

AGENDA
FINANCE AND AUDIT COMMITTEE MEETING

Monday, November 3, 2025, at 9:00 a.m.
UWCD Headquarters, First Floor, Board Room
1701 N. Lombard Street, Oxnard, CA 93030

OPEN SESSION - ROLL CALL

1. Public Comments
Information Item

The public may comment on any matter not on the agenda within the jurisdiction of the Committee. All comments are subject to a five-minute time limit.

2. Consent Calendar

All matters listed under the Consent Calendar are considered routine by the Committee and will be enacted by one motion. There will be no separate discussion of these items unless a Committee member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Committee. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)

2.1 Approval of Agenda
Motion

Approve November 3, 2025, Finance and Audit Committee meeting Agenda.

2.2 Approval of Minutes
Motion

Approve Minutes of September 29, 2025, Finance and Audit Committee meeting.

2.3 Check Recap Monthly Report
Information Item

Review the District's accounts payable recap for September 2025.

2.4 Investment Monthly Report
Information Item

Review the District's investment portfolio and cash position for September 2025.

2.5 Pipeline Delivery Monthly Report
Information Item

Review the District's pipeline water activities for September 2025.



2.6 District Staff and Board Member Reimbursement for Fiscal Year 2025-26 First Quarter Report
Information Item

Review the expense reimbursement report for all reimbursements of business expenses to staff and Board members for the first quarter of fiscal year 2025-2026.

2.7 Board Requested Cost Tracking Items for Fiscal Year 2025-26 First Quarter Report
Information Item

Review the costs that the District has incurred through September 30, 2025:

- a) as part of the licensing efforts and the probable maximum flood studies for the Santa Felicia Dam;
- b) in relation to general environmental mandates, and CESA;
- c) in relation to litigation with Wishtoyo Foundation, Fifth Amendment takings, OPV adjudication and District legal costs over the past several fiscal years;
- d) in relation to professional fees over the past several fiscal years; and
- e) which had a fiscal impact to the District.

3. UWCD Board of Directors Meeting Agenda Items

Review, discuss, and make a recommendation on the following agenda items to be considered for approval during November 12, 2025, Board of Directors meeting:

3.1 Adopt Resolution No. 2025-15 Approving the Proposed Changes to the Existing Financial Policies and the Adoption of a Proposed New Financial Policy
Motion

Consider recommending to the full Board adoption of Resolution No. 2025-15 approving certain changes to existing financial policies as identified and the adoption of a proposed new financial policy as specified.

3.2 Mutual Water Company of Vineyard Avenue Estates Request for Credit of Interest Charges
Motion

Consider recommending to the full Board approval of the proposed Settlement Agreement between United Water Conservation District and Mutual Water Company of Vineyard Avenue Estates, which provides conditional performance-based credit on accrued interest charges.

3.3 Groundwater Statement Revision Request from Oceanview Produce Company for Period 2023-1
Motion

Consider recommending to the full Board a request from Oceanview Produce Company to revise its Semi-Annual Groundwater Production Statements for the period of January 1, 2023, through June 30, 2023. The revision yields a difference of 94-acre feet less than originally reported, resulting in lower production charges by \$10,723.23.



3.4 Penalty and Interest Waiver Request from Prancer's Farm

Motion

Consider recommending to the full Board a request from Prancer's Farm to waive penalty and interest charges totaling \$7,132.03 incurred from the billing period of July 1, 2022, through June 30, 2025, on well number 03N21W01P03S.

3.5 Energy Services Agreement with Ventura Energy LLC.

Motion

Consider recommending to the full Board its approval authorizing the General Manager to execute the SGIP Applications (one per site) with Ventura Energy LLC so they can reserve funding with the State to finance all Battery Backup locations.

4. Monthly Department Updates

Information Items

Review the monthly reports from the Administrative Services, Public Outreach and External Affairs, and Recreation Departments as well as receive a verbal presentation of its highlights.

4.1 Administrative Services Department Update (Chief Financial Officer Brian H. Zahn and Chief Human Resources Officer Josh Perez)

4.2 Public Outreach and External Affairs Department Update (Public Outreach and External Affairs Manager Tara Mullaly)

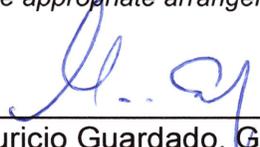
4.3 Recreation Department Update (Senior Park Ranger Bernard Riedel, Jr.)

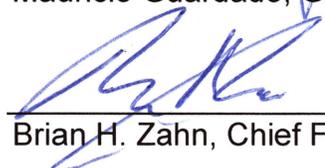
5. Future Agenda Items

The Committee will suggest topics or issues for discussion at future meetings.

ADJOURNMENT

The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda material in an alternative format, please contact the District Office at (805) 525-4431. Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements.

Approved: 
Mauricio Guardado, General Manager

Approved: 
Brian H. Zahn, Chief Financial Officer



This agenda was posted Thursday, October 30, 2025, at 5:50 p.m. at the United Water Conservation District Headquarters, Oxnard, CA and www.unitedwater.org.



Jacquelyn Lozano, Clerk of the Committee