



Board of Directors
Lynn Maulhardt, President
Catherine Keeling, Vice President
Gordon Kimball, Secretary/Treasurer
Keith Ford
Mohammed Hasan
Steve Huber
Rachel Jones

General Manager
Mauricio Guardado

Legal Counsel
David D. Boyer

AGENDA REGULAR BOARD MEETING

**Wednesday, July 9, 2025, 12:00 p.m.
Board Room, UWCD Headquarters
1701 N. Lombard Street, Oxnard CA 93030**

BOARD MATTERS

Normally, Action (Motion) Items will be considered and acted upon separately; Consent Items will be considered and acted upon collectively, although a Consent Item may be considered and acted upon separately; and Information Items will be considered separately without action. The Board of Directors in its discretion may change the order of agenda items.

ROLL CALL

1. FIRST OPEN SESSION 12:00 P.M.

Items to be discussed in Executive (Closed) Session will be announced.

1.1 Public Comment

Members of the public may address the Board on any matter on the Executive (Closed) Session agenda or on any non-agenda item within the jurisdiction of the Board. All comments are subject to a five-minute time limit.

1.2 Executive (Closed) Session

The Board will discuss matters outlined in the attached Executive (Closed) Session Agenda (Exhibit A).

2. SECOND OPEN SESSION AND CALL TO ORDER 1:00 P.M.

2.1 Pledge of Allegiance

2.2 Public Comment

Members of the public may address the Board on any item on the Consent Calendar or on any non-agenda item within the jurisdiction of the Board. No action will be taken by the Board on any non-agenda item. All comments are subject to a five-minute time limit.

2.3 Approval of Agenda Motion

2.4 Oral Report Regarding Executive (Closed) Session Information Item

Presented by District Legal Counsel David D. Boyer.

2.5 Board Members' Activities Report
Information Item

Receive and file information regarding meeting participation provided by each of the Board Members through Monthly Activities (aka per diem) Reports.

2.6 General Manager's Report
Information Item

The General Manager will present information on his activities of possible interest to the Board and that may have consequence to the District.

3. CONSENT CALENDAR: All matters listed under the Consent Calendar are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Board. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)

3.1 Approve the Minutes for the June 11, 2025 Regular Meeting and for the June 23, 2025 Special Meeting
Motion Item

Approve the minutes.

3.2 Groundwater Basin Status Report
Information Item

Receive and file Monthly Hydrologic Conditions Report for the District.

3.3 Investment Monthly Report (May 2025)
Information Item

Review the most current investment report for the month ending May 31, 2025.

4. MONTHLY REPORTS BY DEPARTMENT

4.1 Operations and Maintenance Department Monthly Report
Craig Morgan, Chief Operations Officer
Information Item

Summary report and presentation on monthly activities of the Operations and Maintenance Department, including but not limited to the District's facilities (Santa Felicia Dam and hydroplant; the Piru Groundwater Recharge facility; the Freeman Diversion; the Saticoy and El Rio Groundwater Recharge facilities; the Pleasant Valley and Pumping Trough Pipeline systems; and the Oxnard Hueneme Pipeline system), encompassing operating plans, the quantity and quality of water diverted and delivered, fish ladder operations, major maintenance problems and repairs, status of Operations and Maintenance projects and safety and training issues.

4.2 Recreation Department Monthly Report
Bernie Riedel, Senior Park Ranger
Information Item

Summary report and presentation on monthly activities of the Recreation Department, including but not limited to the Lake Piru Recreation Area, encompassing camping and boating policies at the lake; operations and activities; financing and status of facility improvement projects; maintenance activities; security issues; and emergency response activities.

4.3 Water Resources Department Monthly Report and Update on Activities of Local Groundwater Sustainability Agencies (GSAs)
Bram Sercu, Water Resources Supervisor
Information Item

Summary report and presentations on the monthly activities of the Water Resources Department, including, but not limited to: updates to the District's groundwater flow models and modeling efforts; reservoir releases; import of State Water Project (SWP) water; support of diversion and recharge operations; evaluation of groundwater conditions; estimates of available Forebay storage; support during development and implementation of water supply and sustainability projects; outreach and education; and engagement with Groundwater Sustainability Agencies, Technical Advisory Committees, and other user groups or governmental agencies involved in local and regional water-resource issues.

4.4 Administrative Services Department Monthly Report
Josh Perez, Chief Human Resources Officer and Brian Zahn, Chief Financial Officer
Information Item

Summary report and presentation on the monthly activities of the Administrative Services Department including but not limited to issues associated with budget development, financial performance versus budget plan, financial accounting requirements and procedures, potential debt issuance and related financial services, status of District investments and reserves, updates on its capital improvement programs, human resources and safety, District property and facilities maintenance and administration, District records and reports, groundwater extraction statements administration, risk management and District liability insurance matters, management of District contracts, policy development, governance procedures, and supporting activities of Board and staff.

4.5 Engineering Department Monthly Report
Robert Richardson, Engineering Manager
Information Item

Summary report and presentation on the monthly activities of the Engineering Department, including but not limited to water resources, planning efforts and department programs impacting the District, such as project design and construction; dam safety; FERC license compliance; Freeman Diversion; recycled water; pipeline operations and various engineering analysis.

4.6 Environmental Services Department Monthly Report
Marissa Caringella, Environmental Services Manager
Information Item

Summary report and presentation on the monthly activities of the Environmental Services Department, including but not limited to environmental and regulatory issues of note to the District, monitoring efforts, water releases and increased State Water imports, Freeman Diversion fish ladder and sediment management operations, compliance with the District's FERC license, actions associated with the federal and state Endangered Species Acts, compliance with the California Environmental Quality and National Environmental Policy Acts, and support of local, state, and federal environmental and cultural permitting needs for District projects and operations.

5. MOTION ITEMS

5.1 Authorize the Professional Consulting Services Agreement with GEI Consultants, Inc. for the Bid Document Preparation and Bid Phase Support Services for the Santa Felicia Dam Outlet Works Improvement Project (CIP 8002)

Motion

Authorize the General Manager to execute a Professional Consulting Services Agreement with GEI Consultants, Inc. in the amount of \$1,295,214 for the Bid Document Preparation and Bid Phase Support Services for the Santa Felicia Dam Outlet Works Improvement Project (CIP 8002).

5.2 Adopt a Resolution Authorizing and Delegating Authority to the General Manager to Execute State Water Project Purchase Agreements During Calendar Year 2025 up to a Combined Total Expenditure of \$5 Million

Motion

Adopt a Resolution authorizing and delegating authority to the General Manager to execute State Water Project purchase agreements during calendar year 2025 up to a combined total expenditure of \$5 million.

6. FUTURE AGENDA ITEMS

7. ADJOURNMENT

All testimony given before the Board of Directors is recorded. Materials, which are non-exempt public records and are provided to the Board of Directors to be used in consideration of the above agenda items, including any documents provided subsequent to the publishing of this agenda, are available for inspection at the District's offices at 1701 N. Lombard Street, Suite 200, Oxnard CA 93030 during normal business hours.

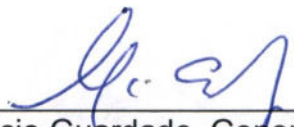
The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda materials in an alternative format, please contact the District Office at (805) 525- 4431. Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements.

UWCD Board of Directors Meeting Agenda

July 9, 2025

Page 5

Approved: _____


Mauricio Guardado, General Manager

This agenda was posted Thursday, July 3, 2025, at 9:00 a.m. at the United Water Conservation District Headquarters, Oxnard, CA and www.unitedwater.org.


Tracy J. Oehler, Clerk of the Board

EXHIBIT A
EXECUTIVE (CLOSED) SESSION AGENDA

1. LITIGATION

1.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Pursuant to Government Code Section 54956.9(d)(2) Government Code Sections 54956.9(e)(1)

Pursuant to Government Code Section 54956.9(e)(1) (two matters).

1.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Government Code Section 54956.9 (d)(1)

- A. Wishtoyo Foundation, et al v. United Water Conservation District, U.S. District Court for the Central District of California, Case No.2:16-cv-03869 GHK (PLAx).
- B. OPV Coalition v Fox Canyon Groundwater Management Agency, Superior Court of the State of California, County of Ventura, Case No. 56-2021-00555357-CU-PT-VTA; Complaint for Comprehensive Groundwater Adjudication of the Oxnard Groundwater Subbasin (No. 4-004.02) and Pleasant Valley Subbasin (No. 4-006) Pursuant to Sections 830, *Et Seq.* of the Code of Civil Procedure; Declaratory Relief; Quiet Title; and Petition for Writs of Mandate.
- C. United Water Conservation District v United States, U.S. Court of Federal Claims, Case No. 22-542L; Complaint for Just Compensation under the 5th Amendment.
- D. United Water Conservation District v. California Fish and Game Commission, a California Public Agency, Superior Court of California, Los Angeles County (Central District), Case No. 25STCP01671; Petition for Writ of Mandate challenging the Commission's determination to list O'mykiss as endangered under the California Endangered Species Act.



STAFF REPORT

To: UWCD Board of Directors

Through: Mauricio Guardado, General Manager

From: Tracy J. Oehler, Clerk of the Board

Date: July 1, 2025 (July 9, 2025 Meeting)

Agenda Item: 2.5 Board Members' Activities Reports
Information Item

Staff Recommendation:

Receive and file information regarding meeting participation provided by each of the Board of Directors through monthly activities reports (per diems).

Discussion:

This item is provided on the agenda of each regular meeting in order to allow Directors to report on non-agenda activities such as:

- 1) UWCD Committee participation – Committee Chair to report on Committee's objectives and actions to the Board.
- 2) Meetings, workshops, conferences, and functions attended during the previous month on behalf of the District.
- 3) Possible conflicts the Directors might have with respect to issues on the agenda.

Attachment(s):

A – Directors' Monthly Activities Reports

Board of Directors
Activities and Expenses for Month May Year 2025

Due on last day of month

Director: Ford

1. UWCD Board Meetings Regular, special or emergency meetings.			Date <u>5-21-25</u> <u>5-29-25</u>	Mileage <u>6.6</u> <u>6.6</u>
2. UWCD Committee/Advisory Body Meetings Environmental, Executive, Finance/Audit, Groundwater, Operations, Planning, Recreation and RiverPark JPA Committees.		Committee Name & Location	Date	Mileage
3. Meeting with GM or District Legal Counsel (LC)	W/ GM or LC	Meeting Description & Location	Date	Mileage
4. Conferences/Trainings. Includes conferences or educational activities organized by ACWA, AWAVC & CSDA.		Event Name & Location	Date	Mileage
5. Appointed representative to meetings of other entities' Boards. Includes FCGMA, LAFCO, RiverPark JPA, AWAVC BoD, Oxnard Chamber of Commerce Water Committee, ACWA, CSDA and GSA. Or preparatory meetings with GM regarding above meetings.		Entity Name & Location	Date	Mileage
6. Meetings of other government entities at request of BoD, BP or GM. Such as PVCWD, FCGMA or Oxnard City Council.		Entity Name & Location	Date	Mileage
7. Meetings with board members or executive management of other agencies. Includes FCGMA, LAFCO, RiverPark JPA, AWAVC BoD, Oxnard Chamber of Commerce Water Committee, ACWA, CSDA, GSA.		Entity Name & Location	Date	Mileage
8. Public meetings hosted by District regarding District matters Such as Section 10 HCP, Vern Freeman Fish Panel.		Meeting Description & Location	Date	Mileage

Board of Directors
Per Diem and Expenses for Month May Year 2025 Due on last day of month


9. Meetings with state or federal legislators or officials or representatives from other entities. At the request of the BoD, BP or GM.	Official Name/Meeting Description & Location	Date	Mileage

Other Expenses	Total
Days of out of town travel	
Lodging*	\$
Meals*	\$
Transportation*	\$
Misc.*	\$

* attach all receipts

This section to be completed by Finance Department only			
Phone Allowance			\$50.00
Total # of meetings**	<u>2</u>	x \$260	\$ <u>520 -</u>
**not to exceed 10 meetings and \$2,600. per month or 1 meeting per day			
Total days of travel		x \$100.00/day	
Total # of miles	<u>13.2</u>	x \$0.70/mile	\$ <u>9.24</u>
Total other expenses			\$
TOTAL MILEAGE AND OTHER EXPENSES			\$ <u>579.24</u> ✓

Director Signature

 Date: 6-3-25

General Manager Signature

 Date: 6/11/25

Definitions

BoD: Board of Directors

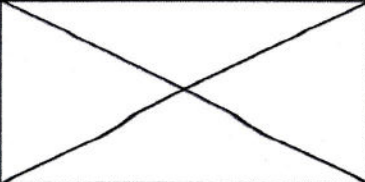
BP: Board President

GM: General Manager

Board of Directors
Activities and Expenses for Month 5 **Year** 25

Due on last day of month

Director: Mohammed Hasan, P.E.

1. UWCD Board Meetings Regular, special or emergency meetings.			Date	Mileage	
			5-21	12	✓
			5-29	12	✓
2. UWCD Committee/Advisory Body Meetings Environmental, Executive, Finance/Audit, Groundwater, Operations, Planning, Recreation and RiverPark JPA Committees.	Committee Name & Location		Date	Mileage	
	Water Resources		5-6	12	✓
3. Meeting with GM or District Legal Counsel (LC)	W/ GM or LC	Meeting Description & Location	Date	Mileage	
4. Conferences/Trainings. Includes conferences or educational activities organized by ACWA, AWAVC & CSDA.	Event Name & Location		Date	Mileage	
	ACWA Monterrey		5-13,14 and 15	585	✓✓✓
	AWA waterwise		5-22	-	✓
	AWA water issues		5-20	-	✓
5. Appointed representative to meetings of other entities' Boards. Includes FCGMA, LAFCO, RiverPark JPA, AWAVC BoD, Oxnard Chamber of Commerce Water Committee, ACWA, CSDA and GSA. Or preparatory meetings with GM regarding above meetings.	Entity Name & Location		Date	Mileage	
6. Meetings of other government entities at request of BoD, BP or GM. Such as PVCWD, FCGMA or Oxnard City Council.	Entity Name & Location		Date	Mileage	
7. Meetings with board members or executive management of other agencies. Includes FCGMA, LAFCO, RiverPark JPA, AWAVC BoD, Oxnard Chamber of Commerce Water Committee, ACWA, CSDA, GSA.	Entity Name & Location		Date	Mileage	
8. Public meetings hosted by District regarding District matters Such as Section 10 HCP, Vern Freeman Fish Panel.	Meeting Description & Location		Date	Mileage	

Board of Directors
Per Diem and Expenses for Month 5 **Year** 25

Due on last day of month

9. Meetings with state or federal legislators or officials or representatives from other entities. At the request of the BoD, BP or GM.	Official Name/Meeting Description & Location	Date	Mileage

Other Expenses	Total
Days of out of town travel	3
Lodging*	\$
Meals*	\$
Transportation*	\$
Misc.*	\$

* attach all receipts

This section to be completed by Finance Department only			
Phone Allowance			\$50.00
Total # of meetings**	<u>0</u>	x \$260	\$ <u>2080 -</u>
**not to exceed 10 meetings and \$2,600. per month or 1 meeting per day			
Total days of travel	<u>3</u>	x \$100.00/day	<u>300 -</u>
Total # of miles	<u>621</u>	x \$0.67/mile	\$ <u>434.70</u>
Total other expenses	<u>.70</u>		\$
TOTAL MILEAGE AND OTHER EXPENSES			\$ <u>2804.70</u> ✓

Director Signature

Mohammed Hassan Date: 5/30/25

General Manager Signature

[Signature] Date: 6/11/25

Definitions

BoD: Board of Directors

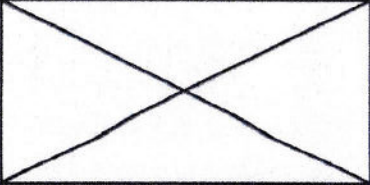
BP: Board President

GM: General Manager

Board of Directors
Activities and Expenses for Month May **Year** 2025

Due on last day of month

Director: Steve Huber

1. UWCD Board Meetings Regular, special or emergency meetings.		Date	Mileage	
		5/21 (Reg)	8	✓
		5/29 (Spec)	8	✓
2. UWCD Committee/Advisory Body Meetings Environmental, Executive, Finance/Audit, Groundwater, Operations, Planning, Recreation and RiverPark JPA Committees.	Committee Name & Location	Date	Mileage	
	Finance/Audit Comm / HQ	5/5	8	✓
	Water Resources Comm / HQ	5/6	8	✓
3. Meeting with GM or District Legal Counsel (LC)	W/ GM or LC	Meeting Description & Location	Date	Mileage
4. Conferences/Trainings. Includes conferences or educational activities organized by ACWA, AWAVC & CSDA.	Event Name & Location	Date	Mileage	
	ACWA Conf / Monterey	5/13-5/15	550	✓
	AWA Waterwise	5/22	55	✓
5. Appointed representative to meetings of other entities' Boards. Includes FCGMA, LAFCO, RiverPark JPA, AWAVC BoD, Oxnard Chamber of Commerce Water Committee, ACWA, CSDA and GSA. Or preparatory meetings with GM regarding above meetings.	Entity Name & Location	Date	Mileage	
	RDP / County Govt Center	5/1	10	✓
	AWAVC BOD/ HQ - 5/1 - NA			
6. Meetings of other government entities at request of BoD, BP or GM. Such as PVCWD, FCGMA or Oxnard City Council.	Entity Name & Location	Date	Mileage	
7. Meetings with board members or executive management of other agencies. Includes FCGMA, LAFCO, RiverPark JPA, AWAVC BoD, Oxnard Chamber of Commerce Water Committee, ACWA, CSDA, GSA.	Entity Name & Location	Date	Mileage	
	New Leader Orientation Tour / HQ	5/2	8	✓
	New Leader Orientation Tour / HQ	5/7	8	✓
8. Public meetings hosted by District regarding District matters Such as Section 10 HCP, Vern Freeman Fish Panel.	Meeting Description & Location	Date	Mileage	

Board of Directors
Per Diem and Expenses for Month May **Year** 2025

Due on last day of month

9. Meetings with state or federal legislators or officials or representatives from other entities. At the request of the BoD, BP or GM.	Official Name/Meeting Description & Location	Date	Mileage

Other Expenses	Total
Days of out of town travel	2
Lodging*	\$
Meals*	\$
Transportation*	\$
Misc.*	\$

* attach all receipts

This section to be completed by Finance Department only			
Phone Allowance			\$50.00
Total # of meetings**	10	x \$260	\$ 2600 -
**not to exceed 10 meetings and \$2,600. per month or 1 meeting per day			
Total days of travel	3	x \$100.00/day	300 -
Total # of miles	663	x \$0.87/mile	\$ 576.21
Total other expenses	.70		\$
TOTAL MILEAGE AND OTHER EXPENSES			\$ 576.21

Director Signature



Date: 5/29/2025

General Manager Signature



Date: 6/11/25

Definitions

BoD: Board of Directors

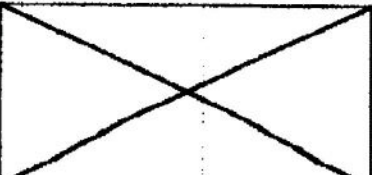
BP: Board President

GM: General Manager

Board of Directors
Activities and Expenses for Month MAY **Year** 2025

Due on last day of month

Director: MAULHARDT

1. UWCD Board Meetings Regular, special or emergency meetings.		Date	Mileage		
		5/21/2025	2.1	✓	
2. UWCD Committee/Advisory Body Meetings Environmental, Executive, Finance/Audit, Groundwater, Operations, Planning, Recreation and RiverPark JPA Committees.	Committee Name & Location	Date	Mileage		
	Budget Workshop	5/29/2025	2.1	✓	
	Executive Com Mtg	5/7/2025	2.1	✓	
3. Meeting with GM or District Legal Counsel (LC)	W/ GM or LC	Meeting Description & Location	Date	Mileage	
	GM or LC	MTG w/Dave Ceppos	5/7/2025	2.1	
	GM & LC	MTG W/Pat Loughman	5/6/2025	2.1	✓
4. Conferences/Trainings. Includes conferences or educational activities organized by ACWA, AWAVC & CSDA.	Event Name & Location	Date	Mileage		
5. Appointed representative to meetings of other entities' Boards. Includes FCGMA, LAFCO, RiverPark JPA, AWAVC BoD, Oxnard Chamber of Commerce Water Committee, ACWA, CSDA and GSA. Or preparatory meetings with GM regarding above meetings.	Entity Name & Location	Date	Mileage		
	FCGMA Exec Interview Prep	5/25/2025	2.1	✓	
	FCGMA Special Board Mtg	5/9/2025	13.6	✓	
6. Meetings of other government entities at request of BoD, BP or GM. Such as PVCWD, FCGMA or Oxnard City Council.	Entity Name & Location	Date	Mileage		
	FCGMA SP BOARD	5/23/2025	13.6	✓	
	INDEPENDENT				
7. Meetings with board members or executive management of other agencies. Includes FCGMA, LAFCO, RiverPark JPA, AWAVC BoD, Oxnard Chamber of Commerce Water Committee, ACWA, CSDA, GSA.	Entity Name & Location	Date	Mileage		
	AWA mtg @ CMWD	5/22/2025	50.0	✓	
8. Public meetings hosted by District regarding District matters Such as Section 10 HCP, Vern Freeman Fish Panel.	Meeting Description & Location	Date	Mileage		

Board of Directors
Per Diem and Expenses for Month MAY **Year** 2025

Due on last day of month

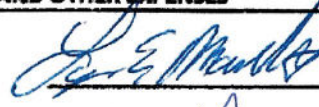
9. Meetings with state or federal legislators or officials or representatives from other entities. At the request of the BoD, BP or GM.	Official Name/Meeting Description & Location	Date	Mileage

Other Expenses	Total
Days of out of town travel	
Lodging*	\$
Meals*	\$
Transportation*	\$
Misc.*	\$

* attach all receipts

This section to be completed by Finance Department only			
Phone Allowance			\$50.00
Total # of meetings**	<u>8</u>	x \$260	\$ <u>2,080.00</u>
**not to exceed 10 meetings and \$2,600. per month or 1 meeting per day			
Total days of travel		x \$100.00/day	
Total # of miles	89.8	x 50.67 /mile \$.70	\$ 62.86
Total other expenses			\$
TOTAL MILEAGE AND OTHER EXPENSES			\$ <u>2,192.86</u> ✓

Director Signature



Date: 5/31/2025

General Manager Signature



Date: 6/11/25

Definitions

BoD: Board of Directors

BP: Board President

GM: General Manager

Board of Directors
Activities and Expenses for Month May Year 2025

Due on last day of month

Director: Rachel Jones

1. UWCD Board Meetings Regular, special or emergency meetings.			Date	Mileage	
			5/21/2025	5	✓
			5/28/2025	5	✓
			29		
2. UWCD Committee/Advisory Body Meetings Environmental, Executive, Finance/Audit, Groundwater, Operations, Planning, Recreation and RiverPark JPA Committees.		Committee Name & Location	Date	Mileage	
		Finance and Audit	5/5/2025	5	✓
3. Meeting with GM or District Legal Counsel (LC)	W/ GM or LC	Meeting Description & Location	Date	Mileage	
4. Conferences/Trainings. Includes conferences or educational activities organized by ACWA, AWAVC & CSDA.		Event Name & Location	Date	Mileage	
		AWAVC board	5/1/2025		
		AWAVC water issues	5/20/2025		
		ACWA AQUA	5/13-5/15	552	✓✓✓
5. Appointed representative to meetings of other entities' Boards. Includes FCGMA, LAFCO, RiverPark JPA, AWAVC BoD, Oxnard Chamber of Commerce Water Committee, ACWA, CSDA and GSA. Or preparatory meetings with GM regarding above meetings.		Entity Name & Location	Date	Mileage	
6. Meetings of other government entities at request of BoD, BP or GM. Such as PVCWD, FCGMA or Oxnard City Council.		Entity Name & Location	Date	Mileage	
7. Meetings with board members or executive management of other agencies. Includes FCGMA, LAFCO, RiverPark JPA, AWAVC BoD, Oxnard Chamber of Commerce Water Committee, ACWA, CSDA, GSA.		Entity Name & Location	Date	Mileage	
8. Public meetings hosted by District regarding District matters Such as Section 10 HCP, Vern Freeman Fish Panel.		Meeting Description & Location	Date	Mileage	

Board of Directors
Per Diem and Expenses for Month May Year 2025

Due on last day of month

9. Meetings with state or federal legislators or officials or representatives from other entities. At the request of the BoD, BP or GM.	Official Name/Meeting Description & Location	Date	Mileage
	Diversion Tour w/ PH & OX	5/2/2025	5

Other Expenses	Total
Days of out of town travel	
Lodging*	\$
Meals*	\$
Transportation*	\$
Misc.*	\$

* attach all receipts

This section to be completed by Finance Department only			
Phone Allowance			\$50.00
Total # of meetings**	189	x \$260	\$2600 2340
**not to exceed 10 meetings and \$2,600. per month or 1 meeting per day			
Total days of travel	2	x \$100.00/day	200
Total # of miles	572	x \$0.67/mile	\$400.4038
Total other expenses	70		\$
TOTAL MILEAGE AND OTHER EXPENSES			\$ 3243

Director Signature

Date: 5/30/2025

General Manager Signature

Date:

Definitions

BoD: Board of Directors

BP: Board President

GM: General Manager



STAFF REPORT

To: UWCD Board of Directors

From: Mauricio Guardado, General Manager

Date: July 1, 2025 (July 9, 2025 Meeting)

Agenda Item: 2.6 General Manager's Report
Information Item

Staff Recommendation:

The General Manager will present information on his activities of possible interest to the Board and that may have consequences to the District.

Discussion:

The General Manager's primary responsibility is to ensure that the policies and directions of the Board of Directors are adhered to as he oversees and manages the efforts of the department managers and their staff in the day-to-day operation and administration of the District. These efforts are to be consistent with the District's Mission Statement and within the fiscal constraints set by the Board of Directors.

The District's managers provide detailed monthly updates to the Board of Directors which outline projects' statuses, accomplishments, issues of concern, projects planning, etc. The monthly General Manager's report provides an opportunity for the General Manager to discuss issues that may impact the efforts of the separate departments as they pursue their defined goals and objectives. The report also provides the Board with information on the District's efforts and involvement in local, regional and state-wide issues.

Finally, the monthly General Manager's report offers the Board of Directors an overview of how their policies and directions are being administered through discussion of the work plan and efforts of the General Manager.



STAFF REPORT

To: UWCD Board of Directors

Through: Mauricio Guardado, General Manager

From: Tracy Oehler, Executive Assistant/Clerk of the Board

Date: July 1, 2025 (July 9, 2025 meeting)

Agenda Item: 3.1 Approve the Minutes for the June 11, 2025 Regular Meeting and the June 23, 2025 Special Meeting
Motion

Staff Recommendation:

Approve the minutes.

Attachment(s):

A – June 11, 2025 Regular Meeting Minutes

B – June 23, 2025 Special Meeting Minutes



ATTACHMENT A

Board of Directors
Lynn Maulhardt, President
Catherine Keeling, Vice President
Gordon Kimball, Secretary/Treasurer
Keith Ford
Mohammed Hasan
Steve Huber
Rachel Jones

General Manager
Mauricio Guardado

Legal Counsel
David D. Boyer

MINUTES REGULAR BOARD MEETING

Wednesday, June 11, 2025, 12:00 p.m.
Board Room, UWCD Headquarters
1701 N. Lombard Street, Oxnard CA 93030

ROLL CALL

Present: Directors Ford, Hasan, Huber, Kimball, and Maulhardt

Absent: Directors Jones and Keeling

1. **FIRST OPEN SESSION:** 12:00 p.m.
Items to be discussed in Executive (Closed) Session will be announced.
 - 1.1 **Public Comment:** None
 - 1.2 **Executive (Closed) Session:** 12:02 p.m.
The Board will discuss matters outlined in the attached Executive (Closed) Session Agenda (Exhibit A).

Director Keeling arrived at 12:12 p.m.

2. **SECOND OPEN SESSION AND CALL TO ORDER:** 1:05 p.m.
 - 2.1 **Pledge of Allegiance:** Director Ford
 - 2.2 **Public Comment:** None
 - 2.3 **Approval of Agenda**
Action: M/S/C (Hasan/Ford) to approve the consent calendar.
Vote: Ayes: Ford, Huber, Hasan, Keeling, Kimball, and Maulhardt; Noes: None; Absent: Jones
 - 2.4 **Oral Report Regarding Executive (Closed) Session**
District Legal Counsel David Boyer stated there was no reportable action.
 - 2.5 **Board Members' Activities Report**
Received and filed.

2.6 General Manager's Report

Received and filed.

2.7 Recognition of Retiring Water Resources Supervisor John Lindquist

Water Resources Supervisor John Lindquist was recognized for his 10 years of service upon his retirement on June 30, 2025.

2.8 Recognition of Retiring Hydrologist Supervisor Murray McEachron

Hydrologist Supervisor Murray McEachron was recognized for his 26 years of service upon his retirement on July 15, 2025.

3. CONSENT CALENDAR

Action: M/S/C (Hasan/Keeling) to approve the consent calendar.

Vote: Ayes: Ford, Huber, Hasan, Keeling, Kimball, and Maulhardt; Noes: None; Absent: Jones

3.1 Approve the Minutes for the May 21, 2025 Regular Meeting and the May 29, 2025 Special Meeting

Approved the minutes.

3.2 Groundwater Basin Status Report

Receive and file the report.

3.3 Investment Monthly Report (April 2025)

Receive and file the report.

3.4 Fiscal Year 2024-2025 Third Quarter Financial Report (July 1, 2024 – March 31, 2025)

Receive and file the report.

3.5 Approve a Payment Plan and Penalty and Interest Waiver Request from Mrs. Nancy Trinidad

Approved a request from Mrs. Nancy Trinidad to enter a payment plan for groundwater extraction charges of \$38,197.68 incurred from the billing period of January 1, 2021 through December 31, 2024, for well number 04N18W29E01S and for a waiver for the associated penalty and interest charges of \$9,034.52 upon successful completion of the payment plan.

3.6 Authorize the General Manager to Execute the Second Amendment to the Memorandum of Understanding between the Santa Clarita Valley Water Agency, Casitas Municipal Water District, City of San Buenaventura, and United Water Conservation District Regarding the Use of the Castaic Lake Flexibility Storage Program

Authorized the General Manager to execute the Second Amendment to the Memorandum of Understanding between the Santa Clarita Valley Water Agency, Casitas Municipal Water District, City of San Buenaventura, and United Water Conservation District (collectively referred to as the “Ventura Entities”) regarding the use of the Castaic Flexible Storage Program.

4. MONTHLY REPORTS BY DEPARTMENT

4.1 Operations and Maintenance Department Monthly Report

Chief Operations Officer Craig Morgan gave an oral presentation; received and filed.

4.2 Recreation Department Monthly Report

Senior Park Ranger Bernie Reidel gave an oral presentation.

4.3 Water Resources Department Monthly Report and Update on Activities of Local Groundwater Sustainability Agencies (GSAs)

Water Resources Supervisors John Lindquist gave an oral presentation.

4.4 Administrative Services Department Monthly Report

Chief Financial Officer Brian Zahn and Chief Human Resources Officer Josh Perez gave an oral presentation.

4.5 Engineering Department Monthly Report

Engineering Manager Robert Richardson gave an oral presentation.

4.6 Environmental Services Department Monthly Report

Environmental Services Manager Marissa Caringella gave an oral presentation.

5. PUBLIC HEARING ITEM

5.1 Conclusion of Annual Groundwater Hearing, Acceptance of Public Comment, and Setting of 2025-26 Zones and Extraction Charges

No public speakers were present.

The Public Hearing was closed.

Action: M/S/C (Huber/Ford) to adopt a Resolution of the Board of Directors of United Water Conservation District Making Findings and Determinations from the Evidence Submitted Concerning the Groundwater Conditions of United Water Conservation District.

RESOLUTION NO. 2025-07

Vote: Ayes: Ford, Hasan, Huber, Keeling, Kimball, Maulhardt, and Berger; Noes: None; Absent: Jones

Action: M/S/C (Keeling/Hasan) to adopt a Resolution of the Board of Directors of United Water Conservation District Making Additional Findings and Determinations from the Evidence Submitted Concerning Groundwater Conditions of United Water Conservation District, Determining and Establishing Groundwater Extraction Charge Zones and Levying, Assessing and Fixing Groundwater Extraction Charges Against All Persons Operating Groundwater Producing Facilities Within Such Zones for the 2025-2026 Water Year.

RESOLUTION NO. 2025-08

6. MOTION ITEMS

6.1 Adopt a Resolution for the Proposed District Budget Plan, Overhead Allocation method, Staffing Levels, and Salary Schedules for Fiscal Year 2025-26 and Appropriation Carryovers from Fiscal Year 2024-25

Action: M/S/C (Ford/Huber) to approve a Resolution adopting the proposed District Budget Plan, Overhead Allocation Method, Staffing Levels, and Salary Schedules for Fiscal Year (FY) 2025-26, and Appropriation Carryovers from FY 2024-25.

RESOLUTION NO. 2025-09

Vote: Ayes: Ford, Huber, Hasan, Keeling, Kimball, and Maulhardt; Noes: None; Absent: Jones

6.2 Adopt a Resolution to Request the County Auditor-Controller to Compute and Affix a Tax Rate for the Fiscal Year 2025-2026 Sufficient to Satisfy State Water Project Charges

Action: M/S/C (Keeling/Huber) to adopt a Resolution requesting the County Auditor-Controller to compute and affix a tax rate for Fiscal Year 2025-2026 to provide approximately \$4,269,000 in property tax revenue sufficient to satisfy a portion of the voter approved debt for State Water Project costs.

RESOLUTION NO. 2025-10

Vote: Ayes: Ford, Huber, Hasan, Keeling, Kimball, and Maulhardt;
Noes: None; Absent: Jones

6.3 Adopt a Resolution Approving the General Manager's Two-Year Contract Extension to Include Future Eligibility for Performance Merit Pay for the Two Upcoming Fiscal Periods Beginning Fiscal Year 2025-2026

Action: M/S/C (Huber/Keeling) to adopt a Resolution which will approve a two-year extension to the General Manager's current labor agreement based on his most recent performance evaluation.

RESOLUTION NO. 2025-11

Vote: Ayes: Ford, Huber, Hasan, Keeling, Kimball, and Maulhardt;
Noes: None; Absent: Jones

6.4 Adopt a Resolution Nominating and Supporting Steve Huber as a Candidate for the Position of the Association of California Water Agencies Region 5 Board Member

Action: M/S/C (Hasan/Maulhardt) to adopt a Resolution nominating and supporting Steve Huber as a candidate for the position of the Association of California Water Agencies Region 5 board member.

RESOLUTION NO. 2025-12

Vote: Ayes: Ford, Huber, Hasan, Keeling, Kimball, and Maulhardt;
Noes: None; Absent: Jones

7. FUTURE AGENDA ITEMS

Director Keeling requested staff to create a Frequently Asked Questions website page.

8. ADJOURNMENT

The meeting was adjourned at 2:40 p.m.

I certify that the above is a true and correct copy of the minutes of the UWCD Board of Directors meeting of June 11, 2025.

ATTEST: _____
Gordon Kimball, Board Secretary

ATTEST: _____
Tracy J. Oehler, Clerk of the Board

EXHIBIT A
EXECUTIVE (CLOSED) SESSION AGENDA

1. LITIGATION

1.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Pursuant to Government Code Section 54956.9(d)(2) Government Code Sections 54956.9(e)(1)

Pursuant to Government Code Section 54956.9(e)(1) (two matters).

1.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Government Code Section 54956.9 (d)(1)

- A. Wishtoyo Foundation, et al v. United Water Conservation District, U.S. District Court for the Central District of California, Case No.2:16-cv-03869 GHK (PLAx).
- B. OPV Coalition v Fox Canyon Groundwater Management Agency, Superior Court of the State of California, County of Ventura, Case No. 56-2021-00555357-CU-PT-VTA; Complaint for Comprehensive Groundwater Adjudication of the Oxnard Groundwater Subbasin (No. 4-004.02) and Pleasant Valley Subbasin (No. 4-006) Pursuant to Sections 830, *Et Seq.* of the Code of Civil Procedure; Declaratory Relief; Quiet Title; and Petition for Writs of Mandate.
- C. United Water Conservation District v United States, U.S. Court of Federal Claims, Case No. 22-542L; Complaint for Just Compensation under the 5th Amendment.
- D. United Water Conservation District v. California Fish and Game Commission, a California Public Agency, Superior Court of California, Los Angeles County (Central District), Case No. 25STCP01671; Petition for Writ of Mandate challenging the Commission's determination to list O'mykiss as endangered under the California Endangered Species Act.

ATTACHMENT B



Board of Directors
Lynn Maulhardt, President
Catherine Keeling, Vice President
Gordon Kimball, Secretary/Treasurer
Keith Ford
Mohammed Hasan
Steve Huber
Rachel Jones

General Manager
Mauricio Guardado

Legal Counsel
David D. Boyer

MINUTES SPECIAL BOARD MEETING

**Monday, June 23, 2025, 2:00 p.m.
Board Room, UWCD Headquarters
1701 N. Lombard Street, Oxnard CA 93030**

ROLL CALL

Present: Directors Ford, Hasan, Huber, Jones, Keeling, Kimball, and Maulhardt

Absent: None

1. OPEN SESSION: 2:02 p.m.

1.1 Pledge of Allegiance: Director Maulhardt

1.2 Public Comment: None

2. EXECUTIVE (CLOSED) SESSION: 2:05 p.m.

2.1 Conference with Legal Counsel – Anticipated Litigation

Significant exposure to litigation pursuant to Government Code Sections 54956.9(d)(2) and 54956.9(e)(1): Four (4) cases.

2.2 Conference with Legal Counsel – Existing Litigation

Pursuant to Government Code Section 54956.9 (d)(1):

- A. Wishtoyo Foundation, et al v. United Water Conservation District, U.S. District Court for the Central District of California, Case No.2:16- cv- 03869 GHK (PLAx).
- B. OPV Coalition v Fox Canyon Groundwater Management Agency, Superior Court of the State of California, County of Ventura, Case No. 56-2021-00555357-CU-PT-VTA; Complaint for Comprehensive Groundwater Adjudication of the Oxnard Groundwater Subbasin (No. 4-004.02) and Pleasant Valley Subbasin (No. 4-006) Pursuant to Sections 830, *Et Seq.* of the Code of Civil Procedure; Declaratory Relief; Quiet Title; and Petition for Writs of Mandate.
- C. United Water Conservation District v United States, U.S. Court of Federal Claims, Case No. 22-542L; Complaint for Just Compensation under the 5th Amendment.

3. SECOND OPEN SESSION

3.1 Oral Report Regarding Executive (Closed) Session

District Legal Counsel David D. Boyer stated there was no reportable action.

4. ADJOURNMENT

The meeting was adjourned at 4:07 p.m.

I certify that the above is a true and correct copy of the minutes of the UWCD Board of Directors meeting of June 23, 2025.

ATTEST: _____
Gordon Kimball, Board Secretary

ATTEST: _____
Tracy J. Oehler, Clerk of the Board



STAFF REPORT

To: UWCD Board of Directors

Through: Mauricio E. Guardado, Jr., General Manager
Maryam Bral, Assistant General Manager
John Lindquist, Water Resources Supervisor

From: Kathleen Kuepper, Hydrogeologist
Bram Sercu, Principal Hydrologist

Date: June 30, 2025 (July 9, 2025, meeting)

Agenda Item: 3.2 Groundwater Basin Status Report
Informational Item

Staff Recommendation:

Receive and file the Monthly Hydrologic Conditions Report for the District for the month of May 2025.

Summary:

Diversions, Recharge and Ag Pipeline Deliveries for Month of May 2025*

Activity	Amount (acre-feet)
Total Diversions at Freeman Diversion	27
Lloyd-Butler Mutual Water Company surface water use	NA
Recharge to Saticoy basins (metered + unmetered)	-200**
Recharge to Noble and Rose basins	0
Recharge to El Rio basins	37
Total Ag Pipeline Deliveries of water diverted at Freeman	48**
Total Ag Pipeline Deliveries of water pumped from Saticoy Well Field	520
Recharge to Piru spreading grounds	0

*Provisional data. Final data are made available in the September Hydrologic Conditions Report of each water year.

**Water delivered from desilting basin.

Groundwater Basin Available Storage at End of Month of May 2025

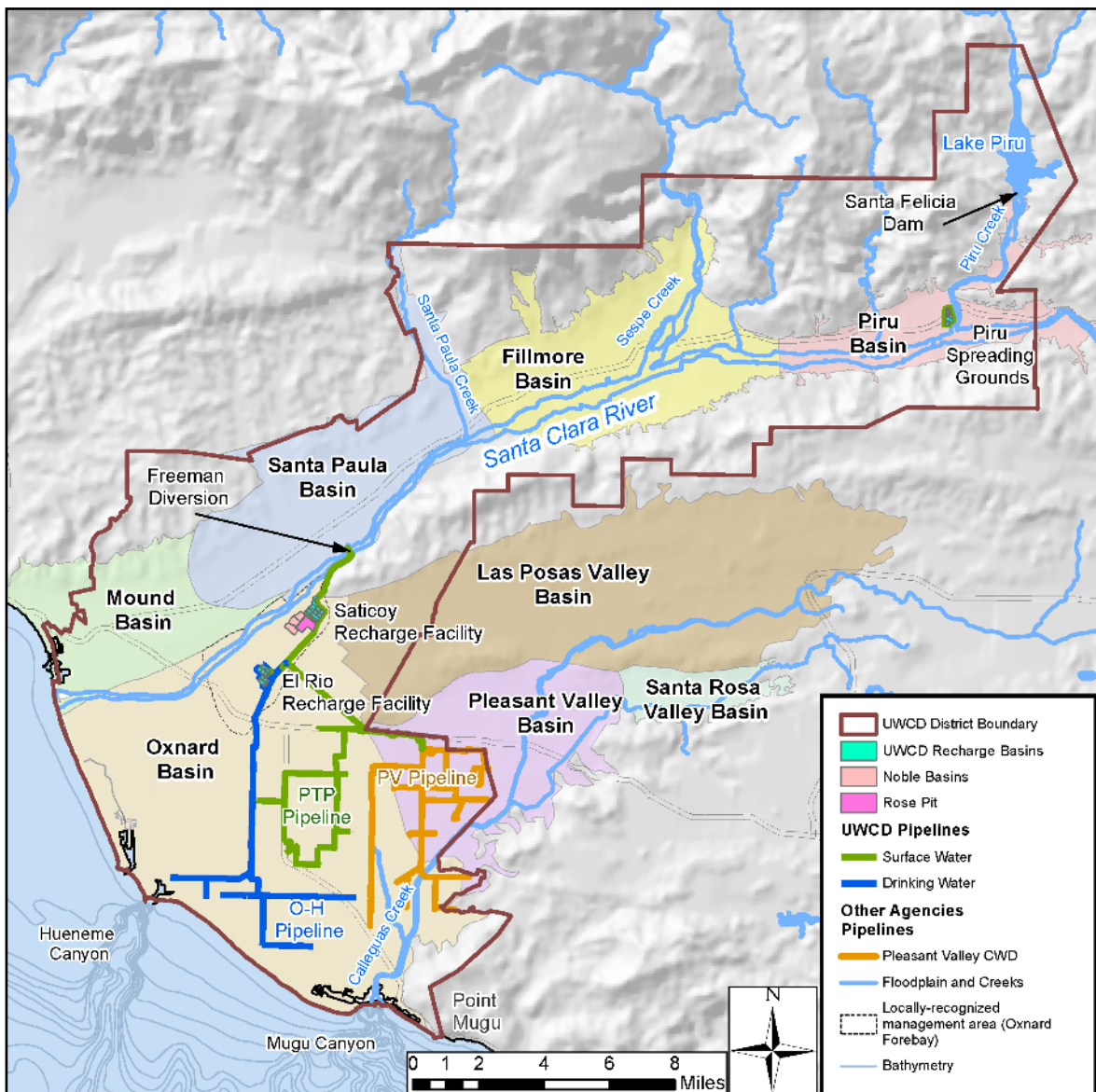
Basin	Available Storage (acre-feet)
Oxnard Forebay	27,000

Precipitation for Month of May 2025

Location	Precipitation (inches)
Lake Piru	0.00
Santa Paula	0.03
El Rio	0.02

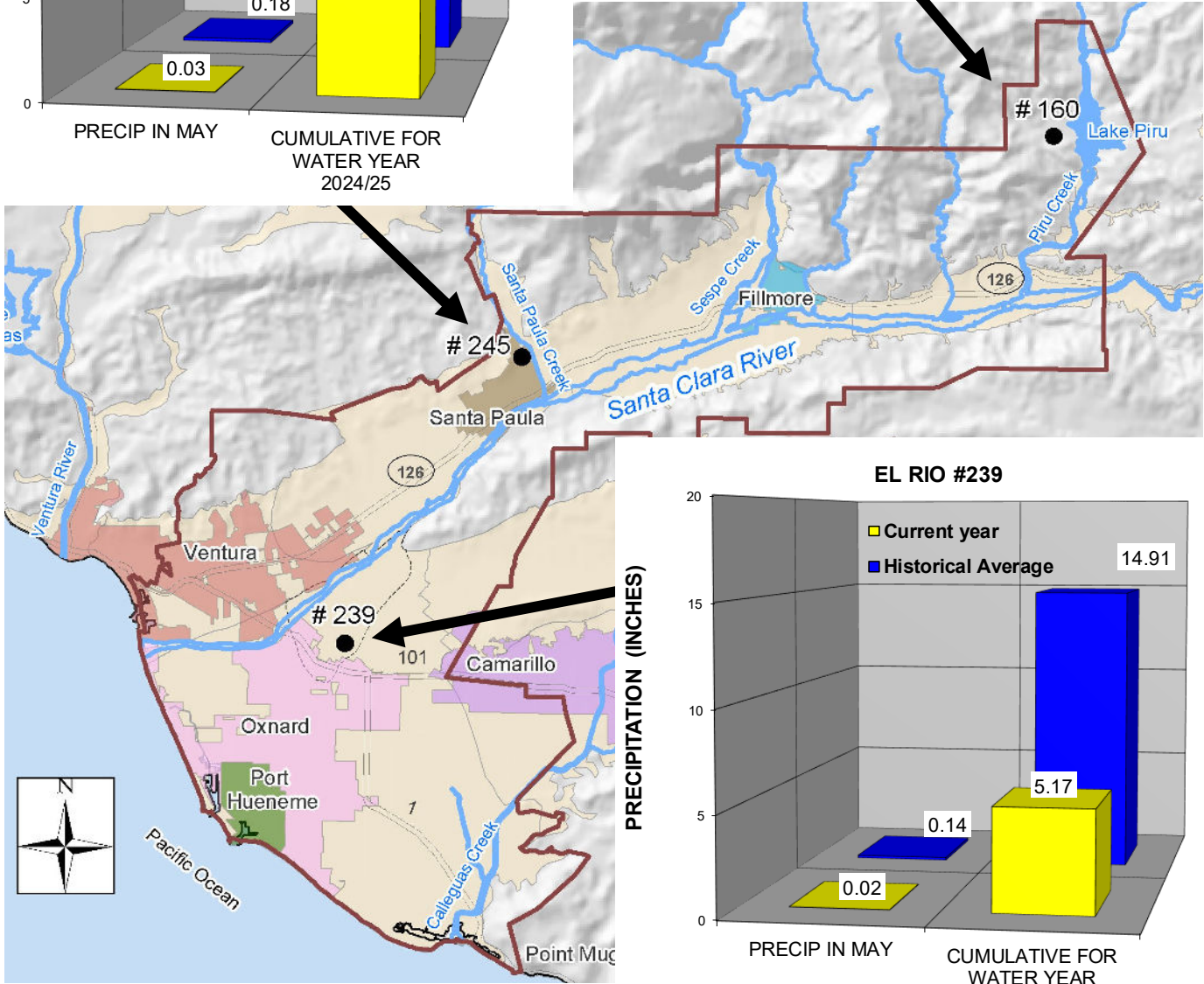
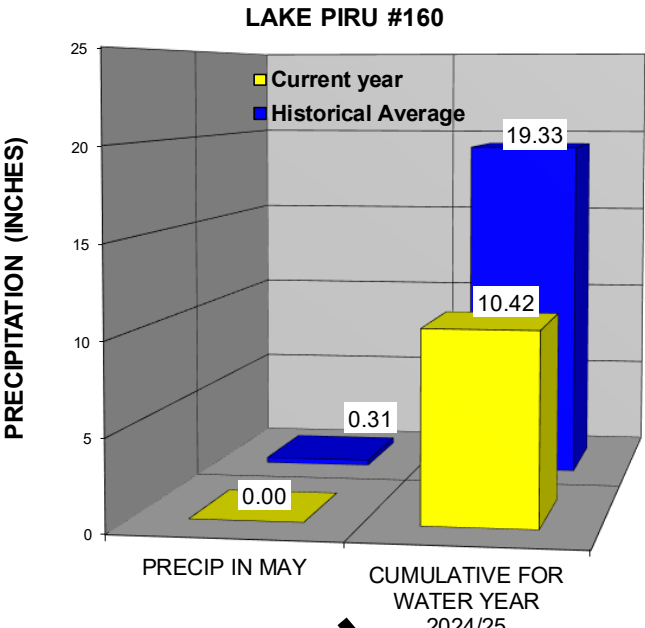
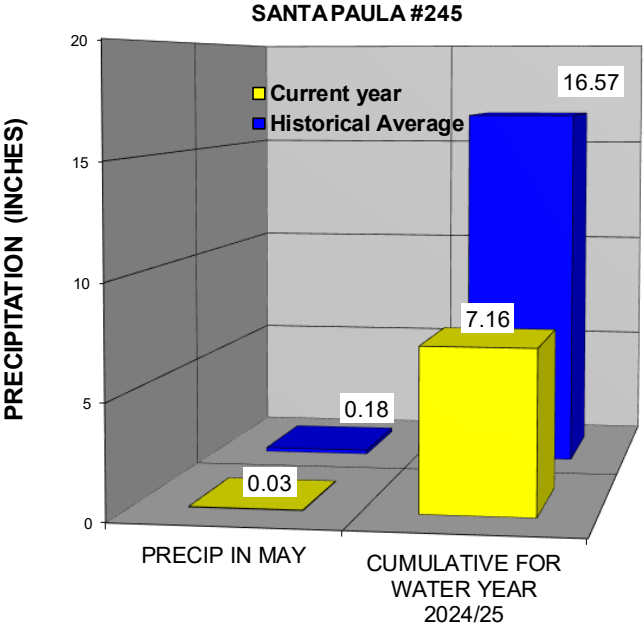
May 2025 Hydrologic Conditions Report 2024/25 Water Year

June 30, 2025



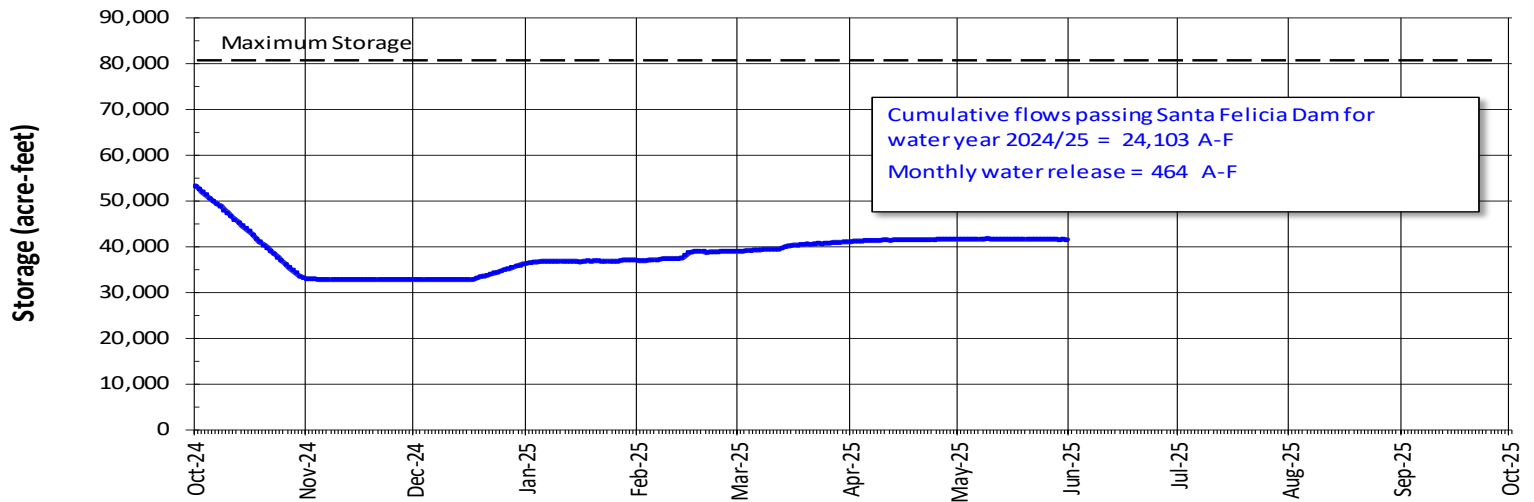
Note: This report may contain provisional data until final review at the end of the water year.

Precipitation



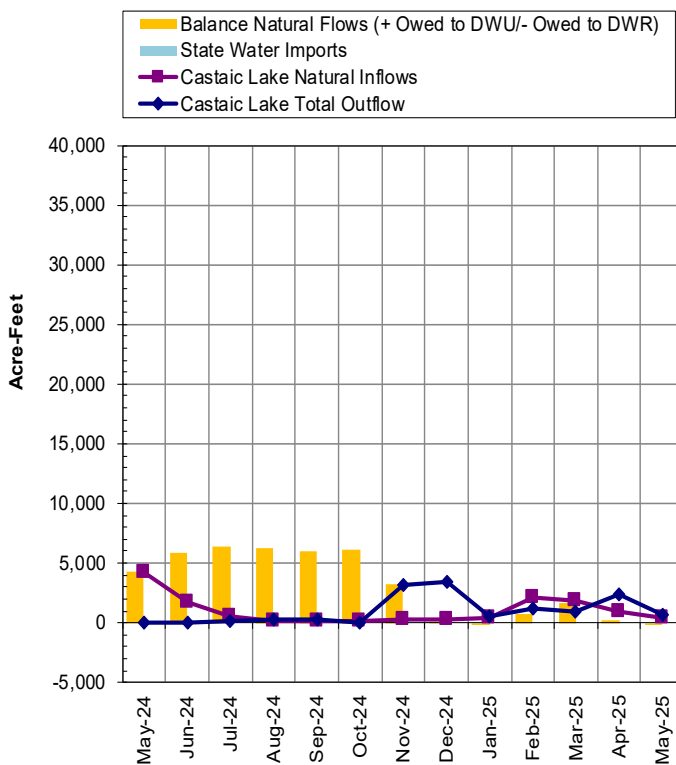
District-wide percent of normal precipitation = 45%

Lake Piru Storage and Outflow

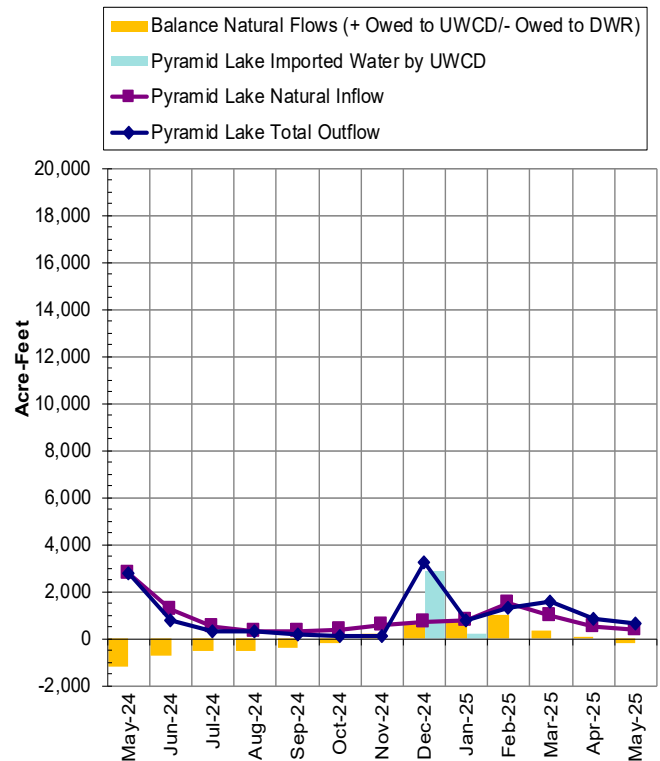


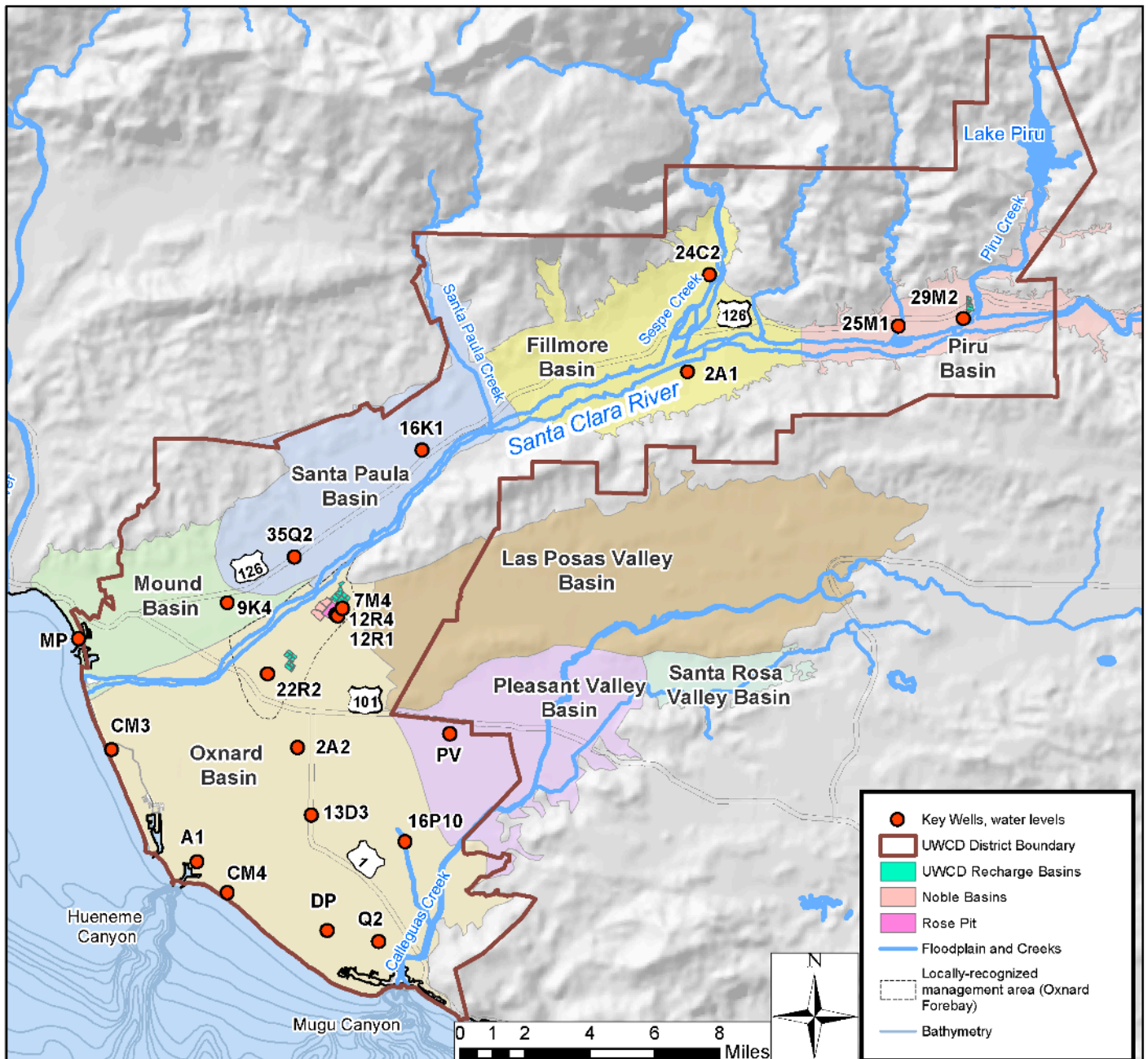
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Hydro Plant Outflow (Acre-Feet)	0	0	0	0	0	0	0	0				
Cumulative Hydro Plant Outflow (A-F)	0	0	0	0	0	0	0	0				

Castaic Lake releases to downstream water users (DWU)



Pyramid Lake releases to UWCD

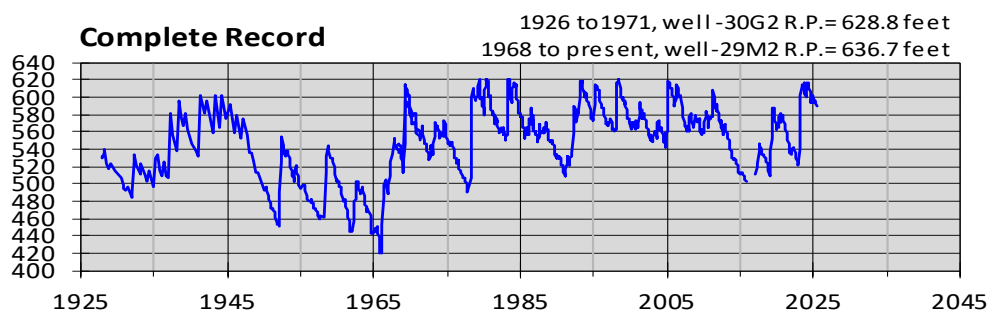
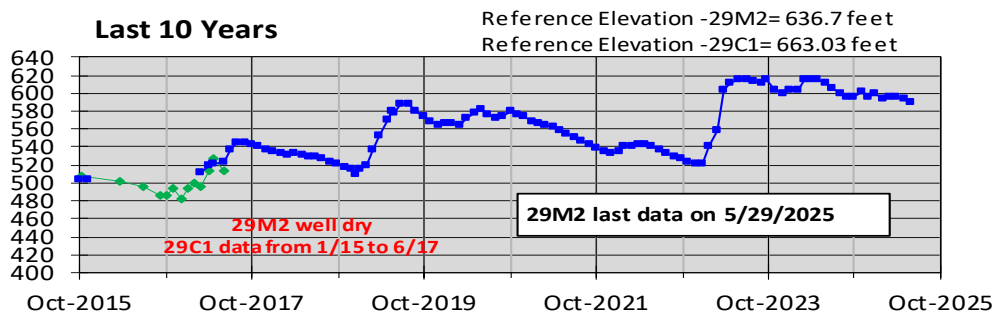




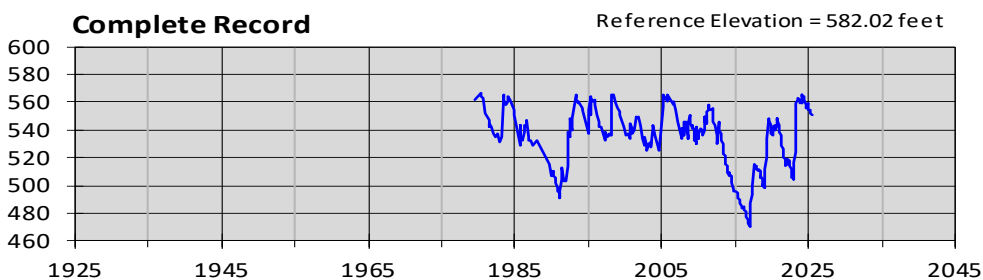
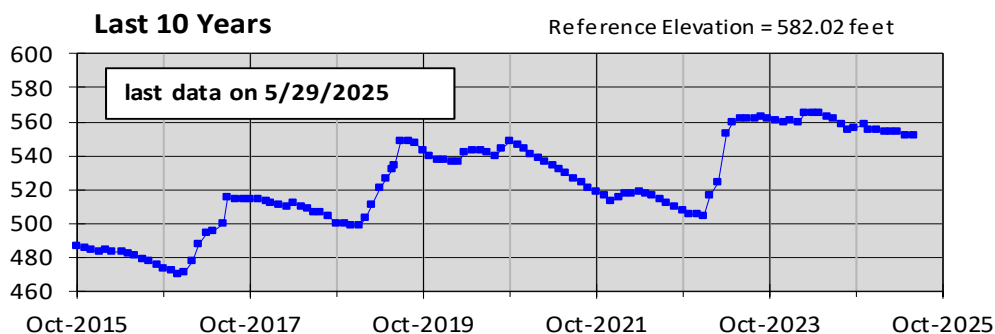
Locations of Key Wells, Monthly Groundwater Elevation Monitoring

Groundwater Elevation Records – Piru Basin

Well 04N18W29M02S (29M2)

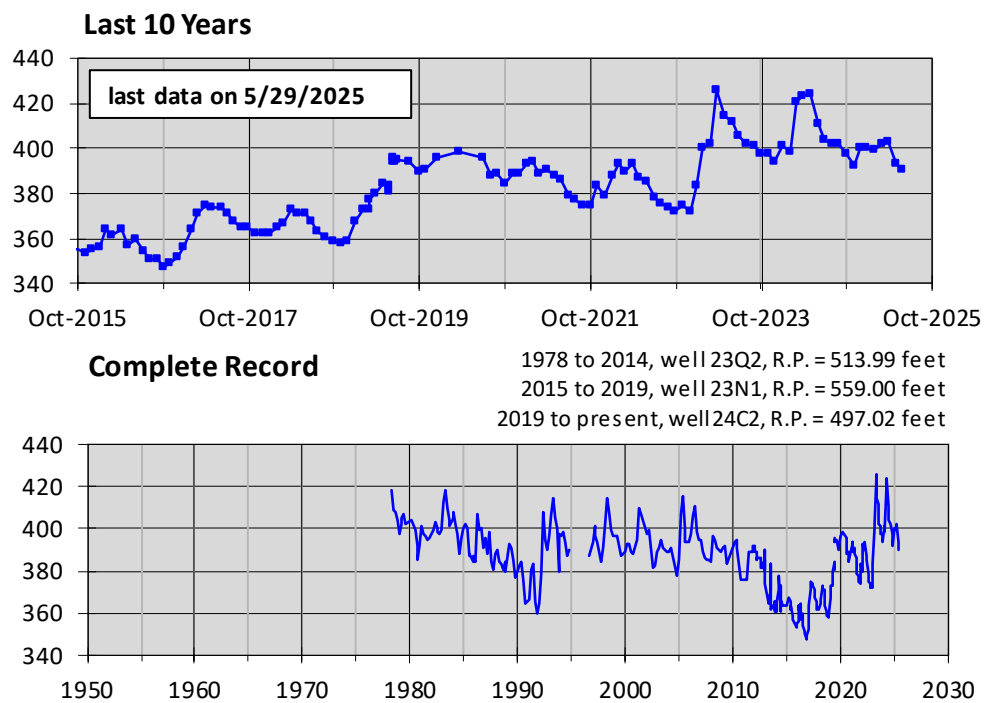


Well 04N19W25M01S (25M1)

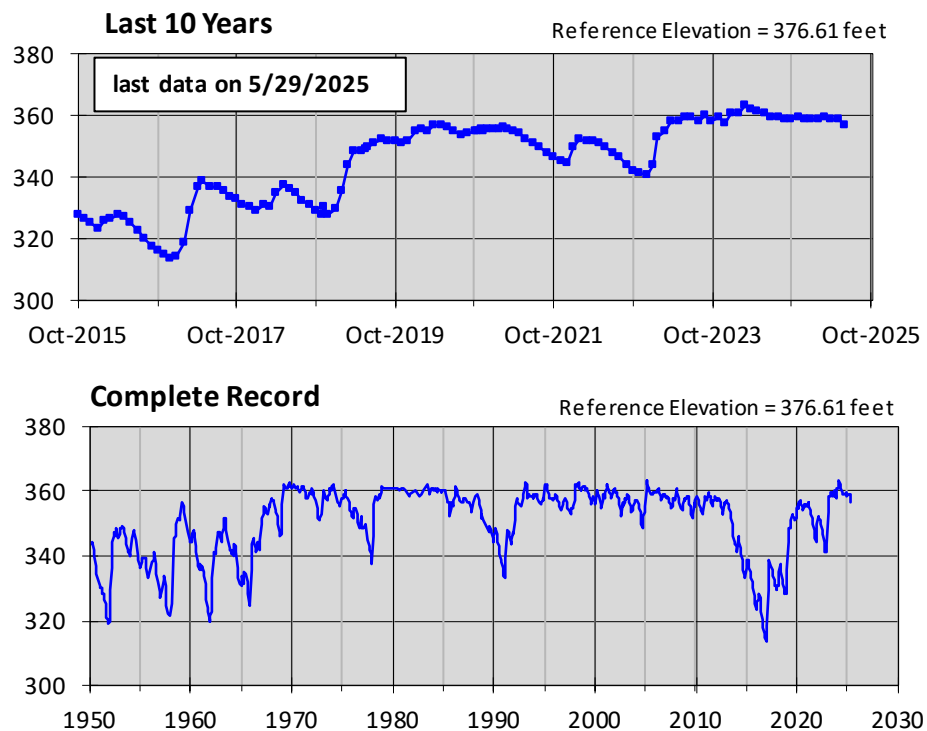


Groundwater Elevation Records – Fillmore Basin

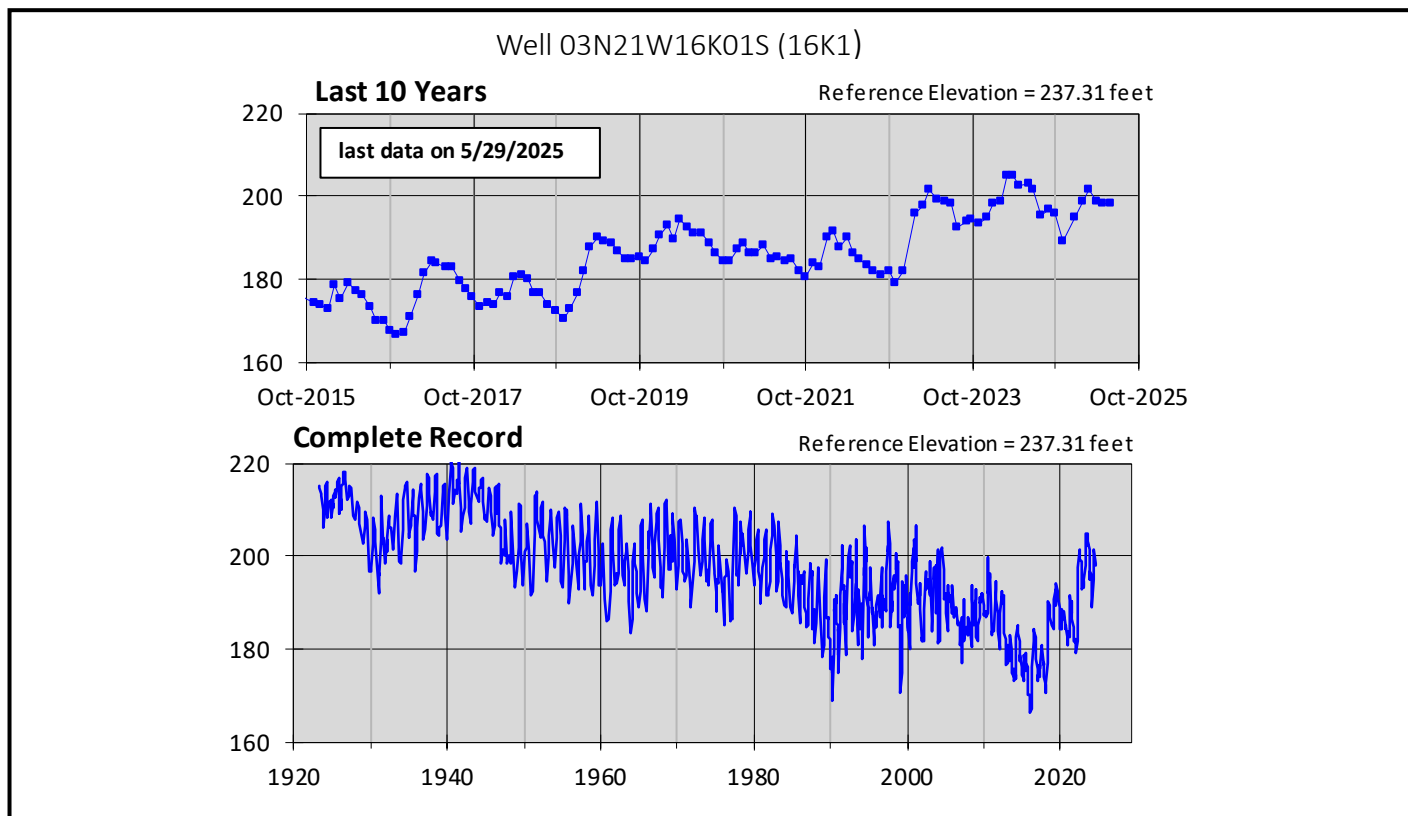
Well 04N20W24C02S (24C2)



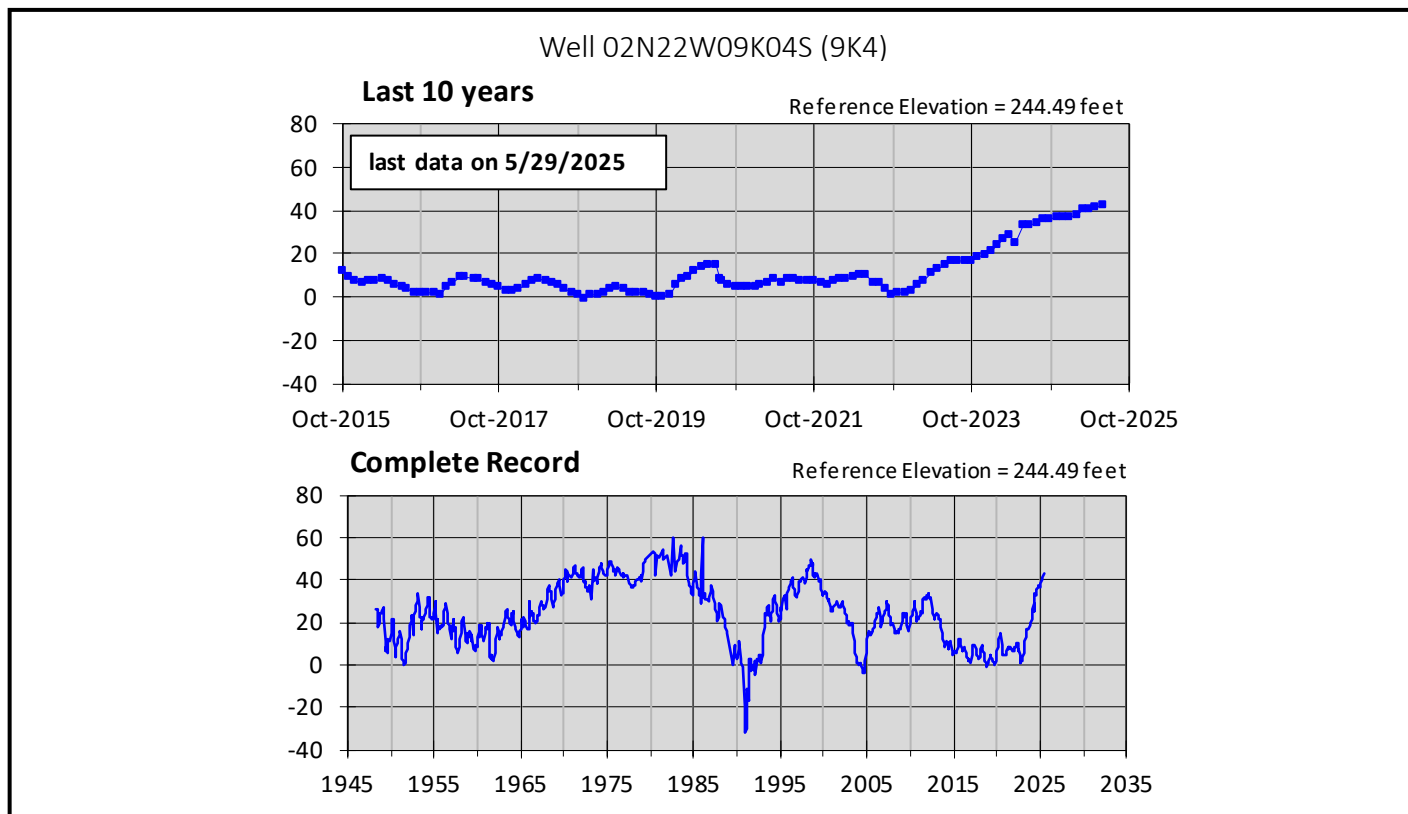
Well 03N20W02A01S (2A1)



Groundwater Elevation Records – Santa Paula Basin



Groundwater Elevation Records – Mound Basin

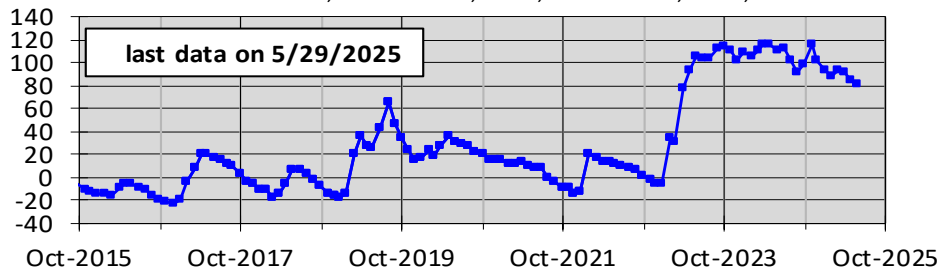


Groundwater Elevation Records – Oxnard Basin, Forebay

Wells 02N22W12R01S (12R1), 02N22W12R04S (12R4), and 02N21W07M04S (7M4)

Last 10 Years

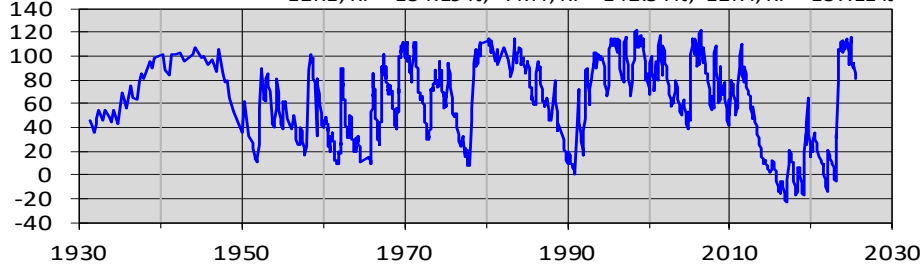
-12R1; RP = 134.19 ft; - 7M4; RP = 142.84 ft; -12R4; RP = 137.11 ft



Note: Well 12R1 was destroyed in 2014 and replaced with well 12R4. When well 12R4 goes dry at approximately 9 ft msl, well 7M4 is used to measure groundwater level.

Complete Record

-12R1; RP = 134.19 ft; - 7M4; RP = 142.84 ft; -12R4; RP = 137.11 ft

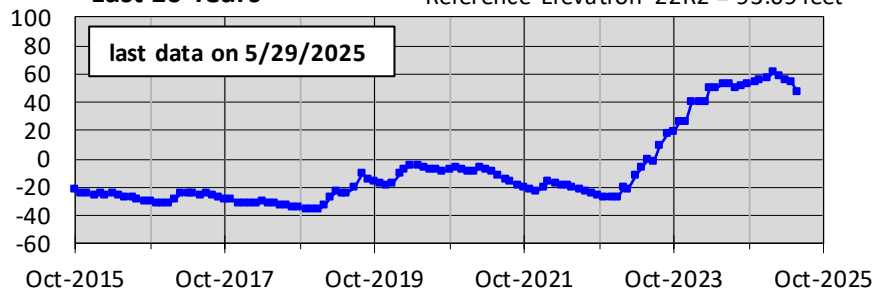


Note: Well 12R1 was destroyed in 2014 and replaced with well 12R4. When well 12R4 goes dry at approximately 9 ft msl, well 7M4 is used to measure groundwater level.

Well 02N22W22R02S (22R2)

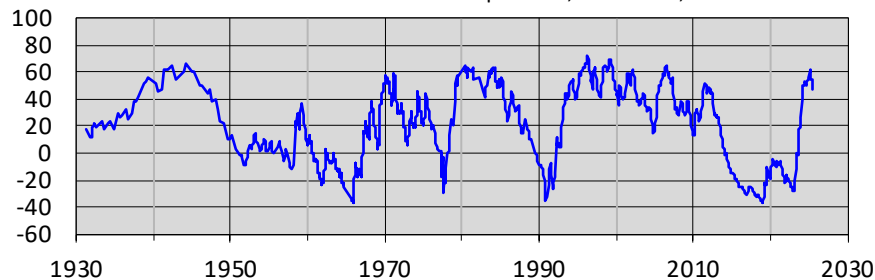
Last 10 Years

Reference Elevation -22R2 = 93.09 feet

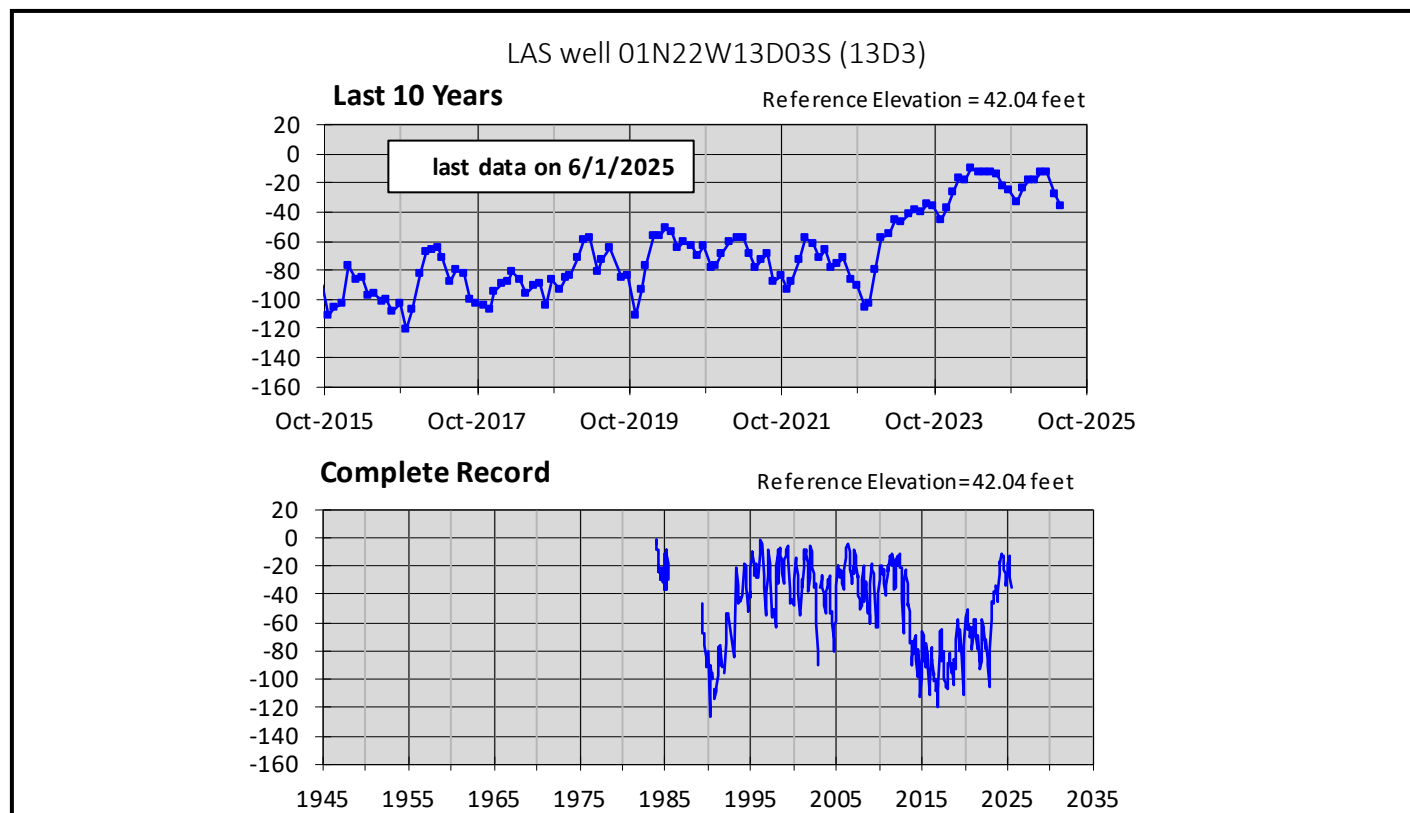
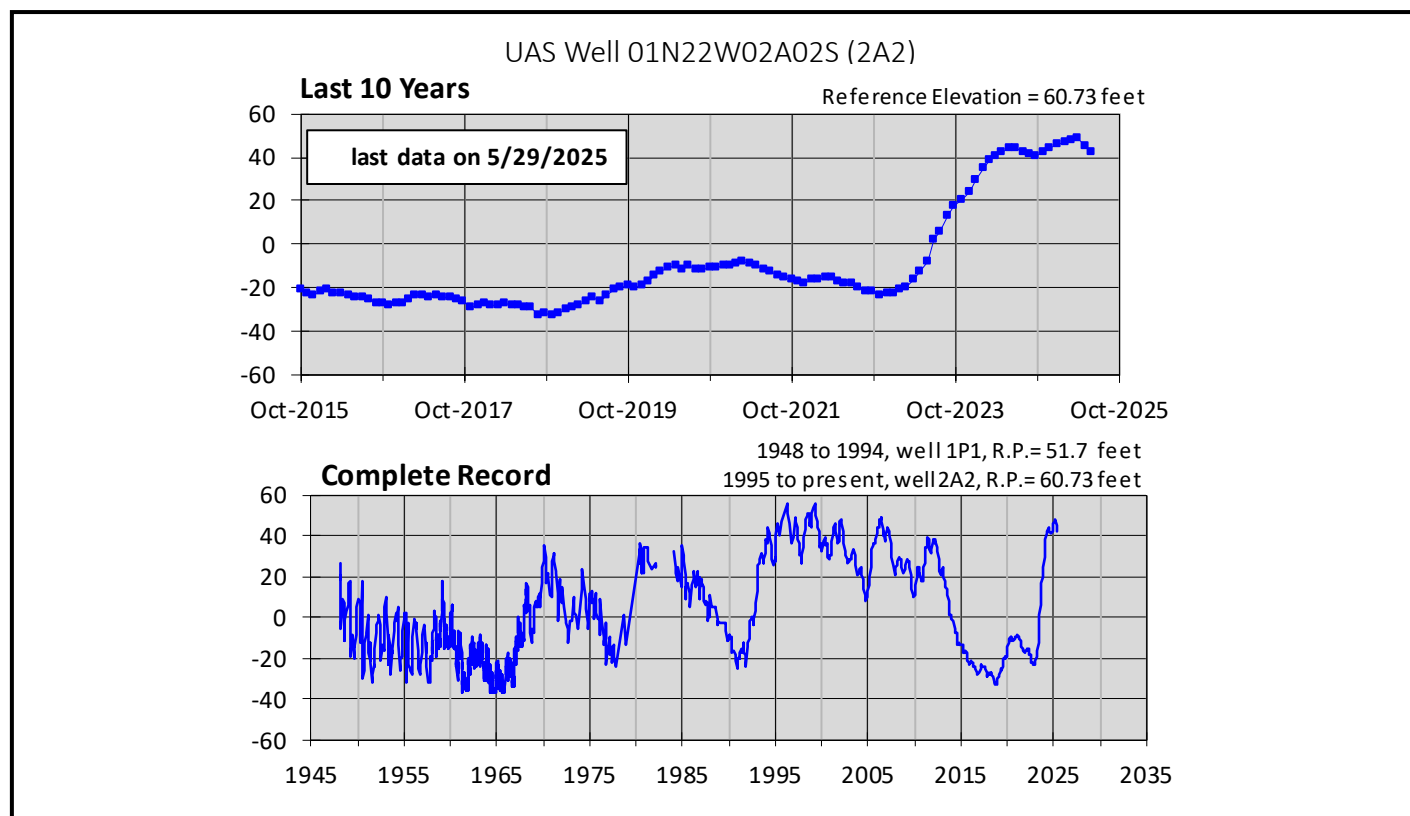


Complete Record

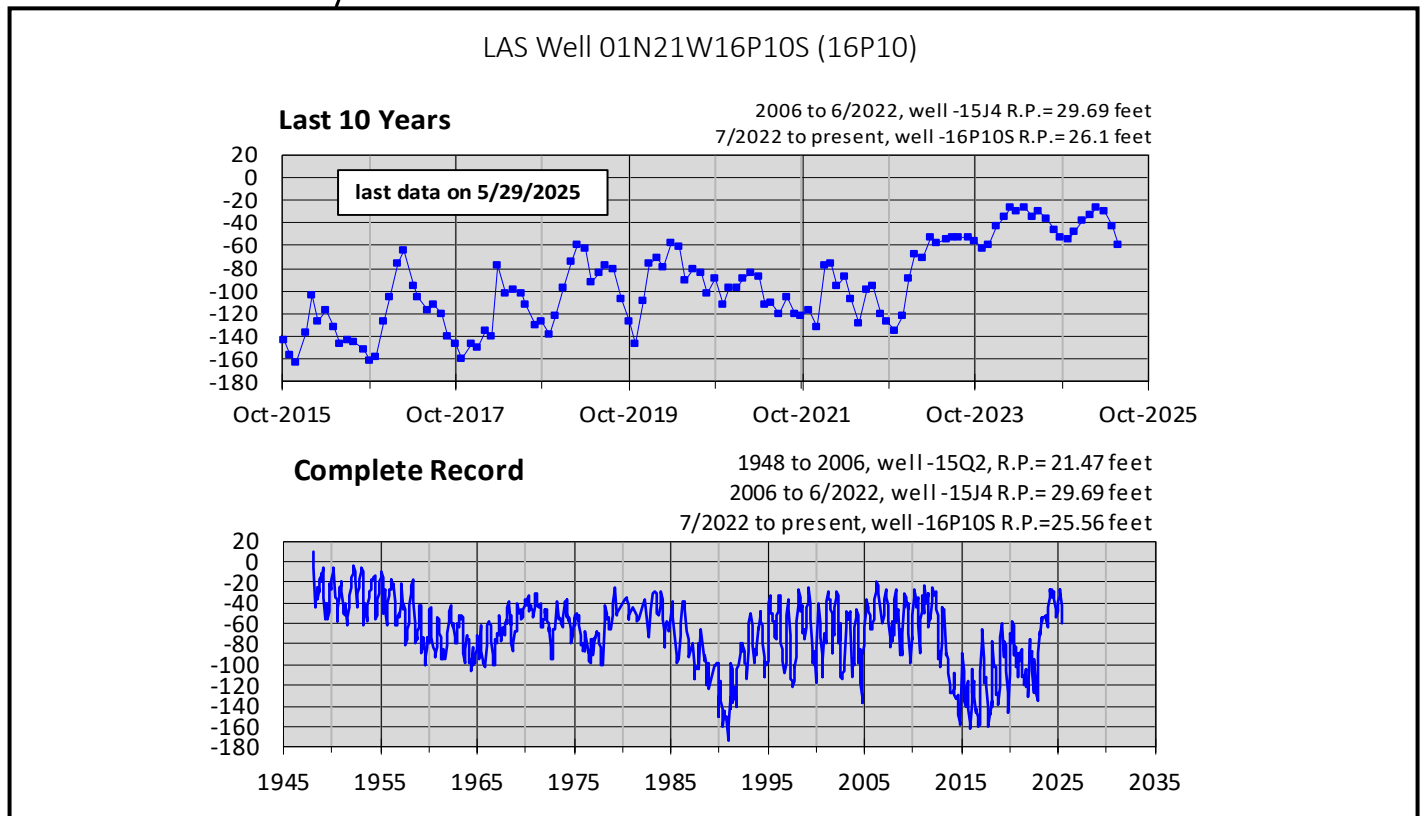
1931 to 2004, well -22R1, RP= 93.6 feet
2004 to present, well -22R2, RP = 93.09 feet



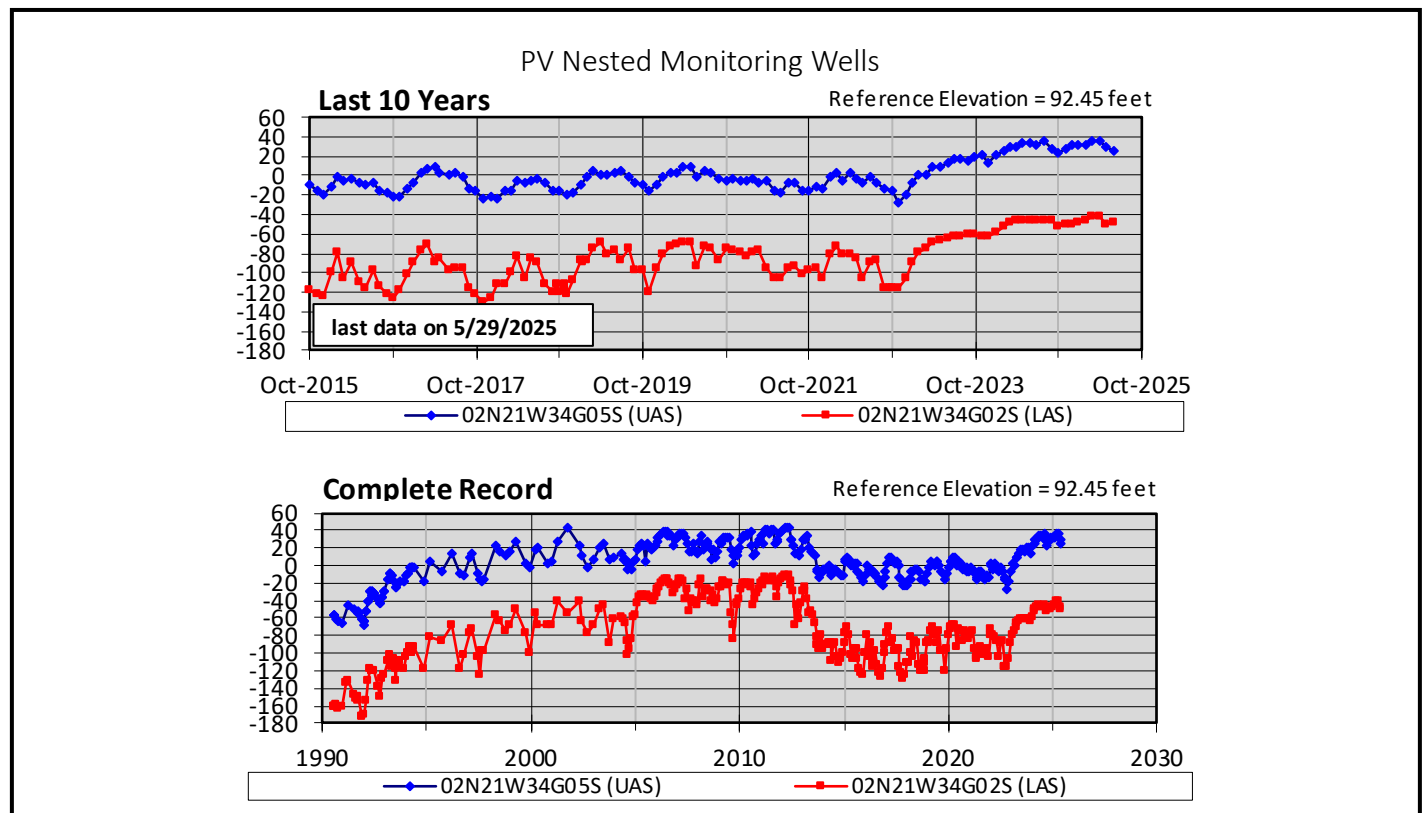
Groundwater Elevation Records – Oxnard Basin



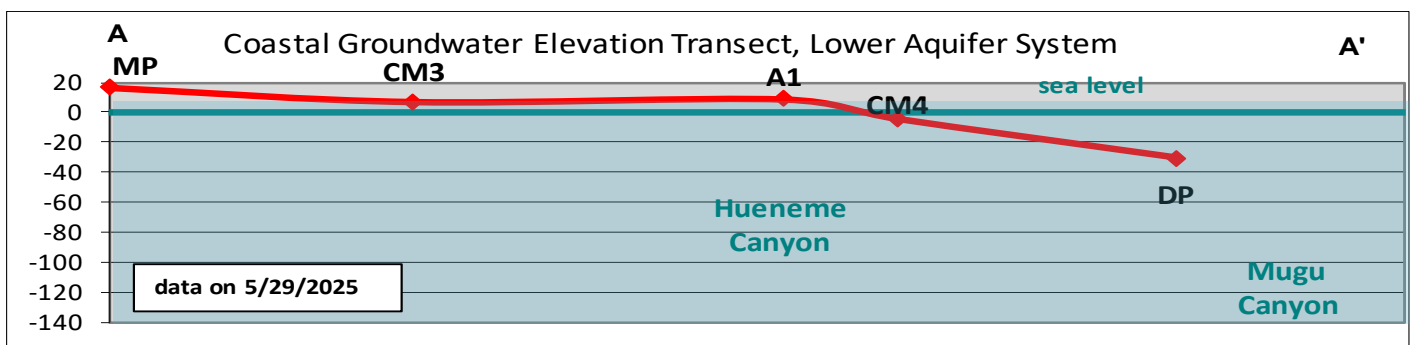
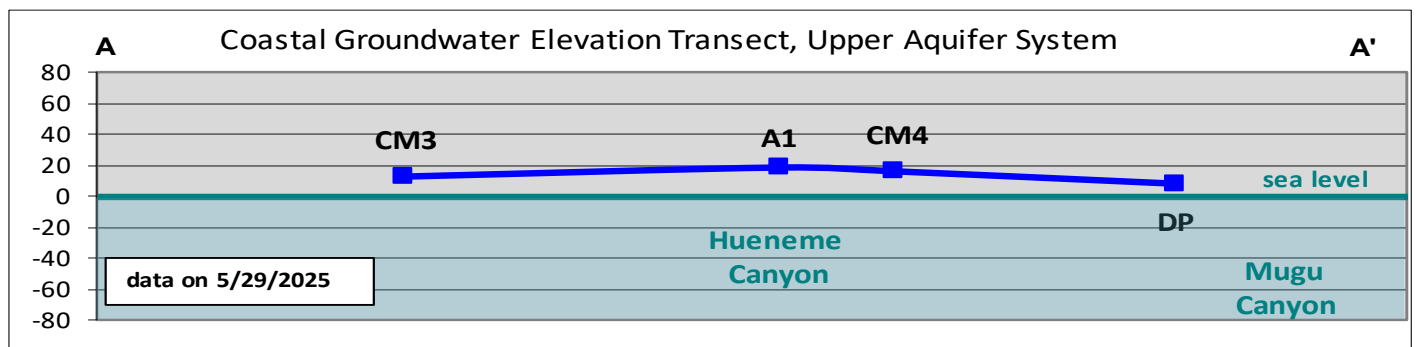
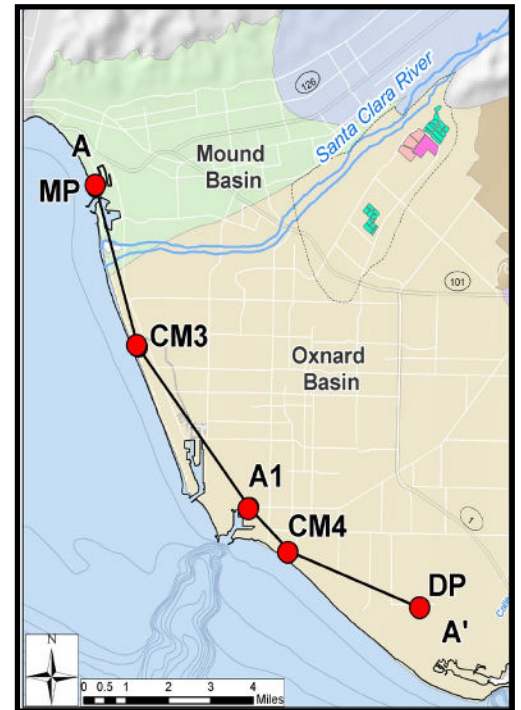
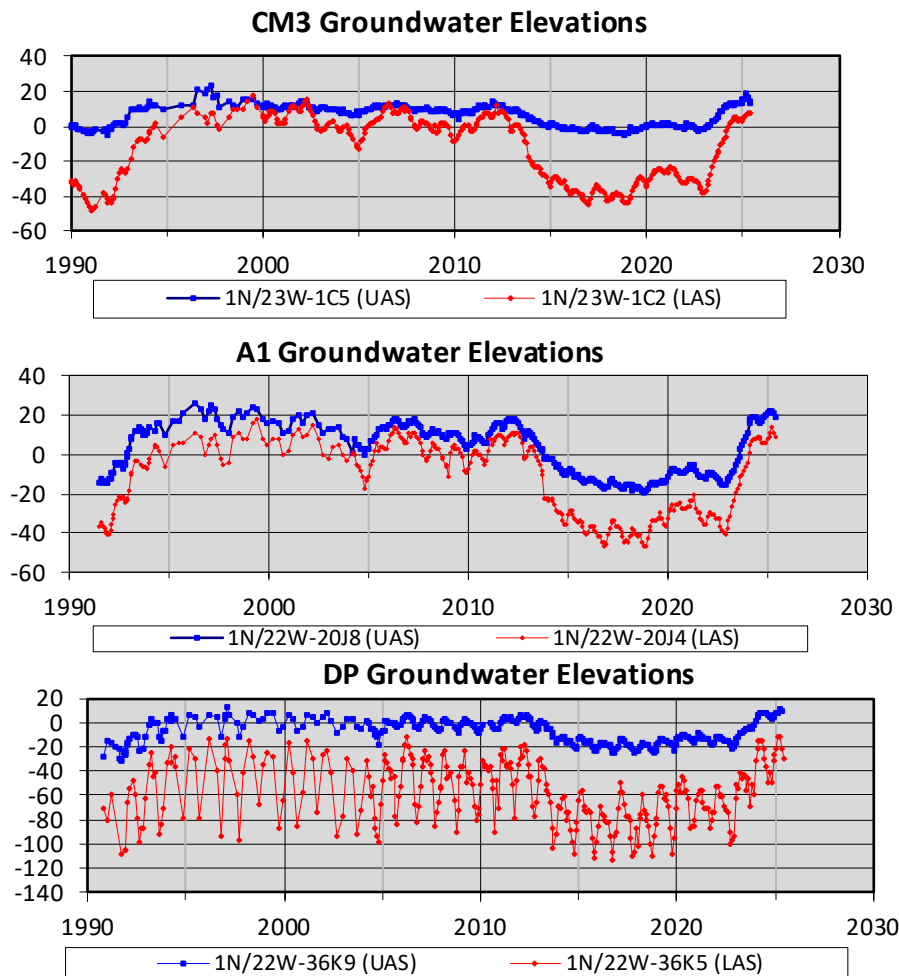
Groundwater Elevation Records – eastern Oxnard/Pleasant Valley Basin Boundary Area



Groundwater Elevation Records – Pleasant Valley Basin



Groundwater Elevation Records – Coastal Nested Monitoring Wells



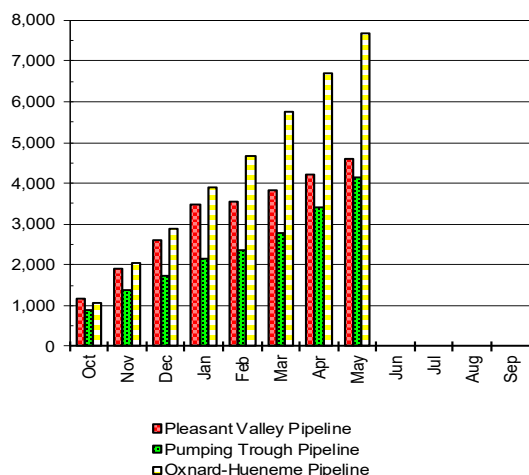
Monthly Water Deliveries, acre-feet (Water Year 2024/25)

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
PV Pipeline (surface water)	1,177.5	734.3	679.6	876.1	85.9	134.1	0.0	106.5				
PV Pipeline (Saticoy well field)	0.0	0.0	0.0	0.0	0.0	134.4	376.7	307.6				
Total to Pleasant Valley Pipeline	1,177.5	734.3	679.6	876.1	85.9	268.5	376.7	414.1				
PTP (surface water)	772.4	414.7	335.7	404.6	198.1	165.9	48.3	73.4				
PTP (PTP 1-5)	115.2	65.2	12.7	19.8	30.6	93.7	422.5	453.3				
PTP (OH-12/13)	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0				
PTP (Saticoy well field)	0.0	0.0	0.0	0.0	0.0	134.1	162.6	212.0				
Total PTP	887.6	479.9	348.4	424.4	228.7	393.7	633.4	738.8				
C-customers (surface water)	0.0	0.0	0.0	0.0	0.0	0.0	0.0	9.7				
Saticoy Well Field (groundwater)	0.0	0.0	0.0	0.0	0.0	268.5	539.3	519.6				
O-H Pipeline (groundwater)	1,051.5	976.6	853.0	1,033.7	748.2	1,072.4	975.9	958.5				
Total Surface Water Delivery (PTP, PV, c-cust)	1,949.9	1,149.0	1,015.3	1,280.7	284.0	300.0	48.3	189.6				
Total Groundwater Delivery (PTP, OH, Sat)	1,166.7	1,041.8	865.7	1,053.5	778.8	1,434.6	1,937.7	1,931.4				
Total Delivery (surface water, groundwater)	3,116.6	2,190.8	1,881.0	2,334.2	1,062.8	1,734.6	1,986.0	2,121.1				

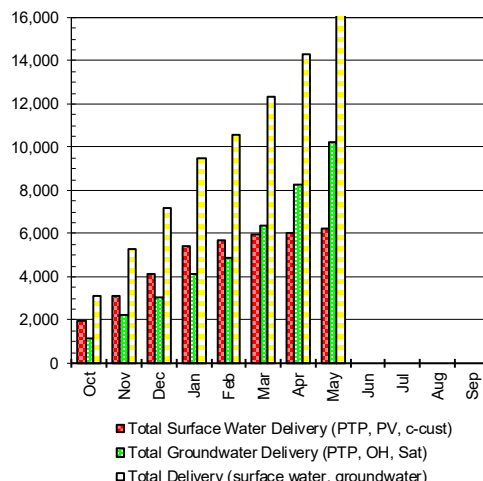
Cumulative Water Deliveries, acre-feet (Water Year 2024/25)

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
PV Pipeline (surface water)	1,177.5	1,911.8	2,591.4	3,467.5	3,553.4	3,687.5	3,687.5	3,794.0				
PV Pipeline (saticoy well field)	0.0	0.0	0.0	0.0	0.0	134.4	511.1	818.7				
Total to Pleasant Valley Pipeline	1,177.5	1,911.8	2,591.4	3,467.5	3,553.4	3,821.9	4,198.6	4,612.7				
PTP (surface water)	772.4	1,187.1	1,522.8	1,927.4	2,125.5	2,291.4	2,339.7	2,413.2				
PTP (PTP 1-5)	115.2	180.4	193.1	212.9	243.5	337.2	759.7	1,213.0				
PTP (OH-12/13)	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0				
PTP (Saticoy well field)	0.0	0.0	0.0	0.0	0.0	134.1	296.7	508.7				
Total PTP	887.6	1,367.5	1,715.9	2,140.3	2,369.0	2,762.7	3,396.1	4,134.9				
C-customers (surface water)	0.0	0.0	0.0	0.0	0.0	0.0	0.0	9.7				
Saticoy Well Field (groundwater)	0.0	0.0	0.0	0.0	0.0	268.5	807.8	1,327.4				
O-H Pipeline (groundwater)	1,051.5	2,028.1	2,881.1	3,914.8	4,663.0	5,735.4	6,711.3	7,669.8				
Total Surface Water Delivery (PTP, PV, c-cust)	1,949.9	3,098.9	4,114.2	5,394.9	5,678.9	5,978.9	6,027.2	6,216.9				
Total Groundwater Delivery (PTP, OH, Sat)	1,166.7	2,208.5	3,074.2	4,127.7	4,906.5	6,341.1	8,278.8	10,210.2				
Total Delivery (surface water, groundwater)	3,116.6	5,307.4	7,188.4	9,522.6	10,585.4	12,320.0	14,306.0	16,427.1				

Cumulative deliveries by system



Cumulative deliveries by source/type



Monthly diversion and recharge totals by facility, 2024/25, in acre-feet

Month	Piru Spreading	Freeman Diversion	Saticoy Spreading (metered + unmetered)	El Rio Spreading	Noble/Rose Spreading	LBMWC Water Use
Oct	0	16,587	5,368	4,700	4,545	25
Nov	0	3,774	-111 *	2,636	70	31
Dec	0	4,438	-139 *	3,534	0	27
Jan	0	4,272	314	2,566	71	41
Feb	0	5,905	2,542	2,923	148	8
Mar	0	3,301	1,163	1,651	201	NA
Apr	0	0	-48 **	0	0	NA
May	0	27	-200 **	37	0	NA
Jun	0					
Jul	0					
Aug	0					
Sep	0					

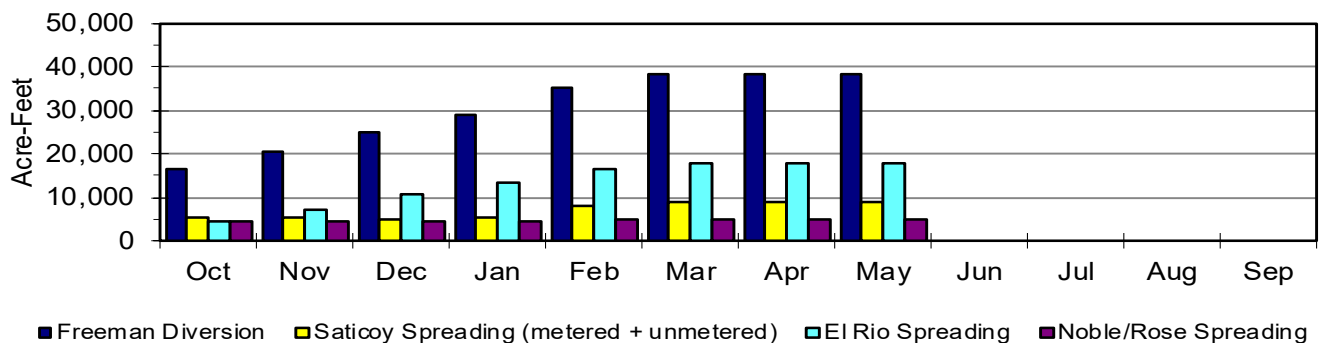
*Metered recharge at Saticoy is zero. Negative values are due to minor measurement inconsistencies where the sum of metered deliveries (surface water and recharge to El Rio) exceed metered diversions.

**Water delivered from desilting basin.

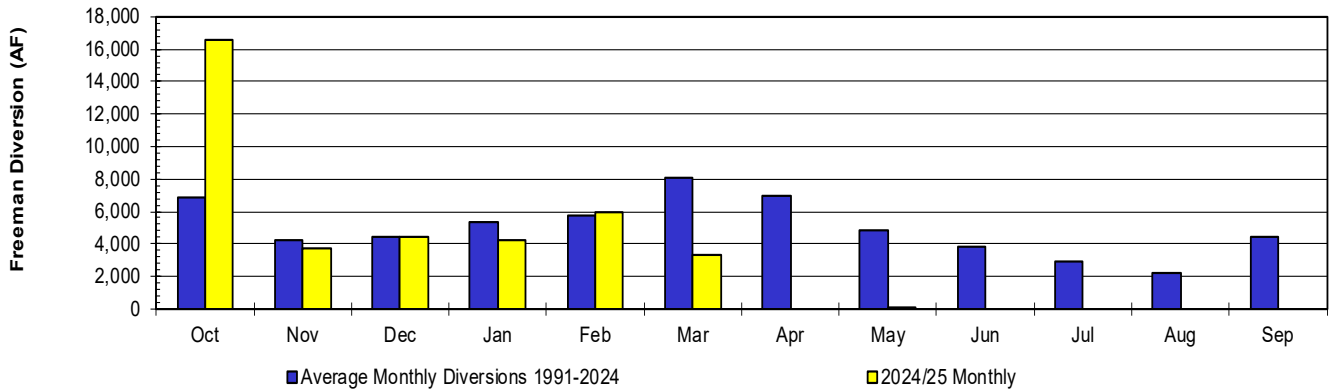
Cumulative diversion and recharge totals by facility, 2024/25, in acre-feet

Month	Piru Spreading	Freeman Diversion	Saticoy Spreading (metered + unmetered)	El Rio Spreading	Noble/Rose Spreading	LBMWC Water Use
Oct	0	16,587	5,368	4,700	4,545	25
Nov	0	20,361	5,256	7,335	4,615	56
Dec	0	24,799	5,118	10,869	4,615	84
Jan	0	29,071	5,431	13,436	4,685	125
Feb	0	34,976	7,973	16,358	4,833	133
Mar	0	38,276	9,136	18,009	5,034	NA
Apr	0	38,276	9,088	18,009	5,034	NA
May	0	38,303	8,888	18,046	5,034	NA
Jun	0					
Jul	0					
Aug	0					
Sep	0					

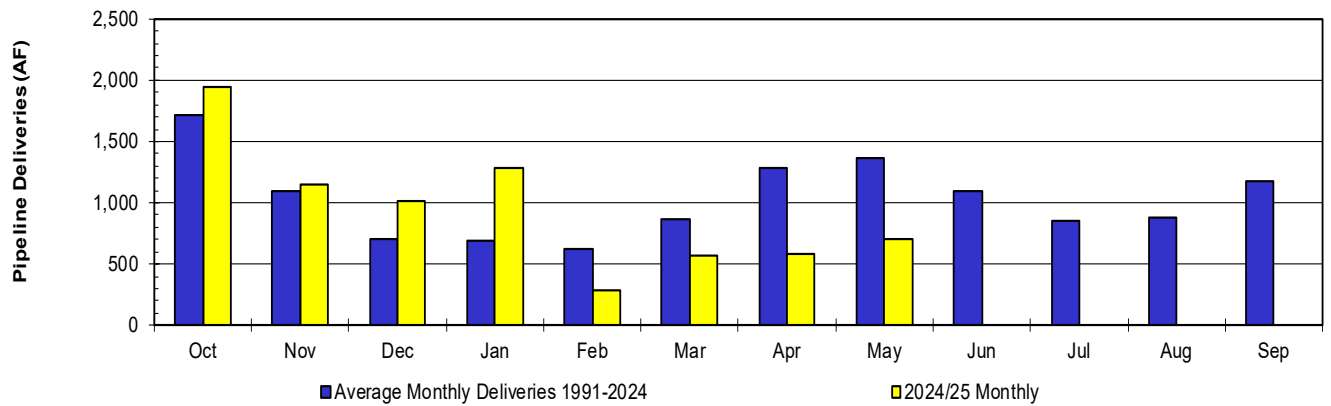
Cumulative diversion at Freeman, and distribution to recharge facilities



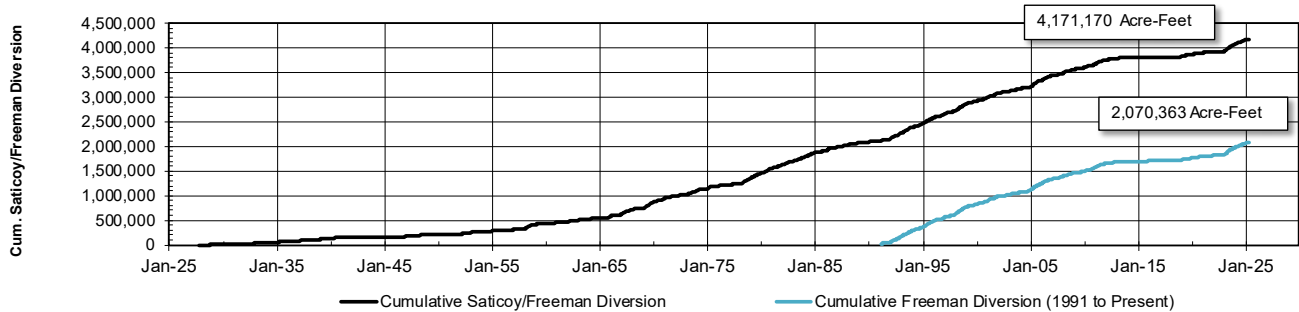
Monthly 2024/25 diversion at Freeman,
compared to average monthly diversions (1991-2024)



Monthly 2024/25 pipeline deliveries (surface water deliveries),
compared to average monthly pipeline deliveries (1991-2024)

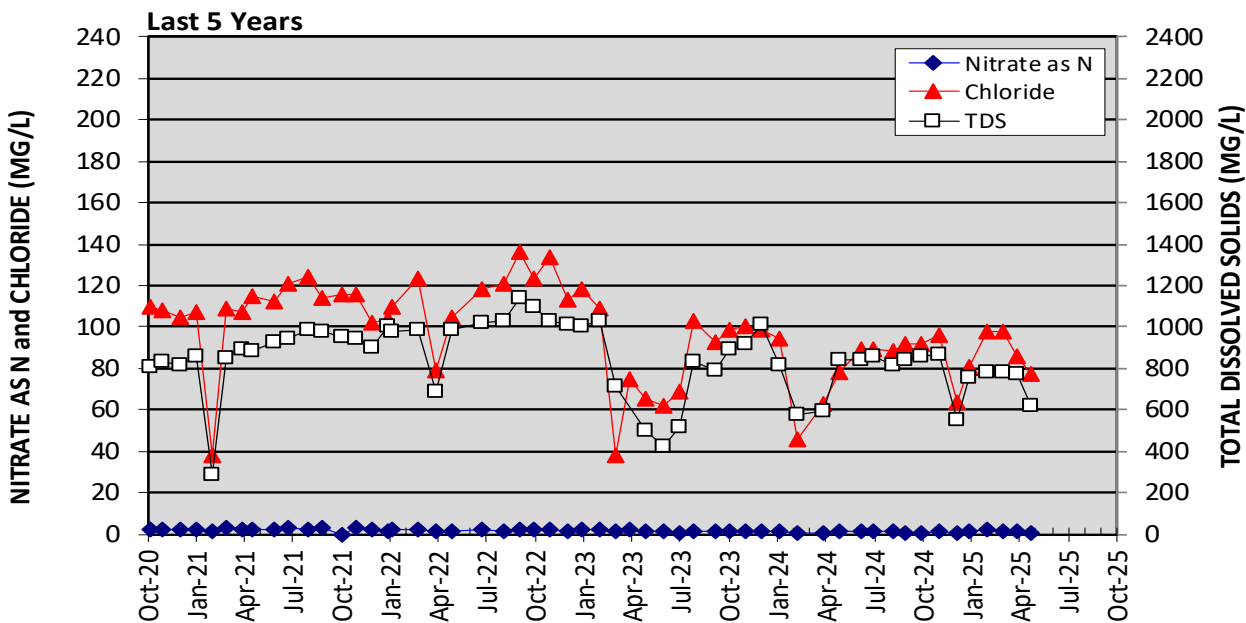


Cumulative diversion at Saticoy and Freeman Diversion, in acre-feet

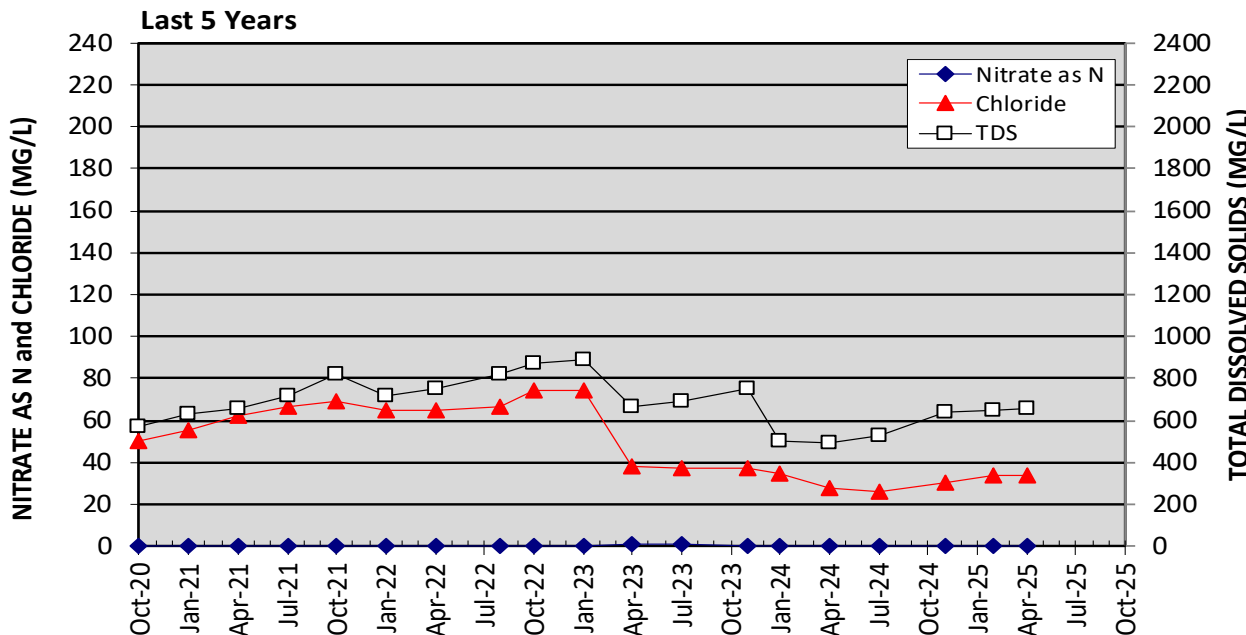


Water Quality

Santa Clara River water quality near Los Angeles/Ventura County line

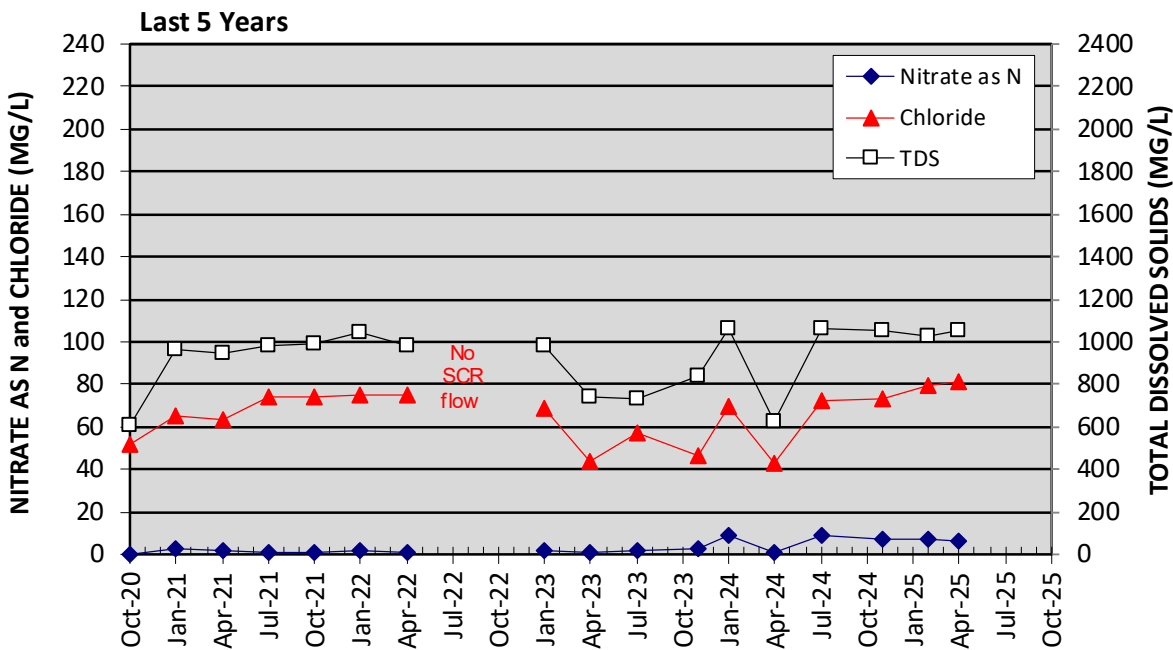


Piru Creek water quality below Santa Felicia Dam

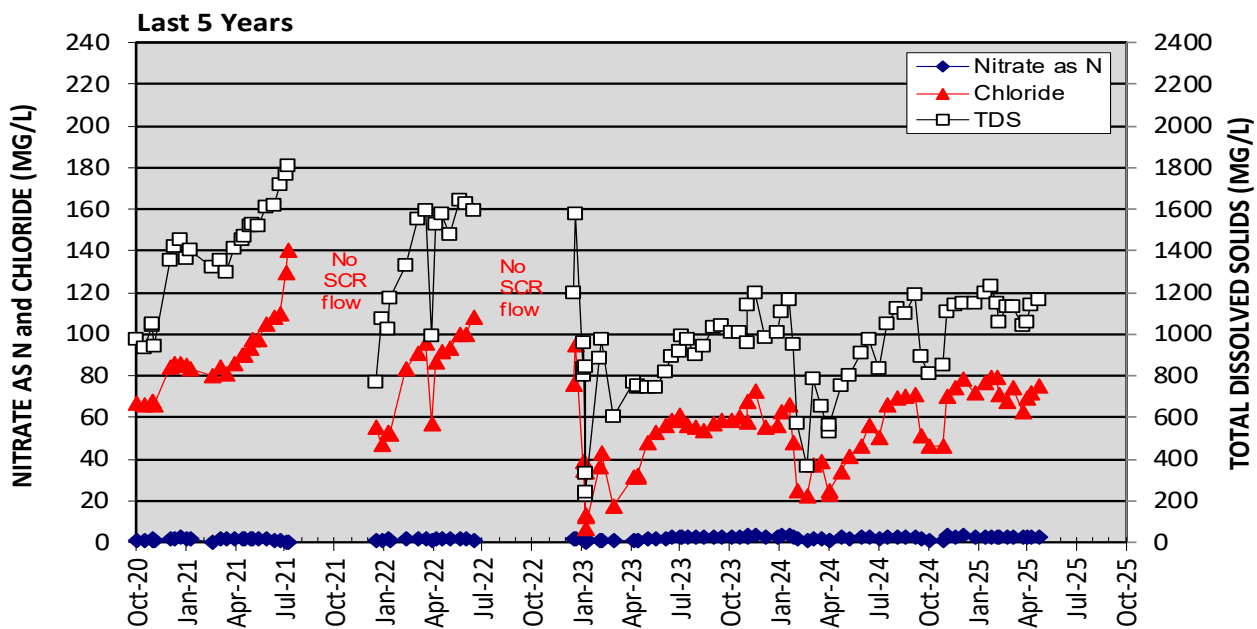


Water Quality

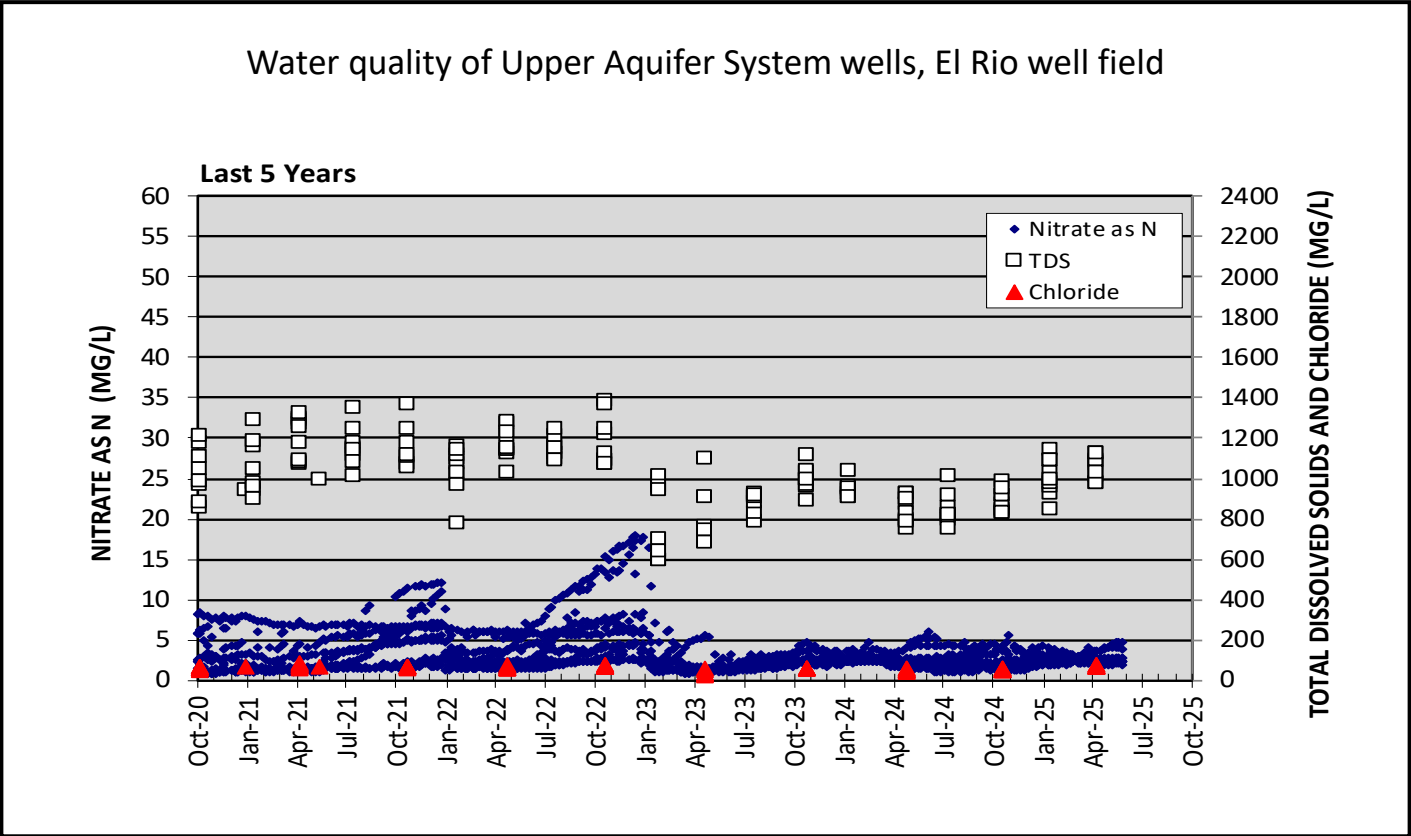
Santa Clara River water quality near Fillmore Fish Hatchery

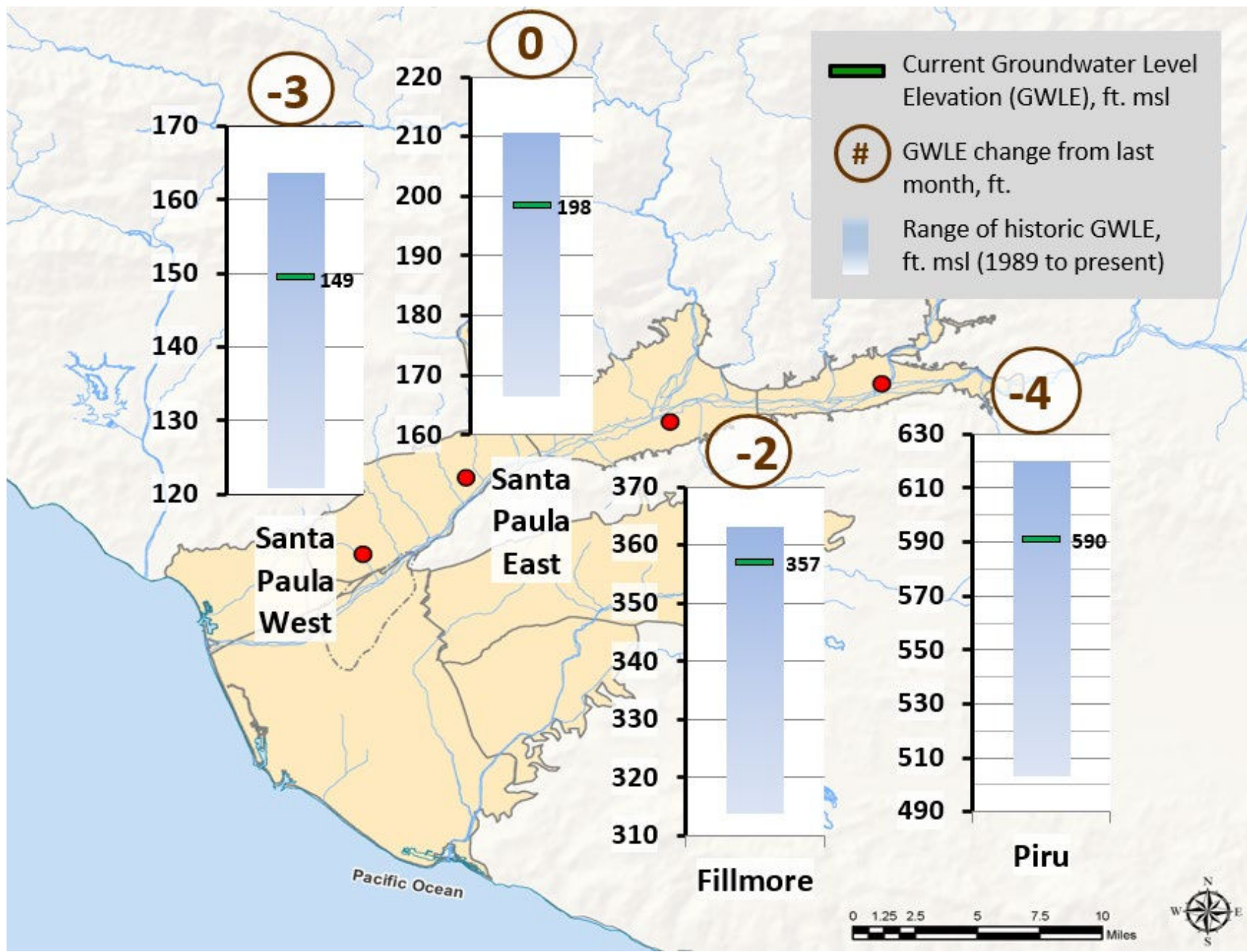


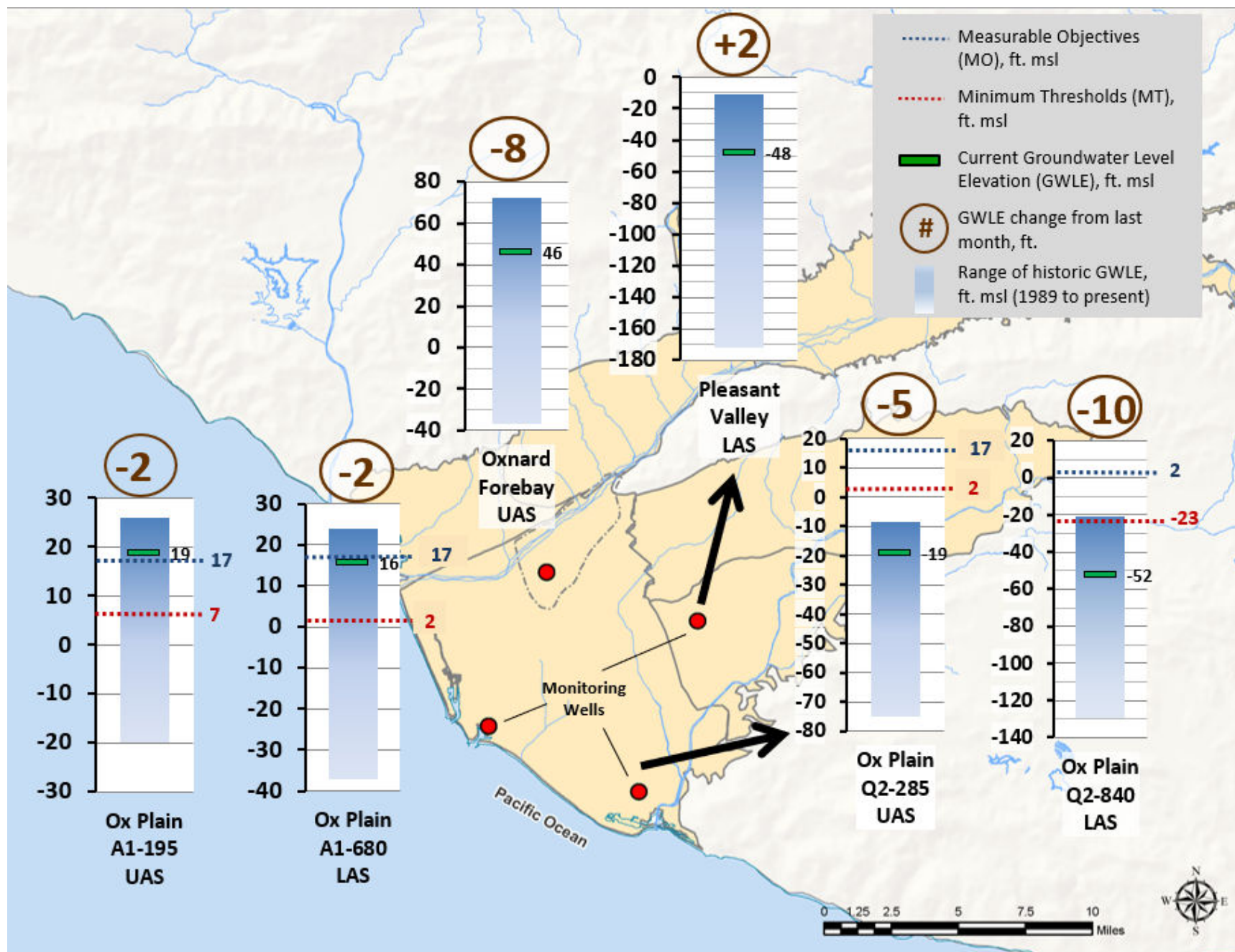
Santa Clara River water quality at Freeman Diversion



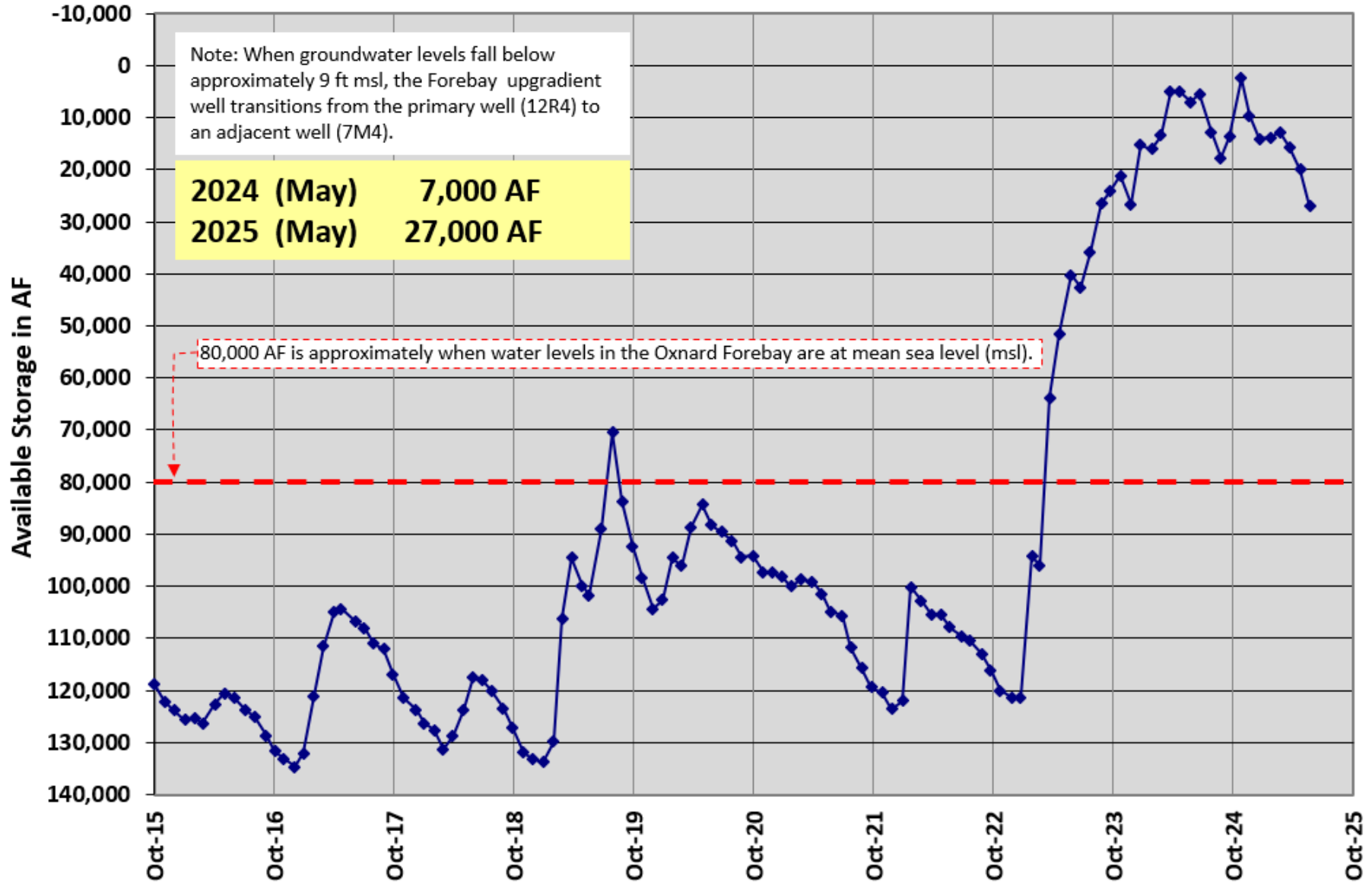
Water Quality

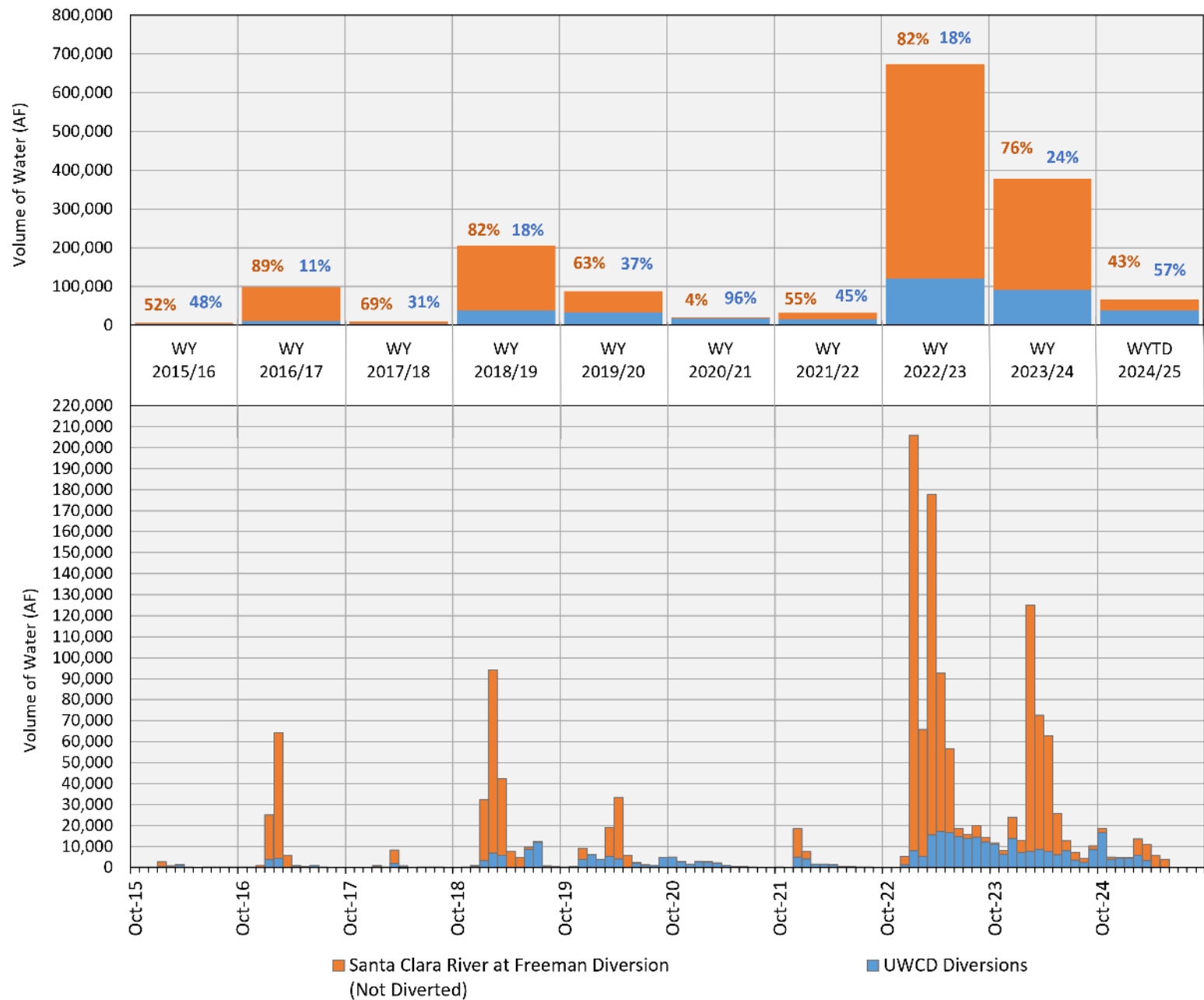






Available Storage in the Oxnard Forebay - Last 10 Years





Water Year (WY) = October 1 to September 30; WYTD = Water Year To Date



STAFF REPORT

To: UWCD Board of Directors

Through: Mauricio Guardado, General Manager
Anthony A. Emmert, Assistant General Manager

From: Brian H. Zahn, Chief Financial Officer
Sara Guzman, Finance Supervisor

Date: June 24, 2025 (July 9, 2025, meeting)

Agenda Item: 3.3 Investment Monthly Report for May 2025
Information Item

Staff Recommendation:

Receive the most current investment report for the month ending May 31, 2025.

Discussion:

None. Informational only.

Fiscal Impact:

As shown.

Attachment:


Combined Investment Monthly Report

United Water Conservation District
Monthly Investment Report
May 31, 2025

Investment Recap	G/L Balance	Weighted Avg Days to Maturity	Diversification Percentage of Total
Citizens Business Bank	3,515,890	1	6.71%
Petty Cash	5,400	1	0.01%
County Treasury	3,217	1	0.01%
LAIF Investments	48,834,248	1	93.26%
Total Cash, Cash Equivalents and Securities	52,358,755		100.00%
Investment Portfolio w/o Trustee Held Funds	52,358,755		
Trustee Held Funds	-		
Total Funds	52,358,755		

Local Agency Investment Fund (LAIF)	Beginning Balance	Deposits (Disbursements)	Ending Balance
	43,834,248	5,000,000	48,834,248
	Interest Earned YTD	Interest Received YTD	Qtrly Yield
	1,075,103	1,420,312	4.48%

..ll District investments are shown above and conform to the District's Investment Policy. All investment transactions during this period are included in this report. Based on budgeted cash flows the District appears to have the ability to meet its expenditure requirements for the next six months.

DocuSigned by:

 51950C116BDC414...
Mauricio Guardado, General Manager

6/25/2025

Date Certified

DocuSigned by:

 70D59E3F08048E...
Anthony Emmert, Assistant General Manager

6/24/2025

Date Certified

Signed by:

 00050B302407443...
Brian H. Zahn, Chief Financial Officer

6/24/2025

Date Certified

<i>United Water Conservation District</i>			
<i>Cash Position</i>			
May 31, 2025			
Fund	Total	Composition	Restrictions/Designations
General/Water Conservation Fund:			Revenue collected for district operations
General/Water Conservation	15,184,741	1,650,658	Includes General, Rec & Ranger, Water Conservation
		4,962,000	Reserved for legal expenditures
		1,253,968	Designated for replacement, capital improvements, and environmental projects
		7,318,115	Supplemental Water Purchase Fund
General CIP Funds	15,337,729	15,337,729	Appropriated for capital projects
	4,815,038	4,815,038	Reserved for CIP Projects
Special Revenue Funds:			Revenue collected for a special purpose
State Water Project Funds	7,819,924	7,819,924	Procurement of water/rights from state water project
Enterprise Funds:			Restricted to fund usage
Freeman Fund	(724,947)	(724,947)	Operations, Debt Service and Capital Projects
		-	Designated for replacement and capital improvements
		-	Reserved for legal expenditures
Freeman CIP Fund	3,009,988	3,009,988	Appropriated for capital projects
OH Pipeline Fund	1,862,059	1,862,059	Delivery of water to OH customers
OH CIP Fund	1,135,469	1,135,469	Appropriated for capital projects
OH Pipeline Well Replacement Fund	42,049	42,049	Well replacement fund
PV Pipeline Fund	1,106,073	1,106,073	Delivery of water to PV customers
PV CIP Fund	253,554	253,554	Appropriated for capital projects
PT Pipeline Fund	6,034,783	6,034,783	Delivery of water to PTP customers
PT CIP Fund	(3,517,705)	(3,517,705)	Appropriated for capital projects
Total District Cash & Investments	52,358,755	52,358,755	



STAFF REPORT

To: UWCD Board of Directors

Through: Mauricio Guardado, General Manager
Dr. Maryam Bral, Assistant General Manager

From: Craig Morgan, Chief Operations Officer
Randy Castañeda, Operations Supervisor — Water Treatment
J.D. Smallwood, Operations Supervisor — Water Distribution

Date: June 25, 2025 (July 9, 2025, meeting)

Agenda Item: 4.1 Operations and Maintenance Department Monthly Report
Information Item

Staff Recommendation:

Receive this summary report from the Operations and Maintenance department about its activities for June 2025.

1. Major Facilities Update

- **Santa Felicia Dam**

- On May 1, 2025, the lake level was 1017.9' and on May 31, 2025, the lake level had slightly decreased to 1017.65' due to Habitat Flows, reduced inflows, and evaporation caused by warmer weather.
- Santa Felicia Dam (SFD) release flows consistently remained at 7+ cubic feet per second throughout May due to Habitat Flow requirements.
- SFD staff performed and monitored the Monthly Siren Test on Friday, June 6, 2025 with no issues to report.
- SFD's monthly inspection is ongoing for the month of June.
- On May 25, 2025, SFD staff hosted a tour for emergency managers from Ventura, Oxnard, and Simi Valley. The visit provided an overview of the dam and its infrastructure, allowing participants to ask questions and better understand dam operations and emergency procedures.
- SFD staff utilized a rental bulldozer to clean multiple debris basins along the East Road. Additional work included clearing and tidying areas around the maintenance shop and along key access roads to support overall site upkeep and accessibility.
- SFD staff completed all necessary preparations for the upcoming annual Division of Safety of Dams (DSOD) inspection, scheduled for June 17, 2025. Preparatory efforts focused on ensuring site conditions, documentation, and access points meet inspection standards.

4.1 Operations and Maintenance Department Monthly Report Information Item

- **Freeman Diversion, Saticoy, and El Rio Recharge Facilities**

- Various clean-up activities such as access road maintenance, pond discing, the painting of various equipment at the Freeman Diversion, and trash collection in and around the Saticoy facility and the Freeman Diversion.
- Tours continue at the Freeman Diversion.
- Desilting Basin draining and drying activities are ongoing and in preparation of the annual Desilt Project, which is occurring later this calendar year.
- Saticoy staff completed an inspection of the Canal Bay at the Freeman Diversion. Overall conditions were satisfactory, with only minor maintenance items identified. Staff are currently addressing these items in preparation for the 2025 Conservation Release and the 2025 - 2026 storm season.
- Saticoy staff resumed water diversions at the Freeman Diversion facility on the afternoon of May 30, 2025, following the seasonal operational protocols.
- On June 5, 2025, the Control Systems Team conducted an inspection of the flow meter in the auxiliary pipe located at the Freeman Diversion. The inspection yielded satisfactory results, confirming proper functionality of the equipment.
- Static water levels (distance to water - from the well pad to the water table):

Facility	2025*	2024	2023
Saticoy	60'	24'	16'
El Rio	57'	61'	94'
PTP	55'-95'	55'-89'	64'-101'

* Static groundwater levels are typically recorded in the last week of the month. This table represents data in the month of April.

- **Oxnard Hueneme (OH) Delivery System**

- El Rio staff installed a new CL2 analyzer inside chlorinator room.
- El Rio operators assisted welding contractor with repairs to Gas Eng. 2 inlet and outlet piping.
- El Rio staff contributed comments and revisions to OH Emergency Response and the new Division of Drinking Water Cross-Connection Control Plan.
- El Rio operators made repairs to faltering Dempsey Rd. Mutual flow meters.
- El Rio operators monitored contracted replacement of two cathodic protection anodes for the OH Pipeline on Rose Ave.
- El Rio staff worked with General Pump Company to troubleshoot operational issues with Fe/Mn Plant return wash water pumps.
- El Rio operators replaced two-6" pressure regulating valves with two- 6" check valves at Fe/Mn Plant.

- **Pleasant Valley County Water District (PVCWD)**

- PVCWD received United's surface water supply, and water from Saticoy wells.
- 12% sodium hypochlorite injection continues at Saticoy's Moss Screen facilities for quagga mussel control.

4.1 Operations and Maintenance Department Monthly Report Information Item

- UWCD staff performed confined space entry into Pleasant Valley pipeline vault on W. Ventura Blvd. to continue repairs to electrical and telemetry components.
- UWCD staff conducted reconnaissance at PV Reservoir for possible location of a new flow meter that will send a remote surface water flow rate back to SCADA system.
- **Pumping Trough Pipeline (PTP)**
 - During May, the PTP system demand was met with surface water and PTP and Saticoy wells.
 - El Rio operators reset bollards at PTP turnout 158 after they were hit by passing traffic on Rice Ave.
 - El Rio operators performed monthly operational tests of the PTP emergency generators.
 - UWCD Engineer Zach Hanson led El Rio operators on a walk-down site visit of the new Recycle Water Pipeline on Laguna Rd.
 - El Rio operators made modifications and repairs to the Saticoy Moss Screen sodium hypochlorite injection system.
- **Control Systems**
 - Participated in the 2nd EPA National Water and Wastewater Sector Cybersecurity Drill.
 - Hosted VC Regional Radio Oversight Committee at United's Boardroom.
 - Luis P. completed Genetec Synergis Certification.
 - OH Well #12 Yaskawa Drive has been installed and commissioned.
 - Completed 2nd Draft of the OH Emergency Generator SOP.
 - Security Trailer Setup for deployment.
 - Met with Casitas MWD at SFD for collaboration on tunnel setup and confined space entry procedures.
 - Completed Electrical Maintenance at the Freeman Diversion.
 - Replaced and upgraded the OH Well 12 Radio.
 - Supported the EBB Water project at NBVC Point Mugu by providing Power Monitoring Equipment Installation.
 - Participated in Ventura County Regional Radio Technical Subcommittee.
- **Lake Piru Water Treatment Plant**
 - All the chlorine residuals and turbidity readings for the Lake Piru Water Treatment Plant (LPWTP) were within proper ranges in the month of May.
 - Monthly pH, turbidity, and coliform samples were obtained from the treatment plant as part of the Long-Term 2 Enhanced Surface Water Treatment Rule compliance monitoring. The results were favorable, with another passing grade.
 - Basic maintenance and inspections are ongoing and continuing.

2. Operations and Maintenance Treatment Projects Update

- El Rio completed the monthly DDW Drought Tolerance report.

4.1 Operations and Maintenance Department Monthly Report Information Item

- Staff performed weed abatement at PTP and PV reservoirs.
- El Rio operators performed monthly testing and calibration of chlorine and ammonia leak detection systems.
- Weekly water quality sampling for OH wells and various sample stations along OH Pipeline continued throughout the month of May.
- Monthly bacteria samples were obtained for the PTP system.
- Monthly meter readings were obtained for OH, PTP, and PV pipelines.
- Staff completed and electronically transmitted the monthly OH Surface Water Treatment Rule report to the State Water Resources Control Board Division of Drinking Water.
- El Rio operator obtained quarterly Stage 2 Disinfection By-Product Rule samples from OH sample stations #2 and #6.
- El Rio operators performed monthly maintenance checks of OH Clear Wells.
- Static water levels were obtained for all El Rio, Saticoy, and PTP wells.

3. Safety and Training

- UWCD staff attended herbicide training at Saticoy facility.
- UWCD staff participated in the HDR Consultants' data gathering update meeting regarding the new Asset Management Program.
- El Rio operators developed a new safety check SOP for responding to UWCD sites post-earthquake notifications.
- Tailgate safety meetings were conducted at all individual O&M field locations, and the topics included refresher training on equipment used at the various O&M locations; specifically, tailgate safety meetings were conducted prior to every commencement of maintenance activities at the Freeman Diversion.

Attachment: Operations Log for May

OPERATIONS LOG v 10/7/21																										
DATE	SANTA FELICIA DAM								FREEMAN DIVERSION**					RECHARGE					IRRIGATION					O-H		
	SFD El.	Stor.	Surface	Evap.	Inflow Balance	Outflow USGS	Hydro	Rain 106E	River	Diverted	Fish*** Facility	Bypass Channel	Crest	El Rio	Satcoy Facility	Noble/Rose	Piru	T.I.D.	P.T.P.	PVCWD	L.P.	Satcoy Wells	Total	Ci2		
	Ft.	A/F	Acres	Inches	Av. CFS	Av. CFS	Kw	Inches	Av. CFS	Av. CFS	Av. CFS	Av. CFS	Av. CFS	Av. CFS	Misc CFS	Weir CFS	Av. CFS	Av. CFS	A/F	A/F	A/F	%	A/F	A/F	Lbs.	
A/F*		41640			12,330	23,639		10.415	63,328	38,277	14,324	3,819		18,009	14592	5033	0.0	6,499	2,149	3,403		0.0	824	6,404	48,991	
5/1/25	1017.76	41605	879	0.136	-8	7.57	0	0.00	73	0	71.3	0	1.5	0	-8	0	0	0.0	33.5	0.0	33.5	0.00	0.0	18.1	29.0	242
5/2/25	1017.76	41605	879	0.108	10	7.57	0	0.00	71	0	70.9	0	0.1	0	-6	0	0	0.0	28.9	0.0	28.9	0.00	0.0	17.8	33.8	251
5/3/25	1017.77	41614	879	0.134	15	7.57	0	0.00	72	0	70.9	0	0.6	0	-5	0	0	0.0	26.8	0.0	26.8	0.00	0.0	17.8	25.1	196
5/4/25	1017.79	41631	880	0.102	18	7.57	0	0.00	79	0	70.9	0	8.5	0	-2	0	0	0.0	22.3	0.0	22.3	0.00	0.0	17.8	24.7	176
5/5/25	1017.79	41631	880	0.222	12	7.57	0	0.00	79	0	70.9	0	7.8	9.41	-11	0	0	0.0	21.3	0.0	21.3	0.00	0.0	17.9	29.8	225
5/6/25	1017.79	41631	880	0.140	10	7.57	0	0.00	70	0	70	0	0	6.7	-10	0	0	0.0	24.5	0.0	24.5	0.00	0.0	17.8	27.7	209
5/7/25	1017.80	41640	880	0.089	14	7.57	0	0.00	70	0	69.8	0	0.4	0	-4	0	0	0.0	24.9	0.0	24.9	0.00	0.0	17.8	28.7	295
5/8/25	1017.81	41649	880	0.055	13	7.57	0	0.00	65	0	65.3	0	0	0	-3	0	0	0.0	24.0	0.0	24.0	0.00	0.0	17.8	26.2	243
5/9/25	1017.88	41710	880	0.198	42	7.57	0	0.00	69	0	58.8	0	10.5	0	-2	0	0	0.0	20.8	0.0	20.8	0.00	0.0	17.8	27.7	331
5/10/25	1017.82	41658	880	0.250	-14	7.57	0	0.00	68	0	57.9	0	9.7	0	-3	0	0	0.0	23.5	0.0	23.5	0.00	0.0	17.8	30.8	250
5/11/25	1017.82	41658	880	0.270	13	7.56	0	0.00	72	0	58.3	0	13.8	0	-5	0	0	0.0	26.9	0.7	26.2	0.00	0.0	17.9	24.7	188
5/12/25	1017.81	41649	880	0.250	8	7.56	0	0.00	75	0	58.2	0	16.6	0	1	0	0	0.0	16.7	0.0	16.7	0.00	0.0	17.7	30.4	206
5/13/25	1017.79	41631	880	0.222	3	7.57	0	0.00	63	0	59.3	0	3.3	0	-3	0	0	0.0	22.7	0.0	22.7	0.00	0.0	17.6	31.7	305
5/14/25	1017.78	41622	880	0.224	7	7.57	0	0.00	59	0	59.2	0	0	0	-3	0	0	0.0	24.0	0.0	24.0	0.00	0.0	17.6	32.1	326
5/15/25	1017.78	41622	880	0.241	12	7.57	0	0.00	58	0	58.4	0	0	0	5	0	0	0.0	8.4	0.0	8.4	0.00	0.0	17.7	32.6	259
5/16/25	1017.81	41649	880	0.220	25																					



STAFF REPORT

To: UWCD Board of Directors

Through: Mauricio Guardado, General Manager

From: Anthony A. Emmert, Assistant General Manager
Bernard Riedel Jr., Senior Park Ranger

Date: June 25, 2025 (July 9, 2025, meeting)

Agenda Item: 4.2 Recreation Department Monthly Report
Information item

Staff Recommendation:

Review this monthly report from the Recreation Department of its activities for the month of May 2025 as well as receive a presentation of its highlights.

Discussion:

During the month of May, the warming summer weather and the sold-out Memorial Day Weekend resulted in a significant increase in the monthly revenue and visitation amounts.

Staff Tasks and Activity Highlights

- **May 3:** American Bass held a fishing tournament at Lake Piru.
- **May 10:** Staff hosted *Howl at the Moon* nighttime fishing event. These events are held throughout the summer and allow the public an opportunity to fish from dusk to 1:00 a.m.
- **May 17:** 24: National Bass West held a fishing tournament at Lake Piru.
- **May 23:** Ranger staff held a *Family Fishing Clinic* in conjunction with Reel Guppy Outdoors, an Oxnard based nonprofit offering various enrichment programs to local youth. The 35 participants were taught how to fish as well as educational topics such as the practice of "leaving no trace" and the importance of sustainability of local fish and wildlife.

Staff Training/Meetings/Events

- **May 5-9:** Park Ranger Cadets Reynoso and Howery attended PC 832 training. This is a 40-hour introductory training program, overseen by the Commission on Peace Officer Standards and Training (POST), for individuals who will be exercising peace officer powers. The training covers the laws of arrest, search, and seizure.

4.2 Recreation Department Monthly Report Information Item

- **May 12-17:** Ranger staff utilized rented earth moving equipment to turn over the weeds and level a large section of land by the Juan Fernandez boat launch. Rangers then spread 450 tons of sand to create a beach and set a buoy line designating the swimming area and indicating to boaters to keep out.
- **May 28:** Two additional bear proof dumpster lids were installed in Group 2 to deter wildlife from getting into the trash and creating a mess.
- **Various dates:** Rangers completed training in case law, law enforcement policies and procedures, from District vendor Lexipol.
- **Various dates:** Rangers completed safety training from District vendor Target Solutions.

Revenue and Visitation Recap

2025 Day Use/Other Revenue Recap and Comparison	
2025 Day Use/Other Revenue (Jan 1 – May 31)	\$177,009
2024 Day Use/Other Revenue (Jan 1 – May 31)	\$181,702
Total Revenue Increase/Decrease from Prior Year	\$-4,693
Annual Increase/Decrease %	-2.6%
2025 Camping Revenue Recap and Comparison	
2025 Camping Revenue (Jan 1 – May 31)	\$255,747
2024 Camping Revenue (Jan 1 – May 31)	\$231,263
Total Revenue Increase/Decrease from Prior Year	\$24,484
Annual Increase/Decrease in %	10.6%
Total Combined Revenue Current and Previous Year Comparison (2025 vs. 2024)	
2025 All Revenue (Jan 1 – May 31)	\$432,756
2024 All Revenue (Jan 1 – May 31)	\$412,965
Total Revenue Increase from Prior Year	\$19,791
Annual Increase/Decrease in %	4.8%

* *It should be noted that the above figures have not been verified by the District's Finance Department.*

2025 Total Visitation Figures				
Month	# People	# Vehicles	# Vessels	Pets
January	1,952	649	76	3
February	3,203	1,141	189	12
March	5,958	3,526	763	22
April	8,906	2,823	618	22
May	12,266	3,563	651	8
Total	32,285	11,702	2,297	67

4.2 Recreation Department Monthly Report Information Item

Incidents

- **May 24:** Rangers responded to a complaint of an adult male chasing two adolescent children who were reportedly throwing rocks nearby him at the Juan Fernandez swim beach. VCSO was contacted and deputies responded to the lake, interviewed all parties, and then departed.
- **May 26:** Rangers provided care for a minor medical incident involving a 9-year-old male falling off his bike in the Olive Grove Campground. Rangers bandaged the wound on the child's chin and recommended to his guardian the boy be taken to the hospital for further assessment.

Citations/Enforcement Summary

- No citations were issued. It should be noted that Ranger staff issued verbal warnings for violations of District ordinances and state laws.

Grants

- Nothing to report.



STAFF REPORT

To: UWCD Board of Directors

Through: Mauricio Guardado, General Manager
Dr. Maryam Bral, Assistant General Manager

From: Dr. Jason Sun, Supervisory Water Resources Engineer
Murray McEachron, Hydrologist Supervisor
John Lindquist, Water Resources Supervisor

Date: June 26, 2025 (July 9, 2025, meeting)

Agenda Item: 4.3 Water Resources Department Monthly Report and Update on Activities of Local Groundwater Sustainability Agencies (GSAs) Information Item

Staff Recommendation:

Receive a report on Water Resources Department activities for the month of June 2025, including a summary of the activities of the Santa Paula Basin Technical Advisory Committee and three local Groundwater Sustainability Agencies (Fox Canyon Groundwater Management Agency [FCGMA], Fillmore and Piru Basins Groundwater Sustainability Agency [FPBGSA], and Mound Basin Groundwater Sustainability Agency [MBGSA]).

Discussion:

Staff Activities

Notable activities conducted by staff during the month included the following:

- Groundwater modeling:
 - Staff is currently reviewing and processing the dataset from 2020 to 2023 for incorporation into the FPGSA groundwater model.
 - Staff continued work on updating the groundwater model for the FPGSA.
 - A model review panel, consisting of three distinguished modeling experts, has been reviewing the groundwater model development for the FPGSA. Staff has maintained ongoing communication with the panel
 - Staff provided technical support related to the OPV adjudication.
 - MBGSA has received United's fee estimate for modeling support for the Mound Basin GSP update. Modeling work will begin upon budget approval by the MBGSA Board.

Agenda Item: 4.3 Water Resources Department Monthly Report and Update on Activities of Local Groundwater Sustainability Agencies (GSAs)
Information Item

- Hydrology:
 - Staff continued to assist with the modified fish passage and Freeman diversion system.
 - Staff evaluated data for and participated in the PTP evaluation work group.
 - Staff evaluated and planned supplemental SWP purchases.
 - Staff performed field measurements for the calibration of flow measurement equipment at the Freeman Diversion.
 - Staff met with the State Water Resources Control Board regarding existing water rights and permits.
 - Hydrologist Supervisor Murray McEachron has been preparing and transferring information and data to the remaining staff in preparation for his departure.
- Hydrogeology:
 - Staff reviewed the descriptions of United's projects that are included in Calleguas MWD's Phase 1 report for their Water Resources Implementation Strategy, and provided comments.
 - Staff have reviewed and provided input on proposed concepts being proposed to the FCGMA by Calleguas MWD and the Cities of Oxnard and Ventura that could support future expansion of groundwater storage and conjunctive-use projects in the Oxnard and Pleasant Valley basins.
 - Staff continued to participate in the planning and execution of Phase 1 of the EBB Water Project at Navy Base Ventura County (NBVC) Point Mugu, including the following activities:
 - Processing lithologic, aquifer-testing, and water-quality data from the new EBB monitoring wells.
 - Planning for installation of instrumentation in the EBB monitoring wells.
 - The first Technical Advisory Committee (TAC) meeting was held on June 18 for EBB design.
 - Staff continued supporting the first 5-Year GSP Update effort in the Fillmore and Piru Basins by supporting budget development for the FPBGSA, preparing data for updated model input, and developing a work plan for interconnected surface-water data gaps.
 - Staff updated United's report of Forebay groundwater conditions during WY and CY 2024, to support the GREAT water allocation adjustment by the City of Oxnard and United's storage credits for its Saticoy well field. Staff also prepared a related report on groundwater conditions in the Forebay for CY 2023 to support United's use of storage credits in fall 2023.

Agenda Item: 4.3 Water Resources Department Monthly Report and Update on Activities of Local Groundwater Sustainability Agencies (GSAs)
Information Item

- Staff continued analyzing and quantifying the basin wide benefits of United's conjunctive-use and recharge efforts.
- Staff continued soliciting comments on United's proposed revisions to the FCGMA's OPV Allocation Plan.
- Staff continued organizing data and planning for the preparation of a 5-year update to United's Santa Clara River Watershed Sanitary Survey, as required by the State Division of Drinking Water (DDW).
- Staff continued developing plans to update United's Database Management System across departments.
- Staff conducted routine collection of groundwater elevation and quality data throughout the District's service area, following up with quality control, analysis, and reporting activities required to support water resources management by United and other entities within our service area.
- Staff began preparing the Santa Paula Basin (adjudicated) annual report for CY and WY 2024.
- Staff provided technical information as needed to support various efforts by the District's legal counsel.
- Water Resources Supervisor John Lindquist continued transition planning ahead of his retirement in early July. Dr. Bram Sercu was selected as John's successor, effective July 6, 2025.
- Outreach and Education
 - Staff presented an update on UWCD operations, hydrology and basin conditions at the June 9 Santa Paula Basin Pumpers Association Meeting
 - Staff spoke at the first "Ranger Talk" of the year at Lake Piru on Saturday, June 14; topics included local geology and water resources.
 - Staff presented on seawater intrusion at the June 17 AWA-VC Water Issues Committee meeting.
 - Staff presented an update on UWCD operations, hydrology and basin conditions at the June 17 FBPA-PBPA joint annual meeting.
 - Staff co-presented (with the Engineering Department) on the EBB project, at the June 25 AWA Channel Counties Water Systems Luncheon.
 - Staff presented the history of the District at United's all-staff meeting on June 18.

Agenda Item: 4.3 Water Resources Department Monthly Report and Update on Activities of Local Groundwater Sustainability Agencies (GSAs)
Information Item

Fox Canyon Groundwater Management Agency (FCGMA)

Staff continue to participate in the FCGMA's groundwater sustainability planning and implementation efforts in the Oxnard and Pleasant Valley Basins. United staff continue to meet periodically with FCGMA staff and other stakeholders to evaluate groundwater conditions and discuss water-supply projects that support a sustainable, resilient water-supply portfolio for the region. United staff also attended and, where appropriate, contributed to FCGMA Board and Committee meetings, as follows:

Board of Directors meetings –The FCGMA held a special Board meeting on June 13, which included the following notable agenda topics:

- The Board authorized their interim Executive Officer to continue temporary variances pending decisions on variance applications for operators in the Oxnard and Pleasant Valley basins through WY 2024-25.
- The Board held a public hearing on appeal of the interim Executive Officer's decision to deny FCGMA water well application number 0309, for R.N. Daily Ranch, LLC.

The FCGMA held a regular Board meeting on June 25, which included the following notable agenda topics:

- The Board adopted proposed Resolution No. 2025-03 to establish the amount of the Las Posas Valley (LPV) overuse assessment on the use of groundwater in excess of what the LPV Adjudication Judgment allows.
- The Board adopted the *2025 LPV Basin Optimization Plan and Related Response Reports*.
- The Board received a presentation from Agency staff on the Las Posas Valley Basin Optimization Yield Study preferred modeling alternative.
- The Board approved and authorized their interim Executive Officer to execute a professional services contract modification with Dudek to prepare the Las Posas Valley Basin 2025 Optimization Yield Study.
- The Board received a presentation from Agency staff on the protests and requests for refund of Water Year 2023 Las Posas Valley Watermaster Basin Assessments submitted by Del Norte Water Company and Mary Vanoni on behalf of the Vanoni Group, and denied the protests.

The next regular Board meeting is scheduled for July 23.

Committee meetings – The FCGMA held a Fiscal Committee meeting on June 17 which included the following notable agenda topics:

- The Committee discussed Board priorities for the FCGMA's Work Plan and Draft Budget for FY 2025-26.
- The Committee discussed priorities for developing policy related to the Board's funding reserves.

Agenda Item: 4.3 Water Resources Department Monthly Report and Update on Activities of Local Groundwater Sustainability Agencies (GSAs)
Information Item

Fillmore and Piru Basins Groundwater Sustainability Agency (FPBGSA)

Staff continue to participate in FPBGSA activities supporting SGMA compliance and GSP implementation for the Fillmore and Piru basins. United staff also attended and, where appropriate, contributed to FPBGSA Board and Committee meetings, as follows:

Board of Directors meetings – The FPBGSA held a regular Board meeting on June 19, which included the following notable agenda topics:

- The Board conducted a public hearing and approved the proposed groundwater extraction fee of \$13 per acre-foot for FY 2025-26.
- The Board received a presentation from staff on the FY 2025-26 Work Plan and Budget, and approved both.
- The Board approved several task orders for consultant Daniel B. Stephens & Associates, Inc., for as-needed technical and planning support services during FY 2025-26.

The next regular Board meeting is scheduled for July 17.

Mound Basin Groundwater Sustainability Agency (MBGSA)

Staff continue to participate in MBGSA activities supporting SGMA compliance and GSP implementation for the Mound basin. United staff also attended and, where appropriate, contributed to MBGSA Board and Committee meetings, as follows:

Board of Directors meetings – The MBGSA held a regular Board meeting on June 23, which included the following notable agenda topics:

- The Board held a public hearing and adopted Resolution 2025-02, establishing the proposed groundwater extraction fees within the Mound Basin for the 16th and 17th semiannual billing periods (July-December 2025 and January-June 2026).
- The Board approved United's proposal for GSP Periodic Evaluation support services.
- The Board authorized the Executive Director to issue Intera, Inc., Work Order No. 14 for preparation of the GSP periodic evaluation document.

The next regular Board meeting is scheduled for July 28.

Santa Paula Basin Technical Advisory Committee (TAC)

Staff continue to participate in the Santa Paula Basin TAC in support of the Santa Paula Basin Judgment and in conformance with SGMA reporting requirements for adjudicated basins, as follows:

**Agenda Item: 4.3 Water Resources Department Monthly Report and Update on
Activities of Local Groundwater Sustainability Agencies (GSAs)
Information Item**

- Staff continued preparation of the WY and CY 2024 Santa Paula Basin annual report.



STAFF REPORT

To: **UWCD Board of Directors**

Through: Mauricio Guardado, General Manager
Anthony A. Emmert, Assistant General Manager

From: Josh Perez, Chief Human Resources Officer
Brian H. Zahn, Chief Financial Officer
Tony Huynh, Risk and Safety Manager
Zachary Plummer, Technology Systems Manager
Tracy Oehler, Executive Assistant/Clerk of the Board

Date: **June 25, 2025 (July 9, 2025, meeting)**

Agenda Item: **4.4 Administrative Services Department Monthly Report
Information Item**

Staff Recommendation:

Review this monthly report from the Administrative Services Department as well as receive a presentation of its highlights for June 2025.

Discussion:

Finance

- S&P - Wildfire Mitigation Questionnaire submitted
- UWCD Rates Analysis – begins July 2025
- Year-end Close
- Preparing WIFIA Construction loan process

Administrative Services

- Provided administrative assistance for drafting, finalizing, distributing/posting materials, and room set up for the following meetings: Finance and Audit Committee (June 2), Water Resources Committee (June 3), Regular Board of Directors (June 11), Special Board of Directors (June 12), Executive Committee (June 17 and 23), as well as the Fillmore and Piru Basins Groundwater Sustainability Agency (June 19) held at the City of Fillmore's office and Mound Basin Groundwater Sustainability Agency (June 23) held at the County of Ventura Hall of Administration.
- Developed and assisted with presentations for the Santa Paula Basin Pumpers Association Annual Meeting (June 9), Fillmore Basin and Piru Basin Pumpers Associations Joint Annual Meeting (June 17), and internally the UWCD All-staff Meeting (June 18).

4.4 Administrative Services Department Monthly Report Information Item

- Provided logistical support to Human Resources for retirement celebrations (June 12).
- Coordinated logistical support with room and beverage set up for the following outside agency meetings: AWA Executive Committee (June 5), AWA Water Issues (June 17), AWA WaterWise Program (June 19), VC California Women for Agriculture (June 19), and VC Resource Conservation District (June 26).

Human Resources

- Working on recruitment for the following positions:
 - Associate Engineer, position closed June 15
 - Engineer, position closed June 15
 - Principal Hydrogeologist, position will close June 27
- Processed merit pay for management approved based on performance.
- Prepared for Cost-of-Living Increases (COLAs) and admin leave PAF's.
- Prepared promotion paperwork for Water Resources Supervisor.
- Prepared promotion of Water Treatment Operator III.
- Hired a new Environmental Services Field Assistant (scheduled to start July 7th).

Risk and Safety Management

- Monitored and provided situational updates of VCFD's efforts in battling the Maria Fire in Santa Paula in which water from the District's Saticoy facility was utilized to battle the flames; also monitored fire in Piru.
- Implemented District's new Emergency Mass Notification System and utilized it in support of SFD's Emergency Action Plan annual coordination drill in partnership with Engineering.
- Coordinated procurement and deployment of additional security cameras at Lake Piru in support of the new boat rental program.
- Coordinated and liaised with CISA on planning an updated Remote Penetration Test Assessment, resulting in significant anticipated cost savings to rate payers.
- Supported Finance in addressing S&P's Wildfire Mitigation Questionnaire as part of multi-departmental efforts.
- Attended webinars on The Threat of State Sponsored Actors and Proxies in the United States by FBI InfraGard which discussed methods to safeguard critical infrastructure vulnerabilities (including water systems) and ways in which these threats can be exploited through physical or cyber intrusion methods.
- Attended the Disaster Response, Recovery, & Resilience by the National Special District Association which covered grant funding programs and their status as well as strategies that can yield positive submittals.

4.4 Administrative Services Department Monthly Report Information Item

Technology Systems Support Activity and Helpdesk Summary

Helpdesk and Technical Support Activity

- A total of 123 tickets were managed in June, covering routine service requests and user support.
- Twenty-nine (29) tickets remained active at the end of the month:
 - Ten are in progress
 - Nine remain open
 - Six are in confirm resolution status
 - Four are awaiting replies
- Most tickets were categorized under “IT Services and Support,” with common topics including:
 - VPN and remote connectivity support
 - Printer/scanner troubleshooting
- Tech System Updates and Audit request supporting the annual financial audit
 - Account setup for new staff and system access reviews

Ticket Highlights and Time-Intensive Resolutions

- Assisted with the configuration of remote desktop firewall rules.
- Reviewed and adjusted license assignments linked to the computer operating system.
- Completed onboarding/offboarding requests for multiple users.
- Provided troubleshooting and application support for our Engineering and Finance departments.

System Operations and Monitoring

- No unplanned outages or service disruptions occurred during the month.
- Intern and part-time staff provided regular technical support for boardroom setup and audio-visual efforts.
- Ongoing monitoring continued for endpoint health and security compliance.

Meeting and Event Support

- Continued to provide Technology Systems support for large-format hybrid meetings in the district boardroom.
- On average, two hybrid meetings each week which require Tech team presence to ensure remote participation and audio-visual capability worked seamlessly.
- Meetings supported this month included agency board sessions and administrative events:
 - Association of Water Agencies (AWA)
 - Fillmore and Piru Groundwater Sustainability Agencies (GSA)
 - United Water Conservation District Board and Engineering Workshops
 - Ventura County Women in Agriculture
 - Ventura River Watershed Council and related committee meetings



STAFF REPORT

To: UWCD Board of Directors

Through: Mauricio Guardado, General Manager
Dr. Maryam Bral, Assistant General Manager

From: Robert J. Richardson, Engineering Manager
Nathan Summerville, Senior Engineer

Date: June 17, 2025 (July 9, 2025, meeting)

Agenda Item: 4.5 Engineering Department Monthly Report
Information item

Staff Recommendation:

Receive this summary report from the Engineering Department regarding its activities from late May to mid-June 2025. Please refer to the end of the report for a list of acronyms.

Discussion:

- Santa Felicia Dam Safety Improvement Project
 - FERC General Compliance
 - June 17 – Staff conducted the annual DSOD inspection at Santa Felicia Dam. The DSOD inspector found SFD to be in acceptable condition and no major action items were discussed in the field.
 - Outlet Works Improvement Project
 - June 6 – Staff e-filed the final BOC Meeting No. 10 Report with FERC.
 - June 12 – The General Manager authorized a budget reallocation of \$66,228 between tasks in the PCSA with GEI for the SFD Outlet Works Final Design.
 - June 12 – Staff provided a response to FERC's comments on BOC Meeting No. 9. The final report was e-filed with FERC.
 - June 20 – Staff e-filed Amendment No. 1 to the Design PFMA Report in response to FERC's comments related to the original report.
 - Spillway Improvement Project
 - June 6 – Staff e-filed the final BOC Meeting No. 10 Report with FERC.
 - *Grants: See the Grants section as part of this report.*
 - *Please see the Monthly Environmental Services Department Report for updates on the Project's environmental compliance and permitting process.*
- Lake Piru Recreation Area FIP
 - Lake Piru Asphalt

4.5 Engineering Department Monthly Report Information Item

- No major updates to report.
- Lake Piru Campground and Recreation Area Renovations
 - May 29 – Staff received preliminary lead time estimates from potential bathroom vendors. Lead times are 6 months to 11 months, not including site work.
 - June 9 – Staff provided detailed facility requirements to Stantec for the replacement of the LOG Restroom. The requirements are being used to coordinate with potential vendors and to develop a bid package for construction advertising.
- Freeman Diversion Expansion
 - Staff continued to meet the design team and technical advisors to advance the design effort for the Freeman Expansion Project.
 - *Please see the Monthly Environmental Services Department Report for updates on the Project's environmental compliance and permitting process.*
- Freeman Conveyance System Upgrade – Freeman to Ferro
 - Three Barrel Culvert Replacement
 - No major updates to report.
 - Vineyard Avenue Crossing
 - June 9 – Staff completed a Ventura County Well Permit Application to perform an additional boring in the center of Vineyard Avenue. Drilling work is scheduled for June 30, 2025. After which, the geotechnical report will be finalized by HDR.
 - *Grants: See the Grants section as part of this report.*
 - *Please see the Monthly Environmental Services Department Report for updates on the Project's environmental compliance and permitting process.*
- SWP Interconnection Pipeline Project
 - June 10 -Staff continued coordination with City of Ventura Engineering staff regarding project timing and field coordination.
- OH Well 14 Energy Efficiency Upgrade
 - No major updates to report.
- Iron and Manganese Treatment Facility
 - May 30 to June 8 – Engineering and O&M Staff continued to coordinate with BGI and Southwest to plan for waste disposal and tank inspection for the Wash Water Recovery Tank.
 - June 9 and 10 – Engineering Staff supported the Fe/Mn Wash Water Recovery Tank cleanout with BGI present for waste disposal.

4.5 Engineering Department Monthly Report Information Item

- June 16 – Superior Tank performed a one-year inspection of the empty Washwater Recovery Tank. Superior made multiple repairs to the coating on the roof beam, floor coating and fasteners, and side wall fasteners. This work is covered under a ten (10) year warranty as part of the project.
- *Grants: See the Grants section as part of this report.*
- OHP Gas Booster Replacement Project
 - No major updates to report.
- OH Pipeline
 - Staff continued coordination and preparation of the Cross Connection Control Plan for the OH Pipeline, which is due to the Division of Drinking Water on July 1st.
- OH Well Replacement
 - No major updates to report.
- Pleasant Valley Pipeline
 - No major updates to report.
- PT Pipeline
 - No major updates to report.
- Rice Avenue Grade Separation Project and Impact on PTP
 - No major updates to report.
- PTP Metering Improvement Project
 - June 3 – On-site meeting with Phil McGrath and Heidy Gonzalez (Reiter Bros.) to discuss various requests made by Mr. McGrath in consideration for executed easement deeds.
 - June 12 – Staff followed up with Reiter Affiliated Companies regarding pending easements at PTP Nos. 144, 145, 154, and 156.
- PTP Recycled Water Connection – Laguna Road Pipeline Project
 - June 5 – Staff visited Famcon to inspect and program the approved flow meter. Following a thorough review, staff approved transport of the meter to El Rio and verified that both the meter and transmitter met all required specifications.
 - June 13 – Staff coordinated with Toro; the flow meter upgrade is confirmed for June 23 to 24.
 - *Grants: See the Grants section as part of this report.*

4.5 Engineering Department Monthly Report Information Item

- Recycled Water Planning
 - May 29 - Recycled Water coordination meeting with City of Oxnard and PVCWD. PVCWD presented their operational plan. The City of Oxnard is planning to start-up deliveries to PVCWD and UWCD in late July or early August. PVCWD's consultant (MKN & Associates) is preparing an SOP.
- Extraction Barrier and Brackish Water Treatment Project
 - May 30 – Staff discussed dig permit changes with C Below and submitted the dig permit to the Navy.
 - June 3 – P2S and Roberson Waite completed installation of power monitoring devices at circuits D12, E1, and E2. Power monitors will be in place for 30 days. Roberson Waite will check on the monitors next week.
 - June 3 – Staff held an introductions meeting with the new APWO, LT Iziel Drew.
 - June 5 – UWCD/Navy Monthly Progress Mtg. No. 51 at NBVC Point Mugu. Discussed DBIDs and access, DODI 5200.48 requirements, OLDCC DCIP FY25 grant app, 30% design RFI document from the Navy, power study, potholing, temporary monitoring wells, corrosion study, NEPA and consultations, SWRCB grant TAC, monitoring well telemetry, public outreach and upcoming bridge inspection.
 - June 18 – Conducted the first TAC as required by the SWRCB GWGP grant. This meeting included representatives from the SWRCB, DDW, LARWQCB, FCGMA, NAVFAC, ACWD and District Staff. Staff provided an overview of the Phase 1 EBB WTP and set schedule for quarterly meetings.
 - June 19 – Staff responded to NBVC Planning Department RFI document related to the 30% design documents.
 - *CEQA/NEPA/Permits: Please see the Monthly Environmental Services Department Report for updates on the Project's environmental compliance and permitting process.*
 - *Grants: See the Grants section as part of this report.*
- Asset Management/ CMMS System
 - June 2 – Staff provided comments to HDR on the Asset Management Implementation Plan that was prepared as part of the Asset Management Pilot Project.
 - June 3 – Staff provided a revised implementation schedule to the internal and consultant team for review and comment.
 - June 3 – Staff received the OH Pipeline Inspection Review interim draft prepared by HDR.
 - June 12 – HDR submitted the updated Asset Management Implementation Plan to United for review and acceptance. In response to HDR's request, staff provided data on the cathodic protection system for the OH line.

4.5 Engineering Department Monthly Report Information Item

- June 16 – HDR provided draft Maintenance Plans for the OH Pipeline and Chlorine Disinfection building for United's review and comment.
- Grants:
 - DWR:
 - IRWM Prop 1 – Iron and Manganese Treatment Project: No major updates.
 - IRWM Prop 1 – Vineyard Avenue Crossing Project: No major updates.
 - FEMA:
 - HMGP - Santa Felicia Dam Projects (Outlet Works Improvement, Piru Siren System Upgrades):
 - May 27 – Staff attended the HMGP Grant kick-off meeting with BV.
 - May 28 - HMGP NOI was submitted for the SFD and Lake Piru Early Warning System.
 - OLDCC:
 - DCIP:
 - June 9 – Engineering and Finance staff met to discuss final accounting for the Iron and Manganese Treatment Plant DCIP grant.
 - June 18 – Submitted draft FY25 DCIP Phase 1 EBB WTP grant application and accompanying attachments to Kendall Lousen (Navy's CPLO) and RDP Staff for review. The proposal must be submitted by July 3.
 - Installation Readiness Program: No major updates.
 - SWRCB:
 - GWGP – EBB Water Treatment Project:
 - No major updates.
 - USDA NRCS:
 - EQIP – PTP Recycled Water Connection:
 - June 5 – Staff finalized the USDA NRCS grant with the USDA Engineer.
 - Additional Grant Funding Updates
 - June 4 – Staff attended the UWCD Legislative Update Meeting, where CalStrat reported that by midnight on June 15, the Legislature must approve the budget bills and pass along the state budget to the governor. After that, legislative leaders will continue to work out specifics in conversations with the governor. By law, the Legislature must approve, and the governor must sign a budget before July 1.

4.5 Engineering Department Monthly Report Information Item

- Contract Changes

Date	Vendor	Project CIP #	Contract Description	Updated Total Not-to-Exceed Contract Amount	Change
2025-06-06	Black Gold Industries	8007	Purchase Order Contract Agreement for the El Rio Iron and Manganese Treatment Plant Wash Water Recovery Tank Inspection Wash Water Solids Disposal	\$63,940.00	Original Contract, no change.
2025-05-29	Toro Enterprises, Inc.	8043	Purchase Order Construction Agreement to remove and replace the flowmeter at Laguna Road 15282.	\$30,000.00	Original Contract, no change.

- Professional Development (Conferences, Trainings, Webinars)

- May 27 – Staff participated in the EPA National Water and Wastewater Sector Cybersecurity Drill.
- June 5 – Staff participated in the kick-off meeting for United’s new Everbridge Software account.

- Current and Upcoming Public Outreach Activities

- May 29 – Adrian Quiroz, Tony Huynh, Michael Groeneveld, Greg DeJarnette, and J.D. Smallwood provided a tour of Santa Felicia Dam and Lake Piru to the City of Oxnard Emergency Services Manager, Candy Campbell, City of Ventura Emergency Services Manager, Mackenzie Douglas, and City of Simi Valley Emergency Services Coordinator, Shannon Johnson. (See **Figure 1**).
- May 29 – Staff attended the APWA tour for Hill Canyon Treatment Plant. United staff networked with staff from Las Virgenes Municipal Water District and Calleguas Municipal Water District. (See **Figure 2**).
- June 5 – Staff attended the RDP Regular Meeting.
- June 9 – Staff attended the Santa Paula Basin Pumpers Association Annual Meeting. Kathleen Kuepper, Kaili Taniguchi, Brian Zahn, and Luke Bryden presented. The team provided an update on the Santa Paula Basin and other water resources, the Santa Felicia Dam Safety Improvement Projects, and the proposed 2025/26 budget (See **Figure 3**).
- June 10 – Staff attended a meeting with Captain Santiago and Naval Construction Battalion (Seabees) staff to discuss the Innovative Readiness Training Program. Staff presented United’s FY25-25 CIP program.

4.5 Engineering Department Monthly Report Information Item

- June 12 – Engineering staff toured the City of Oxnard’s AWPf facility. (See **Figure 4**). The tour was a focused time of detailed technical discussions related to design and operation topics and will support United's future project efforts.
- June 17 – Fillmore and Piru Basin Pumper Association Meeting – Tony Emmert, Bram Sercu, Kaili Taniguchi, and Brian Zahn presented. The team provided an update on the Fillmore and Piru Basins and other water resources, the Santa Felicia Dam Safety Improvement Projects, and the proposed 2025/26 budget
- June 17 – Chris Coppinger presented on the EBB Water Treatment Project at the AWA Water Issues Meeting. (See **Figure 5**)
- June 25 – AWA CCWUC Regular Meeting – Robert Richardson and Chris Coppinger presented the EBB Water Treatment project presentation.
- July 16 – CoLAB WHEEL Committee – EBB Water Treatment Project presentation.



Figure 1 - Adrian Quiroz, Tony Huynh, Michael Groeneveld, Greg DeJarnette, and J.D. Smallwood provided a tour of Santa Felicia Dam and Lake Piru to External City Emergency Managers on May 29, 2025

4.5 Engineering Department Monthly Report Information Item



Figure 2 - Photo by Matthew Wong at the Hill Canyon Wastewater Treatment Plant on a tour hosted by APWA

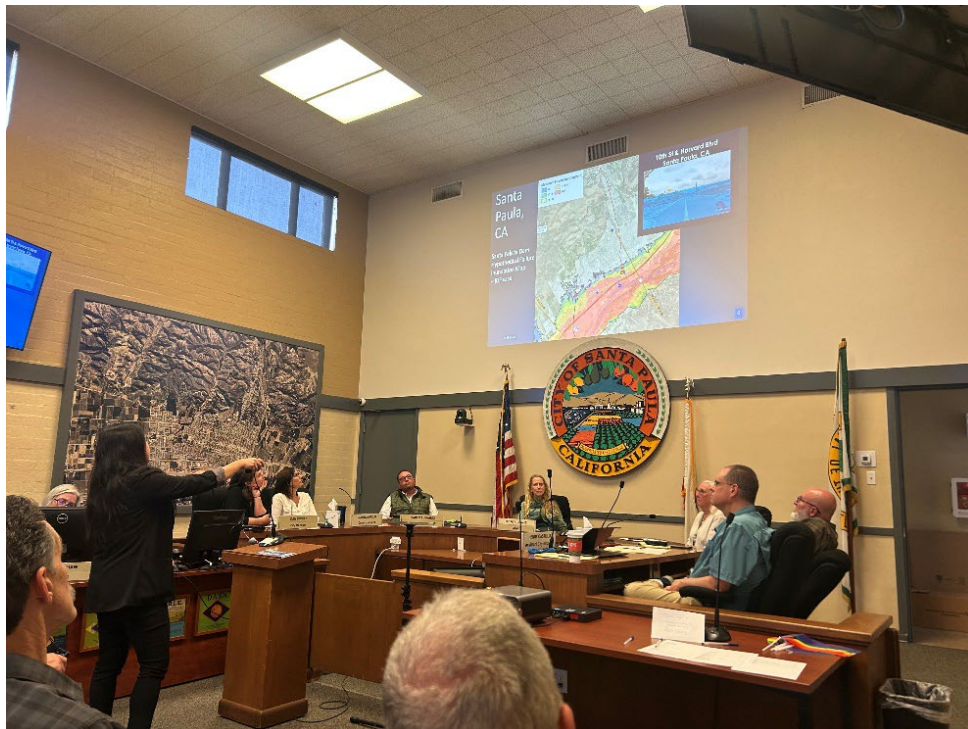


Figure 3 - Kaili Taniguchi presenting at the Santa Paula Pumpers Association

4.5 Engineering Department Monthly Report Information Item



Figure 4 - Nathan Summerville, Zach Hanson, Maryam Bral, Craig Morgan, Adrian Quiroz, Robert Richardson, and Matt Wong touring the City of Oxnard's AWPFF Facility



Figure 5 – Chris Coppinger presenting the EBB WTP at the AWA Water Issues Meeting

4.5 Engineering Department Monthly Report Information Item

Acronym Index

Acronym	Definition
ACWD	Alameda County Water District
AF	Acre-Feet
APWA	American Public Works Association
APWO	Assistant Public Works Officer
AWA	Association of Water Agencies
AWPF	Advanced Water Purification Facility
AWWA	American Water Works Association
BGI	Black Gold Industries
BOC	Board of Consultants
BV	Black & Veatch
C Below	C Below, Inc.
CalAm	California American Water
CBC	California Building Code
CCCP	Cross Connection Control Plan
CCWUC	Channel Counties Water Utilities Committee
CIP	Capital Improvement Plan
CoLAB	Ventura County Coalition of Labor, Agriculture, and Business
CPLO	Community Planning Liaison Officer
DCIP	Defense Community Infrastructure Program
DDW	Division of Drinking Water
DSOD	Division of Safety of Dams
EBB	Extraction Barrier and Brackish
EPA	U.S. Environmental Protection Agency
EQIP	Environmental Quality Incentives Program
ESD	Environmental Services Department
FCGMA	Fox Canyon Groundwater Management Agency
Fe/Mn	Iron and Manganese
FERC	Federal Regulatory Commission
GEI	GEI Consultants
GWGP	Groundwater Grant Program
HDR	HDR Consultants, Inc.
HMGP	Hazard Mitigation Grant Program
IRWM	Integrated Water Management Plan
LARWQCB	Los Angeles Regional Water Quality Control Board

4.5 Engineering Department Monthly Report Information Item

Acronym	Definition
LOG	Lower Olive Grove
LPRA	Lake Piru Recreation Area
LT	Lieutenant
LWA	Larry Walker Associates
MDL	Method Detection Limit
NAVFAC	Naval Facilities Engineering Systems Command
NBVC	Naval Base Ventura County
NHC	Northwest Hydraulic Consultants
NOI	Notice of Intent
NRCS	Natural Resources Conservation Service
O&M	Operations and Maintenance
OH	Oxnard Hueneme
OLDCC	Office of Local Defense Community Cooperation
P2S	P2S, Inc.
PCSA	Professional Consulting Services Agreement
PTP	Pumping Trough Pipeline
PWO	Principal Warfare Officer
RDP	Regional Defense Partnership
RFI	Request for Information Document
RW	Recycled Water
SAME	Society of American Military Engineers
SFD	Santa Felicia Dam
SGMA	Sustainable Groundwater Management Act
SOP	Standard Operating Procedure
SWRCB	State Water Resources Control Board
TAC	Technical Advisory Committee
Toro	Toro Enterprises, Inc.
USBR	United States Bureau of Reclamation
USDA	United States Department of Agriculture
WHEEL	(CoLAB) Water, Housing, Energy, Environment, Land Use
WTP	Water Treatment Plant



STAFF REPORT

To: UWCD Board of Directors

Through: Mauricio Guardado, General Manager
Dr. Maryam Bral, Assistant General Manager
Anthony A. Emmert, Assistant General Manager

From: Marissa Caringella, Environmental Services Manager

Date: June 19, 2025 (July 9, 2025, meeting)

Agenda Item: 4.6 Environmental Services Department Monthly Report
Information Item

Staff Recommendation:

Review this staff report from the Environmental Services Department (ES) staff regarding its activities for the month of June 2025.

Discussion:

1. Santa Felicia Project Operations and Federal Energy Regulatory Commission License Support

Water Release Plan and Water Release and Ramping Rate Implementation Plan

Under the Water Release Plan and the Federal Energy Regulatory Commission's (FERC) license for the Santa Felicia Project, United Water Conservation District (United) is required to make certain water releases from the Santa Felicia Dam for steelhead habitat and migration when specific triggers are met. Triggers for habitat water releases are based on cumulative rainfall within the water year. The measured cumulative rainfall for the current water year has not exceeded the triggers for enhanced water releases; therefore, the minimum required habitat water release between June 1 through October 1, 2025, is seven cubic feet per second.

Historic Properties Management Plan

On June 10, 2025, Environmental Science Associates (ESA) submitted a draft Plan of Work for cultural resource surveys within the FERC project boundary that are scheduled to be completed by November 2025. The surveys are part of a required five-year update to the Historic Properties Management Plan.

4.6 Environmental Services Department Monthly Report Information Item

Annual Consultations and Reporting

On June 30, 2025, ES staff will file the 2025 Land Resources Management Plan Annual Report with FERC and the National Marine Fisheries Service (NMFS).

2. Freeman Diversion Operations

During the month of June 2025, ES staff supported Freeman Diversion operations and maintenance activities by coordinating with resource agencies as needed, assisting with sediment management activities, conducting surveys of dewatered areas, and providing biological monitoring on-site. On June 2, 2025, fish ladder operations ceased following the end of the steelhead migration season, in accordance with the 2008 NMFS Biological Opinion and the Wishtoyo Court Order.

On June 12, 2025, the California Department of Fish and Wildlife (CDFW) approved four ES staff to perform biologist functions under the Freeman Diversion Routine Maintenance Lake and Streambed Alteration Agreement, which is effective from December 20, 2024, to December 19, 2029.

On June 19, 2025, ES staff accompanied CDFW staff while they conducted monthly surveys upstream and downstream of the Freeman Diversion. No *O. mykiss* were observed.

3. Extraction Barrier and Brackish Water Treatment Project

ES staff expects to receive comments from the Navy on the draft National Environmental Policy Act (NEPA) Environmental Assessment for the Extraction Barrier and Brackish Water Treatment Project in late June 2025. United staff will revise the document and provide it to the Navy for future public distribution and review, per NEPA requirements.

4. Quagga Mussel Management

Throughout the month of June 2025, ES staff continued conducting quagga mussel monitoring activities on Lake Piru, lower Piru Creek, and the spillway pool in accordance with the Quagga Mussel Monitoring and Control Plan. ES staff also continued quagga mussel veliger (larva) sampling in the United's lower system. United continues to meet and coordinate regularly with Pleasant Valley County Water District.

5. Grant Efforts

In June 2025, United coordinated with the United States Bureau of Reclamation (USBR) for the WaterSMART Environmental Water Resources Project program grant (\$3 million). USBR staff submitted a draft grant agreement for United review and comment. United provided comments on the draft grant agreement to USBR and is currently awaiting the final grant agreement. United also continues to coordinate with USBR on the WaterSMART Aquatic Ecosystem Restoration Projects program grant (\$20 million); however, this process remains paused, and United is awaiting guidance on next steps from USBR.

6. Miscellaneous

On June 2, 2025, ES staff was invited by the U.S. Fish and Wildlife Service (USFWS) staff to participate in a collaborative effort to conduct presence/absence surveys for the arroyo toad in historically occupied streams. Surveys are planned for July 2025.

On June 3, 2025, ES staff conducted the third and final Least Bell's vireo point count survey in partnership with USFWS. Results from the 2025 surveys were submitted to USFWS for processing.

On June 16 and 17, 2025, ES staff conducted exotic species eradication efforts in the spillway ponds as part of FERC compliance in accordance with the Revised Lower Piru Creek Herpetological Monitoring Plan and Arroyo Toad Protection Plan.

On June 17, 2025, ES staff conducted a nesting bird survey and survey of the Revolon Slough as part of CEQA compliance for Laguna Road Pipeline post-construction work.

On June 19, 2025, ES staff attended the AWA Waterwise Presentation, "Removing an Ailing Dam: The Quarter of a Century Effort Moves Forward."

On June 19, 2025, United submitted a response to the Department of Interior Regulatory Reform Request for Information (RFI) in the Federal Register (DOI-2025-0005). The RFI seeks information to help deconstruct regulatory burden and improve processes to establish a more efficient regulatory program.

On May 9, 2025, United met with NMFS leadership to discuss United's Petition to Revise the Critical Habitat Designation for the Southern California Steelhead (*O. mykiss*) under the Endangered Species Act, which was submitted to the Secretary of Commerce on March 21, 2025. The initial 90-day determination from NMFS is expected June 19, 2025.

On June 26, 2025, ES staff will attend the Santa Clara River Watershed Committee Meeting.



Staff Report

To: UWCD Board of Directors

Through: Mauricio Guardado, General Manager

From: Dr. Maryam Bral, Assistant General Manager
Adrian Quiroz, Engineer
Kaili Taniguchi, Engineer

Cc: Robert Richardson, Engineering Manager

Date: June 25, 2025 (July 9, 2025, meeting)

Agenda Item: 5.1 Authorize the Professional Consulting Services Agreement with GEI Consultants, Inc. for the Bid Document Preparation and Bid Phase Support Services for the Santa Felicia Dam Outlet Works Improvement Project (CIP 8002)
Motion

Staff Recommendation:

Authorize the General Manager to execute a Professional Consulting Services Agreement with GEI Consultants, Inc. in the amount of \$1,295,214 for the Bid Document Preparation and Bid Phase Support Services for the Santa Felicia Dam Outlet Works Improvement Project (CIP 8002).

Background:

The United Water Conservation District (UWCD) entered into a Professional Consulting Services Agreement (PCSA) with GEI Consultants, Inc. (GEI) on June 9, 2023, in the amount of \$867,980.00 to develop final design documents, prepare final bid documents, and support the bid phase for the Santa Felicia Dam Outlet Works Improvement Project (Project). On December 13, 2023, and subsequently on November 9, 2024, the Board of Directors approved motions authorizing the General Manager to execute Amendments No. 1 and 2 to the PCSA with GEI in the amount of \$1,158,211.00 and \$1,075,060, respectively, to complete the development of the final design phase of the Project, as it required additional analysis and assessments. Due to uncertainties associated with the completion of environmental permitting for the SFD SIP at that time, as part of Amendment No.2, the scope of work associated with Task 2 – Final Bid Documents, and Task 3 – Bid Phase Support, under the original agreement, was removed from that PCSA and deferred to a later date under a separate agreement.

Discussion:

The final design documents for the Project were completed by GEI and submitted to the Federal Energy Regulatory Commission (FERC), the California Department of Water

Agenda Item: 5.1 Authorize the Professional Consulting Services Agreement with GEI Consultants, Inc. for the Bid Phase Support Services for the Santa Felicia Dam Outlet Works Improvement Project (CIP 8002)
Motion

Resources Division of Safety of Dams (DSOD), and the Santa Felicia Dam Safety Improvement Project (SFD SIP) Board of Consultants (BOC) for review on May 5, 2025.

The final design documents were subsequently reviewed and discussed at the SFD SIP BOC Meeting No.10, which was held on May 20-21, 2025, with FERC, DSOD, the BOC, GEI, Black & Veatch (B&V), and Staff in attendance. The BOC generally concurred with the final design and had only two minor outstanding comments related to tunneling specifications and the geotechnical baseline report. Staff intend to hold a virtual meeting (BOC Meeting No. 11) with the BOC, FERC and DSOD to close the two outstanding BOC comments on the Project.

Per the updated proposed overall project schedule submitted to FERC on May 5, 2025, award of a construction contract for the Project is anticipated in July of 2026. On April 9, 2025, the Board of Directors adopted a Resolution approving updates to the UWCD Engineering Projects Administration Policy authorizing Staff to utilize contractor prequalification, best value selection to select construction contractors, and alternative project delivery methods to implement public works projects. Based on this policy update, Staff have worked in conjunction with the Project Construction Manager, B&V, to develop a two-step procurement plan for the selection of a qualified contractor for the Project. The two-step procurement process includes contractor prequalification and a best-value selection bid process. This process will enhance UWCD's ability to select a contractor based on relevant qualifications, receive the best value for UWCD funds, and reduce dam safety and financial risks during construction. Because the prequalification process and best value selection bid process allow evaluating contractors' technical experience, qualifications, approaches, and submittals, the Engineer of Record, GEI, will have a significant role in the contractor procurement process.

A high-level summary of GEI's proposed scope of work is provided below:

1. Preparation of Final Bid Documents

- Finalize bid-ready documents, including general bid documents, plans, technical specifications, geotechnical baseline report, and geotechnical data report.
- Implement final responses to comments received from BOC, FERC, and DSOD into bid documents.
- Update the final design reports, including the basis of design and design reports for UWCD records as needed.

2. Contractor Prequalification Support

- Engineering support for conducting the Contractor Industry Day.
- Support in the development and finalization of the Request for Qualifications.
- Assistance with evaluation and scoring of Statement of Qualifications with particular focus on technical qualifications and providing opinion memoranda on technical submittals.

Agenda Item: 5.1 Authorize the Professional Consulting Services Agreement with GEI Consultants, Inc. for the Bid Phase Support Services for the Santa Felicia Dam Outlet Works Improvement Project (CIP 8002)
Motion

3. Bid Phase Support Services

- Support during bidding phase, including responses to 100 Requests for Information (RFIs) and preparation of bid addenda as needed.
- Assistance with bid evaluations, participation in bidder oral interviews, and providing opinion memoranda on technical proposals.
- Preparation of conformed plans and specifications for construction.

4. Additional Technical Support

- Project Management.
- Preparation and participation in BOC Meeting No. 11.
- Support UWCD with the development of the CEQA Addendum.
- Support UWCD with coordination with Southern California Edison for the interconnection request for the new hydroelectric facility.

The contractor prequalification phase is currently scheduled to take place from August to December 2025, and the bid phase is scheduled for January to April 2026, culminating with the award of a construction contract to the selected bidder in July 2026. The implementation of this procurement process schedule is contingent upon successfully securing the required environmental permits for the Project by December 2025. However, the proposed schedule can only be advanced if the key resource agency consultations are completed and accepted by UWCD in August 2025.

Staff recommend that the Board authorize the General Manager to execute the proposed PCSA with GEI, which is attached herein as Attachment A, and further details the associated scope of work and schedule of fees.

Mission Goal:

Meets Mission-Related Goal B, System Reliability, and Goal C, Regulatory and Environmental Compliance.

Fiscal Impact:

There are sufficient funds in the FY 2025-26 budget (Account No. 051-400-81080-8002-815) to cover the proposed fee of \$1,295,214 associated with this PCSA. This proposed fee includes a \$16,676 budget for optional services and a 10% contingency budget of \$120,000.

Attachments:

Attachment A – Draft Professional Consulting Services Agreement with GEI for Bid Document Preparation and Bid Phase Support Services for the Santa Felicia Dam Outlet Works Improvement Project.

ATTACHMENT A

AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES

THIS AGREEMENT (“Agreement”) is made and entered into on _____, 2025, by and between the **United Water Conservation District**, Ventura County, California, (hereinafter “**UNITED**”), and **GEI Consultants, Inc.** (hereinafter “**CONSULTANT**”).

RECITALS:

WHEREAS, UNITED desires to obtain professional engineering consultation services in connection with the **Bid Document Preparation and Bid Phase Support Services for the Santa Felicia Dam Outlet Works Improvement Project** (“Project”); and

WHEREAS, UNITED has selected CONSULTANT to provide such services; and

WHEREAS, CONSULTANT represents that it has the skills, experience, license, and expertise to perform these professional services for UNITED; and

WHEREAS, UNITED is desirous of engaging the services of CONSULTANT to perform these services;

NOW, THEREFORE, based on the terms and covenants set forth herein, UNITED and CONSULTANT mutually agree as follows:

1. EMPLOYMENT

A. UNITED hereby employs CONSULTANT to perform and complete the professional engineering services as set forth in Exhibit “A” (“Scope of Work/Schedule of Charges”). CONSULTANT shall perform such professional services as set forth in Exhibit “A” and shall furnish or procure the use of incidental services, equipment, and facilities reasonably necessary for the completion of services.

B. Any extra work over and above that included in the Scope of Work included in Exhibit “A” shall be in compliance with Section 3D.

C. CONSULTANT represents that its services shall be performed, within the limits prescribed by UNITED, in a manner consistent with the level of care and skill ordinarily exercised by other engineering professionals under similar circumstances at the time and in the vicinity its services are performed.

D. **Thomas O. Keller** shall: (a) personally perform or supervise the performance of services on a day-to-day basis on behalf of CONSULTANT; and (b)

maintain direct communication with UNITED's **Assistant General Manager, Maryam A. Bral** or designee in the performance of CONSULTANT's services.

E. CONSULTANT in the performance of services hereunder shall fully comply with any and all local, state and federal laws, regulations, ordinances, and policies applicable to its work, including any licensing laws applicable to CONSULTANT's profession and anti-discrimination laws pertaining to employment practices.

F. In the event of any conflict between the terms and conditions set forth in Exhibit A (Scope of Work/Schedule of Charges) versus those terms and conditions set forth in this Agreement, the terms and conditions set forth in this Agreement shall govern and the conflicting terms and conditions in Exhibit A shall not apply.

2. TERM OF AGREEMENT

Unless otherwise earlier terminated as specified in Section 8, this Agreement shall commence on the date set forth above and shall expire on **July 31, 2026**.

3. COMPENSATION

Payment by UNITED for the consulting services shall be considered as full compensation for all personnel, materials, supplies, and equipment used in carrying out the work.

A. Compensation and payments to the CONSULTANT shall be as described below:

1. UNITED shall compensate CONSULTANT on a time and expenses basis not to exceed **one million two hundred ninety-five thousand two hundred fourteen dollars (\$1,295,214)** for performing all services authorized and required by this Agreement and specified in Exhibit "A." UNITED shall compensate CONSULTANT only for actual costs incurred on a time and expenses basis, but in no event shall the total compensation be greater than the not to exceed amount above. However, the total amount paid on a time and expenses basis may be lower than the not to exceed amount above based on actual costs incurred. Payment shall be made in accordance with CONSULTANT's Schedule of Charges submitted to UNITED, included in Exhibit "A" attached and incorporated by reference herein.

2. CONSULTANT shall provide UNITED with monthly itemized invoices. Invoices shall include the categories and identities of CONSULTANT's employees performing services, a description of the services, the number of hours spent performing services, the hourly rate for each employee, CONSULTANT's actual costs and expenses, and the total amount of compensation requested by CONSULTANT for that month. Upon UNITED's request, CONSULTANT shall include with its monthly invoices a detailed verification, including accounting

records, of the work actually performed and costs and expenses incurred, along with any other documents or information reasonably requested by UNITED.

B. UNITED shall pay CONSULTANT within thirty (30) days after receipt of CONSULTANT's invoices, with the exception of any disputed amounts which shall be withheld until resolution of the dispute. If UNITED has reasonable grounds to believe that CONSULTANT will be unable to materially perform the services under this Agreement, or there exists or may exist a claim against CONSULTANT arising out of CONSULTANT's negligence or intentional acts, errors, omissions, or material breach of any provision of this Agreement, then UNITED may withhold payment of any reasonable amount due to CONSULTANT which is directly related to such negligence, intentional act, error, omission or material breach. No payment made under this Agreement shall be conclusive evidence of CONSULTANT's performance of the Agreement, either wholly or in part, and no payment shall be construed to be an acceptance by UNITED of CONSULTANT's work.

C. CONSULTANT shall notify UNITED in writing of the need for additional services required due to the circumstances beyond the CONSULTANT's control ("Additional Services"). The CONSULTANT shall obtain written authorization from UNITED before rendering any Additional Services. Compensation for all approved Additional Services shall be negotiated and approved in writing by UNITED before such Additional Services are performed by CONSULTANT. No compensation shall be paid to the CONSULTANT for any Additional Services that are not previously approved by UNITED in writing.

D. Reimbursable expenses, if applicable, are in addition to compensation for services outlined in the Scope of Work and Additional Services, and shall be paid to the CONSULTANT in accordance with the guidelines specified on Exhibit "B". Reimbursable expenses are paid at the actual costs, without mark-ups, incurred by the CONSULTANT and the CONSULTANT's employees in conduct of Agreement activities.

4. SCHEDULE OF WORK

CONSULTANT shall complete and deliver services and deliverables to UNITED in a diligent and professional manner, in accordance with the Project schedule set forth in Exhibit "A" attached and incorporated by reference herein. Time is of the essence in CONSULTANT's performance of services hereunder.

CONSULTANT's Project Manager shall keep UNITED's **Assistant General Manager, Maryam A. Bral**, or designee informed as to the progress of work by informal reports. Neither party shall hold the other responsible for damages or delay in performance caused by acts of God, strikes, lockouts, accidents, or other events beyond the reasonable control of the other or the other's employees and agents.

5. ASSIGNMENT OF CONTRACT

This Agreement is a professional services contract. CONSULTANT shall not assign this Agreement or any portion of the work without the prior written approval of UNITED. Any such assignment without UNITED's prior written approval shall be void. UNITED may withhold such approval for any reason in its sole discretion.

6. INDEMNIFICATION

To the fullest extent permitted by law, CONSULTANT agrees to indemnify and hold UNITED entirely harmless from all liability arising out of:

1. Workers' Compensation and Employer's Liability. Any and all claims under Workers' Compensation acts and other employee benefit acts with respect to CONSULTANT's employees or CONSULTANT's subconsultant's employees arising out of CONSULTANT's work under this Agreement; and

2. General Liability. To the extent arising out of, pertaining to, or relating to the negligence, recklessness, or willful misconduct of the CONSULTANT, the CONSULTANT shall indemnify, defend and hold UNITED harmless from any liability for damages for (1) death or bodily injury to person; (2) injury to, loss or theft of property; (3) any failure or alleged failure to comply with any provision of law; or (4) any other loss, damage or expense arising under either (1), (2), or (3) above, sustained by the CONSULTANT or UNITED, or any person, firm or corporation employed by the CONSULTANT or UNITED upon or in connection with the Project, except for liability resulting from the sole or active negligence, or willful misconduct of UNITED, its officers, employees, agents, or independent consultants who are directly employed by UNITED. The CONSULTANT, at its own expense, cost, and risk, shall defend any and all claims, actions, suits, or other proceedings (other than professional negligence covered by Section A3 below) that may be brought or instituted against UNITED, its officers, agents, or employees, to the extent such claims, actions, suits, or other proceedings arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the CONSULTANT, and shall pay or satisfy any judgment that may be rendered against UNITED, its officers, agents, or employees, in any action, suit or other proceedings as a result thereof. Any costs to defend under this Section A2 shall not exceed the CONSULTANT's proportionate percentage of fault; and

3. Professional Liability. To the extent arising out of, pertaining to, or relating to the negligence, recklessness, or willful misconduct of the CONSULTANT, the CONSULTANT shall indemnify and hold UNITED harmless from any loss, injury to, death of persons, or damage to property caused by any act, neglect, default, or omission of the CONSULTANT, or any person, firm, or corporation employed by the CONSULTANT, either directly or by independent contract, including all damages due to loss or theft, sustained by any person, firm, or corporation, including UNITED, arising out of, or in any way connected with, the Project, including injury or damage either on or off UNITED property; but not for any

loss, injury, death, or damages caused by sole or active negligence, or willful misconduct of UNITED. With regard to the CONSULTANT's obligation to indemnify for acts of professional negligence, such obligation does not include the obligation to provide defense counsel or to pay for the defense of actions or proceedings brought against UNITED, but rather to reimburse UNITED for attorneys' fees and costs incurred by UNITED in defending such actions or proceedings brought against UNITED, and such fees and costs shall not exceed the CONSULTANT's proportionate percentage of fault.

7. INSURANCE

A. CONSULTANT shall procure and maintain for the duration of this Agreement, and for injuries which occur and claims which are made after the services herein are provided, insurance policies in accordance with the requirements set forth in Exhibit "C" attached and incorporated by reference herein. CONSULTANT shall also provide UNITED with a certificate of insurance attesting to its professional liability (errors and omissions) coverage and all required additional insured endorsements.

B. Submission of insurance certificates or endorsements or other proof of insurance shall not relieve CONSULTANT from liability under the indemnification provisions of Section 6. CONSULTANT's obligations in accordance with Section 6 shall apply whether or not such insurance policies shall have been determined to apply to any of such claims, damage, lawsuits, losses or liabilities covered by Section 6.

C. By its signature hereto, CONSULTANT certifies that it is aware of the provisions of California Labor Code Section 3700 which requires every employer to be insured against liability for workers compensation' or to undertake self-insurance as specified. CONSULTANT shall comply with these provisions before commencing work under this Agreement.

8. TERMINATION OF AGREEMENT

A. Termination for Cause

1. UNITED may terminate CONSULTANT's services for cause, whereupon this Agreement shall terminate immediately. Termination may occur regardless of whether CONSULTANT's services are completed. Any termination or special instructions from UNITED shall be made in writing.

2. Termination for cause may occur upon any of the following events: (a) CONSULTANT's material breach of this Agreement; (b) abandonment or lack of diligence in performance of the work by CONSULTANT; (c) cessation, suspension, revocation or expiration of any license needed by CONSULTANT to provide services hereunder; (d) failure of CONSULTANT to substantially comply with any local, state

or federal laws, regulations, ordinances or policies applicable to its work hereunder; (e) filing by or against CONSULTANT of bankruptcy or any petition under any law for relief of debtors; or (f) conviction of CONSULTANT or its principal representative or personnel for any crime other than minor traffic offenses.

3. Subject to the provisions of Section 3.B herein, CONSULTANT shall be paid for all approved services performed and approved expenses incurred to the date of termination for cause supported by documentary evidence, including payroll records and expense reports, up to the date of the termination. In the event of termination for cause, all damages and costs associated with the termination, including increased consultant and replacement consultant costs, shall be deducted from any payments due to CONSULTANT.

4. In the event a termination for cause is determined to have been made wrongfully or without cause, then the termination shall be treated as a termination for convenience in accordance with Section 8.B below, and CONSULTANT shall have no greater rights than it would have had if a termination for convenience had been effected in the first instance. No other loss, cost, damage, expense or liability may be claimed, requested or recovered by CONSULTANT.

B. Termination Without Cause/For Convenience. This Agreement may be terminated without cause by UNITED or for UNITED's convenience upon fourteen (14) days' written notice to the CONSULTANT. In the event of a termination without cause, UNITED shall pay the CONSULTANT for all approved services performed and all approved expenses incurred under this Agreement supported by documentary evidence, including payroll records and expense reports, up until the date of the notice of termination. In addition, CONSULTANT will be reimbursed for reasonable termination costs through the payment of 3% beyond the sum due the CONSULTANT under this section through 50% completion of the CONSULTANT's portion of the Project and, if 50% completion is reached, payment of 3% of the unpaid balance of the contract to CONSULTANT as termination cost. This 3% is agreed to compensate the CONSULTANT for the unpaid profit CONSULTANT would have made under the Project on the date of termination and is consideration for entry into this termination for convenience clause.

C. In the event of termination with or without cause, CONSULTANT shall promptly provide to UNITED all Project Documents as defined in Section 9 below within five (5) calendar days from the effective date of termination. Failure to provide all Project Documents as required shall be deemed a material breach of this Agreement.

D. In the event of a dispute as to the performance of the work or an interpretation of this Agreement, or payment or nonpayment for work performed or not performed, the parties shall attempt to resolve the dispute. Pending resolution of the dispute CONSULTANT agrees to continue the work diligently to completion.

If the dispute is not resolved, CONSULTANT agrees it will neither rescind the Agreement nor stop the progress of work, but CONSULTANT's sole remedy will be to submit such controversy to determination by a court having competent jurisdiction of the dispute as required by this Agreement after the Project has been completed and not before.

9. PROFESSIONAL SERVICES

A. The CONSULTANT is employed to render a professional service(s) only and any payments made to it are compensation solely for such services as it may render and recommendations it may make in the performance of services.

B. All plans, specifications, construction documents, data, records, files, communications, information, reports and/or other documents that are prepared, generated, reproduced, maintained and/or managed by the CONSULTANT or CONSULTANT's subconsultants arising from or in any way related to the services provided under this Agreement (regardless of medium, format, etc.) shall be and remain the property of UNITED ("Project Documents"). UNITED may provide the CONSULTANT with a written request for the return of the Project Documents at any time. Upon CONSULTANT's receipt of UNITED's written request, CONSULTANT shall return the requested Project Documents to UNITED within five (5) calendar days. CONSULTANT may make copies of the work generated. Failure to comply with any such written request above shall be deemed a material breach of this Agreement. Nothing in this paragraph shall be deemed a waiver of any copyright in the Project Documents prepared by the CONSULTANT. Any unauthorized reuse or modification of such Project Documents other than for purposes intended by CONSULTANT or for the Project shall be at UNITED's risk and liability.

C. CONSULTANT agrees that all dealings of the parties under this Agreement shall be confidential and no Project Documents or information developed, prepared or assembled by CONSULTANT under this Agreement, or any information made available to CONSULTANT by UNITED, shall be revealed, disseminated or made available by CONSULTANT to any person or entity other than UNITED without the prior written consent of UNITED, unless otherwise required by subpoena or applicable law or regulatory authority.

10. INDEPENDENT CONTRACTOR RELATIONSHIP

It is expressly understood between the parties that no employee/employer relationship is intended, the relationship of CONSULTANT to UNITED being that of an independent contractor. UNITED shall not be required to make any payroll deductions or provide Worker's Compensation Insurance coverage or health benefits to CONSULTANT. CONSULTANT is solely responsible for selecting the means, methods and procedures for performing its services hereunder as assigned by the UNITED and for coordinating all portions of the work so the results will be

satisfactory to UNITED. CONSULTANT will supply all tools and instruments required to perform its services under this Agreement.

11. ASSISTANCE BY UNITED

It is understood and agreed that the UNITED shall, to the extent reasonable and practicable, assist and cooperate with CONSULTANT in the performance of CONSULTANT's services hereunder. Such assistance does not include, in any manner, the exercise of professional judgment for which CONSULTANT is being retained herein. Such assistance and cooperation to be provided by UNITED as applicable includes, but shall not be limited to, providing right of access to work sites; providing material available from the UNITED's files such as maps, as-built drawings, records and operation and maintenance information; and rendering assistance in determining the location of existing facilities and improvements which may be affected by the Project. CONSULTANT shall otherwise be responsible for giving all notices and complying with all applicable laws, ordinances, rules, regulations and lawful orders of any public authority relating to the work.

12. ADDITIONAL PROVISIONS

A. Examination of Records

CONSULTANT agrees that UNITED shall have access to and the right to examine at any reasonable time and on reasonable notice CONSULTANT's documents, papers and records, including accounting records, relating to its performance under this Agreement.

B. Notice

All notices or other official correspondence relating to contractual matters between the parties shall be made by depositing the same as first-class, postage paid mail addressed as follows:

To CONSULTANT:	Thomas O. Keller, P.E., G.E. GEI Consultants, Inc. 5901 Priestly Drive, Suite 301 Carlsbad, CA 92008
----------------	---

To UNITED:	Maryam A. Bral, Ph.D., P.E. United Water Conservation District 1701 North Lombard Street, Suite 200 Oxnard, CA 93030
------------	---

or such other address as either party may designate hereinafter in writing delivered to the other party. All notices shall be agreed to have been received three (3) days after mailing.

C. No Waiver

No failure or delay by UNITED in asserting any of UNITED's rights and remedies as to any default of CONSULTANT shall operate as a waiver of the default, of any subsequent or other default by CONSULTANT, or of any of UNITED's rights or remedies. No such delay shall deprive UNITED of its right to institute and maintain any actions or proceedings which may be necessary to protect, assert or enforce any rights or remedies arising out of this Agreement or the performance of this Agreement.

D. Integration

This Agreement constitutes the entire agreement between the parties pertaining to the subject matter hereto, and supersedes all prior agreements, oral or written, and all prior or contemporaneous discussions or negotiations between the parties.

E. Modification

No alteration or variation of the terms of this Agreement shall be valid unless made in writing and signed by the parties.

F. Rules of Interpretation

The terms of this Agreement have been negotiated by the parties and the language used in this Agreement shall be deemed to be the language chosen by the parties to express their mutual intent. This Agreement shall be construed without regard to any presumption or rule requiring construction against the party causing such instrument to be drafted, or in favor of the party receiving a particular benefit under this Agreement. No rule of strict construction shall be applied against any party to this Agreement.

G. Partial Invalidity

If any term, covenant, condition, or provision of this Agreement is found by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions hereof shall remain in full force and effect, and shall in no way be affected, impaired, or invalidated thereby.

H. Incorporation of Recitals and Exhibits

The foregoing recitals and exhibits are incorporated herein as though fully set forth.

I. California Law; Dispute Resolution; Venue

This Agreement shall be interpreted and construed pursuant to the laws of the State of California, regardless of whether this Agreement is executed by any party in another state or otherwise. If a dispute arises between the parties related to this Agreement or the breach thereof, the parties shall first attempt in good faith to settle the matter through discussion, and if unsuccessful may in their discretion mutually agree to mediate the dispute prior to filing a judicial action. The costs of a third party mediator, if utilized, shall be borne equally by the parties. If either party elects to file an action in court, such action shall be filed and heard in a court of competent jurisdiction in the County of Ventura.

J. Counterparts

This Agreement may be executed in multiple counterparts, a complete set of which shall be deemed to be an original and all of which together shall comprise but a single document. Signatures may be given via facsimile transmission and shall be deemed given as of the date of facsimile transmittal of the executed Agreement by one party to the other.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

UNITED WATER CONSERVATION DISTRICT

By _____
Mauricio Guardado, General Manager

GEI CONSULTANTS, INC.

By Thomas O. Keller
Thomas O. Keller, Vice President

**EXHIBIT “A” TO AGREEMENT FOR
PROFESSIONAL CONSULTING SERVICES**

CONSULTANT shall provide professional engineering consultation services under this Agreement in accordance with work described in the attached **Scope of Work** and **Schedule of Charges**.

EXHIBIT “A” TO AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES

CONSULTANT shall provide professional consultation services for the **Santa Felicia Dam Outlet Works Improvement Project – Bid Document Preparation and Bid Phase Support Services** in accordance with the following scope of work.

BACKGROUND

Santa Felicia Dam is owned and operated by United Water Conservation District (UWCD) and is under the jurisdiction of the Federal Energy Regulatory Commission (FERC) and California Department of Water Resources Division of Safety of Dams (DSOD). As required by FERC, UWCD convened an independent Board of Consultants (BOC) to oversee and assess the adequacy of the investigations, designs, and construction activities for the Project.

The CONSULTANT, GEI Consultants, Inc. (GEI), has completed studies and designs to advance the Project. The design process consists of the following phases:

10% Design	Completed March 2020
30% Design	Completed August 2021
60% Design	Completed August 2022
90% Design	Completed June 2023
100% Design	Completed July 2024
Final Design	Completed June 2025

The design of the Project has evolved over time based on information obtained from site investigations and the results of various analyses, as well as comments received from UWCD, BOC, FERC, and DSOD following their review of GEI submittals.

The new outlet works facility will consist of the following four major components to be constructed on the left (east) abutment of the dam:

- Sloping intake control facility (ICF) in the reservoir,
- Two water conveyance conduits in a tunnel through the left abutment,
- Downstream control facility (DCF), and
- Hydropower facility consisting of a small turbine located within the DCF.

The Project will also include access road improvements, extension of the existing electrical power supply system to the new facilities, and a temporary pipe system from the DCF outlet channel to lower Piru Creek to allow for start-up testing of facilities. The existing outlet works will remain operational during construction of the outlet works improvements. Abandonment of the existing outlet works facilities and powerhouse will be part of the spillway improvement project.

The scope of work described below consists of preparation of final bid documents and bid phase support services.

SCOPE OF WORK

The scope of work consists of Base Services, Optional Services, and Contingency Services. The Base Services are divided into the following four tasks:

- Task 1 – Final Bid Documents
- Task 2 – Contractor Shortlisting Support
- Task 3 – Bid Phase Support
- Task 4 – Additional Technical Support

Performance of Optional and Contingency Services shall only be performed if approved in writing by UWCD. The scope of work for Base Services, Optional Services, and Contingency Services is presented below. General assumptions related to the scope of work are contained after a description of Contingency Services.

BASE SERVICES

Task 1 – Final Bid Documents

Advertise for Bid Documents

GEI will finalize the following documents for inclusion in UWCD's advertisement for bids for construction of the Project:

- General bid documents, including bidding forms, bid schedule, UWCD general provisions, applicable special provisions, and measurement and payment sections.
- Plan drawings. The drawings will be prepared in AutoCAD Civil 3D as standard 22x34-inch full size drawings, which are conveniently reducible to 11x17-inch half size drawings for reference.
- Technical specifications. The technical specifications will be submitted as individual Microsoft Word files. A compiled set of specifications will be submitted in searchable PDF format.
- Geotechnical Baseline Report
- Geotechnical Data Report

The documents listed above will be finalized based on comments received from UWCD, FERC, DSOD, and BOC on previous design submittals. GEI will update a comment tracking form for responding to outstanding comments received from DSOD. GEI will also support responding to pending FERC comments on the BOC Meeting No.10 Meeting Packet, when received.

Updates to Final Design Submittal Reports

GEI will update the following design documents based on comments received from UWCD, FERC, DSOD, and BOC on previous design submittals:

- Basis of Design Report
- Design Report
- Constructability Evaluation
- Reservoir Operating Plan for Construction
- Operations and Maintenance Manual

Updates to the above reports are expected to be minor in nature. The Design Report will reference other documents pertinent to the design effort, such as plan drawings, specifications, and topic-specific technical memoranda and reports. We have assumed that GEI's February 2025 report on the kinematic analysis of the excavated slope of the ICF will not require modification, and that neither DSOD or FERC will require redesign of the intake control facility based on their review of the February 2025 kinematic analysis report.

Three-Dimensional Visualizations

GEI will update three-dimensional (3D) visualizations that depict key features of the outlet works and spillway improvements. The visualizations will include short movie clips of key features that can be used by UWCD staff in presentations to management, regulators, potential bidders, and the public.

Bid-Phase Technical Submittals and Master List of Post-Award Submittals

GEI will develop the following:

- Description of specific technical submittals that bidders will be required to include in their bids to allow for UWCD to evaluate bids based on a best-value approach.
- Master list of submittals that the selected contractor will be required to submit after award. This master list of submittals was requested by FERC and DSOD, but will not be part of the advertise for bid documents.

Task 2 – Contractor Shortlisting Support

UWCD plans to prequalify prospective bidders for construction of the Project. The prequalification process is being developed by UWCD in conjunction with UWCD's construction manager for the Project. Only those prospective bidders UWCD determines have met the prerequisite qualifications will be invited to formally submit their respective bid. UWCD will prepare and issue a Request for Qualifications (RFQ) and prospective bidders will submit a Statement of Qualifications (SOQ). The SOQs will then be evaluated and scored by UWCD to identify a short list of companies that will be invited to bid. As a precursor to releasing the RFQ, UWCD will conduct an informal "Industry Day" for the construction market to start to develop their respective teaming strategies.

Industry Day Support

GEI will support UWCD in preparing for and conducting the Industry Day. This support will include:

- Coordination with UWCD and construction manager.
- Assistance with development of a project overview package, with a focus on technical and design considerations.
- Development of a PowerPoint presentation to summarize key design considerations and constraints.
- Assistance during the Industry Day by making a presentation to attendees and participating in a tour of the dam site.

Request for Qualifications Support

GEI will support UWCD in preparing the RFQ. This support will include:

- Assistance with development of the RFQ with a focus on providing key drawings, technical specifications sections, and summary of key challenges.
- Assistance with responding to prospective bidder questions and requests for clarification regarding the RFQ, including assistance with development of addenda to the RFQ.

UWCD plans to request prospective bidders to include their understanding of construction risks and concept-level construction approaches in their SOQs. UWCD will also allow prospective bidders to propose “value engineering” and cost/risk reduction measures in their SOQs. Therefore, the RFQ will need to include a sufficient amount of technical information to allow prospective bidders to understand the Project to a level of detail to develop their understanding of construction risks, concept-level construction approaches, and proposed “value engineering” and cost/risk reduction measures.

Statement of Qualifications Review Support

GEI will support UWCD in reviewing the SOQs received from prospective bidders. This support will include:

- Assistance with evaluation and scoring of SOQs.
- Development of Opinion Memorandums regarding the qualifications of prospective bidders to implement the design and address construction challenges based on the prospective bidders prior relevant experience.
- Development of Opinion Memorandums regarding the prospective bidders understanding of construction risks.
- Development of Opinion Memorandums regarding the prospective bidders concept-level construction approaches.
- Development of Opinion Memorandums regarding the prospective bidders proposed value engineering and cost/risk reduction measures.
- Participation in SOQ evaluation meetings with UWCD and construction manager. We have assumed that these meetings will be held virtually.
- Assistance with and participation in one-on-one debrief meetings with short-listed bidders. We have assumed that these meetings will be held virtually.

For budgeting purposes we have assumed that up to five SOQs will be submitted and that up to five prospective bidders will be shortlisted.

Task 3 – Bid Phase Support

Bidding Period Support

GEI will support UWCD during the bidding period. This support will include:

- Assistance during a mandatory site tour of the group of shortlisted bidders to be held within a one day period. GEI will provide an overview of the Project design and answer bidder's questions, as appropriate.
- Assistance with preparation of responses to up to 100 bidder's questions, "Requests For Information" (RFIs), and Requests for Clarification related to the Project design.
- Assistance with preparation of addenda to the bid package as needed to clarify technical questions on the Project design.

Bid Evaluation Support

GEI will support UWCD in the evaluation of bids. This support will include:

- Initial review and evaluation of bids.
- Preparation for and assistance with one-on-one interviews with bidders.
- Development of brief Opinion Memorandums regarding the bidders technical submittals and technical information provided at interviews for consideration by UWCD's Evaluation Committee in the scoring of bids.

For budgeting purposes we have assumed that up to five bids will be submitted.

Conformed Plans and Specifications

GEI will prepare a "conformed" set of plans and specifications that incorporates all addenda to the bid documents. Conformed plans and specifications are for reference only, and will include the following statement on each cover:

"The Conformed Plans and Specifications are intended to include revisions made to the Contract Documents by addenda. Conformed Plans and Specifications are for reference only and are not to be used as the Contract Documents. The United Water Conservation District does not guarantee the accuracy or completeness of the Conformed Plans and Specifications."

Task 4 – Additional Technical Support

Management, Contract Administration, and Coordination Meetings

This task includes management of the GEI team, contract administration, project controls, progress reporting, and coordination with UWCD, regulatory agencies, and other UWCD consultants. GEI's project manager will coordinate with UWCD throughout the duration of the work, with assistance as needed from task leads. This task includes the following activities:

- Management and supervision of the GEI design team.
- Coordination meetings of the GEI design team.
- Management, coordination, and evaluation of subconsultant services.
- Management of the project scope, schedule, and budget.
- Progress report included with submittal of monthly invoices.

Coordination and communications with UWCD includes one-hour bi-weekly progress meetings (virtual) to discuss Project issues and progress.

GEI will participate in coordination meetings (virtual) with regulatory agencies and other UWCD consultants regarding relevant designs performed by others. This includes coordination with Southern California Edison on electrical/hydropower issues and coordination with other consultants on the design of a downstream release channel to connect the new concrete-lined outlet channel of the outlet works to lower Piru Creek.

GEI will assist UWCD in communications with FERC and DSOD to address issues related to process and functioning of the BOC and schedule of review submittals. We have assumed that these communications will mainly be via phone and email.

Support for CEQA Addendum

UWCD plans to issue an addendum to the California Environmental Quality Act (CEQA) document in the fall of 2025. GEI will provide support to UWCD in preparation of this addendum. This support will include providing updated text and figures of the Project design. The level of effort for this task was assumed to be up to 80 hours.

Board of Consultants Meeting No. 11

The BOC provided comments on the Project design documents during BOC Meeting No. 10 held on May 20-21, 2025. GEI will provide responses to BOC comments contained in their June 4, 2025 letter-report. BOC Meeting No. 11 will be held in the fall of 2025 to address the remaining BOC comments and GEI responses. This meeting will be held virtually.

GEI will perform the following in support of BOC Meeting No. 11: assist UWCD with development of a meeting agenda, compile an electronic packet of information for review by meeting attendees, develop a PowerPoint presentation to summarize responses to BOC comments, and attend the BOC meeting to make presentations and answer questions. UWCD will handle scheduling of the meeting with the BOC and communications with the BOC, FERC, and DSOD relative to the meeting time.

GEI will update the BOC comment tracking form following BOC Meeting No. 11. GEI will also review and provide comments, as-needed, on the BOC Meeting No. 11 Final Report.

OPTIONAL SERVICES

As an optional service, GEI will prepare for and participate in a workshop to present key elements of the Project design to UWCD management/Board. For budgeting purposes, we have

assumed that the workshop will occur over a one-day duration, will be held at UWCD's office, and be attended by two GEI staff.

CONTINGENCY SERVICES

There is a potential that comments made by regulators on the Project design documents submitted to them for review in May 2025 (as part of BOC Meeting No. 10) will result in the need to modify the design of the Project. It is possible that no design modifications will be required. However, an allowance budget of \$120,000 is provided to make design modifications, if needed and approved by UWCD.

ADDITIONAL ASSUMPTIONS

The following additional assumptions were made in developing the scope of work and fee estimate:

1. The configuration of outlet works improvement facilities will be as generally shown on the design documents submitted in May 2025. Changes to this general configuration required by UWCD, BOC, or regulatory agencies may require modifications to the scope of work and design fee.
2. The BOC and regulatory agencies will not request extraordinary engineering analyses beyond typical geotechnical, structural, and hydraulic evaluations for an outlet works improvement project of this type.
3. All site survey information and site topography for design of facilities will be provided by others.
4. No additional field subsurface explorations will be required for design of facilities.
5. The allowable approach velocity for fish screen design is 0.8 feet per second.
6. A passive system for cleaning of fish screens will be allowed, such that fish screens can be brought to the surface for periodic cleaning.
7. Excavations for realignment of the existing access road near the intake facility will be allowed to extend beyond UWCD's property line.
8. Material excavated for construction of the ICF below the spillway crest elevation can be placed in a spoil pile in the reservoir near the ICF.
9. The outlet works improvements do not include design of fish passage facilities.
10. The outlet works improvements do not include design of a permanent release channel beyond the concrete-lined outlet channel of the downstream control facility.

11. All deliverables will be submitted in electronic format. Two hard copies of final documents will be submitted to UWCD.
12. All bid documents will be printed by UWCD.
13. The bid phase support budget is an allowance amount based on an anticipated level of effort. GEI will request an increase in the budget amount if additional effort is required to respond to Questions, Requests for Information, and Requests for Clarification; prepare addenda; or develop conformed plans and specifications.

FEE ESTIMATE

Task	Fee Estimate
BASE SERVICES	
Task 1 – Final Bid Documents (July-December 2025)	\$313,990
Task 2 – Contractor Short-Listing Support (July-December 2025)	\$260,888
Task 3 – Bid Phase Support (January-June 2026)	\$413,562
Task 4 – Additional Technical Support	\$170,098
TOTAL BASE SERVICES – TASKS 1 TO 4	\$1,158,538
OPTIONAL SERVICES	\$16,676
CONTINGENCY SERVICES	\$120,000
TOTAL	\$1,295,214

<u>Personnel Category</u>	<u>Hourly Billing Rate</u> <u>\$ per hour</u>
Staff Professional – Grade 1	\$ 147
Staff Professional – Grade 2	\$ 162
Project Professional – Grade 3	\$ 177
Project Professional – Grade 4	\$ 199
Senior Professional – Grade 5	\$ 235
Senior Professional – Grade 6	\$ 267
Senior Professional – Grade 7	\$ 316
Senior Consultant – Grade 8	\$ 354

Senior Drafter and Designer	\$ 177
Drafter / Designer and Senior Technician	\$ 157
Field Professional	\$ 129
Technician, Word Processor, Administrative Staff	\$ 132
Office Aide	\$ 100

These rates are billed for both regular and overtime hours in all categories.
Rates will increase up to 5% annually, at GEI's option, for all contracts that extend beyond twelve (12) months after the date of the contract. Rates for Deposition and Testimony are increased 1.5 times.

OTHER PROJECT COSTS

Subconsultants, Subcontractors and Other Project Expenses - All costs for subconsultants, subcontractors and other project expenses will be billed at cost plus a 15% service charge. Examples of such expenses ordinarily charged to projects are subcontractors; subconsultants; chemical laboratory charges; rented or leased field and laboratory equipment; outside printing and reproduction; communications and mailing charges; reproduction expenses; shipping costs for samples and equipment; disposal of samples; rental vehicles; fares for travel on public carriers; special fees for insurance certificates, permits, licenses, etc.; fees for restoration of paving or land due to field exploration, etc.; state and local sales and use taxes and state taxes on GEI fees. The 15% service charge will not apply to reimbursable expenses defined in Exhibit B.

Field and Laboratory Equipment Billing Rates – GEI-owned field and laboratory equipment such as pumps, sampling equipment, monitoring instrumentation, field density equipment, portable gas chromatographs, etc. will be billed at a daily, weekly, or monthly rate, as needed for the project. Expendable supplies are billed at a unit rate.

Transportation and Subsistence - Automobile expenses for GEI or employee owned cars will be reimbursed per the Travel Expenses provisions included in Exhibit B.
Tolls and parking charges will be billed directly. When required for a project, four-wheel drive vehicles owned by GEI or the employees will be billed at a daily rate appropriate for those vehicles. Per diem living costs for personnel on assignment away from their home office will be negotiated for each project.

Fee Estimate Detail
 United Water Conservation District
 Outlet Works Improvement Project
 Bid Document Preparation and Bid Phase Support Services
 GEI Consultants, Inc.
 6/20/2025

Task	GEI Labor Hours ¹⁾										GEI Total Labor Hours	GEI Costs				GEI Cost	Subconsultant Costs	Total Fee (2025 GEI Labor Rates)	
	Engineer/Geologist/Scientist Professional Grade								CADD Drafter/ Designer	Techn./ Admin.		Labor	Direct Expenses	Service Charge 15%	GEI Total				
	8	7	6	5	4	3	2	1											
2025 Rate \$/Hr	\$354	\$316	\$267	\$235	\$199	\$177	\$162	\$147	\$177	\$132									
BASE SERVICES																			
Task 1 - Final Bid Documents (July-December 2025)		240	272	168	48	0	0	0	0	336	60	1,124	\$294,440	\$0	\$2,550	\$296,990	\$296,990	\$17,000	\$313,990
1.1	GDR and GBR Finalization	24	8	24						16	4	76	\$20,792		\$0	\$20,792	\$20,792	\$0	\$20,792
1.2	Updates to Final Design Submittal Reports and O&M Manual	32	40	16							12	100	\$29,824		\$0	\$29,824	\$29,824	\$0	\$29,824
1.3	Respond to DSOD and FERC Comments	40	40								4	84	\$27,328		\$0	\$27,328	\$27,328	\$0	\$27,328
1.4	Specialized 3D Visualizations and Movies	8	24							160		192	\$38,736		\$0	\$38,736	\$38,736	\$0	\$38,736
1.5	General Bid Documents	40	40	24							8	112	\$34,264		\$0	\$34,264	\$34,264	\$0	\$34,264
1.6	Plan Drawings - Updates and QA/QC	16	40	24	24					160		264	\$58,672		\$1,500	\$60,172	\$60,172	\$10,000	\$70,172
1.7	Specifications - Updates and QA/QC	40	40	40	24						24	168	\$46,288		\$1,050	\$47,338	\$47,338	\$7,000	\$54,338
1.8	Bid Phase Technical Submittal Descriptions and Master List of Submittals	40	40	40							8	128	\$38,536		\$0	\$38,536	\$38,536	\$0	\$38,536
Task 2 - Contractor Short-Listing Support (July-December 2025)		288	280	156	0	0	0	0	0	52	50	826	\$247,888	\$1,500	\$1,500	\$250,888	\$250,888	\$10,000	\$260,888
2.1	Meetings and Coordination with UWCD & BV (Up to 8 Virtual Meetings)	16	16									32	\$10,720		\$0	\$10,720	\$10,720	\$0	\$10,720
2.2	Project Overview Package Development Support for Industry Day	16	16							4	2	38	\$11,692		\$0	\$11,692	\$11,692	\$0	\$11,692
2.3	Develop Industry Day PowerPoint Presentation (Draft & Final)	24	24							8	2	58	\$17,760		\$0	\$17,760	\$17,760	\$0	\$17,760
2.4	Industry Day Participation (Meeting & Site Visit, Two GEI Staff)	16	16									32	\$10,720	\$1,500	\$0	\$12,220	\$12,220	\$0	\$12,220
2.5	RFQ Development Support	40	40	40						40	24	184	\$47,728		\$0	\$47,728	\$47,728	\$0	\$47,728
2.6	Respond to Bidder Questions & Requests for Clarification	16	16	16							4	52	\$15,520		\$300	\$15,820	\$15,820	\$2,000	\$17,820
2.7	Evaluation and Scoring of SOQs (up to 5)	40	40	40							8	128	\$38,536		\$525	\$39,061	\$39,061	\$3,500	\$42,561
2.8	Opinion Memorandums on Qualifications Based on Project Experience	20	18	8							2	48	\$15,168		\$225	\$15,393	\$15,393	\$1,500	\$16,893
2.9	Opinion Memorandums on Understanding of Construction Risks	20	18	8							2	48	\$15,168		\$0	\$15,168	\$15,168	\$0	\$15,168
2.10	Opinion Memorandums on Concept-Level Construction Approaches	20	18	8							2	48	\$15,168		\$225	\$15,393	\$15,393	\$1,500	\$16,893
2.11	Opinion Memos on Proposed Value Eng. & Cost/Risk Reduction Measures	20	18	8							2	48	\$15,168		\$225	\$15,393	\$15,393	\$1,500	\$16,893
2.12	SOQ Evaluation Meetings with UWCD & BV (Up to 5 Virtual Meetings)	20	20	20							2	62	\$19,004		\$0	\$19,004	\$19,004	\$0	\$19,004
2.13	Assistance with One-on-One Meetings with 5 Short-Listed Bidders	20	20	8								48	\$15,536		\$0	\$15,536	\$15,536	\$0	\$15,536
Task 3 - Bid Phase Support (January-June 2026)		408	316	292	0	0	0	0	0	160	70	1,246	\$359,812	\$13,500	\$5,250	\$378,562	\$378,562	\$35,000	\$413,562
3.1	Bidder Site Visit Preparation and Participation (Two GEI Staff)	24	24								2	50	\$16,344	\$1,500	\$0	\$17,844	\$17,844	\$0	\$17,844
3.2	Respond to Questions and RFIs (Assume ~ 100)	80	80	80							24	264	\$78,128		\$1,500	\$79,628	\$79,628	\$10,000	\$89,628
3.3	Prepare Addenda to Bid Package (Assume up to 5 Addenda)	80	80	80						40	16	296	\$84,152		\$1,500	\$85,652	\$85,652	\$10,000	\$95,652
3.4	Initial Review and Evaluation of Bids (Assume 5 bids)	40	20	20							4	84	\$26,348		\$750	\$27,098	\$27,098	\$5,000	\$32,098
3.5	Preparation for Interviews with Bidders	24	12	12							4	52	\$16,020		\$0	\$16,020	\$16,020	\$0	\$16,020
3.6	Interview Bidders & Evaluate ²⁾	120	60	60							4	244	\$77,988	\$12,000	\$0	\$89,988	\$89,988	\$0	\$89,988
3.7	Develop Conformed Plans & Specifications	40	40	40						120	16	256	\$60,832		\$1,500	\$62,332	\$62,332	\$10,000	\$72,332
Task 4 - Additional Technical Support		230	178	40	0	0	0	0	0	12	18	478	\$152,848	\$0	\$2,250	\$155,098	\$155,098	\$15,000	\$170,098
4.1	Project Management (12 Months, 7/25 - 6/26)	140	80								8	228	\$75,896		\$0	\$75,896	\$75,896	\$0	\$75,896
4.2	SGMP Coordination and Meetings	16	16									32	\$10,720		\$0	\$10,720	\$10,720	\$0	\$10,720
4.3	Coordination with SCE on Electrical/Hydropower (allowance)	2	8									10	\$3,236		\$2,250	\$5,486	\$5,486	\$15,000	\$20,486
4.4	Support for CEQA Addendum	24	24							12	2	62	\$18,468		\$0	\$18,468	\$18,468	\$0	\$18,468
4.5	Respond to BV Comments on Plans, Specs, Reports	24	26	24							4	78	\$23,648		\$0	\$23,648	\$23,648	\$0	\$23,648
4.6	BOC Meeting 11 (Virtual, in Fall 2025) & Response to BOC Comments	24	24	16							4	68	\$20,880		\$0	\$20,880	\$20,880	\$0	\$20,880
TOTAL		1,166	1,046	656	48	-	-	-	-	560	198	3,674	\$1,054,988	\$15,000	\$11,550	\$1,081,538	\$1,081,538	\$77,000	\$1,158,538
TOTAL BASE SERVICES																			\$1,158,538

Fee Estimate Detail
United Water Conservation District
Outlet Works Improvement Project
Bid Document Preparation and Bid Phase Support Services
GEI Consultants, Inc.
6/20/2025

Task		GEI Labor Hours ¹⁾										GEI Total Labor Hours	GEI Costs				GEI Cost	Subconsultant Costs	Total Fee (2025 GEI Labor Rates)
		Engineer/Geologist/Scientist Professional Grade								CADD Drafter/ Designer	Techn./ Admin.		Labor	Direct Expenses	Service Charge 15%	GEI Total			
		8	7	6	5	4	3	2	1										
2025 Rate \$/Hr		\$354	\$316	\$267	\$235	\$199	\$177	\$162	\$147	\$177	\$132								
OPTIONAL SERVICES																			
OPTIONAL SERVICES		24	16	4	0	0	0	0	0	0	8	52	\$15,676	\$1,000	\$0	\$16,676	\$16,676	\$0	\$16,676
O.1	Presentation to UWCD Board	24	16	4							8	52	\$15,676	\$1,000	\$0	\$16,676			
TOTAL		24	16	4	-	-	-	-	-	-	8	52	\$15,676	1,000	-	\$16,676			
TOTAL OPTIONAL SERVICES																	\$16,676		
CONTINGENCY																			
Contingency		60	96	96	96	24	0	0	0	60	36	468	\$119,916	\$84	\$0	\$120,000	\$120,000	\$0	\$120,000
C.1	Regulatory-Driven Design Changes (If Needed)	60	96	96	96	24				60	36	468	\$119,916	\$84	\$0	\$120,000			
TOTAL		60	96	96	96	24	-	-	-	60	36	468	\$119,916	84	-	\$120,000			
TOTAL CONTINGENCY																	\$120,000		
Notes																			
1. Labor hour distribution by Grade Level is for budgeting purposes only. The actual Grade Level distribution will be based on efficiently performing the work task.																			
2. Five interviews at UWCD Oxnard office. One full day per interview and follow up discussion. Three interviews in three consecutive days in first week and two interviews in two consecutive days in second week. Four GEI staff in person and one virtual.																			
SUMMARY																			
BASE SERVICES																\$1,158,538			
OPTIONAL SERVICES																\$16,676			
CONTINGENCY																\$120,000			
TOTAL																\$1,295,214			

EXHIBIT “B” TO AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES

CONSULTANT shall adhere to the following **Guidelines for Expense Reimbursement**:

Incidental expenditures incurred by CONSULTANT in the course of performing work under this Agreement and submitted for reimbursement by UNITED shall comply with the following guidelines.

Receipts are required for all reimbursable expenses (with an exception for meals and lodging) and shall be furnished with the invoice. Reimbursable expenditures shall not be subject to mark-up. Only actual costs of expenditures within the limits presented below are eligible for reimbursement.

1. Reimbursable Expenditures

A. Travel Expenses

Expenses for airfare or other travel accommodations shall not exceed costs that would reasonably be expected for comparable economy or coach class accommodations.

Personal vehicles may be used when appropriate and mileage will be reimbursed at the standard Internal Revenue Service (IRS) business mileage rate (e.g., 0.70 cents per mile for calendar year 2025, but for a total cost no greater than the cost that would reasonably be expected for round trip economy or coach class airfare. With the exception of extenuating circumstances (e.g. transport of specialized equipment), mileage for any trip over 500 miles shall be reimbursed at a total cost no greater than would reasonably be expected for round trip economy or coach class airfare. Extenuating circumstances shall be pre-approved by UNITED.

Rental vehicle costs are reimbursable when justified by the nature of the trip. With the exception of extenuating circumstances (e.g. transport of more than 4 people or excessive cargo) the total expense for the rental vehicle shall not exceed a cost that would reasonably be expected for a standard class vehicle. Insurance for rental vehicles is not reimbursable and must be in accordance with all insurance requirements set forth in this Agreement.

B. Lodging

The cost of lodging incurred on approved CONSULTANT business trips is reimbursable. UNITED will reimburse lodging at the standard U.S. General Services Administration (GSA) rate for Ventura County (e.g., \$191.00 per night [excluding

taxes] for the months of October 2024 and January – September 2025). GSA rates are annually updated in October.

C. Meals

The cost of meals incurred on approved CONSULTANT Projects is reimbursable.

If UNITED is reimbursing the CONSULTANT for lodging, UNITED will reimburse for meals at the appropriate standard GSA rate for Ventura County (i.e., \$64.50 (or 75% of a daily rate) per day for first and last calendar day of PROJECT work, and \$86.00 per day for additional PROJECT workdays for calendar year 2025.

If UNITED is not reimbursing the CONSULTANT for lodging, UNITED will not reimburse the CONSULTANT for meals.

D. Equipment

All reimbursable equipment must be purchased or rented at a reasonable cost, in accordance with industry standards.

E. Expendable Items

Items that are expendable (depleted) will not be returned to UNITED, as the items will be “used up” in the course of CONSULTANT’s work.

F. Non-Expendable Items

Items that are non-expendable (not depleted) will be returned to UNITED upon completion of CONSULTANT’s work.

EXHIBIT “C” TO AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES

CONSULTANT shall procure and maintain for the duration of the Agreement, and for injuries that occur and claims which are made after the services herein are performed, insurance against claims or injuries to persons or damages to property, which may arise from or in connection with the performance of the work hereunder by CONSULTANT, its agents, representatives, or employees.

Minimum Scope of Insurance

Coverage shall be at least as broad as:

1. Insurance Services Office Commercial General Liability coverage (occurrence Form CG 00 01 or its equivalent).
2. Insurance Services Office Form Number CA 00 01 covering Automobile Liability, Code 1 or its equivalent (any auto).
3. Workers' Compensation insurance as required by the State of California and Employer's Liability Insurance.
4. Errors & Omissions Liability insurance appropriate to the CONSULTANT's profession. Architects' and engineers' coverage is to be endorsed to include contractual liability.
5. Valuable Document Insurance on all plans, specifications and other documents as may be required to protect UNITED in the amount of its full equity in such plans, specifications and other documents.

Minimum Limits of Insurance

CONSULTANT shall maintain limits no less than:

- | | |
|--|---|
| 1. General Liability:
Including operations, products and completed operations, as applicable. | \$1,000,000 per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit. |
| 2. Automobile Liability: | \$1,000,000 per accident for bodily injury and property damage. |

3. Employer's Liability: **\$1,000,000** per accident for bodily injury or disease.
4. Errors & Omissions Liability: **\$1,000,000** per claim.
5. Valuable Document Insurance **Full Equity of all Documents**

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by UNITED. At the option of UNITED, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects UNITED, its directors, officers, officials, employees and agents; or CONSULTANT shall provide a financial guarantee satisfactory to UNITED guaranteeing payment of losses and related investigations, claim administration and defense expenses.

Other Insurance Provisions

The commercial general liability and automobile liability policies are to contain, or be endorsed to contain, the following provisions:

6. For all policies required by this Agreement, UNITED and its directors, officers, officials, employees and volunteers are to be covered as additional named insureds as respects: liability arising out of work or operations performed by or on behalf of the CONSULTANT; or automobiles owned, leased, hired or borrowed by the CONSULTANT.
7. For any claims related to this Project, the CONSULTANT's insurance coverage shall be primary insurance as respects UNITED and its directors, officers, officials, employees and agents. Any insurance or self-insurance maintained by UNITED, its directors, officers, officials, employees or agents shall be excess of the CONSULTANT's insurance and shall not contribute with it.
8. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be canceled by either party, except after thirty (30) days prior written notice has been provided to UNITED (with the exception of ten (10) days for nonpayment of premium).

If General Liability, Contractors Pollution Liability and/or Asbestos Pollution Liability and/or Errors & Omissions coverages are written on a claims-made form:

9. The retroactive date must be shown, and must be before the date of the contract or the beginning of contract work.
10. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work.

11. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a retroactive date prior to the contract effective date, the CONSULTANT must purchase an extended period coverage for a minimum of five (5) years after completion of contract work.
12. A copy of the claims reporting requirements must be submitted to UNITED for review.
13. If the services involve lead-based paint or asbestos identification/ remediation, the Contractors Pollution Liability shall not contain lead-based paint or asbestos exclusions. If the services involve mold identification/ remediation, the Contractors Pollution Liability shall not contain a mold exclusion and the definition of "Pollution" shall include microbial matter including mold.

Acceptability of Insurers

Insurance is to be placed with insurers qualified to do business in the State of California with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to UNITED. Exception may be made for the State Compensation Insurance Fund when not specifically rated.

Verification of Coverage

CONSULTANT shall furnish UNITED with original certificates and amendatory/ additional insured endorsements effecting coverage required by this clause. The endorsements should be on forms provided by UNITED or on other than UNITED's forms provided those endorsements conform to UNITED requirements. All certificates and endorsements are to be received and approved by UNITED before work commences. However, failure to do so shall not operate as a waiver of these insurance requirements. UNITED reserves the right to require complete, certified copies of all required insurance policies, including endorsements effecting the coverage required by these specifications at any time.

Waiver of Subrogation

CONSULTANT hereby agrees to waive subrogation, which any insurer of contractor may acquire from vendor by virtue of the payment of any loss. CONSULTANT agrees to obtain any endorsement that may be necessary to effect this waiver of subrogation.

The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the entity for all work performed by the CONSULTANT, its employees, agents and subcontractors.



STAFF REPORT

To: UWCD Board of Directors

Through: Mauricio Guardado, General Manager
Anthony E. Emmert, Assistant General Manager

From: Dr. Bram Sercu, Principal Hydrologist

Date: June 27, 2025 (July 9, 2025, meeting)

Agenda Item: 5.2 Adopt a Resolution Authorizing and Delegating Authority to the General Manager to Execute State Water Project Purchase Agreements During Calendar Year 2025 up to a Combined Total Expenditure of \$5 Million
Motion

Staff Recommendation:

Adopt a Resolution authorizing and delegating authority to the General Manager to execute State Water Project purchase agreements during calendar year 2025 up to a combined total expenditure of \$5 million.

Background:

The District's 2025 Strategic Plan includes the goal of importing 8,000 AF per year of State Water Project (SWP) water on average, to support its strategic objectives for water supply. Since 2017, the District has imported on average 8,485 AF of SWP water per year.

Discussion:

The California Department of Water Resources (DWR) set the SWP Table A allocation for 2025 at 50%. As of June 27, 2025, the District's available SWP supply for 2025 is 5,460 AF. To meet the District's strategic objective of importing at least 8,000 AF per year, the District is pursuing additional purchases of SWP water for Calendar Year (CY) 2025. District staff has initiated discussions with three State Water Contractors (SWCs) regarding the availability and transfer of SWP water during CY 2025.

To expedite the approval process for the District to release any additional transfer water before the end of CY 2025, District staff is recommending the Board authorize and delegate authority to the General Manager to execute one or more SWP Purchase Agreements during CY 2025, up to a combined total expenditure of \$5 million.

**5.2 Adopt a Resolution Authorizing and Delegating Authority to the General Manager to Execute State Water Project Purchase Agreements During Calendar Year 2025 up to a Combined Total Expenditure of \$5 million
Motion**

These purchases are estimated to result in a total expenditure of \$2.9 to \$3.4 million. Additional purchasing authority up to \$5 million is proposed in the Resolution in case more water is available at the target purchase price, or in case the negotiated price exceeds the target price. The SWP per acre-foot purchase cost would be at the discretion of the General Manager, as long as the agreements are executed in CY 2025, and the total expenditure to the District does not exceed \$5 million.

Fiscal Impact:

The fiscal year 2025-2026 budget contains sufficient funds to cover the proposed maximum expenditure of \$5 million.

Attachment:

Resolution

ATTACHMENT

RESOLUTION NO. 2025-

A RESOLUTION AUTHORIZING AND DELEGATING AUTHORITY TO THE UNITED WATER CONSERVATION DISTRICT GENERAL MANAGER TO EXECUTE STATE WATER PROJECT PURCHASE AGREEMENTS DURING CALENDAR YEAR 2025 UP TO A COMBINED TOTAL EXPENDITURE OF \$5 MILLION

WHEREAS, the District's 2025 Strategic Plan includes the goal of importing 8,000 acre-feet per year of State Water Project (SWP) water on average, to support its strategic objectives for water supply; and

WHEREAS, to meet the District's Strategic Plan objective stated above, the District is pursuing additional purchases of SWP water for Calendar Year (CY) 2025; and

WHEREAS, District staff has initiated discussions with three State Water Contractors (SWCs) regarding the availability and transfer of SWP water during CY 2025; and

WHEREAS, to be able to expeditiously release any transfer water before the end of CY 2025, the District believes it is in its best interest to authorize and delegate authority to the General Manager to execute SWP purchase agreements during calendar year 2025 up to a combined total expenditure of \$5 million; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the District hereby authorizes and delegates authority to the General Manager to execute State Water Project Purchase Agreements during Calendar Year 2025 up to a Combined Total Expenditure of \$5 million.

The foregoing Resolution was adopted by the Board of Directors of United Water Conservation District on July 9, 2025, by the following vote:

Ayes:

Noes:

Absent:

ATTEST: _____
Lynn Maulhardt, President

ATTEST: _____
Gordon Kimball, Secretary/Treasurer