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 Catherine P. Keeling, Secretary/Treasurer
 Keith Ford
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 Steve Huber
 Gordon Kimball

**AGENDA
 RECREATION COMMITTEE MEETING**

General Manager
 Mauricio E. Guardado, Jr.

**Wednesday, May 1, 2024, at 9:00 a.m.
 UWCD Headquarters, First Floor, Board Room
 1701 N. Lombard Street, Oxnard, CA 93030**

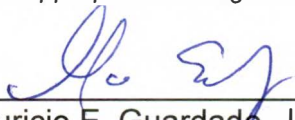
Legal Counsel
 David D. Boyer

OPEN SESSION – ROLL CALL

- 1. Public Comment**
 The public may comment on any matter not on the agenda within the jurisdiction of the Committee. All comments are subject to a five-minute time limit.
- 2. Approval of Agenda**
Motion
 Review and approve the May 1, 2024, Finance and Audit Committee meeting agenda.
- 3. Approval of Minutes**
Motion
 Review and approve the Minutes from the December 6, 2023, meeting.
- 4. Monthly Park and Recreation Department Report**
Information Item
 Receive and review the monthly report including a presentation on Lake Piru Recreation Area ongoing tasks and activities for the months of December 2023 through April 2024, along with a financial overview.
- 5. Future Agenda Items**
 Suggest topics or issues for discussion at future meetings.

ADJOURNMENT

The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs, or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda material in an alternative format, please contact the District Office at (805) 525-4431. Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements.

Approved: 
 Mauricio E. Guardado, Jr., General Manager

Approved: 
 Craig Morgan, Chief Operations Officer

This agenda was posted Thursday, April 25, 2024, at 3:00 p.m. at the United Water Conservation District Headquarters, Oxnard, CA and www.unitedwater.org.


 Eva Ibarra, Clerk of the Committee



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Gordon Kimball
Daniel C. Naumann

General Manager
Mauricio E. Guardado, Jr.

Legal Counsel
David D. Boyer

MINUTES
RECREATION COMMITTEE MEETING
December 6, 2023, 9:00 a.m.
Boardroom, UWCD Headquarters
1701 N. Lombard Street, Oxnard, CA 93030

OPEN SESSION 9:00 A.M.

Chair Berger called the Committee meeting to order at 9:00 a.m. Three committee members were present (Berger, Kimball, and Naumann).

1. Public Comments
Information Item

No public speakers.

2. Approval of Minutes
Motion

Action: M/S/C (Kimball/Naumann) to approve the October 4, 2023, minutes.

Voice vote: All ayes.

3. Monthly Park and Recreation Department Report
Information Item

Received and reviewed the monthly report and staff's presentation on ongoing tasks, activities, and financial overview.

4. Board Motion Items for December 13, 2023, Meeting

4A. District Vehicle Procurement

Recommended a motion of the procurement of a new vehicle to be used by Chief Operations Officer.

4B. Lake Piru Recreation Area Marina Replacement Project

Recommended a motion to execute agreement with Bellingham Marine Industries, Inc., to design and replace the Lake Piru Recreation Area Marina.

Future Agenda Items

Director Berger requested a copy of master plan for Lake Piru.

ADJOURNMENT

The meeting was adjourned at 9:37 a.m.

I certify that the above is a true and correct copy of the minutes of the UWCD Recreation Committee meeting of December 6, 2023.

ATTEST: _____
Director Sheldon Berger



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Operational Update: Oct. – Nov. 2023

Facilities Maintenance Highlights

- On October 20, 2023, Rangers and Saffcoy staff responded to an abandoned vehicle in the Santa Clara River on District property, below the freeman.
- Staff completed the FEMA cleanup efforts associated with the January 9, 2023, storm. On October 25, 2023, the final walk through was conducted with the contractors.
- Staff completed the installation of a new backflow prevention device and irrigation system at dog park.
- Staff replaced the spray boom on the lake's herbicide application unit (John Deere Gator), with a new five sprayer boom which will improve application times and efficiency.
- On November 8, Waterworks Plumbing replaced a section of the sewer line in the Olive Grove Campground.
- On November 12, staff rebuilt the horseshoe pits located at Dog Park.
- During the week of November 13, staff spent significant time making repairs to the aging tile floors in the upper Olive Grove restroom.



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Operational Update: October - November 2023

Training, Events, and Meetings

October 7, 8 and 14	• Staff Hosted a Ventura County Search and Rescue Training
October 18	• Rangers Attended Hazmat Training Hosted by VC Fire Department
October 18	• Staff Attended a CoLab Event with the GM Supporting Regional Collaboration
October 24	• Staff Participated in a Multi Departmental Dam Safety Cross Training
October 25	• Ranger Staff Attended an Arrest and Control Course Put on by the Sheriffs Department
November	• Staff Completed Public Safety-First Aid Training as Required by POST
November 27	• Staff Completed FAA Part 107 Training



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PARK VISITATION AND REVENUE RECAP

Annual Month to Month Comparison

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Operational Update

Revenue Recap 2023 vs. 2022 Jan. 1 – Nov. 27

Year	Day Use Revenue	Camping Revenue	All Other Revenue	Revenue Collected	Revenue Received (after refunds)	Visitation (# of people)
2023	\$236,860	\$537,771	152,003	\$926,634	\$859,105	77,940
2022	\$222,738	\$498,735	\$136,337	\$857,850	\$776,270	70,579

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Operational Update

Other Revenue Recap – 2023 vs. 2022 Jan. 1 – Nov. 27

Year	Firewood	Ice/Water	Showers/Laundry	Wi-Fi	Filming/Events	Pet Fees	Concessions/ T-shirts
2023	\$21,738	\$22,048	\$17,316	\$31,845	\$16,943	\$10,127	\$12,610
2022	\$15,464	\$20,260	\$14,956	\$25,272	\$15,509	\$8,635	\$8,000

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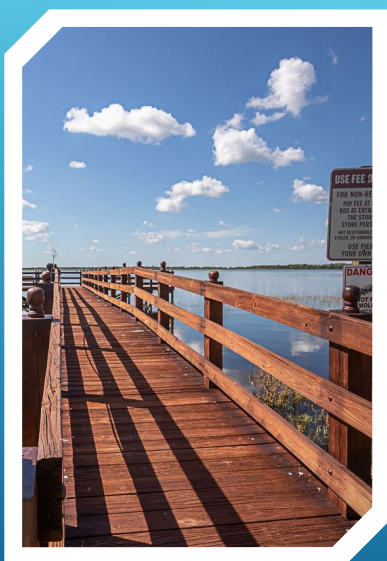
4A. VEHICLE PROCUREMENT

Motion: Authorize the GM to execute a purchase order in the amount of up to \$60,000 for a new vehicle and its supporting equipment pursuant to the district's policy.

- Budgeted Item
- Will increase the fleet size to match staff size
- Offer a more fuel conscious vehicle for the Chief Operations Officer position which requires more travel due to geographic locations visited
- Will provide a more passenger friendly vehicle for conducting tours

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4B. MARINA REPLACEMENT

Motion: Authorize Approval of a contract with Bellingham Marine Industries, Inc., to design and replace the Lake Piru Recreation Area Marina.

- Docks were damaged in the 2023 winter storms
- SDRMA insurance claim received in the amount of \$354,00
- Bids resulted in a \$1,636,701 design and full replacement of marina
- The District is seeking FEMA and CalOES reimbursement of \$1,196,119
- Total cost to the District is \$86,582 (If reimbursed)

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Staff Report

To: UWCD Board of Directors

Through: Mauricio E. Guardado, Jr., General Manager

From: Bernard Riedel Jr., Senior Park Ranger

Date: April 21, 2024 (May 1, 2024, meeting)

Agenda Item: 3. **Monthly Park and Recreation Department Report**
Information item

Staff Recommendation:

The Board will receive and file this staff report from the Parks and Recreation Department regarding its activities for the month of April 2024.

Discussion:

During the month of April, the lake received approximately 0.75 inches of rainfall. Bringing the season total to 27.45 inches. April has been a busy month for staff members who are busy preparing for the coming summer season. Visitation numbers have been steadily increasing as the weather is getting warmer and the lake level continues to be near capacity. We are anticipating the coming months to be busier than ever.

This month we saw the swearing in of Park Ranger Todd Spencer. The team is ecstatic about Spencer's swear-in and are excited to watch him grow in his role. This month we also saw the departure of Park Ranger Natalie Everton. Ranger Everton was a key member of our team and will be missed immensely.

Staff Tasks and Activity Highlights

- **March 24th:** Lake Piru staff reattached the severed gangway back to the marina to restore functionality and provide immediate access to patrol vessels.
 - **March 27th:** Utilizing outside contractors, the fuel pump was replaced on the gas pump located near dry storage. The gas pump was failing and no longer functional.
 - **April 4th:** Tommy's Boat Rentals began renting boats to customers. These boat rentals provide additional revenue for Lake Piru.
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3. Monthly Park and Recreation Department Report

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- **April 5-7:** Lake Piru hosted the filming of a CalArts film project. This film generated \$600 in revenue.
- **April 10th:** Ranger staff facilitated the installation of soda vending machines throughout the park. These machines will provide the recreation area with an additional source of income and provide additional convenience for customers.
- **April 10th:** Park Ranger Todd Spencer was sworn in at the board meeting. Todd has proven to be an asset to Lake Piru, and staff members are happy to see him grow in his role as Park Ranger.
- **April 13th:** Lake Piru hosted Best Bass Association. The winning bag was 17 pounds, and the largest bass was 7.5 pounds. This tournament generated approximately \$400 in revenue.
- **April 20th:** Staff hosted a monthly event for Happy Campers, an Alcoholics Anonymous group who has been hosting monthly recovery meetings for residents of Los Angeles County for more than twenty years.
- **April 17th-May 1st:** Lake Piru hosted the filming of an Apple TV show. This production utilized several areas of the recreation area such as the store, Juan Fernandez launch ramp, and the marina. The production made many significant changes to the store including painting the interior, adding wood trim to the counter, and installation of “barn doors” to the interior dividing wall. Most of these changes are expected to remain after filming. This production generated \$26,350 in revenue.

Staff Training/Meetings/Events

- **Weekly throughout April:** Staff completed training in case law, law enforcement policies, and procedures from District vendor Lexipol.
 - **Weekly throughout April:** Ranger staff completed safety training from District vendor Target Solutions.
 - **April 10th:** Tataviam Tribe agreed to present at one of our Smores and Stories events during the summer. This is an exciting opportunity to present indigenous Native American history to campers.
 - **April 12** Senior Ranger Riedel successfully completed the P.C. 832 class at Ventura College. This 40-hour Peace Officer Standards and Training (POST) course is a requirement for Rangers.
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3. Monthly Park and Recreation Department Report

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Revenue and Visitation Recap

2024 Day Use/Other Revenue Recap and Comparison	
2024 Day Use/Other Revenue (Jan 1 – April 21)	\$107,093
2023 Day Use/Other Revenue (Jan 1 – April 21)	\$55,888
Total Revenue Increase/Decrease from Prior Year	\$51,205
Annual Increase/Decrease %	91.62%
2024 Camping Revenue Recap and Comparison	
2024 Camping Revenue (Jan 1 – April 21)	\$141,423
2023 Camping Revenue (Jan 1 – April 21)	\$151,628
Total Revenue Increase/Decrease from Prior Year	\$10,205
Annual Increase/Decrease in %	-6.7%
Total Combined Revenue Current and Previous Year Comparison (2024 vs. 2023)	
2024 All Revenue (Jan 1 – April 21)	\$248,516
2023 All Revenue (Jan 1 – April 21)	\$207,516
Total Revenue Increase from Prior Year	\$41,000
Annual Increase/Decrease in %	16.49%

******It should be noted that the above figures have not been verified by the District's finance department***

2024 Total Visitation Figures				
Month	# People	# Vehicles	# Vessels	Pets
January	2,437	1,131	112	6
February	2,235	993	107	22
March	5,164	2,244	365	13
April	3,680	3,680	428	16
Total	13,516	9,060	1,012	57

Incidents/Arrests/Medicals

- Nothing to report.

Citations/Enforcement Summary

- Throughout March, four citations were issued for violations of District Ordinance 15 and or for violations of the California Penal Code of the California Harbors and Navigation Code. Additionally, it should be noted that Ranger staff issued numerous verbal warnings throughout the month for violations of District ordinances and state laws.

Grants

- Nothing to report.
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