



Board of Directors  
Lynn Maulhardt, President  
Catherine Keeling, Vice President  
Gordon Kimball, Secretary/Treasurer  
Keith Ford  
Mohammed Hasan  
Steve Huber  
Rachel Jones

General Manager  
Mauricio Guardado

Legal Counsel  
David D. Boyer

## MINUTES REGULAR BOARD MEETING

Wednesday, December 10, 2025, 12:00 p.m.  
UWCD Headquarters, First Floor, Board Room  
1701 N. Lombard Street, Oxnard, CA 93030

### ROLL CALL

**Present:** Directors Ford, Hasan, Huber, Jones, Keeling, and Maulhardt

**Absent:** Kimball (*arrived at 12:10 p.m.*)

#### 1. FIRST OPEN SESSION 12:00 P.M.

1.1 **Public Comment:** None.

1.2 **Executive (Closed) Session:** 12:04 p.m.  
The Board will discuss matters outlined in the attached Executive (Closed) Session Agenda (Exhibit A).

#### 2. SECOND OPEN SESSION AND CALL TO ORDER 1:08 P.M.

2.1 **Pledge of Allegiance:** Director Maulhardt

2.2 **Public Comment:** None.

2.3 **Approval of Agenda**

**Action:** M/S/C (Ford/Huber) to approve the Agenda.

**Vote:** Ayes: Ford, Hasan, Huber, Jones, Keeling, Kimball, and Maulhardt; Noes: None.

2.4 **Oral Report Regarding Executive (Closed) Session**

District Legal Counsel David Boyer stated there was no reportable action.

2.5 **Board Members' Activities Report**

Received and filed.

2.6 **General Manager's Report**

Received and filed.

### **3. CONSENT CALENDAR**

**Action:** M/S/C (Keeling/Kimball) to approve the Consent Calendar.

**Vote:** Ayes: Ford, Hasan, Huber, Jones, Keeling, Kimball, and Maulhardt;  
Noes: None; Absent: None.

#### **3.1 Approve the Minutes for November 12, 2025, Regular Meeting**

Approved the minutes.

#### **3.2 Groundwater Basin Status Report**

Received and filed.

#### **3.3 Investment Monthly Reports for October 2025**

Received and filed.

### **4. MONTHLY REPORTS BY DEPARTMENT**

#### **4.1 Operations and Maintenance Department Monthly Report**

Chief Operations Officer Craig Morgan gave a PowerPoint presentation; received and filed.

#### **4.2 Recreation Department Monthly Report**

Senior Park Ranger Bernard Riedel, Jr. gave a PowerPoint presentation; received and filed.

Park Ranger Bernard Riedel let the Board know that he added information to his presentation on the Pot Hole Trail which Director Maulhardt had asked about during the previous Board meeting.

#### **4.3 Water Resources Department Monthly Report and Update on Activities of Local Groundwater Sustainability Agencies**

Water Resources Supervisor Dr. Bram Sercu gave a PowerPoint presentation; received and filed.

Director Huber stated that at the most recent ACWA Event – the groundwater policy meeting had a lot of good information that came out of it. Bram stated he would take a look at that.

#### **4.4 Administrative Services Department Monthly Report**

Chief Financial Officer Brian Zahn and Chief Human Resources Officer Josh Perez gave a PowerPoint presentation; received and filed.

Director Jones inquired about low emission vehicles.

Director Keeling acknowledged the recent notice regarding discontinuation of the electric metering option. Expressed appreciation to United for including resources for farmers and pumpers, noting this reflects United's commitment to collaboration and its role as a valuable community resource. Also commended the inclusion of Spanish-language information.

Director Kimball suggested that future meter communications highlight potential cost savings associated with the current change, as some customers may have been overpaying under the previous electric metering option.

#### **4.5 Public Outreach and External Affairs Department Monthly Report**

Public Outreach and External Affairs Manager Tara Mullaly gave a PowerPoint presentation; received and filed.

#### **4.6 Engineering Department Monthly Report**

Engineering Manager Robert Richardson gave a PowerPoint presentation; received and filed.

#### **4.7 Environmental Services Department Monthly Report**

Environmental Services Manager Marissa Caringella and Environmental Scientist Evan Lashly gave a PowerPoint presentation; received and filed.

### **5. MOTION ITEM**

No motion items to approve.

### **6. FUTURE AGENDA ITEMS**

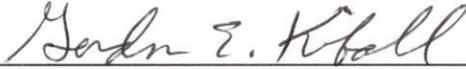
From the General Manager:

- Legislative Update: Testified on the ESA Amendment Act of 2025. The Resource Committee will mark it up this week; then it moves to the House and Senate. Full update expected early in the year.
- Pending Decisions: Awaiting outcomes on variance approvals, critical habitat designation, and the 5K/1K run at Lake Piru.
- Navy Partnership Opportunity: Positive meeting with the Admiral in San Diego. Navy is interested in an internal services agreement with United to ensure fair contractor and engineering costs. We agreed to explore this further.

## 7. ADJOURNMENT

The meeting was adjourned at 2:33 p.m.

I certify that the above is a true and correct copy of the minutes of the UWCD Board of Directors meeting of December 10, 2025.

ATTEST: 

Gordon Kimball, Board Secretary

ATTEST: 

Tara Acosta, Clerk of the Board

**EXHIBIT A  
EXECUTIVE (CLOSED) SESSION AGENDA**

**1. LITIGATION**

**1.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Pursuant to Government Code Section 54956.9(d)(2) and Government Code Section 54956.9(e)(1) (two matters).

**1.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Pursuant to Government Code Section 54956.9 (d)(1) (four matters).

- A. Wishtoyo Foundation, et al v. United Water Conservation District, U.S. District Court for the Central District of California, Case No.2:16-cv-03869 GHK (PLAx).
- B. OPV Coalition v Fox Canyon Groundwater Management Agency, Superior Court of the State of California, County of Ventura, Case No. 56-2021-00555357-CU-PT-VTA; Complaint for Comprehensive Groundwater Adjudication of the Oxnard Groundwater Subbasin (No. 4-004.02) and Pleasant Valley Subbasin (No. 4-006) Pursuant to Sections 830, *Et Seq.* of the Code of Civil Procedure; Declaratory Relief; Quiet Title; and Petition for Writs of Mandate.
- C. United Water Conservation District v United States, U.S. Court of Federal Claims, Case No. 22-542L; Complaint for Just Compensation under the 5th Amendment.
- D. United Water Conservation District v. California Fish and Game Commission, a California Public Agency, Superior Court of California, Los Angeles County (Central District), Case No. 25STCP01671; Petition for Writ of Mandate challenging the Commission's determination to list O'mykiss as endangered under the California Endangered Species Act.



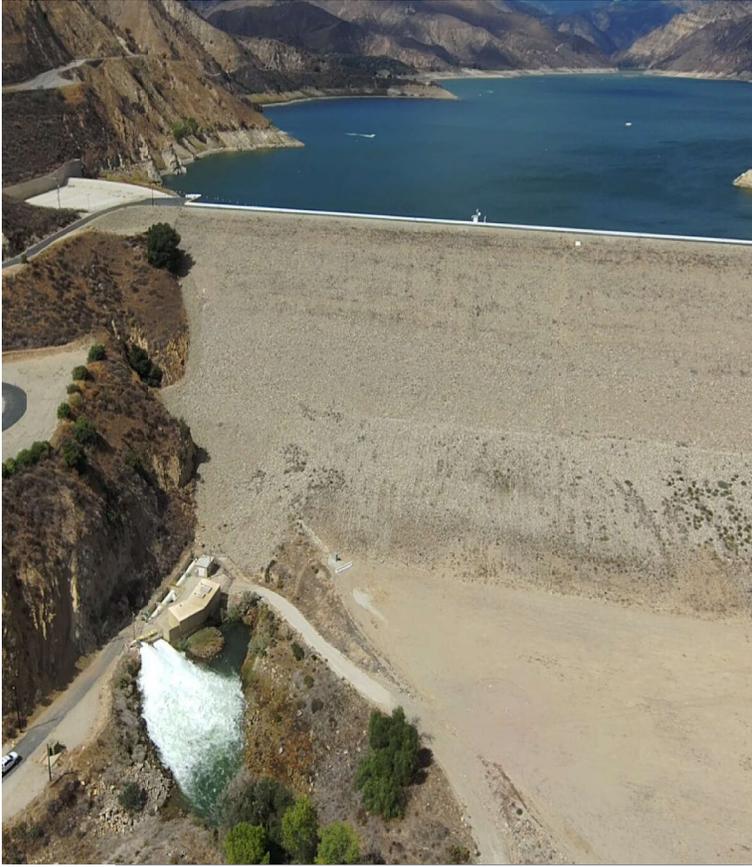
**United Water**  
CONSERVATION DISTRICT

**REGULAR BOARD OF DIRECTORS MEETING**  
**December 10, 2025**

**OPERATIONS AND  
MAINTENANCE  
DEPARTMENT  
UPDATE**

**December 10, 2025**





# Santa Felicia Dam and Lake Piru

## Lake Piru Recreation Area



# Lake Piru Recreation Area



## Freeman Diversion and Saticoy

# Desilting Basin Cleanout



# Freeman Diversion



# Freeman Diversion



11/16/25



# Grand Canal



11/17/25



# Saticoy Recharge Basins



**El Rio**

# El Rio Recharge Basins



# El Rio Pond 10



# El Rio Pond 7



## Questions?





# Recreation Department Monthly Update

**Bernard Riedel, Jr.**  
Senior Park Ranger

December 10, 2025

## Cleanup of Shoreline





October 30, 2025



November 7, 2025



November 7, 2025







## Santa Paula Holiday Parade



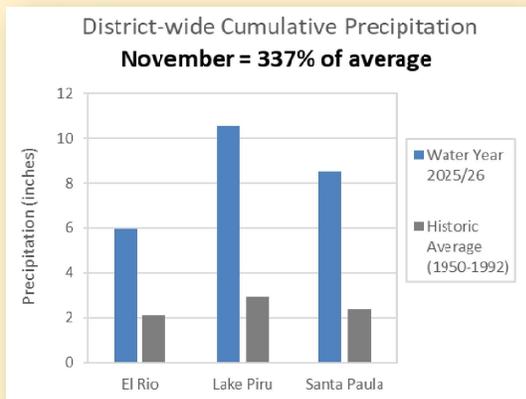
# Questions

# WATER RESOURCES DEPARTMENT UPDATE

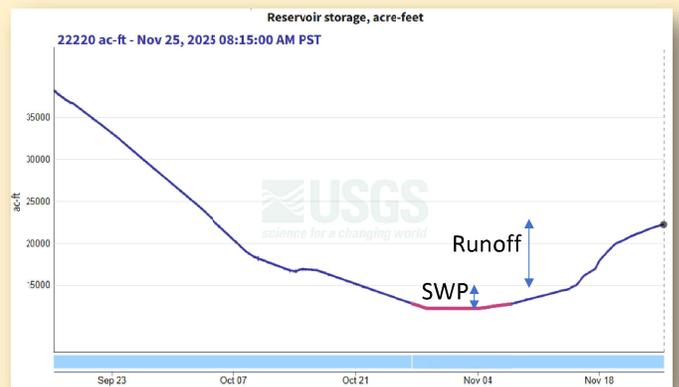
December 10, 2025

## Hydrology/Operations

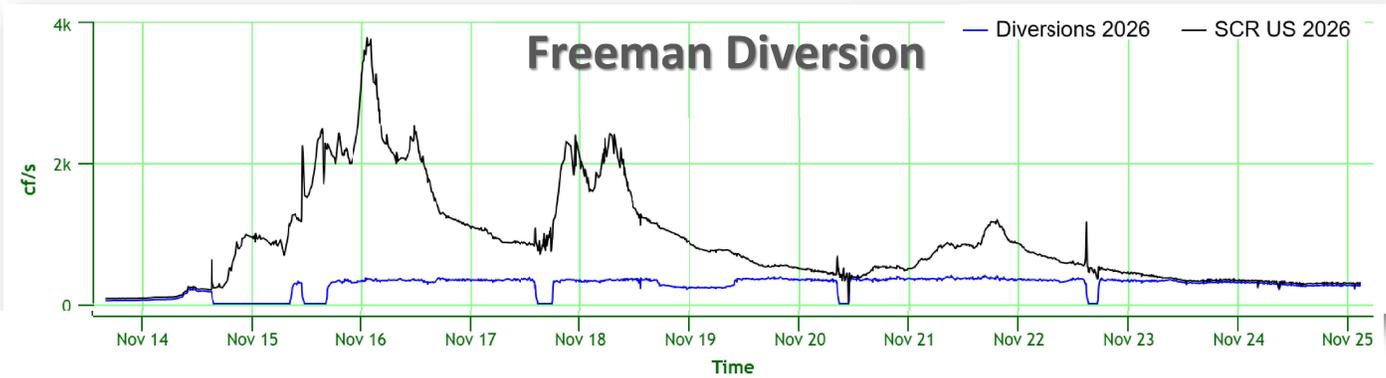
Precipitation Oct-Nov:  
2<sup>nd</sup> wettest since 1890



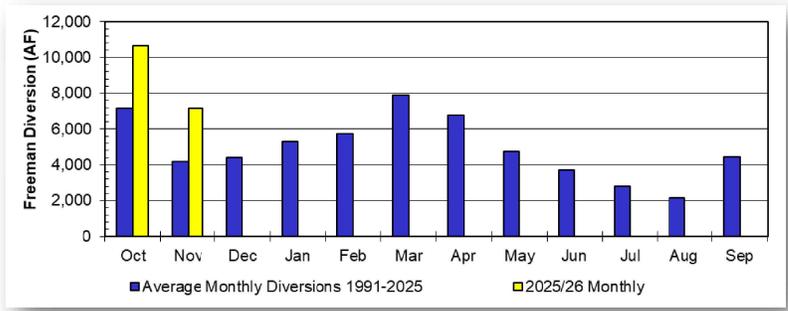
Lake Piru received 3,150 AF  
SWP import + 8,000 AF runoff



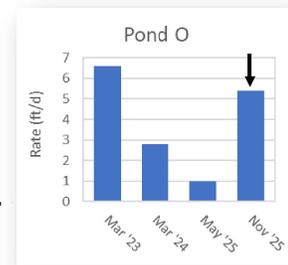
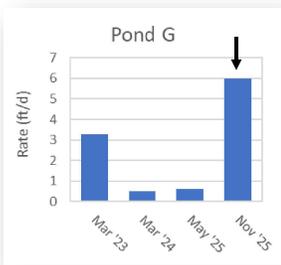
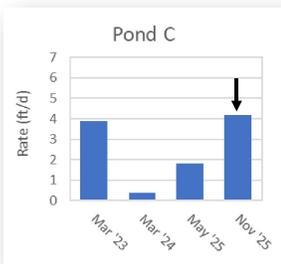
# Hydrology/Operations



**~18,000 AF diverted since October 1**



# Hydrology/Operations



# GSA Activities

## FCGMA - November 14 Board Meeting

- Status of SAES-2 reporting for WY25
  - Discussion mostly centered around improving reporting and processing records
  - UWCD should coordinate for metering policy/AMI requirements
- Board-approved recruitment for additional staff
  - Current 11.6 FTE, recommendation ~ 20 FTE
  - Groundwater Manager + Program Administrator
  - Restructure Org Chart, gradually increase FTE as needed



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# GSA Activities (continued)

## Mound Basin GSA – November 20 Board Meeting

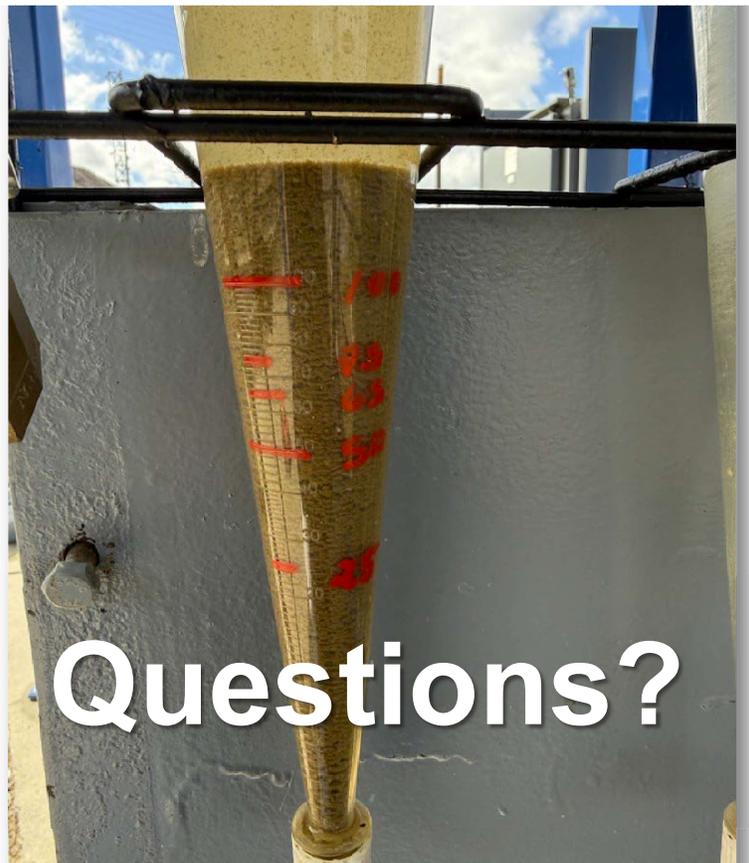
- December 18 workshop to discuss collected field data and modeling scenarios for GSP five-year evaluation



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# Water Resources Reporting Activities

- Five-year Urban Water Management Plan
- Five-year Watershed Sanitary Survey
- Annual Water Use Report
- Santa Paula Basin Annual Report
- FCGMA GSP Annual Report
- FCGMA Allocation Ordinance Reporting
- Agricultural Water Use Efficiency





# Administrative Services Department Monthly Update

December 10, 2025

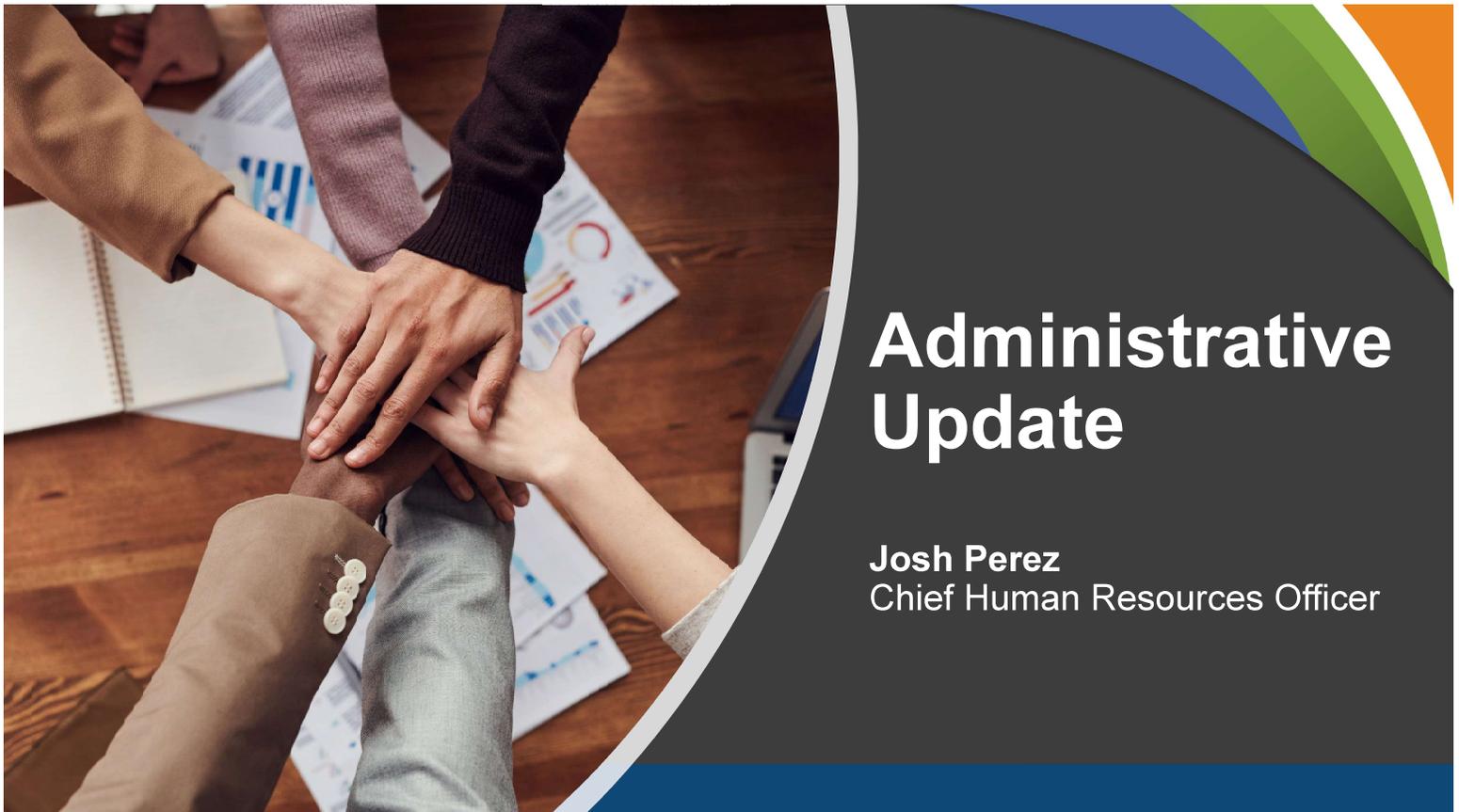
# Financial Update

**Brian H. Zahn**  
Chief Financial Officer



# Finance Department

- Financial Audit – UWCD audit wrapping-up
- Annual Comprehensive Financial Report – In development
- Financial Audits GSAs – 2-Year financial audits – in progress
- Battery Back-Ups Project – 11 SGIP applications submitted to the State
- Budget Strategies – Preparing budget strategies for GM and Board discussion
- Budget Development – Budget Workshop on Dec 9, 2025
- Procurement Requisitions Workshop – Scheduling for Jan 2026

A graphic for an administrative update. On the left, a photograph shows several people's hands stacked together in a circle on a wooden table, with papers and charts scattered around. On the right, a dark grey curved background contains the text 'Administrative Update' in large white font, followed by 'Josh Perez' and 'Chief Human Resources Officer' in smaller white font. A decorative graphic of overlapping blue, green, and orange curved shapes is in the top right corner.

## Administrative Update

**Josh Perez**  
Chief Human Resources Officer

# Human Resources

- Working on recruitment for the following positions:
  - Senior Hydrogeologist, position open until filled
  - Environmental Services Field Assistant (Part-Time), three candidates recommended for selection
  - Technology Systems Intern, interviews completed, selection pending

The screenshot shows a job posting on the NGWA (National Groundwater Association) website. The job title is "Senior Hydrogeologist" at the "United Water Conservation District" in "Oxnard, California, United States". The job is posted 12 days ago. Key details include:
 

- Organization:** United Water Conservation District
- Date Posted:** 11/17/2025
- Date Needed:** 11/18/2025
- City:** Oxnard
- Location:** California
- Country:** United States
- Primary Category:** Misc
- Salary:** \$143,574.00 yearly
- Type of Position:** Full-Time
- Education Requirement:** Bachelor's
- Experience Requirement:** 5-10 years

 Additional details from the job card:
 

- Job Type:** Full-Time
- Salary:** \$116,112.00 - \$143,574.00
- Min Experience:** 7-10 Years
- Min Education:** BA/BS/Undergraduate
- Required Travel:** None
- Salary - Type:** Yearly Salary
- Job Function:** Other



# Human Resources

- Hired Dong-Hyun “Donny” Kim as new Hydrologist, Donny will begin his United Water career journey on January 5, 2026. He will be relocating to this area from Northern California.
- Completed open enrollment for Flexible Spending Account and AFLAC
- Reassigned mandatory harassment prevention training for all staff/supervisors (required every two years by California State law)

### New Assignment Notification

platform@targetedsolutions.com  
To: Destiny Zamarron

Proceed with caution. This email originated from outside the District.

This is an Assignment Notification sent from Vector Solutions on behalf of United Water Conservation District to let you know that you have been assigned the following:

Harassment Prevention for Supervisors - California (SB1343/AB1825)  
 Start Date: 11/18/2025 05:33 PM  
 Due Date: 01/16/2026 11:59 PM  
 Assigned By: Destiny Rubio

Click this link to login: <https://app.targetedsolutions.com/unitedwater>



## Risk Management

- Supported Deputy Dam Safety Engineer with SFD EAP training for Rangers and Recreation staff
- Submitted SDLF District of Distinction Application on behalf of the District in coordination with Chief Human Resources Officer and General Manager
- Conducted successful monthly dam siren test in Piru to ensure both existing and new siren are functioning properly
- Conducted Annual Review of SFD Security Plan and Vulnerability Security Risk Assessment
- Delivered Hazardous Communication (“HAZCOM”) training at safety meeting
- Assisted Environmental Services with developing updated UWCD Historical Properties Management Plan training



## Information Technology

- **System Maintenance, Cybersecurity, and Optimization Initiatives**
  - The Technology Systems team continues to work with the district’s security vendor to prepare for deployment of new firewall systems.
  - Data Flow Model adjustments for Asset Management Systems potential integration
- **Technological Equipment Life Cycle – Deployment Progress**
  - Mobile Devices: 100% of newly acquired mobile devices have been fully deployed to their designated users.
  - Workstations: Over 65% of newly acquired workstations have been deployed, primarily to replace older legacy Windows systems.
- **Infrastructure and System Optimization Initiatives**
  - Lifecycle planning also continued for the district’s next-generation server infrastructure, aimed at supporting the district’s computer, storage, and network needs over the next 5–7 years. Formal recommendations will be brought forward once design options are complete.



# Questions



## Public Outreach and External Affairs Department Monthly Update

**Tara Mulally**  
Public Outreach and  
External Affairs Manager

December 10, 2025

# Outreach Events

## Tours Provided

- Calleguas and DWR Tour

## Events Attended

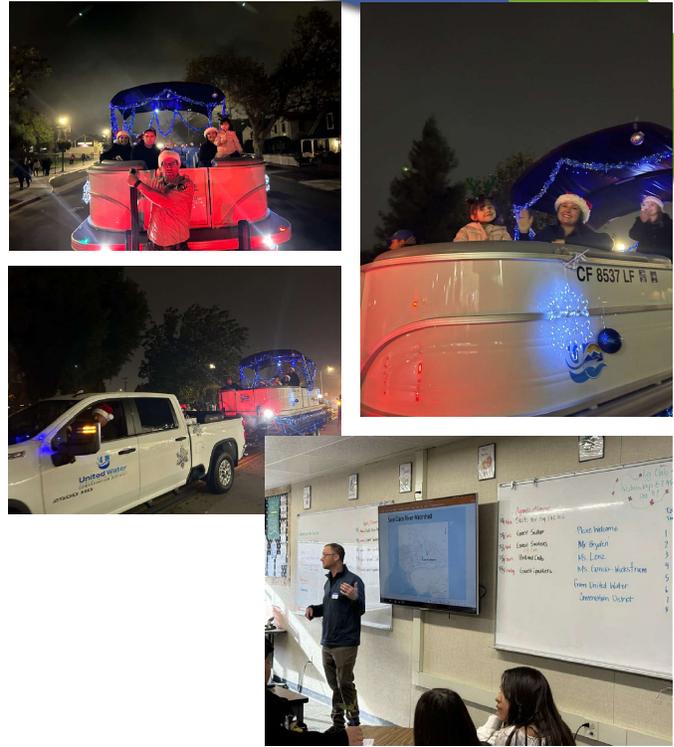
- AWA Three GMs Breakfast
- CoLAB Monthly WHEEL Meeting
- Isbell Middle School Classroom Presentation
- ACWA Fall Conference
- Santa Paula Holiday Parade
- Oxnard Christmas Parade

## Upcoming Tours

- Isbell Middle School Diversion Tour
- AWA Diversion Tour
- Quarterly Tour

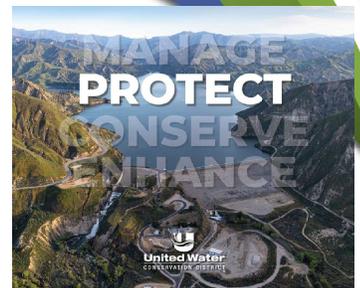
## Upcoming Events

- Piru Christmas Parade and Festival
- Boys and Girls Club Annual Auction and Dinner



# Successes

- Fleet Branding Progress
- Promotional Item Plan Underway
- Social Media Platform Expansion
  - Nextdoor
  - Instagram
- Value Campaign Concept Developed



# Upcoming Initiatives

- Website Update
  - Content Refresh
  - Interactive Project Map
- Brand Assessment
- Campaign Launch
- Updated Legislative Platform



# Questions



# ENGINEERING DEPARTMENT

## Monthly Update

December 10, 2025

## Santa Felicia Dam Safety Improvement Project



- **September 15<sup>th</sup>** – Submitted HMGP subapplication with requested grant amount of \$17.4M to Cal OES for the SFD Outlet Works project
- **October 3<sup>rd</sup>** – Received programmatic RFI #1 for the HMGP subapplication
- **October 27<sup>th</sup>** – Received BCA RFI #1 for the HMGP subapplication
- **November 21<sup>st</sup>** – Resubmitted HMGP subapplication and responses to programmatic RFI #1 and BCA RFI No. 1

### Hazard Mitigation Grant Program (HMGP)



**Cal OES**  
GOVERNOR'S OFFICE  
OF EMERGENCY SERVICES



**FEMA**



# Resolution of the County Board of Supervisors Supporting SFD SIP



November 18<sup>th</sup> – County Board of Supervisors Meeting



RESOLUTION NO. 25-131

**RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF VENTURA EXPRESSING SUPPORT FOR THE UNITED WATER CONSERVATION DISTRICT'S SANTA FELICIA DAM SAFETY IMPROVEMENT PROJECT**

WHEREAS, the County of Ventura Board of Supervisors recognizes the importance of ensuring the safety and integrity of water infrastructure; and

THEREFORE, BE IT RESOLVED that the County of Ventura Board of Supervisors expresses its full support for the District's Project and commits to working collaboratively with the District and relevant stakeholders to support the project.

Upon motion of Supervisor Long, seconded by Supervisor Lopez, and duly carried, the Board hereby approves and adopts this resolution on the 18<sup>th</sup> day of November, 2025.

*Julie W. Davis*  
Chair, Board of Supervisors  
County of Ventura

ATTEST: DR. SEVET JOHNSON  
Clerk of the Board of Supervisors  
County of Ventura, State of California.

By: *[Signature]*  
Deputy Clerk of the Board



# Lake Piru Boating Access Enhancement Project



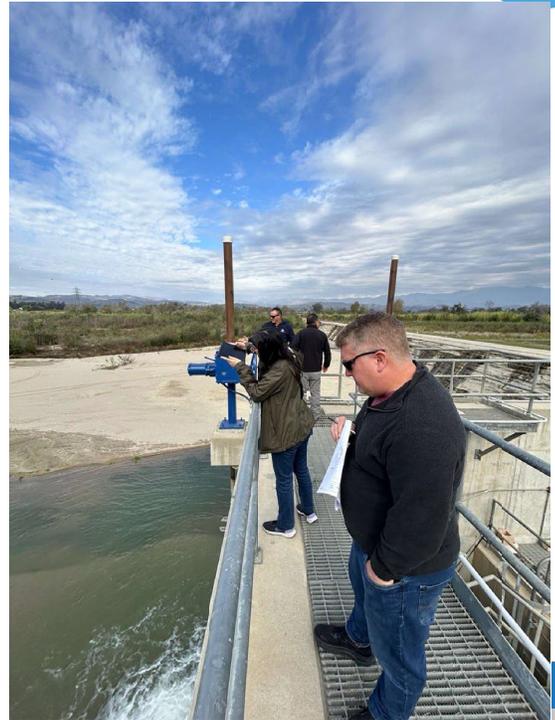
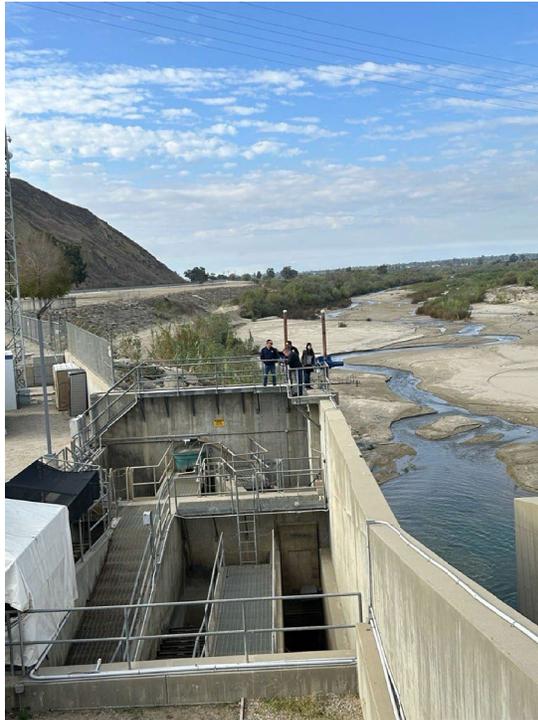
- November 7<sup>th</sup> – Boating Access Grant Application submitted to CDFW
- \$363,000 total grant amount requested
- 25% local cost match required
- \$484,000 estimated total project cost
- Award announcements in Summer 2026



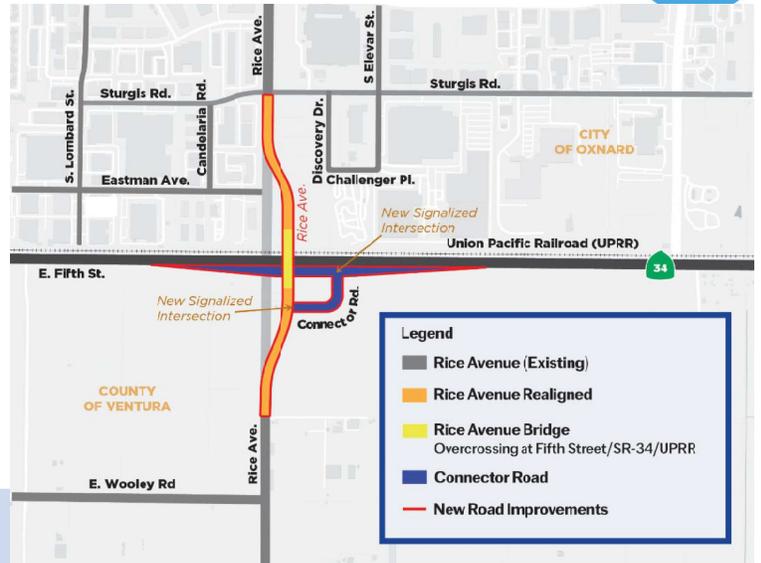
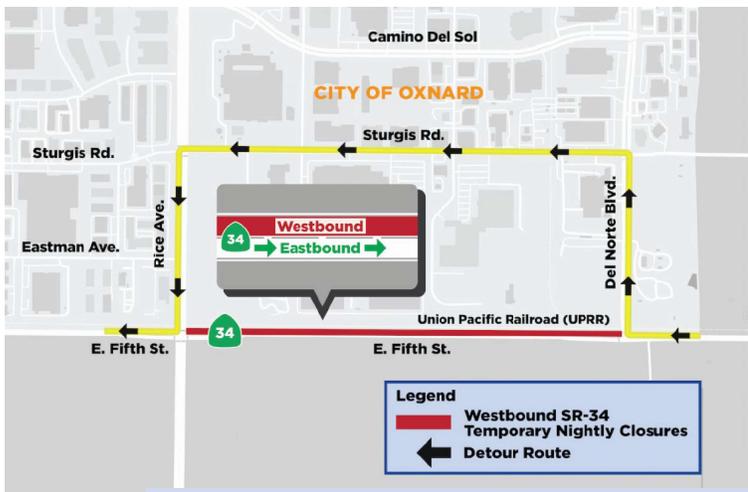


# Freeman Diversion

- **November 13<sup>th</sup>** – Tour of Freeman Diversion with GEI Consultants
- Supports ongoing design efforts



# Rice Avenue/Fifth Street/SR-34 Project



## Construction Hours

### Daytime work:

Monday, December 1, 2025 through Friday, December 12, 2025\* & (One night of work is anticipated during this period; see map below for closure & detour.)

Thursday, Jan. 1, 2026 through Friday, February 13, 2026.\*

7 a.m. to 3:30 p.m.\*

### Nighttime work/closures:

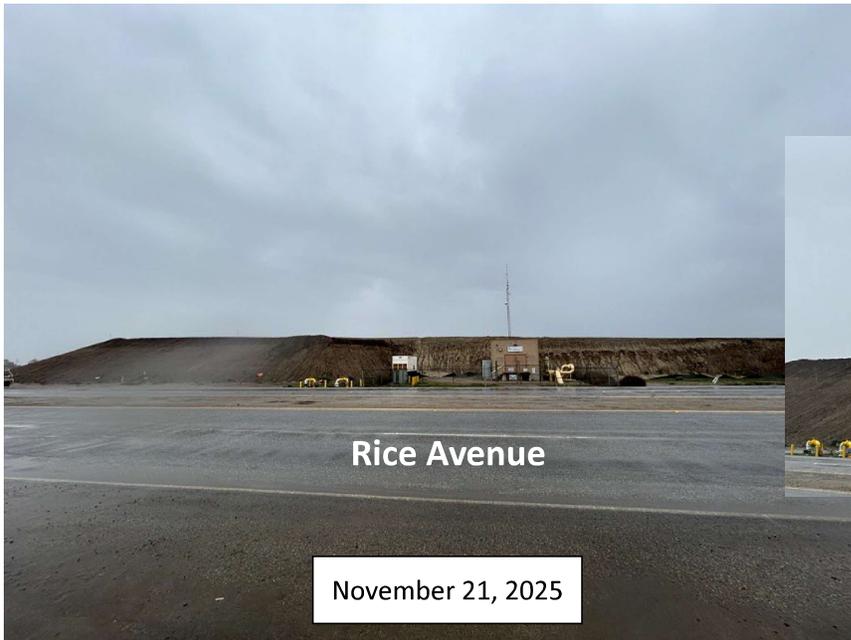
Monday, December 15, 2025 through Wednesday, December 31, 2025\*

9 p.m. to 5 a.m.\* nightly, (excluding Fridays and Saturdays rights and holidays.)\*

\*Dates and times are subject to change.



# Rice Avenue/Fifth Street/SR-34 Project



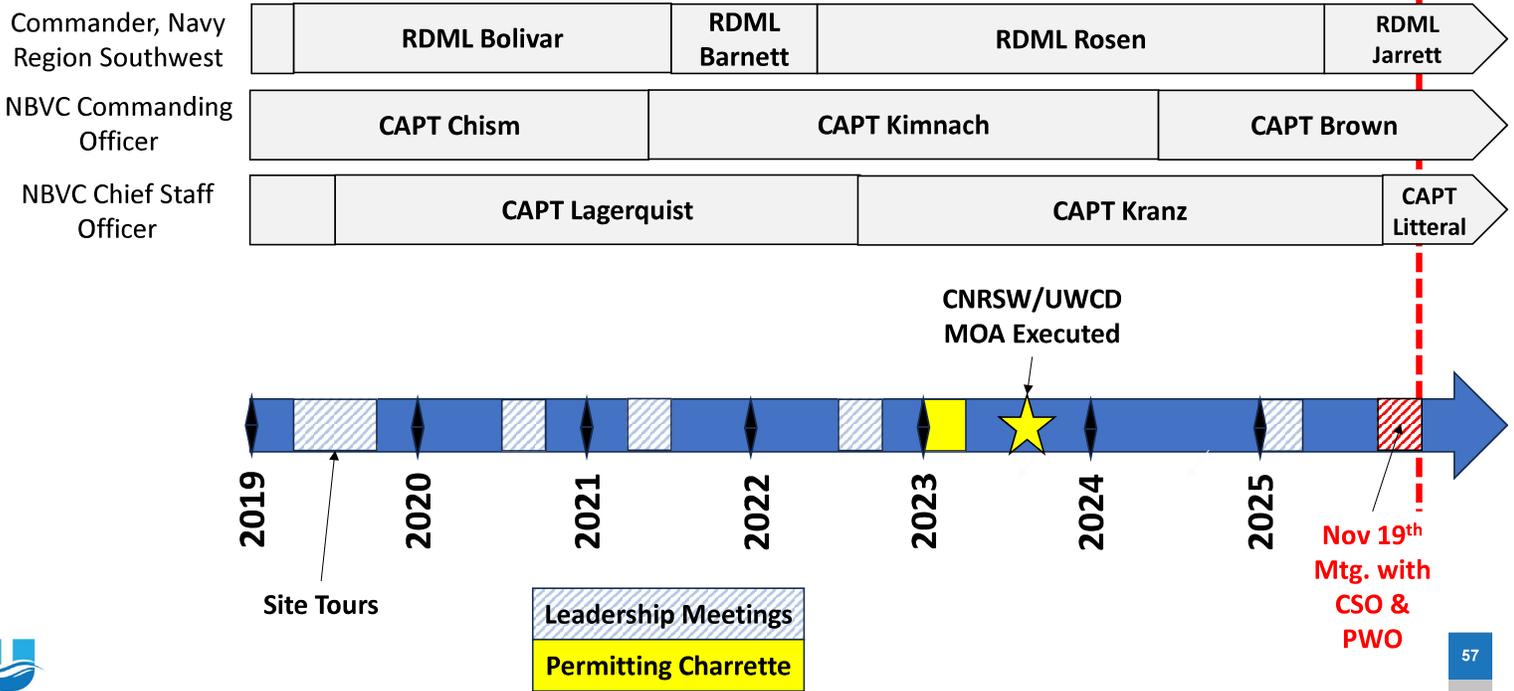
## OH Pipeline



- **Well 17 Redevelopment and Wells 13 and 14 Rehabilitation**
  - \$175k contract with KYLE Groundwater, Inc. was executed on November 5.
- **Proposed 6" waterline for Clearwell No. 2 washdown and future storage**
  - Collaborating with O&M
  - Design in progress



# EBB WTP – Collaboration Timeline



# EBB WTP – Site Approval Requests



	30% Design Plans	Phase 1 SAR	Phase 1A SAR
Description:	Includes construction of seven (7) extraction wells at five (5) well sites, manifold pipelines, and discharge facility.		Includes remaining field activities (power monitoring study, potholing, temporary piezometer well installation, soil resistivity testing).
UWCD submitted to NBVC:	Apr 22, 2025	Jun 27, 2025	Jul 22, 2025
NBVC submitted RFI to UWCD:	May 21, 2025	--	Nov 3, 2025
UWCD responded to RFI from NBVC:	Jun 19, 2025	--	In Progress
Approval from NBVC:	Pending	Pending	Pending





# 2025 On-Call Services Agreements

## CONSULTANT SELECTION

Excerpt from Adopted Engineering Projects Administration Policy  
Effective December 13, 2023

### "A. On-Call Services

An on-call services agreement may be used for projects that are

- Under \$100,000 AND
- Less than 6 months in duration AND
- Time critical

The Engineering department accepts proposals from firms to be included in the District's list of on-call services firms every 5 years.

....

A firm may be used more than once per fiscal year for on-call services, but the total amount of work ordered under on-call services must be limited to \$250,000 cumulative per firm per fiscal year."

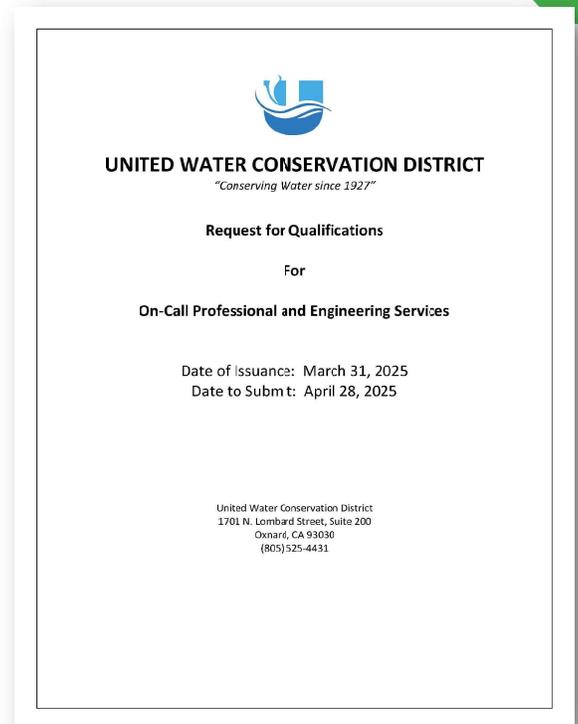


# 2025 On-Call Services Agreements



## • Procurement Process:

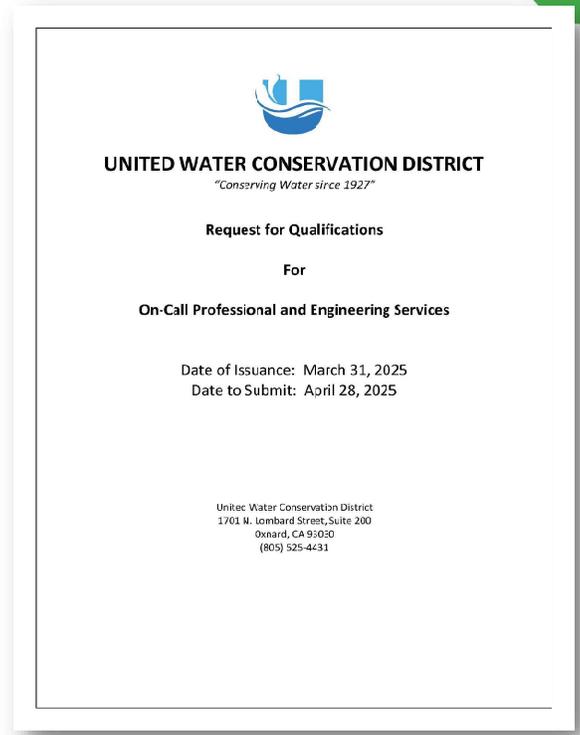
- **March 31<sup>st</sup>** – RFQ/P was distributed
  - **May 5<sup>th</sup>** – Statements of Qualifications received
  - **August 20<sup>th</sup>** – General Manager approved the award of 25 contracts that are currently being processed
- 
- **Contracts are valid for 5 years, with the possibility for a 3% rate increase after 3 years.**





# 2025 On-Call Services Agreements

- **Services Requested Include:**
  - Construction Management, Inspection, and Testing
  - Engineering (e.g., Civil, Geotechnical, Structural, Electrical and Instrumentation)
  - Environmental (e.g., planning, permitting, surveys, sampling)
  - Grant support
  - Land Surveying
  - Right-of-Way/Land Acquisitions
  - Water Resources (e.g., groundwater sampling, hydrogeological support)



## Other Events and Public Outreach



### Past Events:

- **November 13<sup>th</sup>** – Ventura County APWA November 2025 Meeting
- **November 20<sup>th</sup>** – AWA WaterWise Breakfast Meeting
- **December 3<sup>rd</sup>** – SAME Oxnard-Ventura Post Small Business Opportunities Forum, Networking & Luncheon
- **December 3<sup>rd</sup>** – RDP Meeting

### Upcoming Events:

- **December 11<sup>th</sup>** – Annual Santa Felicia Dam/Saticoy Duty Operator - Dam Safety Cross-Training

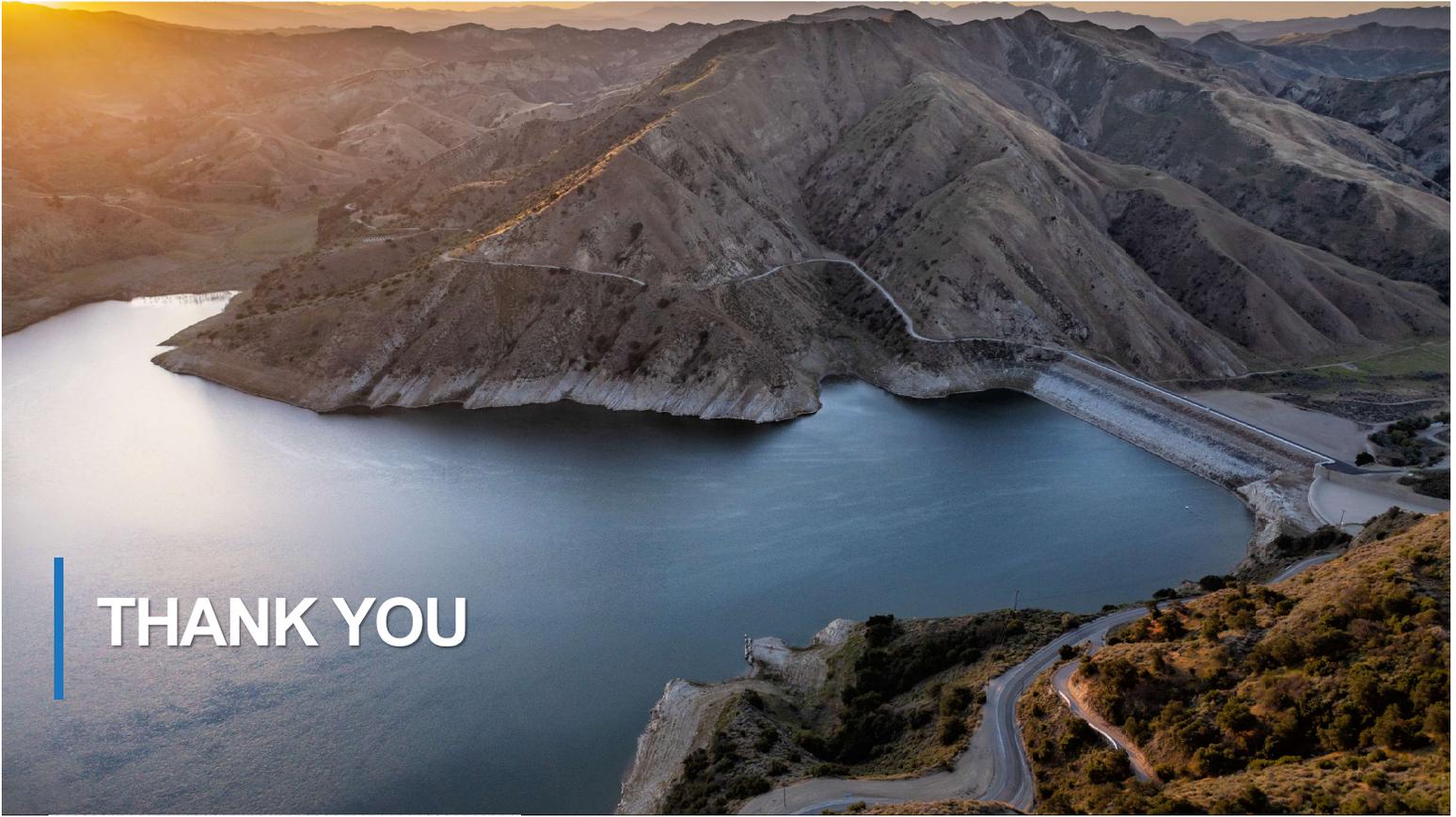


November 19 – UWCD staff tour CMWD's SMP



November 19 – DWR and CWMD staff tour Iron and Manganese Treatment Facility





# ENVIRONMENTAL SERVICES DEPARTMENT UPDATE

December 10, 2025



# Updates



Court order permit  
submittal package  
due Jan 8, 2026



Presentation on  
lamprey passage  
and stewardship



# Thank You!

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