



Board of Directors
Lynn Maulhardt, President
Catherine Keeling, Vice President
Gordon Kimball, Secretary/Treasurer
Keith Ford
Mohammed Hasan
Steve Huber
Rachel Jones

General Manager
Mauricio Guardado

Legal Counsel
David D. Boyer

**MINUTES
FINANCE AND AUDIT COMMITTEE MEETING**

**Monday, June 30, 2025, (July Meeting) at 9:00 a.m.
UWCD Headquarters, First Floor, Board Room
1701 N. Lombard Street, Oxnard, CA 93030**

OPEN SESSION

Chair Steve Huber called the meeting to order at 9:01 a.m.

Committee Members Roll Call

Present: Directors Jones and Huber

Absent: Director Keeling

1. Public Comments: None.

2. Consent Calendar

Action: M/S/C (Huber, Jones) to approve the Consent Calendar items.

Vote: Ayes: Jones and Huber; Noes: None; Absent: Keeling.

2.1 Approval of Agenda

Motion

Approved June 30, 2025, Finance and Audit Committee meeting Agenda.

2.2 Approval of Minutes

Motion

Approved Minutes of June 2, 2025, Finance and Audit Committee meeting.

2.3 Check Recap Monthly Report

Information Item

Received and filed.

2.4 Investment Monthly Report

Information Item

Received and filed.

2.5 Pipeline Delivery Monthly Report

Information Item

Received and filed.



3. UWCD Board of Directors Meeting Agenda Items

Review and discuss the following agenda item to be considered for approval at the July 9, 2025, Board of Directors meeting:

3.1 Adopt a Resolution Authorizing the General Manager to Execute State Water Project Purchase Agreements during Calendar Year 2025 up to a Combined Total Cost of \$5 million

Motion

Assistant General Manager Anthony Emmert presented the motion to the Committee for their consideration to the Board (presentation attached).

Action: M/S/C (Jones, Huber) recommend adoption of a Resolution authorizing the General Manager to Execute State Water Project Purchase Agreements during Calendar Year 2025 up to a Combined Total Cost of \$5 million to the full Board of Directors.

Vote: Ayes: Huber, Jones; Noes: None; Absent: Keeling.

4. Administrative Services Department Monthly Report

Information Item

Finance Department monthly highlights were presented by Chief Financial Officer Brian H. Zahn. Chief Human Resources Officer Josh Perez presented monthly highlights from Human Resources, Risk Management, and Information Technology Departments (presentation attached).

With guidance from the General Manager, Director Huber asked to consider adding the UWCD Board members to the Everbridge emergency notification system.

5. Recreation Department Monthly Report

Information Item

Senior Park Ranger Bernard Riedel verbally highlighted activities of the Lake Piru Recreation Area for the Committee.

6. Future Agenda Items

Director Huber polled the Committee for any future agenda items. None were offered.

ADJOURNMENT

Director Huber adjourned the meeting at 9:37 a.m.

I certify that the above is a true and correct copy of the minutes of the UWCD Finance and Audit Committee Meeting of June 30, 2025.

ATTEST: _____

A handwritten signature in black ink, appearing to read 'Steve Huber', is written over a horizontal line.

Chair Steve Huber



AGENDA ITEM 3.1

RESOLUTION AUTHORIZING AND DELEGATING AUTHORITY TO THE GENERAL MANAGER TO EXECUTE STATE WATER PROJECT PURCHASE AGREEMENTS DURING CALENDAR YEAR 2025 UP TO A COMBINED TOTAL EXPENDITURE OF \$5 MILLION

Finance and Audit Committee Meeting
June 30, 2025



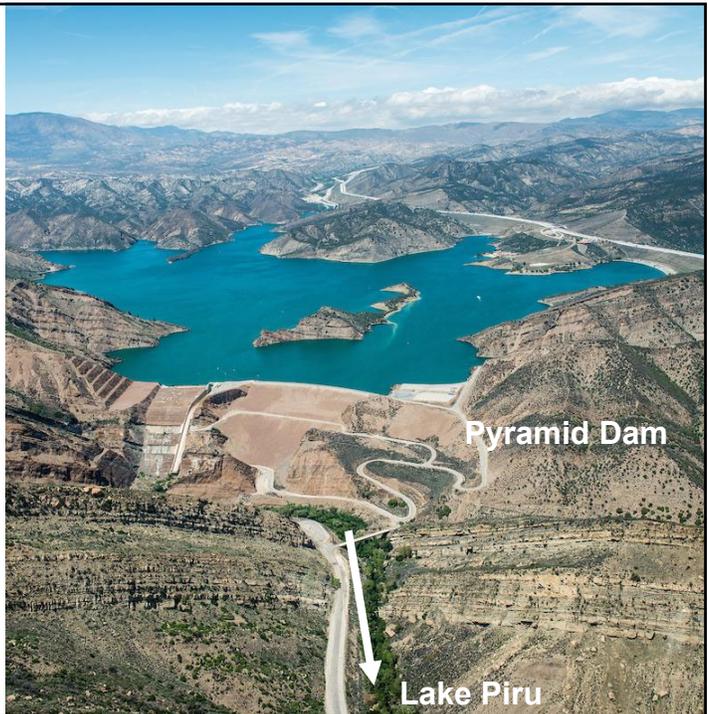
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2025 SWP Purchases

- Current Available = 4,185 AF
- Strategic Plan = 8,000 AF/Year
- In negotiations with other SWC
- Target = 6,000 AF @ 250-350 \$/AF

BUT!

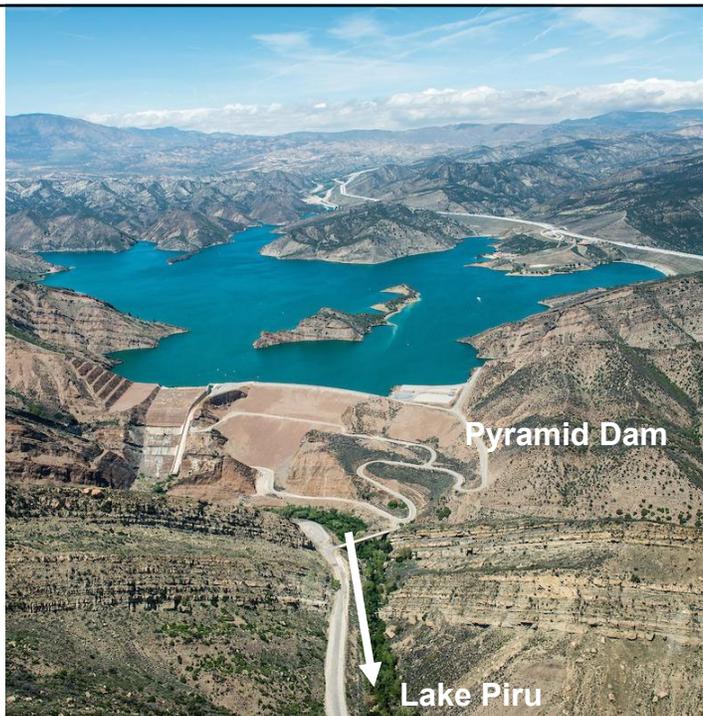
- Pyramid Dam max. SWP release = 3,150 AF/Year



2

Additional Work Needed

- First, approval of variance for Pyramid FERC License to release up to 25,000 AF/Year
- Then, execute SWP Transfer Agreements
- Then, obtain DWR approval of SWP Transfer
- Then, release purchased SWP water by end of 2025
- Resolution will expedite approvals by UWCD



3

Resolution

Adopt Resolution Authorizing and Delegating Authority to the General Manager to Execute State Water Project Purchase Agreements During Calendar Year 2025 up to a Combined Total Expenditure of \$5 million



4

4



FINANCE AND AUDIT COMMITTEE MEETING

**Finance and Administrative Services
Monthly Update**

June 30, 2025 (July meeting)

5



**Financial
Update**

Brian H. Zahn
Chief Financial Officer



6

Finance Department

- S&P - Wildfire Mitigation Questionnaire
- Rates Analysis
- Year-end Close
- WIFIA Construction loan



7

7

May 2025 Cash Collections

<h3 style="text-align: center;">UWCD</h3> <ul style="list-style-type: none"> Pipeline: \$ 2.04M Groundwater: \$ 26K Rent: \$ 9K Lake Piru: \$ 130K Misc.: \$ 3.2K <p>TOTAL: \$ 5.4M</p>	<h3 style="text-align: center;">Lake Piru</h3> <ul style="list-style-type: none"> Day Use: \$ 4K Concessions: \$ 19K Boating/Watercraft: \$ 10K Boat Storage: \$2K Camping: \$ 69K Miscellaneous/Filming: \$ 29K <p>TOTAL: \$ 130K</p> <p>Prior Year Total: \$ 134K</p>
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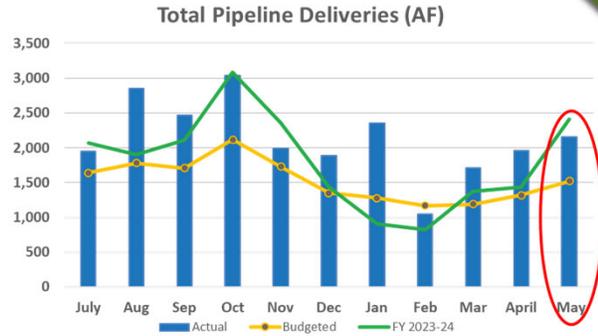
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8

May 2025 Pipeline

	Actual AF	Budget AF	Variance AF	Actual \$
OH	956	980	-24	\$1.03M
PTP	745	540	207	\$757K
PV	452	0	452	\$175K

Year-to-date deliveries are 39% above plan and 18% above prior year.



Penalty and Interest Waiver Requests

Date	Well Number	Operator	Period(s)	Amount	Board Approval
09/21/22	01N21W19B03S	DFK CORPORATION	1/1/2022 - 06-30-2022	\$ 17.90	
09/27/22	02N21W07P03S	Lloyd-Butler Mutual	1/1/2022 - 06-30-2022	\$ 685.84	
09/27/22	02N21W07P04S	Lloyd-Butler Mutual	1/1/2022 - 06-30-2022	\$ 2,268.56	
09/27/22	02N21W07K03S	Lloyd-Butler Mutual	1/1/2022 - 06-30-2022	\$ 1,983.80	
12/05/22	02N22W03L01S1	Shakoor, Lisa	1/1/2022 - 06-30-2022	\$ 12.16	
04/01/24	03N21W12A01S	Sespe Farm Management	7/1/2023 - 12/31/2023	\$ 191.10	
04/16/24	03N21W09R05S	City of Santa Paula	7/1/2023 - 12/31/2023	\$ 805.94	X
04/16/24	03N21W11J02S	City of Santa Paula	7/1/2023 - 12/31/2023	\$ 10,223.72	X
04/16/24	03N21W15C06S	City of Santa Paula	7/1/2023 - 12/31/2023	\$ 495.65	X
04/16/24	03N21W16A02S,	City of Santa Paula	7/1/2023 - 12/31/2023	\$ 593.77	X
04/16/24	03N21W16A03S	City of Santa Paula	7/1/2023 - 12/31/2023	\$ 13,180.74	X
09/06/24	01N22W06J04S	Saticoy Berry Farms Inc	1/1/2024 - 6/30/2024	\$ 480.07	
09/17/24	04N19W26P02S	Sierra Pacific Farms Inc.	7/1/2023 - 12/31/2023	\$ 1,053.03	X
09/18/24	04N18W19P02S	Sierra Pacific Farms Inc.	7/1/2023 - 12/31/2023	\$ 388.97	X
09/19/24	03N20W03P01S	Sierra Pacific Farms Inc.	7/1/2023 - 12/31/2023	\$ 2,240.70	X
09/20/24	03N20W03J02S	Sierra Pacific Farms Inc.	7/1/2023 - 12/31/2023	\$ 91.84	X



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Date	Well Number	Operator	Period(s)	Amount	Board Approval
09/21/24	04N19W26J03S	Sierra Pacific Farms Inc.	7/1/2023 - 12/31/2023	\$ 2,324.96	X
09/22/24	04N18W30E01S	Sierra Pacific Farms Inc.	7/1/2023 - 12/31/2023	\$ 4,979.98	X
12/03/24	04N19W33D03S	Fish and Wildlife	1/1/2024 - 6/30/2024	\$ 1,781.73	X
12/03/24	04N19W33D04S	Fish and Wildlife	1/1/2024 - 6/30/2024	\$ 2,192.90	X
12/03/24	04N19W33D05S	Fillmore Fish Hatchery	1/1/2024 - 6/30/2024	\$ 6,423.36	X
12/17/24	03N20W02H05S	Alan Van Wagner	7/1/2023 - 12/31/2023	\$ 787.29	
03/05/25	04N18W31D02S3	Eva Magdalena	7/1/2024 - 12/31/2024	\$ 222.45	
03/13/25	01N22W13K02S	Aguila Farms	7/1/2023 - 12/31/2024	\$ 908.06	
03/13/25	01N21W04D03S	Edmund Bardi	1/1/2023 - 6/30/2024	\$ 72.32	
03/13/25	02N22W36L01S	Procter & Gamble	7/1/2024 - 12/31/2024	\$ 1,116.77	
03/13/25	04N20W26B03S	Scott Beylik	7/1/2024 - 12/31/2024	\$ 236.81	
03/25/25	03N21W30H02S	County of Ventura	7/1/2024 - 12/31/2024	\$ 108.95	
03/25/25	02N22W08L01S	County of Ventura	7/1/2024 - 12/31/2024	\$ 391.44	
04/17/25	04N18W29E01S	Nancy Trinidad	1/1/2020 - 12/31/2024	\$ 9,034.52	X
06/03/25	03N22W26B01S	Judson T. Cook	7/1/2024 - 12/31/2024	\$ 60.64	
06/03/25	03N20W08C01S	HDH Water System	1/1/2023 - 12/31/2024	\$ 3,658.70	X



Administrative Update

Josh Perez
Chief Human Resources Officer

Human Resources

- Working on recruitments for the following positions:
 - Associate Engineer
 - Engineer
 - Principal Hydrogeologist
- Processed Merit Pay
- Prepared for Cost-of-Living increases (COLAs) and Administrative Leave PAF's
- Prepared promotion paperwork for two positions
- Hired a new Environmental Services Field Assistant



13

13

Risk Management

- Monitored and provided situational updates of Ventura County Fire Department's efforts in battling the Maria Fire in Santa Paula
 - Water from the District's Saticoy facility was utilized to battle the flames
- Implemented District's new Emergency Mass Notification System and utilized it in support of SFD's Emergency Action Plan Annual Coordination Drill
- Coordinated procurement and deployment of additional security cameras at Lake Piru
- Coordinated and liaised with CISA on planning an updated Remote Penetration Test Assessment
 - Significant anticipated cost savings to rate payers



Recreation and IT Staff participating in Fire Extinguisher Training



14

14

continued

- Supported inquiry to Finance from S&P on Wildfire Mitigation Questionnaire as part of multi-departmental response
- Attended webinars on *The Threat of State Sponsored Actors and Proxies in the United States* by FBI InfraGard
 - Discussed methods to safeguard critical infrastructure vulnerabilities (including water systems) and ways in which these threats can be exploited
- Attended the *Disaster Response, Recovery, and Resilience* by the National Special District Association
 - Covered current grant funding programs as well as strategies that can yield positive submittals



Regional Radio Project Oversight Committee Meeting



Technology Systems

Helpdesk and Technical Support Activity

- In June, 123 tickets were managed covering routine service requests and user support
- Most tickets were categorized under “IT Services and Support” with common topics:
 - VPN and remote connectivity support
 - Printer/scanner troubleshooting
- Tech System Updates and Audit request supporting the annual financial audit
- Account setup for new staff and system access reviews



Technology Staff
Stephanie Cabrera, Anthony Robles,
Chloe Keggen, and Michael Satumba



continued

Ticket Highlights and Time-intensive Resolutions

- Assisted with the configuration of remote desktop firewall rules
- Reviewed and adjusted license assignments linked to computer operating system.

Meeting and Event Support

- Continued to provide Technology Systems support for large-format hybrid meetings in the District Boardroom which also included agency board sessions and administrative events such as:
 - Association of Water Agencies (AWA)
 - Fillmore and Piru Groundwater Sustainability Agencies (GSA)
 - United Water Conservation District Board and Engineering Workshops
 - Ventura County Women in Agriculture
 - Ventura River Watershed Council and related committee meetings



17

17



18