



Board of Directors
Lynn E. Maulhardt, President
Catherine P. Keeling, Vice President
Gordon Kimball, Secretary/Treasurer
Keith Ford
Mohammed A. Hasan
Steve Huber
Rachel Jones

General Manager
Mauricio Guardado

Legal Counsel
David D. Boyer

MINUTES FINANCE AND ADMINISTRATION COMMITTEE MEETING

Monday, June 1, 2026, at 9:00 a.m.
UWCD Headquarters, First Floor, Board Room
1701 N. Lombard Street, Oxnard, CA 93030

OPEN SESSION

Chair Steve Huber called the meeting to order at 9:01 a.m.

Committee Members Roll Call

Present: Directors Huber and Keeling

Absent: Director Rachel Jones

1. Public Comments

No public comments were received.

2. Consent Calendar

Action: M/S/C (Keeling/Huber) to approve the Consent Calendar items and the Minutes as modified by replacing “non-profit” with “not-for-profit” under item 5, second bullet, per Director Huber.

Vote: Ayes: Keeling and Huber; Noes: None; Absent: Jones.

2.1 Approval of Agenda

Motion

Approved June 1, 2026, Finance and Administration Committee meeting Agenda.

2.2 Approval of Minutes

Motion

Approved Minutes of April 27, 2026, (May meeting) Finance and Administration Committee meeting.

2.3 Check Recap Monthly Report

Information Item

Received and filed.

2.4 Investment Monthly Report

Information Item

Received and filed.



2.5 Pipeline Delivery Monthly Report

Information Item

Received and filed.

3. UWCD Board of Directors Meeting Agenda Items

3.1 Resolution Approving the Proposed District Budget Plan, Overhead Allocation Method, Staffing Levels, and Salary Schedules for Fiscal Year 2026-2027, and Appropriation Carryovers from Fiscal Year 2025-2026

Motion

Chief Financial Officer Brian Zahn presented this motion to the Committee for their consideration.

Action: M/S/C (Keeling/Huber) recommending to the full Board of Directors approval of a resolution adopting the proposed District Budget Plan, Overhead Allocation method, Staffing Levels, and Salary Schedules for Fiscal Year 2026-2027, and Appropriation Carryovers from Fiscal Year 2025-2026.

Vote: Ayes: Keeling and Huber; Noes: None; Absent: Jones.

3.2 Review and Consider Resolution to Request the County Auditor-Controller to Compute and Affix a Tax Rate for the Fiscal Year 2026-2027 Sufficient to Satisfy State Water Project Charges

Motion

Mr. Zahn presented this motion to the Committee for their consideration.

Action: M/S/C (Keeling/Huber) recommending adoption of a resolution requesting the County Auditor-Controller to compute and affix a tax rate for Fiscal Year 2026-2027 to provide approximately \$4,448,000 in property tax revenue sufficient to satisfy a portion of the voter approved debt for State Water Project costs, to the full Board.

Vote: Ayes: Keeling and Huber; Noes: None; Absent: Jones.

3.3 Adopt a Resolution for the Ordering of an Election to Authorize the Issuance of General Obligation Bonds

Motion

Public Outreach and External Affairs Manager Tara Mulally presented this motion to the Committee for their consideration.

Action: M/S/C (Keeling/Huber) recommending to the full Board of Directors (1) receipt of the written report prepared by District staff concerning the proposed General Obligation Bond election, as authorized and directed by the Board pursuant to the requirements of the Water Code and presented to the Board at the June 10, 2026 Board meeting; and (2) adoption of a



resolution for the ordering of an election to authorize the issuance of General Obligation Bonds totaling \$350 million, establishing specifications of the election order, and requesting consolidation with other elections occurring on November 3, 2026.

Vote: Ayes: Keeling and Huber; Noes: None; Absent: Jones.

3.4 Request for Waiver of Penalty and Interest Charges from Rastegar Enterprises in the amount of \$5,290.87

Motion

Mr. Zahn presented this motion to the Committee for their consideration.

Action: M/S/C (Keeling/Huber) recommending to the full Board of Directors a request from Rastegar Enterprises to waive penalty and interest charges of \$5,290.87 incurred from the billing period of July 1, 2025, through December 31, 2025.

Vote: Ayes: Keeling and Huber; Noes: None; Absent: Jones.

3.5 Approval of Write-off: Uncollectable Balance – Attorney Recovery Systems, Inc.

Motion

Mr. Zahn presented this motion to the Committee for their consideration.

Action: M/S/C (Keeling/Huber) recommending to the full Board of Directors approval to write-off uncollectable balances associated with Attorney Recovery Systems, Inc. totaling \$34,751.82, following District financial policy.

Vote: Ayes: Keeling and Huber; Noes: None; Absent: Jones.

4. Monthly Department Updates
Information Items

4.1 Administrative Services Department Update

Finance Department monthly highlights were presented by Mr. Zahn. Chief Human Resources Officer Josh Perez presented monthly highlights from Human Resources, Risk Management, and Information Technology Departments, presentation attached.

4.2 Public Outreach and External Affairs Department Update

Ms. Mulally presented monthly highlights regarding the District's public outreach activities, presentation attached. During her presentation, she noted that the date of the Santa Paula Cruise Night was June 5 and not June 6 as shown. Updates will be made to staff report and presentation going forward to the June 10 Board meeting.



4.3 Recreation Department Update

Assistant General Manager Anthony Emmert, on behalf of Senior Park Ranger Bernard Riedel, Jr., presented monthly highlights regarding activities of the Lake Piru Recreation Area, presentation attached.

5. Future Agenda Items


With guidance from the General Manager, Director Huber recommended that staff identify an opportunity to better communicate the District's fiscal responsibility to the public. For an upcoming presentation, he suggested highlighting cost-avoidance measures and other examples of operational efficiency, including how staff have reduced expenses, used in-house resources, and achieved savings where possible. He noted that this type of information would resonate with the public by demonstrating that the District is managing resources efficiently and should receive recognition for those efforts.

ADJOURNMENT


Director Huber adjourned the meeting at 9:36 a.m.

I certify that the above is a true and correct copy of the minutes of the UWCD Finance and Administration Committee Meeting of June 1, 2026.

ATTEST:




Chair Steve Huber



Administrative Services Department Monthly Update

June 1, 2026



United Water
CONSERVATION DISTRICT

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Finance Update

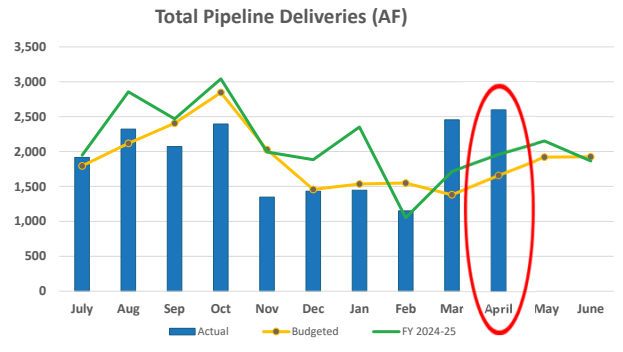
Brian H. Zahn
Chief Financial Officer

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April 2026 Pipeline

	Actual AF	Budget AF	Variance AF	Actual \$
OH	667	830	(163)	\$879K
PTP	623	510	113	\$277K
PV	1304	318	986	\$464K

Year-to-date deliveries are 2% above budget (FY25-26: 19,131 AF) and 10% below prior year (FY24-25: 21,268 AF).



Finance Department



- FY2025-26 Interim Audit work beginning
- FY2026-27 Proposed Budget book posted online and printed
- GSA Budgets completed
- Finalizing edits to Ventura Energy contracts



Administrative Update

Josh Perez
Chief Human Resources Officer

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Human Resources

- All positions currently are filled until the Board approves the Proposed FY 2026-2027 Budget
 - Once approved, will coordinate position postings based on General Manager input
- Prepared Merit Pay documents for General Manager review and consideration
- Quarterly one-on-one meetings held with department managers
- Interviews completed and onboarding of seasonal Lake Piru staff as well as Park Ranger I internal vacancy

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Risk Management

- Met with FERC on planning cyber security exercise for Operational Technology
- Touched base with CISA on cyber security tabletop exercise for Technology System
- Finalized respirator fit testing of remaining O&M staff
- Supported AGM and COO on weekly IT-OT coordination meetings



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continued

- New fence to enhance physical security on District property (Brown Barranca)



- Worked with Admin staff on plumbing issue at HQs and with O&M staff on replacing irrigation pipe at Oxnard HQs

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Technology Systems

- **69 tickets** have been received in the first twenty days in May, reflecting consistent service desk demand
 - Inquiries consisted of routine IT services, user access requests, and standard operational support aligned with District needs
 - The average time to resolution for closed tickets was approximately **1.5 days**
- Worked to restore PIN-based sign-in functionality and supported affected users during the transition period, including temporary reliance on alternate authentication methods

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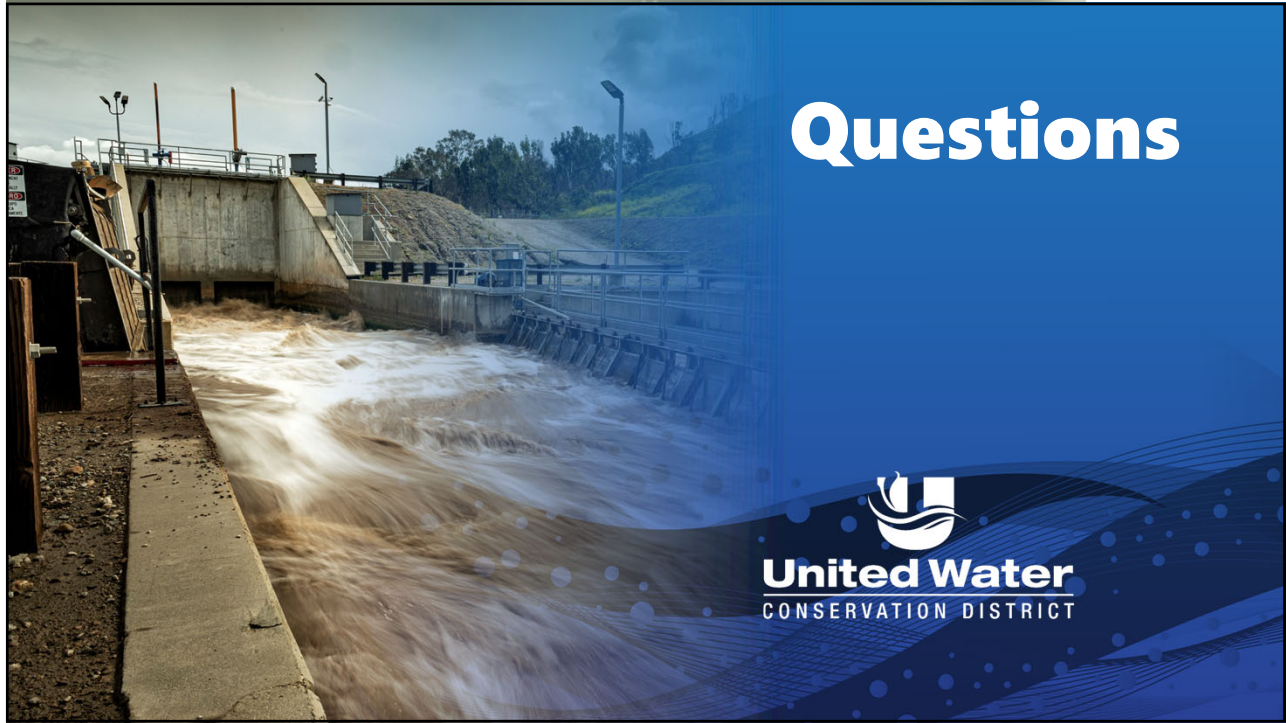
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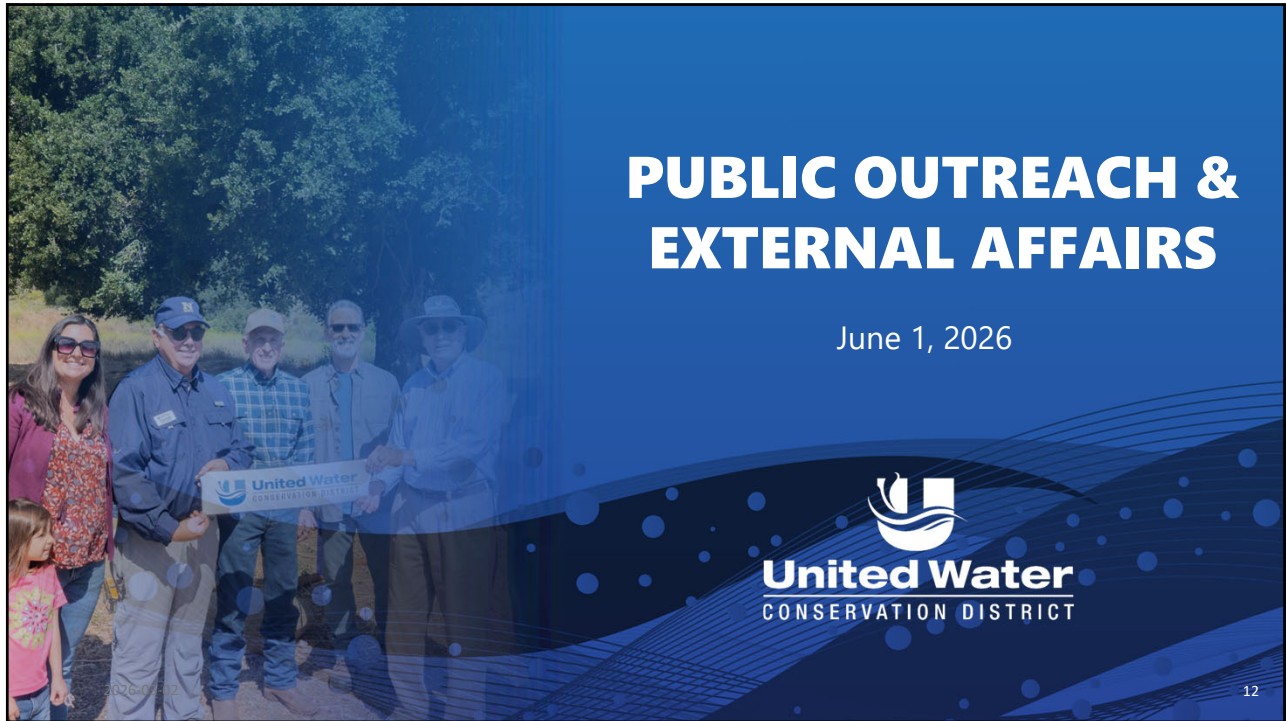
- Identified a network performance issue at Lake Piru impacting both full-time and seasonal staff
 - The root cause has been identified
 - Coordinating with County IT to restore degraded network equipment and improve connectivity

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Outreach Events

Recent Tours & Events

- Quarterly Tour (April 29)
- Santa Paula Chamber of Commerce Awards Dinner (May 14)
- California Strawberry Festival (May 16-17)
- Pothole Trail Ribbon Cutting (May 17)
- Moonlight Cinema Kickoff (May 23)

Upcoming Tours

- Quarterly Tour (July 29)

Upcoming Events

- Moonlight Cinema (2x per Month)
- Santa Paula Cruise Night (June 6)
- Ventura County Fair (July 31 – August 9)

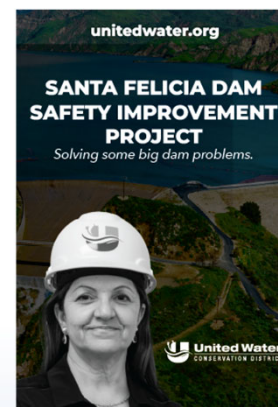


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Successes

- Santa Felicia Dam Safety Improvement Project Ad Campaign launched
- Legislative Support Form Letters completed
- Social Media Advancement:
 - ❖ United Water Conservation District Social Media Platforms
 - ✓ Facebook Likes: 889 (Net Increase of 10)
 - ✓ LinkedIn Followers: 671 (Net Increase of 43)
 - ✓ Instagram Followers: 165 (Net Increase of 133)
 - ❖ Lake Piru Social Media Platforms
 - ✓ Facebook Followers: 4,928 (Net Increase of 252)
 - ✓ Instagram Followers: 3,369 (Net Increase of 384)

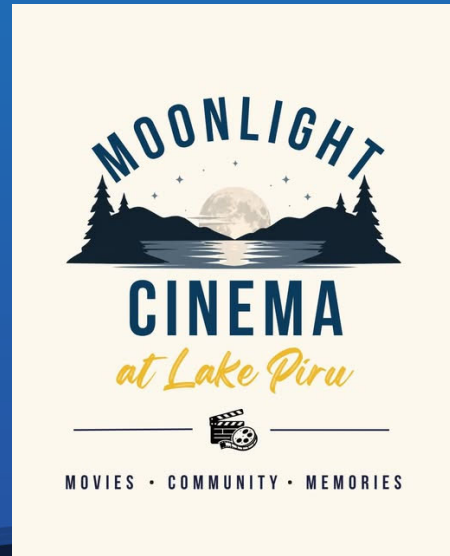


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Upcoming Initiatives

- Continue Santa Felicia Dam Safety Improvement Project campaign and public outreach
- Advance Water Sustainability Summit Experience planning
- Continue groundwater management and environmental stewardship messaging
- Continue Website Refresh progress
- Support Moonlight Cinema programming and Lake Piru summer recreation promotion



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Recreation Monthly Update

Bernard Riedel, Jr.
Senior Park Ranger

June 1, 2026



United Water
CONSERVATION DISTRICT

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Owl Rescue

April 28, 2026

April 28, 2026

April 28, 2026

April 28, 2026

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Movie Night at the Park

Featured movie: "The Goonies"

May 23, 2026

May 23, 2026

May 23, 2026

May 23, 2026

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