



Board of Directors
Lynn Maulhardt, President
Catherine Keeling, Vice President
Gordon Kimball, Secretary/Treasurer
Keith Ford
Mohammed Hasan
Steve Huber
Rachel Jones

General Manager
Mauricio Guardado

Legal Counsel
David D. Boyer

**MINUTES
FINANCE AND AUDIT COMMITTEE MEETING**

**Monday, September 29, 2025, (October meeting) at 9:00 a.m.
UWCD Headquarters, First Floor, Board Room
1701 N. Lombard Street, Oxnard, CA 93030**

OPEN SESSION

Chair Steve Huber called the meeting to order at 9:00 a.m.

Committee Members Roll Call

Present: Directors Keeling, Jones, and Huber.

Absent: None.

1. Public Comments: None.

EXECUTIVE (CLOSED) SESSION

Chair Huber moved the Committee into Executive (Closed) Session at 9:01 a.m.

2. Conference with Legal Counsel – Anticipated Litigation

Pursuant to Government Code Section 54956.9(d)(4): Two matters.

SECOND OPEN SESSION

Chair Huber called the Second Open Session to order at 9:21 a.m.

**3. Oral Report Regarding Executive (Closed) Session
Information Item**

Assistant General Manager Anthony Emmert stated no reportable action was taken pursuant to the California Ralph M. Brown Act.

4. Consent Calendar

Director Rachel Jones requested that item 4.3 of the Consent Calendar be pulled for discussion.

Action: M/S/C (Keeling, Jones) to amend the September 29, 2025, Agenda and pull Agenda item 4.3 from the Consent Calendar for discussion.

Vote: Ayes: Jones, Keeling, and Huber; Noes: None.



**4.3 Check Recap Monthly Report
Information Item
Received and filed.**

Action: M/S/C (Jones, Keeling) to approve the Consent Calendar items.

Vote: Ayes: Jones, Keeling, and Huber; Noes: None.

**4.1 Approval of Agenda
Motion**

Approved September 29, 2025, Finance and Audit Committee meeting Agenda as amended.

**4.2 Approval of Minutes
Motion**

Approved Minutes of September 2, 2025, Finance and Audit Committee meeting.

**4.4 Investment Monthly Report
Information Item
Received and filed.**

**4.5 Pipeline Delivery Monthly Report
Information Item
Received and filed.**

**5. Fiscal Year 2024-2025 Fourth Quarter Financial Report (July 1, 2024 – June 30, 2025)
Information Item**

Chief Financial Officer Brian H. Zahn presented the fourth quarter report to the Committee (presentation attached).

**6. Administrative Services Department Monthly Report
Information Item**

Finance Department monthly highlights were presented by Mr. Zahn. Chief Human Resources Officer Josh Perez presented monthly highlights from Human Resources, Risk Management, and Information Technology Departments (presentation attached).

- Director Jones suggested to staff, if budgeted for, that they explore hiring a full-time grant writer citing strong win/success rates with someone who does that for a living with a water background. District resources she felt may be more expensive per hour. Director Keeling concurred. Mr. Perez commented he would share the Directors input with the General Manager.

**7. Public Outreach and External Affairs Department Monthly Report
Information Item**

Interim Public Outreach and External Affairs Manager Tara Mullaly presented monthly highlights regarding the District's public outreach activities (presentation attached).



- Director Jones mentioned the City of Port Hueneme was interested in receiving a presentation from District staff at their location. Staff would follow-up with the General Manager for guidance.

**8. Recreation Department Monthly Report
Information Item**

On behalf of Senior Park Ranger Bernard Riedel, Jr., Assistant General Manager Anthony Emmert presented monthly highlights regarding activities of the Lake Piru Recreation Area (presentation attached).

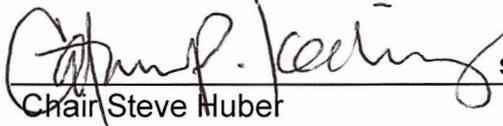
9. Future Agenda Items

Director Huber discussed with staff, brainstorming new names for the Finance and Audit Committee. No other requests were made by the Committee members.

ADJOURNMENT

Director Huber adjourned the meeting at 10:15 a.m.

I certify that the above is a true and correct copy of the minutes of the UWCD Finance and Audit Committee Meeting of September 29, 2025.

ATTEST:  substitute for
Chair Steve Huber



United Water
CONSERVATION DISTRICT

FINANCE AND AUDIT COMMITTEE MEETING
September 29, 2025 (October meeting)

1



United Water
CONSERVATION DISTRICT



**UWCD Fourth Quarter FY2024-25
Financial Review**

Brian H. Zahn
Chief Financial Officer

September 29, 2025

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Highlights

PIPELINE, GROUNDWATER, TAXES, AND WIFIA LOAN & GRANTS DRIVE FAVORABILITY TO BUDGET

| in \$000's | Q4 FY24-25 Actual | Q4 FY24-25 Budget | Q4 FY23-24 Actual |
|---------------------------|----------------------|----------------------|----------------------|
| Taxes | 9,792 | 7,674 | 10,519 |
| Water Delivery/Fixed Cost | 21,624 | 18,972 | 14,192 |
| Groundwater | 28,678 | 26,778 | 16,349 |
| Other Operating Revenue | 972 | 1,000 | 920 |
| Non-Operating Revenue | 23,006 | 14,621 | 4,508 |
| Total Revenue | \$ 84,071 | \$ 69,045 | \$ 46,488 |

REVENUE

Total operating revenue is \$15.0M or 22% favorable to budget

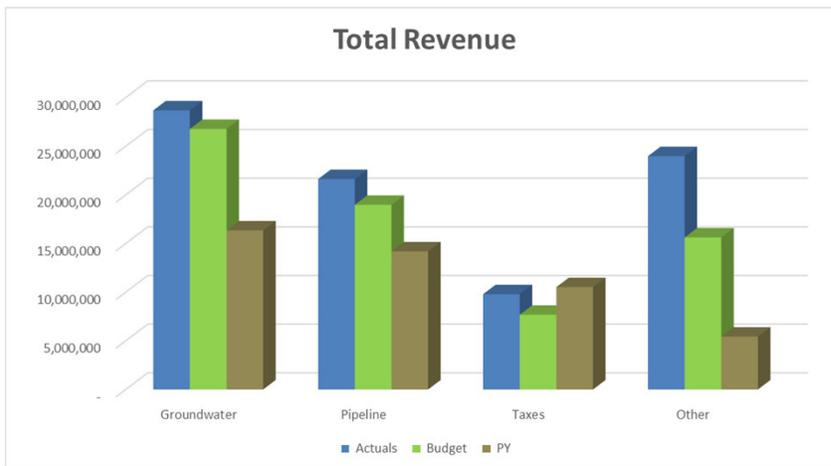
- Pipeline revenue is favorable to budget by \$2.6M or 14%
- Groundwater revenue is favorable to budget by \$1.9M or 7%
- Taxes are favorable to budget by \$2.1M or 28%
- Other Operating Revenue is flat to budget
- Non-Operating Revenue is favorable to budget by \$8.4M or 57% primarily due \$3.8M of prior year WIFIA loan funding that arrived in this financial year, \$2.8M additional grants received and \$1.1M in higher interest on LAIF investment account



3

3

Total Revenue



- Groundwater favorable \$1.9M or 7%
- Pipeline favorable \$2.7M or 14%
- Taxes favorable \$2.1M or 28%
- Other Revenue favorable \$8.4M or 57%



4

4

Cash Balances

| | Jun-25 | Jun-24 |
|------------------------|----------------------|----------------------|
| Citizens Business Bank | \$ 6,461,957 | \$ 6,158,652 |
| Petty Cash | \$ 5,400 | \$ 5,400 |
| County Treasury | \$ 3,217 | \$ 1,884 |
| LAIIF Investments | \$ 45,834,248 | \$ 29,413,935 |
| Total | \$ 52,304,822 | \$ 35,579,871 |



Highlights

PROFESSIONAL FEES AND OPERATIONAL EXPENSES DRIVE FAVORABILITY TO BUDGET

| in \$000's | Q4 FY24-25 Actual | Q4 FY24-25 Budget | Q4 FY23-24 Actual |
|--------------------------|----------------------|----------------------|----------------------|
| Personnel Expense | 14,894 | 16,179 | 13,814 |
| Professional Fees | 8,195 | 10,033 | 8,607 |
| Operating Expense | 32,723 | 57,425 | 33,957 |
| Allocated Overhead | 6,365 | 7,305 | 5,547 |
| Debt Service | 2,347 | 2,616 | 843 |
| Other | 3,464 | 4,333 | 2,661 |
| Total Expenditure | \$ 67,986 | \$ 97,892 | \$ 65,428 |

EXPENDITURE

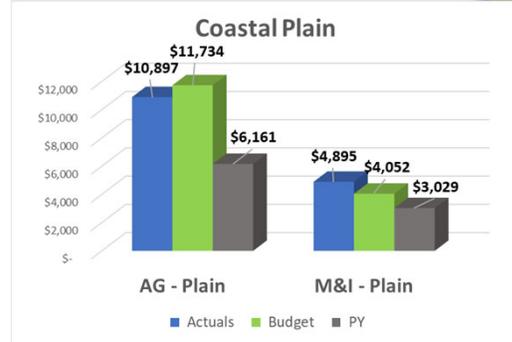
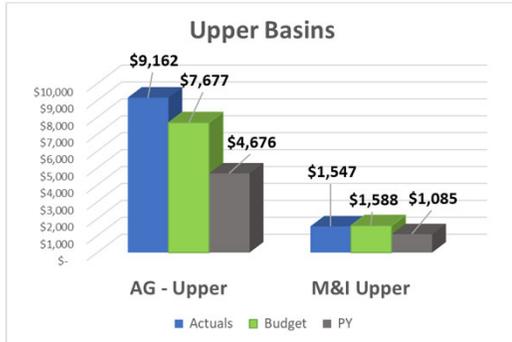
Total expenditures are \$29.9M or 31% favorable to budget

- Personnel Expenses are favorable \$1.3M or 8%
- Professional and legal fees are favorable to budget \$1.8M or 18%
- Operations expenses are below budget \$24.7M or 43% due to favorable Capital spend \$2.1M, CIP spend \$19.1M (Design, Construction and CEQA Permits), favorable State Water purchases \$2.9M, and favorable Operations cost \$0.9M (primarily maintenance)
- Allocated Overhead is favorable to budget \$0.9M or 13% primarily due to Professional and Legal Fees \$0.9M



Groundwater Revenue

UPPER BASIN AND COASTAL PLAIN

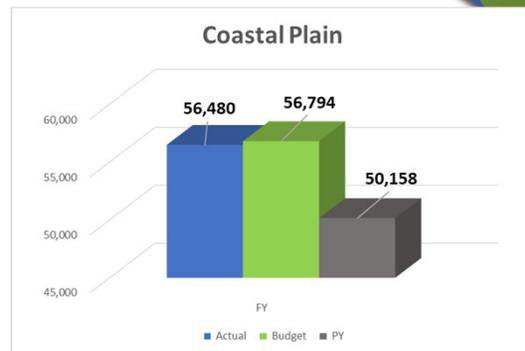
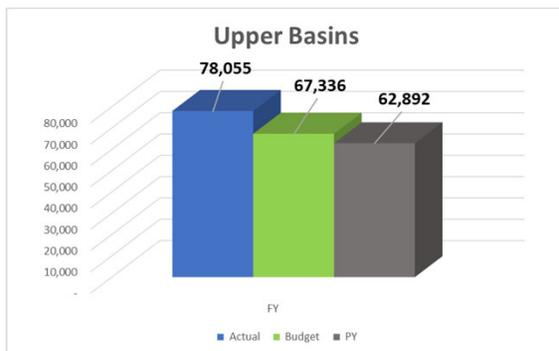


| In \$000's | Groundwater | Actuals | Budget | PY | vs Budget | vs PY | % var Budget | % var PY |
|------------|-------------|-----------|-----------|-----------|-----------|-----------|--------------|----------|
| Zone A | AG - Upper | \$ 9,162 | \$ 7,677 | \$ 4,676 | 1,485 | 4,486 | 19% | 96% |
| | M&I Upper | \$ 1,547 | \$ 1,588 | \$ 1,085 | (41) | 462 | -3% | 43% |
| Zone B | AG - Plain | \$ 10,897 | \$ 11,734 | \$ 6,161 | (837) | 4,736 | -7% | 77% |
| | M&I - Plain | \$ 4,895 | \$ 4,052 | \$ 3,029 | 843 | 1,866 | 21% | 62% |
| | | \$ 26,501 | \$ 25,052 | \$ 14,951 | \$ 1,449 | \$ 11,550 | 6% | 77% |



Groundwater Volume

UPPER BASIN AND COASTAL PLAIN



| In AF | | 1st Half | 2nd Half | FY |
|--------------|----------|----------|----------|--------|
| Upper Basins | Actual | 46,468 | 31,588 | 78,055 |
| | Budget | 44,979 | 22,357 | 67,336 |
| | PY | 40,467 | 22,425 | 62,892 |
| | Variance | 103% | 141% | 116% |

| In AF | | 1st Half | 2nd Half | FY |
|---------------|----------|----------|----------|--------|
| Coastal Plain | Actual | 31,597 | 24,883 | 56,480 |
| | Budget | 38,021 | 18,772 | 56,794 |
| | PY | 31,955 | 18,203 | 50,158 |
| | Variance | 83% | 133% | 99% |



Top 10 Groundwater – AG Pumpers

| Customers | Total Revenue | Total AF |
|---------------------------|-------------------------|-------------------|
| FARMERS IRRIGATION CO. | \$ 1,381,091.06 | 9,520.17 |
| REITER BROTHERS INC. | \$ 1,041,815.12 | 3,944.75 |
| FILLMORE FISH HATCHERY | \$ 997,119.79 | 6,873.37 |
| SOUTHLAND SOD FARMS | \$ 954,921.36 | 3,406.54 |
| DUDA FARM FRESH FOODS INC | \$ 860,365.92 | 3,438.27 |
| PLEASANT VALLEY CO WTR, | \$ 640,853.57 | 2,286.15 |
| SESPE AGRICULTURAL WATER, | \$ 563,531.65 | 3,884.55 |
| NAUMANN RANCH | \$ 547,627.58 | 1,953.58 |
| DEL NORTE WATER COMPANY, | \$ 454,942.57 | 1,622.94 |
| ALTA MUTUAL WATER CO, | \$ 429,670.46 | 1,911.42 |
| ALL OTHER | \$ 13,280,282.73 | 108,111.96 |
| Grand Total | \$ 21,152,221.81 | 146,953.70 |



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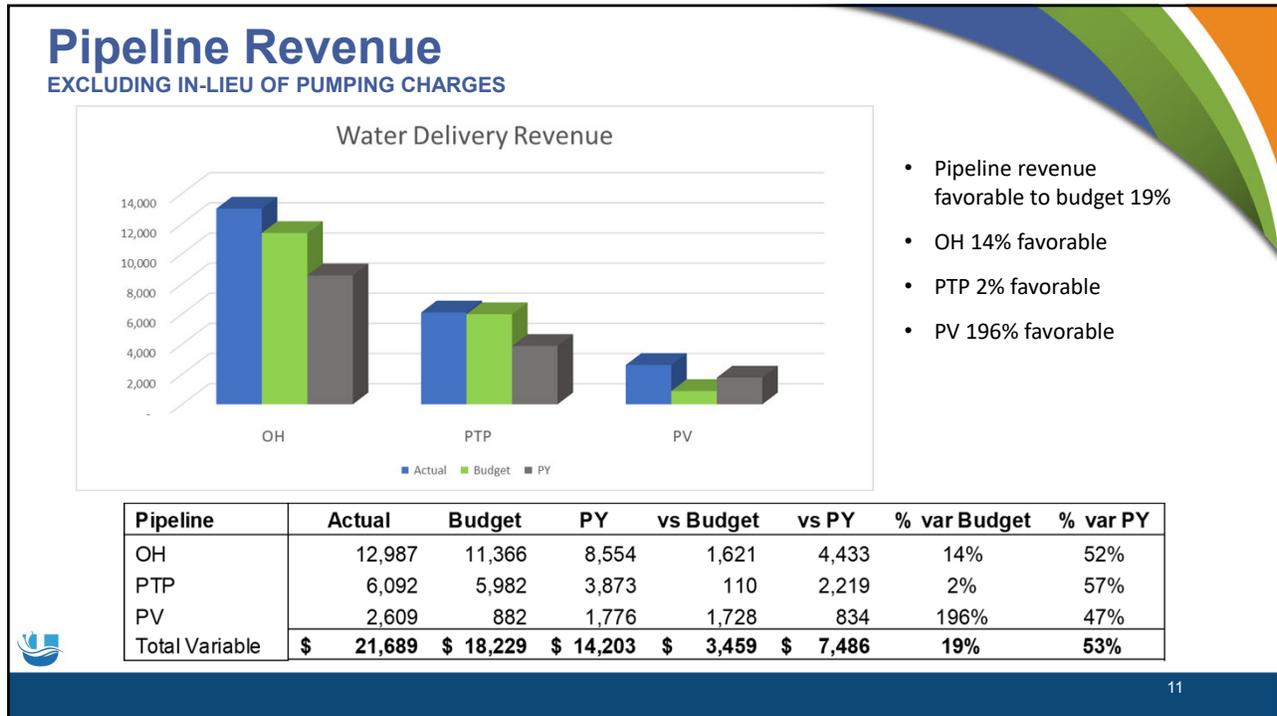
Top 10 Groundwater – M&I Pumpers

| Customers | Total Revenue | Total AF |
|---------------------------|------------------------|------------------|
| OXNARD - WTR DIV, CITY OF | \$ 2,904,061.37 | 8,503.84 |
| SAN BUENAVENTURA, CITY OF | \$ 2,133,284.46 | 7,404.85 |
| SANTA PAULA, CITY OF | \$ 666,013.81 | 4,129.55 |
| FILLMORE, CITY OF | \$ 360,884.96 | 2,237.63 |
| RIVER RIDGE GOLF COURSE | \$ 258,918.47 | 758.18 |
| CALIFORNIA AMERICAN WATER | \$ 161,322.25 | 818.98 |
| STERLING HILLS GOLF CLUB, | \$ 88,238.98 | 282.13 |
| VINEYARD AVE ACRES MUTUAL | \$ 63,008.63 | 201.46 |
| BOSKOVICH FARMS INC, | \$ 42,076.22 | 123.21 |
| NYELAND ACRES MUTUAL WTR, | \$ 33,768.70 | 107.97 |
| ALL OTHER | \$ 438,325.08 | 26,393.62 |
| Grand Total | \$ 7,149,902.93 | 50,961.42 |

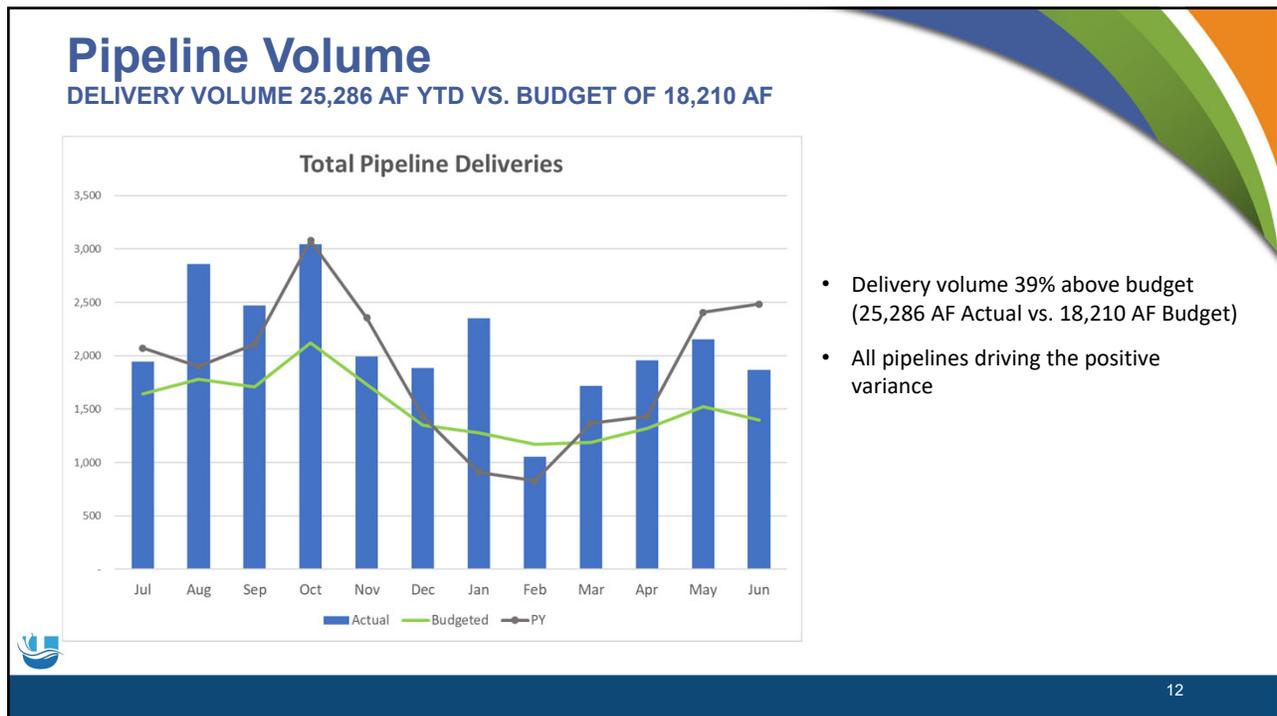


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Top 10 AG Pipeline Customers

| Top AG | Total Revenue | Total Usage |
|---------------------------|------------------------|-----------------|
| OceanView | \$ 284,449.84 | 399.07 |
| Sorrento Berry Farms | \$ 213,056.44 | 207.95 |
| Laubacher Farms Inc | \$ 172,331.64 | 174.81 |
| Reiter Brothers Inc | \$ 163,998.57 | 152.04 |
| Catalinos Berry Farms | \$ 134,479.37 | 138.77 |
| Colorado Farms, LLC | \$ 103,285.79 | 109.30 |
| 3H Custom Farming Inc | \$ 104,775.89 | 107.32 |
| Bengard DeBusschere | \$ 79,544.96 | 82.51 |
| Oxnard Village Apartments | \$ 80,523.79 | 80.47 |
| Capri Farms LLC | \$ 75,757.88 | 78.34 |
| Total | \$ 1,412,204.17 | 1,530.58 |



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Top 10 M&I Pipeline Customers

| Top MI | Total Revenue | Total Usage |
|------------------------------------|------------------------|-----------------|
| City of Oxnard | 1,472,905.76 | 1,536.21 |
| PVCWD | 465,437.05 | 1,195.10 |
| Port Hueneme Water Agency + USNCBC | 1,108,142.60 | 875.73 |
| Vineyard Estates | 66,894.45 | 45.07 |
| Dempsey Road MWC | 40,227.17 | 24.69 |
| Cypress Mutual | 20,874.59 | 12.81 |
| Saviers Road MWC | 9,484.63 | 9.68 |
| Rio Del Valle | 19,011.00 | 0.87 |
| E & H Land Company, LLC | 1,575.33 | 0.54 |
| Total | \$ 3,204,552.57 | 3,700.70 |



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Personnel Expenses

SALARIES DRIVE BUDGET FAVORABILITY

| \$000's | Q4 2024-25 Actual | Q4 2024-25 Budget | PY Actual | Var to Budget | % Var to Budget | Var to PY | % Var to PY |
|---------------------------|----------------------|----------------------|------------------|------------------|--------------------|-----------------|----------------|
| Regular Salary | 9,442 | 9,424 | 8,841 | (18) | 0% | 601 | 7% |
| Over-time Salary | 135 | 326 | 198 | 191 | 59% | -63 | -32% |
| Part-time | 598 | 489 | 541 | (109) | -22% | 58 | 11% |
| Salaries | \$ 10,176 | \$ 10,240 | \$ 9,580 | 64 | 1% | \$ 596 | 6% |
| Retirement- Classic | 1,861 | 1,891 | 1,651 | 30 | 2% | 210 | 13% |
| Retirement - PEPRA | 458 | 480 | 382 | 22 | 5% | 76 | 20% |
| Soc Sec/457b Expense | 564 | 574 | 537 | 10 | 2% | 27 | 5% |
| Medicare Expense | 143 | 150 | 136 | 7 | 5% | 6 | 5% |
| SUI Expense | 23 | 13 | 18 | (10) | -79% | 5 | 30% |
| Medical Ins Exp | 1,108 | 1,241 | 1,017 | 133 | 11% | 91 | 9% |
| LTD | 29 | 38 | 25 | 9 | 24% | 4 | 16% |
| Life Insurance | 27 | 31 | 24 | 4 | 13% | 2 | 10% |
| Worker's Comp Expense | 278 | 347 | 252 | 68 | 20% | 27 | 11% |
| OPEB | 58 | 42 | 40 | (16) | 0% | 18 | 46% |
| Deferred Comp | 69 | 75 | 68 | 5 | 7% | 2 | 0% |
| Other | 99 | 76 | 85 | (23) | 0% | 14 | 0% |
| Employee Benefits | \$ 4,718 | \$ 4,957 | \$ 4,234 | 239 | 5% | \$ 484 | 11% |
| Personnel Expenses | \$ 14,894 | \$ 15,197 | \$ 13,814 | 303 | 2% | \$ 1,080 | 8% |



Operating Expenses

PROFESSIONAL FEES DRIVE BUDGET FAVORABILITY

| \$000's | Q4 2024-25 Actual | Q4 2024-25 Budget | PY Actual | Var to Budget | % Var to Budget | Var to PY | % Var to PY |
|-----------------------------------|----------------------|----------------------|------------------|-------------------|--------------------|-------------------|----------------|
| Profess Fees - Engineering | 193 | 425 | 297 | (232) | -55% | (104) | -35% |
| Prof. Fees - Environmental | 569 | 1,800 | 1,140 | (1,231) | -68% | (571) | -50% |
| Prof. Fees - IT consulting | 155 | 289 | 94 | (134) | -46% | 60 | 64% |
| Prof. Fees - GW Consulting | 0 | 0 | 11 | - | #DIV/0! | (11) | -100% |
| Prof. Fees - Other | 1,324 | 2,093 | 1,831 | (769) | -37% | (507) | -28% |
| Professional Fees | \$ 2,241 | \$ 4,607 | \$ 3,374 | \$ (2,366) | -51% | \$ (1,133) | -34% |
| Legal Fees | \$ 5,953 | \$ 5,426 | \$ 5,232 | \$ 527 | 10% | \$ 721 | 14% |
| Utilities | 2,297 | 2,499 | 2,128 | (203) | -8% | 168 | 8% |
| Maintenance | 2,076 | 2,795 | 1,920 | (719) | -26% | 157 | 8% |
| Field Supplies | 132 | 151 | 160 | (19) | -12% | (28) | -17% |
| Insurance | 956 | 1,146 | 788 | (189) | -17% | 169 | 21% |
| Office Expenses | 186 | 240 | 755 | (54) | -23% | (569) | -75% |
| Miscellaneous | 2,197 | 2,821 | 1,229 | (625) | -22% | 968 | 79% |
| Travel, Trainings and Meetings | 154 | 343 | 171 | (189) | -55% | (17) | -10% |
| Gasoline, Diesel, Fuel | 204 | 231 | 200 | (26) | -11% | 4 | 2% |
| Fox Canyon GMA | 950 | 886 | 469 | 64 | 7% | 480 | 102% |
| Safety, supplies, clothing | 178 | 224 | 187 | (46) | -21% | (9) | 100% |
| Telephone | 103 | 95 | 95 | 7 | 8% | 8 | 8% |
| General Operating Expenses | \$ 9,433 | \$ 11,432 | \$ 8,102 | \$ (1,999) | -17% | \$ 1,331 | 16% |
| State Water Import Costs | \$ 2,930 | \$ 5,200 | \$ 9,772 | \$ (2,270) | -44% | \$ (6,842) | 100% |
| Total Operating Expenses | \$ 20,557 | \$ 26,666 | \$ 26,481 | \$ (6,108) | -23% | \$ (5,923) | -22% |



- Professional Fees are favorable to budget by \$2.4M
- Legal fees are favorable to budget by \$0.5M
- Operating expenses are favorable to budget \$2.0M
- Key variances include:
 - Utilities \$203K favorable
 - Maintenance \$719K favorable
 - Misc \$625K favorable
- State Water cost lower due to less State Water purchases

Top 10 AP Vendors

| Vendor | Payment Amount |
|---|-----------------|
| ATKINSON, ANDELSON, LOYA, RUUD AND ROMO | \$ 1,623,961.33 |
| GEI CONSULTANTS, INC | \$ 1,614,538.96 |
| TORO ENTERPRISES INC | \$ 1,173,566.73 |
| SO. CALIFORNIA EDISON | \$ 630,688.58 |
| FOX CANYON GW MGMNT AGENC | \$ 368,619.90 |
| ABC LIOVIN DRILLING, INC | \$ 310,242.48 |
| MOTT MACDONALD GROUP, INC | \$ 250,560.39 |
| NOVACOAST, INC | \$ 180,142.14 |
| BLACK & VEATCH CORPORATION | \$ 169,506.25 |
| GENERAL PUMP COMPANY | \$ 157,117.26 |



Allowance For Doubtful Accounts

| | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 | 2024-25 | Variance |
|---|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|---------------------|---------------------|-------------------|
| 050-11199 Allowance for Doubtful Accounts | \$ 95,627 | \$ 229,190 | \$ 291,716 | \$ 447,310 | \$ 774,890 | \$ 771,626 | \$ 920,748 | \$ 1,083,631 | \$ 162,882 |
| 420-11199 Allowance for Doubtful Accounts | \$ 24,418 | \$ 34,862 | \$ 53,507 | \$ 77,892 | \$ 158,196 | \$ 194,119 | \$ 375,498 | \$ 368,870 | \$ (6,629) |
| 120-11199 Allowance for Doubtful Accounts | \$ - | \$ - | \$ 3,356 | \$ 13,568 | \$ 32,494 | \$ 37,850 | \$ 77,296 | \$ 87,927 | \$ 10,631 |
| 450-11199 Allowance for Doubtful Accounts | \$ - | \$ - | \$ - | \$ - | \$ 31,872 | \$ 174,591 | \$ 261,921 | \$ 347,489 | \$ 85,568 |
| 452-11199 Allowance for Doubtful Accounts | \$ - | \$ - | \$ - | \$ - | \$ 961 | \$ 3,242 | \$ 6,436 | \$ 7,909 | \$ 1,473 |
| 470-11199 Allowance for Doubtful Accounts | | | | | | | | \$ 12,362 | \$ 12,362 |
| Allowance for Doubtful Accounts | \$ 120,044 | \$ 264,052 | \$ 348,579 | \$ 538,770 | \$ 998,414 | \$ 1,181,428 | \$ 1,641,900 | \$ 1,908,187 | \$ 266,287 |
| Year Over Year Increase (\$) | | \$ 144,008 | \$ 84,527 | \$ 190,191 | \$ 459,644 | \$ 183,014 | \$ 460,472 | \$ 266,287 | |
| Year Over Year Increase (%) | | 120.0% | 32.0% | 54.6% | 85.3% | 18.3% | 39.0% | 16.2% | |



SUPPLEMENTAL WATER PURCHASE FUND STATUS UPDATE

| | <u>Revenue (\$000'S)</u> |
|---|--------------------------|
| Beginning Balance - July 1, 2024 | \$5,145 |
| Changes in Surcharge | \$2,925 |
| Other | \$0 |
| Ending Balance - June 30, 2025 | \$8,070 |



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FINANCE AND AUDIT COMMITTEE MEETING

- Finance
- Administrative Services
- Public Outreach and External Affairs
- Recreation

Monthly Updates
September 29, 2025

The slide features a background image of a water treatment facility with several large circular tanks and a central channel. The text is overlaid on this image. The United Water Conservation District logo is in the top right corner. The title and list are in the center, and the date is at the bottom left.

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Financial Update

Brian H. Zahn
Chief Financial Officer

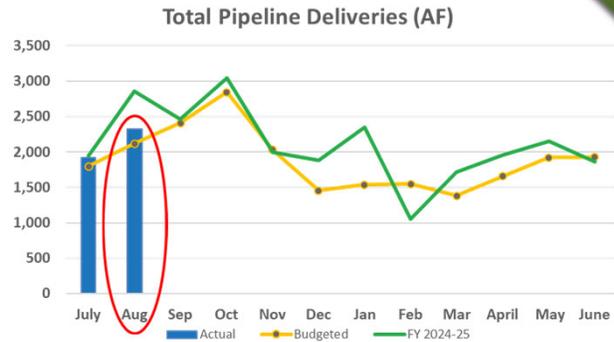
The slide features a background image of several stacks of coins of various denominations. The text is overlaid on a dark grey curved shape on the right side of the slide. The stacks of coins are on the left side.

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August 2025 Pipeline

| | Actual AF | Budget AF | Variance AF | Actual \$ |
|-----|-----------|-----------|-------------|-----------|
| OH | 1110 | 970 | 140 | \$1.3M |
| PTP | 535 | 560 | (25) | \$270K |
| PV | 676 | 588 | 88 | \$261K |

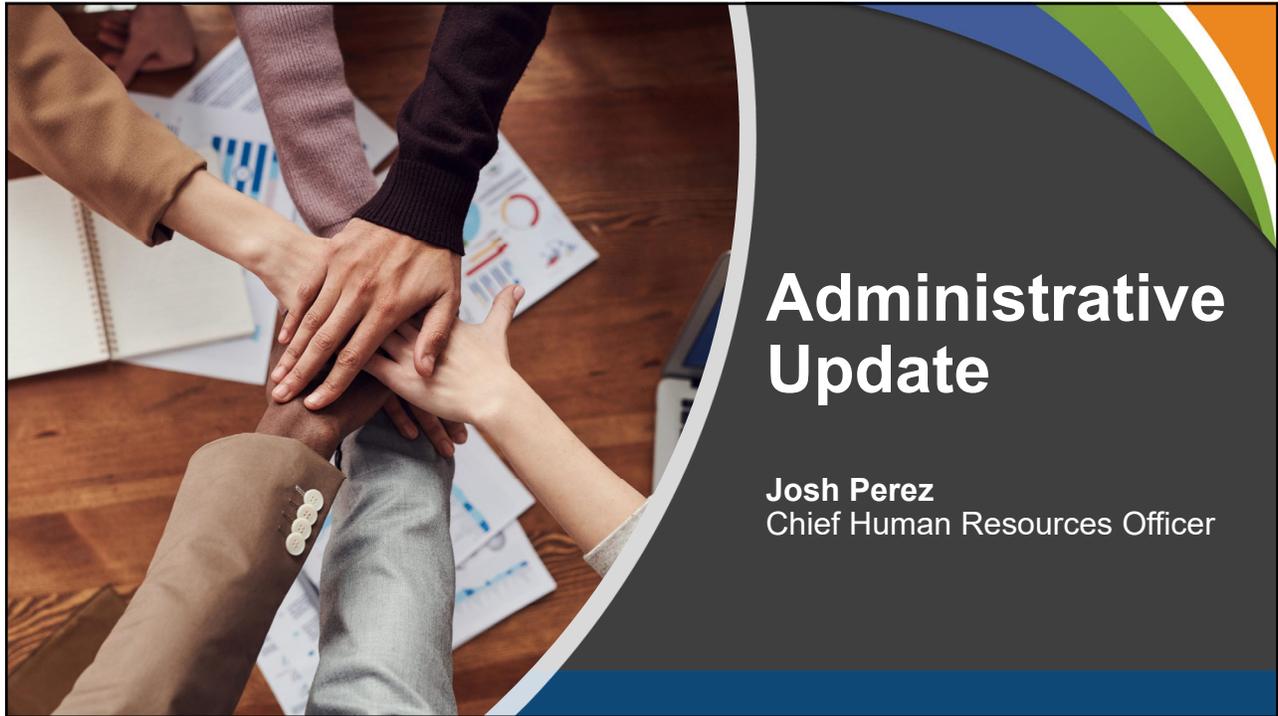
Year-to-date deliveries are 8% above plan and 12% below prior year.



Finance Department

- Finalizing FY2024-25 Financials
- Analyzing YE Budget to Actual Variances
- Building Financial Analysis for Water Sustainability Summit
- Finalizing Policy Updates from Board Meeting
- Meeting with and Preparing Data for Rates Consultants
- Processing GSA Groundwater Billing





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Human Resources

- Working on recruitment for the following positions:
 - **Hydrologist** – finalists being interviewed
 - **Engineer** – finalists being interviewed
 - **Public Outreach and External Affairs Manager** – posting closed on 09/24/2025
Interviews to be held in the coming several weeks
- Key Hiring Accomplishments:
 - Garrett Torres Water Treatment Operator II started 09/15/2025
 - Matthew Wills Water Treatment Operator II started 09/16/2025
 - Tara Acosta Executive Assistant started 09/22/2025
 - Anselm Knecht Part-Time Seasonal Park Ranger Assistant



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continued

- Held Annual Benefits presentation on 09/11/2025.
- Led session for staff entitled “*The Art of Public Speaking*” by guest speaker Professor Ken Steele on 09/15/2025.
- Began initial coordination effort on open enrollment season for District Health Care, Flexible Spending Account, and AFLAC insurance to be effective 01/01/2026.
 - Sent open enrollment e-mail to staff with all accompanying documentation; open season slated to close on 10/06/2025.
 - Calculated all new rates for staff to consider when selecting plans that best fit their individual needs.



September 15, 2025
The Art of Public Speaking



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Risk Management

- Coordinated confined space and HAZWOPER trainings for new water treatment operators; also conducted their baseline hearing tests.
- Supported Human Resources staff with evaluation of Public Outreach and External Affairs application evaluations.



- Conducted Annual Fire Extinguisher training for staff across the District and coordinated annual fire extinguisher servicing.



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continued

- FEMA 2023 Winter Storms Disaster Recovery Update:
 - Lake Piru Marina Replacement Project officially obligated in mid-September
 - Total amount: \$375,000 (federal cost-share) and \$90,000 (state portion) to be received by the District.
- In coordination with Engineering and O&M, oversaw the final programming fine tuning of the new Piru Spreading Ground dam siren and initiated the procurement of the second dam siren replacement above Fire Station 28 in Piru.



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Technology Systems

- A total of 102 tickets were managed in August covering routine service requests and user support.
- The IT department coordinated with the Cybersecurity and Infrastructure Security Agency (CISA) to perform internal and external vulnerability assessments.
- Configured Helpdesk Management for automatic sign-in
 - Enables specialized login features to make administrative efforts more efficient while also enhancing security



CISA | CYBERSECURITY AND INFRASTRUCTURE SECURITY AGENCY

REMOTE PENETRATION TEST OUT-BRIEF

United Water Conservation District
(CA-UWCD)

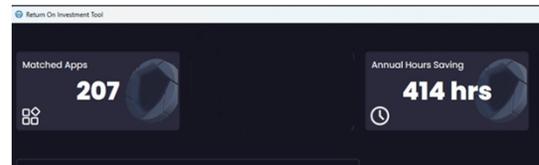


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continued

- Interviewed multiple SMEs across several departments to develop Data Flow Diagrams (DFDs) to provide visual documentation of the district's current workflows.
- Onboarding processes were executed for incoming staff, including device setup, software deployment, and system access.
- Changes in update processes will save over 400 tech systems labor hours and at least \$15,000 annually.



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Public Outreach and External Affairs

Tara Mulally
Interim Public Outreach and External Affairs Manager

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Outreach Events

Events Attended

- AWA 31st Annual Member & Policymaker's Reception
- Ventura County Farm Bureau Agri-Tech Fair

Upcoming Tours

- John Demers (FCGMA)
- Ventura County Public Works Agency
- Sam Barcastle (FFA)
- Casitas Water District

Upcoming Events

- GRAC Conference (Oct 6-8)
- Water Sustainability Summit (Oct 16)
- Advocacy in Action – CoLAB (Moorpark, Oct 22)
- Installation Innovation Forum (Monterey, Oct 27-29)



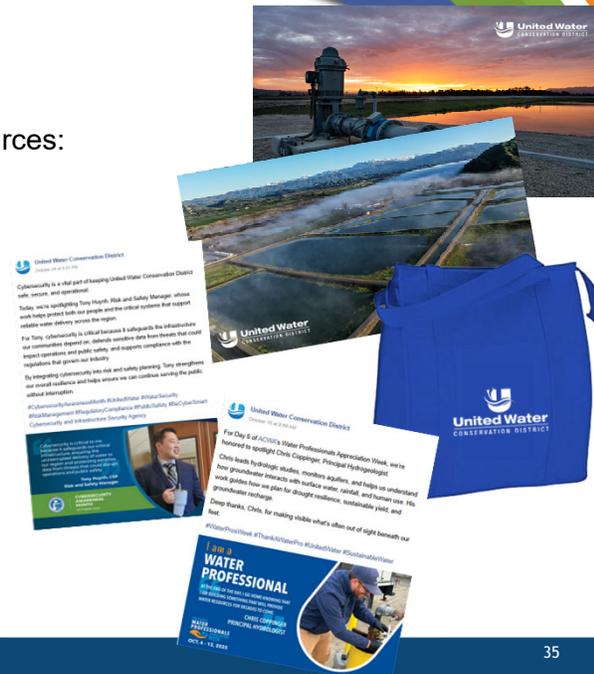
Successes

- **Annual Communications Plan:** Complete
- **New Resources:** Ag Industry Handout
- **WSS:** Agenda and Giveaways
- **SDLF Award Press Release:** ACWA Coverage
- **"The Water Zone" podcast**
 - Tara Mulally to Co-Host
 - Rated #1 Global Podcast in 2023 by FeedSpot
 - Broadcast on KCAA 1050 AM, Talk 102.3, Express 106.5, as well as iTunes, NBCNewsRadio.com, iHeart Radio and others
 - United Water to be highlighted regularly in exchange for staff time (1 hr. per week)
- **Completed Press Releases:** SDRMA Letter & Conservation Release



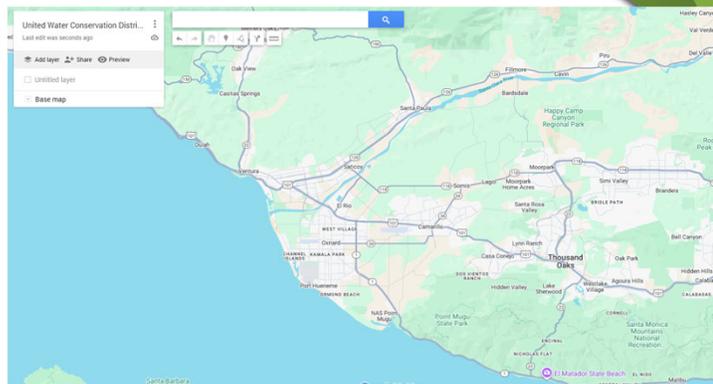
Discussion Items

- Additional Board Communications Resources:
 - Santa Felicia Dam SIP Impacts Handout
 - Teams Backgrounds
- Monthly Speaking Opportunities List
- Promotional Item Plan
- October Social Media Calendar



Upcoming Initiatives

- Social Media Advancement Plan
- One-on-One Media Training
- Interactive Project Map
- Legislative Platform Webpage
- Website Refresh
- **Future Items:** Funding-specific Outreach





Recreation Update

Bernard Riedel, Jr.
Senior Park Ranger

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- End of a successful summer season at Lake Piru



- Four fishing boats just added to the rental fleet and like the pontoon boats were an immediate success



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Transition to Shoulder Season

- Closing summer attractions
- Making the necessary adjustments due to the conservation release
- Formulating plans for events to encourage winter visitation



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Detailed coordination required to ensure the marina is properly moved and positioned with the receding water



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Landscaping/Maintenance Team



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