



Board of Directors  
Lynn E. Maulhardt, President  
Catherine P. Keeling, Vice President  
Gordon Kimball, Secretary/Treasurer  
Keith Ford  
Mohammed A. Hasan  
Steve Huber  
Rachel Jones

General Manager  
Mauricio Guardado

Legal Counsel  
David D. Boyer

**AGENDA**  
**FINANCE AND ADMINISTRATION COMMITTEE MEETING**

**Monday, June 29, 2026, (July meeting) at 9:00 a.m.**  
**UWCD Headquarters, First Floor, Board Room**  
**1701 N. Lombard Street, Oxnard, CA 93030**

**OPEN SESSION - ROLL CALL**

**1. Public Comments**  
**Information Item**

The public may comment on any matter not on the agenda within the jurisdiction of the Committee. All comments are subject to a five-minute time limit.

**2. Consent Calendar**

All matters listed under the Consent Calendar are considered routine by the Committee and will be enacted by one motion. There will be no separate discussion of these items unless a Committee member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Committee. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)

**2.1 Approval of Agenda**  
**Motion**

Approve June 30, 2026, Finance and Administration Committee meeting Agenda.

**2.2 Approval of Minutes**  
**Motion**

Approve Minutes of June 1, 2026, Finance and Administration Committee meeting.

**2.3 Check Recap Monthly Reports**  
**Information Item**

Review the District's accounts payable recap for May 2026.

**2.4 Investment Monthly Report**  
**Information Item**

Review the District's investment portfolio and cash position for May 2026.

**2.5 Pipeline Delivery Monthly Reports**  
**Information Item**

Review the District's pipeline water activities for May 2026.



**3. UWCD Board of Directors Meeting Agenda Items**

Review, discuss, and make a recommendation on the following agenda items to be considered for approval during July 8, 2026, Board of Directors meeting:

**3.1 Resolution Authorizing and Delegating Authority to the General Manager to Execute State Water Project Purchase Agreements During Calendar Year 2026 up to a Combined Total Expenditure of \$1 Million**

**Motion**

Consider recommending the full Board of Directors adopt a resolution authorizing and delegating authority to the General Manager to execute State Water Project Purchase Agreements during calendar year 2026 up to a combined total expenditure of \$1 million.

**3.2 Resolution No. 2026-08 Adopting the Proposed Conflict-of-Interest Policy and Proposed Changes to the Procurement Policy for the District**

**Motion**

Consider recommending to the full Board of Directors Resolution No. 2026-08 adopting the proposed Financial Policy entitled “**Conflict-of-Interest Policy**” along with changes to the “**Procurement Policy**” and to incorporate the policies into the United Water Conservation District’s Financial Policies and Procedures Manual.

**3.3 Consider Approval to Write-Off an Uncollectable Balance of Nava Enterprises**

**Motion**

Consider recommending the full Board of Directors approve a write-off of Nava Enterprises’ uncollectible balance in the amount of \$30,476.92.

**4. Monthly Department Updates**

**Information Items**

Review the monthly reports from the Administrative Services, Public Outreach and External Affairs, and Recreation Departments as well as receive a verbal presentation of its highlights.

**4.1 Administrative Services Department Update** (Chief Financial Officer Brian H. Zahn and Chief Human Resources Officer Josh Perez)

**4.2 Public Outreach and External Affairs Department Update** (Public Outreach and External Affairs Manager Tara Mulally)

**4.3 Recreation Department Update** (Senior Park Ranger Bernard Riedel, Jr.)

**5. Future Agenda Items**

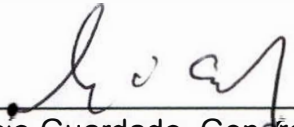
The Committee will suggest topics or issues for discussion at future meetings.

**ADJOURNMENT**


*The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District’s services, programs or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda material in an alternative format,*




*please contact the District Office at (805) 525-4431. Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements.*

Approved:   
Mauricio Guardado, General Manager

Approved:   
Anthony A. Emmert, Assistant General Manager

Approved:   
Brian H. Zahn, Chief Financial Officer

This agenda was posted Thursday, June 25, 2026, at 5:35 p.m. at United Water Conservation District Headquarters, Oxnard, CA and [www.unitedwater.org](http://www.unitedwater.org).

  
Jacquelyn Lozano, Clerk of the Committee