: 4.2 **Monthly Park and Recreation Department Report**
Information item

Staff Recommendation:

Receive and file this staff report from the Parks and Recreation Department regarding its activities for the month of December 2023.

Discussion:

During the month of December, staff saw visitation numbers continue to drop. However, the staff has been hard at work completing maintenance and facility improvements projects throughout the park. The lake saw approximately three inches (3") of rainfall throughout the month of December, most of which came in a five (5) day period between December 21-25. In addition to the runoff from rainfall, the lake also received 8,000-acre feet of additional water purchased from the Santa Clarita Valley Water Agency, as part of a water transfer executed earlier in the year. With this additional water influx and the rain runoff, the lake elevation rose to 1,018 feet or 45,520-acre feet. This puts the lake at approximately 52% full.

Several promotions were presented to staff members because of their hard work and dedication to United Water Conservation. Michael Groeneveld, Natalie Everton, and Matt Lundburg were promoted from Park Ranger Cadets to Park Ranger I. Kathryn Prado was also promoted from Reservations Coordinator to Administrative Assistant I. These promotions are reflective of the group's hard work and dedication to District over the last 12 months, as the Lake experienced its single best revenue year in history.

Staff Tasks and Activity Highlights

- **December:** Staff made approximately one dozen marina moves throughout the month. These moves continue to put more strain on an already strained marina which is slated for replacement in summer of 2024. With the influx of water as well as seasonal runoff, water levels continue to increase here at Lake Piru. Staff anticipate ongoing significant moves as water levels are expected to fluctuate
-

4.2 Monthly Park and Recreation Department Report

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dramatically in the next few months.

- **December:** Ranger staff continue to train new seasonal park ranger assistant Todd Spencer, who is in process of completing the background process to become the district's newest park ranger cadet. Todd was fitted for uniforms and is continuing with his field training with other staff to familiarize him with the park and some of the normal duties of a park ranger at Lake Piru. Todd is excelling at his new role and staff look forward to watching him grow here at United Water.
- **December 7-21:** Staff, along with engineering staff, have been working on the initiation of the Condor point swim beach project. This project will create a new and improved swimming beach within the core area of the recreation facility. The Board may recall that this project is a proposed alternative to a FERC mandated project for the construction of a high-water level boat ramp that would have cost approximately eight million dollars. FERC approved this cost-effective alternative three years ago and it was delayed due to Covid. Once completed, it will save seven and half million dollars and enhance the core facilities of the recreation area.
- **December 13:** New picnic tables were assembled and installed at Condor Point as well as Juan Fernandez launch facility.
- **December 15:** Staff painted, sealed the existing concrete floors, and installed new laminate flooring in the office of the the Condor Point store in preparation for reopening the store in the new year.
- **December 22-23:** Staff performed storm damage cleanup. This cleanup included debris removal from the roads and campgrounds to ensure customer safety.

Staff Training/Meetings/Events

- **December 9:** Staff participated in the Piru Christmas parade. This parade is an annual tradition involving locally made floats going down the main street of Piru.
- **December 12:** Conducted internal interviews for Park Rangers and Administrative roles here at the lake.
- **December 6 and 20:** Staff attended the regional radio stakeholders' bi-weekly meeting to discuss the district's role in the new county wide radio system that the district will become a participating member of. Staff and legal have now reviewed the final draft MOU with the county and will be meeting with the General Manager to discuss it.

Revenue and Visitation Recap

2023 Day Use/Other Revenue Recap and Comparison	
2023 Day Use/Other Revenue (Jan. 1 – Dec. 24)	\$398,262
2022 Day Use/Other Revenue (Jan. 1 – Dec. 24)	\$368,454
Total Revenue Increase/Decrease from Prior Year	+29,808
Annual Increase/Decrease %	8.1%
2023 Camping Revenue Recap and Comparison	

4.2 Monthly Park and Recreation Department Report

Page 3

2023 Camping Revenue (Jan. 1 – Dec. 24)	\$553,073
2022 Camping Revenue (Jan. 1 – Dec. 24)	\$508,207
Total Revenue Increase/Decrease from Prior Year	+44,866
Annual Increase/Decrease in %	8.8%
Total Combined Revenue Current and Previous Year Comparison (2023 vs. 2022)	
2023 All Revenue (Jan. 1 – Dec. 24)	\$951,338
2022 All Revenue (Jan. 1 – Dec. 24)	\$876,661
Total Revenue Increase from Prior Year	+74,677
Annual Increase/Decrease in %	+8.5%

*****It should be noted that the above figures have not been verified by the district's finance department**

2023 Total Visitation Figures				
Month	# People	# Vehicles	# Vessels	Pets
January	598	414	16	10
February	1,698	366	0	3
March	3,475	1,036	0	3
April	11,466	3,222	125	67
May	12,194	3,242	514	47
June	12,873	2,955	513	29
July	24,482	5,716	893	54
August	9,105	2,561	400	16
September	3,747	1,667	694	17
October	2,243	1,400	197	8
November	1,811	693	64	4
December	869	275	63	6
Total	84,561	23,547	3,479	264

Incidents/Arrests/Medicals

- **December 20:** Rangers responded to a structure fire call at Bluepoint campground. Engine twenty-seven was first on scene and could not make it to Bluepoint campground due to inclement weather and poor road conditions. Engine twenty-seven requested an air unit to fly overhead. The air unit was unable to verify the need for service.

Citations/Enforcement Summary

- Throughout December, zero citations were issued for violations of District Ordinance 15 and or for violations of the California Penal Code of the California Harbors and Navigation Code. Additionally, it should be noted that Ranger staff issued numerous verbal warnings throughout the month for violations of District ordinances and state laws.
-

4.2 Monthly Park and Recreation Department Report

Page 4

Grants

- Nothing to report.



Staff Report

To: UWCD Board of Directors

Through: Mauricio E. Guardado, Jr., General Manager
Maryam Bral, Chief Engineer

From: John Lindquist, Water Resources Supervisor
Dr. Jason Sun, Supervisory Water Resources Engineer
Murray McEachron, Hydrologist Supervisor

Date: December 27, 2023 (January 10, 2024, meeting)

Agenda Item: 4.3 Monthly Water Resources Department Report and Update on Activities of local Groundwater Sustainability Agencies (GSAs) Information Item

Staff Recommendation:

Receive a report on Water Resources Department activities for the month of December 2023, including a summary of the activities of the Santa Paula Basin (adjudicated) Technical Advisory Committee and three local Groundwater Sustainability Agencies (Fox Canyon Groundwater Management Agency, Fillmore and Piru Basins GSA, and Mound Basin GSA).

Discussion:

Staff Activities

Notable efforts and activities conducted by staff during September included the following:

- Groundwater Modeling:
 - Staff collected and processed diverse datasets, encompassing precipitation, water level measurements, pumping records, stream flow, and surface water-related data spanning from 2016 to 2022. This effort represents a crucial step in the preparation for extending the UWCD flow model to September 2022.
 - Staff are converting diverse datasets into the model input files. It is estimated that the process of extending the UWCD flow model to September 2022 will be completed by December 31, 2023.
 - Staff conducted two meetings, the first on November 15 and the second on December 13, 2023, with FCGMA staff and their consultant, DUDEK, on the
-

Agenda Item: 4.3 Monthly Water Resources Department Report and Update on Activities of local Groundwater Sustainability Agencies (GSAs) Information Item

Page 2

modeling support efforts utilizing the updated Coastal Plain Model. Several action items were discussed including hydrological data, modeling data requirements and deliverables.

- Staff are working on the subsidence model calibration.
- Hydrology:
 - Staff continued to assist with planning and coordination for the purchase and release of Table A water and supplemental State Water Project (SWP) water acquired from other SWP contractors.
 - Staff continued to provide input on operational decisions at Freeman Diversion to manage sediment accumulation near the intake structure, maximize diversions, and comply with regulatory requirements.
 - Staff continued to assist the Environmental Services and Engineering Departments in evaluating fish passage design modifications under consideration for United's Habitat Conservation Plan (HCP),
 - Staff continued to coordinate with recharge operators at Saticoy and El Rio to maintain optimum percolation rates for the facilities.
 - Staff has continued to monitor the Conservation Release from Santa Felicia Dam performing frequent discharge measurement at the groundwater basin boundaries to determine the benefits of the release to each groundwater basin.
 - Staff continued to assist the Engineering Department in developing a reservoir operations plan and hydrological risk assessment for Lake Piru prior and during the construction of the new outlet works as part of the Santa Felicia Dam Safety Improvement project.
 - Staff participated in the annual State Water Contractors meeting in Sacramento.
- Hydrogeology:
 - Staff continued routine groundwater elevation and quality monitoring and reporting activities within the District.
 - Staff participated in meetings of the Groundwater Sustainability Agencies (GSAs) within the District, as detailed subsequently in this report.
 - Staff began reviewing available data for per-and polyfluoroalkyl substances (PFAS) and perfluorooctanoic acid (PFOA) in the Forebay following reported detections of PFAS and PFOA at wells operated by Strickland Mutual Water Company. These wells are located near Vineyard Avenue approximately halfway between United's Saticoy and El Rio spreading grounds.
 - Staff assisted with review of requirements for offering sediments removed from the Saticoy desilting basin and United's recharge basins to

Agenda Item: 4.3 Monthly Water Resources Department Report and Update on Activities of local Groundwater Sustainability Agencies (GSAs) Information Item

Page 3

organizations interested in using these sediments as fill materials for grading projects.

- Staff met with representatives from the City of Oxnard and United's Engineering Department to begin exploring potential expanded use of Oxnard's recycled water for recharge or irrigation supply.
- Staff met with representatives from the Pleasant Valley County Water District (PVCWD) to consider potential operational changes in delivery of surface water along the PV Pipeline to optimize storage of surface water in private reservoirs within PVCWD's service area.
- Staff estimated carryover from unused United's 2023 groundwater allocations at our PTP and El Rio well fields and began preparing the annual report required to be submitted to the FCGMA for the Santa Clara River flex allocation. Staff also coordinated with the Finance Department to distinguish United's carryover from its El Rio allocation to credits available to OH Pipeline contractors based on water deliveries in 2023.
- Staff continued to assist the Engineering Department and their consultant with design of Phase 1 of the EBB Water Project, including providing guidance and input on development of specifications for extraction wells, as well as support in planning and contracting for a geotechnical investigation at the project site.
- Staff are working with United's consultant and the U.S. Navy to develop specifications and plan for installation of EBB Water Project Phase 1 groundwater monitoring wells. Staff are also coordinating with the U.S. Navy and the FCGMA to plan for EBB Water extraction well permits in 2024.
- Staff continued working with the State Water Resources Control Board to develop an appropriate scope of work for the Prop 1, Round 3 grant in support of the EBB Water Project. The grant is expected to be finalized and signed early in 2024.
- Staff began reviewing recent downscaled climate-model results for selected locations to update forecasts developed by the State for future rainfall amounts within the District's service area.
- Staff continued review of construction, lithologic, and geophysical data for selected wells in the Oxnard and Pleasant Valley basins to determine if there may be data gaps that can be filled that could result in improvement in calibration of the coastal-plain groundwater flow model.
- Outreach and Education
 - Selected staff attended a webinar hosted by the California DWR on their new "Weather Generator" tool.
 - Staff gave a tour of Freeman Diversion and Saticoy Spreading Grounds to Orange County Water District.

Agenda Item: 4.3 Monthly Water Resources Department Report and Update on Activities of local Groundwater Sustainability Agencies (GSAs) Information Item

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Fox Canyon Groundwater Management Agency (FCGMA)

Staff continue to monitor and, where appropriate, participate in the FCGMA's groundwater sustainability planning and implementation efforts in the Oxnard, Pleasant Valley, and Las Posas Valley Basins. United staff continued to meet periodically with FCGMA staff and other stakeholders to analyze benefits and impacts of water-supply projects in support of developing a sustainable, resilient water-supply portfolio for the service areas of both agencies. United staff also attended and, where appropriate, contributed to, FCGMA Board and Committee meetings, as follows:

Board of Directors meetings – The FCGMA held special Board meetings on December 1 and 15, as follows:

- The sole regular agenda item at the December 1 special meeting was “Discussion of Future Staffing Needs of the Agency.” Most comments made at the meeting or submitted to the FCGMA Board prior to the meeting requested the Board to further consider an “independent staffing model,” rather than continue to staff the agency primarily with Ventura County personnel.
- The December 6 regular meeting included the following notable agenda items:
 - “Las Posas Valley Initial Watermaster Budget and Basin Assessment for Fiscal Year 2023-24,” which was continued to December 15 due to concerns about notification of some stakeholders.
 - A request for a new domestic well and allocation (including a reduced allocation from an existing well, for no net increase in pumping) from the Oxnard basin, which was approved by the Board.
 - Review and approval of the proposed Board and Committee meeting schedules for 2024.
- The sole regular agenda item at the December 15 special meeting was “Las Posas Valley Initial Watermaster Budget and Basin Assessment for Fiscal Year 2023-24,” which was continued from the December 6 regular Board meeting. The Board adopted the proposed budget and an assessment of \$64 per acre-foot of annual allocation.

The next Board meeting is scheduled for January 24 at 1:30 p.m.

Operations Committee meetings – The FCGMA's Operations Committee meeting originally scheduled for December 4 was cancelled, with no date set for the next meeting. The primary agenda topic for this meeting was stakeholder input on the strawman ranking of new water-supply projects discussed at the previous Operations Committee meeting (November 1).

Executive Committee meetings – The FCGMA's Executive Committee met on December 21. The following notable agenda items were discussed:

- Options for contracting with an attorney or law firm for preparation of a legal opinion by outside counsel on available options for FCGMA staffing.
- How best to agendize and hold hearings on LPV Watermaster items when the FCGMA Board is acting in its role as LPV Watermaster.

Agenda Item: 4.3 Monthly Water Resources Department Report and Update on Activities of local Groundwater Sustainability Agencies (GSAs) Information Item

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Fillmore and Piru Basins Groundwater Sustainability Agency (FPBGSA)

Staff continue to participate in FPBGSA activities supporting SGMA compliance and GSP implementation for the Fillmore and Piru basins, as follows:

Board of Directors meetings – The FPBGSA held a special Board meeting on December 14, which included the following notable agenda items:

- The Board received a presentation from Daniel B. Stephens and Associates, legal counsel, and staff regarding the development of the Agency's well permitting review process.
- The Board scheduled its regular meetings for calendar year 2024.

The next FPBGSA Board meeting is scheduled for January 18 at 4:00 p.m.

Mound Basin Groundwater Sustainability Agency (MBGSA)

Staff continue to participate in MBGSA activities supporting SGMA compliance and GSP implementation for the Mound basin, as follows:

Board of Directors meetings – The MBGSA cancelled its regular Board meeting scheduled for December 21.

The next MBGSA Board meeting is scheduled for January 22 at 1:00 p.m.

Santa Paula Basin Technical Advisory Committee (TAC)

Staff continue to participate in the Santa Paula basin TAC in support of the Santa Paula Basin Judgment and in conformance with SGMA reporting requirements for adjudicated basins, as follows:

- Staff responded to comments on the draft Annual Report for Santa Paula Basin for 2022 and met with the Santa Paula Basin Technical Advisory Committee (TAC) to present a summary of the report.

State Water Table A Water

UWCD has purchased and received 20,150 Acre-Feet of State Water this year. With 100% of the State Table A water allocations available this year, United received its full allocation of 3,150 AF. The full 5,000 AF of water contracted with Casitas Municipal Water District has also been received at Lake Piru. In addition, the district also arranged a transfer agreement of 2,000 AF of water from Palmdale Water District and 10,000 AF of Santa Clarita Valley Water. In total United has taken delivery of the 20,150 AF of Table A water. The district is intermittently between storms releasing the State Water from Lake Piru to the Freeman Diversion. Staff have been monitoring this release to determine the benefits to each of the downstream groundwater basins.



Staff Report

To: UWCD Board of Directors

Through: Mauricio E. Guardado, Jr., General Manager
Anthony A. Emmert, Assistant General Manager

From: Josh Perez, Chief Human Resources Officer
Brian H. Zahn, Chief Financial Officer
Tony Huynh, Risk and Safety Manager
Tracy Oehler, Executive Assistant/Clerk of the Board
Zachary Plummer, Technology Systems Manager

Date: December 28, 2023 (January 10, 2024, meeting)

Agenda Item: 4.4. **Monthly Administrative Services Department Report**
Information Item

Staff Recommendation:

Receive and review staff report from the Administrative Services Department regarding its activities for the month of December 2023.

Discussion:

Finance

- Financial audit is currently in its second week of the audit.
- FY 2024-25 Budget templates were distributed to all budget owners.
- 2023-24 rates letter will be distributed with the January Groundwater Statements.
- The Leadership and Manager Budget Workshop is scheduled for January 9, 2024.
- Finalizing selection of fleet management software to manage District fleet.

Administrative Services

- Provided administrative assistance for drafting, finalizing, and distributing/posting materials for the following Committee meetings, Finance and Audit (Dec. 4), Recreation (Dec. 6), and Engineering and Operations (Dec. 7) as well as the regular Board of Directors meeting (Dec. 13); and additionally, a Special Fillmore and Piru Basins Sustainability Agency meeting (Dec. 14) held at the City of Fillmore.
- Provided administrative support, coordination, and purchasing consumables, including room and beverage setup for the District's annual Christmas holiday luncheon.

Human Resources

- Working on recruitments for the following positions:
 - Control Systems Supervisor – position will close January 2
 - Senior Park Ranger – position will close January 2
 - Finance Supervisor – interview conducted, selection pending GM approval.
-

4.4 Monthly Administrative Services Department Report Information Item

- Promotions:
 - Promoted Park Ranger Cadets Natalie Everton, Michael Groeneveld and Matt Lundberg to Park Ranger I.
 - Promoted Reservations Coordinator Katie Prado to Administrative Assistant I.
 - Promoted Recharge O&M Worker I Thomas Gonzales to Water Treatment Operator II.
- New hire Anthony Gonzalez was selected for the Water Treatment Operator II position and will start January 8, 2024.
- Processed the annual Special District Risk Management Authority (SDRMA) insurance renewal.
- Picked up annual service awards for tenured employees set for the Board meeting in January.
- Processed staff requests for 2024 flexible spending accounts that will be effective January 1, 2024.
- Updated health insurance rates into InCode to reflect 2024 rates for all health plans, also updated medical opt-out amounts.
- Processed end-of-year updates (SDI, SUI, misc. allowances, etc.) into InCode.
- Assigned Anti-Harassment Training to all employees.
- Drafted new License Use for staff living at Lake Piru Recreation Area.
- Provided HR documents in support of Finance Department annual audit.
- Collaborated with IT and Risk and Safety Departments to purchase District phones and accessories for full-time staff in switch from phone stipend to assigned District devices.

Safety and Risk Management

- Collaborated with Cal OES on uploading disaster recovery documents and answering questions on FEMA Grants Portal.
- In coordination with HR and Recreation staff, aided in the Park Ranger I interview and selection panel.
- In coordination with Engineering staff, completed annual SFD Security Plan update, 10-year Public Safety Plan revision, and EAP status.
- Certified five District employees in Adult & Pediatric CPR/AED/First Aid.
- Completed annual audit of District's Hearing Conservation Program with program's professional supervisor (licensed audiologist).
- Coordinated First Aid cabinets and vehicle kits restocking across all District facilities.

Technology Systems

- **Total Tickets Closed: 21**
 - *Key Issue Types:*
 - IT Services and Support: **17**
 - Employee Information Update: **3**
 - Other: **1**
 - *Priority Distribution:*
 - **Low: 20**
 - **High: 1**

4.4 Monthly Administrative Services Department Report Information Item

- **30-Day Ticket Creation:**

- *Tickets created during the last 30 days (into December 2023): 50*
- *Significant number of tickets in last 30 days:*
 - The creation of 50 tickets in the past 30 days represents a substantial workload.

- **All Tickets Not Closed:**

- *Open Tickets: 41*

- **Overview:**

Accompanying our typical monthly executive summary, we present our year-over-year trend analysis of the Technology Systems team. The table provided below displays a year-over-year increase in IT service tickets, indicative of several underlying operational dynamics within our organization:

Year	Tickets Created
2019	69
2020	136
2021	217
2022	339
2023	444

- **Implications of Ticket Trends:**

Growing IT Demands: The sustained rise in ticket volume aligns with our organizational growth trajectory. It reflects an increased workload, more effective tech systems request tracking, and the adoption of innovative technologies, or the expansion of our service offerings for internal and external stakeholders.

Rising Complexity: The escalation in ticket numbers suggests a more complex IT environment, potentially arising from the integration of sophisticated systems and the regular implementation of software updates.

Awareness and Reporting: The trend towards heightened tech systems and Cybersecurity vigilance and awareness among our staff, leading to more proactive issue reporting and resolution seeking has been noted by staff.

Potential for Efficiency Gains: The consistent year-over-year increase underscores opportunities for efficiency optimization. Addressing recurrent issues through targeted training, improved documentation, or streamlined processes will help reduce recurring requests but the introduction of new communication methods will continue to increase ticket volumes.

Resource Allocation: As the demand for IT support escalates, the need for advanced tools and effective management strategies becomes increasingly crucial. The Board of Directors and the General Manager have always been supportive in this effort. With budget development season upon us, we thought it beneficial to thank the Board for the continued support and to mention our continued efforts to modernize our technology system infrastructure and staff capabilities as a result.



Staff Report

To: UWCD Board of Directors

Through: Mauricio E. Guardado Jr., General Manager

From: Maryam A. Bral, Chief Engineer
Craig A. Morgan, Engineering Manager
Robert J. Richardson, Principal Engineer
Nathan Summerville, Senior Engineer
Michel Kadah, Engineer
Adrian Quiroz, Engineer
Kaili Taniguchi, Engineer

Date: December 27, 2023 (January 10, 2024, meeting)

Agenda Item: 4.5 Monthly Engineering Department Report
Information item

Staff Recommendation:

The Board will receive this summary report from the Engineering Department regarding its activities for the month of December 2023.

Discussion:

1. Santa Felicia Dam Safety Improvement Project

- Spillway Improvement Project
 - On December 14, following the Board of Consultants (BOC) Meeting No. 8 and as required by the Federal Energy Regulatory Commission (FERC), Staff finalized and e-filed with FERC the BOC Final Report and updated BOC Comments Tracking Form that includes plan and schedule to address BOC recommendations provided during the BOC Meeting No. 8. The BOC Final Report was also submitted to the California Department of Water Resources Division of Safety of Dams (DSOD) on December 19.
 - Outlet Works Improvement Project
 - On December 14, Engineering, Operations and Maintenance (OPS), and IT staff met to review and discuss the draft Operation and Maintenance Manual for the new outlet works facility. Comments received during this meeting will be submitted to GEI Consultants (GEI) to be incorporated in the final O&M Manual revision. A workshop with Engineering, OPS, and GEI will be held in early 2024.
-

4.5 Monthly Engineering Department Report Information Item

- Staff received the 60% Design Report for lower Piru Creek New Release Channel prepared by the environmental consultant (Catalyst Environmental Solutions and Stantec). Staff reviewed and provided comments to be incorporated in the next design phase. The 60% Design Report of the New Release Channel will be included in the revised draft Biological Assessment (BA) submittal package that is due to FERC by the end of 2023.
 - The District has received tremendous support from the local cities and agencies for the implementation of the Santa Felicia Dam Safety Improvement Project. Letters of support sent directly to FERC – Secretary Bose office have been issued by the following organizations.
 - LAFCO
 - City of Santa Paula
 - Calleguas Water District
 - Regional Defense Partnership for the 21st Century
 - FERC License Amendment Application, NEPA Documentation and the Endangered Species Act Section 7 Consultation
 - Staff reviewed the revised draft BA Project Description. The Project Description was updated to reflect the design modifications based on the 60% design of the spillway improvements, 90% design of the outlet works improvements and recent design changes, and the 60% design of lower Piru Creek new release channel. The revised draft BA is due to FERC by the end of 2023.
 - Staff reviewed Exhibit F prepared by GEI. Exhibit F is one of the three exhibits included in Santa Felicia Dam FERC license amendment application. Exhibit F includes updated and revised design drawings of the Santa Felicia Dam Safety Improvement Project. The FERC license amendment application will be submitted to FERC by the end of 2023.
 - Please see the monthly Environmental Services Department staff report for additional updates on the Project's environmental compliance and permitting process.
 - Loan and Grant Applications
 - On December 12, Staff and the Grant Task Force (GTF) submitted a sub-application to CalOES for the 2023 FEMA Flood Mitigation Assistant (FMA) Grant Program. The grant application is in support of the Santa Felicia Dam Spillway Improvement Project. If awarded, the cost of the project will be divided into a 90/10 split; 90% federal cost share and 10% non-federal cost share. In support of the FMA grant application, Staff requested and received a few support letters from the following cities and agencies. Copies of the support letters were included in the FMA Grant application.
-

4.5 **Monthly Engineering Department Report** **Information Item**

- City of Santa Paula
- Central Coast Labor Council
- Western States Regional Council Carpenters Local Union 805
- LiUNA – Laborer’s International Union of North America

2. Condor Point Improvement Project

- A construction agreement with MDJ Management, LLC. (MDJ), for construction of the Condor Point Swim Beach was executed on December 08, 2023. Notice to Proceed was also issued on December 08. MDJ subsequently broke ground on December 11, 2023. Construction of the swim beach (Figure 1) and assembly and installation of new picnic tables for the Condor Point Picnic Site (Figure 2) are underway and will be complete by January 2024 months before the FERC order due date on May 04, 2024.

3. Freeman Diversion Expansion

- Staff received comments from NMFS and CDFW on the draft operational plan outline.
- Staff receive weekly Hardened Ramp 90% design status updates from NHC and GEI.

4. Iron and Manganese Treatment Facility

- Meetings:
 - Weekly coordination meetings between Staff and HDR.
 - GSE has submitted approximately 385 out of a total of 410 submittal packages anticipated for the project (many remaining submittals relate to project close-out). HDR and KJ have provided responses on approximately 375 submittal packages including a requirement to comply with the Buy American Act (BAA).
 - GSE has submitted approximately 148 RFIs to date. HDR, KJ and the District have been providing responses and two RFIs (Nos. 144 and 148) are currently open.
 - Forty-One (41) Change Orders (COs) have been fully executed to date amounting to a net total of \$1,470,222.18. This represents approximately 15.7% of the original contract amount (\$9,342,900). Four (4) of these COs amounting to \$662,910.19 or 7.1% of the original contract amount are directly related to compliance with the BAA which is a federal grant requirement (the project was not originally bid with this requirement in place) and \$807,311.99 or 8.6% of the original contract amount is related to all other COs that have resulted in additions or modifications to the original scope of work.
 - GSE’s work in this reporting period included the following:
 - Punchlist Items
 - Air Scour System Troubleshooting
 - Filter Vessel CAV Modifications
 - Fire Alarm Bell Installation (Figure 3)
-

4.5 Monthly Engineering Department Report Information Item

- Asphalt Striping (Figure 4)
- The facility startup and testing activities will continue for a period of three months to comply with the Division of Drinking Water (DDW) requirements for demonstrating full treatment efficacy.
- On December 20, 2023, the Office of Local Defense Community Cooperation (OLDCC) has approved Amendment No. 1 to the Defense Community Infrastructure Program (DCIP) grant agreement that extends the construction completion to March 31, 2024 and all grant closeout activities to July 31, 2024.

5. PTP Metering Improvement Project

- Total number of meters installed: 52 of 60 or 87% complete (+4 meters).
- One (1) meter installation is planned by late-2023 (Turnout No. 161).
- Easement acquisition completion: 33 of 41 obtained or 80.5% complete.
- There are eight (8) pending utility easement deeds:
 - One (1) partially signed (Turnout No. 120)
 - Six (6) that are under advisement by the property owner's legal counsel (Turnout Nos. 107, 142, 144, 145, 150, 156)
 - One (1) that has been rejected by the property owner (Turnout No. 154)

6. PTP Recycled Water Connection – Laguna Road Pipeline Project

- Meetings:
 - On December 7, Engineering and Water Resources staff met with the City of Oxnard Public Works Director, Water Utility Manager and Engineering staff to discuss the Laguna Road Recycled Water Pipeline connection and proposed use of the Advanced Water Purification Facility recycled water supply.
 - On December 12 and January 4, Engineering and Finance staff met to discuss proposed recycled water wheeling fees from Pleasant Valley County Water District (PVCWD).
- The District had the option to consider two pipeline alignment alternatives for the recycled water line along Laguna Road: a pipeline alignment within the public right-of-way or a pipeline alignment within a private property north of Laguna Road. Staff met with the private landowner a few times, evaluated the timeline needed to secure applicable easements, agreements or permits for one or the other pipeline alignment alternative and decided to pursue the pipeline alignment alternative within the public-right-of-way. The decision was made considering two important factors, a potentially extended time needed to execute a mutually agreed upon easement deed between United and the private property owner(s) and the project completion time set forth in the Sustainability Groundwater Management (SGM) grant agreement.

4.5 Monthly Engineering Department Report Information Item

- On December 19, Staff directed MKN Associates to proceed with the 60% design documents for the pipeline alignment within the public right-of-way. The 60% design phase is anticipated to be completed in March 2024.

7. Rice Avenue Grade Separation Project and Impact on PTP

On October 12, United filed a motion opposing CalTrans Order of Possession filed against Pegh Investments, LLC (Pegh) and other private companies and public agencies including United in Ventura County. United holds easement deeds on the property owned by Pegh. Along with the Motion, United also proposed a Stipulation. The Stipulation asked CalTrans to take the Pegh Property subject to United's easement (i.e., UWCD's easement rights would be protected). During the Court Hearing on December 6, 2023, both United's Motion and Stipulation were signed. The Court Hearing has been extended to January 23, 2024. However, the expected outcome is that either United is dismissed from the Action or United and CalTrans enter into a Stipulated Judgement that allows United to maintain its easement rights.

8. State Water Project (SWP) Interconnection Pipeline Project

- No updates to report.

9. Freeman Conveyance System Upgrade - Freeman to Ferro

- The draft Preliminary Design Report was received from HDR on December 13, 2023 and Staff is currently reviewing the design alternatives. The Inverted Siphon Replacement Project is currently advertised for public bidding. The bid closing date is January 11, 2024.

10. Extraction Barrier and Brackish Water Treatment Project

- Agreements:
 - New Monitoring Wells: A succeeding license agreement that covers access, maintenance, operation, and data collection for existing monitoring wells (22, A1, A-2, CM-1, CM-2, CM-1A, CM-6 and Q2) and construction of new monitoring wells (EM-1 through EM-5) is pending site approval by the Navy which is expected in late 2023.
 - The draft Letter of Request (LOR) initiating the Navy's real estate process for an outgrant easement for the Phase 1 project is currently in review by the Navy. Concurrence by Naval Base Ventura County's (NBVC) Commanding Officer is anticipated in December 2023 with concurrence from Commander of Navy Region Southwest (CNRSW) anticipated in January 2024. This will initiate the CNRSW Real Estate acquisition process.
- Grants:
 - The District is currently working with the State Water Resources Control Board (SWRCB) Division of Financial Assistance (DFA) staff in development of a grant agreement for the \$8,449,062 Groundwater Grant Program (GWGP)

4.5 Monthly Engineering Department Report Information Item

grant that was approved on March 6, 2023, for the Phase 1 project. Execution of the grant agreement is anticipated by January 2024.

- Meetings:
 - Held weekly internal meetings between Engineering, Environmental, and Water Resources staff to discuss progress on agreements with the Navy (pending License Agreements, Outgrant Easement), grants (SGM, GWGP), CEQA/NEPA documentation preparation, permitting agency engagement, discharge, and pipeline alternatives evaluation, well site suitability analysis, coastal water quality sampling and groundwater flow modeling.
 - Held monthly NEPA/CEQA “Drumbeat” meetings with District, ESA Consultants and Navy NEPA staff and Subject Matter Experts (SMEs).
 - District staff held bi-weekly meetings with the Phase 1 project design team (KJ) and CEQA and permitting team (ESA Consultants).
 - Held one monthly progress meeting with Navy staff.
- Design:
 - The Well Site Suitability TM is currently under development and will include an evaluation of well construction and development options.
 - Kennedy/Jenks Consultants (K/J) has proposed an equipment pre-procurement approach for long-lead time procurements to meet the GWGP grant requirement of construction completion by February 2026. K/J and District Staff are currently developing a plan including completing a list of equipment and accelerating the basis of design.
- CEQA/NEPA/Permits:
 - Please see the Monthly Environmental Services Department Report for updates on the Project’s environmental compliance and permitting process.
- Geotech/Hydrogeology:
 - District Staff has successfully negotiated a scope of work and fee with Earth Systems and will be executing a Professional Services Agreement with geotechnical exploration activities planned in early 2024.
- Land Surveying:
 - District Staff has prepared a Request for Proposals (RFP) soliciting for land surveying services at NBVC Point Mugu. Staff anticipates receiving proposals in late January 2024.

11. Asset Management/ CMMS System

- No updates to report.

12. OH Water Well No.20

4.5 Monthly Engineering Department Report Information Item

- General Pump Company, Inc. installed a new pump for Well No.20. The motor is anticipated to be installed in February 2024.

13. OH Well 14 Energy Efficiency Upgrade

- The District received proposals from Phoenix Engineering and MNS Engineering. After review by a selection committee, MNS engineering was selected. The scope will include preliminary and final design activities to replace the existing 12-inch well discharge pipe with an 18-inch well discharge pipe.

14. Other Topics, Meetings and Training

- December 12 – Maryam Bral, Robert Richardson, Nathan Summerville and Adrian Quiroz attended a tour of the Piru Wastewater Treatment Plant and the Zero Liquid Discharge (ZLD) project.
- December 14 – Kaili Taniguchi and Adrian Quiroz attended the United States Society on Dams (USSD) Webinar titled “Early Contractor Involvement: Unlocking Your Project’s Potential”.
- December 19 – Robert Richardson virtually attended the State Water Resources Control Board Meeting where a new Cross-Connection Control Policy Handbook and Regulations for Direct Potable Reuse were adopted.
- December 26– Staff prepared and electronically submitted the 2023 Santa Felicia Dam Annual Security Compliance Certification (ASCC) to FERC’s D2SI Security Branch. The preparation of the 2023 ASCC was coordinated with District’s Risk and Safety Manager.
- December 26 – Staff prepared and electronically submitted the 2023 SFD EAP Report to FERC.
- Staff prepared and e-filed with FERC the 2023 Santa Felicia Dam Safety Surveillance and Monitoring Report (DSMMR).

4.5 Monthly Engineering Department Report Information Item



Figure 1 – Condor Point Swim Beach Construction



Figure 2 – Installation of New Picnic Tables at Condor Point

4.5 Monthly Engineering Department Report Information Item



Figure 3 – Fire Alarm Bell Installation



Figure 4 – Fire Access Striping at Iron and Manganese Plant

4.5 Monthly Engineering Department Report Information Item



Figure 5 – Engineering Staff tours the Piru Wastewater Treatment Plant (Dec 12)



Figure 6 – “Electrochemical Nano Diffusion” System to Remove Chloride Content at the Piru Wastewater Treatment Plant (Dec 12)



Staff Report

To: UWCD Board of Directors

Through: Mauricio E. Guardado, Jr., General Manager
Anthony A. Emmert, Assistant General Manager

cc: Dr. Maryam Bral, Chief Engineer

From: Marissa Caringella, Environmental Services Manager

Date: December 27, 2023 (January 10, 2024, meeting)

Agenda Item: 4.6 **Monthly Environmental Services Department Report**
Information Item

Staff Recommendation:

The Board will receive this summary report from the Environmental Services Department regarding its activities for the month of December 2023.

Discussion:

1. **Santa Felicia Project Operations and Federal Energy Regulatory Commission (FERC) License Support**

- Water Release Plan and Water Release and Ramping Rate Implementation Plan

Under the Water Release Plan and FERC license for the Santa Felicia Project, United Water Conservation District (United) is required to make certain water releases from the Santa Felicia Dam for steelhead habitat and migration when specific triggers are met. Triggers for habitat water releases are based on cumulative rainfall within the water year. A new water year began on October 1, and the minimum required habitat water release into lower Piru Creek below Santa Felicia Dam through January 1, 2024, is seven cubic feet per second (cfs).

- Santa Felicia Fish Passage Pre-Implementation Studies

On December 7, 2023, ES completed the reinstallation of instream monitoring equipment (PIT antennas and fish traps) that was lost or damaged by the January 2023 storm event. ES, Cramer Fish Sciences (CFS), and Westfork Environmental staff installed a complete replacement of the upper PIT antenna array, replacement of all instream components of the lower PIT antenna array, and anchors and support systems for two fish traps (fyke trap and rotary screw trap). Subsequently, CFS conducted initial trapping with the fyke trap after installation. On December 19, 2023, trap operations were temporarily suspended in response to elevated flows from the State Water Project water delivery via Pyramid and anticipated storm flows. Trapping activities are planned to resume once flows subside. CFS, with ES support, intends to operate the fish traps (as flows allow) and PIT antennas through May 2024.

4.6 Monthly Environmental Services Department Report Information Item

- Lake Piru Recreation Area Condor Point Swim Beach Development

On December 11, 2023, in compliance with Article 412 of United’s FERC license, ES conducted a Worker Environmental Awareness Program training for contractors working on the Condor Point swim beach development at the Lake Piru Recreation Area. On December 6, 2023, a cultural resources survey was conducted by Pax Environmental, Inc. Surveyors did not find any sensitive cultural or tribal resources in the survey area. In addition, ES conducted daily biological sweeps prior to the start of construction.

- Annual Reporting

Santa Felicia Whitewater Boating Access Plan: On December 14, 2023, ES submitted the draft 2023 Whitewater Boating Annual Report to whitewater boating stakeholders. Stakeholders have 30 days to review and submit comments before the report is submitted to FERC.

Lake Piru Recreation Area Lake and Streambed Alteration Agreement: On December 28, 2023, ES submitted an annual report in compliance with California Department of Fish and Wildlife (CDFW) Lake and Streambed Alteration Agreement permitting requirements for routine maintenance activities conducted in 2023 at the Lake Piru Recreation Area.

Lower Piru Creek Herpetological Monitoring Plan and Arroyo Toad Protection Plan: On December 29, 2023, Environmental Services staff (ES) filed the 2023 Lower Piru Creek Herpetological Monitoring Plan and Arroyo Toad Protection Plan Annual Report with FERC, U.S. Fish and Wildlife Service (USFWS), National Marine Fisheries Service (NMFS), and the Los Padres National Forest (LPNF). The Lower Piru Creek Herpetological Monitoring Plan is a FERC required plan that outlines activities to remove exotic aquatic species in the spillway ponds below Santa Felicia Dam. In 2023, exotic species removal activities were limited due to unsafe conditions from the spill over Santa Felicia Dam spillway. ES will schedule a meeting with resource agency staff to discuss the contents of the report and future actions before April 2024.

2. Freeman Diversion Operations

During the month of December, ES supported Freeman Diversion operations and maintenance activities by conducting surveys of dewatered areas and providing on site biological monitoring. On December 13, 2023, ES, Water Resources, and Operations and Maintenance (O&M) staff held an interdepartmental meeting to discuss operational plans and communications protocols in preparation for the 2023–24 winter season.

On December 28, 2023, ES submitted a post-project report to the U.S. Army Corp of Engineers (USACE) for routine maintenance activities conducted at the Freeman Diversion on October 17, 2023. Maintenance activities included removing vegetation along the toe of the rip-rap from the Freeman Diversion to the downstream end of the desilting basin and in-kind repair of the access road just downstream of the Freeman Diversion.

On December 28, 2023, ES submitted an annual report in compliance with CDFW Lake and Streambed Alteration Agreement permitting requirements for routine maintenance activities conducted in 2023 at the Freeman Diversion Facility.

3. Freeman Diversion Multiple Species Habitat Conservation Plan

On December 8, 2023, NMFS and CDFW provided comments on United's draft operations plan outline, which was submitted in accordance with the November 3, 2023, Joint Stipulation in the *Wishtoyo et al. v. United* case.

On December 11, 2023, United submitted requests for letters of support to NMFS, CDFW, Wishtoyo Foundation, Center for Biological Diversity, and CalTrout in association with the grant funding application that staff is developing for the U.S. Bureau of Reclamation WaterSMART Aquatic Ecosystem Restoration Projects grant program. Wishtoyo Foundation and Center for Biological Diversity have responded that they will each provide a letter of support. NMFS acknowledged receipt of the request, while CDFW and CalTrout have yet to respond.

4. Quagga Mussel Management

Throughout the month of December, ES continued conducting all quagga mussel monitoring activities on Lake Piru, lower Piru Creek, and the spillway pool in accordance with the Quagga Mussel Monitoring and Control Plan. ES also continued biweekly quagga mussel veliger (larva) sampling in United's lower system. United staff continues to meet regularly with Pleasant Valley County Water District.

On December 15, 2023, ES submitted a notification to CDFW stating that adult quagga mussels have been confirmed at the Freeman Diversion Facility. CDFW responded that they will reach out shortly to gather more information.

5. Capital Improvement Project Permitting and California Environmental Quality Act (CEQA) Support

ES supported the Engineering Department by completing two California Environmental Quality Act (CEQA) Notice of Exemptions (NOE) for the Inverted Siphon Replacement Project and the Three Barrel Culvert Replacement Project. On December 18, 2023, the NOEs were filed with the Ventura County Clerk.

In December, ES also supported the Engineering Department in preparing materials to request a pre-application meeting with USACE as part of the 408 Permission process for the Three Barrel Culvert Replacement Project.

On December 12, 2023, ES and legal counsel met with representatives from the California Natural Resources Agency (CNRA) to discuss the potential eligibility of the Vineyard Avenue Undercrossing project for a CEQA suspension under Executive Order N-7-22. Next steps include drafting a CEQA suspension request letter to CNRA.

6. Grant Efforts

On December 12, 2023, after multiple meetings with staff from the California Governor's Office of Emergency Services (CalOES), United submitted a sub-application for the FY23 Federal Emergency Management Agency (FEMA) Flood Mitigation Assistant Grant for the Santa Felicia Dam Spillway Resiliency Project (a phase of the SFDSIP). United requested \$54,154,382.00, with a 90/10 federal cost share. CalOES is currently working with United to strengthen the full application, which is due to FEMA in February 2024.

4.6 Monthly Environmental Services Department Report Information Item

On December 15, 2023, ES submitted the final data and financial reports for the Bird Surveys, Habitat Mapping, and Non-native Cowbird Removal in Los Padres National Forest Project funded by the National Fish and Wildlife Foundation and completed in collaboration with Griffith Wildlife Biology. The three-year project studied sensitive riparian bird species in the Santa Clara River watershed. Data collected from the project will be provided to the U.S. Forest Service and USFWS to help inform recovery and management actions for riparian bird populations in the LPNF.

7. Miscellaneous

- On December 13, 2023, Evan Lashly attended a Technical Advisory Committee meeting for the Steelhead Rescue, Relocation, and Genetic Conservation Plan in development by the Santa Monica Mountains Resource Conservation District and Stillwater Sciences.
- On December 13, 2023, ES attended an ArcGIS licensing meeting with staff from Engineering, O&M, IT, and Water Resources.
- In December 2023, ES submitted 2023 special-status species encounters to the California Natural Diversity Database.



Staff Report

To: UWCD Board of Directors

Through: Mauricio E. Guardado Jr., General Manager
Anthony A. Emmert, Assistant General Manager

From: Brian Zahn, Chief Financial Officer

Date: December 20, 2023 (January 10, 2024, meeting)

Agenda Item: **5.1 Request from Pleasant Valley County Water District to Waive Charges for Late Payment Motion**

Staff Recommendation:

Approve a request from Pleasant Valley County Water District (PVCWD) to waive penalties and interest charges of \$5,684.32 for a late payment.

Discussion:

PVCWD has requested the waiver of \$5,684.32 in interest charges that resulted from a late pipeline payment for the October 2023 usage period. The District's adopted Write-off Policy requires Board approval for amounts in excess of \$5,000. The District also implements an Administrative Policy which allows one courtesy waiver of penalty and late fees every three years. PVCWD has not had a courtesy waiver of penalty and late fees in the past three years.

The District received full payment from PVCWD on December 7, 2023 for the October billing period. Office Manager Nancy Lawrence is responsible for PVCWD's reporting and operations. She stated that their payment was delayed by the United States Postal Service and so she requested a waiver upon receipt of the penalty notice in the mail. Staff does not believe that the late payment is due to negligence on the part of PVCWD and therefore recommends the Committee to move this motion forward to the Board for its consideration and approval.

Fiscal Impact:

Forfeiture of \$5,684.32 of General Water Conservation Funds, which were not previously anticipated or included in the adopted budget.

Attachments:

UWCD Executed Memorandum and PVCWD Penalty Waiver Request

**United Water
Conservation District**

Memo

To: Mauricio Guardado
From: Arianna Escobar
cc: Brian Zahn
Date: 12/11/2023
Re: Penalty Waiver Request

Please see attached email requesting waiver of interest for Pleasant Valley County Water District Pipeline Account: [REDACTED] in the amount of \$5,684.32. The interest charges are from 10/01/2023 billing period in the amount of \$295,357.85. Nancy Lawrence emailed UWCD when she received the notice in December stating that their check payment was delayed by USPS. PVCWD has not received a penalty waiver in the past three years.

COURTESY WAIVER OF PENALTIES & INTEREST REQUEST

Please see attached email requesting waiver of interest for Pleasant Valley County

Water District Pipeline Account: [REDACTED] in the amount of \$5,684.32. The

interest charges are from 10/01/2023 billing period in the amount of \$295,357.85.

Nancy Lawrence emailed UWCD when she received the notice in December

stating that their check payment was delayed by USPS. PVCWD has not received a

penalty waiver in the past three years.

Waived within the last three years: Yes _____ No X

Waiver request \$ 5,684.32

Approved _____ Denied _____

Signature DocuSigned by:
Brian H Zahn Date 12/13/2023
6685DB362A674A3...
Brian Zahn, Chief Financial Officer

Signature DocuSigned by:
Mauricio Guardado Date 12/14/2023
36D23F9D982745E...
Mauricio E. Guardado, Jr., General Manager

Arianna Escobar

From: Nancy [REDACTED]
Sent: Monday, December 11, 2023 10:24 AM
To: Arianna Escobar
Subject: RE: First Notice sent out- Please disregard

Categories: Check back

Proceed with caution. This email originated from outside the District.

Good morning Arianna,

Can PVCWD ask for a one time waive of late of fee. Our payment was delayed by usps.

Thank you,
Nancy

Nancy Lawrence
Office Manager
Pleasant Valley County Water District
[REDACTED]

From: Arianna Escobar <AriannaE@unitedwater.org>
Sent: Friday, December 8, 2023 3:09 PM
To: Nancy [REDACTED]
Subject: RE: First Notice sent out- Please disregard

Hi Nancy,

I apologize for the inconvenience. Due to the penalty being over \$5,000, we need a written statement to waive the late fee. When time permits, please send a statement requesting for the late fee to be waived due to the mail running late. Please let me know if you have any questions.

Have a good weekend,

Arianna Escobar | Accountant

Main: (805) 525-4431 [REDACTED]



From: Nancy [REDACTED]
Sent: Friday, December 8, 2023 11:37 AM
To: Arianna Escobar <AriannaE@unitedwater.org>
Subject: RE: First Notice sent out- Please disregard



Staff Report

To: UWCD Board of Directors

Through: Mauricio E. Guardado, Jr., General Manager

From: Anthony A. Emmert, Assistant General Manager

cc: Brian H. Zahn, Chief Financial Officer
Marissa Caringella, Environmental Services Manager

Date: December 28, 2023 (January 10, 2024, meeting)

Agenda Item: 5.2 Recommend the Authorization of a Supplemental Appropriation of Funds for Pleasant Valley Reservoirs Treatment Chemicals Motion

Staff Recommendation:

Approve the authorization for a supplemental appropriation of funds for Pleasant Valley Reservoirs Treatment Chemicals.

Discussion:

During the Fiscal Year 2023-2024, the District and Pleasant Valley County Water District (PVCWD) jointly conducted treatment of the Pleasant Valley Reservoirs utilizing a copper-based algaecide-molluscicide product. The chemical product utilized for that treatment was previously purchased by PVCWD. District staff anticipates similar treatments will be needed during the balance of the fiscal year and will need to purchase additional chemical products for an estimated two treatments, at a cost of \$140,000. As the current budget does not include funding for treatment chemicals for the Pleasant Valley Reservoirs, staff recommends that the Board consider a supplemental appropriation of funds.

Fiscal Impact:

The purchase of treatment chemical product was not planned or budgeted for the Fiscal Year 2023-24 budget. The Pleasant Valley Pipeline Fund has sufficient revenue during the fiscal year to support the recommended \$140,000 supplemental appropriation.



Staff Report

To: UWCD Board of Directors

Through: Mauricio E. Guardado, Jr., General Manager

From: Maryam Bral, Chief Engineer
Craig Morgan, Engineering Manager

cc: Brian Zahn, Chief Financial Officer

Date: December 27, 2023 (January 10, 2024, meeting)

**Agenda Item: 5.3 Authorize a Supplemental Appropriation of Funds for the Freeman Diversion Expansion Project (CIP 8001), Authorize approval of a Contract with GEI Consultants, Inc. for the Hardened Ramp 90% Design
Motion**

Staff Recommendation:

Authorize a supplemental appropriation of funds for the Freeman Diversion Expansion Project, CIP 8001, and consider approval of a Contract with GEI Consultants, Inc, for the Hardened Ramp 90% Design.

Discussion:

On July 18, 2023, the United States District Court Central District of California got the parties to agree on a joint stipulation that stated that the Mod-9 design of the hardened ramp with a flushing channel is United's preferred fish passage alternative. The joint stipulation also states that the Plaintiffs and Agencies will support the project and provide letters of support for United's applications for grant funding to finance the project.

The joint stipulation mandates the delivery of the 60% Engineering Design to be delivered by January 12, 2024, the MSHCP delivered by February 9, 2024, and the 90% Engineering Design to be delivered by June 10, 2024. This accelerated schedule outpaces the budget allocation for CIP 8001 for the Fiscal Year 2023-24. Currently there is enough budget to cover the delivery of the 60% Engineering Design and delivery of the MSHCP but there is no budget remaining to cover the 90% Engineering Design.

GEI and NHC are both working on the 90% Engineering Design, GEI has submitted a proposal for \$1,999,810 to complete the 90% Engineering Design and NHC has submitted a proposal for \$90,000 for their portion of the 90% Engineering Design.

**Agenda Item 5.3 Approve a supplemental appropriation of funds for the Freeman Diversion Expansion Project (CIP 8001), Authorize approval of a Contract with GEI Consultants, Inc. for the Hardened Ramp 90% Design
Motion**

Fiscal Impact

The work that is currently being performed was not planned or budgeted for the Fiscal Year 2023-24 budget. While we are aggressively pursuing Grants and Appropriations, there is no current certainty to any grant awards. Currently, there is no budget, in this amount, to transfer within the FY2024-25 budget to fund this work. Approval of this item will require a supplemental appropriation of \$2,100,000 to keep the project moving forward to meet the courts deadlines. The supplemental appropriation would be acquired from the Replacement, Capital Improvement and Environmental projects reserve. The impact to the FY2024-25 budget would be an increase in expense spending on project 8001 of \$2.1M and a reduction of cash reverses in the same amount.