

AGENDA AMENDED
FINANCE AND ADMINISTRATION COMMITTEE MEETING

Monday, August 31, 2026, (September meeting) at 9:00 a.m.
UWCD Headquarters, Second Floor, Santa Clara Conference Room
1701 N. Lombard Street, Suite 200, Oxnard, CA 93030

OPEN SESSION - ROLL CALL

1. Public Comments

Information Item

The public may comment on any matter not on the agenda within the jurisdiction of the Committee. All comments are subject to a five-minute time limit.

2. Consent Calendar

All matters listed under the Consent Calendar are considered routine by the Committee and will be enacted by one motion. There will be no separate discussion of these items unless a Committee member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Committee. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)

2.1 Approval of Agenda

Motion

Approve August 31, 2026, Finance and Administration Committee meeting Agenda.

2.2 Approval of Minutes

Motion

Approve Minutes of June 29, 2026, Finance and Administration Committee meeting.

2.3 Check Recap Monthly Reports

Information Item

Review the District's accounts payable recap for June and July 2026.

2.4 Investment Monthly Reports

Information Item

Review the District's investment portfolio and cash position for June and July 2026.

2.5 Pipeline Delivery Monthly Reports

Information Item

Review the District's pipeline water activities for June and July 2026.



2.6 District Staff and Board Member Reimbursement Report for Fiscal Year 2025-26 Fourth Quarter Report (April 1 through June 30, 2026)

Information Item

Review the report detailing the reimbursement of expenses to District staff members and members of the Board in compliance with Government Code §53065.5.

2.7 Board Requested Cost Tracking Items for Fiscal Year 2025-26 Fourth Quarter Report

Information Item

Review the costs that the District has incurred through June 30, 2026:

- a) as part of the licensing efforts and the probably maximum flood studies for the Santa Felicia Dam;
- b) in relation to general environmental mandates and CESA;
- c) in relation to litigation with Wishtoyo Foundation, Fifth Amendment takings, OPV litigation, and District legal costs over the past several fiscal years; and
- d) in relation to professional fees over the past several fiscal years.

3. UWCD Board of Directors Meeting Agenda Items

Review, discuss, and make a recommendation on the following agenda items to be considered for approval during September 9, 2026, Board of Directors meeting:

3.1 A Resolution Approving a Revision of United Water Conservation District's Fiscal Year 2026-2027 Salary Chart

Motion

Consider recommending to the full Board of Directors adoption of a resolution approving the District's revised Fiscal Year 2026-2027 Salary Chart to reflect changes in the California Minimum Wage effective January 1, 2027, and to accommodate a title change related to an upcoming retirement.

4. Monthly Department Updates

Information Items

Review the monthly reports from the Administrative Services, Public Outreach and External Affairs, and Recreation Departments as well as receive a verbal presentation of its highlights.

4.1 Administrative Services Department Update (Chief Financial Officer Brian H. Zahn and Chief Human Resources Officer Josh Perez)

4.2 Public Outreach and External Affairs Department Update (Public Outreach and External Affairs Manager Tara Mulally)

4.3 Recreation Department Update (Senior Park Ranger Bernard Riedel, Jr.)



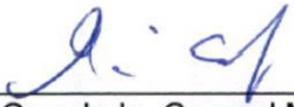
5. Future Agenda Items

The Committee will suggest topics or issues for discussion at future meetings.

ADJOURNMENT

The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda material in an alternative format, please contact the District Office at (805) 525-4431. Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements.

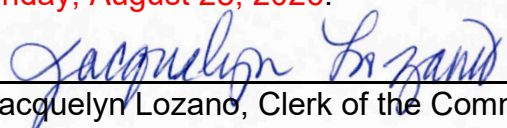
Approved: _____


Mauricio Guardado, General Manager


Anthony A. Emmert, Assistant General Manager


Brian H. Zahn, Chief Financial Officer

This agenda was posted Thursday, August 27, 2026, at 2:00 p.m. at United Water Conservation District Headquarters, Oxnard, CA and www.unitedwater.org and **AMENDED on Friday, August 28, 2026.**


Jacquelyn Lozano, Clerk of the Committee



STAFF REPORT

To: **Finance and Administration Committee Members**

Through: Mauricio Guardado, General Manager
Anthony A. Emmert, Assistant General Manager

From: Jackie Lozano, Clerk of the Committee

Date: **August 25, 2026 (August 31, 2026, September meeting)**

**Agenda Item: 2.2 Approval of the June 29, 2026, Finance and Administration
Committee Meeting Minutes
Motion**

Staff Recommendation:
Approve the attached minutes.



Board of Directors
Lynn E. Maulhardt, President
Catherine P. Keeling, Vice President
Gordon Kimball, Secretary/Treasurer
Keith Ford
Mohammed A. Hasan
Steve Huber
Rachel Jones

General Manager
Mauricio Guardado

Legal Counsel
David D. Boyer

**MINUTES
FINANCE AND ADMINISTRATION COMMITTEE MEETING**

**Monday, June 29, 2026, at 9:00 a.m.
UWCD Headquarters, First Floor, Board Room
1701 N. Lombard Street, Oxnard, CA 93030**

OPEN SESSION

Chair Steve Huber called the meeting to order at 9:01 a.m.

Committee Members Roll Call

Present: Directors Jones, Keeling, and Huber.

Absent: None. Director Rachel Jones later departed the meeting at 9:35 a.m.

1. Public Comments

No public comments were received.

2. Consent Calendar

Action: M/S/C (Keeling/Huber) to approve the Consent Calendar items.

Vote: Ayes: Jones, Keeling, and Huber; Noes: None; Absent: None.

2.1 Approval of Agenda

Motion

Approved June 30, 2026, Finance and Administration Committee meeting Agenda.

2.2 Approval of Minutes

Motion

Approved Minutes of June 1, 2026, Finance and Administration Committee meeting.

2.3 Check Recap Monthly Report

Information Item

Received and filed.

2.4 Investment Monthly Report

Information Item

Received and filed.

2.5 Pipeline Delivery Monthly Report

Information Item

Received and filed.



3. UWCD Board of Directors Meeting Agenda Items

3.1 Resolution Authorizing and Delegating Authority to the General Manager to Execute State Water Project Purchase Agreements During Calendar Year 2026 up to a Combined Total Expenditure of \$1 Million

Motion

Water Resources Supervisor Bram Sercu presented this motion to the Committee for their consideration.

Action: M/S/C (Keeling/Jones) recommending to the full Board of Directors adoption of a resolution authorizing and delegating authority to the General Manager to execute State Water Project Purchase Agreements during calendar year 2026 up to a combined total expenditure of \$1 million.

Vote: Ayes: Jones, Keeling, and Huber; Noes: None; Absent: None.

3.2 Resolution No. 2026-08 Adopting the Proposed Conflict-of-Interest Policy and Proposed Changes to the Procurement Policy for the District

Motion

Chief Financial Officer Brian Zahn presented this motion to the Committee for their consideration. There was a discussion between Directors and staff concerning the context of the word “employee” in the Conflict-of-Interest Policy. Staff appreciated the feedback and recommendations. With General Manager approval, Director Keeling would like to inform the Board that the District maintains regularly an updated designated filers list of Form 700 filers.

Action: M/S/C (Keeling/Jones) recommending to the full Board of Directors Resolution 2026-08 adopting the proposed Financial Policy entitled, “Conflict-of-Interest Policy” along with changes to the “Procurement Policy” and to incorporate the policies into the United Water Conservation District’s Financial Policies and Procedures Manual.

Vote: Ayes: Jones, Keeling, and Huber; Noes: None; Absent: None.

3.3 Consider Approval to Write-off an Uncollectable Balance of Nava Enterprises

Motion

Mr. Zahn presented this motion to the Committee for their consideration.

Action: M/S/C (Huber/Keeling) recommending to the full Board of Directors approval of a write-off of Nava Enterprises’ uncollectable balance in the amount of \$30,476.92.

Vote: Ayes: Keeling and Huber; Noes: None; Absent: Jones.



4. Monthly Department Updates
Information Items

4.1 Administrative Services Department Update

Finance Department monthly highlights were presented by Mr. Zahn. Chief Human Resources Officer Josh Perez presented monthly highlights from Human Resources, Risk Management, and Information Technology Departments, presentation attached.

4.2 Public Outreach and External Affairs Department Update

Public Outreach and External Affairs Manager Tara Mulally presented monthly highlights regarding the District's public outreach activities, presentation attached. With guidance from the General Manager, Director Keeling mentioned it would be a great resource for the public to have a page on the Districts website which highlights the projects and directs them to a "what you can do" button posted front and center on the site.

4.3 Recreation Department Update

Senior Park Ranger Bernard Riedel, Jr., presented monthly highlights regarding activities of the Lake Piru Recreation Area, presentation attached.

5. Future Agenda Items

ADJOURNMENT

Director Huber adjourned the meeting at 10:12 a.m.

I certify that the above is a true and correct copy of the minutes of the UWCD Finance and Administration Committee Meeting of June 29, 2026.

ATTEST: _____
Chair Steve Huber



United Water
CONSERVATION DISTRICT

FINANCE AND ADMINISTRATION COMMITTEE MEETING
June 29, 2026

1

**Resolution Authorizing and Delegating
Authority to the General Manager to Execute
State Water Project Purchase Agreements
During Calendar Year 2026 up to a Combined
Total Expenditure of \$1 million**

June 29, 2026



United Water
CONSERVATION DISTRICT

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2026 SWP Purchases

- Current Available = 4,703 AF
 - 1,035 AF carryover
 - 2,250 AF Casitas Transfer
 - 1,418 AF Table A
- Strategic Plan = 8,000 AF/Year
- Working on 500 AF transfer with SLOCFCWCD (pilot)
- May pursue additional transfers
- Target = up to 1,775 AF @ 200-250 \$/AF
- Variance for Pyramid FERC License approved for 2026



3

Additional Work Needed

- Finalize terms of Transfer Agreement
- Prepare and execute SWP Transfer Agreement(s)
- VCWPD Art. 56(g) compliance statement
- DWR approval of SWP Transfer
- Resolution will expedite approvals by UWCD



4

Resolution

Adopt Resolution Authorizing and Delegating Authority to the General Manager to Execute State Water Project Purchase Agreements During Calendar Year 2026 up to a Combined Total Expenditure of \$1 million

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Administrative Services Department Monthly Update

June 29, 2026

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CONSERVATION DISTRICT

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Finance Update

Brian H. Zahn
Chief Financial Officer

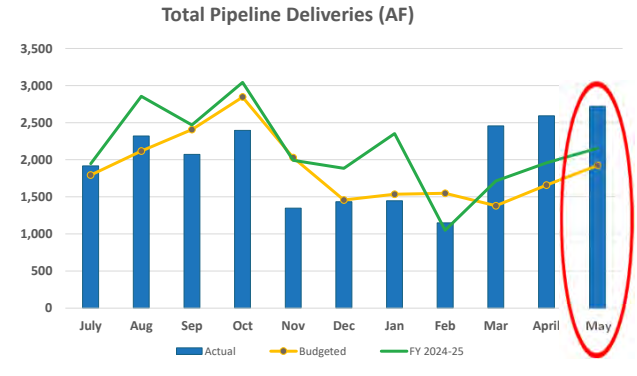
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May 2026 Pipeline

	Actual AF	Budget AF	Variance AF	Actual \$
OH	720	1080	360	\$932K
PTP	698	560	138	\$312K
PV	1,298	280	1017	\$464K

Year-to-date deliveries are 6% above budget (FY25-26: 21,846 AF) and 7% below prior year (FY24-25: 23,421 AF).

Total Pipeline Deliveries (AF)



Month	Actual	Budgeted	FY 2024-25
July	1,800	1,800	1,800
Aug	2,300	2,000	2,800
Sep	2,100	2,400	2,400
Oct	2,400	2,800	3,000
Nov	1,300	2,000	2,000
Dec	1,400	1,500	1,800
Jan	1,400	1,500	2,300
Feb	1,100	1,500	1,100
Mar	2,400	1,400	1,600
April	2,600	1,600	1,900
May	2,700	1,900	2,100

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Finance Department



- FY2025-26 Interim Audit complete
- Ventura Energy base contract finalized
- Adopted budget online and print version distributed
- FY2026-27 budget being loaded into Incode
- Finance staff role and responsibilities rotation

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Administrative Update

Josh Perez
Chief Human Resources Officer

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Human Resources

- District of Distinction presented and will also be presented at annual CSDA conference
- Onboarded Senior Hydrogeologist who will be introduced at the next Board meeting
- No remaining FY2025-2026 vacancies exist although two were created with budget approval of the FY2026-2027 budget
 - Water Resources Technician and Facilities Maintenance Worker II
- Handled all the documentation regarding promotions
- Completed all year end paperwork associated with cost-of-living adjustments and staff rental agreement renewals



CSDA Representatives Award Presentation to UWCD at Board of Directors meeting
June 10, 2026

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Risk Management

- Attended California Disaster Assistance Action (CDAA) applicant briefing with Senior Park Ranger at County EOC for disaster recovery funding for recent storms
- Supported Engineering Department with annual SFD Emergency Action Plan call-down drill and radio drill
- Coordinated with O&M on Cal/OSHA document request following inspection
- Supported Executive Management with identifying Managed Security Services Provider on enhancing cyber security capabilities across IT/OT networks



Senior Park Ranger Bernie Riedel
Ventura County EOC
June 18, 2026

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Risk Management (continued)

- Conducted annual Heat Illness Prevention Training at monthly safety meeting
- Re-certified O&M Saticoy and SFD staff on CPR/AED/First Aid



CPR Re-certification held at HQs
June 17, 2026

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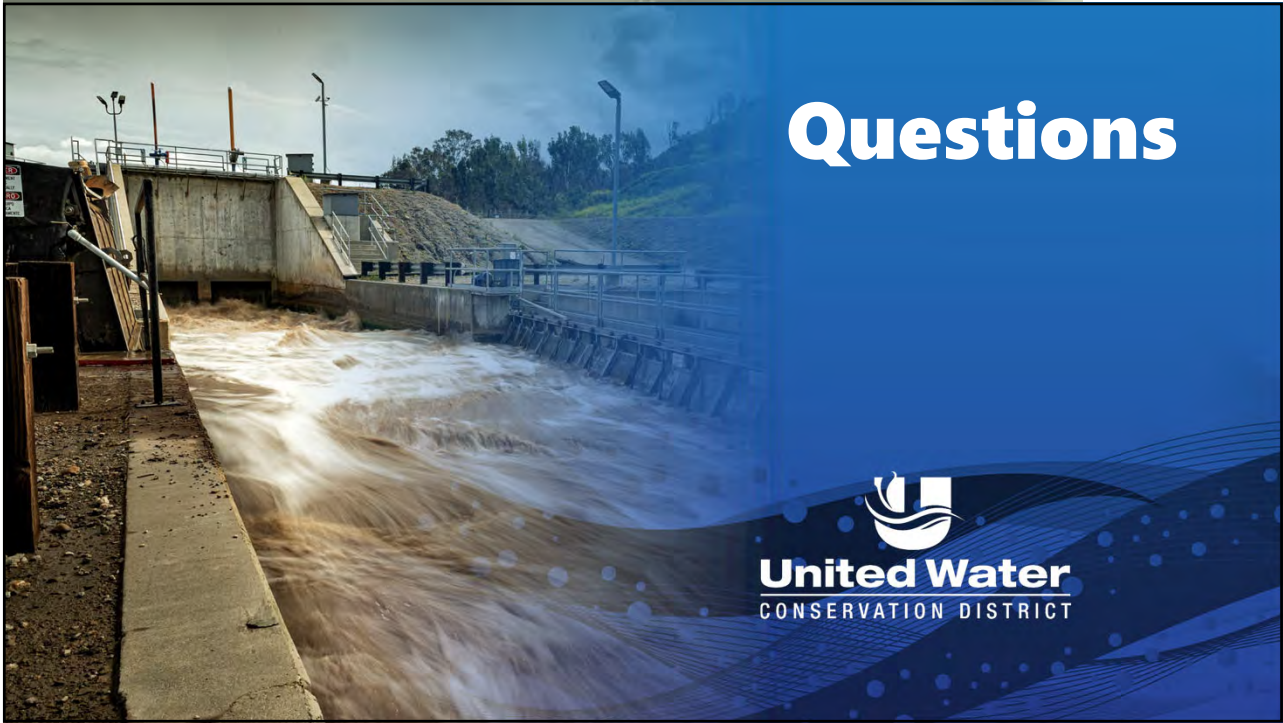
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Technology Systems

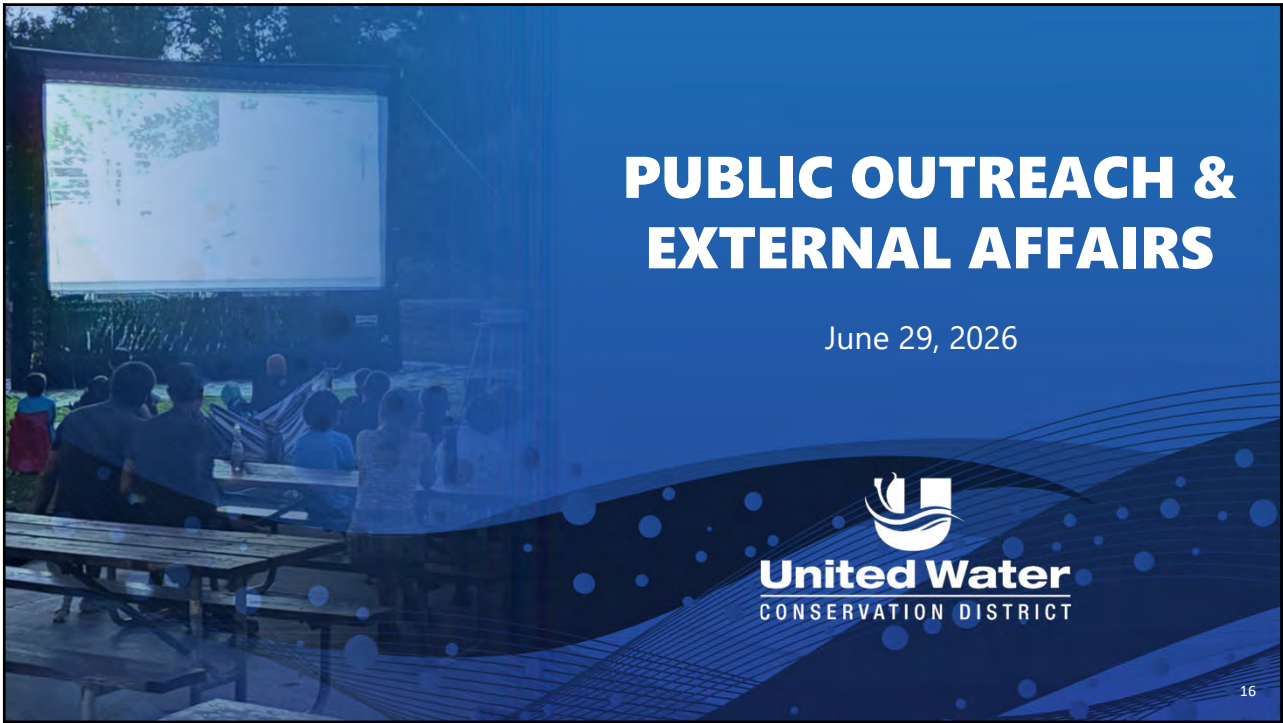
- Resolved complex communications as a result of an Edison power disruption with the support and assistance of Control Systems staff in the field
- Delivered training sessions for HQ staff on proper SCADA access protocols, including onboarding for new users and refresher sessions for existing staff
- Developed an internal software solution supporting the Extraction Barrier and Brackish Water Project
- Provided approximately 19.5 hours of technical support for Boardroom and chambers meetings representing roughly 11% of available staff work time over the past 30 days

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CAMPAIGN OVERVIEW

A coordinated, multi-channel effort to build public awareness of United Water's role and impact

In January 2026, United Water Conservation District formally launched the Visibility and Value Campaign. Over its first six months, the campaign grew into a multi-channel program spanning outdoor, print, digital, television, radio, branded content, and community events.

Four Consistent Creative Themes

Protect

Conserve

Manage

Enhance

Campaign Channels

Outdoor

Print

Digital

Television

Radio

Branded Content

Community Events

2026-03-02

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TOTAL ADVERTISING IMPACT

8.1M+

Paid advertising impressions across Outdoor, Digital, Television, Radio, and Branded Content over the campaign's first six months.

Digital 4.5M

Television 1.7M

Radio 1.6M

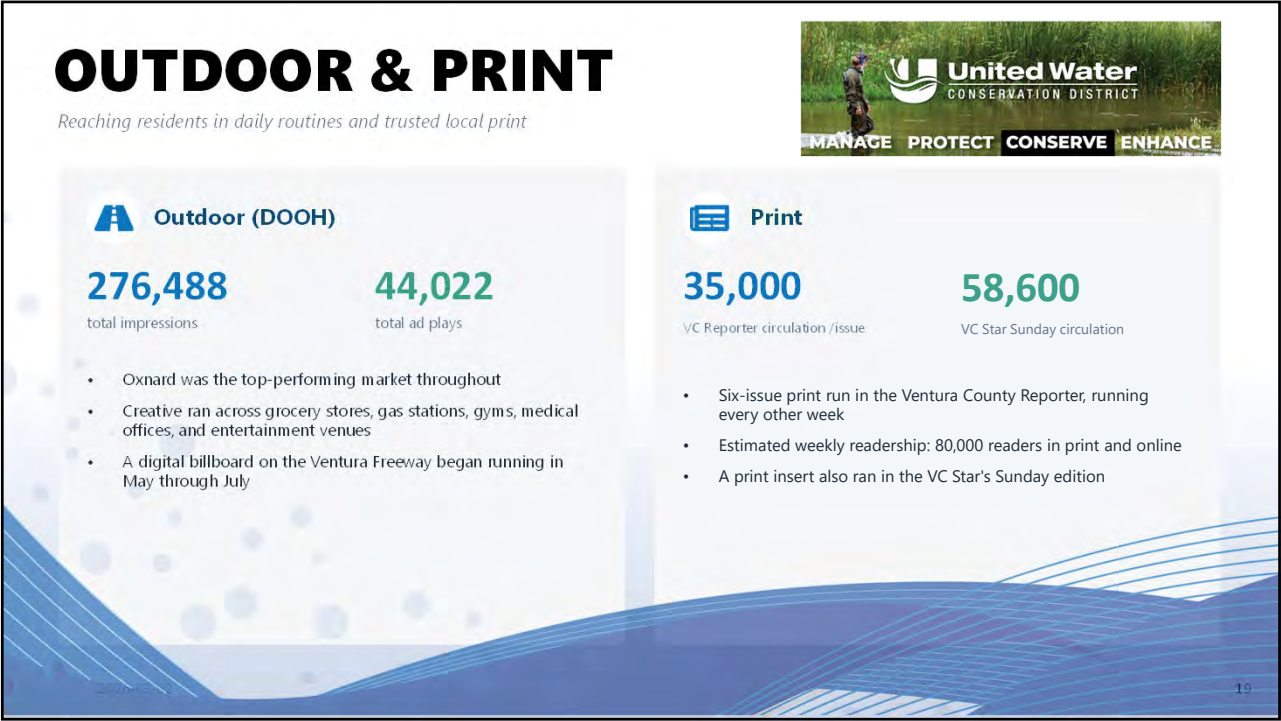
Outdoor 276K

Branded 18K

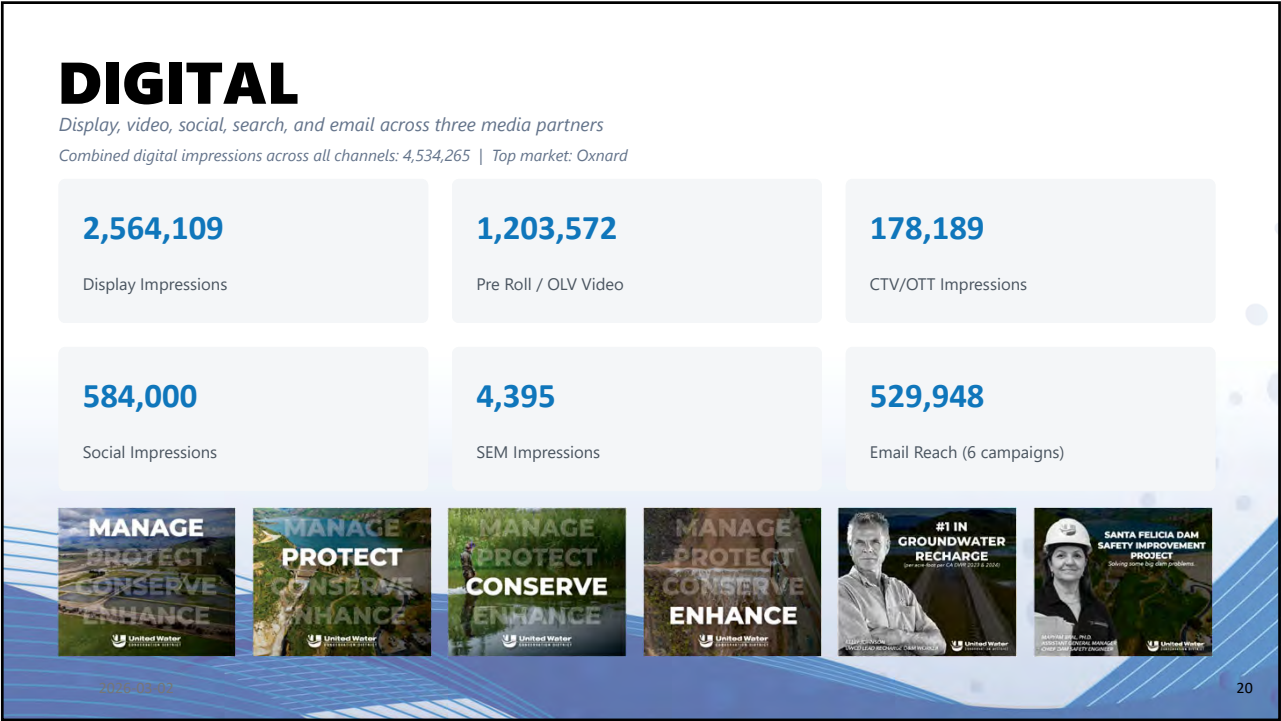
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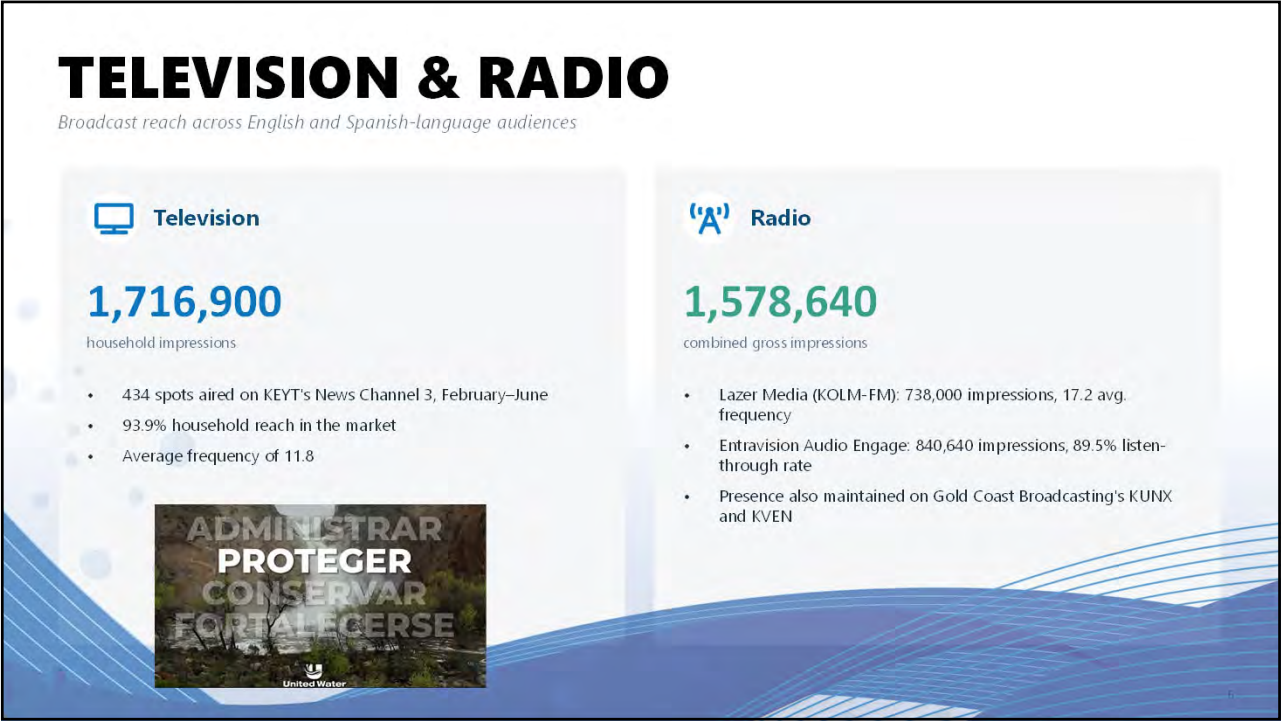
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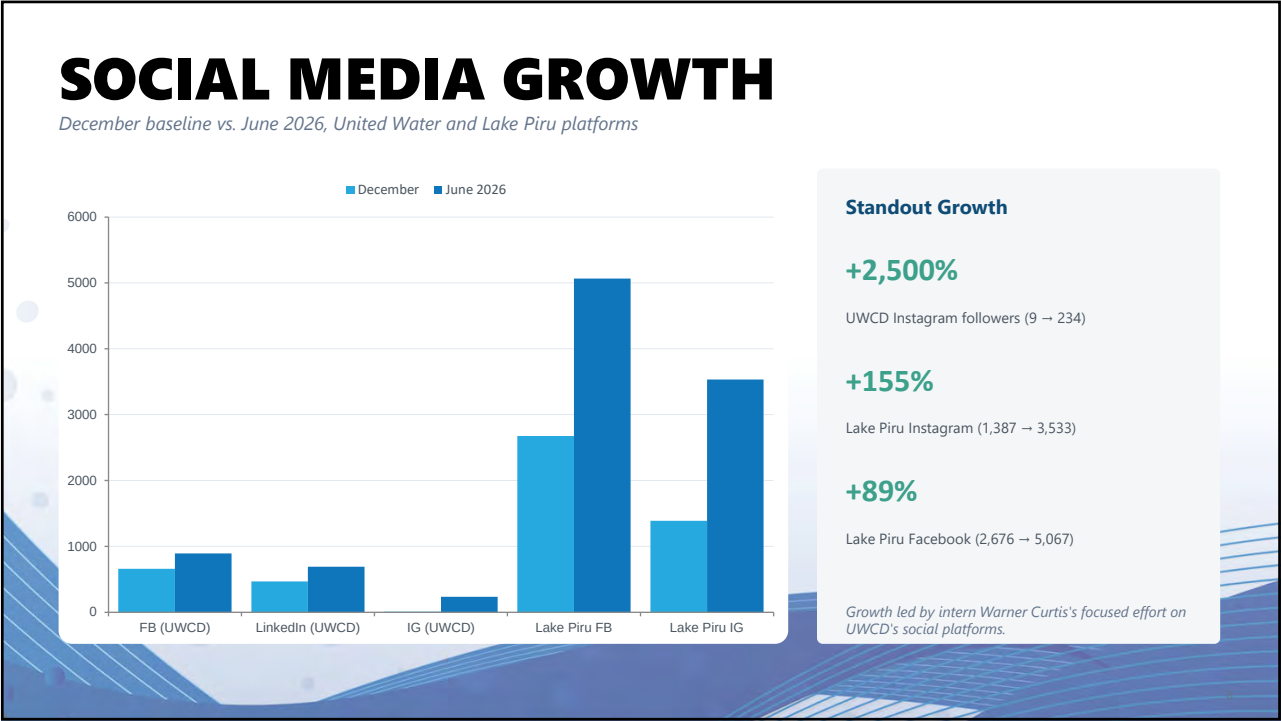


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EVENTS & COMMUNITY PRESENCE

A steady cadence of tours, festivals, and recreation programming



Tours

7 stakeholder and educational tours, including the launch of the quarterly tour program



Community & Cultural

11 community festivals and events, from Native Plant Fest to the Strawberry Festival



Recreation & Lake Piru

5 events including the Piru Power Run and the Moonlight Cinema series launch



Industry & Association

4 events with AWA and regional partners, plus the Santa Paula Business Roundtable



Awards: ACWA's Most Effective Agency on a Federal Issue and SDLF's District of Distinction, plus a Lifetime Achievement Award for Board President Maulhardt

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UPCOMING OUTREACH EVENTS

Upcoming Tours

- Quarterly Tour (July 29)

Upcoming Events

- Oxnard's Stars, Stripes and Sounds (July 3)
- Sespe Creek Car Show (July 4)
- Hueneme Beach Festival (July 11)
- Moonlight Cinema (July 11)
- VC Farm Bureau Bond Presentation (July 16)
- Boys & Girls Club STEM Day (July 17)
- Moonlight Cinema (July 25)
- Ventura County Fair (July 31 – August 9)



Santa Paula Spring into Summer Community Resource Fair



Ventura Taxpayer Foundation Lunch

26

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Upcoming Initiatives

- Complete Bond Education Campaign Assets
- Continue enhancing the website as appropriate
- Coordinate City Council Bond Education Roadshow
- Continue developing the WSS experience

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Recreation Monthly Update

Bernard Riedel, Jr.
Senior Park Ranger

June 29, 2026



United Water
CONSERVATION DISTRICT

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California Disaster Assistance Act (CDAA) 2026-02



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Submitted two cleanup projects to CalOES for review and approval (application deadline is July 17)

75% of expenses of approved projects are reimbursed by the state

Only overtime hours for work by in-house staff can be claimed for reimbursement

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Marina Damage



- Received insurance payment
- Repairs being conducted by Bellingham Marine Industries the week of June 22



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Questions



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STAFF REPORT

To: Finance and Administration Committee Members

Through: Mauricio Guardado, General Manager
Anthony A. Emmert, Assistant General Manager

From: Brian H. Zahn, Chief Financial Officer
Sara Guzman, Finance Supervisor

Date: July 27, 2026 (August 31, 2026, September meeting)

Agenda Item: 2.3 Check Recap Monthly Report – June and July 2026
Information Item

Recommendation:

Review the District's accounts payable recap report for the months of June and July 2026 that are attached.

No action is required. All expenditures are in accordance with the Board approved budget and approved financial policies of the District.

Attachments:

A - Check Recap Monthly Report – June 2026

B - Check Recap Monthly Report – July 2026

June 2026	
Check Register Recap	
<u>Payments Reflected in System</u>	
A/P Payments	\$1,455,354.79
Direct Deposit/Payroll Related	\$1,200,583.64
FSA Payments	\$6,720.33
<i>Total Payments Reflected in System</i>	\$2,662,658.76
 <u>Top 5 Itemized by Category</u>	
ATKINSON, ANDELSON, LOYA, RUUD AND ROMO	\$282,098.92
SO. CALIFORNIA EDISON	\$158,032.41
GEI CONSULTANTS, INC	\$154,605.00
Ghazal Construction Inc.	\$151,580.00
Lo Lynch Quality Wells & Pumps Inc.	\$94,382.50
Total Disbursements 06/2026	\$2,662,658.76

TOP FIVE VENDORS JUNE 2026

Vendor	Check/EFT Number	Check Date	Amount
ATKINSON, ANDELSON, LOYA, RUUD AND ROMO	4882	6/4/2026	\$282,098.92
SO. CALIFORNIA EDISON	ACH4571	6/3/2026	\$5,852.19
	ACH4572	6/10/2026	\$5,796.43
	ACH4573	6/11/2026	\$137,699.40
	ACH4574	6/23/2026	\$38.58
	ACH4575	6/26/2026	\$8,645.81
GEI CONSULTANTS, INC	4927	6/11/2026	\$154,605.00
Ghazal Construction Inc.	4928	6/11/2026	\$151,580.00
Lo Lynch Quality Wells & Pumps Inc.	4966	6/17/2026	\$94,382.50

ATTACHMENT B

July 2026	
Check Register Recap	
<u>Payments Reflected in System</u>	
A/P Payments	\$4,885,741.19
Direct Deposit/Payroll Related	\$2,931,825.91
FSA Payments	\$3,690.42
<i>Total Payments Reflected in System</i>	\$7,821,257.52
 <u>Top 5 Itemized by Category</u>	
SPECIAL DISTRICT RISK	\$1,592,136.16
CASITAS MUNICIPAL WATER	\$1,199,234.80
ATKINSON, ANDELSON, LOYA, RUUD AND ROMO	\$619,540.21
SO. CALIFORNIA EDISON	\$184,874.93
GEI CONSULTANTS, INC	\$176,458.87
Total Disbursements 07/2026	\$7,821,257.52

TOP FIVE VENDORS JULY 2026

Vendor	Check/EFT Number	Check Date	Amount
SPECIAL DISTRICT RISK	304603	7/9/2026 12:00:00 AM	\$ (1,352,059.42)
	304677	7/30/2026 12:00:00 AM	\$ (240,076.74)
CASITAS MUNICIPAL WATER	5020	7/6/2026 12:00:00 AM	\$ (1,184,692.50)
	5135	7/23/2026 12:00:00 AM	\$ (14,542.30)
ATKINSON, ANDELSON, LOYA, RUUD AND ROMO	5088	7/16/2026 12:00:00 AM	\$ (339,232.56)
		7/31/2026 12:00:00 AM	\$ (280,307.65)
SO. CALIFORNIA EDISON	ACH4605	7/7/2026 12:00:00 AM	\$ (195.55)
	ACH4606	7/10/2026 12:00:00 AM	\$ (153,231.44)
	ACH4621	7/17/2026 12:00:00 AM	\$ (273.07)
	ACH4623	7/22/2026 12:00:00 AM	\$ (9,738.64)
	ACH4652	7/30/2026 12:00:00 AM	\$ (2,700.88)
	ACH4653	7/31/2026 12:00:00 AM	\$ (18,735.35)
GEI CONSULTANTS, INC	5062	7/9/2026 12:00:00 AM	\$ (109,504.52)
	5100	7/16/2026 12:00:00 AM	\$ (35,545.00)
	5178	7/30/2026 12:00:00 AM	\$ (31,409.35)



STAFF REPORT

To: Finance and Administration Committee Members

Through: Mauricio Guardado, General Manager
Anthony A. Emmert, Assistant General Manager

From: Brian H. Zahn, Chief Financial Officer
Sara Guzman, Finance Supervisor

Date: August 20, 2026 (August 31, 2026, September meeting)

Agenda Item: 2.4 Investment Monthly Reports for June and July 2026
Information Item

Staff Recommendation:

Review the most current investment reports for the month ending July 31, 2026.

Discussion:

None. Informational only.

Fiscal Impact:

As shown.

Attachments:

A - Combined Investment Monthly Report for June 2026

B - Combined Investment Monthly Report for July 2026

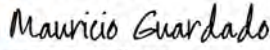
ATTACHMENT A

United Water Conservation District
Monthly Investment Report
June 30, 2026

<u>Investment Recap</u>	<u>G/L Balance</u>	<u>Weighted Avg Days to Maturity</u>	<u>Diversification Percentage of Total</u>
Citizens Business Bank	4,165,027	1	5.73%
Petty Cash	5,400	1	0.01%
County Treasury	4,415	1	0.01%
LAIF Investments	68,453,017	1	94.24%
Total Cash, Cash Equivalents and Securities	72,627,858		100.00%
 Investment Portfolio w/o Trustee Held Funds	 72,627,858		
Trustee Held Funds	-		
Total Funds	72,627,858		

Local Agency Investment Fund (LAIF)	Beginning Balance	Deposits (Disbursements)	Ending Balance
	66,953,017	1,500,000	68,453,017
	Interest	Interest	
	Earned YTD	Received YTD	Qtrly Yield
	1,610,005	2,118,769	3.98%

All District investments are shown above and conform to the District's Investment Policy. All investment transactions during this period are included in this report. Based on budgeted cash flows the District appears to have the ability to meet its expenditure requirements for the next six months.

DocuSigned by:

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Mauricio Guardado, General Manager

8/18/2026

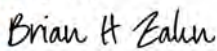
Date Certified

DocuSigned by:

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Anthony Emmert, Assistant General Manager

8/17/2026

Date Certified

Signed by:

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Brian H. Zahn, Chief Financial Officer

8/17/2026

Date Certified

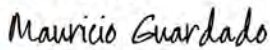
<i>United Water Conservation District</i>			
<i>Cash Position</i>			
June 30, 2026			
Fund	Total	Composition	Restrictions/Designations
General/Water Conservation Fund:			Revenue collected for district operations
General/Water Conservation	5,541,749	(13,280,071)	Includes General, Rec & Ranger, Water Conservation
		4,962,000	Reserved for legal expenditures
		4,280,257	Designated for replacement, capital improvements, and environmental projects
		9,579,563	Supplemental Water Purchase Fund
General CIP Funds	24,024,920	24,024,920	Appropriated for capital projects
	14,860,098	14,860,098	Reserved for CIP Projects
Special Revenue Funds:			Revenue collected for a special purpose
State Water Project Funds	11,142,754	11,142,754	Procurement of water/rights from state water project
Enterprise Funds:			Restricted to fund usage
Freeman Fund	1,452,606	1,452,606	Operations, Debt Service and Capital Projects
		-	Designated for replacement and capital improvements
		-	Reserved for legal expenditures
Freeman CIP Fund	5,209,745	5,209,745	Appropriated for capital projects
OH Pipeline Fund	4,094,393	4,094,393	Delivery of water to OH customers
OH CIP Fund	3,273,311	3,273,311	Appropriated for capital projects
OH Pipeline Well Replacement Fund	180,307	180,307	Well replacement fund
PV Pipeline Fund	1,062,517	1,062,517	Delivery of water to PV customers
PV CIP Fund	259,605	259,605	Appropriated for capital projects
PT Pipeline Fund	4,594,751	4,594,751	Delivery of water to PTP customers
PT CIP Fund	(3,068,900)	(3,068,900)	Appropriated for capital projects
Total District Cash & Investments	72,627,858	72,627,858	

United Water Conservation District
Monthly Investment Report
July 31, 2026

<u>Investment Recap</u>	<u>G/L Balance</u>	<u>Weighted Avg Days to Maturity</u>	<u>Diversification Percentage of Total</u>
Citizens Business Bank	3,954,969	1	5.46%
Petty Cash	5,400	1	0.01%
County Treasury	4,415	1	0.01%
LAIF Investments	68,453,017	1	94.52%
Total Cash, Cash Equivalents and Securities	72,417,800		100.00%
 Investment Portfolio w/o Trustee Held Funds	 72,417,800		
Trustee Held Funds	-		
Total Funds	72,417,800		

Local Agency Investment Fund (LAIF)	Beginning Balance	Deposits (Disbursements)	Ending Balance
	68,453,017	-	68,453,017
	Interest	Interest	
	Earned YTD	Received YTD	Qtrly Yield
	1,610,005	-	3.98%

All District investments are shown above and conform to the District's Investment Policy. All investment transactions during this period are included in this report. Based on budgeted cash flows the District appears to have the ability to meet its expenditure requirements for the next six months.

DocuSigned by:

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Mauricio Guardado, General Manager

8/18/2026

Date Certified

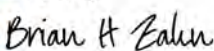
DocuSigned by:

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Anthony Emmert, Assistant General Manager

8/17/2026

Date Certified

Signed by:

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Brian H. Zahn, Chief Financial Officer

8/17/2026

Date Certified

<i>United Water Conservation District</i>			
<i>Cash Position</i>			
July 31, 2026			
Fund	Total	Composition	Restrictions/Designations
General/Water Conservation Fund:			Revenue collected for district operations
General/Water Conservation	(6,738,323)	(25,585,075)	Includes General, Rec & Ranger, Water Conservation
		4,962,000	Reserved for legal expenditures
		4,280,257	Designated for replacement, capital improvements, and environmental projects
		9,604,495	Supplemental Water Purchase Fund
General CIP Funds	38,158,814	38,158,814	Appropriated for capital projects
	14,860,098	14,860,098	Reserved for CIP Projects
Special Revenue Funds:			Revenue collected for a special purpose
State Water Project Funds	10,090,573	10,090,573	Procurement of water/rights from state water project
Enterprise Funds:			Restricted to fund usage
Freeman Fund	(1,401,470)	(1,401,470)	Operations, Debt Service and Capital Projects
		-	Designated for replacement and capital improvements
		-	Reserved for legal expenditures
Freeman CIP Fund	7,619,480	7,619,480	Appropriated for capital projects
OH Pipeline Fund	1,548,310	1,548,310	Delivery of water to OH customers
OH CIP Fund	5,688,318	5,688,318	Appropriated for capital projects
OH Pipeline Well Replacement Fund	141,012	141,012	Well replacement fund
PV Pipeline Fund	954,673	954,673	Delivery of water to PV customers
PV CIP Fund	314,131	314,131	Appropriated for capital projects
PT Pipeline Fund	1,980,296	1,980,296	Delivery of water to PTP customers
PT CIP Fund	(798,111)	(798,111)	Appropriated for capital projects
Total District Cash & Investments	72,417,800	72,417,800	



STAFF REPORT

To: Finance and Administration Committee Members

Through: Mauricio Guardado, General Manager
Anthony A. Emmert, Assistant General Manager

From: Brian H. Zahn, Chief Financial Officer
Sara Guzman, Finance Supervisor

Date: August 14, 2026 (August 31, 2026, September meeting)

Agenda Item: 2.5 Pipeline Delivery Monthly Reports for June and July 2026
Information Item

Staff Recommendation:

Review the current pipeline delivery reports for June and July 2026 that are attached.

Fiscal Impact:

As shown.

Discussion:

Informational only.

Attachments:

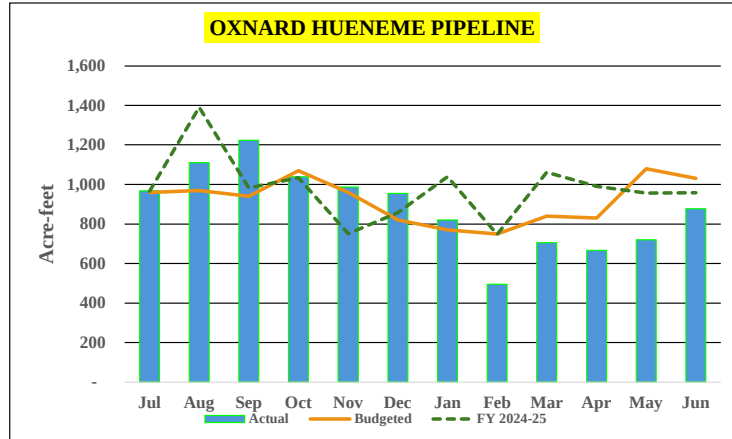
A - Pipeline Delivery Report for June 2026

B - Pipeline Delivery Report for July 2026

United Water Conservation District
Pipeline Water Deliveries (Acre-feet)
FY 2025-26 data thru June 30, 2026

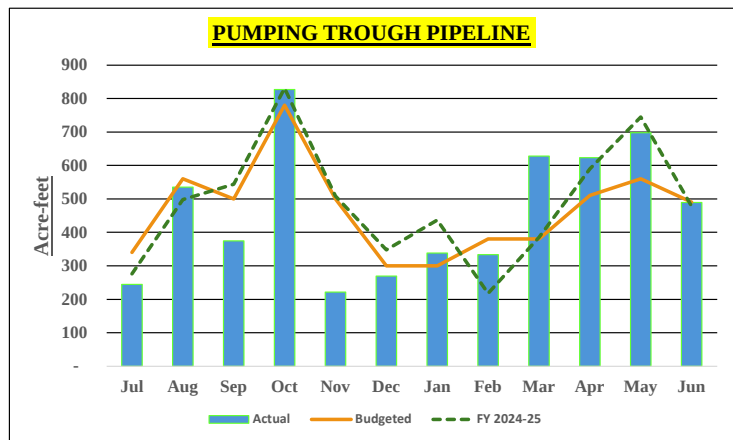
OH Pipeline 2025-26			
	Projection	Actual	Variance
Jul	960	968	8
Aug	970	1,110	140
Sep	940	1,223	283
Oct	1,070	1,039	(31)
Nov	960	986	26
Dec	820	955	135
Jan	770	821	51
Feb	750	495	(255)
Mar	840	705	(135)
Apr	830	667	(163)
May	1,080	720	(360)
Jun	1,030	877	(153)
Totals	11,020	10,566	(454)
YTD	9,990	10,566	(454)

YTD Actual to Budget: -4.5%



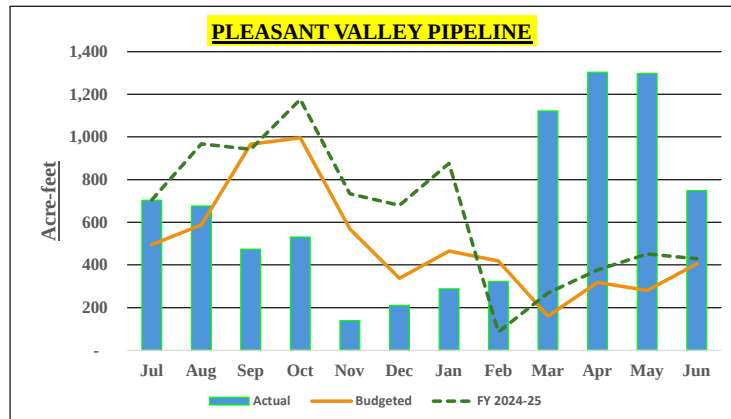
PT Pipeline 2025-26			
	Projection	Actual	Variance
Jul	340	244	(96)
Aug	560	535	(25)
Sep	500	375	(125)
Oct	780	826	46
Nov	500	221	(279)
Dec	300	269	(31)
Jan	300	338	38
Feb	380	333	(47)
Mar	380	628	248
Apr	510	623	113
May	560	698	138
Jun	490	489	(1)
Totals	5,600	5,581	(19)
YTD	5,110	5,581	(19)

YTD Actual to Budget: -0.4%



PV Pipeline 2025-26			
	Projection	Actual	Variance
Jul	495	704	209
Aug	588	676	88
Sep	966	475	(491)
Oct	996	531	(465)
Nov	569	139	(430)
Dec	337	209	(128)
Jan	465	287	(177)
Feb	419	322	(97)
Mar	161	1,122	961
Apr	318	1,304	986
May	281	1,298	1,017
Jun	405	748	343
Totals	6,000	7,815	1,815
YTD	5,595	7,815	1,815

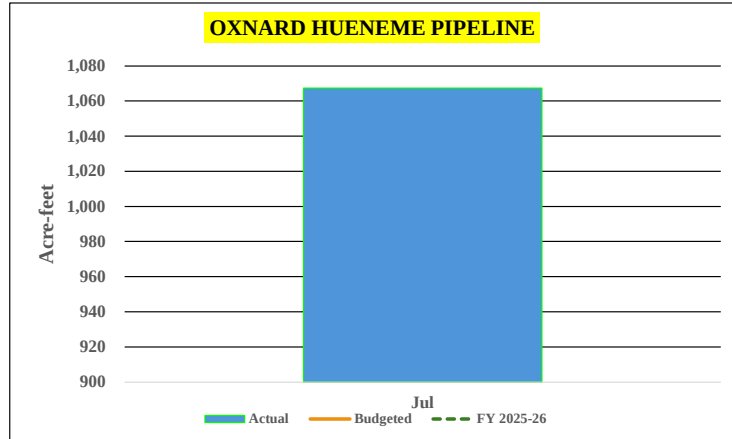
YTD Actual to Budget: 32.4%



United Water Conservation District
Pipeline Water Deliveries (Acre-feet)
FY 2026-27 data thru July 31, 2026

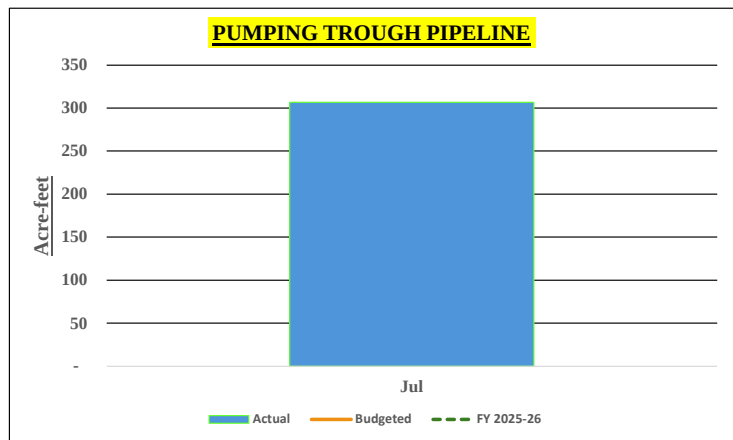
OH Pipeline 2026-27			
	Projection	Actual	Variance
Jul	970	1,067	97
Aug	1,000		
Sep	990		
Oct	1,070		
Nov	970		
Dec	840		
Jan	790		
Feb	750		
Mar	920		
Apr	870		
May	1,070		
Jun	1,000		
Totals	11,240	1,067	97
YTD	10,240	1,067	97

YTD Actual to Budget: 9.9%



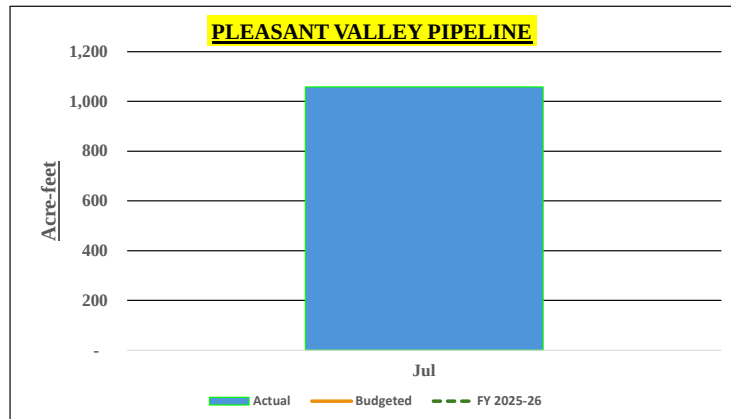
PT Pipeline 2026-27			
	Projection	Actual	Variance
Jul	310	307	(3)
Aug	540		
Sep	480		
Oct	790		
Nov	440		
Dec	250		
Jan	290		
Feb	340		
Mar	360		
Apr	500		
May	590		
Jun	490		
Totals	5,380	307	(3)
YTD	4,890	307	(3)

YTD Actual to Budget: -0.1%



PV Pipeline 2026-27			
	Projection	Actual	Variance
Jul	483	1,058	574
Aug	519		
Sep	503		
Oct	627		
Nov	341		
Dec	273		
Jan	376		
Feb	221		
Mar	110		
Apr	285		
May	291		
Jun	371		
Totals	4,400	1,058	574
YTD	4,029	1,058	574

YTD Actual to Budget: 14.3%





STAFF REPORT

To: Finance and Administration Committee Members

Through: Mauricio Guardado, General Manager
Anthony A. Emmert, Assistant General Manager

From: Brian H. Zahn, Chief Financial Officer

Date: July 22, 2026 (August 31, 2026, September meeting)

Agenda Item: 2.6 District Staff and Board Member Reimbursement for
Fiscal Year 2025-26 Fourth Quarter Report (April 1,
2026 through June 30, 2026)
Information Item

Staff Recommendation:

Review the report detailing the reimbursement of expenses to District staff members and members of the Board in compliance with Government Code §53065.5.

Discussion:

The District's Expense Reimbursement Policy requires quarterly reporting of all expense reimbursements, in the amount of \$100 or more, made to Board Members or employees. In accordance with that policy, attached is the list of reimbursement payments for the Finance Committee's review.

Please find attached the report detailing the reimbursements made during the fourth quarter of fiscal year 2025-2026.

Attachment:

Fourth Quarter FY2025-2026 List of Employees and Directors Reimbursements

ATTACHMENT

**UNITED WATER CONSERVATION DISTRICT
CHECK REPORT
QUARTER ENDED 06/30/2026**

<u>Vendor Name</u>	<u>Payable Description</u>	<u>Payable Amount</u>	<u>Payment Amount</u>	<u>Payment Date</u>	<u>Check Number</u>
ADRIAN QUIROZ	REIMBURSEMENT FOR USSD CONFERENCE TRAVEL COSTS	\$123.97	\$123.97	05/21/2026	EFT
ANTHONY GABRIEL ROBLES	TUITION REIMBURSEMENT / FALL 2025 SEMESTER	\$3,500.00	\$3,500.00	04/16/2026	EFT
BERNARD RIEDEL JR.	REIMBURSEMENT FOR 5K P.A SYSTEM RENTAL COST	\$225.00	\$225.00	04/09/2026	EFT
	REIMBURSEMENT FOR FUEL PURCHASE	\$125.58	\$125.58	05/21/2026	EFT
EVAN LASHLY	ANNUAL BOOT ALLOWANCE	\$300.00	\$300.00	06/25/2026	EFT
GROENEVELD, MICHAEL	REIMBURSEMENT FOR INLAND BOAT OPERATOR CLASS COSTS	\$1,293.35	\$1,293.35	04/02/2026	EFT
	REIMBURSEMENT FOR TRAVEL COSTS / CRISIS TRAINING	\$286.02	\$286.02	04/30/2026	EFT
HANNAH GARCIA-WICKSTRUM	FY 25-26 BOOT ALLOWANCE REIMBURSEMENT	\$300.00	\$300.00	04/02/2026	EFT
HAVEN WHIPPLE	MILEAGE REIMBURSEMENT FOR TRAINING ATTENDED	\$100.63	\$100.63	05/14/2026	EFT
JOSH PEREZ	REIMBURSEMENT FOR HR WORKING LUNCH COSTS	\$28.60	\$228.60	04/16/2026	EFT
	REIMBURSEMENT FOR PLUMBING WORK AT QUEST SUITE	\$200.00			
JOSH PEREZ	SACRAMENTO SDRMA SPRING DAY TRAINING	\$716.52	\$1,899.14	06/04/2026	EFT
	SACRAMENTO ACWA SPRING CONFERENCE	\$1,182.62			
MARYAM BRAL	LUNCH - ADRIAN, MARYAM AND KAILI AT 2026 USSD CONF	\$153.71	\$153.71	5/28/2026	EFT
MEGAN JOHNSON	ANNUAL BOOT ALLOWANCE	\$300.00	\$300.00	06/25/2026	EFT
PATRICK O'CONNELL	REIMBURSEMENT FOR BSMAR19 CONFERENCE COSTS	\$102.82	\$102.82	04/16/2026	EFT
STEPHEN HUBER	TRAVEL REIMBURSEMENT / FEBRUARY 2026	\$679.74	\$739.19	04/09/2026	EFT
	TRAVEL REIMBURSEMENT / MARCH 2026	\$59.45		04/09/2026	EFT
	TRAVEL REIMBURSEMENT / MAY 2026	\$690.98	\$690.98	06/11/2026	EFT
		<u>\$10,368.99</u>	<u>\$10,368.99</u>		

Check Report

United Water Conservation District, CA

By Vendor Name

Date Range: 04/01/2026 - 06/30/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: Citizens AP Bank-Citizens Business - AP Bank						
QUI05	ADRIAN QUIROZ	05/21/2026	EFT	0.00	123.97	4797
2025-05-11	Invoice	05/22/2026	REIMBURSEMENT FOR USSD CONFERENC	0.00	123.97	
ANT01	Anthony Gabriel Robles	04/16/2026	EFT	0.00	3,500.00	4595
2026-04-09	Invoice	04/17/2026	TUITION REIMBURSEMENT / FALL 2025 SE	0.00	3,500.00	
BER02	Bernard Riedel Jr.	04/09/2026	EFT	0.00	225.00	4543
2026-03-27	Invoice	04/10/2026	REIMBURSEMENT FOR 5K P.A SYSTEM RE	0.00	225.00	
BER02	Bernard Riedel Jr.	05/21/2026	EFT	0.00	125.58	4805
2026-05-20	Invoice	05/22/2026	REIMBURSEMENT FOR FUEL PURCHASE	0.00	125.58	
LAS05	EVAN LASHLY	06/25/2026	EFT	0.00	300.00	4989
2026-06-17	Invoice	06/26/2026	ANNUAL BOOT ALLOWANCE	0.00	300.00	
GRO01	Groeneveld, Michael	04/02/2026	EFT	0.00	1,293.35	4520
2026-03-23	Invoice	04/03/2026	REIMBURSEMENT FOR INLAND BOAT OPE	0.00	1,293.35	
GRO01	Groeneveld, Michael	04/30/2026	EFT	0.00	286.02	4687
2026-04-12	Invoice	05/01/2026	REIMBURSEMENT FOR TRAVEL COSTS / C	0.00	286.02	
HGW	HANNAH GARCIA-WICKSTRUM	04/02/2026	EFT	0.00	300.00	4522
2026-03-19	Invoice	04/03/2026	FY 25-26 BOOT ALLOWANCE REIMBURSE	0.00	300.00	
HAV01	Haven Whipple	05/14/2026	EFT	0.00	100.63	4773
2026-05-07	Invoice	05/15/2026	MILEAGE REIMBURSEMENT FOR TRAININ	0.00	100.63	
PER02	JOSH PEREZ	04/16/2026	EFT	0.00	228.60	4620
2026-04-02	Invoice	04/17/2026	REIMBURSEMENT FOR HR WORKING LUN	0.00	28.60	
2026-04-08	Invoice	04/17/2026	REIMBURSEMENT FOR PLUMBING WORK	0.00	200.00	
PER02	JOSH PEREZ	06/04/2026	EFT	0.00	1,899.14	4899
2026-03-18	Invoice	06/05/2026	SACRAMENTO SDRMA SPRING DAY TRAIN	0.00	716.52	
2026-05-25	Invoice	06/05/2026	SACRAMENTO ACWA SPRING CONFERENC	0.00	1,182.62	
BRA01	MARYAM BRAL	05/28/2026	EFT	0.00	153.71	4867
2026-05-14	Invoice	05/29/2026	LUNCH - ADRIAN, MARYAM AND KAILI AT	0.00	153.71	
BRA01	MARYAM BRAL	06/17/2026	EFT	0.00	153.71	4967
2026-05-14	Invoice	05/29/2026	LUNCH - ADRIAN, MARYAM AND KAILI AT	0.00	153.71	
MEG01	Megan Johnson	06/25/2026	EFT	0.00	300.00	5001
2026-06-16	Invoice	06/26/2026	ANNUAL BOOT ALLOWANCE	0.00	300.00	
OCO02	Patrick O'Connell	04/16/2026	EFT	0.00	102.82	4633
2026-04-08	Invoice	04/17/2026	REIMBURSEMENT FOR BSMAR19 CONFER	0.00	102.82	
HUB01	Stephen Huber	04/09/2026	EFT	0.00	739.19	4582
2026-02	Invoice	04/10/2026	TRAVEL REIMBURSEMENT / FEBRUARY 20	0.00	679.74	
2026-03	Invoice	04/10/2026	TRAVEL REIMBURSEMENT / MARCH 2026	0.00	59.45	
HUB01	Stephen Huber	06/11/2026	EFT	0.00	690.98	4941

Check Report

Date Range: 04/01/2026 - 06/30/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
2026-05	Invoice	06/12/2026	TRAVEL REIMBURSEMENT / MAY 2026	0.00	690.98	

Bank Code Citizens AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	20	17	0.00	10,522.70
	20	17	0.00	10,522.70

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	20	17	0.00	10,522.70
	20	17	0.00	10,522.70

Fund Summary

Fund	Name	Period	Amount
999	Clearing Fund	4/2026	6,674.98
999	Clearing Fund	5/2026	503.89
999	Clearing Fund	6/2026	3,343.83
			10,522.70



STAFF REPORT

To: Finance and Administration Committee Members

Through: Mauricio Guardado, General Manager
Anthony A. Emmert, Assistant General Manager

From: Brian H. Zahn, Chief Financial Officer
Sara Guzman, Finance Supervisor

Date: August 25, 2026 (August 31, 2026, September meeting)

**Agenda Item: 2.7 Board Requested Cost Tracking Items for Fiscal Year
2025-26 Fourth Quarter Report
Information Item**

Staff Recommendation:

Review the costs that the District has incurred through June 30, 2026:

- a) as part of the licensing efforts and the probable maximum flood studies for the Santa Felicia Dam;
- b) in relation to general environmental mandates, and CESA;
- c) in relation to litigation with Wishtoyo Foundation, Fifth Amendment takings, OPV adjudication and District legal costs over the past several fiscal years; and
- d) in relation to professional fees over the past several fiscal years.

Background:

The Finance and Administration Committee members requested a monthly update of the accounting being maintained by the District for costs being incurred for various items. The attached report provides data through June 30, 2026.

Fiscal Impact:

As shown.

Attachment:

Consolidated Cost Summary

**United Water Conservation District
Consolidated Cost Summary Report
Through June 30, 2026**

Fiscal Year	FERC License	PMF Study	Gen/Water Conservation Environmental	Freeman Environmental	Quagga Mussels	City of Ventura Lawsuit *	O. Mykiss CESA Listing	Takings Claim	Wishtoyo Complaint	OPV Adjudication	Legal Fees	Other Professional Fees	Total Professional Fees
2001-02	27,083	-	-	-	-	-	-	-	-	-	-	-	-
2002-03	137,116	-	-	-	-	-	-	-	-	-	-	-	-
2003-04	395,575	-	-	-	-	-	-	-	-	-	-	-	-
2004-05	527,191	53,364	-	-	-	-	-	-	-	-	-	-	-
2005-06	169,655	16,486	3,170	148,847	-	-	-	-	-	-	-	-	-
2006-07	74,929	10,554	71,678	170,323	-	-	-	-	-	-	-	-	-
2007-08	105,950	-	304,745	170,995	-	-	-	-	-	-	-	-	-
2008-09	364,883	-	1,483,036	458,887	-	-	-	-	-	-	1,267,547	822,498	2,090,045
2009-10	258,473	68,839	524,532	548,673	-	-	-	-	-	-	324,553	860,496	1,185,049
2010-11	407,597	123,915	306,071	374,490	-	-	-	-	-	-	255,183	992,758	1,247,941
2011-12	789,792	87,059	479,648	138,686	-	353,598	-	-	-	-	533,216	902,051	1,435,267
2012-13	531,196	6,942	568,207	291,674	-	52,222	-	-	-	-	261,810	1,316,817	1,578,627
2013-14	771,128	97,340	499,114	434,354	186,505	365,903	-	-	169,167	-	770,488	1,244,116	2,014,604
2014-15	968,028	120,094	116,393	725,345	232,259	227,522	-	-	85,654	-	505,973	1,811,454	2,317,427
2015-16	469,632	53,062	137,400	605,003	311,047	161,858	-	-	230,513	-	690,261	1,463,670	2,153,931
2016-17	435,599	257,750	139,791	666,810	613,210	23,373	-	-	1,029,773	-	1,030,758	1,535,352	2,566,110
2017-18	363,051	617,564	119,971	546,179	413,501	272,526	-	-	2,410,909	-	2,931,575	2,153,367	5,084,942
2018-19	735,757	436,136	137,761	659,368	431,494	193,240	-	-	1,174,589	-	2,104,842	2,526,710	4,631,553
2019-20	682,306	818,753	57,942	1,184,780	290,047	411,440	-	-	4,812,891	-	5,839,441	2,898,804	8,738,246
2020-21	298,484	1,692,037	22,583	533,030	348,733	1,540,385	-	259,432	2,301,320	-	4,841,413	2,115,988	6,957,400
2021-22	731,766	777,246	44,037	385,341	394,269	394,491	-	237,376	1,182,593	-	2,957,128	1,827,256	4,784,384
2022-23	907,733	921,871	12,431	607,690	288,682	215,063	53,966	294,337	1,892,847	98,668	3,426,316	4,176,667	7,602,983
2023-24	803,160	701,326	61,666	460,580	365,313	65,031	64,150	183,790	717,094	998,506	4,870,208	3,535,191	8,405,399
2024-25	639,851	1,257,723	138,133	489,850	309,481	1,397	115,675	4,898	900,802	2,035,523	5,389,055	2,108,882	7,497,938
2025-26	455,546	112,626	40,523	540,279	254,515	-	379,456	39,935	669,179	2,376,476	6,005,235	985,329	6,990,564
Report Total	12,051,483	8,230,686	5,268,831	10,141,183	4,439,056	4,278,050	613,247	1,019,767	17,577,329	5,509,174	44,005,003	33,277,406	77,282,409
Previous Report Total	11,669,911	8,193,950	5,239,089	9,723,974	4,360,502	4,278,050	411,402	1,009,812	17,243,733	4,857,880	42,756,019	33,251,711	76,007,730
Current Activity	140,047	36,736	9,733	130,350	78,554	-	201,846	9,955	333,597	651,294	1,248,984	25,695	1,274,679

* Does not include City of San Buenaventura judgment

Current Activity Narrative:

FERC - The activity for Q4 (140K) was spent on staff time (\$61K), professional services (\$49K), and legal fees (\$30K)

PMF - The activity for Q4 (\$37K) was spent on staff time (\$15K), and professional services (\$22K)

General/Water Cons - There were salary costs of (\$10K) in Q4.

Freeman - The activity for Q4 (\$130K) was spent on staff time.

Quagga - The activity for Q4 (\$79K) was spent on staff time (\$40K), and professional services (\$39K) related to quagga mussel eradication and the scientific dive agreement.

O. Mykiss CESA - Four quarter activity (\$202K) was spent on staff time (\$34K) and legal fees (\$168K)

OPV Adjudication - The activity for Q4 (\$651K) was spent on legal fees (\$647K), and staff time (\$4.5K).

Takings Claim - Minimal legal fees associated with the Takings Claim.

Wishtoyo - The activity for Q4 (\$334K) was spent on legal fees (\$320K), and salaries (\$14K) related to the Wishtoyo complaint.

Legal Fees - Includes all legal fees for the District. These fees were dominated by the OPV adjudication, FCGMA SGMA, SFD FERC and General Counsel.

Other Prof Fees - Includes all contracted professional fees except legal fees. These fees were dominated by fish passage, SFD EAP, quagga related services, and administrative costs.



STAFF REPORT

To: Finance and Administration Committee Members

Through: Mauricio Guardado, General Manager
Anthony A. Emmert, Assistant General Manager
Suparna Jain, Partner, AALRR

From: Brian H. Zahn, Chief Financial Officer
Sara Guzman, Finance Supervisor

Date: August 5, 2026 (August 31, 2026, September meeting)

Agenda Item: 3.1 A Resolution Approving a Revision of United Water Conservation District's Fiscal Year 2026-2027 Salary Chart
Motion

Staff Recommendation:

Consider recommending to the full Board of Directors adoption of a resolution approving the District's revised Fiscal Year 2026-2027 UWCD Salary Chart to reflect changes in California Minimum Wage effective January 1, 2027, and to accommodate a title change related to an upcoming retirement.

Discussion:

On July 31, 2026, Governor Gavin Newsom announced that California's statewide minimum wage will increase from \$16.90 per hour to \$17.40 per hour effective January 1, 2027. The Fiscal Year 2026-27 budget was presented to the Board during May 13, 2026, Budget Workshop. At that time no official communication had been issued by the State of California regarding the new minimum wage; therefore, staff used the current minimum wage rate of \$16.90 for budgeting purposes. This wage adjustment will affect the following positions:

- Intern
- Seasonal Park Ranger Assistant
- Technology Systems Intern

Additionally, the Lead Water Systems Operator has announced plans to retire from the District in November 2026. The Human Resources Department used this opportunity to evaluate the position, its duties and its title. Based on that review, it was determined that Principal Water Systems Operator more accurately reflects the scope and responsibilities of the position. Staff recommend adding the Principal Water Systems Operator classification to the Salary Chart at Salary Range 22.50. Because the position

3.1 A Resolution Approving a Revision of United Water Conservation District's Fiscal Year 2026-2027 Salary Chart Motion

will remain at the same salary range as the current Lead Water Systems Operator classification, there will be no fiscal impact associated with this change.

Staff recommends approval of the proposed revisions to the Fiscal Year 2026-27 Salary Chart to ensure compliance with California minimum wage requirements and to update the classification title for the Principal Water Systems Operator position.

Fiscal Impact:

The increase in California's minimum wage represents an additional \$0.50 per hour. Employees compensated at this rate are hired in part-time or seasonal capacities and are limited to a maximum of 1,000 hours worked per fiscal year. Therefore, the fiscal impact to the District is expected to be minimal and immaterial.

Attachments:

Resolution and Salary Chart

RESOLUTION NO. 2026-__

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
UNITED WATER CONSERVATION DISTRICT REQUESTING A REVISION TO THE
ADOPTED FISCAL YEAR 2026-2027 SALARY CHART**

WHEREAS, the Board of Directors of United Water Conservation District (District) approved the proposed Fiscal Year 2026-27 Budget on June 10, 2026, by adopting Resolution No. 2026-11 which included SECTION 4. STAFFING LEVELS AND SALARY SCHEDULES subsequently approving the Position Titles and Annual Salary Ranges, and Staffing Levels as amended in the proposed Fiscal Year 2026-27 Budget; and

WHEREAS, during the time the Budget was presented to the Board, no official communication was received by the State of California regarding the new minimum wage; therefore, staff used the current minimum wage rate of \$16.90 for budgeting purposes; and

WHEREAS, on July 31, 2026, Governor Gavin Newsom announced that California's statewide minimum wage will increase from \$16.90 per hour to \$17.40 per hour effective January 1, 2027, with minimal fiscal impact to the District; and

WHEREAS, this wage adjustment will affect the following positions:

- Intern
- Seasonal Park Ranger Assistant
- Technology Systems Intern

WHEREAS, the Lead Water Systems Operator had announced plans to retire from the District in November 2026; and

WHEREAS, the Human Resources Department used this opportunity to evaluate the position, its duties and title; and

WHEREAS, it was determined that the Principal Water Systems Operator more accurately reflects the scope and responsibilities of the position; and

WHEREAS, it is recommended to add Principal Water Systems Operator classification to the Salary Chart at Salary Range 22.50 with the same salary range as the current Lead Water Systems Operator classification which would not impose a fiscal impact; and

WHEREAS, the proposed revised Fiscal Year 2026-2027 Salary Chart is attached for the Board of Directors consideration of approval.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors hereby approve the proposed revisions to the Fiscal Year 2026-27 Salary Chart to ensure compliance with California minimum wage requirements and update the classification title for the Principal Water Systems Operator position.

The foregoing Resolution was adopted by the Board of Directors of United Water Conservation District on September 9, 2026, by the following vote:

Ayes:

Noes:

Absent:

ATTEST: _____
Lynn Maulhardt, President

ATTEST: _____
Gordon Kimball, Secretary/Treasurer

APPROVED AS TO FORM:

Suparna Jain, Partner
Atkinson, Andelson, Loya, Ruud & Romo
Legal counsel for United Water Conservation District

DATED:

United Water Conservation District
Position Titles with Annual Salary Ranges FY 26-27

FTE	TITLE	RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
6.00	Accountant	19.00	81,922	86,012	90,312	94,824	99,573
0.00	Accounting Technician	13.50	62,424	65,538	68,809	72,239	75,854
1.00	Administrative Assistant I	12.50	59,417	62,398	65,511	68,783	72,213
0.00	Administrative Assistant II	13.50	62,424	65,538	68,809	72,239	75,854
0.00	Administrative Assistant III	14.50	65,590	68,862	72,318	75,933	79,732
2.00	Assistant General Manager *	T2	217,878	228,775	240,226	252,230	264,842
0.00	Associate Control Systems Programmer	19.00	81,922	86,012	90,312	94,824	99,573
0.00	Associate Control Systems Technician	20.00	86,091	90,391	94,903	99,652	104,639
1.00	Associate Dam Operator	19.50	83,980	88,175	92,581	97,198	102,053
2.00	Associate Engineer	23.50	102,370	107,488	112,870	118,517	124,453
1.00	Associate Environmental Scientist	19.00	81,922	86,012	90,312	94,824	99,573
0.00	Associate Hydrogeologist	20.50	88,254	92,660	97,304	102,159	107,277
0.00	Associate Hydrologist	20.00	86,091	90,391	94,903	99,652	104,639
0.00	Associate Water Resources Engineer	23.50	102,370	107,488	112,870	118,517	124,453
0.00	Capital Projects Grants Specialist ****	23.50	102,370	107,488	112,870	118,517	124,453
1.00	Chief Financial Officer *	T3.5	169,926	178,434	187,365	196,732	206,573
		T3	181,812	190,914	200,465	210,491	221,018
		T2.5	199,845	209,844	220,345	231,361	242,930
1.00	Chief Human Resources Officer *	T3.5	169,926	178,434	187,365	196,732	206,573
		T3	181,812	190,914	200,465	210,491	221,018
		T2.5	199,845	209,844	220,345	231,361	242,930
1.00	Chief Operations Officer *	T3.5	169,926	178,434	187,365	196,732	206,573
		T3	181,812	190,914	200,465	210,491	221,018
		T2.5	199,845	209,844	220,345	231,361	242,930
0.00	Chief Park Ranger * / ****	T6	125,709	131,994	138,594	145,524	152,800
		T5.5	132,693	139,331	146,298	153,615	161,290
		T5	139,676	146,668	154,003	161,707	169,781
0.00	Chief Water Treatment Operator	28.00	127,804	134,189	140,890	147,935	155,322
1.00	Control Systems Programmer	21.00	90,470	94,982	99,731	104,718	109,942
1.00	Controls Systems Supervisor *	27.00	121,656	127,751	134,136	140,837	147,882
		T6	125,709	131,994	138,594	145,524	152,800
0.00	Controls Systems Technician	24.00	104,929	110,179	115,693	121,472	127,540
1.00	Dam Operator	22.50	97,436	102,317	107,435	112,818	118,464
0.00	Engineer	27.00	121,656	127,751	134,136	140,837	147,882
2.00	Engineering Assistant	19.00	81,922	86,012	90,312	94,824	99,573
1.00	Engineering Manager *	T4.5	148,858	156,312	164,134	172,340	180,954
		T4	158,040	165,955	174,266	182,972	192,128
2.00	Environmental Scientist	23.00	99,863	104,850	110,100	115,614	121,392
1.50	Environmental Services Field Assistants (Hourly) ***		24.02	25.22	26.48	27.80	29.19
2.00	Environmental Services Field Technician	14.00	63,981	67,173	70,524	74,060	77,753
1.00	Environmental Services Lead Field Technician	17.50	76,065	79,864	83,848	88,043	92,449
1.00	Environmental Services Manager *	T4.5	148,858	156,312	164,134	172,340	180,954
		T4	158,040	165,955	174,266	182,972	192,128
1.00	Executive Assistant	21.50	92,739	97,383	102,264	107,383	112,765
0.00	Executive Assistant/Clerk of the Board *	T6	125,709	131,994	138,594	145,524	152,800
		T5.5	132,693	139,331	146,298	153,615	161,290
		T5	139,676	146,668	154,003	161,707	169,781
0.00	Facilities Maintenance Worker I	10.50	53,823	56,514	59,337	62,292	65,406
3.00	Facilities Maintenance Worker II	12.50	59,417	62,398	65,511	68,783	72,213
0.00	Finance Manager *	T6	125,709	131,994	138,594	145,524	152,800
		T5.5	132,693	139,331	146,298	153,615	161,290
		T5	139,676	146,668	154,003	161,707	169,781
1.00	Finance Supervisor *	T6	125,709	131,994	138,594	145,524	152,800
1.00	General Manager **	T1	316,401	333,054	350,583	368,112	386,517
0.00	GIS Analyst	19.00	81,922	86,012	90,312	94,824	99,573
0.00	Human Resources Analyst	19.00	81,922	86,012	90,312	94,824	99,573
0.00	Human Resources Generalist	16.00	70,630	74,165	77,885	81,790	85,880
0.00	Human Resources Manager	T4.5	148,858	156,312	164,134	172,340	180,954
		T4	158,040	165,955	174,266	182,972	192,128
1.00	Human Resources Supervisor	T6	125,709	131,994	138,594	145,524	152,800
		T5.5	132,693	139,331	146,298	153,615	161,290
0.00	Human Resources Specialist	21.00	90,470	94,982	99,731	104,718	109,942
0.00	Hydrogeologist	23.50	102,370	107,488	112,870	118,517	124,453
2.00	Hydrologist****	23.50	102,370	107,488	112,870	118,517	124,453
0.00	Hydrologist Supervisor*	T4.5	148,858	156,312	164,134	172,340	180,954
		T4	153,437	161,121	169,190	177,643	186,532
2.00	Intern (Hourly) ***	Tier I	17.40	18.27	19.18	20.14	21.15
		Tier II	21.70	22.79	23.93	25.13	26.39

United Water Conservation District
Position Titles with Annual Salary Ranges FY 26-27

FTE	TITLE	RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
		Tier III	27.70	29.09	30.54	32.07	33.67
1.00	Lead Water Systems Operator	22.50	97,436	102,317	107,435	112,818	118,464
1.00	Operations Supervisor - Water S/D*	T6	125,709	131,994	138,594	145,524	152,800
		T5.5	126,302	132,621	139,252	146,217	153,522
		T5	132,949	139,604	146,586	153,919	161,603
		T4.5	148,858	156,312	164,134	172,340	180,954
1.00	Operations Supervisor - Water Treatment*	T6	125,709	131,994	138,594	145,524	152,800
		T5.5	132,693	139,331	146,298	153,615	161,290
		T5	139,676	146,668	154,003	161,707	169,781
		T4.5	148,858	156,312	164,134	172,340	180,954
0.00	Outreach & Communications Specialist ***	17.00	74,218	77,938	81,843	85,932	90,233
2.00	Park Ranger I ****	12.50	59,417	62,398	65,511	68,783	72,213
2.00	Park Ranger II	15.00	67,226	70,577	74,112	77,806	81,685
0.00	Park Ranger III	19.00	81,922	86,012	90,312	94,824	99,573
1.00	Park Ranger IV	21.00	90,470	94,982	99,731	104,718	109,942
0.00	Park Ranger Cadet	7.00	45,275	47,544	49,918	52,425	55,037
1.00	Principal Engineer****	31.00	148,198	155,612	163,396	171,575	180,149
1.00	Principal Environmental Scientist	30.00	141,048	148,093	155,507	163,290	171,443
0.00	Principal Human Resources Specialist	25.00	110,232	115,746	121,524	127,593	133,978
0.00	Principal Hydrogeologist	31.00	148,198	155,612	163,396	171,575	180,149
0.00	Principal Hydrologist	30.00	141,048	148,093	155,507	163,290	171,443
0.00	Principal Water Systems Operator	22.50	97,436	102,317	107,435	112,818	118,464
1.00	Public Outreach External Affairs Manager	T4.0	158,040	165,955	174,266	182,972	192,128
0.00	Receptionist	7.00	45,275	47,544	49,918	52,425	55,037
0.50	Reservations Coordinator***	7.00	45,275	47,544	49,918	52,425	55,037
1.00	Risk and Safety Manager*	T6	125,709	131,994	138,594	145,524	152,800
		T5.5	132,693	139,331	146,298	153,615	161,290
		T5	139,676	146,668	154,003	161,707	169,781
0.00	Safety and Security Program Coordinator	24.50	107,541	112,923	118,569	124,506	130,732
5.00	Seasonal Park Ranger Assistant (Hourly) ***	Tier I	17.40	18.27	19.18	20.14	21.15
		Tier II	21.70	22.79	23.93	25.13	26.39
		Tier III	27.70	29.09	30.54	32.07	33.67
1.00	Senior Accountant	22.50	97,436	102,317	107,435	112,818	118,464
0.00	Senior Accounting Technician	17.50	76,065	79,864	83,848	88,043	92,449
2.00	Senior Administrative Assistant	17.00	74,218	77,938	81,843	85,932	90,233
0.00	Senior Control Systems Programer	26.00	115,799	121,577	127,645	134,030	140,732
2.00	Senior Control Systems Technician	26.00	115,799	121,577	127,645	134,030	140,732
0.60	Senior Engineer Part Time (Hourly)		110.56	116.09	121.89	127.98	134.38
1.00	Senior Engineer	30.00	141,048	148,093	155,507	163,290	171,443
1.00	Senior Environmental Scientist	28.00	127,804	134,189	140,890	147,935	155,322
0.00	Senior Human Resources Specialist	22.00	95,061	99,810	104,797	110,047	115,562
3.00	Senior Hydrogeologist****	27.00	121,656	127,751	134,136	140,837	147,882
0.00	Senior Hydrologist	27.00	121,656	127,751	134,136	140,837	147,882
0.00	Senior Outreach & Communications Specialist ***	21.50	92,739	97,383	102,264	107,383	112,765
1.00	Senior Park Ranger	25.00	110,232	115,746	121,524	127,593	133,978
0.00	Senior Technology Systems Specialist	24.50	107,541	112,923	118,569	124,506	130,732
1.00	Senior Water Resources Technician	19.00	81,922	86,012	90,312	94,824	99,573
1.00	Senior Water Systems Operator	19.50	83,980	88,175	92,581	97,198	102,053
0.00	Senior Water Treatment Operator	24.00	104,929	110,179	115,693	121,472	127,540
1.00	Supervisory Water Resources Engineer*	T4.5	148,858	156,312	164,134	172,340	180,954
		T4	158,040	165,955	174,266	182,972	192,128
1.50	Technology Systems Intern (Hourly) ***	Tier I	17.40	18.27	19.18	20.14	21.15
		Tier II	21.70	22.79	23.93	25.13	26.39
		Tier III	27.70	29.09	30.54	32.07	33.67
2.00	Technology Systems Associate	14.50	65,590	68,862	72,318	75,933	79,732
0.00	Technology Systems Generalist	17.00	74,218	77,938	81,843	85,932	90,233
1.00	Technology Systems Manager *	T6	125,709	131,994	138,594	145,524	152,800
		T5.5	132,693	139,331	146,298	153,615	161,290
		T5	139,676	146,668	154,003	161,707	169,781
0.00	Technology Systems Specialist	21.00	90,470	94,982	99,731	104,718	109,942
1.00	Water Resources Engineer	27.00	121,656	127,751	134,136	140,837	147,882
0.00	Water Resources Manager *	T4.5	148,858	156,312	164,134	172,340	180,954
		T4	158,040	165,955	174,266	182,972	192,128
1.00	Water Resources Supervisor *	T5.5	132,693	139,331	146,298	153,615	161,290
		T5	139,676	146,668	154,003	161,707	169,781
1.00	Water Resources Technician	16.50	72,397	76,012	79,811	83,795	87,990
5.00	Water Systems Operator	17.00	74,218	77,938	81,843	85,932	90,233
0.00	Water Treatment Operator I	17.00	74,218	77,938	81,843	85,932	90,233

United Water Conservation District
Position Titles with Annual Salary Ranges FY 26-27

FTE	TITLE	RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
1.00	Water Treatment Operator II	19.00	81,922	86,012	90,312	94,824	99,573
4.00	Water Treatment Operator III	20.00	86,091	90,391	94,903	99,652	104,639
3.00	Water Treatment Operator IV	22.00	95,061	99,810	104,797	110,047	115,562

Board Member Per Diem Rate	\$ 260.00
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Employees are paid at an hourly rate calculated by dividing their annual salary by 2,080, rounded to the nearest \$0.01. Salaries shown in this table are rounded to the nearest dollar.

* Position for up to annual 5% merit pay, which may be applicable to PERS.

** Position for up to annual 10% merit pay, which may be applicable to PERS.

*** Temporary, part-time or seasonal positions, as needed

**** To be filled via Internal Promotional opportunity

All full time positions may be filled in a part time capacity as needed.

Revised as of August 31, 2026



STAFF REPORT

To: Finance and Administration Committee Members

Through: Mauricio Guardado, General Manager
Anthony A. Emmert, Assistant General Manager

From: Josh Perez, Chief Human Resources Officer
Brian H. Zahn, Chief Financial Officer
Tony Huynh, Risk and Safety Manager
Zachary Plummer, Technology Systems Manager
Jackie Lozano, Senior Administrative Assistant

Date: August 11, 2026 (August 31, 2026, September meeting)

Agenda Item: 4.1 Administrative Services Department Monthly Report
Information Item

Staff Recommendation:

Review this monthly report from the Administrative Services Department for its activities for June and July 2026, as well as receive a verbal presentation of its highlights.

Discussion:

Finance

- District collections accounts were accepted by the VC Assessors office.
- Eleven (11) Ventura Energy contracts reviewed by Legal and available for signing based following Board approval.
- Monitoring GASB's Proposed Infrastructure Assets Standard.
- Research being conducted on development fees and potential consultants for nexus study.

Administrative Services

- Provided administrative assistance for drafting, finalizing, distributing, posting materials, and room set up for the following meetings: Finance and Administration Committee (Jun. 1, Jun. 29), Board of Directors (Jun. 10, Jul. 8), and Engineering and Operations (Jun. 30), as well as Fillmore and Piru Basins GSA (Jun. 18) held at the City of Fillmore, and Mound Basin Groundwater Sustainability Agency (Jun. 22) held at the County of Ventura.
- Coordinated logistical support with room and beverage setup for the following outside agency meetings: CCWUC Operator Math Workshop (Jun. 9), AWA Water Issues Committee (Jun. 16, Jul. 21), Santa Clara Watershed Committee (Jun. 25), and AWA Small Water Systems Workshop (Jul. 22).

4.1 Administrative Services Department Monthly Report Information Item

- Provided internal logistical support for the following meetings: Environmental Services and GEI (Jul. 13), and Engineering and GEI (Jul. 27).
- Provided support for the District's quarterly tour by preparing tour bags and assisting with vehicle transportation (Jul. 29).
- Working on HQ downstairs project, which involved relocating library shelving and books, creating a design of the new layout and materials to be used, and assembling artifacts to be considered for the displays.

Human Resources

- Attended CSDA annual conference in Palm Desert from August 24-27, 2026.
- Processed the retirement paperwork for Assistant General Manager Anthony Emmert, Greg DeJarnette, and Kelly Johnson.
- Processed the resignation paperwork for Environmental Scientist Tessa Lenz.
- Processed the resignation paperwork for four part-time seasonal staff members.
- Hiring Updates:
 - o Facilities Maintenance Worker II – interviews held, pending finalization of selection. Multiple highly qualified candidates applied
 - o Water Resources Technician - interviews held, pending finalization of selection. Multiple highly qualified candidates applied
 - o Principal Water Systems Operator - interviews being scheduled, pending finalization of selection. Multiple highly qualified candidates applied
 - o Environmental Scientist – interviews being scheduled, multiple highly qualified applicants
 - o Environmental Services Field Assistant – interviews being scheduled, multiple highly qualified applicants
- Upcoming Job Announcements:
 - o Assistant General Manager
 - o Control Systems Programmer
 - o Dam Operator
- Prepared annual open enrollment presentation for medical and 457 plan.

Risk and Safety Management

- Updated existing Ventura County Fire Department Memorandum of Understanding (MOU) in coordination with Legal Counsel and insurance provider, which supersedes the previous 2015 MOU.
 - o Updates included revised contact information and increased liability coverage to reflect current risk mitigation and legal landscape.
- Led the coordination of CISA Tabletop Exercise held at District HQ on August 18, 2026, and assisted with exercise development.
- Provided internal consultation on State and Local Cybersecurity Grant Program.
- Supported Executive Management with procurement and legal review of Managed Security Services Provider as well as SCADA Consultant.

4.1 Administrative Services Department Monthly Report Information Item

- Conducted annual hearing tests as part of Hearing Conservation Program and reviewed results with audiologist. Presented hearing conservation mandatory and recommended best practices to staff in the monthly safety meeting.
- Coordinated annual fire alarm testing for HQ office.
- Represented the District on Regional Radio Project Oversight Committee quarterly meeting.
- Attended Southern California Water Coalition Quarterly Luncheon with District officials.
- Monitored intelligence reports on recent cyber-attacks on the water sector and participated in security briefing on America's Critical Water Infrastructure Under Pressure: Cyber Threats to Water Utilities and How to Respond.

Information Technology

Cybersecurity and Access Control

Continued management of District user accounts, system access, and security administration activities to support business operations and regulatory requirements.

Infrastructure and Systems

Advanced lifecycle management efforts for District technology assets, including inventory review, equipment replacement planning, and electronic waste (e-waste) cleanup activities across District facilities.

Supported ongoing maintenance and modernization of core technology systems and infrastructure to improve reliability and operational support capabilities.

Operations and Project Support

Provided technology support for District departments and strategic initiatives, including development and enhancement of internal data management and reporting solutions supporting Water Resources projects.

Continued implementation and refinement of service management processes to improve request tracking, visibility, and coordination between Technology Systems, Operations, and other business units.

In addition, the team completed the following:

- Coordinated District-wide electronic waste identification, inventory, and disposal planning activities.
- Supported Water Resources data collection, visualization, and reporting initiatives associated with the Extraction Barrier and Brackish Water Project.
- Continued technology planning and support activities related to operational efficiency, asset management, and department modernization efforts.

4.1 Administrative Services Department Monthly Report Information Item

Vendor Collaboration and Partnerships

Technology Systems continued coordination with vendors across multiple areas, including:

- Electronic waste recycling and equipment disposition services.
- Technology infrastructure, software, and support service providers.
- Ongoing collaboration with implementation partners supporting District technology and operational initiatives.

Field Support, Automation and Workflow

Key activities included:

- Providing on-site technology support for District facilities and field locations.
- Advancing workflow improvements through enhanced service request tracking and reporting processes.
- Supporting department efforts to centralize information and streamline operational workflows.



STAFF REPORT

To: Finance and Administration Committee Members

Through: Mauricio Guardado, General Manager
Anthony A. Emmert, Assistant General Manager

From: Tara Mulally, Public Outreach and External Affairs Manager

Date: August 20, 2026 (August 31, 2026, September meeting)

Agenda Item: 4.2 Public Outreach and External Affairs Department Monthly Report
Information Item

Staff Recommendation:

Review this monthly report, including a six-month review of the Visibility and Value campaign, from the Public Outreach and External Affairs Department of its activities for July and August 2026, as well as receive a verbal presentation of its highlights.

Discussion:

Outreach Events and Tours

United Water Conservation District continued its high-visibility community presence in July, with a particular focus on the department's sustained commitment to neighborhood-level engagement through National Night Out.

National Night Out was held across multiple neighborhoods and community centers in Oxnard, on August 4, with United Water staff present at all 12 events held throughout the City of Oxnard. The department's consistent presence was recognized in local media coverage, which specifically highlighted United Water as a fixture at every event, offering residents information and education on the District's services. This marks the department's continued commitment to reinforcing United Water's visibility as a trusted community resource beyond its traditional infrastructure and regulatory role.

This sustained, full-coverage presence reflects a broader shift in the department's approach to community events: rather than selective attendance, staff prioritize comprehensive coverage of recurring community touchpoints to build consistent public familiarity with the District and its mission, a strategy that is increasingly paying off in earned media recognition.

4.2 Public Outreach and External Affairs Department Monthly Report

Information Item

Completed Events and Tours

- Quarterly Tour (July 29)
- Oxnard's Stars, Stripes and Sounds (July 3)
- Hueneme Beach Festival (July 11)
- Moonlight Cinema (July 11)
- Boys & Girls Club STEM Day (July 17)
- Moonlight Cinema (July 25)
- Ventura County Fair (July 31–August 9)
- Santa Paula City Council Presentation (July 15)
- VC Farm Bureau Presentation (July 16)
- AWA Presentations (July 21 & 22)
- Oxnard City Council Comment (July 30)

Upcoming Tours

- Grand Jury Tour (August 31)
- ACWA Region 5 Tour (September 4)
- Stakeholder and Educational Tours (Scheduled as Requested)

Upcoming Events

- National Night Out (August 4)
- Downtown Oxnard Farmer's Market (August 20 & 27)
- Throwdown Cornhole Festival (August 21–23)
- Santa Paula Cruise Night (September 4)
- Harvest Festival (September 11–13)
- Moonlight Cinema: Hook (September 12)
- VC Farm Bureau Agritech Fair (September 22)
- Banana Festival (September 26)
- WVCBA Presentation (August 10)
- Fillmore City Council Presentation (August 11)
- Ventura City Council Presentation (August 18)
- Piru Neighborhood Council Presentation (August 19)
- CoLAB Presentation (September 16)
- Port Hueneme Water Agency & City Council Presentations (September 21)
- Santa Paula Chamber of Commerce Candidates Forum (September 22)

4.2 Public Outreach and External Affairs Department Monthly Report Information Item

Annual Communications Plan

Implementation of the Annual Communications Plan advanced significantly in July, with the department's focus shifting toward direct support of the Measure D bond campaign, ahead of the November 3 election. Momentum built across public-facing materials, media partnerships, and digital infrastructure to ensure residents have clear, accessible information as they prepare to vote.

Significant progress continues across three core focus areas:

- **Public Visibility:** Bond materials were made available in both English and Spanish, expanding accessibility for District residents, while a wrapped outreach truck and new billboards at Saticoy and El Rio extended the campaign's physical presence throughout the service area.
- **Stakeholder Engagement:** The department maintained a full slate of city council presentations and community events, ensuring residents across Santa Paula, Oxnard, and the broader Farm Bureau and AWA networks received direct, in-person bond education.
- **Message Consistency:** A sponsored placement in the VC Star's Daily Briefing and continued production of the United Water Bond Documentary reinforced consistent campaign messaging across earned and owned media channels.

July Progress and Milestones

- Bond material completed and made available in English and Spanish
- Recognition in local publication for full attendance at all 12 Oxnard National Night Out events
- Video production advanced for the upcoming United Water Bond Documentary
- Sponsorship secured for the VC Star Daily Briefing
- Major website update completed, including updated projects and facilities pages
- Outreach truck wrapped and Measure D billboards installed at Saticoy and El Rio

Upcoming August–September Initiatives

- Continue Bond Outreach and Presentations
- Organize Community Meetings & Open House
- Advance Water Sustainability Summit Experience Planning
- Support Moonlight Cinema Programming and Lake Piru Off-Season Recreation Programming

4.2 Public Outreach and External Affairs Department Monthly Report Information Item

Social Media Analytics Brief, Findings and Considerations

United Water Conservation District's social media program continued to expand in both reach and strategic focus in July, with content increasingly centered on Measure D bond education ahead of the November election. Social platforms served as a primary channel for sharing project information, event coverage, and voter-facing resources, supported by the department's continued use of post boosting to extend reach beyond existing followers.

Growth across all United Water platforms reflects rising public engagement with the bond campaign, while Lake Piru platforms maintained strong momentum heading into late-summer recreation season.

United Water Conservation District Social Media Platforms

- Facebook Likes: 921 (Net Increase of 28 Followers)
- Instagram Followers: 354 (Net Increase of 120 Followers)
- LinkedIn Followers: 718 (Net Increase of 28 Followers)
- Nextdoor Interactions: 3,056 Impressions

Lake Piru Social Media Platforms

Facebook Followers: 5,401 (Net Increase of 334 Followers)
Instagram Followers: 3,902 (Net Increase of 369 Followers)

January Posting Plans and Tactics

United Water Conservation District

- Focus content on Measure D bond education, emphasizing the three capital projects and the November 3 ballot timeline
- Use selective post boosting to expand reach of high-value bond content beyond existing followers, targeting audiences within the District's service area
- Prioritize boosted posts that highlight:
 - o Community presence and recognition
 - o Santa Felicia Dam, Freeman Diversion, and EBB project milestones
 - o Bilingual bond materials and voter resources

Lake Piru Recreation Area

- Continue promoting late-summer recreation programming and upcoming Moonlight Cinema screenings
- Highlight the lake as an active, community-oriented destination through event-focused storytelling
- Support event promotion with boosted posts as appropriate to reach regional audiences



STAFF REPORT

To: Finance and Administration Committee Members

Through: Mauricio Guardado, General Manager
Anthony A. Emmert, Assistant General Manager

From: Bernard Riedel Jr., Senior Park Ranger

Date: August 20, 2026 (August 31, 2026, September meeting)

Agenda Item: 4.3 Recreation Department Monthly Report
Information Item

Staff Recommendation:

Review this monthly report from the Recreation Department of its activities for June and July 2026, as well as receive a verbal presentation of its highlights.

Discussion:

The summer season is in full swing. LPRA staff were busy ensuring the summer crowds at Lake Piru had a safe and enjoyable experience.

Staff Tasks and Activity Highlights

- **June 13:** Movie in the Park.
- **June 20:** Family fishing clinic, Smores and Stories, National Bass West night fishing tournament.
- **June 22-26:** BMI repaired marina damage.
- **June 27:** Family fishing clinic, Twilight Fishing.
- **July 11:** Smores and Stories, Movie in the Park.
- **July 13, 14:** Rangers facilitated two separate small film productions.
- **July 18:** Smores and Stories, National Bass West night fishing tournament.
- **July 21:** Worked with the Outreach Manager on the final edits to the new LPRA map.
- **July 25:** Family fishing clinic, Twilight Fishing, Movie in the Park.

Staff Training/Meetings/Events

- **June 17:** Ranger staff assisted Environmental Services staff in assessing UWCD owned property for Arundo removal.
- **June 26:** Ranger Groeneveld renewed his EMT certification. Ranger Groeneveld also secured his Water Treatment Operator Grade 2 (T2) and Water Distribution Operator Grade 2 (D2) certifications, which will allow him to assist with the operations at the water treatment plant.

4.3 Recreation Department Monthly Report Information Item

2026 Day Use/Other Revenue Recap and Comparison	
2026 Day Use/Other Revenue (Jan 1 – July 31)	\$538,426
2026 Boat Rental Revenue (Jan 1 – July 31)	\$102,805
2025 Day Use/Other Revenue (Jan 1 – July 31)	\$406,024
Total Revenue Increase/Decrease from Prior Year	\$132,402
Annual Increase/Decrease %	33%
2026 Camping Revenue (Jan 1 – July 31)	\$317,330
2025 Camping Revenue (Jan 1 – July 31)	\$279,605
Total Revenue Increase/Decrease from Prior Year	\$37,725
Annual Increase/Decrease in %	13%
2026 All Revenue (Jan 1 – July 31)	\$855,756
2025 All Revenue (Jan 1 – July 31)	\$685,629
Total Revenue Increase from Prior Year	\$170,127
Annual Increase/Decrease in %	25%

* It should be noted that the above figures have not been verified by the District's Finance Department.

2026 Total Visitation Figures				
Month	# People	# Vehicles	# Vessels	Pets
January	2,208	1,063	151	8
February	2,733	1,188	167	3
March	6,368	2,551	476	2
April	8,654	3,554	434	1
May	12,479	3,540	644	4
June	14,672	4,014	774	9
July	16,610	4,952	875	13
Total	63,724	20,862	3,521	40

Citations/Enforcement Summary

- Throughout June and July, no citations were issued for violations of District Ordinance 15 or for violations of the California Penal Code of the California Harbors and Navigation Code. It should be noted that Ranger staff issued verbal warnings for violations of District ordinances and state laws.

Incidents

- June 12:** Ventura County Sheriff's Office executed a search warrant on a customer residing in the Olive Grove Campground. The search resulted in the seizure of several loaded firearms, as well as large quantities of a controlled substance.
- July 5:** Ranger staff responded to a medical incident that occurred on the water. A guest fell off his vessel and broke his leg above the knee. The patient was transported to a nearby hospital. No further incident.

4.3 Recreation Department Monthly Report Information Item

- **July 5:** Ranger staff responded to a medical incident involving a seizure patient in the Olive Grove campground. The patient was transported to a nearby hospital. No further incident.

Grants

- Nothing to report.