



Board of Directors  
Lynn Maulhardt, President  
Catherine Keeling, Vice President  
Gordon Kimball, Secretary/Treasurer  
Keith Ford  
Mohammed Hasan  
Steve Huber  
Rachel Jones

General Manager  
Mauricio Guardado

Legal Counsel  
David D. Boyer

## **MINUTES FINANCE AND AUDIT COMMITTEE MEETING**

**Monday, March 31, 2025, at 9:00 a.m.  
UWCD Headquarters, First Floor, Board Room  
1701 N. Lombard Street, Oxnard CA 93030**

### **OPEN SESSION**

Director Catherine Keeling called the meeting to order at 9:03 a.m.

### **Committee Members Roll Call**

Present: Directors Keeling and Jones

Absent: Director Huber

**1. Public Comments:** None.

**2. Consent Calendar**

Action: M/S/C (Keeling, Jones) to approve the Consent Calendar items.

Vote: Ayes: Keeling and Jones; Noes: None; Absent: Huber.

**2.1 Approval of Agenda**

#### **Motion**

Approved March 31, 2025, meeting agenda.

**2.2 Approval of Minutes**

#### **Motion**

Approved March 3, 2025, meeting minutes.

**2.3 Check Recap Monthly Report**

#### **Information Item**

Received and filed.

**2.4 Investment Monthly Report**

#### **Information Item**

Received and filed.

**2.5 Pipeline Delivery Monthly Report**

#### **Information Item**

Received and filed.



**3. UWCD Financial Audit Report**

**Information Item**

Certified Public Accountant Ryan Domino of LSL, LLP presented the District's 2024 Financial Audit for fiscal year 2023-24 to the Committee (presentation attached). He stated the District received the highest opinion and a clean report of its audit.

**4. UWCD Board of Directors Meeting Agenda Items**

**4.1 Request from Durango Harvest Inc. for a Payment Plan**

**Motion**

Action: M/S/C (Keeling, Jones) recommend to the Board approval of a request from Durango Harvest Inc. to enter a payment plan for groundwater extraction charges of \$5,903.42 incurred from the billing period of July 1, 2024, to December 31, 2024.

Vote: Ayes: Keeling and Jones; Noes: None; Absent: Huber.

**4.2 Request the Board of Directors to Authorize the General Manager to Execute the Short-Term Recycled Water Purchase Agreement for Operational Testing with the Pleasant Valley County Water District**

**Motion**

Action: M/S/C (Keeling, Jones) recommend the Board authorize the General Manager to finalize the terms and conditions and execute the Short-Term Recycled Water Purchase Agreement for Operational Testing between the Pleasant Valley County Water District and United Water Conservation District.

Vote: Ayes: Keeling and Jones; Noes: None; Absent: Huber.

**5. Proposed Updates to the Engineering Projects Administration Policy**

**Information Item**

Engineer Adrian Quiroz presented the proposed updates of the Engineering Projects Administration Policy to the Committee (presentation attached).

**6. Fiscal Year 2025-26 Budget Review**

**Information Item**

Chief Financial Officer Brian Zahn presented the District's proposed Fiscal Year 2025-26 Budget to the Committee (presentation attached).

**7. Administrative Services Department Monthly Report**

**Information Item**

Finance Department monthly highlights were presented by Mr. Zahn. Chief Human Resources Officer Josh Perez presented monthly highlights from Human Resources, Risk Management, and Information Technology Departments (presentation attached).



**8. Future Agenda Items**

No future topics were offered by the Directors.

**ADJOURNMENT**

Director Keeling adjourned the meeting at 10:08 a.m.

I certify that the above is a true and correct copy of the minutes of the UWCD Finance and Audit Committee Meeting of March 31, 2025.

ATTEST:

A handwritten signature in blue ink, which appears to read 'Steve Huber', is written over a horizontal line.

Chair Steve Huber

2024 Financial Audit

Presented by:

Ryan Domino, CPA, Partner

March 31, 2025

lslcpas.com

LSL

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Scope of Engagement

- LSL has been engaged by UWCD to perform a financial statement audit for the year ended June 30, 2024, in accordance with generally accepted auditing standards and *Government Auditing Standards*.

LSL

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## Scope of Engagement

- Interim Fieldwork
  - July 29 – August 1, 2024
  - Examined internal controls
  - Provided feedback to management
  - Performed our audit risk assessment
  - Planned year-end audit procedures to respond to risk

- Year-End Fieldwork
  - Dec. 9 – Dec. 19, 2024
  - Detailed testing of account balances and transactions
  - Compliance testing with laws, regulations, grant agreements, contracts
  - Other procedures necessary to obtain sufficient, appropriate audit evidence

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## Results of Audit



- Unmodified Auditors’ Opinion
  - **Unmodified**
    - Financial statements are accurate and reliable as of June 30, 2024.
- Report on Internal Control and Compliance
  - **Clean Report**
    - No significant deficiencies in internal control noted.
    - No material weaknesses in internal control noted.
    - No material noncompliance with laws, regulations, grants, etc. noted.

LSL

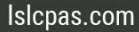

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Questions




7




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[contact.us@lslcpas.com](mailto:contact.us@lslcpas.com)  
CALIFORNIA: Irvine | Sacramento  
TEXAS: The Woodlands



8


A. WATER SUPPLY

B. SYSTEM RELIABILITY

# Short-Term Recycled Water Purchase Agreement

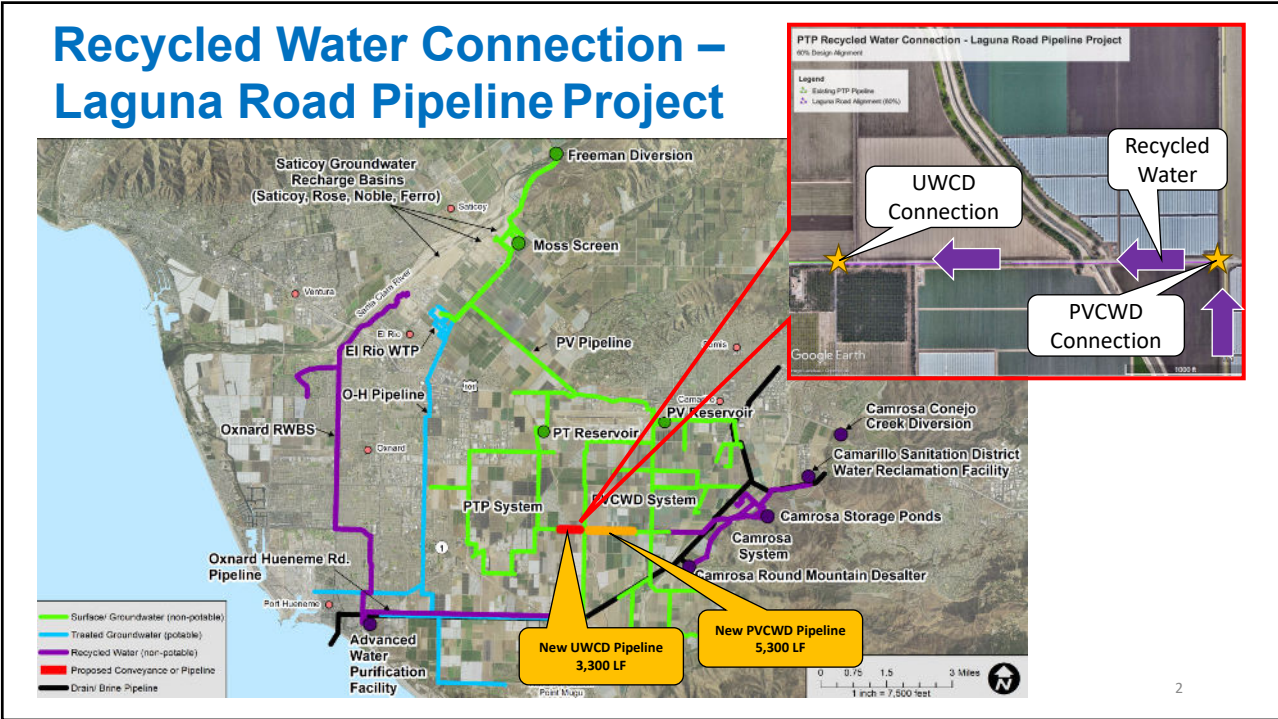
4.2 Request the Board of Directors to Authorize the General Manager to Finalize the Terms and Conditions and Execute the Short-Term Recycled Water Purchase Agreement for Operational Testing with the Pleasant Valley County Water District

Motion



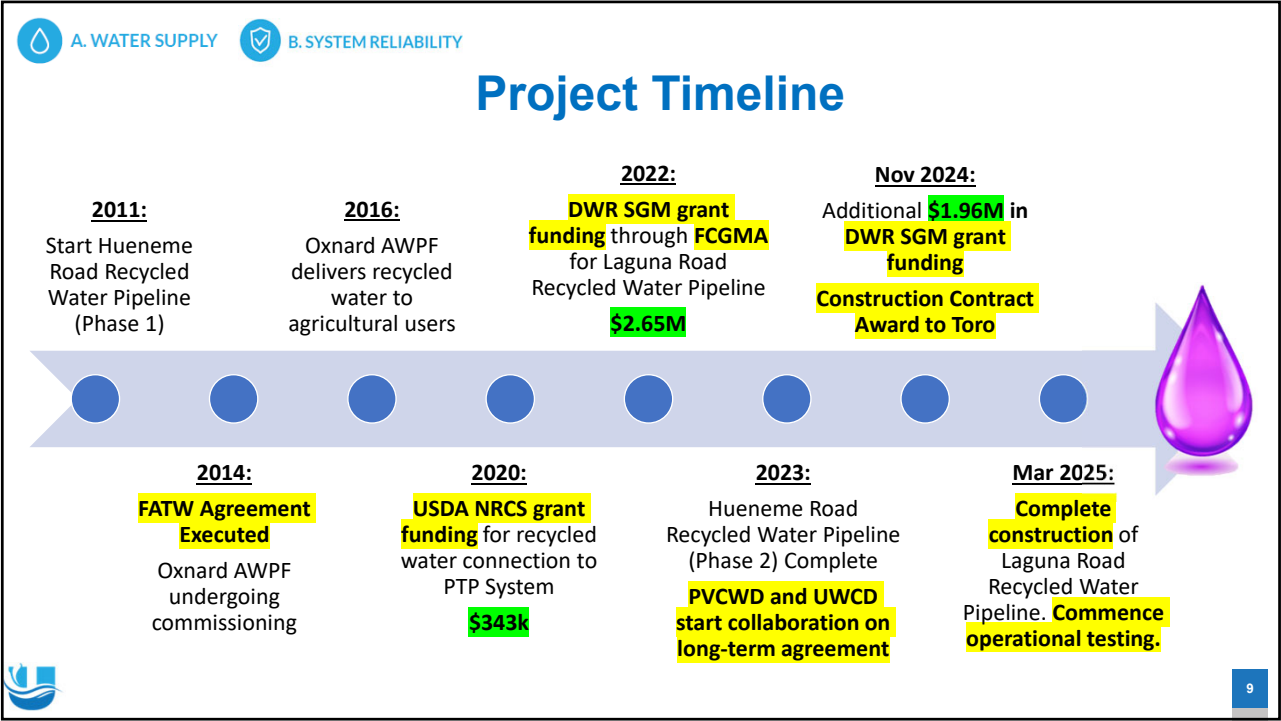
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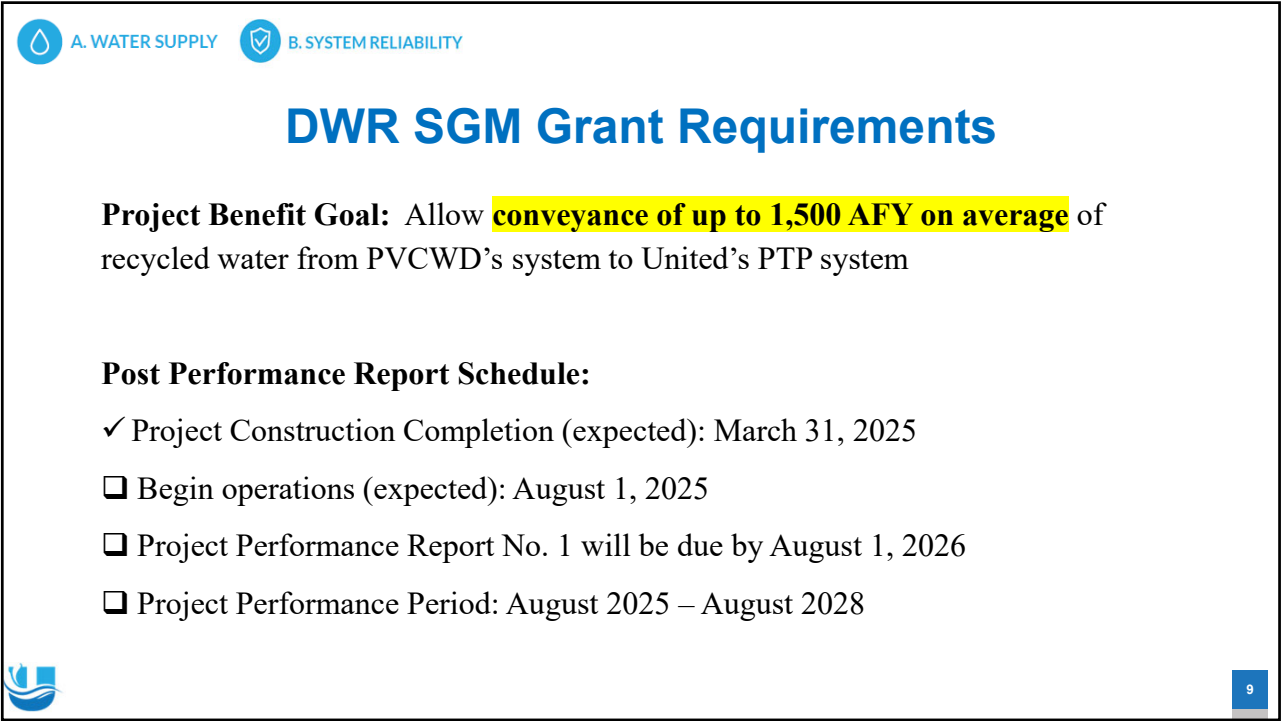


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A. WATER SUPPLY



B. SYSTEM RELIABILITY

## Short-Term Recycled Water Purchase Agreement

### Key Terms:

- **Term of Agreement:** one (1) year or until the time the long-term written agreement is finalized.
- **Data Sharing:** the Parties will share operational data (e.g. flow, pressure and conductivity measurements) during testing.
- **Coordination:** the Parties agree to coordinate on recycled water deliveries (quantity and duration must be mutually agreeable).
- **Billing:** PVCWD will bill UWCD on a monthly basis and UWCD will provide meter readings.
- **Rate:** UWCD will compensate PVCWD on a per acre-foot basis consistent with the charges to PVCWD (City Pass-Through Charge) plus a 5% Wheeling Charge.

### Key Conditions:

- Valid only under the condition that the City can provide AWPf recycled water.
- The Parties will comply with the Title 22 California Code of Regulations related to recycled water.




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D.  
Fiscal  
Responsibility

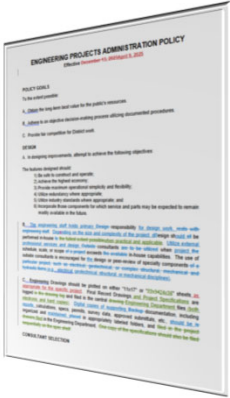



G.  
Organizational  
Effectiveness

Informational Item


Proposed Updates to

Engineering Projects Administration Policy






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D.  
Fiscal  
Responsibility



G.  
Organizational  
Effectiveness

Proposed Updates to Engineering Projects Administration Policy

NEW!


- Addition of Best Value Selection Procurement:** Selection of contractor based on a combination of price, qualifications, and approach.

NEW!

- Addition of Alternative Project Delivery Methods:** Alternative Project Delivery Methods, sometimes referred to as Collaborative Delivery, are delivery methods such as Design-Build (DB), Progressive Design-Build (PDB), Construction Manager at Risk (CMAR) or Construction Manager/General Contractor (CMGC), etc. Alternative project delivery methods integrate the design and construction phases through early contractor involvement.

IMPROVED!

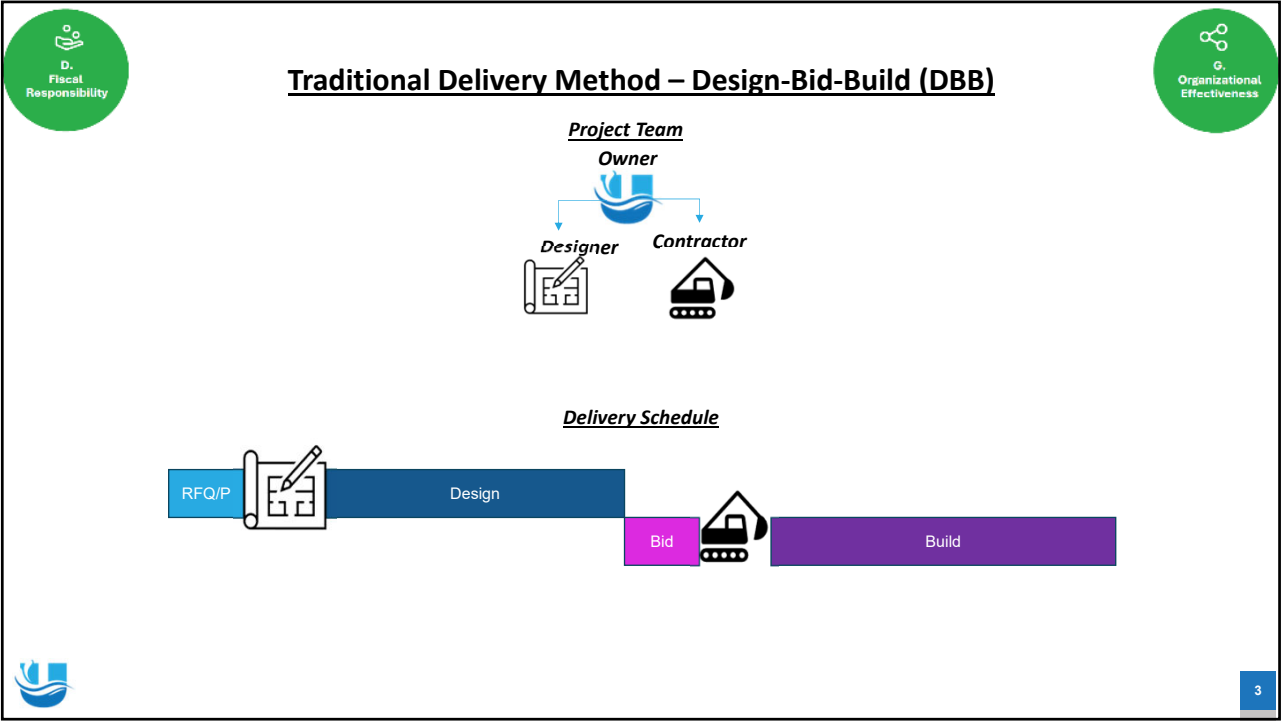
- Other Updates:** Added contractor prequalification, removed requirement to advertise bids in Ventura County Star, removed requirement to sell bid packages at District HQ, etc.



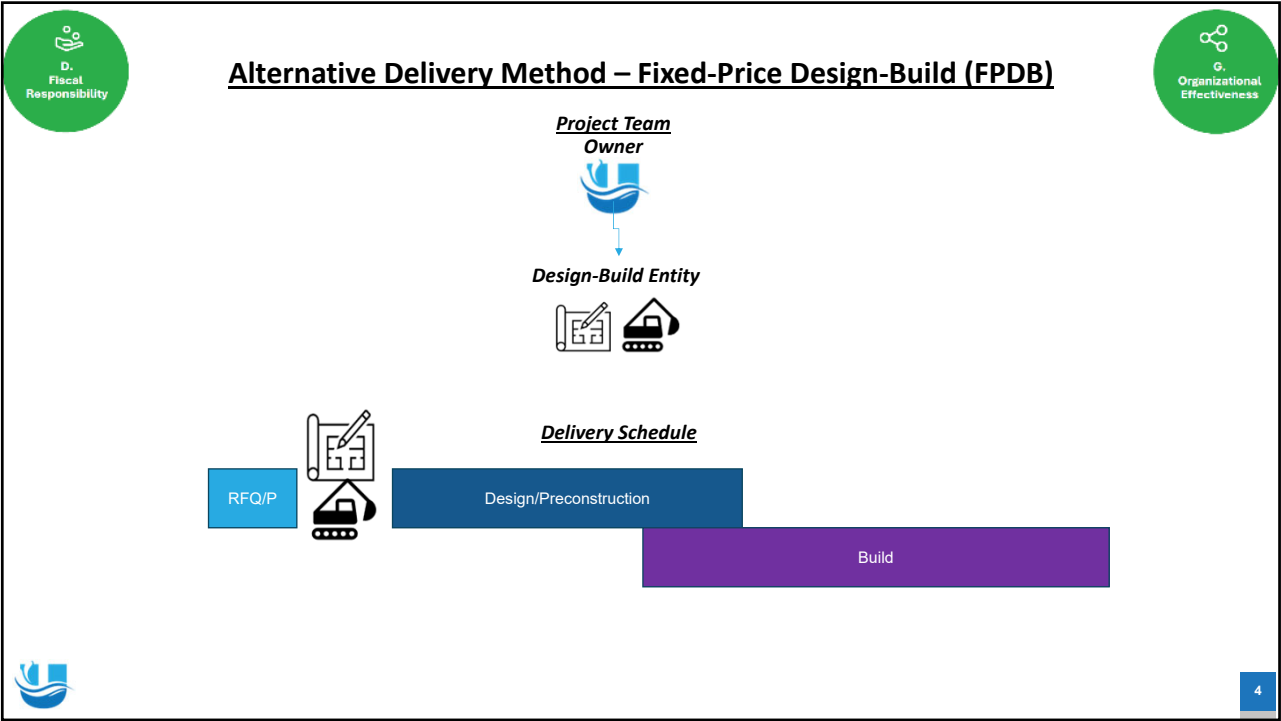
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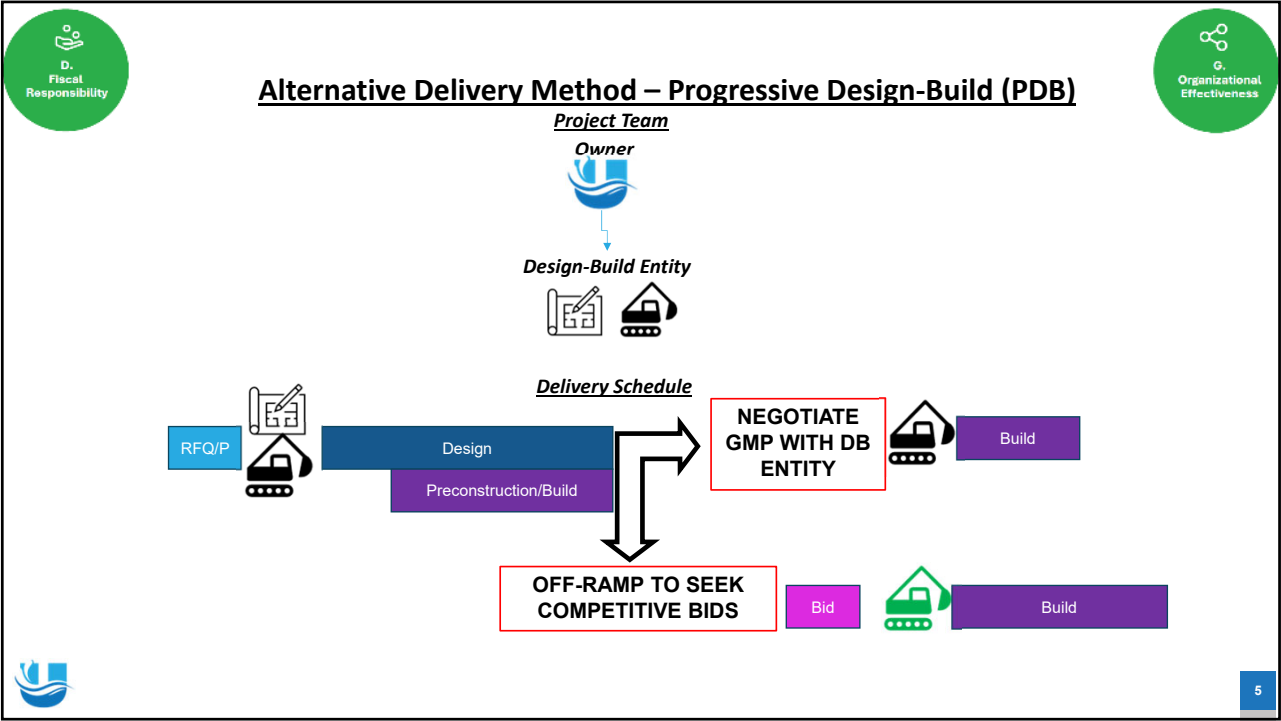
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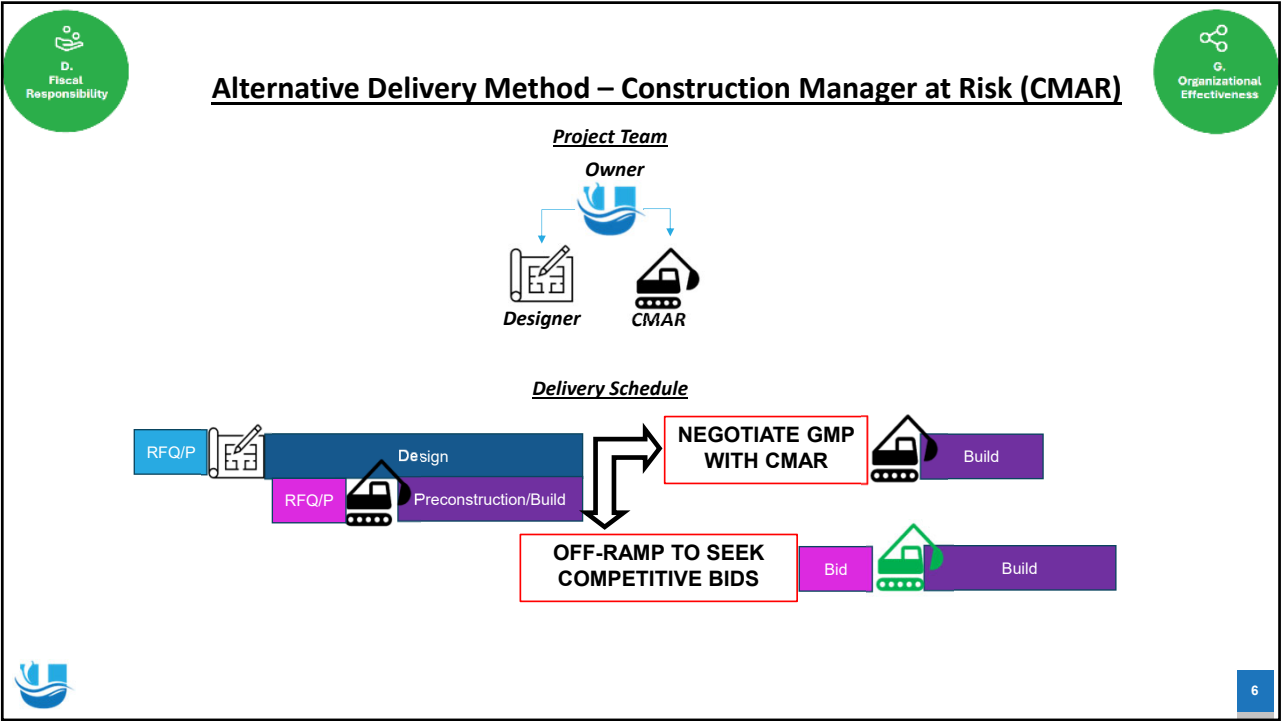
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### Pros and Cons of Different Project Delivery Methods

|  | DBB  | CMAR          | PDB           | FPDB     |
|--|------|---------------|---------------|----------|
| Schedule   |      |               |               |          |
| Selection Criteria                                   | \$   | QBS<br>\$/QBS | QBS<br>\$/QBS | \$\$/QBS |
| Design Responsibility (Owner's)                      | 100% | 100%          | 0%-30%        | 10%-34%+ |
| Design Turnover Timing (Owner's)                     |      |               |               |          |
| Price Certainty                                      |      |               |               |          |
| Owner Design Engagement                              |      |               |               |          |
| Risk Transfer (Owner Construction Firm Design-Build) |      |               |               |          |
| Potential for Innovation                             |      |               |               |          |

Source: "Making Sense of Collaborative Delivery Options" by Water Collaborative Delivery Association (2023), Water and Wastewater Collaborative Delivery Handbook (6th ed.), p.12.

#### Project Delivery Notes:

- **FPDB** is the most efficient method for expediting completion of a project.
- **Design-Bid-Build** method gives Owner most control over design.
- **PDB and CMAR** delivery methods offer opportunity to establish GMP and potentially earn costs savings upon project completion.
- **PDB and CMAR** delivery methods allows owner to 'off-ramp' and seek competitive bids.
- **FBDB and PDB** delivery methods transfer the most risk from the Owner to design-build entity.

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### Why Best Value Selection and Alternative Project Delivery?

#### CIP Outlook (Estimated Costs)

| Project                        | Total Project Cost |
|--------------------------------|--------------------|
| Freeman Diversion Expansion    | \$125M             |
| SFD Safety Improvement Project | \$250M             |
| EBB                            | \$450M             |
| Other Projects                 | \$45M              |
| <b>Total Projects</b>          | <b>\$870M</b>      |

#### Considerations:

- Secure Most Qualified Project Team
- Enhanced Risk Management and Project Financing
- Collaborative Solutions to Technical Challenges
- Interaction with Ongoing Operations
- Public Safety Risk
- Challenging Regulatory and Environmental Permitting Requirements

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4





D.  
Fiscal  
Responsibility



G.  
Organizational  
Effectiveness



**DAILY NEWS**  
World - Business - Finance - Lifestyle - Travel - Sport - Weather  
Issue: 240104 THE WORLD'S BEST SELLING NATIONAL NEWSPAPER Est. 1965

SCWD Achieves Major Milestone In Doheny Ocean Desalination Project With Award Of The Phase 1 Progressive Design-Build-Operate-Maintain Contract  
Source: (scwd.org, 2024)

**SCWD Achieves Major Milestone In Doheny Ocean Desalination Project With Award Of The Phase 1 Progressive Design-Build-Operate-Maintain Contract**

**DOHENY OCEAN DESALINATION PROJECT**  
Local Water. Local Control.  
Sponsored by South Coast Water District


[READ PRESS RELEASE](#)

Learn more about the Doheny Ocean Desalination Project at [SCWD.org/DohenyDesal](https://scwd.org/DohenyDesal)




**Shift to Alternative Delivery in the Water Sector**

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D.  
Fiscal  
Responsibility




G.  
Organizational  
Effectiveness

**Summary and Next Steps**


**Summary:**

The ability to implement Best Value Selection and Alternative Project Delivery Methods enhances the District's ability to approach the unique and complex challenges of multi-year and multi-million-dollar projects while providing best value for District funds.




**Next Steps:**

- Develop Standard Agreements for Various Delivery Methods
- Develop RFPs and Bid Packages
- Staff Training and Education
- Build Institutional Knowledge




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D.  
Fiscal  
Responsibility

Questions?




O.  
Organizational  
Effectiveness



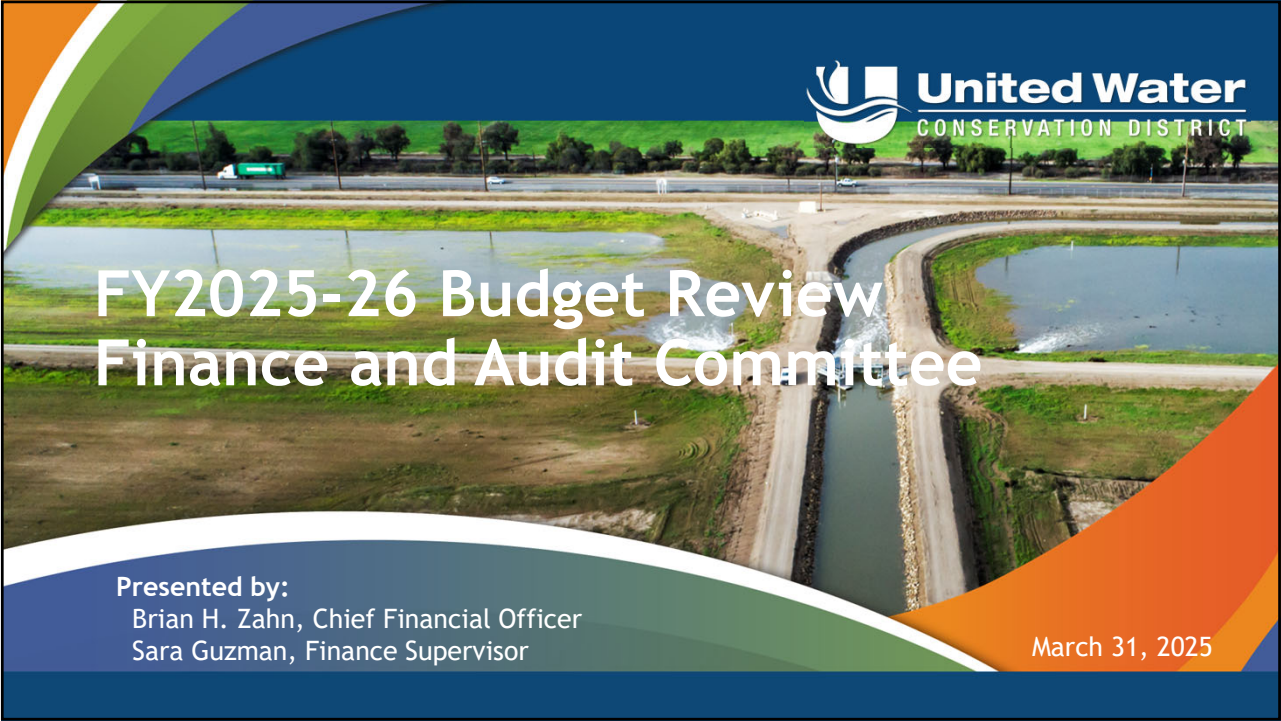


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**United Water**  
CONSERVATION DISTRICT



# FY2025-26 Budget Review Finance and Audit Committee

Presented by:  
Brian H. Zahn, Chief Financial Officer  
Sara Guzman, Finance Supervisor

March 31, 2025



# Revenue

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Revenue

|                         | 10 / 50<br>General/Water<br>Conservation<br>Fund | 110<br>State Water<br>Fund | 120<br>Water Purchase<br>Fund | 420<br>Freeman<br>Fund | 450<br>OH Pipeline<br>Fund | 460<br>PV Pipeline<br>Fund | 470<br>PT Pipeline<br>Fund | Total      |
|-------------------------|--|----------------------------|-------------------------------|------------------------|----------------------------|----------------------------|----------------------------|------------|
| in USD '000's           |  |                            |                               |                        |                            |                            |                            |            |
| Proposed Budget 2025-26 |  |                            |                               |                        |                            |                            |                            |            |
| Property Tax            | 3,773  | 4,269                      | -                             | -                      | -                          | -                          | -                          | \$ 8,042   |
| Water Deliveries        | 3,218  | -                          | -                             | 2,904                  | 8,880                      | 391                        | 4,169                      | \$ 19,562  |
| Groundwater             | 17,084   | -                          | -                             | 6,857                  | -                          | -                          | -                          | \$ 23,941  |
| Other                   | 11,450   | 122                        | 2,104                         | 244                    | 801                        | 50                         | 561                        | \$ 15,330  |
| Revenue                 | \$ 35,525  | \$ 4,391                   | \$ 2,104                      | \$ 10,005              | \$ 9,681                   | \$ 440                     | \$ 4,730                   | \$ 66,875  |
| Budget 2024-25          |  |                            |                               |                        |                            |                            |                            |            |
| Property Tax            | 3,609  | 4,064                      | -                             | -                      | -                          | -                          | -                          | \$ 7,674   |
| Water Deliveries        | 2,615  | -                          | -                             | 2,615                  | 7,957                      | 293                        | 4,163                      | \$ 17,644  |
| Groundwater             | 17,153   | -                          | -                             | 7,899                  | -                          | -                          | -                          | \$ 25,052  |
| Other                   | 12,705   | 87                         | 1,932                         | 128                    | 707                        | 18                         | 3,354                      | \$ 18,931  |
| Revenue                 | \$ 36,083  | \$ 4,152                   | \$ 1,932                      | \$ 10,642              | \$ 8,664                   | \$ 311                     | \$ 7,518                   | \$ 69,300  |
| Variance                |  |                            |                               |                        |                            |                            |                            |            |
| Property Tax            | 164  | 204                        | -                             | -                      | -                          | -                          | -                          | \$ 368     |
| Water Deliveries        | 603  | -                          | -                             | 289                    | 923                        | 98                         | 6                          | \$ 1,918   |
| Groundwater             | (70)   | -                          | -                             | (1,041)                | -                          | -                          | -                          | \$ (1,111) |
| Other                   | (1,256)  | 34                         | 172                           | 116                    | 94                         | 32                         | (2,794)                    | \$ (3,600) |
| Revenue                 | \$ (558)   | \$ 239                     | \$ 172                        | \$ (636)               | \$ 1,017                   | \$ 129                     | \$ (2,788)                 | \$ (2,425) |

3

GW Volume (AF)

| GROUNDWATER                        |            |            |            |            |            |            |            |
|------------------------------------|------------|------------|------------|------------|------------|------------|------------|
| Groundwater Pumping Volume History |            |            |            |            |            |            |            |
| in acre-feet                       | FY 20-21   | FY 21-22   | FY 22-23   | FY 23-24   | FY 24-25   | FY 25-26   | Average    |
|                                    | Actual     | Actual     | Actual     | Actual     | Actual     | Projection | 5-Year     |
|                                    | 20-2       | 21-2       | 22-2       | 23-2       | 24-2       | 25-2       | Average    |
| July - Dec                         |            |            |            |            |            |            |            |
| Zone A AG                          | 43,600     | 38,754     | 37,471     | 34,310     | 41,027     | 37,471     | 39,032     |
| Zone B AG                          | 31,743     | 29,504     | 29,519     | 23,279     | 23,208     | 26,353     | 27,451     |
| Zone A M&I                         | 6,929      | 6,556      | 6,819      | 6,158      | 5,441      | 6,125      | 6,381      |
| Zone B M&I                         | 8,552      | 7,076      | 10,238     | 8,675      | 8,389      | 8,243      | 8,586      |
| Zone S AG                          | -          | -          | -          | 289        | 331        | 186        | -          |
| Zone S M&I                         | -          | -          | -          | 8,388      | 8,160      | 8,270      | -          |
| Total                              | 90,823     | 81,890     | 84,046     | 72,423     | 78,065     | 78,191     | 81,449     |
| % of FY Total                      | 54.3%      | 53.1%      | 67.3%      | 64.1%      | 65.5%      | 62.6%      | 60.0%      |
| Jan - June                         | Actual     | Actual     | Actual     | Actual     | Forecasted | Projection | 5-Year     |
|                                    | 21-1       | 22-1       | 23-1       | 24-1       | 25-1       | 26-1       | Average    |
| Zone A AG                          | 36,091     | 33,611     | 17,472     | 17,793     | 18,624     | 21,258     | 24,718     |
| Zone B AG                          | 27,003     | 23,581     | 11,707     | 11,577     | 13,807     | 15,080     | 17,535     |
| Zone A M&I                         | 5,728      | 6,668      | 4,379      | 4,633      | 3,734      | 4,324      | 5,028      |
| Zone B M&I                         | 7,516      | 8,438      | 7,314      | 6,627      | 4,966      | 5,996      | 6,972      |
| Zone S AG                          | -          | -          | -          | 315        | 186        | 186        | -          |
| Zone S M&I                         | -          | -          | -          | 6,625      | 8,270      | 8,270      | -          |
| Total                              | 76,338     | 72,298     | 40,872     | 40,629     | 41,130     | 46,658     | 54,253     |
| % of FY Total                      | 45.7%      | 46.9%      | 32.7%      | 35.9%      | 34.5%      | 37.4%      | 40.0%      |
| FY Total                           | 167,161.30 | 154,187.58 | 124,918.17 | 113,051.09 | 119,194.46 | 124,849.09 | 135,702.52 |

4

OH Volume (AF)

| ALL OH SYSTEM |           |           |           |           |           |           |                |           |
|---------------|-----------|-----------|-----------|-----------|-----------|-----------|----------------|-----------|
|               | 2019-20   | 2020-21   | 2021-22   | 2022-23   | 2023-24   | 2024-25   | 5-year Average | 2025-26   |
| Jul           | 1,240.24  | 1,484.10  | 1,205.48  | 794.49    | 909.21    | 966.10    | 1,071.88       | 964.69    |
| Aug           | 1,173.79  | 1,251.46  | 1,200.96  | 870.33    | 678.36    | 1,391.62  | 1,078.54       | 970.69    |
| Sep           | 1,067.65  | 1,328.00  | 1,174.77  | 975.64    | 768.36    | 982.28    | 1,045.81       | 941.23    |
| Oct           | 988.85    | 1,467.38  | 1,449.96  | 926.65    | 1,052.29  | 1,034.21  | 1,186.10       | 1,067.49  |
| Nov           | 806.09    | 1,277.97  | 1,317.58  | 817.63    | 1,170.71  | 750.32    | 1,066.84       | 960.16    |
| Dec           | 811.61    | 1,059.27  | 1,136.81  | 687.68    | 813.99    | 858.06    | 911.16         | 820.05    |
| Jan           | 857.87    | 927.37    | 1,118.58  | 603.11    | 580.79    | 1,039.12  | 853.79         | 768.41    |
| Feb           | 844.36    | 996.27    | 965.04    | 674.22    | 689.65    | 718.18    | 833.91         | 750.52    |
| Mar           | 749.27    | 1,100.51  | 1,190.89  | 703.11    | 934.30    | 816.86    | 935.62         | 842.05    |
| Apr           | 854.51    | 993.09    | 1,039.58  | 979.61    | 740.65    | 818.92    | 921.49         | 829.34    |
| May           | 1,190.35  | 1,253.99  | 1,098.96  | 1,143.85  | 1,339.17  | 943.50    | 1,205.26       | 1,084.74  |
| June          | 1,265.51  | 1,161.60  | 838.49    | 1,223.54  | 1,253.93  | 865.08    | 1,148.61       | 1,033.75  |
| Total         | 11,850.10 | 14,301.01 | 13,737.11 | 10,399.86 | 10,931.41 | 11,184.24 | 12,259.02      | 11,033.12 |

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PTP Volume (AF)

| PTP   |         |         |         |         |         |         |                   |                |
|-------|---------|---------|---------|---------|---------|---------|-------------------|----------------|
|       | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Projected 2025-26 | 5-year Average |
| Jul   | 381.90  | 385.32  | 378.15  | 309.00  | 395.68  | 276.37  | 340.00            | 348.90         |
| Aug   | 554.17  | 683.23  | 596.03  | 591.42  | 531.82  | 497.45  | 560.00            | 579.99         |
| Sep   | 492.00  | 479.71  | 485.81  | 555.90  | 496.27  | 543.76  | 500.00            | 512.29         |
| Oct   | 877.62  | 841.04  | 669.20  | 786.16  | 913.02  | 831.10  | 780.00            | 808.10         |
| Nov   | 425.33  | 540.08  | 525.37  | 475.13  | 524.99  | 508.29  | 500.00            | 514.77         |
| Dec   | 175.93  | 524.51  | 170.24  | 204.30  | 304.41  | 347.60  | 300.00            | 310.21         |
| Jan   | 247.04  | 410.81  | 334.79  | 152.70  | 226.90  | 436.43  | 300.00            | 312.33         |
| Feb   | 447.03  | 433.48  | 576.13  | 350.27  | 137.72  | 430.00  | 380.00            | 388.93         |
| Mar   | 305.68  | 512.75  | 596.85  | 218.55  | 324.53  | 390.00  | 380.00            | 391.67         |
| Apr   | 396.58  | 648.21  | 617.25  | 476.62  | 487.41  | 500.00  | 510.00            | 525.21         |
| May   | 561.72  | 632.48  | 621.97  | 537.30  | 538.84  | 540.00  | 560.00            | 578.46         |
| June  | 538.14  | 501.80  | 492.66  | 455.76  | 512.65  | 470.00  | 490.00            | 500.20         |
| Total | 5,403   | 6,593   | 6,064   | 5,113   | 5,394   | 5,771   | 5,600             | 5,771          |
|       |         | 22.0%   | -8.0%   | -15.7%  | 5.5%    | 7.0%    |                   |                |

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PV Volume (AF)

| PVP   |          |         |          |          |          |                      |                   |
|-------|----------|---------|----------|----------|----------|----------------------|-------------------|
|       | 2020-21  | 2021-22 | 2022-23  | 2023-24  | 2024-25  | Projected<br>2025-26 | 5-year<br>Average |
| Jul   | 41.30    | -       | -        | 766.10   | 704.40   | 494.75               | 302.36            |
| Aug   | 138.20   | -       | -        | 691.10   | 967.00   | 587.85               | 359.26            |
| Sep   | 1,162.97 | -       | -        | 845.60   | 942.40   | 965.72               | 590.19            |
| Oct   | 751.94   | -       | 0.30     | 1,114.20 | 1,177.50 | 996.15               | 608.79            |
| Nov   | 343.88   | -       | -        | 661.10   | 734.30   | 569.19               | 347.86            |
| Dec   | 13.36    | 15.20   | 7.90     | 314.40   | 679.60   | 337.22               | 206.09            |
| Jan   | 16.87    | 342.30  | 84.30    | 100.40   | 876.10   | 464.69               | 283.99            |
| Feb   | 371.76   | 304.90  | 312.80   | -        | -        | 419.20               | 256.19            |
| Mar   | 265.90   | -       | 18.90    | 109.80   | -        | 161.08               | 98.44             |
| Apr   | 64.70    | 96.50   | 598.80   | 204.30   | -        | 318.09               | 194.40            |
| May   | -        | -       | 330.00   | 527.50   | -        | 280.62               | 171.50            |
| June  | -        | -       | 425.10   | 717.60   | -        | 405.44               | 247.78            |
|       |          |         |          |          |          |                      |                   |
| Total | 3,170.88 | 758.90  | 1,778.10 | 6,052.10 | 6,081.30 | 6,000.00             | 3,666.86          |

4/4/2025

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Personnel Costs



4/7/2025

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Personnel Costs

| Total Personnel Costs             |                      |                         |                                  |          |               |  |
|-----------------------------------|----------------------|-------------------------|----------------------------------|----------|---------------|--|
| ( thousands)                      | Actual<br>FY 2023-24 | Projected<br>FY 2024-25 | Proposed<br>Budget<br>FY 2025-26 | Variance | Variance<br>% |  |
| Regular Salaries                  | \$ 7,972             | \$ 5,575                | \$ 5,872                         | \$ 296   | 5.3%          |  |
| Part-Time Salaries                | \$ 464               | \$ 303                  | \$ 651                           | \$ 348   | 114.8%        |  |
| Overtime Salaries                 | \$ 196               | \$ 133                  | \$ 237                           | \$ 104   | 78.6%         |  |
| Employee Benefits                 | \$ 5,217             | \$ 3,363                | \$ 3,959                         | \$ 596   | 17.7%         |  |
| Total Personnel Cost              | \$ 13,849            | \$ 9,374                | \$ 10,718                        | \$ 1,344 | 14.3%         |  |
| Full-Time Equivalent              | 77                   | 77                      | 78                               |          |               |  |
| Budget Assumptions 2025-26        |                      |                         |                                  |          |               |  |
| COLA 2% \$200K Medical 10% \$148K |                      |                         |                                  |          |               |  |
| Merit 5% \$10K Promotions \$ 72K  |                      |                         |                                  |          |               |  |

Additional FTE / Promotions

- Engineering
- Senior Engineer – promotion
  - Capital Projects Grants Specialist - promotion
- Recreation
- Chief Park Ranger – promotion
  - Park Ranger I – promotion (2)
- Water Resources
- Principal Hydrogeologist - promotion



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| Supplies and Services    |                      |                         |                                  |            |               |  |
|--------------------------|----------------------|-------------------------|----------------------------------|------------|---------------|--|
| ( thousands)             | Actual<br>FY 2023-24 | Projected<br>FY 2024-25 | Proposed<br>Budget<br>FY 2025-26 | Variance   | Variance<br>% |  |
| Operating Expenditures   | \$ 24,125            | \$ 22,228               | \$ 21,921                        | \$ (307)   | -1.4%         |  |
| Replacement/Depreciation | \$ 2,972             | \$ 3,138                | \$ 3,680                         | \$ 542     | 17.3%         |  |
| Allocated Overhead       | \$ 5,906             | \$ 6,225                | \$ 9,278                         | \$ 3,053   | 49.0%         |  |
| Debt Service             | \$ 2,276             | \$ 2,236                | \$ 2,414                         | \$ 178     | 8.0%          |  |
| Capital Outlay           | \$ 2,638             | \$ 3,858                | \$ 2,236                         | \$ (1,622) | -42.0%        |  |
| Total Costs              | \$ 37,917            | \$ 37,685               | \$ 39,529                        | \$ 1,844   | 4.9%          |  |

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Total Expenditures

|                         | 10 / 50<br>General/Water<br>Conservation<br>Fund | 110<br>State Water<br>Fund | 120<br>Water Purchase<br>Fund | 420<br>Freeman<br>Fund | 450<br>OH Pipeline<br>Fund | 460<br>PV Pipeline<br>Fund | 470<br>PT Pipeline<br>Fund | Total      |
|-------------------------|--|----------------------------|-------------------------------|------------------------|----------------------------|----------------------------|----------------------------|------------|
| in USD '000's           |  |                            |                               |                        |                            |                            |                            |            |
| Proposed Budget 2025-26 |  |                            |                               |                        |                            |                            |                            |            |
| Personnel               | 7,243  | -                          | -                             | 1,281                  | 1,106                      | 370                        | 718                        | \$ 10,718  |
| Operating Expenses      | 10,157   | -                          | 4,112                         | 2,112                  | 3,743                      | 136                        | 1,662                      | \$ 21,921  |
| Depreciation            | 1,354  | -                          | -                             | 483                    | 950                        | 87                         | 806                        | \$ 3,680   |
| Overhead                | 6,167  | -                          | -                             | 1,481                  | 916                        | 79                         | 636                        | \$ 9,278   |
| Other                   | 14,756   | -                          | 119                           | 4,610                  | 3,502                      | 120                        | 2,171                      | \$ 25,278  |
| Expenditures            | \$ 39,677  | \$ -                       | \$ 4,231                      | \$ 9,966               | \$ 10,217                  | \$ 792                     | \$ 5,991                   | \$ 70,875  |
| Budget 2024-25          |  |                            |                               |                        |                            |                            |                            |            |
| Personnel               | 6,762  | -                          | -                             | 1,329                  | 884                        | 215                        | 602                        | \$ 9,792   |
| Operating Expenses      | 9,578  | -                          | 5,205                         | 1,932                  | 3,547                      | 219                        | 1,707                      | \$ 22,188  |
| Depreciation            | 1,155  | -                          | -                             | 412                    | 810                        | 74                         | 687                        | \$ 3,138   |
| Overhead                | 4,200  | -                          | -                             | 1,110                  | 1,351                      | 50                         | 595                        | \$ 7,305   |
| Other                   | 15,144   | -                          | 114                           | 4,038                  | 2,050                      | 31                         | 5,262                      | \$ 26,639  |
| Expenditures            | \$ 36,838  | \$ -                       | \$ 5,319                      | \$ 8,822               | \$ 8,641                   | \$ 589                     | \$ 8,853                   | \$ 69,061  |
| Variance                |  |                            |                               |                        |                            |                            |                            |            |
| Personnel               | 482  | -                          | -                             | (49)                   | 223                        | 155                        | 116                        | \$ 926     |
| Operating Expenses      | 579  | -                          | (1,093)                       | 179                    | 196                        | (82)                       | (46)                       | \$ (267)   |
| Depreciation            | 199  | -                          | -                             | 71                     | 140                        | 13                         | 119                        | \$ 542     |
| Overhead                | 1,968  | -                          | -                             | 370                    | (435)                      | 29                         | 41                         | \$ 1,973   |
| Other                   | (388)  | -                          | 5                             | 572                    | 1,452                      | 89                         | (3,091)                    | \$ (1,360) |
| Expenditures            | \$ 2,840   | \$ -                       | \$ (1,088)                    | \$ 1,144               | \$ 1,576                   | \$ 204                     | \$ (2,862)                 | \$ 1,814   |

4/4/2025

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| Capital Improvement Projects                                |          |           |                                  |                          |                          |              |              |              |               |                     |               |
|---|----------|-----------|----------------------------------|--------------------------|--------------------------|--------------|--------------|--------------|---------------|---------------------|---------------|
| CIP PROJECT COSTS   |          |           |                                  |                          |                          |              |              |              |               |                     |               |
| Project Name  | Fund     | Project # | Approved Allocation thru 6-30-25 | CURRENT YEAR STATUS      |                          | FY 25-26     | FY 26-27     | FY 27-28     | FY 28-29      | FY 29-30 and Beyond | Project Total |
|   |          |           |                                  | Est Exp Thru End of Year | Est Balance to Carryover |              |              |              |               |                     |               |
| Well Replacement Program                                    | 452      | 8000      | 2,739,679                        | 2,435,536                | 304,143                  | 9,196        | 1,210,000    | -            | -             | -                   | 3,958,875     |
| Freeman Diversion Expansion                                 | 421      | 8001      | 23,454,642                       | 20,256,276               | 3,198,366                | 3,805,915    | 2,400,000    | 13,200,000   | 30,800,000    | -                   | 73,660,557    |
| SFD Outlet Works Rehabilitation                             | 051      | 8002      | 17,538,371                       | 15,485,869               | 2,052,502                | 6,484,929    | 11,756,840   | 28,112,901   | 57,248,181    | 38,047,520          | 159,188,742   |
| SFD Probable Maximum Flood Containment                      | 051      | 8003      | 10,397,260                       | 8,487,597                | 1,909,663                | 850,761      | 620,965      | 1,050,000    | 1,110,000     | 74,872,500          | 88,901,485    |
| SFD Sediment Management                                     | 051      | 8005      | 294,950                          | 173,716                  | 121,234                  | -            | -            | -            | -             | -                   | 294,950       |
| Freeman Conveyance System Upgrade - Freeman to Ferro Basin  | 51       | 8018      | 7,085,437                        | 3,245,197                | 3,840,240                | 95,820       | 4,835,000    | 4,755,000    | -             | -                   | 16,771,256    |
| Extraction Barrier Brackish Water Treatment                 | 051      | 8019      | 10,965,960                       | 10,153,002               | 812,958                  | 3,125,005    | 15,159,485   | 19,047,164   | 16,572,171    | 384,153,589         | 449,023,374   |
| Rice Avenue Overpass PTP                                    | 471      | 8021      | 208,502                          | 410,111                  | (201,609)                | 572,886      | -            | -            | -             | -                   | 781,388       |
| PTP Metering Improvement Project                            | 471      | 8022      | 1,852,005                        | 1,360,585                | 491,420                  | 49,252       | -            | -            | -             | -                   | 1,901,257     |
| State Water Interconnection Project                         | 051      | 8025      | 349,738                          | 199,226                  | 150,512                  | 9,286        | -            | -            | -             | -                   | 359,024       |
| Replace El Rio Trailer                                      | Multiple | 8028      | 350,000                          | 303,669                  | 46,331                   | -            | -            | -            | -             | -                   | 350,000       |
| Asset Management/CMMS System                                | Multiple | 8041      | 692,728                          | 111,392                  | 581,337                  | 864,840      | 1,590,000    | 1,140,000    | -             | -                   | 4,287,568     |
| PTP Recycled Water Connection - Laguna Road Pipeline        | 471      | 8043      | 6,860,329                        | 1,402,629                | 5,457,701                | 554,546      | 3,600,000    | -            | -             | -                   | 11,014,875    |
| Operational Technology Modernization Project                | Multiple | 8046      | 845,918                          | 388,702                  | 457,216                  | 22,736       | -            | -            | -             | -                   | 868,655       |
| Lake Piru Recreation Area Pavement Maintenance Program      | 051      | 8047      | 702,542                          | 664,419                  | 38,124                   | 272,128      | 250,000      | -            | -             | -                   | 1,224,671     |
| Main Supply Pipeline Sodium Hypochlorite Injection Facility | Multiple | 8053      | 618,343                          | 2,207                    | 616,136                  | -            | -            | -            | -             | -                   | 618,343       |
| Lake Piru Campground and Recreation Area Renovations        | 051      | 8055      | 1,533,085                        | 662,891                  | 870,194                  | 1,973,643    | 1,500,000    | -            | -             | -                   | 5,006,728     |
| OHP Low-Flow Upgrades                                       | 451      | 8056      | 206,819                          | 474                      | 206,346                  | -            | -            | -            | -             | -                   | 206,819       |
| PTP Pump Drive Climate Control                              | 471      | 8057      | 262,500                          | -                        | 262,500                  | -            | -            | -            | -             | -                   | 262,500       |
| Piru Early Warning System Replacement                       | 051      | 8058      | 97,500                           | -                        | 97,500                   | 150,000      | 150,000      | -            | -             | -                   | 397,500       |
| OH Well 13 Rehabilitation                                   | 451      | 8059      | 62,648                           | 274                      | 62,374                   | 742,362      | 150,000      | -            | -             | -                   | 955,010       |
| OH Well 14 Energy Efficiency Upgrades                       | 451      | 8060      | 478,680                          | 234,270                  | 244,410                  | 1,055,279    | 360,000      | -            | -             | -                   | 1,893,959     |
| El Rio Office Rehabilitation                                | Multiple | 8061      | 95,000                           | -                        | 95,000                   | -            | 330,000      | -            | -             | -                   | 425,000       |
| OHP Gas Booster Replacement Project                         | 451      | 8062      | -                                | -                        | -                        | 544,862      | 4,000,000    | -            | -             | -                   | 4,544,862     |
| TOTAL   |          |           | \$87,692,638                     | \$65,978,041             | \$21,714,597             | \$21,183,447 | \$47,912,290 | \$67,305,065 | \$105,730,352 | \$497,073,609       | \$826,897,401 |
| 4/4/2025  |          |           | 15                               |                          |                          |              |              |              |               |                     |               |

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# Budget Summary and Overhead Allocation Rates



4/4/202516

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Budget Summary

| Adopted Operating Budget Summary<br>FY 2025-26        |                                       |                        |                     |                 |                      |                     |                      |          |
|---|---------------------------------------|------------------------|---------------------|-----------------|----------------------|---------------------|----------------------|----------|
|   | General Water<br>Conservation<br>Fund | Water Purchase<br>Fund | State Water<br>Fund | Freeman<br>Fund | O/H Pipeline<br>Fund | PV Pipeline<br>Fund | PTP Pipeline<br>Fund | TOTAL    |
| (\$ thousands)  |                                       |                        |                     |                 |                      |                     |                      |          |
| CASH RESERVATIONS/WORKING CAPITAL                     |                                       |                        |                     |                 |                      |                     |                      |          |
| Projected Beginning Balance July 1, 2025              | 17,282                                | 7,622                  | 5,626               | 132             | 881                  | 1,035               | 1,103                | 33,682   |
| REVENUES  |                                       |                        |                     |                 |                      |                     |                      |          |
| Property Tax  | 3,773                                 | -                      | 4,269               | -               | -                    | -                   | -                    | 8,042    |
| Water Deliveries/Fixed Costs                          | 3,283                                 | -                      | -                   | 2,976           | 8,805                | 325                 | 4,169                | 19,557   |
| Groundwater Revenue                                   | 17,609                                | -                      | -                   | 7,172           | -                    | -                   | -                    | 24,781   |
| Unrecovered Variable                                  | -                                     | -                      | -                   | -               | -                    | -                   | -                    | -        |
| Fox Canyon GMA  | -                                     | -                      | -                   | -               | 606                  | -                   | 308                  | 914      |
| Recreation  | 1,000                                 | -                      | -                   | -               | -                    | -                   | -                    | 1,000    |
| Grant Revenue   | 6,511                                 | -                      | -                   | 62              | 99                   | -                   | 161                  | 6,832    |
| Rents & Leases  | 240                                   | -                      | -                   | 21              | 32                   | 5                   | 15                   | 313      |
| Investment/ Interest Earnings                         | 572                                   | 66                     | 122                 | 78              | 34                   | 32                  | 71                   | 975      |
| Repayment of Interfund Loan                           | 299                                   | -                      | -                   | -               | -                    | -                   | -                    | 299      |
| Proceeds from Financing                               | 2,500                                 | -                      | -                   | -               | -                    | -                   | -                    | 2,500    |
| Water Purchase Surcharge                              | -                                     | 2,029                  | -                   | -               | -                    | -                   | -                    | 2,029    |
| Other   | 389                                   | 21                     | -                   | 83              | 30                   | 12                  | 6                    | 541      |
| Total Revenues  | 36,175                                | 2,116                  | 4,391               | 10,392          | 9,606                | 374                 | 4,730                | 67,783   |
| EXPENDITURES  |                                       |                        |                     |                 |                      |                     |                      |          |
| Personnel Costs                                       | 7,243                                 | -                      | -                   | 1,281           | 1,106                | 370                 | 718                  | 10,718   |
| Operating Expenditures                                | 10,157                                | -                      | 4,112               | 2,112           | 3,743                | 136                 | 1,662                | 21,921   |
| Replacement/Depreciation                              | 1,354                                 | -                      | -                   | 483             | 950                  | 87                  | 806                  | 3,680    |
| Allocated Overhead                                    | 6,167                                 | -                      | -                   | 1,481           | 916                  | 79                  | 636                  | 9,278    |
| Debt Service  | 727                                   | -                      | 119                 | 582             | 508                  | 46                  | 431                  | 2,414    |
| Capital Outlay  | 546                                   | -                      | -                   | 85              | 1,080                | 65                  | 460                  | 2,236    |
| Transfers Out-CIP                                     | 13,483                                | -                      | -                   | 3,942           | 1,914                | 9                   | 1,280                | 20,628   |
| Total Expenditures                                    | 39,677                                | -                      | 4,231               | 9,966           | 10,217               | 792                 | 5,991                | 70,875   |
| Net Surplus/(Shortfall)                               | (3,503)                               | 2,116                  | 159                 | 426             | (611)                | (418)               | (1,262)              | (3,093)  |
| Reservations/Designations                             | (11,146)                              | -                      | -                   | -               | -                    | -                   | -                    | (11,146) |
| Add back Depreciation                                 | 1,354                                 | -                      | -                   | 483             | 950                  | 87                  | 806                  | 3,680    |
| Projected Cash Reserves/Working Capital June 30, 2025 | 3,988                                 | 9,737                  | 5,786               | 1,041           | 1,220                | 704                 | 647                  | 23,123   |
| Reserve requirement                                   | 4,000                                 |                        |                     | 1,500           | 1,220                | 329                 | 1,000                |          |
| Surplus/(Shortfall)                                   | (12)                                  |                        |                     | (459)           | (0)                  | 375                 | (353)                |          |

Overhead Allocation Rates

| Fund                            | FY 2021-22<br>Overhead<br>Allocation<br>Rate | FY 2022-23<br>Overhead<br>Allocation<br>Rate | FY 2023-24<br>Overhead<br>Allocation<br>Rate | FY 2024-25<br>Overhead<br>Allocation<br>Rate | FY 2025-26<br>Overhead<br>Allocation<br>Rate | Change from<br>FY 2024-25 to<br>FY 2025-26 |
|---------------------------------|--|--|--|--|--|--|
| General/Water Conservation Fund | 60.21%                                       | 61.80%                                       | 59.21%                                       | 57.50%                                       | 66.47%                                       | 8.97%                                      |
| Freeman Fund                    | 17.98%                                       | 17.66%                                       | 16.80%                                       | 15.18%                                       | 15.96%                                       | 0.78%                                      |
| OH Pipeline Fund                | 10.91%                                       | 11.53%                                       | 15.57%                                       | 18.49%                                       | 9.87%  | -8.62%                                     |
| PV Pipeline Fund                | 0.99%  | 0.79%  | 0.85%  | 0.68%  | 0.85%  | 0.17%                                      |
| PT Pipeline Fund                | 9.91%  | 8.22%  | 7.57%  | 8.14%  | 6.85%  | -1.29%                                     |
| TOTAL                           | 100.00%                                      | 100.00%                                      | 100.00%                                      | 99.99%                                       | 100.00%                                      |  |





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February 2025 Cash Collections

UWCD

Pipeline: \$ 8.6M

Groundwater: \$ 1.6M

Rent: \$ 20K

Lake Piru: \$ 35K

Misc.: \$ 7.2M

TOTAL: \$ 17.4M

Lake Piru

Day Use: \$ 4K

Concessions: \$ 2K

Boating/Watercraft: \$ 2K

Boat Storage: \$ 2K

Camping: \$ 25K

Miscellaneous/Filming: \$ -

TOTAL: \$ 35K

Prior Year Total: \$ 42K

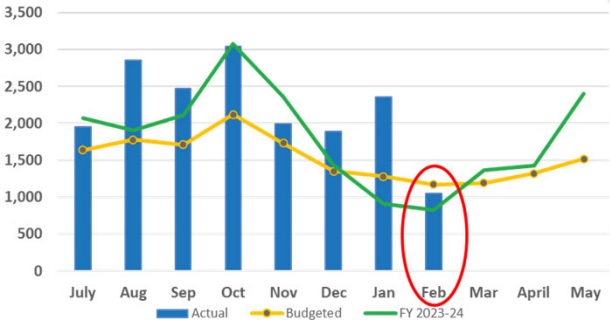


February 2025 Pipeline

|     | Actual AF | Budget AF | Variance AF | Actual \$ |
|-----|-----------|-----------|-------------|-----------|
| OH  | 748       | 740       | 8           | \$918K    |
| PTP | 219       | 430       | (211)       | \$266K    |
| PV  | 86        | 0         | 86          | \$46K     |

Year-to-date December deliveries are 38% above plan and 20% above prior year.

Total Pipeline Deliveries (AF)



### Board Motion Items with Fiscal Impact

| Sponsor                 | Description/Summary  | Budget<br>Y/N | Cash<br>Impact of<br>Approval | Other<br>Financial<br>Impact |
|-------------------------|--|---------------|-------------------------------|------------------------------|
| Engineering             | Professional Consulting Agreement with<br>GEI Consultants, Inc. for 30% Design<br>Consulting Services for Freeman<br>Diversion Expansion Project | Y             | \$966,700                     | \$0                          |
| Engineering/<br>Finance | Short-term Recycled Water Purchase<br>Agreement  | n/a           | *                             | \$0                          |
| Total:                  |  |               | \$966,700                     | \$0                          |

\* The purchase of recycled water through this agreement is anticipated to be equal to or less than the current PTP pipeline charges (variable plus fixed rates). The volume of recycled water that will be made available to us is uncertain at this time.



### Finance Department

- Finalizing FY 2025-26 Proposed Budget for print on May 1
- Finalizing the FY 2023-24 Annual Comprehensive Financial Report
- Finalizing the FY 2023-24 Audit Report





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## Human Resources

- Working on recruitments for the following positions:
  - Associate Engineer – position closes April 4
  - Engineer – position closes April 4
  - Technology Systems Intern – position closes April 21
- Selected three Seasonal Park Ranger Assistants in preparing for busy season at the Lake
- Hosted a tour for the Ventura College Water Science Program students on March 21
- Registered the District to participate in the Oxnard College Career Fair on April 16
- Submitted requests for the Naval Base Ventura County Spring Career Fair scheduled for April 9

March 21, 2025

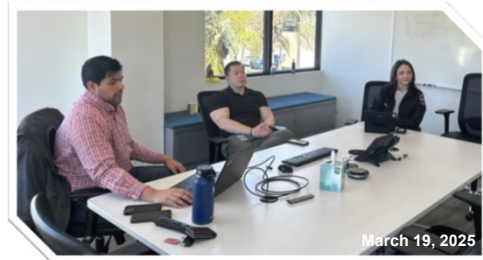
Ventura College Science Program tour of District Facilities

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## Risk Management

- Coordinated Annual Fire Sprinkler System Inspection of HQ Building
  - Replacement of defective water flow detector
- Partnered with Engineering Department on outreach efforts with Oxnard's Emergency Services Manager
  - Reviewed District emergency plans that would impact the city
- Attended annual SDRMA Education Day in Sacramento and breakout sessions pertaining to developments within worker's compensation and property/liability insurance space
  - Cost-savings to annual premiums



Outreach meeting with City of Oxnard  
Emergency Services Manager



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## continued

- Supported Human Resources with Ventura College Water Science Program tour of District facilities
- Delivered Machine Guarding Safety Training at monthly safety meeting
- Attended CSDA webinars on AI in 2025:
  - Legal Landscape & Strategic Imperatives
  - Grant Funding Readiness & Continuity Planning for Maintaining Essential Services



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## Technology Systems

- Closed more than 32 helpdesk tickets this month, addressing a range of user support issues
- Technology Systems asset management software was successfully upgraded to its latest version, improving performance and device tracking capabilities
- A new security policy was implemented to restrict email authentication access to specific geographic locations
  - Geofencing technique dramatically reduces unnecessary exposure to login attempts from potential foreign cybersecurity actors that could pose a threat to the District operational activities
- Detected and mitigated AI-based phishing attempts, including an attempted login using non-standard keyboard characters



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## continued

- Successfully conducted interviews for new Technology Systems Interns
- Technology Internship Program
  - Two interns graduated from their respective universities and as such from the internship program but will continue to support the District in part-time capacities while our budget is reviewed for a potential team addition in the next fiscal year
  - Has provided invaluable resources to the District
  - Allowed for development and advancement of many projects
  - Interns played a key role in multiple projects contributing to system monitoring, helpdesk support, and technology improvements
  - Contribute to the development of a data management system that will improve the district's ability to track and manage information efficiently as well as to AI technology potentially being phased into the Districts day to day operations



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